



Town Hall 551 Hot Springs Blvd
Pagosa Spring, CO 81147

AGENDA
Town Council Meeting
March 17, 2026 @ 5:00 PM

REMOTE PARTICIPATION

Join Zoom Meeting By Computer - <https://us06web.zoom.us/j/84183643649>
Dial by Phone - 1-669-900-6833 US - Meeting ID: 841 8364 3649

A Zoom link is made available. The Town cannot guarantee internet service or online broadcasting. Remote participation is at the risk of attendees. The meeting will continue in person regardless of the broadcast capability.

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST

V. PUBLIC COMMENT

VI. CONSENT AGENDA

- 1. Approval of the March 3, 2026 Meeting Minutes**
- 2. February Financial Statement and Payments**
- 3. Resolution 2026-04, Appointing Regular Planning Commission Member**
- 4. Resolution 2026-05, Supporting Ballot Question A**
- 5. Resolution 2026-06, Supporting Ballot Issue B**
- 6. Appointing Member to Dark Sky Steering Committee**

VII. REPORTS TO COUNCIL

- 1. Sales Tax Brief**

Public comment and agenda comment item sign-up sheets are available at the meeting
Copies of proposed Ordinances and Resolutions are available to the public from the Town Clerk

2. Other Department Reports

- a. Administration Report
- b. Development Department Reports
- c. Lodging Tax Report
- d. Municipal Court Department Report
- e. Parks and Recreation
- f. Public Works Report

VIII. UNFINISHED BUSINESS

- 1. Ordinance 1026, Second Reading, Adopting the 2025 Colorado Wildfire Resiliency Code**

IX. NEW BUSINESS

- 1. Allocation of 2026 Early Childcare and Education Funding**

X. PUBLIC COMMENT

XI. MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS

XII. EXECUTIVE SESSION

- 1. Executive Session per C.R.S.24-6-402(4)(b): For the purpose of a conference with the Town's legal counsel regarding specific legal questions pertaining to the September 10, 2025, Intergovernmental Agreement between the Town and Archuleta County regarding the Tourism Advisory Board**
- 2. Executive Session per C.R.S. 24-6-402(4)(a): Discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to Project 102**
- 3. Executive Session per C.R.S. 24-6-402(4)(a): Discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to Project Love**

XIII. RECONVENE IN REGULAR SESSION

- 1. Council may act in regular session on item(s) discussed in Executive Session**

Public comment and agenda comment item sign-up sheets are available at the meeting
Copies of proposed Ordinances and Resolutions are available to the public from the Town Clerk

XIV. UPCOMING COUNCIL MEETINGS

March 23, 2026 at 5:00 pm: Joint Town-County Work Session

April 9, 2026 at 5:00 pm: Special Town Council Meeting

April 21, 2026 at 5:00 pm: Regular Council Meeting

April 27, 2026 at 5:00 pm: Joint Town-County Work Session

May 5, 2026 at 5:00 pm: Regular Council Meeting

May 19, 2026 at 5:00 pm: Regular Council Meeting

May 25, 2026 at 5:00 pm: Joint Town-County Work Session

XV. ADJOURNMENT

Shari Pierce
Mayor



Town Hall 551 Hot Springs Blvd
Pagosa Spring, CO 81147

MINUTES
Town Council Meeting
March 3, 2026 @ 5:00 PM

A regular meeting of the Pagosa Springs Town Council was called to order on March 3, 2026 at 5:00 PM in the Town Hall 551 Hot Springs Blvd.

COUNCIL PRESENT: Mayor Pierce, Council Member Williams, Council Member DeGuise, Council Member Bergon, Council Member Martinez, Council Member deGraaf, Council Member Lindner

COUNCIL ABSENT:

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST

None

V. PUBLIC COMMENT

Ms. Judy Patton said the PIRAC, Proponents of Immigrant Rights in Archuleta County, are holding a de-escalation training in protest spaces on March 18th.

VI. CONSENT AGENDA

- 1. Approval of the February 17, 2026 Meeting Minutes**
- 2. January Financial Statement**

3. Resolution 2026-03, Supporting the submission of a History Colorado grant application

Council Member Lindner moved to approve the consent agenda, Council Member deGraaf seconded. Motion Passed

VII. NEW BUSINESS

1. Ordinance 1026, First Reading, Adopting the 2025 Colorado Wildfire Resiliency Code

Ordinance 1026 adopts the new Colorado Wildfire Resiliency code and map as required by the State of Colorado.

Council Member deGraaf moved to approve first reading of Ordinance 1026, adopting the 2025 Colorado Wildfire Resiliency Code, Council Member DeGuise seconded. Motion Passed

VIII. PUBLIC COMMENT

None

IX. MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS

Mayor Pierce said a thank you to Council Member DeGuise for his work as a town council member. Council Member Bergon said the County Commissioners approved a proclamation for Women's History Month. Council Member Lindner said the streets and sidewalks need to be cleaned so folks aren't walking in dust. Town Manager Harris said the special events permit will not be coming back to the Council. Staff will review the Town's existing codes regarding events.

X. UPCOMING COUNCIL MEETINGS

March 17, 2026 at 5:00 pm: Regular Council Meeting
March 23, 2026 at 5:00 pm: Joint Town-County Work Session
April 8, 2026 at 5:00 pm: Special Town Council Meeting
April 21, 2026 at 5:00 pm: Regular Council Meeting
April 27, 2026 at 5:00 pm: Joint Town-County Work Session

XI. EXECUTIVE SESSION

1. Executive Session per C.R.S.24-6-402(4)(b): for the purpose of a conference with the Town's legal counsel regarding specific legal questions pertaining to the September 10, 2025, Intergovernmental Agreement between the Town and Archuleta County regarding the Tourism Advisory Board

This item was tabled.

2. Executive Session per C.R.S. 24-6-402(4)(a): discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to Project 102

Council Member Bergon moved to enter executive session C.R.S. 24-6-402(4)(a) for discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to Project 102, Council Member Martinez seconded. Motion passed.

Town Council entered executive session at 5:44 pm. Mayor Pierce called the meeting back into regular session at 6:08 pm.

XII. RECONVENE IN REGULAR SESSION

1. Council may act in regular session on item(s) discussed in Executive Session

Council Member Bergon moved to approve expenditure of \$28,000 for a new S&P bond rating, Council Member deGraaf seconded. Motion Passed

XIII. ADJOURNMENT

Mayor Pierce adjourned the meeting at 6:10 pm.

**Shari Pierce
Mayor**



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: April Hessman

PROJECT: February Financial Statement and Payments

ACTION: Information Only

PURPOSE/BACKGROUND:

Staff provides Town Council monthly financial information including the payments made each month. The attachments represent February's financial statement to date with actual expenditures in comparison to the 2026 budget as well as the payments made during February.

The GL coding staff has been working on this for over two years, which helps to show the true costs as suggested by GFOA.

Staff has moved several vendors to ACH payment, saving time and money in printing and mailing checks. The vendor receives their payments faster with less chance of errors through the postal system.

ATTACHMENTS:

1. February 2026 Financial Stmt
2. February 2026 Payments

TOWN OF PAGOSA SPRINGS
COMBINED CASH INVESTMENT
FEBRUARY 28, 2026

COMBINED CASH ACCOUNTS

01-10300	CASH IN CHECKING FSWB	16,163.72
01-10310	BANK OF THE SAN JUANS CHECKING	199,821.12
01-10320	BANK OF THE SAN JUANS SAVINGS	4,718,604.56
01-10330	BANK SAN JUANS GEN WKG SAVINGS	1,045,280.56
01-10450	FSWB ESCROW ACCT	450.00
01-10500	CASH - XPRESS DEPOSIT ACCOUNT	84,471.02
01-10550	CASH - COLOTRUST PLUS INVEST	5,848,598.91
01-10565	CASH - CSLIP INVESTMENT POOL	4,716,610.62

TOTAL COMBINED CASH	16,630,000.51
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TOTAL UNALLOCATED CASH	16,630,000.51
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	4,169,138.19
21	ALLOCATION TO CONSERVATION TRUST FUND	91,201.79
31	ALLOCATION TO TRUST/IMPACT FUND	1,205,067.89
41	ALLOCATION TO LODGERS TAX FUND	1,648,939.38
51	ALLOCATION TO CAPITAL IMPROVEMENT FUND	5,091,930.49
53	ALLOCATION TO SANITATION FUND	4,318,119.52
54	ALLOCATION TO SEWER INFRASTRUC-FACILITY FUND	12.00
55	ALLOCATION TO GEOTHERMAL FUND	105,591.25

TOTAL ALLOCATIONS TO OTHER FUNDS	16,630,000.51
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ALLOCATION FROM COMBINED CASH FUND - 01-10100	(16,630,000.51)
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ZERO PROOF IF ALLOCATIONS BALANCE	.00
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TOWN OF PAGOSA SPRINGS

BALANCE SHEET

FEBRUARY 28, 2026

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	4,169,138.19	
10-10275	ROAD CUT FSWB 558761984	12,933.81	
10-10500	PETTY CASH	300.00	
10-10530	ACCTS RECEIVABLE - GEN FUND	352,609.70	
10-10700	DUE FROM CAPITAL FUND - LOAN	281,029.00	
10-10701	ADVANCE TO SANITATION	39,725.56	
10-10800	EMPLOYEE ASSET ACCOUNT	2,372.67	
10-10900	LEASE RECEIVABLE	1,147,565.83	
10-11500	PROPERTY TAX	88,950.00	
10-11510	SALES TAX	800,186.25	
10-11511	MARIJUANA TAX	4,689.00	
TOTAL ASSETS			6,899,500.01

LIABILITIES AND EQUITYLIABILITIES

10-20100	ACCOUNTS PAYABLE	(116,080.03)	
10-21000	WAGES PAYABLE	(430.98)	
10-21300	FEDERAL INCOME TAX WITHHELD	205.71	
10-21500	FICA TAXES WITHHELD	(1,044.10)	
10-21550	SUTA PAYABLE	1,752.98	
10-21600	CAFETERIA PLAN	(1,432.72)	
10-21610	MASA INSURANCE	7.00	
10-21615	VISION INSURANCE	152.55	
10-21620	DENTAL INSURANCE	2,761.53	
10-21630	LIFE INSURANCE	261.12	
10-21635	VOLUNTARY LIFE INSURANCE	581.04	
10-21640	NEW YORK LIFE PAYABLE	(70.00)	
10-21645	SHORT TERM DISABILITY	(778.27)	
10-21650	AFLAC PAYABLE	(554.04)	
10-21655	SUPP INSURANCE	(676.87)	
10-21700	POLICE PENSION	(.09)	
10-21800	CCOERA PENSION FUND	7,945.09	
10-21900	HEALTH INSURANCE	(90,886.18)	
10-22100	ROAD CUT BONDS	13,197.11	
10-22210	UNEARNED REVENUE	(43,694.00)	
10-22250	DEFERRED INFLOW-LEASES	1,083,293.55	
10-22260	DEFERRED INFLOW-PROPERTY TAXES	132,644.00	
TOTAL LIABILITIES			987,154.40

FUND EQUITY

TOWN OF PAGOSA SPRINGS

BALANCE SHEET

FEBRUARY 28, 2026

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE	5,711,118.74	
10-29810	FUND BALANCE - ASSIGNED	107,364.73	
	REVENUE OVER EXPENDITURES - YTD	95,356.14	
	BALANCE - CURRENT DATE	5,913,839.61	
	TOTAL FUND EQUITY		5,913,839.61
	TOTAL LIABILITIES AND EQUITY		6,900,994.01

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-101 PROPERTY TAX	1,918.05	1,918.05	176,338.00	174,419.95	1.1
10-31-102 SPECIFIC OWNERSHIP/MVL TAX	1,698.61	3,158.17	18,000.00	14,841.83	17.6
10-31-103 SALES TAX	479,142.36	798,782.76	4,936,362.00	4,137,579.24	16.2
10-31-104 CIGARETTE TAX	824.44	824.44	14,000.00	13,175.56	5.9
10-31-105 MARIJUANA TAX	2,606.60	4,689.00	85,050.00	80,361.00	5.5
10-31-106 SEVERANCE TAX	.00	.00	5,000.00	5,000.00	.0
TOTAL TAXES	486,190.06	809,372.42	5,234,750.00	4,425,377.58	15.5
<u>LICENSES AND PERMITS</u>					
10-32-200 LIQUOR LICENSES	746.25	1,375.00	11,475.00	10,100.00	12.0
10-32-201 MARIJUANA LICENSES	.00	.00	16,000.00	16,000.00	.0
10-32-202 VACATION RENTAL LICENSES	.00	45,900.00	53,000.00	7,100.00	86.6
10-32-203 BUSINESS LICENSES	4,320.00	7,228.00	40,000.00	32,772.00	18.1
10-32-206 BUILDING PERMITS	2,397.50	2,397.50	75,000.00	72,602.50	3.2
10-32-207 PLANNING PERMITS	1,700.00	2,550.00	11,000.00	8,450.00	23.2
TOTAL LICENSES AND PERMITS	9,163.75	59,450.50	206,475.00	147,024.50	28.8
<u>INTERGOVERNMENTAL REVENUES</u>					
10-33-304 ARCHULETA COUNTY	.00	.00	56,265.00	56,265.00	.0
10-33-306 DOLA GRANTS	8,016.96	16,053.95	97,000.00	80,946.05	16.6
TOTAL INTERGOVERNMENTAL REVENUES	8,016.96	16,053.95	153,265.00	137,211.05	10.5
<u>CHARGES FOR SERVICES</u>					
10-34-400 DEPT. SPECIFIC SVC. CHARGE FEE	.00	.00	21,000.00	21,000.00	.0
10-34-402 DEPARTMENT SPEC. CHG FOR SVC	926.00	2,258.50	17,000.00	14,741.50	13.3
10-34-403 PROGRAM/EVENT FEES	4,840.00	8,000.00	112,500.00	104,500.00	7.1
10-34-410 CHGS FOR ADDED SERVICES-POLICE	12,077.82	23,776.95	107,000.00	83,223.05	22.2
TOTAL CHARGES FOR SERVICES	17,843.82	34,035.45	257,500.00	223,464.55	13.2
<u>FINES, FEES & FORFEITURES</u>					
10-35-500 DEPARTMENT SPECIFIC FINES	4,288.00	9,712.00	48,000.00	38,288.00	20.2
10-35-501 DEPARTMENT SPECIFIC SURCHARGES	487.00	1,141.00	8,000.00	6,859.00	14.3
10-35-502 CONVENIENCE/CC FEES	405.13	751.44	9,000.00	8,248.56	8.4
TOTAL FINES, FEES & FORFEITURES	5,180.13	11,604.44	65,000.00	53,395.56	17.9

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>MISCELLANEOUS REVENUES</u>					
10-36-601	MISCELLANEOUS REVENUE	2,387.82	11,439.57	18,000.00	6,560.43	63.6
10-36-603	INTEREST INCOME	15,302.43	30,326.36	148,293.00	117,966.64	20.5
	TOTAL MISCELLANEOUS REVENUES	17,690.25	41,765.93	166,293.00	124,527.07	25.1
	<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
10-37-702	SCHOLARSHIP FUNDING	134.15	1,527.01	32,000.00	30,472.99	4.8
	TOTAL CONTRIBUTIONS & OTHR GRANT REV	134.15	1,527.01	32,000.00	30,472.99	4.8
	<u>LEASES & RENTS</u>					
10-38-802	GROUND LEASE REVENUE	1,078.23	43,700.46	72,834.00	29,133.54	60.0
10-38-803	MINERAL LEASING REVENUE	.00	.00	1,000.00	1,000.00	.0
10-38-804	FRANCHISE FEES-TELEPHONE	.00	.00	2,200.00	2,200.00	.0
10-38-805	FRANCHISE FEES-CABLE TV	207.38	.00	1,500.00	1,500.00	.0
10-38-806	FRANCHISE FEES-GAS	.00	.00	22,330.00	22,330.00	.0
10-38-812	DEPT. SPEC. LEASES-P&R ADMIN	2,943.76	6,487.52	36,525.00	30,037.48	17.8
10-38-813	DEPT. SPEC. RENT FEES-P&R ADMN	4,385.00	9,240.00	30,500.00	21,260.00	30.3
	TOTAL LEASES & RENTS	8,614.37	59,427.98	166,889.00	107,461.02	35.6
	<u>INTERFUND TRANSFERS</u>					
10-39-906	TRANSFER FROM TRUST FUND	.00	.00	4,750.00	4,750.00	.0
	TOTAL INTERFUND TRANSFERS	.00	.00	4,750.00	4,750.00	.0
	TOTAL FUND REVENUE	552,833.49	1,033,237.68	6,286,922.00	5,253,684.32	16.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURTS</u>					
10-41-401 SALARIES	17,346.50	34,693.00	284,720.00	250,027.00	12.2
10-41-402 PART TIME	4,367.17	8,734.34	50,587.00	41,852.66	17.3
10-41-403 OVERTIME	.00	.00	1,000.00	1,000.00	.0
10-41-411 FICA	1,601.44	3,202.88	25,651.00	22,448.12	12.5
10-41-412 EMPLOYEE INSURANCE	3,011.23	6,022.46	47,783.00	41,760.54	12.6
10-41-413 RETIREMENT	1,267.96	2,535.92	22,405.00	19,869.08	11.3
10-41-423 WORKERS COMPENSATION INSURANCE	28.29	85.46	354.00	268.54	24.1
10-41-501 OFFICE SUPPLIES	27.98	152.05	2,150.00	1,997.95	7.1
10-41-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	150.00	150.00	.0
10-41-504 POSTAGE/SHIPPING	.00	.00	1,200.00	1,200.00	.0
10-41-505 COPY/PRINTING	55.25	177.80	5,800.00	5,622.20	3.1
10-41-506 LOGO WEAR	.00	.00	100.00	100.00	.0
10-41-511 FUEL/OIL/OPERATING FLUIDS	.00	.00	250.00	250.00	.0
10-41-521 DEPARTMENT MATERIALS	.00	.00	800.00	800.00	.0
10-41-551 FURNISHINGS & FIXTURES	114.09	114.09	450.00	335.91	25.4
10-41-581 SMALL EQUIPMENT	.00	.00	150.00	150.00	.0
10-41-583 COMPUTER/IT EQUIPMENT	200.58	200.58	.00	(200.58)	.0
10-41-584 SOFTWARE SUBSCRIPTIONS	1,469.47	8,745.78	26,999.00	18,253.22	32.4
10-41-621 TELEPHONE SERVICE-UTILITY	.00	175.79	2,456.00	2,280.21	7.2
10-41-622 TELEPHONE-EE ISSUED CELL PHONE	.00	40.98	512.00	471.02	8.0
10-41-632 LAUNDRY/CLEANING SERVICES	.00	.00	200.00	200.00	.0
10-41-646 R&M-OTHER	.00	.00	125.00	125.00	.0
10-41-691 DISPOSAL/RECYCLING/SHREDDING	77.95	77.95	650.00	572.05	12.0
10-41-704 CONTRACTED SERVICES (OTHER PRO	69.25	188.10	27,405.00	27,216.90	.7
10-41-705 IT SERVICES	.00	2,098.33	12,076.00	9,977.67	17.4
10-41-707 SECURITY	.00	.00	4,500.00	4,500.00	.0
10-41-708 TRANSLATION SERVICES	43.70	43.70	1,500.00	1,456.30	2.9
10-41-711 TRAVEL-TRANSPORTATION	.00	.00	1,764.00	1,764.00	.0
10-41-712 TRAVEL-MEALS	.00	.00	3,774.00	3,774.00	.0
10-41-713 TRAVEL-LODGING	.00	.00	7,890.00	7,890.00	.0
10-41-722 MEETING-REGISTRATION	900.00	900.00	2,825.00	1,925.00	31.9
10-41-731 RENTAL-EQUIPMENT	115.03	230.06	1,731.00	1,500.94	13.3
10-41-751 BOOKS & SUBSCRIPTIONS	.00	.00	1,000.00	1,000.00	.0
10-41-761 INSURANCE & BONDS	104.94	235.74	669.00	433.26	35.2
10-41-792 DUES & MEMBERSHIPS	60.00	160.00	835.00	675.00	19.2
10-41-794 TEAM BUILDING	.00	27.50	500.00	472.50	5.5
10-41-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	.00	2,000.00	2,000.00	.0
TOTAL COURTS	30,860.83	68,842.51	542,961.00	474,118.49	12.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-49-401 SALARIES	74,738.42	148,489.59	955,361.00	806,871.41	15.5
10-49-402 PART TIME	457.30	807.00	33,722.00	32,915.00	2.4
10-49-403 OVERTIME	767.99	6,014.31	25,000.00	18,985.69	24.1
10-49-404 ON-CALL	1,175.00	2,500.00	18,250.00	15,750.00	13.7
10-49-406 ADDED DUTY/BILLABLE OT/GRANTS	2,420.11	3,922.49	27,000.00	23,077.51	14.5
10-49-411 FICA	1,637.26	3,310.41	22,822.00	19,511.59	14.5
10-49-412 EMPLOYEE INSURANCE	13,475.28	27,119.41	216,730.00	189,610.59	12.5
10-49-413 RETIREMENT	10,920.37	22,242.97	146,674.00	124,431.03	15.2
10-49-423 WORKERS COMPENSATION INSURANCE	2,556.26	7,721.23	30,450.00	22,728.77	25.4
10-49-501 OFFICE SUPPLIES	201.24	264.29	1,537.00	1,272.71	17.2
10-49-502 OPERATING SUPPLIES	.00	39.96	11,000.00	10,960.04	.4
10-49-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	125.00	125.00	.0
10-49-504 POSTAGE/SHIPPING	9.06	261.07	1,000.00	738.93	26.1
10-49-505 COPY/PRINTING	.00	151.77	6,425.00	6,273.23	2.4
10-49-506 LOGO WEAR	.00	.00	6,000.00	6,000.00	.0
10-49-511 FUEL/OIL/OPERATING FLUIDS	1,239.00	2,845.62	35,000.00	32,154.38	8.1
10-49-521 DEPARTMENT MATERIALS	.00	.00	100.00	100.00	.0
10-49-543 SMALL TOOLS	.00	.00	500.00	500.00	.0
10-49-551 FURNISHINGS & FIXTURES	.00	.00	1,300.00	1,300.00	.0
10-49-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	5,000.00	5,000.00	.0
10-49-581 SMALL EQUIPMENT	.00	.00	500.00	500.00	.0
10-49-582 EQUIPMENT	.00	.00	21,777.00	21,777.00	.0
10-49-583 COMPUTER/IT EQUIPMENT	.00	11,281.29	3,000.00	(8,281.29)	376.0
10-49-584 SOFTWARE SUBSCRIPTIONS	.00	7,500.00	18,257.00	10,757.00	41.1
10-49-621 TELEPHONE SERVICE-UTILITY	.00	296.32	3,957.00	3,660.68	7.5
10-49-622 TELEPHONE-EE ISSUED CELL PHONE	963.14	1,991.26	13,000.00	11,008.74	15.3
10-49-642 R&M-EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-49-691 DISPOSAL/RECYCLING/SHREDDING	77.95	77.95	650.00	572.05	12.0
10-49-704 CONTRACTED SERVICES (OTHER PRO	.00	5,150.00	513,026.00	507,876.00	1.0
10-49-705 IT SERVICES	.00	4,845.04	34,692.00	29,846.96	14.0
10-49-708 TRANSLATION SERVICES	8.20	8.20	342.00	333.80	2.4
10-49-711 TRAVEL-TRANSPORTATION	51.50	126.25	3,000.00	2,873.75	4.2
10-49-712 TRAVEL-MEALS	270.00	1,204.00	6,200.00	4,996.00	19.4
10-49-713 TRAVEL-LODGING	.00	594.61	8,000.00	7,405.39	7.4
10-49-721 MEETING & TRAINING-SUPPLIES	.00	.00	500.00	500.00	.0
10-49-751 BOOKS & SUBSCRIPTIONS	.00	.00	2,356.00	2,356.00	.0
10-49-761 INSURANCE & BONDS	21,441.05	21,441.05	84,911.00	63,469.95	25.3
10-49-791 ADVERTISING/PUBLIC NOTIFICATIO	450.00	450.00	500.00	50.00	90.0
10-49-792 DUES & MEMBERSHIPS	.00	640.00	1,135.00	495.00	56.4
10-49-793 TRAINING & SCHOOLS	9,464.97	16,409.97	27,000.00	10,590.03	60.8
10-49-794 TEAM BUILDING	122.50	281.61	1,100.00	818.39	25.6
TOTAL POLICE	142,446.60	297,987.67	2,289,899.00	1,991,911.33	13.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC. ADMIN</u>					
10-54-401 SALARIES	11,924.86	23,849.71	155,021.00	131,171.29	15.4
10-54-411 FICA	855.41	1,746.27	11,896.00	10,149.73	14.7
10-54-412 EMPLOYEE INSURANCE	3,663.52	7,327.97	45,433.00	38,105.03	16.1
10-54-413 RETIREMENT	1,154.46	2,308.92	15,502.00	13,193.08	14.9
10-54-414 PHONE STIPEND	40.00	60.00	480.00	420.00	12.5
10-54-423 WORKERS COMPENSATION INSURANCE	154.15	465.60	1,591.00	1,125.40	29.3
10-54-501 OFFICE SUPPLIES	.00	58.51	500.00	441.49	11.7
10-54-502 OPERATING SUPPLIES	.00	.00	200.00	200.00	.0
10-54-505 COPY/PRINTING	263.80	289.78	500.00	210.22	58.0
10-54-584 SOFTWARE SUBSCRIPTIONS	.00	138.59	634.00	495.41	21.9
10-54-601 GAS-UTILITY	1,499.88	2,969.62	14,989.00	12,019.38	19.8
10-54-602 ELECTRIC-UTILITY	.00	2,318.40	29,068.00	26,749.60	8.0
10-54-603 WATER-UTILITY	301.02	301.02	11,322.00	11,020.98	2.7
10-54-604 SEWER-UTILITY	712.50	1,425.00	9,150.00	7,725.00	15.6
10-54-621 TELEPHONE SERVICE-UTILITY	.00	105.49	1,252.00	1,146.51	8.4
10-54-705 IT SERVICES	.00	699.44	4,025.00	3,325.56	17.4
10-54-731 RENTAL-EQUIPMENT	134.13	268.26	2,081.00	1,812.74	12.9
10-54-742 CONVENIENCE (CREDIT CARD PROCE	193.93	2,436.32	6,000.00	3,563.68	40.6
10-54-761 INSURANCE & BONDS	.00	.00	250.00	250.00	.0
10-54-771 INITIATIVES & ECONOMIC DEVELOP	384.00	384.00	5,000.00	4,616.00	7.7
10-54-793 TRAINING & SCHOOLS	.00	149.00	.00	(149.00)	.0
10-54-794 TEAM BUILDING	.00	167.23	200.00	32.77	83.6
10-54-796 BOARD EXPENSES/VOLUNTEER APPRE	1,084.52	4,045.74	8,465.00	4,419.26	47.8
10-54-812 FURNITURE & FIXTURES	.00	.00	1,500.00	1,500.00	.0
TOTAL PARKS & REC. ADMIN	22,366.18	51,514.87	325,059.00	273,544.13	15.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-55-401 SALARIES	19,155.75	38,311.52	249,025.00	210,713.48	15.4
10-55-402 PART TIME	50.00	50.00	81,500.00	81,450.00	.1
10-55-411 FICA	1,398.11	2,827.85	19,050.00	16,222.15	14.8
10-55-412 EMPLOYEE INSURANCE	4,484.92	8,970.66	53,504.00	44,533.34	16.8
10-55-413 RETIREMENT	1,827.44	3,654.88	23,479.00	19,824.12	15.6
10-55-414 PHONE STIPEND	40.00	60.00	480.00	420.00	12.5
10-55-423 WORKERS COMPENSATION INSURANCE	729.97	2,204.88	4,903.00	2,698.12	45.0
10-55-501 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
10-55-502 OPERATING SUPPLIES	2,040.00	3,216.00	32,500.00	29,284.00	9.9
10-55-505 COPY/PRINTING	.00	.00	2,000.00	2,000.00	.0
10-55-506 LOGO WEAR	.00	.00	900.00	900.00	.0
10-55-511 FUEL/OIL/OPERATING FLUIDS	48.83	48.83	1,000.00	951.17	4.9
10-55-543 SMALL TOOLS	.00	.00	1,500.00	1,500.00	.0
10-55-551 FURNISHINGS & FIXTURES	.00	54.96	.00	(54.96)	.0
10-55-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	16,600.00	16,600.00	.0
10-55-581 SMALL EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
10-55-584 SOFTWARE SUBSCRIPTIONS	.00	7,909.43	9,192.00	1,282.57	86.1
10-55-621 TELEPHONE SERVICE-UTILITY	.00	110.50	1,497.00	1,386.50	7.4
10-55-632 LAUNDRY/CLEANING SERVICES	.00	.00	3,500.00	3,500.00	.0
10-55-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	16,000.00	16,000.00	.0
10-55-705 IT SERVICES	.00	1,398.89	8,051.00	6,652.11	17.4
10-55-711 TRAVEL-TRANSPORTATION	.00	.00	2,500.00	2,500.00	.0
10-55-712 TRAVEL-MEALS	.00	.00	700.00	700.00	.0
10-55-713 TRAVEL-LODGING	.00	.00	3,000.00	3,000.00	.0
10-55-721 MEETING & TRAINING-SUPPLIES	.00	.00	200.00	200.00	.0
10-55-722 MEETING-REGISTRATION	.00	64.00	1,000.00	936.00	6.4
10-55-731 RENTAL-EQUIPMENT	.00	.00	11,000.00	11,000.00	.0
10-55-732 RENTAL-MISC.	.00	.00	2,900.00	2,900.00	.0
10-55-761 INSURANCE & BONDS	330.35	487.29	1,321.00	833.71	36.9
10-55-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	4,500.00	4,500.00	.0
10-55-782 KIDS CAMP-TRAINING/CERTIFICATI	.00	.00	2,400.00	2,400.00	.0
10-55-783 KIDS CAMP-STAFF UNIFORMS	.00	.00	1,000.00	1,000.00	.0
10-55-784 KIDS CAMP-SUPPLIES & SNACKS	.00	.00	8,000.00	8,000.00	.0
10-55-785 KIDS CAMP-CONTRACTED ACTIVITIE	.00	.00	3,000.00	3,000.00	.0
10-55-786 KIDS CAMP-ADVERTISING	.00	.00	750.00	750.00	.0
10-55-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	3,700.00	3,700.00	.0
10-55-792 DUES & MEMBERSHIPS	.00	.00	800.00	800.00	.0
10-55-793 TRAINING & SCHOOLS	.00	(5.47)	500.00	505.47	(1.1)
10-55-794 TEAM BUILDING	.00	93.23	600.00	506.77	15.5
TOTAL RECREATION	30,105.37	69,457.45	574,052.00	504,594.55	12.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMM. DEVEL. ADMIN</u>					
10-62-401 SALARIES	8,512.66	17,025.32	110,665.00	93,639.68	15.4
10-62-411 FICA	623.08	1,244.63	8,503.00	7,258.37	14.6
10-62-412 EMPLOYEE INSURANCE	821.00	1,641.96	9,872.00	8,230.04	16.6
10-62-413 RETIREMENT	851.26	1,702.52	11,066.00	9,363.48	15.4
10-62-414 PHONE STIPEND	40.00	60.00	480.00	420.00	12.5
10-62-423 WORKERS COMPENSATION INSURANCE	157.18	474.77	1,612.00	1,137.23	29.5
10-62-501 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-62-504 POSTAGE/SHIPPING	.00	.00	200.00	200.00	.0
10-62-505 COPY/PRINTING	.00	.00	1,700.00	1,700.00	.0
10-62-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	100.00	100.00	.0
10-62-511 FUEL/OIL/OPERATING FLUIDS	.00	.00	400.00	400.00	.0
10-62-581 SMALL EQUIPMENT	.00	.00	300.00	300.00	.0
10-62-584 SOFTWARE SUBSCRIPTIONS	.00	3,909.18	12,952.00	9,042.82	30.2
10-62-621 TELEPHONE SERVICE-UTILITY	.00	28.63	340.00	311.37	8.4
10-62-705 IT SERVICES	.00	699.44	4,025.00	3,325.56	17.4
10-62-708 TRANSLATION SERVICES	.00	.00	200.00	200.00	.0
10-62-711 TRAVEL-TRANSPORTATION	189.00	189.00	700.00	511.00	27.0
10-62-712 TRAVEL-MEALS	.00	.00	545.00	545.00	.0
10-62-713 TRAVEL-LODGING	.00	.00	1,800.00	1,800.00	.0
10-62-722 MEETING-REGISTRATION	.00	125.00	1,700.00	1,575.00	7.4
10-62-761 INSURANCE & BONDS	230.51	230.51	922.00	691.49	25.0
10-62-792 DUES & MEMBERSHIPS	.00	.00	1,030.00	1,030.00	.0
10-62-793 TRAINING & SCHOOLS	.00	.00	400.00	400.00	.0
10-62-794 TEAM BUILDING	35.00	35.00	800.00	765.00	4.4
TOTAL COMM. DEVEL. ADMIN	11,459.69	27,365.96	170,712.00	143,346.04	16.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING</u>					
10-63-401 SALARIES	12,272.69	24,545.38	148,417.00	123,871.62	16.5
10-63-402 PART TIME	.00	.00	36,528.00	36,528.00	.0
10-63-411 FICA	841.28	1,732.04	14,222.00	12,489.96	12.2
10-63-412 EMPLOYEE INSURANCE	3,849.27	7,699.84	46,264.00	38,564.16	16.6
10-63-413 RETIREMENT	1,159.48	2,318.96	14,842.00	12,523.04	15.6
10-63-414 PHONE STIPEND	40.00	60.00	960.00	900.00	6.3
10-63-423 WORKERS COMPENSATION INSURANCE	183.11	553.08	2,695.00	2,141.92	20.5
10-63-501 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
10-63-504 POSTAGE/SHIPPING	.00	.00	100.00	100.00	.0
10-63-505 COPY/PRINTING	.00	.00	450.00	450.00	.0
10-63-506 LOGO WEAR	.00	.00	450.00	450.00	.0
10-63-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	150.00	150.00	.0
10-63-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	250.00	250.00	.0
10-63-583 COMPUTER/IT EQUIPMENT	.00	.00	325.00	325.00	.0
10-63-584 SOFTWARE SUBSCRIPTIONS	.00	212.40	2,120.00	1,907.60	10.0
10-63-621 TELEPHONE SERVICE-UTILITY	.00	65.28	1,301.00	1,235.72	5.0
10-63-622 TELEPHONE-EE ISSUED CELL PHONE	.00	50.98	638.00	587.02	8.0
10-63-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	1,800.00	1,800.00	.0
10-63-705 IT SERVICES	.00	1,398.89	8,051.00	6,652.11	17.4
10-63-711 TRAVEL-TRANSPORTATION	225.96	225.96	1,400.00	1,174.04	16.1
10-63-712 TRAVEL-MEALS	154.00	154.00	1,360.00	1,206.00	11.3
10-63-713 TRAVEL-LODGING	.00	.00	4,500.00	4,500.00	.0
10-63-721 MEETING & TRAINING-SUPPLIES	.00	.00	400.00	400.00	.0
10-63-722 MEETING-REGISTRATION	.00	.00	4,350.00	4,350.00	.0
10-63-751 BOOKS & SUBSCRIPTIONS	.00	.00	400.00	400.00	.0
10-63-792 DUES & MEMBERSHIPS	.00	.00	800.00	800.00	.0
10-63-793 TRAINING & SCHOOLS	.00	930.60	3,000.00	2,069.40	31.0
 TOTAL BUILDING	 18,725.79	 39,947.41	 296,273.00	 256,325.59	 13.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-64-401 SALARIES	15,166.56	32,393.84	223,955.00	191,561.16	14.5
10-64-411 FICA	1,045.07	2,270.95	17,133.00	14,862.05	13.3
10-64-412 EMPLOYEE INSURANCE	4,409.21	10,375.92	71,792.00	61,416.08	14.5
10-64-413 RETIREMENT	1,169.05	2,544.17	22,395.00	19,850.83	11.4
10-64-414 PHONE STIPEND	.00	.00	480.00	480.00	.0
10-64-423 WORKERS COMPENSATION INSURANCE	246.52	744.61	2,539.00	1,794.39	29.3
10-64-501 OFFICE SUPPLIES	.00	.00	600.00	600.00	.0
10-64-504 POSTAGE/SHIPPING	.00	.00	750.00	750.00	.0
10-64-505 COPY/PRINTING	.00	.00	500.00	500.00	.0
10-64-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
10-64-583 COMPUTER/IT EQUIPMENT	.00	.00	150.00	150.00	.0
10-64-584 SOFTWARE SUBSCRIPTIONS	.00	5,828.03	9,819.00	3,990.97	59.4
10-64-621 TELEPHONE SERVICE-UTILITY	.00	82.88	984.00	901.12	8.4
10-64-704 CONTRACTED SERVICES (OTHER PRO	220.00	330.00	1,850.00	1,520.00	17.8
10-64-705 IT SERVICES	.00	1,028.59	8,051.00	7,022.41	12.8
10-64-711 TRAVEL-TRANSPORTATION	.00	.00	1,400.00	1,400.00	.0
10-64-712 TRAVEL-MEALS	.00	196.00	1,225.00	1,029.00	16.0
10-64-713 TRAVEL-LODGING	.00	.00	4,000.00	4,000.00	.0
10-64-722 MEETING-REGISTRATION	.00	.00	2,200.00	2,200.00	.0
10-64-743 RECORDING FEES	96.50	96.50	1,400.00	1,303.50	6.9
10-64-751 BOOKS & SUBSCRIPTIONS	.00	.00	335.00	335.00	.0
10-64-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	286.40	1,000.00	713.60	28.6
10-64-792 DUES & MEMBERSHIPS	468.00	468.00	1,200.00	732.00	39.0
10-64-793 TRAINING & SCHOOLS	.00	.00	600.00	600.00	.0
10-64-794 TEAM BUILDING	.00	.00	200.00	200.00	.0
10-64-796 BOARD EXPENSES/VOLUNTEER APPRE	1,084.52	4,368.51	18,138.00	13,769.49	24.1
TOTAL PLANNING	23,905.43	61,014.40	393,096.00	332,081.60	15.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOUSING</u>					
10-65-401 SALARIES	6,963.46	13,926.92	90,525.00	76,598.08	15.4
10-65-411 FICA	496.52	993.04	6,925.00	5,931.96	14.3
10-65-412 EMPLOYEE INSURANCE	2,183.65	4,367.39	26,208.00	21,840.61	16.7
10-65-413 RETIREMENT	696.34	1,392.68	9,052.00	7,659.32	15.4
10-65-423 WORKERS COMPENSATION INSURANCE	128.58	388.37	1,319.00	930.63	29.4
10-65-501 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-65-504 POSTAGE/SHIPPING	.00	.00	75.00	75.00	.0
10-65-584 SOFTWARE SUBSCRIPTIONS	.00	69.29	641.00	571.71	10.8
10-65-603 WATER-UTILITY	412.96	412.96	5,377.00	4,964.04	7.7
10-65-604 SEWER-UTILITY	570.00	1,140.00	7,320.00	6,180.00	15.6
10-65-622 TELEPHONE-EE ISSUED CELL PHONE	.00	40.98	512.00	471.02	8.0
10-65-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	35,000.00	35,000.00	.0
10-65-705 IT SERVICES	.00	349.72	2,012.00	1,662.28	17.4
10-65-711 TRAVEL-TRANSPORTATION	.00	.00	300.00	300.00	.0
10-65-712 TRAVEL-MEALS	.00	.00	200.00	200.00	.0
10-65-713 TRAVEL-LODGING	.00	.00	800.00	800.00	.0
10-65-721 MEETING & TRAINING-SUPPLIES	.00	.00	200.00	200.00	.0
10-65-722 MEETING-REGISTRATION	.00	.00	500.00	500.00	.0
10-65-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	4,750.00	4,750.00	.0
10-65-792 DUES & MEMBERSHIPS	.00	.00	2,700.00	2,700.00	.0
10-65-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
10-65-796 BOARD EXPENSES/VOLUNTEER APPRE	237.61	237.61	.00	(237.61)	.0
TOTAL HOUSING	11,689.12	23,318.96	195,216.00	171,897.04	12.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROJECTS</u>						
10-66-401	SALARIES	6,381.54	12,763.08	82,960.00	70,196.92	15.4
10-66-411	FICA	471.58	941.63	6,383.00	5,441.37	14.8
10-66-412	EMPLOYEE INSURANCE	817.04	1,634.04	9,817.00	8,182.96	16.7
10-66-413	RETIREMENT	638.16	1,276.32	8,296.00	7,019.68	15.4
10-66-414	PHONE STIPEND	40.00	60.00	480.00	420.00	12.5
10-66-423	WORKERS COMPENSATION INSURANCE	117.83	355.91	1,209.00	853.09	29.4
10-66-501	OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
10-66-504	POSTAGE/SHIPPING	.00	.00	200.00	200.00	.0
10-66-505	COPY/PRINTING	.00	.00	200.00	200.00	.0
10-66-507	PERSONAL PROTECTIVE EQUIP.	.00	.00	150.00	150.00	.0
10-66-584	SOFTWARE SUBSCRIPTIONS	.00	69.29	1,556.00	1,486.71	4.5
10-66-621	TELEPHONE SERVICE-UTILITY	.00	28.63	340.00	311.37	8.4
10-66-705	IT SERVICES	.00	349.72	2,012.00	1,662.28	17.4
10-66-711	TRAVEL-TRANSPORTATION	39.00	39.00	350.00	311.00	11.1
10-66-712	TRAVEL-MEALS	42.28	42.28	340.00	297.72	12.4
10-66-713	TRAVEL-LODGING	.00	.00	1,125.00	1,125.00	.0
10-66-722	MEETING-REGISTRATION	.00	.00	1,100.00	1,100.00	.0
10-66-791	ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	100.00	100.00	.0
10-66-792	DUES & MEMBERSHIPS	.00	.00	150.00	150.00	.0
10-66-793	TRAINING & SCHOOLS	.00	.00	400.00	400.00	.0
10-66-812	FURNITURE & FIXTURES-CAPITAL A	.00	.00	200.00	200.00	.0
TOTAL PROJECTS		8,547.43	17,559.90	117,568.00	100,008.10	14.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN. SERVICES ADMIN</u>					
10-80-501 OFFICE SUPPLIES	18.04	18.04	2,000.00	1,981.96	.9
10-80-502 OPERATING SUPPLIES	.00	.00	500.00	500.00	.0
10-80-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	100.00	100.00	.0
10-80-504 POSTAGE/SHIPPING	.00	.00	2,000.00	2,000.00	.0
10-80-505 COPY/PRINTING	79.98	79.98	1,500.00	1,420.02	5.3
10-80-521 DEPARTMENT MATERIALS	.00	.00	1,000.00	1,000.00	.0
10-80-551 FURNISHINGS & FIXTURES	.00	.00	1,500.00	1,500.00	.0
10-80-583 COMPUTER/IT EQUIPMENT	.00	.00	28,600.00	28,600.00	.0
10-80-584 SOFTWARE SUBSCRIPTIONS	.00	7,968.01	19,500.00	11,531.99	40.9
10-80-601 GAS-UTILITY	879.27	1,999.33	8,430.00	6,430.67	23.7
10-80-602 ELECTRIC-UTILITY	.00	1,380.39	19,203.00	17,822.61	7.2
10-80-603 WATER-UTILITY	347.85	347.85	5,645.00	5,297.15	6.2
10-80-604 SEWER-UTILITY	285.00	570.00	3,660.00	3,090.00	15.6
10-80-621 TELEPHONE SERVICE-UTILITY	20.18	94.60	3,070.00	2,975.40	3.1
10-80-623 INTERNET SERVICE	.00	65.00	.00	(65.00)	.0
10-80-691 DISPOSAL/RECYCLING/SHREDDING	77.95	77.95	500.00	422.05	15.6
10-80-702 ATTORNEY	17,343.00	21,338.00	120,000.00	98,662.00	17.8
10-80-703 AUDIT	.00	.00	14,637.00	14,637.00	.0
10-80-705 IT SERVICES	.00	.15	.00	(.15)	.0
10-80-706 EVENT SERVICES	.00	.00	18,000.00	18,000.00	.0
10-80-731 RENTAL-EQUIPMENT	95.00	190.00	1,250.00	1,060.00	15.2
10-80-741 FEES	25.06	76.68	1,500.00	1,423.32	5.1
10-80-742 CONVENIENCE (CREDIT CARD PROCE	167.60	595.88	3,000.00	2,404.12	19.9
10-80-743 RECORDING FEES	129.00	129.00	1,000.00	871.00	12.9
10-80-751 BOOKS & SUBSCRIPTIONS	.00	.00	150.00	150.00	.0
10-80-761 INSURANCE & BONDS	561.06	561.06	4,363.00	3,801.94	12.9
10-80-792 DUES & MEMBERSHIPS	3,308.00	10,766.00	11,833.00	1,067.00	91.0
TOTAL ADMIN. SERVICES ADMIN	23,336.99	46,257.92	272,941.00	226,683.08	17.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CLERK</u>					
10-81-401 SALARIES	18,603.85	37,207.70	241,850.00	204,642.30	15.4
10-81-411 FICA	1,300.98	2,640.49	18,502.00	15,861.51	14.3
10-81-412 EMPLOYEE INSURANCE	5,105.65	10,212.30	61,287.00	51,074.70	16.7
10-81-413 RETIREMENT	1,860.38	3,720.76	24,185.00	20,464.24	15.4
10-81-423 WORKERS COMPENSATION INSURANCE	20.41	61.74	255.00	193.26	24.2
10-81-505 COPY/PRINTING	52.40	52.40	.00	(52.40)	.0
10-81-584 SOFTWARE SUBSCRIPTIONS	10,300.00	67,157.78	63,656.00	(3,501.78)	105.5
10-81-621 TELEPHONE SERVICE-UTILITY	.00	76.31	1,020.00	943.69	7.5
10-81-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	5,000.00	5,000.00	.0
10-81-705 IT SERVICES	.00	1,563.49	10,064.00	8,500.51	15.5
10-81-711 TRAVEL-TRANSPORTATION	.00	.00	1,150.00	1,150.00	.0
10-81-712 TRAVEL-MEALS	.00	.00	1,500.00	1,500.00	.0
10-81-713 TRAVEL-LODGING	.00	.00	4,975.00	4,975.00	.0
10-81-721 MEETING & TRAINING-SUPPLIES	.00	.00	50.00	50.00	.0
10-81-722 MEETING-REGISTRATION	.00	.00	4,025.00	4,025.00	.0
10-81-741 FEES	38.37	38.37	3,000.00	2,961.63	1.3
10-81-761 INSURANCE & BONDS	.00	.00	300.00	300.00	.0
10-81-791 ADVERTISING/PUBLIC NOTIFICATIO	445.00	578.88	60.00	(518.88)	964.8
10-81-792 DUES & MEMBERSHIPS	65.00	495.00	805.00	310.00	61.5
10-81-793 TRAINING & SCHOOLS	40.00	76.00	350.00	274.00	21.7
10-81-794 TEAM BUILDING	.00	.00	600.00	600.00	.0
10-81-795 ELECTION COSTS	.00	.00	10,000.00	10,000.00	.0
 TOTAL CLERK	 37,832.04	 123,881.22	 452,634.00	 328,752.78	 27.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
HR					
10-82-401 SALARIES	11,937.48	23,874.96	155,187.00	131,312.04	15.4
10-82-411 FICA	844.98	1,693.05	11,872.00	10,178.95	14.3
10-82-412 EMPLOYEE INSURANCE	3,134.42	6,268.92	37,636.00	31,367.08	16.7
10-82-413 RETIREMENT	1,193.74	2,387.48	15,519.00	13,131.52	15.4
10-82-421 EMPLOYEE ENRICHMENT	(480.18)	19,191.93	37,300.00	18,108.07	51.5
10-82-422 EMPLOYEE EDUCATION-TUITION REI	.00	.00	6,000.00	6,000.00	.0
10-82-423 WORKERS COMPENSATION INSURANCE	13.10	39.56	164.00	124.44	24.1
10-82-501 OFFICE SUPPLIES	23.99	23.99	100.00	76.01	24.0
10-82-504 POSTAGE/SHIPPING	.00	.00	25.00	25.00	.0
10-82-505 COPY/PRINTING	.00	252.16	50.00	(202.16)	504.3
10-82-506 LOGO WEAR	.00	.00	500.00	500.00	.0
10-82-584 SOFTWARE SUBSCRIPTIONS	.00	5,839.98	12,695.00	6,855.02	46.0
10-82-621 TELEPHONE SERVICE-UTILITY	.00	57.26	680.00	622.74	8.4
10-82-704 CONTRACTED SERVICES (OTHER PRO	164.00	474.00	3,050.00	2,576.00	15.5
10-82-705 IT SERVICES	.00	699.44	4,025.00	3,325.56	17.4
10-82-711 TRAVEL-TRANSPORTATION	.00	.00	450.00	450.00	.0
10-82-712 TRAVEL-MEALS	.00	.00	600.00	600.00	.0
10-82-713 TRAVEL-LODGING	.00	.00	1,950.00	1,950.00	.0
10-82-722 MEETING-REGISTRATION	.00	.00	1,650.00	1,650.00	.0
10-82-741 FEES	.00	.00	250.00	250.00	.0
10-82-761 INSURANCE & BONDS	453.62	453.62	1,200.00	746.38	37.8
10-82-791 ADVERTISING/PUBLIC NOTIFICATIO	362.55	405.15	3,500.00	3,094.85	11.6
10-82-792 DUES & MEMBERSHIPS	.00	.00	620.00	620.00	.0
10-82-793 TRAINING & SCHOOLS	.00	.00	250.00	250.00	.0
10-82-794 TEAM BUILDING	.00	100.64	500.00	399.36	20.1
TOTAL HR	17,647.70	61,762.14	295,773.00	234,010.86	20.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN MANAGER</u>					
10-83-401 SALARIES	12,616.14	25,232.28	164,010.00	138,777.72	15.4
10-83-411 FICA	942.24	1,886.04	12,547.00	10,660.96	15.0
10-83-412 EMPLOYEE INSURANCE	1,580.77	3,161.58	18,991.00	15,829.42	16.7
10-83-413 RETIREMENT	1,261.60	2,523.21	16,401.00	13,877.79	15.4
10-83-423 WORKERS COMPENSATION INSURANCE	232.95	703.63	2,390.00	1,686.37	29.4
10-83-501 OFFICE SUPPLIES	.00	.00	25.00	25.00	.0
10-83-511 FUEL/OIL/OPERATING FLUIDS	.00	26.00	.00	(26.00)	.0
10-83-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	400.00	4,800.00	4,400.00	8.3
10-83-584 SOFTWARE SUBSCRIPTIONS	.00	115.40	1,288.00	1,172.60	9.0
10-83-621 TELEPHONE SERVICE-UTILITY	.00	28.63	340.00	311.37	8.4
10-83-622 TELEPHONE-EE ISSUED CELL PHONE	.00	40.98	512.00	471.02	8.0
10-83-704 CONTRACTED SERVICES (OTHER PRO	.00	2,375.00	30,500.00	28,125.00	7.8
10-83-705 IT SERVICES	.00	514.30	4,025.00	3,510.70	12.8
10-83-711 TRAVEL-TRANSPORTATION	.00	.00	2,000.00	2,000.00	.0
10-83-712 TRAVEL-MEALS	.00	218.04	1,000.00	781.96	21.8
10-83-713 TRAVEL-LODGING	.00	.00	2,300.00	2,300.00	.0
10-83-721 MEETING & TRAINING-SUPPLIES	.00	.00	750.00	750.00	.0
10-83-722 MEETING-REGISTRATION	(75.00)	125.00	1,500.00	1,375.00	8.3
10-83-751 BOOKS & SUBSCRIPTIONS	.00	.00	350.00	350.00	.0
10-83-792 DUES & MEMBERSHIPS	.00	444.00	1,500.00	1,056.00	29.6
10-83-793 TRAINING & SCHOOLS	.00	.00	150.00	150.00	.0
TOTAL TOWN MANAGER	16,558.70	37,794.09	265,379.00	227,584.91	14.2
<u>COUNCIL</u>					
10-84-401 SALARIES	1,500.00	3,000.00	18,000.00	15,000.00	16.7
10-84-411 FICA	114.75	229.50	1,377.00	1,147.50	16.7
10-84-412 EMPLOYEE INSURANCE	3.00	6.00	36.00	30.00	16.7
10-84-423 WORKERS COMPENSATION INSURANCE	.00	.00	19.00	19.00	.0
10-84-584 SOFTWARE SUBSCRIPTIONS	.00	322.77	1,863.00	1,540.23	17.3
10-84-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	318,749.00	318,749.00	.0
10-84-711 TRAVEL-TRANSPORTATION	196.00	196.00	300.00	104.00	65.3
10-84-712 TRAVEL-MEALS	.00	.00	400.00	400.00	.0
10-84-713 TRAVEL-LODGING	.00	.00	1,500.00	1,500.00	.0
10-84-722 MEETING-REGISTRATION	.00	250.00	900.00	650.00	27.8
10-84-761 INSURANCE & BONDS	1,078.97	1,078.97	11,097.00	10,018.03	9.7
10-84-771 INITIATIVES & ECONOMIC DEVELOP	.00	2,500.00	208,000.00	205,500.00	1.2
10-84-792 DUES & MEMBERSHIPS	.00	.00	250.00	250.00	.0
10-84-796 BOARD EXPENSES/VOLUNTEER APPRE	1,715.06	1,754.52	500.00	(1,254.52)	350.9
10-84-801 LAND	1,839.28	1,839.28	.00	(1,839.28)	.0
TOTAL COUNCIL	6,447.06	11,177.04	562,991.00	551,813.96	2.0
TOTAL FUND EXPENDITURES	401,928.93	937,881.54	6,754,554.00	5,816,672.46	13.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	150,904.56	95,356.14	(467,632.00)	(562,988.14)	20.4

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
FEBRUARY 28, 2026

CONSERVATION TRUST FUND

<u>ASSETS</u>			
21-10100	CASH IN COMBINED CASH FUND	91,201.79	
	TOTAL ASSETS		91,201.79
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
21-29800	FUND BALANCE	75,755.60	
	REVENUE OVER EXPENDITURES - YTD	15,446.19	
	BALANCE - CURRENT DATE	91,201.79	
	TOTAL FUND EQUITY		91,201.79
	TOTAL LIABILITIES AND EQUITY		91,201.79

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTERGOVERNMENTAL REVENUES</u>					
21-33-301	INTERGOVERNMENTAL TAX SHARING	15,000.00	15,000.00	100,000.00	85,000.00	15.0
21-33-303	COLORADO LOTTERY/CTF	.00	.00	20,000.00	20,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUES	15,000.00	15,000.00	120,000.00	105,000.00	12.5
	<u>MISCELLANEOUS REVENUES</u>					
21-36-603	INTEREST INCOME	212.64	446.19	500.00	53.81	89.2
	TOTAL MISCELLANEOUS REVENUES	212.64	446.19	500.00	53.81	89.2
	TOTAL FUND REVENUE	15,212.64	15,446.19	120,500.00	105,053.81	12.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FUND ADMINISTRATION-CTF</u>					
21-50-992	TRANSFER TO CAPITAL FUND	.00	.00	130,000.00	130,000.00	.0
	TOTAL FUND ADMINISTRATION-CTF	.00	.00	130,000.00	130,000.00	.0
	<u>RECREATION-CTF</u>					
21-55-771	INITIATIVES & ECONOMIC DEVELOP	.00	.00	5,000.00	5,000.00	.0
	TOTAL RECREATION-CTF	.00	.00	5,000.00	5,000.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	135,000.00	135,000.00	.0
	NET REVENUE OVER EXPENDITURES	15,212.64	15,446.19	(14,500.00)	(29,946.19)	106.5

TOWN OF PAGOSA SPRINGS

BALANCE SHEET

FEBRUARY 28, 2026

TRUST/IMPACT FUND

ASSETS

31-10100	CASH IN COMBINED CASH FUND	1,205,067.89	
	TOTAL ASSETS		1,205,067.89

LIABILITIES AND EQUITYLIABILITIES

31-23410	EAST END TRAIL DONATIONS	5,000.00	
31-23520	HEALTH ACCOUNT	177,637.94	
31-23585	CEMETERY MAINTENANCE FEE	27,848.77	
31-23586	VACATION RENTAL SURCHARGE	108,564.50	
31-23590	RESERVOIR HILL TICKET FEE	53,202.81	
31-23624	SUNRIDGE OF PAGOSA TOWNHOMES	24,505.00	
31-23626	WORKFORCE HOUSING FEE	120,250.00	
31-23627	TOURISM EVENT VENUE	545,632.53	
31-23628	PLASTIC BAG FEES LIABILITY	48,299.51	
31-23629	RIVER DOMES TRAIL IN LIEU FEE	16,848.75	
31-23631	ADA PROGRAM PAYMENT IN LIEU	1,000.00	
31-23632	THE DRIFT SIDEWALK-5TH ST	19,750.00	
	TOTAL LIABILITIES		1,148,539.81

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
31-29800	FUND BALANCE	(330.74)	
	REVENUE OVER EXPENDITURES - YTD	56,858.82	
	BALANCE - CURRENT DATE	56,528.08	
	TOTAL FUND EQUITY		56,528.08
	TOTAL LIABILITIES AND EQUITY		1,205,067.89

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

TRUST/IMPACT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES, FEES & FORFEITURES</u>					
31-35-506	WORKFORCE HOUSING FEES	.00	46,500.00	57,500.00	11,000.00	80.9
31-35-507	CEMETERY FEES	.00	150.00	3,000.00	2,850.00	5.0
	TOTAL FINES, FEES & FORFEITURES	.00	46,650.00	60,500.00	13,850.00	77.1
	<u>MISCELLANEOUS REVENUES</u>					
31-36-603	INTEREST INCOME	1,535.07	3,221.07	15,000.00	11,778.93	21.5
31-36-604	PASS THROUGH REVENUE	.00	.00	60,000.00	60,000.00	.0
	TOTAL MISCELLANEOUS REVENUES	1,535.07	3,221.07	75,000.00	71,778.93	4.3
	<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
31-37-704	PLASTIC BAG PROGRAM	.00	.00	10,000.00	10,000.00	.0
	TOTAL CONTRIBUTIONS & OTHR GRANT REV	.00	.00	10,000.00	10,000.00	.0
	<u>SOURCE 38</u>					
31-38-802	GROUND LEASE REVENUE	.00	8,696.51	.00	(8,696.51)	.0
	TOTAL SOURCE 38	.00	8,696.51	.00	(8,696.51)	.0
	TOTAL FUND REVENUE	1,535.07	58,567.58	145,500.00	86,932.42	40.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

TRUST/IMPACT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>HEALTH ACCOUNT</u>					
31-43-421	EMPLOYEE ENRICHMENT	.00	.00	10,830.00	10,830.00	.0
31-43-424	TOWN FUNDED BENEFITS	867.50	1,708.76	15,527.00	13,818.24	11.0
	<u>TOTAL HEALTH ACCOUNT</u>	<u>867.50</u>	<u>1,708.76</u>	<u>26,357.00</u>	<u>24,648.24</u>	<u>6.5</u>
	<u>FUND ADMINISTRATION-TRUST/IMP.</u>					
31-50-561	COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	66,000.00	66,000.00	.0
31-50-666	R&M-RESERVOIR HILL PARK	.00	.00	5,000.00	5,000.00	.0
31-50-771	INITIATIVES & ECONOMIC DEVELOP	.00	.00	10,000.00	10,000.00	.0
31-50-991	TRANSFER TO GENERAL FUND	.00	.00	4,750.00	4,750.00	.0
31-50-992	TRANSFER TO CAPITAL FUND	.00	.00	10,000.00	10,000.00	.0
	<u>TOTAL FUND ADMINISTRATION-TRUST/IMP.</u>	<u>.00</u>	<u>.00</u>	<u>95,750.00</u>	<u>95,750.00</u>	<u>.0</u>
	<u>TOTAL FUND EXPENDITURES</u>	<u>867.50</u>	<u>1,708.76</u>	<u>122,107.00</u>	<u>120,398.24</u>	<u>1.4</u>
	<u>NET REVENUE OVER EXPENDITURES</u>	<u>667.57</u>	<u>56,858.82</u>	<u>23,393.00</u>	<u>(33,465.82)</u>	<u>243.1</u>

TOWN OF PAGOSA SPRINGS

BALANCE SHEET

FEBRUARY 28, 2026

LODGERS TAX FUND

ASSETS

41-10100	CASH IN COMBINED CASH FUND	1,648,939.38	
41-11500	LODGERS TAX	235,955.60	
	TOTAL ASSETS		1,884,894.98

LIABILITIES AND EQUITYLIABILITIES

41-20250	AUDIT ACCT PAYABLE	9,490.42	
41-21211	ACCRUED WAGES	12,200.90	
	TOTAL LIABILITIES		21,691.32

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
41-29800	FUND BALANCE	1,739,773.67	
	REVENUE OVER EXPENDITURES - YTD	123,429.99	
	BALANCE - CURRENT DATE	1,863,203.66	
	TOTAL FUND EQUITY		1,863,203.66
	TOTAL LIABILITIES AND EQUITY		1,884,894.98

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
41-31-108	LODGERS TAX	64,022.47	158,858.00	1,010,000.00	851,142.00	15.7
	TOTAL TAXES	64,022.47	158,858.00	1,010,000.00	851,142.00	15.7
	<u>INTERGOVERNMENTAL REVENUES</u>					
41-33-301	INTERGOVERNMENTAL TAX SHARING	135,988.98	135,988.98	550,000.00	414,011.02	24.7
41-33-305	STATE OF COLORADO GRANTS	49,000.00	49,000.00	49,000.00	.00	100.0
	TOTAL INTERGOVERNMENTAL REVENUES	184,988.98	184,988.98	599,000.00	414,011.02	30.9
	<u>MISCELLANEOUS REVENUES</u>					
41-36-603	INTEREST INCOME	4,235.86	9,038.35	45,000.00	35,961.65	20.1
41-36-604	PASS THROUGH REVENUE	183.13	347.10	1,500.00	1,152.90	23.1
	TOTAL MISCELLANEOUS REVENUES	4,418.99	9,385.45	46,500.00	37,114.55	20.2
	<u>LEASES & RENTS</u>					
41-38-800	DEPT. SPECIFIC RENTAL REVENUE	.00	400.00	5,000.00	4,600.00	8.0
	TOTAL LEASES & RENTS	.00	400.00	5,000.00	4,600.00	8.0
	TOTAL FUND REVENUE	253,430.44	353,632.43	1,660,500.00	1,306,867.57	21.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOURISM ADMIN.</u>					
41-71-401 SALARIES	13,671.94	26,850.84	227,826.00	200,975.16	11.8
41-71-411 FICA	1,001.27	1,991.09	17,429.00	15,437.91	11.4
41-71-412 EMPLOYEE INSURANCE	2,892.38	5,784.46	68,851.00	63,066.54	8.4
41-71-413 RETIREMENT	1,367.20	2,685.09	22,783.00	20,097.91	11.8
41-71-423 WORKERS COMPENSATION INSURANCE	165.07	498.60	4,587.00	4,088.40	10.9
41-71-583 COMPUTER/IT EQUIPMENT	.00	.00	7,200.00	7,200.00	.0
41-71-584 SOFTWARE SUBSCRIPTIONS	59.99	172.94	39,852.00	39,679.06	.4
41-71-622 TELEPHONE-EE ISSUED CELL PHONE	.00	81.96	1,538.00	1,456.04	5.3
41-71-703 AUDIT	.00	.00	3,582.00	3,582.00	.0
41-71-704 CONTRACTED SERVICES (OTHER PRO	.00	8,750.00	35,000.00	26,250.00	25.0
41-71-705 IT SERVICES	.00	493.72	6,038.00	5,544.28	8.2
41-71-711 TRAVEL-TRANSPORTATION	9.34	9.34	2,500.00	2,490.66	.4
41-71-712 TRAVEL-MEALS	75.28	75.28	200.00	124.72	37.6
41-71-713 TRAVEL-LODGING	.00	.00	5,600.00	5,600.00	.0
41-71-722 MEETING-REGISTRATION	.00	.00	7,000.00	7,000.00	.0
41-71-741 FEES	45.24	102.44	800.00	697.56	12.8
41-71-742 CONVENIENCE (CREDIT CARD PROCE	13.68	(29.47)	375.00	404.47	(7.9)
41-71-761 INSURANCE & BONDS	327.83	327.83	1,311.00	983.17	25.0
41-71-792 DUES & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
41-71-796 BOARD EXPENSES/VOLUNTEER APPRE	1,078.97	4,028.97	10,765.00	6,736.03	37.4
TOTAL TOURISM ADMIN.	20,708.19	51,823.09	464,737.00	412,913.91	11.2
<u>TOURISM</u>					
41-72-401 SALARIES	7,224.49	12,237.45	65,168.00	52,930.55	18.8
41-72-411 FICA	521.25	890.25	4,985.00	4,094.75	17.9
41-72-412 EMPLOYEE INSURANCE	2,888.31	4,219.87	10,337.00	6,117.13	40.8
41-72-413 RETIREMENT	672.31	1,123.47	6,517.00	5,393.53	17.2
41-72-423 WORKERS COMPENSATION INSURANCE	92.56	279.58	950.00	670.42	29.4
41-72-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	15,000.00	15,000.00	.0
41-72-583 COMPUTER/IT EQUIPMENT	.00	.00	4,500.00	4,500.00	.0
41-72-584 SOFTWARE SUBSCRIPTIONS	915.04	6,951.56	66,875.00	59,923.44	10.4
41-72-622 TELEPHONE-EE ISSUED CELL PHONE	.00	50.98	638.00	587.02	8.0
41-72-659 R&M-WAYFINDING & SIGNAGE	.00	.00	25,000.00	25,000.00	.0
41-72-704 CONTRACTED SERVICES (OTHER PRO	4,100.00	43,506.00	29,350.00	(14,156.00)	148.2
41-72-705 IT SERVICES	.00	1,206.86	2,012.00	805.14	60.0
41-72-706 EVENT SERVICES	66,699.00	66,699.00	166,000.00	99,301.00	40.2
41-72-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	308,800.00	308,800.00	.0
41-72-791 ADVERTISING/PUBLIC NOTIFICATIO	3,542.00	22,426.55	429,000.00	406,573.45	5.2
41-72-793 TRAINING & SCHOOLS	.00	.00	450.00	450.00	.0
41-72-796 BOARD EXPENSES/VOLUNTEER APPRE	5.55	16.77	1,200.00	1,183.23	1.4
TOTAL TOURISM	86,660.51	159,608.34	1,136,782.00	977,173.66	14.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VISITOR CENTER</u>					
41-73-401 SALARIES	45.30	86.30	.00	(86.30)	.0
41-73-402 PART TIME	3,604.42	6,977.92	59,354.00	52,376.08	11.8
41-73-411 FICA	279.22	540.44	4,540.00	3,999.56	11.9
41-73-412 EMPLOYEE INSURANCE	7.31	14.15	119.00	104.85	11.9
41-73-423 WORKERS COMPENSATION INSURANCE	5.01	15.13	63.00	47.87	24.0
41-73-501 OFFICE SUPPLIES	.00	.00	3,900.00	3,900.00	.0
41-73-502 OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
41-73-504 POSTAGE/SHIPPING	25.65	25.65	8,000.00	7,974.35	.3
41-73-505 COPY/PRINTING	31.99	31.99	15,000.00	14,968.01	.2
41-73-583 COMPUTER/IT EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
41-73-584 SOFTWARE SUBSCRIPTIONS	.00	3,107.10	6,092.00	2,984.90	51.0
41-73-601 GAS-UTILITY	159.40	311.30	1,385.00	1,073.70	22.5
41-73-602 ELECTRIC-UTILITY	.00	214.37	2,879.00	2,664.63	7.5
41-73-603 WATER-UTILITY	52.84	52.84	7,636.00	7,583.16	.7
41-73-604 SEWER-UTILITY	71.25	142.50	915.00	772.50	15.6
41-73-621 TELEPHONE SERVICE-UTILITY	.00	18.06	764.00	745.94	2.4
41-73-705 IT SERVICES	.00	349.72	.00	(349.72)	.0
41-73-761 INSURANCE & BONDS	13.54	163.54	54.00	(109.54)	302.9
41-73-791 ADVERTISING/PUBLIC NOTIFICATIO	6,720.00	6,720.00	10,000.00	3,280.00	67.2
41-73-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	.00	250.00	250.00	.0
TOTAL VISITOR CENTER	11,015.93	18,771.01	123,451.00	104,679.99	15.2
TOTAL FUND EXPENDITURES	118,384.63	230,202.44	1,724,970.00	1,494,767.56	13.4
NET REVENUE OVER EXPENDITURES	135,045.81	123,429.99	(64,470.00)	(187,899.99)	191.5

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
51-10100	CASH IN COMBINED CASH FUND	5,091,930.49	
51-10200	SERIES 2019 INTEREST ZIONS	.44	
51-10201	SERIES 2019 PRINCIPAL ZIONS	.30	
51-10202	SERIES 2019 CONSTRUCTION FUND	.12	
51-10530	ACCTS RECEIVABLE - CAP IMPROV	268,419.40	
51-11510	SALES TAX	800,186.25	
	TOTAL ASSETS		6,160,537.00
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-20250	AUDIT ACCT PAYABLE	121,841.18	
51-20700	DUE TO GENERAL FUND - LOAN	281,029.00	
51-21000	WAGES PAYABLE	34,339.01	
	TOTAL LIABILITIES		437,209.19
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
51-29800	FUND BALANCE	5,310,298.40	
	REVENUE OVER EXPENDITURES - YTD	411,535.41	
	BALANCE - CURRENT DATE	5,721,833.81	
	TOTAL FUND EQUITY		5,721,833.81
	TOTAL LIABILITIES AND EQUITY		6,159,043.00

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
51-31-103	SALES TAX	479,142.36	798,782.75	4,936,362.00	4,137,579.25	16.2
51-31-107	HIGHWAY USER TAX (HUTF)	7,479.23	7,479.23	97,272.00	89,792.77	7.7
51-31-109	ROAD MILL TAX	.00	.00	30,000.00	30,000.00	.0
	<u>TOTAL TAXES</u>	<u>486,621.59</u>	<u>806,261.98</u>	<u>5,063,634.00</u>	<u>4,257,372.02</u>	<u>15.9</u>
	<u>LICENSES AND PERMITS</u>					
51-32-208	ROAD CUT PERMITS	.00	.00	6,000.00	6,000.00	.0
	<u>TOTAL LICENSES AND PERMITS</u>	<u>.00</u>	<u>.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	<u>.0</u>
	<u>INTERGOVERNMENTAL REVENUES</u>					
51-33-305	STATE OF COLORADO GRANTS	318,787.22	318,787.22	320,893.00	2,105.78	99.3
51-33-307	CDOT GRANTS	.00	.00	1,067,420.00	1,067,420.00	.0
	<u>TOTAL INTERGOVERNMENTAL REVENUES</u>	<u>318,787.22</u>	<u>318,787.22</u>	<u>1,388,313.00</u>	<u>1,069,525.78</u>	<u>23.0</u>
	<u>CHARGES FOR SERVICES</u>					
51-34-401	CHARGES FOR ADDED SERVICES	489.30	978.60	500.00	(478.60)	195.7
51-34-409	EV CHARGING STATION REVENUES	2,922.93	2,922.93	30,000.00	27,077.07	9.7
	<u>TOTAL CHARGES FOR SERVICES</u>	<u>3,412.23</u>	<u>3,901.53</u>	<u>30,500.00</u>	<u>26,598.47</u>	<u>12.8</u>
	<u>FINES, FEES & FORFEITURES</u>					
51-35-507	CEMETERY FEES	.00	400.00	7,000.00	6,600.00	5.7
	<u>TOTAL FINES, FEES & FORFEITURES</u>	<u>.00</u>	<u>400.00</u>	<u>7,000.00</u>	<u>6,600.00</u>	<u>5.7</u>
	<u>MISCELLANEOUS REVENUES</u>					
51-36-601	MISCELLANEOUS REVENUE	201.90	68,824.59	20,000.00	(48,824.59)	344.1
51-36-603	INTEREST INCOME	12,805.43	27,692.98	100,000.00	72,307.02	27.7
	<u>TOTAL MISCELLANEOUS REVENUES</u>	<u>13,007.33</u>	<u>96,517.57</u>	<u>120,000.00</u>	<u>23,482.43</u>	<u>80.4</u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
51-37-701 PRIVATE/NON-PROFIT COLLABORAT.	.00	21,300.00	75,000.00	53,700.00	28.4
TOTAL CONTRIBUTIONS & OTHR GRANT REV	.00	21,300.00	75,000.00	53,700.00	28.4
<u>LEASES & RENTS</u>					
51-38-810 DEPT. SPEC. RENTAL FEES-PARKS	430.00	1,765.00	18,000.00	16,235.00	9.8
51-38-811 DEPT. SPEC. LEASES-F&F	1,954.80	1,954.80	11,729.00	9,774.20	16.7
TOTAL LEASES & RENTS	2,384.80	3,719.80	29,729.00	26,009.20	12.5
<u>INTERFUND TRANSFERS</u>					
51-39-904 TRANSFER FROM CTF	.00	.00	130,000.00	130,000.00	.0
51-39-905 TRANSFER FROM LODGERS FUND	.00	.00	250,000.00	250,000.00	.0
51-39-906 TRANSFER FROM TRUST FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	390,000.00	390,000.00	.0
TOTAL FUND REVENUE	824,213.17	1,250,888.10	7,110,176.00	5,859,287.90	17.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POLICE-CAPITAL</u>					
51-49-642	R&M-EQUIPMENT	.00	.00	100.00	100.00	.0
51-49-761	INSURANCE & BONDS	10.03	10.03	250.00	239.97	4.0
	TOTAL POLICE-CAPITAL	10.03	10.03	350.00	339.97	2.9
	<u>PARKS & REC ADMIN-CAPITAL</u>					
51-54-771	INITIATIVES & ECONOMIC DEVELOP	.00	.00	20,000.00	20,000.00	.0
	TOTAL PARKS & REC ADMIN-CAPITAL	.00	.00	20,000.00	20,000.00	.0
	<u>RECREATION-CAPITAL</u>					
51-55-812	FURNITURE & FIXTURES-CAPITAL A	.00	.00	1,500.00	1,500.00	.0
	TOTAL RECREATION-CAPITAL	.00	.00	1,500.00	1,500.00	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS-CAPITAL</u>					
51-58-401 SALARIES	31,050.42	61,122.61	403,643.00	342,520.39	15.1
51-58-402 PART TIME	1,771.44	4,494.26	27,911.00	23,416.74	16.1
51-58-403 OVERTIME	.00	42.14	5,988.00	5,945.86	.7
51-58-404 ON-CALL	.00	.00	9,120.00	9,120.00	.0
51-58-411 FICA	2,349.32	4,800.39	33,244.00	28,443.61	14.4
51-58-412 EMPLOYEE INSURANCE	11,988.21	23,979.08	142,452.00	118,472.92	16.8
51-58-413 RETIREMENT	2,649.38	5,298.78	36,611.00	31,312.22	14.5
51-58-415 UNIFORM STIPEND	230.86	461.72	3,009.00	2,547.28	15.3
51-58-423 WORKERS COMPENSATION INSURANCE	1,054.13	3,184.02	11,089.00	7,904.98	28.7
51-58-501 OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
51-58-502 OPERATING SUPPLIES	27.54	431.54	38,000.00	37,568.46	1.1
51-58-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	125.00	125.00	.0
51-58-506 LOGO WEAR	.00	.00	2,250.00	2,250.00	.0
51-58-507 PERSONAL PROTECTIVE EQUIP.	.00	34.97	750.00	715.03	4.7
51-58-511 FUEL/OIL/OPERATING FLUIDS	700.75	1,084.86	14,000.00	12,915.14	7.8
51-58-521 DEPARTMENT MATERIALS	54.33	442.89	50,000.00	49,557.11	.9
51-58-541 VEHICLE PARTS	.00	.00	100.00	100.00	.0
51-58-542 EQUIPMENT PARTS	146.51	188.94	3,000.00	2,811.06	6.3
51-58-543 SMALL TOOLS	.00	410.25	2,500.00	2,089.75	16.4
51-58-551 FURNISHINGS & FIXTURES	.00	.00	11,500.00	11,500.00	.0
51-58-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
51-58-581 SMALL EQUIPMENT	.00	99.99	.00	99.99	.0
51-58-582 EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
51-58-584 SOFTWARE SUBSCRIPTIONS	.00	392.06	640.00	247.94	61.3
51-58-601 GAS-UTILITY	142.51	298.39	1,336.00	1,037.61	22.3
51-58-602 ELECTRIC-UTILITY	.00	1,982.32	24,679.00	22,696.68	8.0
51-58-603 WATER-UTILITY	893.50	893.50	77,158.00	76,264.50	1.2
51-58-604 SEWER-UTILITY	427.50	855.00	5,490.00	4,635.00	15.6
51-58-621 TELEPHONE SERVICE-UTILITY	.00	25.62	304.00	278.38	8.4
51-58-622 TELEPHONE-EE ISSUED CELL PHONE	.00	40.98	512.00	471.02	8.0
51-58-623 INTERNET SERVICE	.00	.00	2,800.00	2,800.00	.0
51-58-642 R&M-EQUIPMENT	.00	77.00	.00	77.00	.0
51-58-658 R&M-PARKS & TRAILS	.00	.00	15,000.00	15,000.00	.0
51-58-663 R&M-BELL TOWER PARK	.00	144.23	.00	144.23	.0
51-58-672 R&M-TRAILS/SIDEWALKS	.00	.00	35,000.00	35,000.00	.0
51-58-701 ENGINEERING & MODELING (NON CI	2,251.50	2,251.50	15,000.00	12,748.50	15.0
51-58-704 CONTRACTED SERVICES (OTHER PRO	.00	1,450.00	33,500.00	32,050.00	4.3
51-58-705 IT SERVICES	.00	349.72	2,012.00	1,662.28	17.4
51-58-711 TRAVEL-TRANSPORTATION	.00	.00	1,000.00	1,000.00	.0
51-58-712 TRAVEL-MEALS	.00	.00	500.00	500.00	.0
51-58-713 TRAVEL-LODGING	.00	.00	3,000.00	3,000.00	.0
51-58-722 MEETING-REGISTRATION	.00	112.00	750.00	638.00	14.9
51-58-731 RENTAL-EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
51-58-732 RENTAL-MISC.	.00	.00	5,400.00	5,400.00	.0
51-58-761 INSURANCE & BONDS	2,733.18	2,733.18	10,932.00	8,198.82	25.0
51-58-793 TRAINING & SCHOOLS	.00	.00	2,500.00	2,500.00	.0
51-58-794 TEAM BUILDING	.00	.00	500.00	500.00	.0
51-58-812 FURNITURE & FIXTURES-CAPITAL A	.00	39.58	14,500.00	14,460.42	.3
51-58-821 IMPROVE. OTHER THAN BUILDINGS	.00	309,689.72	1,320,432.00	1,010,742.28	23.5
51-58-830 EQUIPMENT-CAPITAL OUTLAY	2,199.00	2,199.00	2,500.00	301.00	88.0
51-58-853 CAPITAL ENGINEERING	1,824.78	2,047.91	44,900.00	42,852.09	4.6
51-58-864 BRIDGE CONSTRUCTION-NEW OR REP	.00	.00	169,200.00	169,200.00	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-58-981 PASS THROUGH EXPENSES	.00	(8,700.00)	.00	8,700.00	.0
TOTAL PARKS-CAPITAL	62,494.86	422,958.15	2,593,362.00	2,170,403.85	16.3
<u>COMM. DEVEL. ADMIN.-CAPITAL</u>					
51-62-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	10,000.00	10,000.00	.0
51-62-761 INSURANCE & BONDS	.00	.00	150.00	150.00	.0
TOTAL COMM. DEVEL. ADMIN.-CAPITAL	.00	.00	10,150.00	10,150.00	.0
<u>PROJECTS-CAPITAL</u>					
51-66-704 CONTRACTED SERVICES (OTHER PRO	1,075.00	2,675.00	1,000.00	(1,675.00)	267.5
51-66-753 PRE-PROJECT ADVERTISING	.00	.00	300.00	300.00	.0
51-66-754 PRE-PROJECT CONSULTING	.00	.00	15,000.00	15,000.00	.0
51-66-755 PRE-PROJECT ENGINEERING/DESIGN	2,106.00	2,268.00	15,000.00	12,732.00	15.1
TOTAL PROJECTS-CAPITAL	3,181.00	4,943.00	31,300.00	26,357.00	15.8
<u>ADMIN. SERVICES ADMIN-CAPITAL</u>					
51-80-583 COMPUTER/IT EQUIPMENT	4,989.23	4,989.23	33,200.00	28,210.77	15.0
51-80-584 SOFTWARE SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
51-80-761 INSURANCE & BONDS	26.16	26.16	150.00	123.84	17.4
51-80-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	110,000.00	110,000.00	.0
51-80-944 LEASE PAYMENTS	.00	167.90	521.00	353.10	32.2
TOTAL ADMIN. SERVICES ADMIN-CAPITAL	5,015.39	5,183.29	144,171.00	138,987.71	3.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMIN.</u>					
51-90-401 SALARIES	17,013.89	34,084.71	219,806.00	185,721.29	15.5
51-90-403 OVERTIME	.00	95.99	.00	(95.99)	.0
51-90-411 FICA	1,232.01	2,507.79	16,815.00	14,307.21	14.9
51-90-412 EMPLOYEE INSURANCE	2,975.15	5,951.44	35,875.00	29,923.56	16.6
51-90-413 RETIREMENT	1,614.65	3,234.98	21,981.00	18,746.02	14.7
51-90-423 WORKERS COMPENSATION INSURANCE	169.41	511.71	1,756.00	1,244.29	29.1
51-90-501 OFFICE SUPPLIES	.00	75.66	2,000.00	1,924.34	3.8
51-90-502 OPERATING SUPPLIES	.00	.00	200.00	200.00	.0
51-90-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	300.00	300.00	.0
51-90-504 POSTAGE/SHIPPING	.00	.00	50.00	50.00	.0
51-90-505 COPY/PRINTING	.00	.00	1,648.00	1,648.00	.0
51-90-511 FUEL/OIL/OPERATING FLUIDS	.00	39.89	1,200.00	1,160.11	3.3
51-90-521 DEPARTMENT MATERIALS	.00	.00	25.00	25.00	.0
51-90-542 EQUIPMENT PARTS	.00	.00	255.00	255.00	.0
51-90-543 SMALL TOOLS	.00	.00	20.00	20.00	.0
51-90-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	1,578.00	15,000.00	13,422.00	10.5
51-90-583 COMPUTER/IT EQUIPMENT	.00	.00	1,660.00	1,660.00	.0
51-90-584 SOFTWARE SUBSCRIPTIONS	.00	7,096.40	9,987.00	2,890.60	71.1
51-90-601 GAS-UTILITY	2,025.24	4,209.31	16,381.00	12,171.69	25.7
51-90-602 ELECTRIC-UTILITY	.00	1,019.77	11,504.00	10,484.23	8.9
51-90-603 WATER-UTILITY	241.88	241.88	17,335.00	17,093.12	1.4
51-90-604 SEWER-UTILITY	71.25	142.50	915.00	772.50	15.6
51-90-621 TELEPHONE SERVICE-UTILITY	.00	79.87	949.00	869.13	8.4
51-90-622 TELEPHONE-EE ISSUED CELL PHONE	131.22	131.22	949.00	817.78	13.8
51-90-623 INTERNET SERVICE	330.00	330.00	660.00	330.00	50.0
51-90-701 ENGINEERING & MODELING (NON CI	.00	.00	4,000.00	4,000.00	.0
51-90-703 AUDIT	.00	.00	16,077.00	16,077.00	.0
51-90-704 CONTRACTED SERVICES (OTHER PRO	.00	8.49	.00	(8.49)	.0
51-90-705 IT SERVICES	.00	1,419.45	8,051.00	6,631.55	17.6
51-90-711 TRAVEL-TRANSPORTATION	.00	.00	550.00	550.00	.0
51-90-712 TRAVEL-MEALS	.00	.00	355.00	355.00	.0
51-90-713 TRAVEL-LODGING	.00	.00	450.00	450.00	.0
51-90-722 MEETING-REGISTRATION	.00	.00	505.00	505.00	.0
51-90-732 RENTAL-MISC.	.00	.00	4,560.00	4,560.00	.0
51-90-741 FEES	.00	.72	25.00	24.28	2.9
51-90-751 BOOKS & SUBSCRIPTIONS	.00	.00	35.00	35.00	.0
51-90-754 PRE-PROJECT DESIGN	.00	.00	5,000.00	5,000.00	.0
51-90-755 PRE-PROJECT ENGINEERING	.00	.00	85,000.00	85,000.00	.0
51-90-761 INSURANCE & BONDS	854.51	854.51	3,399.00	2,544.49	25.1
51-90-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	1,000.00	1,000.00	.0
51-90-792 DUES & MEMBERSHIPS	.00	.00	100.00	100.00	.0
51-90-794 TEAM BUILDING	170.58	577.77	1,880.00	1,302.23	30.7
51-90-853 CAPITAL ENGINEERING	.00	8,763.00	50,000.00	41,237.00	17.5
51-90-941 DEBT SERVICE-PRINCIPAL	.00	.00	388,600.00	388,600.00	.0
51-90-942 DEBT SERVICE-INTEREST	.00	.00	122,704.00	122,704.00	.0
51-90-943 DEBT SERVICE-FEES	.00	2,500.00	4,000.00	1,500.00	62.5
TOTAL PUBLIC WORKS ADMIN.	26,829.79	75,455.06	1,073,562.00	998,106.94	7.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
51-91-401 SALARIES	30,510.29	60,751.91	393,128.00	332,376.09	15.5
51-91-403 OVERTIME	.00	.00	17,183.00	17,183.00	.0
51-91-404 ON-CALL	.00	.00	18,250.00	18,250.00	.0
51-91-411 FICA	2,297.62	4,587.42	30,332.00	25,744.58	15.1
51-91-412 EMPLOYEE INSURANCE	7,551.04	17,841.42	90,553.00	72,711.58	19.7
51-91-413 RETIREMENT	2,712.94	5,418.31	39,313.00	33,894.69	13.8
51-91-414 PHONE STIPEND	200.00	300.00	2,400.00	2,100.00	12.5
51-91-415 UNIFORM STIPEND	184.68	369.36	2,407.00	2,037.64	15.4
51-91-423 WORKERS COMPENSATION INSURANCE	1,828.77	5,523.83	18,865.00	13,341.17	29.3
51-91-501 OFFICE SUPPLIES	.00	.00	340.00	340.00	.0
51-91-502 OPERATING SUPPLIES	19.96	260.74	46,000.00	45,739.26	.6
51-91-503 MAINTENANCE & CLEANING SUPPLIE	232.62	232.62	200.00	(32.62)	116.3
51-91-506 LOGO WEAR	.00	.00	1,800.00	1,800.00	.0
51-91-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	2,050.00	2,050.00	.0
51-91-511 FUEL/OIL/OPERATING FLUIDS	1,795.28	2,977.16	30,000.00	27,022.84	9.9
51-91-521 DEPARTMENT MATERIALS	503.65	503.65	49,000.00	48,496.35	1.0
51-91-541 VEHICLE PARTS	.00	.00	4,000.00	4,000.00	.0
51-91-542 EQUIPMENT PARTS	134.11	134.11	1,425.00	1,290.89	9.4
51-91-543 SMALL TOOLS	393.98	393.98	1,500.00	1,106.02	26.3
51-91-544 TOOLS	.00	.00	4,300.00	4,300.00	.0
51-91-551 FURNISHINGS & FIXTURES	1,136.76	1,136.76	31,200.00	30,063.24	3.6
51-91-581 SMALL EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
51-91-582 EQUIPMENT	.00	5,446.10	21,000.00	15,553.90	25.9
51-91-584 SOFTWARE SUBSCRIPTIONS	2,470.83	2,850.67	6,525.00	3,674.33	43.7
51-91-602 ELECTRIC-UTILITY	.00	3,759.98	50,448.00	46,688.02	7.5
51-91-621 TELEPHONE SERVICE-UTILITY	.00	25.62	304.00	278.38	8.4
51-91-622 TELEPHONE-EE ISSUED CELL PHONE	341.97	341.97	2,040.00	1,698.03	16.8
51-91-682 R&M-STREETS	.00	.00	497,000.00	497,000.00	.0
51-91-683 R&M-DRAINAGE	.00	.00	16,000.00	16,000.00	.0
51-91-684 R&M-STREET LIGHTS	.00	.00	6,000.00	6,000.00	.0
51-91-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	82,950.00	82,950.00	.0
51-91-705 IT SERVICES	.00	514.29	2,012.00	1,497.71	25.6
51-91-711 TRAVEL-TRANSPORTATION	.00	.00	425.00	425.00	.0
51-91-712 TRAVEL-MEALS	.00	.00	1,500.00	1,500.00	.0
51-91-713 TRAVEL-LODGING	.00	.00	3,700.00	3,700.00	.0
51-91-721 MEETING & TRAINING-SUPPLIES	.00	.00	550.00	550.00	.0
51-91-722 MEETING-REGISTRATION	.00	.00	6,225.00	6,225.00	.0
51-91-731 RENTAL-EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
51-91-741 FEES	.00	.00	20.00	20.00	.0
51-91-761 INSURANCE & BONDS	979.03	979.03	3,916.00	2,936.97	25.0
51-91-792 DUES & MEMBERSHIPS	.00	.00	300.00	300.00	.0
51-91-793 TRAINING & SCHOOLS	.00	.00	3,400.00	3,400.00	.0
51-91-794 TEAM BUILDING	.00	.00	1,000.00	1,000.00	.0
51-91-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	25,000.00	25,000.00	.0
51-91-823 ROADWAY FIXTURES-NEW OR REPLAC	.00	.00	162,500.00	162,500.00	.0
51-91-861 ROAD CONSTRUCTION-NEW OR REPLA	.00	.00	396,000.00	396,000.00	.0
51-91-862 SIDEWALK CONSTRUCTION-NEW OR R	.00	.00	1,320,000.00	1,320,000.00	.0
TOTAL STREETS	53,293.53	114,348.93	3,399,061.00	3,284,712.07	3.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES & FLEET</u>					
51-94-401 SALARIES	14,315.12	28,599.67	184,743.00	156,143.33	15.5
51-94-403 OVERTIME	349.26	386.02	2,000.00	1,613.98	19.3
51-94-404 ON-CALL	550.00	750.00	6,000.00	5,250.00	12.5
51-94-411 FICA	1,132.43	2,235.08	14,298.00	12,062.92	15.6
51-94-412 EMPLOYEE INSURANCE	3,692.19	7,383.61	44,298.00	36,914.39	16.7
51-94-413 RETIREMENT	1,188.49	2,374.71	16,504.00	14,129.29	14.4
51-94-414 PHONE STIPEND	80.00	120.00	960.00	840.00	12.5
51-94-415 UNIFORM STIPEND	92.34	184.68	1,204.00	1,019.32	15.3
51-94-423 WORKERS COMPENSATION INSURANCE	509.73	1,539.64	5,267.00	3,727.36	29.2
51-94-501 OFFICE SUPPLIES	8.90	19.79	150.00	130.21	13.2
51-94-502 OPERATING SUPPLIES	24.34	128.30	2,000.00	1,871.70	6.4
51-94-503 MAINTENANCE & CLEANING SUPPLIE	62.67	725.88	14,000.00	13,274.12	5.2
51-94-506 LOGO WEAR	.00	.00	900.00	900.00	.0
51-94-507 PERSONAL PROTECTIVE EQUIP.	.00	85.33	300.00	214.67	28.4
51-94-511 FUEL/OIL/OPERATING FLUIDS	59.15	121.83	2,500.00	2,378.17	4.9
51-94-521 DEPARTMENT MATERIALS	425.93	2,354.34	6,000.00	3,645.66	39.2
51-94-541 VEHICLE PARTS	47.62	370.48	5,000.00	4,629.52	7.4
51-94-542 EQUIPMENT PARTS	1,924.66	1,935.10	2,500.00	564.90	77.4
51-94-543 SMALL TOOLS	113.52	289.62	3,000.00	2,710.38	9.7
51-94-544 TOOLS	198.00	198.00	1,500.00	1,302.00	13.2
51-94-551 FURNISHINGS & FIXTURES	183.27	725.90	2,500.00	1,774.10	29.0
51-94-581 SMALL EQUIPMENT	203.90	3,354.66	2,000.00	(1,354.66)	167.7
51-94-582 EQUIPMENT	.00	5,762.00	1,500.00	(4,262.00)	384.1
51-94-583 COMPUTER/IT EQUIPMENT	34.99	173.44	300.00	126.56	57.8
51-94-584 SOFTWARE SUBSCRIPTIONS	.00	2,661.51	3,425.00	763.49	77.7
51-94-602 ELECTRIC-UTILITY	.00	1,305.71	17,360.00	16,054.29	7.5
51-94-621 TELEPHONE SERVICE-UTILITY	.00	25.62	304.00	278.38	8.4
51-94-631 JANITORIAL SERVICES	10,374.60	20,749.20	143,000.00	122,250.80	14.5
51-94-641 R&M-VEHICLES	2,684.44	3,779.03	41,000.00	37,220.97	9.2
51-94-642 R&M-EQUIPMENT	.00	.00	71,000.00	71,000.00	.0
51-94-643 R&M-ART	.00	.00	2,000.00	2,000.00	.0
51-94-646 R&M-OTHER	.00	3,050.00	.00	(3,050.00)	.0
51-94-651 R&M-BUILDING	.00	.00	250.00	250.00	.0
51-94-652 R&M-TOWN HALL	2,058.17	2,058.17	18,000.00	15,941.83	11.4
51-94-653 R&M-MAINTENANCE FACILITY	502.00	502.00	4,000.00	3,498.00	12.6
51-94-654 R&M-VISITOR CENTER	.00	.00	5,000.00	5,000.00	.0
51-94-655 R&M-COMMUNITY CENTER	.00	409.07	15,500.00	15,090.93	2.6
51-94-656 R&M-GEO BUILDING	.00	.00	500.00	500.00	.0
51-94-657 R&M-MUSEUM	.00	.00	63,500.00	63,500.00	.0
51-94-658 R&M-PARKS & TRAILS	.00	.00	4,000.00	4,000.00	.0
51-94-659 R&M-WAYFINDING & SIGNAGE	.00	.00	2,000.00	2,000.00	.0
51-94-660 R&M-YAMAGUCHI NORTH PARK	.00	.00	2,000.00	2,000.00	.0
51-94-661 R&M-SOUTH PAGOSA PARK	.00	.00	500.00	500.00	.0
51-94-662 R&M-CENTENNIAL PARK	.00	.00	300.00	300.00	.0
51-94-663 R&M-BELL TOWER PARK	.00	.00	300.00	300.00	.0
51-94-664 R&M-RIVER CENTER PARK	.00	.00	300.00	300.00	.0
51-94-666 R&M-RESERVOIR HILL PARK	.00	.00	300.00	300.00	.0
51-94-667 R&M-YAMAGUCHI SOUTH PARK	.00	.00	300.00	300.00	.0
51-94-669 R&M-MARY FISHER PARK	.00	.00	300.00	300.00	.0
51-94-670 R&M-TOWN PARK	.00	.00	500.00	500.00	.0
51-94-691 DISPOSAL/RECYCLING/SHREDDING	35.00	35.00	400.00	365.00	8.8
51-94-692 ALARM MONITORING	.00	300.00	2,300.00	2,000.00	13.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-94-704 CONTRACTED SERVICES (OTHER PRO	620.50	2,500.98	11,500.00	8,999.02	21.8
51-94-705 IT SERVICES	.00	349.72	2,012.00	1,662.28	17.4
51-94-707 SECURITY	.00	.00	5,000.00	5,000.00	.0
51-94-741 FEES	.00	.00	100.00	100.00	.0
51-94-751 BOOKS & SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
51-94-761 INSURANCE & BONDS	12,881.14	12,881.14	49,495.00	36,613.86	26.0
51-94-793 TRAINING & SCHOOLS	.00	.00	1,000.00	1,000.00	.0
51-94-811 BUILDING IMPROVEMENTS	435.00	435.00	134,000.00	133,565.00	.3
51-94-812 FURNITURE & FIXTURES-CAPITAL A	.00	2,700.00	1,000.00	(1,700.00)	270.0
51-94-832 VEHICLES	100,998.00	100,998.00	170,000.00	69,002.00	59.4
TOTAL FACILITIES & FLEET	155,785.36	214,558.23	1,092,170.00	877,611.77	19.7
CEMETERY					
51-96-502 OPERATING SUPPLIES	.00	.00	10,750.00	10,750.00	.0
51-96-521 DEPARTMENT MATERIALS	.00	.00	1,000.00	1,000.00	.0
51-96-543 SMALL TOOLS	.00	.00	700.00	700.00	.0
51-96-551 FURNISHINGS & FIXTURES	.00	.00	2,000.00	2,000.00	.0
51-96-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	500.00	500.00	.0
51-96-584 SOFTWARE SUBSCRIPTIONS	1,896.00	1,896.00	9,730.00	7,834.00	19.5
51-96-603 WATER-UTILITY	.00	.00	1,825.00	1,825.00	.0
51-96-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	22,000.00	22,000.00	.0
51-96-705 IT SERVICES	.00	.00	2,012.00	2,012.00	.0
51-96-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	500.00	500.00	.0
TOTAL CEMETERY	1,896.00	1,896.00	51,017.00	49,121.00	3.7
TOTAL FUND EXPENDITURES	308,505.96	839,352.69	8,416,643.00	7,577,290.31	10.0
NET REVENUE OVER EXPENDITURES	515,707.21	411,535.41	(1,306,467.00)	(1,718,002.41)	31.5

TOWN OF PAGOSA SPRINGS

BALANCE SHEET

FEBRUARY 28, 2026

SANITATION FUND

ASSETS

53-10100	CASH IN COMBINED CASH FUND	4,318,119.52	
53-10500	PETTY CASH	100.00	
53-11000	PLANT/SYSTEM	13,262,240.55	
53-11100	EQUIPMENT	1,421,915.45	
53-11400	PROPERTY TAX RECEIVABLE	34,574.00	
53-11500	ACCTS RECEIVABLE - SANITATION	119,015.42	
53-11550	ACCTS RECEIVABLE - TREAS LIENS	10,185.96	
53-11600	ALLOWANCE FOR DOUBTFUL ACCTS	(8,035.43)	
53-11700	RIGHT OF WAYS	16,376.00	
53-11800	ACCUMULATED DEPRECIATION	(4,024,736.71)	
	TOTAL ASSETS		15,149,754.76

LIABILITIES AND EQUITYLIABILITIES

53-20250	AUDIT ACCT PAYABLE	314,823.54	
53-20310	INTEREST PAYABLE	9,761.81	
53-21400	PIPELINE LOAN WPCRF	1,019,096.65	
53-21405	NOTE PAYABLE TO UMB	4,524,951.97	
53-21800	ACCRUED VACATION	7,555.17	
53-21850	ACCRUED WAGES	6,236.58	
53-22210	UNEARNED REVENUE	34,574.00	
53-22215	LONG TERM LIABILITY PAWSD	1,693,753.75	
53-23000	ADVANCE TO GENERAL FUND	39,724.08	
	TOTAL LIABILITIES		7,650,477.55

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
53-29800	RETAINED EARNINGS-UNRESERVED	6,701,584.10	
53-29850	CONTRIBUTED CAPITAL	965,626.24	
	REVENUE OVER EXPENDITURES - YTD	(167,933.13)	
	BALANCE - CURRENT DATE	7,499,277.21	
	TOTAL FUND EQUITY		7,499,277.21
	TOTAL LIABILITIES AND EQUITY		15,149,754.76

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

SANITATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
53-31-101	PROPERTY TAX	542.80	542.80	81,722.00	81,179.20	.7
53-31-102	SPECIFIC OWNERSHIP/MVL TAX	429.86	807.52	4,500.00	3,692.48	17.9
	<u>TOTAL TAXES</u>	<u>972.66</u>	<u>1,350.32</u>	<u>86,222.00</u>	<u>84,871.68</u>	<u>1.6</u>
	<u>INTERGOVERNMENTAL REVENUES</u>					
53-33-306	DOLA GRANTS	51,120.86	51,120.86	137,070.00	85,949.14	37.3
	<u>TOTAL INTERGOVERNMENTAL REVENUES</u>	<u>51,120.86</u>	<u>51,120.86</u>	<u>137,070.00</u>	<u>85,949.14</u>	<u>37.3</u>
	<u>CHARGES FOR SERVICES</u>					
53-34-400	DEPT. SPECIFIC SVC. CHARGES	1,258.30	2,442.08	9,600.00	7,157.92	25.4
53-34-401	CHARGES FOR ADDED SERVICES	.00	.00	3,500.00	3,500.00	.0
53-34-404	UTILITY CONNECTION FEES	.00	.00	82,500.00	82,500.00	.0
53-34-405	UTILITY BILLING	114,676.94	229,353.88	1,509,750.00	1,280,396.12	15.2
	<u>TOTAL CHARGES FOR SERVICES</u>	<u>115,935.24</u>	<u>231,795.96</u>	<u>1,605,350.00</u>	<u>1,373,554.04</u>	<u>14.4</u>
	<u>FINES, FEES & FORFEITURES</u>					
53-35-503	LATE FEES (PENALTIES & INT.)	363.01	962.50	5,000.00	4,037.50	19.3
	<u>TOTAL FINES, FEES & FORFEITURES</u>	<u>363.01</u>	<u>962.50</u>	<u>5,000.00</u>	<u>4,037.50</u>	<u>19.3</u>
	<u>MISCELLANEOUS REVENUES</u>					
53-36-601	MISCELLANEOUS REVENUE	.00	75,267.35	6,500.00	(68,767.35)	1158.0
53-36-603	INTEREST INCOME	12,206.46	26,458.49	120,000.00	93,541.51	22.1
	<u>TOTAL MISCELLANEOUS REVENUES</u>	<u>12,206.46</u>	<u>101,725.84</u>	<u>126,500.00</u>	<u>24,774.16</u>	<u>80.4</u>
	<u>INTERFUND TRANSFERS</u>					
53-39-907	TRANSFER FROM SEWER INFR-FCLTY	.00	.00	1,799,150.00	1,799,150.00	.0
	<u>TOTAL INTERFUND TRANSFERS</u>	<u>.00</u>	<u>.00</u>	<u>1,799,150.00</u>	<u>1,799,150.00</u>	<u>.0</u>
	<u>TOTAL FUND REVENUE</u>	<u>180,598.23</u>	<u>386,955.48</u>	<u>3,759,292.00</u>	<u>3,372,336.52</u>	<u>10.3</u>

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION</u>					
53-92-401 SALARIES	17,391.89	34,107.31	266,873.00	232,765.69	12.8
53-92-403 OVERTIME	3,451.60	15,912.94	15,000.00	(912.94)	106.1
53-92-404 ON-CALL	1,350.00	2,650.00	18,249.00	15,599.00	14.5
53-92-411 FICA	1,656.16	3,984.53	20,507.00	16,522.47	19.4
53-92-412 EMPLOYEE INSURANCE	4,784.94	9,587.45	91,074.00	81,486.55	10.5
53-92-413 RETIREMENT	1,262.44	2,524.88	21,720.00	19,195.12	11.6
53-92-415 UNIFORM STIPEND	92.34	184.68	1,605.00	1,420.32	11.5
53-92-423 WORKERS COMPENSATION INSURANCE	469.62	1,418.50	4,884.00	3,465.50	29.0
53-92-501 OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
53-92-502 OPERATING SUPPLIES	.00	.00	5,000.00	5,000.00	.0
53-92-503 MAINTENANCE & CLEANING SUPPLIE	78.15	7,249.11	12,000.00	4,750.89	60.4
53-92-504 POSTAGE/SHIPPING	325.00	975.00	4,200.00	3,225.00	23.2
53-92-505 COPY/PRINTING	52.39	52.39	50.00	(2.39)	104.8
53-92-506 LOGO WEAR	.00	.00	1,200.00	1,200.00	.0
53-92-507 PERSONAL PROTECTIVE EQUIP.	.00	160.94	3,500.00	3,339.06	4.6
53-92-511 FUEL/OIL/OPERATING FLUIDS	9,419.53	15,608.42	33,150.00	17,541.58	47.1
53-92-521 DEPARTMENT MATERIALS	2,572.17	2,477.06	41,300.00	38,822.94	6.0
53-92-541 VEHICLE PARTS	368.76	368.76	7,500.00	7,131.24	4.9
53-92-542 EQUIPMENT PARTS	199.89	563.69	10,000.00	9,436.31	5.6
53-92-543 SMALL TOOLS	327.91	475.87	6,000.00	5,524.13	7.9
53-92-544 TOOLS	.00	499.99	4,800.00	4,300.01	10.4
53-92-551 FURNISHINGS & FIXTURES	.00	.00	1,800.00	1,800.00	.0
53-92-581 SMALL EQUIPMENT	.00	.00	500.00	500.00	.0
53-92-582 EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
53-92-583 COMPUTER/IT EQUIPMENT	.00	.00	2,200.00	2,200.00	.0
53-92-584 SOFTWARE SUBSCRIPTIONS	.00	1,800.91	2,469.00	668.09	72.9
53-92-602 ELECTRIC-UTILITY	.00	10,781.89	132,039.00	121,257.11	8.2
53-92-603 WATER-UTILITY	596.00	596.00	5,222.00	4,626.00	11.4
53-92-621 TELEPHONE SERVICE-UTILITY	.00	28.63	340.00	311.37	8.4
53-92-622 TELEPHONE-EE ISSUED CELL PHONE	277.68	277.68	1,200.00	922.32	23.1
53-92-623 INTERNET SERVICE	405.02	2,985.12	3,979.00	993.88	75.0
53-92-641 R&M-VEHICLES	.00	.00	12,500.00	12,500.00	.0
53-92-642 R&M-EQUIPMENT	.00	3,328.54	20,000.00	16,671.46	16.6
53-92-646 R&M-OTHER	4,207.50	4,207.50	.00	(4,207.50)	.0
53-92-676 R&M-APACHE LS	.00	.00	8,000.00	8,000.00	.0
53-92-677 R&M-KOA LS	.00	.00	8,000.00	8,000.00	.0
53-92-678 R&M-CHAMBER LS	.00	.00	8,000.00	8,000.00	.0
53-92-679 R&M-5TH STREET PS	.00	2,778.60	45,000.00	42,221.40	6.2
53-92-680 R&M-TIMBER RIDGE PS	.00	2,778.60	65,000.00	62,221.40	4.3
53-92-681 R&M-PIPELINE ODOR SYSTEM	.00	.00	1,500.00	1,500.00	.0
53-92-691 DISPOSAL/RECYCLING/SHREDDING	.00	5.30	1,000.00	994.70	.5
53-92-702 ATTORNEY	441.00	441.00	3,000.00	2,559.00	14.7
53-92-703 AUDIT	.00	.00	3,955.00	3,955.00	.0
53-92-704 CONTRACTED SERVICES (OTHER PRO	66,144.52	66,213.64	485,766.00	419,552.36	13.6
53-92-705 IT SERVICES	.00	1,584.03	8,051.00	6,466.97	19.7
53-92-711 TRAVEL-TRANSPORTATION	.00	.00	2,500.00	2,500.00	.0
53-92-712 TRAVEL-MEALS	.00	.00	600.00	600.00	.0
53-92-713 TRAVEL-LODGING	.00	.00	3,500.00	3,500.00	.0
53-92-721 MEETING & TRAINING-SUPPLIES	.00	.00	500.00	500.00	.0
53-92-722 MEETING-REGISTRATION	.00	.00	2,000.00	2,000.00	.0
53-92-731 RENTAL-EQUIPMENT	70,029.86	161,854.89	2,500.00	(159,354.89)	6474.2
53-92-741 FEES	717.21	1,398.26	8,625.00	7,226.74	16.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-92-742 CONVENIENCE (CREDIT CARD PROCE	523.25	1,033.16	9,600.00	8,566.84	10.8
53-92-755 PRE-PROJECT ENGINEERING/DESIGN	.00	.00	5,000.00	5,000.00	.0
53-92-761 INSURANCE & BONDS	4,407.04	4,407.04	14,594.00	10,186.96	30.2
53-92-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	2,500.00	2,500.00	.0
53-92-792 DUES & MEMBERSHIPS	.00	.00	400.00	400.00	.0
53-92-793 TRAINING & SCHOOLS	.00	.00	4,500.00	4,500.00	.0
53-92-794 TEAM BUILDING	.00	.00	800.00	800.00	.0
53-92-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	20,000.00	20,000.00	.0
53-92-813 BUILDING CONSTRUCTION	.00	.00	45,000.00	45,000.00	.0
53-92-832 VEHICLES	.00	.00	112,000.00	112,000.00	.0
53-92-853 CAPITAL ENGINEERING	.00	47,098.80	447,000.00	399,901.20	10.5
53-92-867 LINE CONSTRUCTION-NEW OR REPLA	.00	.00	2,695,540.00	2,695,540.00	.0
53-92-931 DEBT SVC. DUE-GENERAL FUND	.00	.00	1,315,606.00	1,315,606.00	.0
53-92-941 DEBT SERVICE-PRINCIPAL	.00	30,000.00	266,655.00	236,655.00	11.3
53-92-942 DEBT SERVICE-INTEREST	.00	112,487.50	275,152.00	162,664.50	40.9
53-92-944 LEASE PAYMENTS	.00	.00	1,320.00	1,320.00	.0
53-92-991 TRANSFER TO GENERAL FUND	.00	.00	20,000.00	20,000.00	.0
TOTAL SANITATION	191,551.87	554,888.61	6,649,275.00	6,094,386.39	8.4
TOTAL FUND EXPENDITURES	191,551.87	554,888.61	6,649,275.00	6,094,386.39	8.4
NET REVENUE OVER EXPENDITURES	(10,953.64)	(167,933.13)	(2,889,983.00)	(2,722,049.87)	(5.8)

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
FEBRUARY 28, 2026

SEWER INFRASTRUC-FACILITY FUND

<u>ASSETS</u>		
54-10100	CASH IN COMBINED CASH FUND	12.00
		<u>12.00</u>
	TOTAL ASSETS	<u><u>12.00</u></u>
<u>LIABILITIES AND EQUITY</u>		
<u>FUND EQUITY</u>		
	UNAPPROPRIATED FUND BALANCE:	
	REVENUE OVER EXPENDITURES - YTD	12.00
		<u>12.00</u>
	BALANCE - CURRENT DATE	12.00
		<u>12.00</u>
	TOTAL FUND EQUITY	<u>12.00</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>12.00</u></u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

SEWER INFRASTRUC-FACILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
54-31-103	SALES TAX	12.00	12.00	3,675,692.00	3,675,680.00	.0
	TOTAL TAXES	12.00	12.00	3,675,692.00	3,675,680.00	.0
	<u>MISCELLANEOUS REVENUES</u>					
54-36-603	INTEREST INCOME	.00	.00	50,000.00	50,000.00	.0
	TOTAL MISCELLANEOUS REVENUES	.00	.00	50,000.00	50,000.00	.0
	TOTAL FUND REVENUE	12.00	12.00	3,725,692.00	3,725,680.00	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

SEWER INFRASTRUC-FACILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER INFRASTRUCTURE-FACILITY</u>					
54-97-521 DEPARTMENT MATERIALS	.00	.00	50,000.00	50,000.00	.0
54-97-701 ENGINEERING & MODELING (NON CI	.00	.00	500,000.00	500,000.00	.0
54-97-867 LINE CONSTRUCTION-NEW OR REPLA	.00	.00	50,000.00	50,000.00	.0
54-97-993 TRANSFER TO SANITATION FUND	.00	.00	1,799,150.00	1,799,150.00	.0
TOTAL SEWER INFRASTRUCTURE-FACILITY	.00	.00	2,399,150.00	2,399,150.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2,399,150.00	2,399,150.00	.0
NET REVENUE OVER EXPENDITURES	12.00	12.00	1,326,542.00	1,326,530.00	.0

TOWN OF PAGOSA SPRINGS

BALANCE SHEET

FEBRUARY 28, 2026

GEOTHERMAL FUND

ASSETS

55-10100	CASH IN COMBINED CASH FUND	105,591.25	
55-10530	ACCT RECV - GEOTHERMAL	(19,674.04)	
55-11500	ACCTS RECEIVABLE - GEOTHERMAL	11,946.37	
55-16000	PLANT/SYSTEM	80,527.01	
55-16210	WELL AND SYSTEM	1,182,419.00	
55-16300	EQUIPMENT	30,199.02	
55-16900	ACCUMULATED DEPRECIATION	(1,069,356.58)	
	TOTAL ASSETS		321,652.03

LIABILITIES AND EQUITYLIABILITIES

55-20250	AUDIT ACCT PAYABLE	1,516.83	
55-23000	ADVANCE TO GENERAL FUND	(.26)	
55-25000	CONTRIBUTED CAPITAL	690,420.12	
	TOTAL LIABILITIES		691,936.69

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
55-29800	RETAINED EARNINGS-UNRESERVED	(372,558.97)	
	REVENUE OVER EXPENDITURES - YTD	2,274.31	
	BALANCE - CURRENT DATE	(370,284.66)	
	TOTAL FUND EQUITY		(370,284.66)
	TOTAL LIABILITIES AND EQUITY		321,652.03

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GEOTHERMAL FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>CHARGES FOR SERVICES</u>					
55-34-405	UTILITY BILLING	13,293.94	26,587.88	99,473.00	72,885.12	26.7
55-34-407	ENERGY USER REVENUES (GEO)	.00	.00	29,170.00	29,170.00	.0
55-34-408	MINERAL USER REVENUES (GEO)	.00	.00	24,780.00	24,780.00	.0
	TOTAL CHARGES FOR SERVICES	13,293.94	26,587.88	153,423.00	126,835.12	17.3
	<u>MISCELLANEOUS REVENUES</u>					
55-36-601	MISCELLANEOUS REVENUE	(.01)	(.01)	.00	.01	.0
55-36-603	INTEREST	237.61	497.25	8,000.00	7,502.75	6.2
	TOTAL MISCELLANEOUS REVENUES	237.60	497.24	8,000.00	7,502.76	6.2
	TOTAL FUND REVENUE	13,531.54	27,085.12	161,423.00	134,337.88	16.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2026

GEOTHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEOTHERMAL</u>					
55-93-502 OPERATING SUPPLIES	.00	.00	320.00	320.00	.0
55-93-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	230.00	230.00	.0
55-93-504 POSTAGE/SHIPPING	.00	.00	55.00	55.00	.0
55-93-521 DEPARTMENT MATERIALS	392.64	392.64	5,500.00	5,107.36	7.1
55-93-543 SMALL TOOLS	.00	.00	100.00	100.00	.0
55-93-581 SMALL EQUIPMENT	.00	.00	300.00	300.00	.0
55-93-582 EQUIPMENT	.00	7,723.22	9,000.00	1,276.78	85.8
55-93-602 ELECTRIC-UTILITY	.00	428.31	7,163.00	6,734.69	6.0
55-93-603 WATER-UTILITY	1,396.96	1,396.96	12,341.00	10,944.04	11.3
55-93-642 R&M-EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
55-93-656 R&M-GEO BUILDING	.00	.00	2,000.00	2,000.00	.0
55-93-701 ENGINEERING & MODELING (NON CI	.00	.00	2,500.00	2,500.00	.0
55-93-702 ATTORNEY	145.50	782.50	2,000.00	1,217.50	39.1
55-93-704 CONTRACTED SERVICES (OTHER PRO	.00	2,001.50	5,005.00	3,003.50	40.0
55-93-761 INSURANCE & BONDS	289.68	289.68	1,159.00	869.32	25.0
55-93-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	10,000.00	10,000.00	.0
55-93-821 IMPROVE. OTHER THAN BUILDINGS	11,796.00	11,796.00	.00	(11,796.00)	.0
55-93-865 SEWER/WATER SYSTEM CONST-NEW O	.00	.00	3,000.00	3,000.00	.0
55-93-991 TRANSFER TO GENERAL FUND	.00	.00	1,000.00	1,000.00	.0
TOTAL GEOTHERMAL	14,020.78	24,810.81	66,673.00	41,862.19	37.2
TOTAL FUND EXPENDITURES	14,020.78	24,810.81	66,673.00	41,862.19	37.2
NET REVENUE OVER EXPENDITURES	(489.24)	2,274.31	94,750.00	92,475.69	2.4

Report Criteria:

Detail report type printed

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
ADVANCE AUTO PARTS						
15238-319393	12/11/2025	SANIT-Diesel Exhaust Fluid (2)	37.98	37.98	2062629	02/06/2026
15238-321754	01/20/2026	SANIT-DEF - Diesel Exhaust Fluid (4)	75.96	75.96	22026119	02/20/2026
Total ADVANCE AUTO PARTS:			113.94	113.94		
ALERT/SAM						
012626	01/26/2026	PD-2026 Membership Dues for Police Administration/CCRN	100.00	100.00	2451	02/06/2026
Total ALERT/SAM:			100.00	100.00		
AMAZON CAPITAL SERVICES						
1LNH-NG1H-73M4	02/01/2026	PW Admin.-3PK Plant Watering Trays 25"	75.66	75.66	2062627	02/06/2026
1LNH-NG1H-73M4	02/01/2026	PW Admin.-Coffee Pot/Filters (1000), cleaning brushes (4), paper pla	407.19	407.19	2062627	02/06/2026
1PWV-H441-TXCM	02/09/2026	Admin.-Copier Paper Case (2)	79.98	79.98	22026116	02/20/2026
1PWV-H441-TXCM	02/09/2026	Admin.-Office Supplies-Magnetic Frames (10)	18.04	18.04	22026116	02/20/2026
1VLM-W37L-D333	02/01/2026	F&F-Dymo BLK Label Tape Refill (3PK)	10.89	10.89	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-3M Fire Barrier Sealant 10OZ(6); GE LED Nt Light Plug-in Sens	96.42	96.42	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-12' Rt Angle Replacement TV Power Cord for Wallmount	16.99	16.99	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-ADA Compliant Electrical Rm Sign w/Braille/Tactile Text 4x8" (2)	34.64	34.64	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-Portable Space Heater (6), 30' Hvy Dty Security Cable w loops	217.21	217.21	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-Safety Rain Jacket High Visibility	39.59	39.59	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-6' 10PK PC Power Cord for Monitor	44.96	44.96	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-DYMO Label Maker Bundle w Large Display & 3 Cassettes	54.99	54.99	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-6PK Push Bar Panic Exit Device Keys (12)	15.98	15.98	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-Hvy Dty Push Cart/2 shelf Rolling Trolley	70.54	70.54	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-Battery Backup/Surge Protector 2 USB Ports Power Supply (10	726.89	726.89	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-TS:40' Hvy Dty Cord Reel Retractable Extension Power Cord Li	79.59	79.59	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-6PK Push Bar Panic Exit Device Keys	8.99	8.99	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-Velcro Wrap Cable Ties 100PK 8x.5" Blk	9.00	9.00	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-Vacuum Breaker Kit Tube and Flush Valve (4)	36.08	36.08	2062627	02/06/2026
1VLM-W37L-D333	02/01/2026	F&F-15' Blk Computer Monitor TV Replacement Cord 24CT	93.49	93.49	2062627	02/06/2026
1XG4-D1FK-1NDD	02/01/2026	STREETS-Advance LED Driver- Street Light Controller (2)	88.00	88.00	2062627	02/06/2026
Total AMAZON CAPITAL SERVICES:			2,225.12	2,225.12		
ARCHULETA COUNTY FINANCE DEPARTMENT						
202601	02/02/2026	Courts-Inmate Processing January 2026	65.00	65.00	2062623	02/06/2026
Total ARCHULETA COUNTY FINANCE DEPARTMENT:			65.00	65.00		
ARCHULETA COUNTY SCHOLARSHIP-IN-ESCROW						
12-15-25	01/27/2026	TC-Aim Higher Scholarship 4th Qtr. 2025	2,500.00	2,500.00	2464	02/06/2026
1-27-26	01/27/2026	TC-Aim Higher Scholarship 1st Qtr. 2026	2,500.00	2,500.00	2464	02/06/2026
8-15-25	01/27/2026	TC-Aim Higher Scholarship 3rd Qtr. 2025	2,500.00	2,500.00	2464	02/06/2026
Total ARCHULETA COUNTY SCHOLARSHIP-IN-ESCROW:			7,500.00	7,500.00		
ARCHULETA COUNTY SOLID WASTE						
1023	01/31/2026	F&F-TH: Disposal of TH TV	35.00	35.00	2477	02/20/2026
Total ARCHULETA COUNTY SOLID WASTE:			35.00	35.00		
ARCHULETA COUNTY TREASURER						
02022026	02/02/2026	Admin.-Aviation tax from November 2025	869.99	869.99	2062602	02/06/2026
02022026	02/02/2026	Admin.-Aviation tax for November 2025	870.00	870.00	2062602	02/06/2026
02052026	02/05/2026	Admin.-Aviation Tax from December 2025 Rec'd Feb.	533.50	533.50	22026102	02/20/2026
02052026	02/05/2026	Admin.-Aviation Tax from December 2025 Rec'd Feb.	533.50	533.50	22026102	02/20/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
25R013114	02/02/2026	TC-'25 Property Tax-R013114 1040 E US Hwy 160 (Prorated-Credite	1,839.28	1,839.28	22026102	02/20/2026
Total ARCHULETA COUNTY TREASURER:			4,646.27	4,646.27		
AT&T MOBILITY						
287296307139 0126	01/20/2026	PD-Cellphones January	1,028.12	1,028.12	2482	02/20/2026
287298047432X01282026	01/20/2026	SANIT-Employee Cell Phones (3)	138.52	138.52	2482	02/20/2026
287298047432X01282026	01/20/2026	PW-Public Works Director Cell Phone	66.46	66.46	2482	02/20/2026
287298047432X01282026	01/20/2026	STREET-Supervisor Cell Phone & Employee iPads (3)	170.59	170.59	2482	02/20/2026
Total AT&T MOBILITY:			1,403.69	1,403.69		
B PUBLIC RELATIONS LLC						
5897	02/17/2026	Tourism-Public Relations Monthly Retainer February	4,100.00	4,100.00	2486	02/20/2026
Total B PUBLIC RELATIONS LLC:			4,100.00	4,100.00		
BANK OF SAN JUANS VISA						
2-1-26 CC PLANNING	02/01/2026	PIng.- APA Dues Tunnell	468.00	468.00	2032601	02/03/2026
2-1-26 CC PLANNING	02/01/2026	Proj.- Fuel	39.00	39.00	2032601	02/03/2026
2-1-26 CC PLANNING	02/01/2026	Proj.- Natures Oasis	19.17	19.17	2032601	02/03/2026
2-1-26 CC PLANNING	02/01/2026		23.11	23.11	2032601	02/03/2026
2-1-26-CC ADMIN SERVIC	02/01/2026	HR-Labor Law Posters (4)	252.16	252.16	2032601	02/03/2026
2-1-26-CC ADMIN SERVIC	02/01/2026	HR-Team Building Lunch_Hessman, Bishop, Clark, Harker, Porter	100.64	100.64	2032601	02/03/2026
2-1-26-CC COMMUNITY C	02/01/2026	P&R Admn.-Jamie's Business Cards	25.98	25.98	2032601	02/03/2026
2-1-26-CC COMMUNITY C	02/01/2026	Parks-Weight Plate Set	39.58	39.58	2032601	02/03/2026
2-1-26-CC COMMUNITY C	02/01/2026	Rec.-Yoga Blocks (10)	47.99	47.99	2032601	02/03/2026
2-1-26-CC COMMUNITY C	02/01/2026	P&R Admn.-Aspirin, Sanitizer, Cleaning Supplies	58.51	58.51	2032601	02/03/2026
2-1-26-CC COMMUNITY C	02/01/2026	Rec.-Coffee, Creamer, Siracha	93.23	93.23	2032601	02/03/2026
2-1-26-CC COMMUNITY C	02/01/2026	Rec.-Shoe Mat	6.97	6.97	2032601	02/03/2026
2-1-26-CC COURTS	01/28/2026	Courts-CAMCA Annual Dues for Dzielak and Remmert	100.00	100.00	2032601	02/03/2026
2-1-26-CC DEVELOPMEN	02/01/2026	Hsg.-Hsg Action Plan Comittee Mtg-City Market, Dublin Crust Meetin	237.61	237.61	2032601	02/03/2026
2-1-26-CC PARKS	02/01/2026	Parks-Portable Handheld Power Washer	99.99	99.99	2032601	02/03/2026
2-1-26-CC PARKS	02/01/2026	Parks-Recoil Pull Starter	19.13	19.13	2032601	02/03/2026
2-1-26-CC PARKS	02/01/2026	Parks-Electric Spin Scrubber	75.59	75.59	2032601	02/03/2026
2-1-26-CC PARKS	02/01/2026	Parks-Deck Screws	35.99	35.99	2032601	02/03/2026
2-1-26-CC PARKS	02/01/2026	Parks-Promotion Credit	9.07-	9.07-	2032601	02/03/2026
2-1-26-CC PARKS	02/01/2026	Parks-Windshield Wiper	23.30	23.30	2032601	02/03/2026
2-1-26-CC PARKS	02/01/2026	Parks-Seeds (lavender and herbs)	30.48	30.48	2032601	02/03/2026
2-1-26-CC PARKS & REC	02/01/2026	P&R Admn.-Darren Communicator Class	149.00	149.00	2032601	02/03/2026
2-1-26-CC PARKS & REC	02/01/2026	Rec.-Rec Staff RHETI Test	64.00	64.00	2032601	02/03/2026
2-1-26-CC PARKS & REC	02/01/2026	Parks-Park Staff RHETI Test	112.00	112.00	2032601	02/03/2026
2-1-26-CC PARKS & REC	02/01/2026	Rec.-Gamma Computer software	25.00	25.00	2032601	02/03/2026
2-1-26-CC PARKS & REC	02/01/2026	P&R Admn.-Pizza (8)	167.23	167.23	2032601	02/03/2026
2-1-26-CC POLICE EXPE	01/28/2026	PD-TLO Transunion, monthly subscription for LE search engine	100.00	100.00	2032601	02/03/2026
2-1-26-CC POLICE EXPE	01/28/2026	PD-Vista Print, business cards for Hill and Halverson	86.68	86.68	2032601	02/03/2026
2-1-26-CC POLICE EXPE	01/28/2026	PD-Vista Print, business cards for Calavan	65.09	65.09	2032601	02/03/2026
2-1-26-CC POLICE EXPE	01/28/2026	PD-Papa John's Pizza, lunch for officer milo simulation training event	67.90	67.90	2032601	02/03/2026
2-1-26-CC POLICE EXPE	01/28/2026	PD-Walmart, batteries AA & AAA	39.96	39.96	2032601	02/03/2026
2-1-26-CC POLICE EXPE	01/28/2026	PD-Walmart, tissue and coffee supplies	91.21	91.21	2032601	02/03/2026
2-1-26-CC POLICE EXPE	01/28/2026	PD-UPS, adjusted shipping cost for weight/size on tracking 1Z987TF	2.01	2.01	2032601	02/03/2026
2-1-26-CC POLICE TRAVE	01/28/2026	PD-FBI LEEDA, internal affairs training for Officer Leewitt	795.00	795.00	2032601	02/03/2026
2-1-26-CC PW ADMIN	01/28/2026	PW-Walmart: Candy/Soda/Coffee for Town Shop	170.58	170.58	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-Webstaurant Store Inc: SR Kitchen Ice Maker 30" Ice-O-Matic	5,762.00	5,762.00	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-Staples: TH-Fire Insp Compl/APC Back-ups/Surge Protector w/	641.29	641.29	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-Rice Signs: CC-Van Accessible/Handi-capped Parking Only	265.63	265.63	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-Rice Signs: TH-Van Accessible/Handi-capped Parking Only	227.80	227.80	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-Rice Signs: CC-6' & 10' Baked Green Enamel Steel U Channel	381.98	381.98	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-Rice Signs: TH-6' & 10' Baked Green Enamel Steel U Channel	363.21	363.21	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-Staples: CC-Fire Insp Compl/APC Back-ups/Surge Protector w/	755.19	755.19	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-Staples: TH-Fire Insp Compl/APC Back-ups/Surge Protector w/	755.19	755.19	2032601	02/03/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
2-1-26-CC PW FACILITIES	01/28/2026	F&F-ZORO: CC-Fire Insp Compliance/Wall Mount Ladder for CC Ro	507.99	507.99	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-ZORO: PPE-Safety Glasses (6)	45.74	45.74	2032601	02/03/2026
2-1-26-CC PW FACILITIES	01/28/2026	F&F-ZORO: Ice Machine Sanitizer (5)	52.15	52.15	2032601	02/03/2026
2-1-26-CC PW STREETS	01/28/2026	STREETS-Aramco Inc (Polished Concrete): Husqvarna K970 Powe	1,756.11	1,756.11	2032601	02/03/2026
2-1-26-CC PW STREETS	01/28/2026	STREETS-Lightbulbs.com: 55W High-Freq Dimmable Generator(3)	138.69	138.69	2032601	02/03/2026
2-1-26-CC PW STREETS	01/28/2026	STREETS-CREDIT Lightbulbs.com: 55W High-Freq Dimmable Gene	84.70-	84.70-	2032601	02/03/2026
2-1-26-CC ROCKENSOCK	01/28/2026	PD-Circle K, fuel Centennial, CO travel for training Rockensock	32.54	32.54	2032601	02/03/2026
2-1-26-CC ROCKENSOCK	01/28/2026	PD-Murphy Express, fuel Centennial, CO travel for training Rockens	9.11	9.11	2032601	02/03/2026
2-1-26-CC ROCKENSOCK	01/28/2026	PD-Embassy Suites, Lodging Denver, CO drug trafficking training Ro	594.61	594.61	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Dropbox Subscription	54.00	54.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	384.55	384.55	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Visit Widget Subscription	899.00	899.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tour Admn.-Adobe Subscription	59.99	59.99	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Mailchimp Subscription	810.00	810.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Dropbox Subscription	54.00	54.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tourism-Google Ads Paid Advertising	500.00	500.00	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tour Admn.-Everyday Store Gas for CTO Grant Meeting with Visit Al	9.34	9.34	2032601	02/03/2026
2-1-26-CC TOURISM	02/01/2026	Tour Admn.-Ramon's Mexican Restaurant Lunch for CTO Grant Meeting with Visit	75.28	75.28	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	Admin.-Amazon Web-Caselle Data Storage	.15	.15	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	HR-American Heart Association-CPR Program Materials	478.09	478.09	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	Clerk-GFOA-Town '26 GFOA Membership	250.00	250.00	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	Admin.-Starlink-Backup Internet	65.00	65.00	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	HR-Walmart-Lets Celebrate January	10.70	10.70	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	HR-City Market-Lets Celebrate January	103.68	103.68	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	HR-Walmart-Leadership Training Supplies	80.31	80.31	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	HR-Santy's-Leadership Lunch (2 days)	199.96	199.96	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	HR-Cafe Colorado-Leadership Breakfast (2 Days)	276.00	276.00	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	HR-Higher Grounds Coffee-Leadership Training (2 days)	96.00	96.00	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	Clerk-The Enneagram Institute-Porter/Bishop Test	36.00	36.00	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	HR-Colorado ALS-CPR Cards (7)	147.00	147.00	2032601	02/03/2026
2-1-26-CC TOWN CLERK	02/01/2026	TM-Phillips 66-Fuel Ignacio Harris/Martinez	26.00	26.00	2032601	02/03/2026
2-1-26-CC TOWN MANAG	02/12/2026	TM-Lunch Bruin WM (4)	126.38	126.38	2032601	02/03/2026
2-1-26-CC TOWN MANAG	02/12/2026	TM-Lunch CO Roadhouse	40.46	40.46	2032601	02/03/2026
2-1-26-CC TOWN MANAG	02/12/2026	TM-Lunch Sky Ute Casino-Southern Ute	51.20	51.20	2032601	02/03/2026
2-1-26-CC TOWN MANAG	02/12/2026	TM-CCCMA Annual Conf Registration	370.00	370.00	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	Tourism-Facebook Paid Social Campaigns	596.00	596.00	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	Tourism-Upcurve Cloud LLC Google Workspace Annual Fee	672.00	672.00	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	Tourism-Facebook Paid Social Campaigns	311.10	311.10	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	VC-HP Instant Ink VC Printer Ink	31.99	31.99	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	Tourism-Adobe Subscription	69.99	69.99	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	Tourism-Apple Subscription	2.99	2.99	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	Tourism-Facebook Paid Social Campaigns	596.00	596.00	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	Tourism-Adobe Subscription	32.06	32.06	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	VC-USPS Shipping Travel Planners to Taos Visitor Center	25.65	25.65	2032601	02/03/2026
2-1-26-CC VISITOR CENT	02/01/2026	Tourism-Facebook Paid Social Campaigns	596.00	596.00	2032601	02/03/2026
Total BANK OF SAN JUANS VISA:			28,064.42	28,064.42		

BLACK HILLS ENERGY

01-26	01/15/2026	Admin. - TH Gas	1,120.06	1,120.06	2463	02/06/2026
01-26	01/15/2026	PW Admin - Maint. Fac. Gas	2,184.07	2,184.07	2463	02/06/2026
01-26	01/15/2026	Parks - Gazebo Gas	155.88	155.88	2463	02/06/2026
01-26	01/15/2026	VC-VC Gas	151.90	151.90	2463	02/06/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
01-26	01/15/2026	P&R Admin. - SR Ctr Gas	529.22	529.22	2463	02/06/2026
01-26	01/15/2026	P&R Admin.- CC Gas	940.52	940.52	2463	02/06/2026
12-16-25	12/16/2025	STREETS-Geotechnical Exploration on Lewis Street (50% of invoice)	26,934.26	26,934.26	2463	02/06/2026
Total BLACK HILLS ENERGY:			32,015.91	32,015.91		
BROWNS HILL ENGINEERING & CONTROLS LLC						
31838	01/15/2026	SANIT-PS2:Wet Well Pump pulled/ repl- cable damage. Pull/Re-land	2,292.40	2,292.40	2062621	02/06/2026
31838	01/15/2026	SANIT-PS1:Wet Well Pump pulled/ repl- cable damage. Pull/Re-land	2,292.40	2,292.40	2062621	02/06/2026
31866	01/22/2026	SANIT-PS2:Replace Soft Starter-Service Work	486.20	486.20	2062621	02/06/2026
31866	01/22/2026	SANIT-PS1:Replace Soft Starter-Service Work	486.20	486.20	2062621	02/06/2026
Total BROWNS HILL ENGINEERING & CONTROLS LLC:			5,557.20	5,557.20		
BSN SPORTS LLC						
932897226	01/14/2026	Rec-Game Basketballs (3)	120.00	120.00	2062609	02/06/2026
Total BSN SPORTS LLC:			120.00	120.00		
BUCKSKIN TOWING & REPAIR LLC						
102887	02/02/2026	F&F-Unit #131: Lube, Oil Change, Filter, Washer Fluid	83.98	83.98	22026100	02/20/2026
Total BUCKSKIN TOWING & REPAIR LLC:			83.98	83.98		
CAPITAL BUSINESS SYSTEMS INC						
41082044	01/21/2026	Admin.-TH Copier Lease	95.00	95.00	2062633	02/06/2026
41082045	01/21/2026	P&R Admin-Printer Payment	134.13	134.13	2062633	02/06/2026
Total CAPITAL BUSINESS SYSTEMS INC:			229.13	229.13		
CASCADE WATER/COFFEE SERVICE						
843468	10/22/2025	CD.-Water (2) from 9/8/25	20.00	20.00	22026109	02/20/2026
844427	10/22/2025	CD.-Water (2) From 10/22/25	20.00	20.00	22026109	02/20/2026
846385	10/02/2025	CD.-Water (2) From 10/2/25	20.00	20.00	22026109	02/20/2026
860059	02/02/2026	CD.- Bottled Water Delivery (4)	35.00	35.00	22026109	02/20/2026
860060	02/02/2026	Courts-Water Delivery (3)	27.50	27.50	2062613	02/06/2026
860062	02/02/2026	PD-Water (8)	65.00	65.00	22026109	02/20/2026
Total CASCADE WATER/COFFEE SERVICE:			187.50	187.50		
CENTURYLINK						
1-26	01/19/2026	Sanit.-PS DSL	70.22	70.22	2448	02/06/2026
1-26	01/19/2026	Admin.-TH Elevator Phone	74.42	74.42	2448	02/06/2026
Total CENTURYLINK:			144.64	144.64		
CGFOA						
2026-HESSMAN	02/09/2026	Clerk-CGFOA 2026 Membership (Hessman)	65.00	65.00	2478	02/20/2026
3.25.26	02/11/2026	Clerk-Navigating Difficult Conversations Training (Hessman)	40.00	40.00	2478	02/20/2026
Total CGFOA:			105.00	105.00		
CHARGEPOINT INC						
#IN381273	11/26/2025	F&F-EV Station Chargers: Change Cable to NACS (Tesla) Parts/Lab	3,050.00	3,050.00	2062630	02/06/2026
Total CHARGEPOINT INC:			3,050.00	3,050.00		
CHUCK'S EXPERT SERVICES LLC						
04755	02/06/2026	F&F-TH Duct Work Repair: Reroute/Repair Duct Work for New Office	2,058.17	2,058.17	2483	02/20/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total CHUCK'S EXPERT SERVICES LLC:			2,058.17	2,058.17		
CIRSA						
INV1003134	01/01/2026	Admin.-Quarterly Insurance Pmt	561.06	561.06	2242601	02/24/2026
INV1003134	01/01/2026	CD Admin.-Quarterly Insurance Pmt	230.51	230.51	2242601	02/24/2026
INV1003134	01/01/2026	PD-Quarterly Insurance Pmt	21,441.05	21,441.05	2242601	02/24/2026
INV1003134	01/01/2026	Rec.-Quarterly Insurance Pmt	325.94	325.94	2242601	02/24/2026
INV1003134	01/01/2026	Tour Admin.-Quarterly Insurance Pmt	327.83	327.83	2242601	02/24/2026
INV1003134	01/01/2026	F&F-Quarterly Insurance Pmt	12,881.14	12,881.14	2242601	02/24/2026
INV1003134	01/01/2026	Streets-Quarterly Insurance Pmt	979.03	979.03	2242601	02/24/2026
INV1003134	01/01/2026	Parks-Quarterly Insurance Pmt	2,733.18	2,733.18	2242601	02/24/2026
INV1003134	01/01/2026	Sanit.-Quarterly Insurance Pmt	4,407.04	4,407.04	2242601	02/24/2026
INV1003134	01/01/2026	Geo-Quarterly Insurance Pmt	289.68	289.68	2242601	02/24/2026
INV1003134	01/01/2026	TC-Quarterly Insurance Pmt	1,695.53	1,695.53	2242601	02/24/2026
INV1003134	01/01/2026	TC-Quarterly Insurance Pmt	1,078.97	1,078.97	2242601	02/24/2026
INV1003134	01/01/2026	Ping.-Quarterly Insurance Pmt	1,078.97	1,078.97	2242601	02/24/2026
INV1003134	01/01/2026	P&R Admin.-Quarterly Insurance Pmt	1,078.97	1,078.97	2242601	02/24/2026
INV1003134	01/01/2026	HR-Quarterly Insurance Pmt	453.62	453.62	2242601	02/24/2026
INV1003134	01/01/2026	PW Admin.-Quarterly Insurance Pmt	854.51	854.51	2242601	02/24/2026
INV1003134	01/01/2026	P&R Admin.-Quarterly Insurance Pmt	4.41	4.41	2242601	02/24/2026
INV1003134	01/01/2026	VC-Quarterly Insurance Pmt	13.54	13.54	2242601	02/24/2026
INV1003134	01/01/2026	PD-Quarterly Insurance Pmt	10.03	10.03	2242601	02/24/2026
INV1003134	01/01/2026	Courts-Quarterly Insurance Pmt	104.94	104.94	2242601	02/24/2026
INV1003134	01/01/2026	Admin.-Quarterly Insurance Pmt	26.16	26.16	2242601	02/24/2026
INV1003134	01/01/2026	Tour Admin.-Quarterly Insurance Pmt	1,078.97	1,078.97	2242601	02/24/2026
INV1003637	01/20/2026	Courts- 2026 Community Service Workers Insurance	130.80	130.80	2062603	02/06/2026
INV1003637	01/20/2026	Rec. - 2026 Rec & CC Volunteer Insurance	156.94	156.94	2062603	02/06/2026
INV1003637	01/20/2026	VC - 2026 Volunteers & Event Liability Insurance	150.00	150.00	2062603	02/06/2026
Total CIRSA:			52,092.82	52,092.82		
CIVICPLUS LLC						
#355561	01/11/2026	REC.-CivicPlus Annual Software Fees	7,607.25	7,607.25	2062632	02/06/2026
359519	01/01/2026	Admin.-Civic Clerk 2026	2,900.01	2,900.01	2062632	02/06/2026
359519	01/01/2026	Tourism Admin. -Civic Clerk 2026	2,950.00	2,950.00	2062632	02/06/2026
359519	01/01/2026	Ping.-Civic Clerk 2026	2,950.00	2,950.00	2062632	02/06/2026
359519	01/01/2026	P&R Admin.-Civic Clerk 2026	2,950.00	2,950.00	2062632	02/06/2026
Total CIVICPLUS LLC:			19,357.26	19,357.26		
CMCA						
1176	01/21/2026	Clerk-CMCA Membership 2026 Hessman	180.00	180.00	2449	02/06/2026
Total CMCA:			180.00	180.00		
COGENT INC						
5649898	01/21/2026	SANIT-PS1 Bypass Rental: Velocity 1/8/26-1/14/26 With Delivery	49,203.07	49,203.07	2062628	02/06/2026
Total COGENT INC:			49,203.07	49,203.07		
COLLINS COLE WINN & ULMER PLLC						
8443	01/12/2026	Ping.- Legal Fees	754.50	754.50	2062635	02/06/2026
8443	01/12/2026	Clerk-Legal Fees	1,744.00	1,744.00	2062635	02/06/2026
8443	01/12/2026	Admin.-Legal Fees	14,515.50	14,515.50	2062635	02/06/2026
8639	02/11/2026	Admin.-Jan Legal Fees	11,461.50	11,461.50	22026125	02/20/2026
8639	02/11/2026	Sanit.-Jan Legal Fees	441.00	441.00	22026125	02/20/2026
8639	02/11/2026	Admin.-Jan Election-Legal Fees	5,514.00	5,514.00	22026125	02/20/2026
8639	02/11/2026	Geo.-Jan Legal Fees	145.50	145.50	22026125	02/20/2026
8639	02/11/2026	Admin.-Jan Ping.-Legal Fees	367.50	367.50	22026125	02/20/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total COLLINS COLE WINN & ULMER PLLC:			34,943.50	34,943.50		
COLORADO ASSOCIATION OF SKI TOWNS						
2175	02/03/2026	TC-CAST Registration Fee - Bergon & DeGuisse	250.00	250.00	2062620	02/06/2026
2175	02/03/2026	TM-CAST Registration fee Harris & Guest Registration Fee	200.00	200.00	2062620	02/06/2026
2175	02/03/2026	CD Admin.-CAST Registration Fee - Dickhoff	125.00	125.00	2062620	02/06/2026
Total COLORADO ASSOCIATION OF SKI TOWNS:			575.00	575.00		
CONSORT DISPLAY GROUP						
PS-INV130634	01/28/2026	PW-30x72" Parking Banners Digital Marine Acrylic Banner (10), Bras	1,416.00	1,416.00	2459	02/06/2026
Total CONSORT DISPLAY GROUP:			1,416.00	1,416.00		
CORDANT HEALTH SOLUTIONS						
FS-980013126	01/31/2026	Courts-Drug Testing and Monitoring January 2026	13.85	13.85	2062601	02/06/2026
Total CORDANT HEALTH SOLUTIONS:			13.85	13.85		
DATA ACTIVATION CENTER INC						
159113	02/02/2026	PW Admin.-Conference Re: GIS Data	8.49	8.49	2469	02/06/2026
Total DATA ACTIVATION CENTER INC:			8.49	8.49		
DAVIS ENGINEERING SERVICE INC						
18632	12/31/2025	Proj.-Museum Embankment-Engineering	486.00	486.00	22026103	02/20/2026
18669	01/31/2026	Parks-1st Street Pedestrian Bridge-Engineering	1,824.78	1,824.78	2062604	02/06/2026
18719	01/31/2026	PW-Main St Constr: Eng Plans & Specs, Design Calculations	8,763.00	8,763.00	2062604	02/06/2026
18724	01/31/2026	Parks-Town to Lakes Trail-Engineering	223.13	223.13	2062604	02/06/2026
18740	01/31/2026	Proj.-Museum Embankment-Engineering	162.00	162.00	22026103	02/20/2026
Total DAVIS ENGINEERING SERVICE INC:			11,458.91	11,458.91		
DELTA DENTAL OF COLORADO						
2291357	01/13/2026	HR-Dental Insurance February Premium	4,765.65	4,765.65	2202602	02/20/2026
Total DELTA DENTAL OF COLORADO:			4,765.65	4,765.65		
DESIGN A SIGN						
28496	01/16/2026	Parks-Crosswalk Flags (108)	404.00	404.00	2453	02/06/2026
Total DESIGN A SIGN:			404.00	404.00		
DM MILLWORKS LLC						
012226	02/05/2026	F&F-TH: 1st DRAW- Lobby Oak Display Cabinet	2,700.00	2,700.00	2062645	02/06/2026
Total DM MILLWORKS LLC:			2,700.00	2,700.00		
ECHO CONNECTIVITY SOLUTIONS						
134	02/01/2026	PW Admin.-January-June 2026 Internet line Maint. Facility	330.00	330.00	22026118	02/20/2026
134	02/01/2026	Sanit.-January-June 2026 Internet Line to PS	330.00	330.00	22026118	02/20/2026
Total ECHO CONNECTIVITY SOLUTIONS:			660.00	660.00		
ECHO IT CONSULTING						
115057	01/01/2026	PD-Amazon Offsite Digital Storage Fee for December 2025	497.83	497.83	2062618	02/06/2026
115059	01/01/2026	Clerk-Software	114.94	114.94	2062618	02/06/2026
115059	01/01/2026	TM-Software	40.02	40.02	2062618	02/06/2026
115059	01/01/2026	HR-Software	61.29	61.29	2062618	02/06/2026
115059	01/01/2026	CD Admin.-Software	40.94	40.94	2062618	02/06/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
115059	01/01/2026	Plng.-Software	60.24	60.24	2062618	02/06/2026
115059	01/01/2026	Bldg.-Software	75.88	75.88	2062618	02/06/2026
115059	01/01/2026	Proj.-Software	49.67	49.67	2062618	02/06/2026
115059	01/01/2026	Hsg.-Software	25.29	25.29	2062618	02/06/2026
115059	01/01/2026	Courts-Software	109.91	109.91	2062618	02/06/2026
115059	01/01/2026	PD-Software	292.29	292.29	2062618	02/06/2026
115059	01/01/2026	P&R Admin.-Software	50.59	50.59	2062618	02/06/2026
115059	01/01/2026	Rec.-Software	86.45	86.45	2062618	02/06/2026
115059	01/01/2026	Parks-Software	25.29	25.29	2062618	02/06/2026
115059	01/01/2026	F&F-Software	40.94	40.94	2062618	02/06/2026
115059	01/01/2026	PW Admin-Software	93.12	93.12	2062618	02/06/2026
115059	01/01/2026	Streets-Software	25.29	25.29	2062618	02/06/2026
115059	01/01/2026	Sanit.-Software	71.30	71.30	2062618	02/06/2026
115059	01/01/2026	VC-Software	16.56	16.56	2062618	02/06/2026
115059	01/01/2026	Cemetery-Street-Software	15.64	15.64	2062618	02/06/2026
115059	01/01/2026	Tourism-Software	25.29	25.29	2062618	02/06/2026
115103	01/01/2026	Clerk-Phones	93.03	93.03	2062618	02/06/2026
115103	01/01/2026	HR- Phones	56.68	56.68	2062618	02/06/2026
115103	01/01/2026	TM- Phones	28.34	28.34	2062618	02/06/2026
115103	01/01/2026	CD Admin.- Phones	28.34	28.34	2062618	02/06/2026
115103	01/01/2026	Bldg.- Phones	93.04	93.04	2062618	02/06/2026
115103	01/01/2026	Plng.- Phones	107.34	107.34	2062618	02/06/2026
115103	01/01/2026	Proj.- Phones	28.34	28.34	2062618	02/06/2026
115103	01/01/2026	Courts- Phones	174.05	174.05	2062618	02/06/2026
115103	01/01/2026	PD- Phones	197.12	197.12	2062618	02/06/2026
115103	01/01/2026	Rec.- Phones	109.34	109.34	2062618	02/06/2026
115103	01/01/2026	P&R Admin.- Phones	104.33	104.33	2062618	02/06/2026
115103	01/01/2026	Parks- Phones	25.33	25.33	2062618	02/06/2026
115103	01/01/2026	F&F- Phones	25.33	25.33	2062618	02/06/2026
115103	01/01/2026	PW Admin.- Phones	79.00	79.00	2062618	02/06/2026
115103	01/01/2026	Streets- Phones	25.33	25.33	2062618	02/06/2026
115103	01/01/2026	Sanit.- Phones	28.34	28.34	2062618	02/06/2026
115103	01/01/2026	VC- Phones	43.39	43.39	2062618	02/06/2026
115117	01/01/2026	Clerk-IT Services	822.91	822.91	2062618	02/06/2026
115117	01/01/2026	TM-IT Services	329.15	329.15	2062618	02/06/2026
115117	01/01/2026	HR-IT Services	329.15	329.15	2062618	02/06/2026
115117	01/01/2026	CD Admin.-IT Services	329.15	329.15	2062618	02/06/2026
115117	01/01/2026	Plng.-IT Services	658.30	658.30	2062618	02/06/2026
115117	01/01/2026	Bldg.-IT Services	658.30	658.30	2062618	02/06/2026
115117	01/01/2026	Proj.-IT Services	164.57	164.57	2062618	02/06/2026
115117	01/01/2026	Hsg.-IT Services	164.57	164.57	2062618	02/06/2026
115117	01/01/2026	Courts-IT Services	987.45	987.45	2062618	02/06/2026
115117	01/01/2026	PD-IT Services	2,304.05	2,304.05	2062618	02/06/2026
115117	01/01/2026	P&R Admin.-IT Services	329.15	329.15	2062618	02/06/2026
115117	01/01/2026	Rec.-IT Services	658.30	658.30	2062618	02/06/2026
115117	01/01/2026	Parks-IT Services	164.57	164.57	2062618	02/06/2026
115117	01/01/2026	F&F-IT Services	164.57	164.57	2062618	02/06/2026
115117	01/01/2026	PW Admin.-IT Services	493.72	493.72	2062618	02/06/2026
115117	01/01/2026	Street-IT Services	164.57	164.57	2062618	02/06/2026
115117	01/01/2026	Sanit.-IT Services	658.30	658.30	2062618	02/06/2026
115117	01/01/2026	Tourism Admin.-IT Services	493.72	493.72	2062618	02/06/2026
115117	01/01/2026	VC-IT Services	164.57	164.57	2062618	02/06/2026
115117	01/01/2026	Cemetery-Streets-IT Services	164.57	164.57	2062618	02/06/2026
115117	01/01/2026	Tourism-IT Services	164.57	164.57	2062618	02/06/2026
115294	02/01/2026	PD-Digital Evidence Storage Fee for January	504.38	504.38	22026112	02/20/2026
115296	02/01/2026	Clerk-Software	129.45	129.45	22026112	02/20/2026
115296	02/01/2026	TM-Software	23.18	23.18	22026112	02/20/2026
115296	02/01/2026	HR-Software	76.37	76.37	22026112	02/20/2026
115296	02/01/2026	CD Admin.-Software	38.07	38.07	22026112	02/20/2026
115296	02/01/2026	Plng.-Software	65.03	65.03	22026112	02/20/2026
115296	02/01/2026	Bldg.-Software	74.07	74.07	22026112	02/20/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
115296	02/01/2026	Proj.-Software	23.18	23.18	22026112	02/20/2026
115296	02/01/2026	Hsg.-Software	23.18	23.18	22026112	02/20/2026
115296	02/01/2026	Courts-Software	139.10	139.10	22026112	02/20/2026
115296	02/01/2026	PD-Software	286.96	286.96	22026112	02/20/2026
115296	02/01/2026	P&R Admin.-Software	46.37	46.37	22026112	02/20/2026
115296	02/01/2026	Rec.-Software	92.74	92.74	22026112	02/20/2026
115296	02/01/2026	Parks-Software	23.18	23.18	22026112	02/20/2026
115296	02/01/2026	F&F-Software	23.18	23.18	22026112	02/20/2026
115296	02/01/2026	PW Admin.-Software	86.96	86.96	22026112	02/20/2026
115296	02/01/2026	Streets-Software	23.18	23.18	22026112	02/20/2026
115296	02/01/2026	Sanit.-Software	70.36	70.36	22026112	02/20/2026
115296	02/01/2026	Tourism Admin.-Software	20.73	20.73	22026112	02/20/2026
115296	02/01/2026	VC-Software	14.88	14.88	22026112	02/20/2026
115296	02/01/2026	Tourism-Software	46.37	46.37	22026112	02/20/2026
115304	02/01/2026	Clerk-IT Services	740.58	740.58	22026112	02/20/2026
115304	02/01/2026	TM-IT Services	185.15	185.15	22026112	02/20/2026
115304	02/01/2026	HR-IT Services	370.29	370.29	22026112	02/20/2026
115304	02/01/2026	CD Admin.-IT Services	370.29	370.29	22026112	02/20/2026
115304	02/01/2026	Plng.-IT Services	370.29	370.29	22026112	02/20/2026
115304	02/01/2026	Bldg.-IT Services	740.59	740.59	22026112	02/20/2026
115304	02/01/2026	Proj.-IT Services	185.15	185.15	22026112	02/20/2026
115304	02/01/2026	Hsg.-IT Services	185.15	185.15	22026112	02/20/2026
115304	02/01/2026	Courts-IT Services	1,110.88	1,110.88	22026112	02/20/2026
115304	02/01/2026	PD-IT Services	2,036.61	2,036.61	22026112	02/20/2026
115304	02/01/2026	P&R Admin.-IT Services	370.29	370.29	22026112	02/20/2026
115304	02/01/2026	Rec.-IT Services	740.59	740.59	22026112	02/20/2026
115304	02/01/2026	Parks-IT Services	185.15	185.15	22026112	02/20/2026
115304	02/01/2026	F&F-IT Services	185.15	185.15	22026112	02/20/2026
115304	02/01/2026	PW Admin.-IT Services	925.73	925.73	22026112	02/20/2026
115304	02/01/2026	Streets-IT Services	185.15	185.15	22026112	02/20/2026
115304	02/01/2026	Sanit.-IT Services	925.73	925.73	22026112	02/20/2026
115304	02/01/2026	VC-IT Services	185.15	185.15	22026112	02/20/2026
115304	02/01/2026	Tourism-IT Services	370.29	370.29	22026112	02/20/2026
115340	02/01/2026	Clerk-Phone Bill	76.31	76.31	22026112	02/20/2026
115340	02/01/2026	HR-Phone Bill	57.26	57.26	22026112	02/20/2026
115340	02/01/2026	TM-Phone Bill	28.63	28.63	22026112	02/20/2026
115340	02/01/2026	CD Admin.-Phone Bill	28.63	28.63	22026112	02/20/2026
115340	02/01/2026	Bldg.-Phone Bill	65.28	65.28	22026112	02/20/2026
115340	02/01/2026	Plng.-Phone Bill	82.88	82.88	22026112	02/20/2026
115340	02/01/2026	Proj.-Phone Bill	28.63	28.63	22026112	02/20/2026
115340	02/01/2026	Courts-Phone Bill	175.79	175.79	22026112	02/20/2026
115340	02/01/2026	Police-Phone Bill	296.32	296.32	22026112	02/20/2026
115340	02/01/2026	Rec.-Phone Bill	110.50	110.50	22026112	02/20/2026
115340	02/01/2026	P&R Admin.-Phone Bill	105.49	105.49	22026112	02/20/2026
115340	02/01/2026	Parks-Phone Bill	25.62	25.62	22026112	02/20/2026
115340	02/01/2026	F&F-Phone Bill	25.62	25.62	22026112	02/20/2026
115340	02/01/2026	PW Admin.-Phone Bill	79.87	79.87	22026112	02/20/2026
115340	02/01/2026	Streets-Phone Bill	25.62	25.62	22026112	02/20/2026
115340	02/01/2026	Sanit.-Phone Bill	28.63	28.63	22026112	02/20/2026
115340	02/01/2026	VC-Phone Bill	18.06	18.06	22026112	02/20/2026
11580	02/02/2026	F&F-TH Remodel: Access Control System-2nd Final Billing.	6,547.50	6,547.50	2062618	02/06/2026
Total ECHO IT CONSULTING:			33,439.42	33,439.42		
ELITE RECYCLING & DISPOSAL						
1645724	02/01/2026	Tourism-Trash Container for Winterfest 2026	225.00	225.00	2468	02/06/2026
Total ELITE RECYCLING & DISPOSAL:			225.00	225.00		
FERGUSON WATERWORKS #1116						
1598578	02/09/2026	GEO-Main Str Constr: New Bell Tower GEO Taps/ Pipes, Adapters,	392.64	392.64	22026104	02/20/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total FERGUSON WATERWORKS #1116:			392.64	392.64		
FLYERS ENERGY LLC						
CFS-4497379	01/15/2026	PD-Patrol Vehicle Fuel	748.54	748.54	2062631	02/06/2026
CFS-4514282	01/31/2026	PD-Patrol Vehicle Fuel	816.43	816.43	22026121	02/20/2026
Total FLYERS ENERGY LLC:			1,564.97	1,564.97		
FORWARD PARTNERS						
2309	01/27/2026	Leadership Training Dept Heads & Supervisors Jan 14-15	19,293.69	19,293.69	2062643	02/06/2026
Total FORWARD PARTNERS:			19,293.69	19,293.69		
FOUR CORNERS FLYERS INC						
2	01/28/2026	Tourism-Event Funding Big Picture Classic 2026	4,063.00	4,063.00	2484	02/20/2026
Total FOUR CORNERS FLYERS INC:			4,063.00	4,063.00		
GEORGE T SANDERS COMPANY						
16143624-00	01/22/2026	STREETS-Blue Monster Thread Sealant 1PT & 3/4" Teflon Thread S	33.49	33.49	2062622	02/06/2026
16153118-00	02/09/2026	F&F-TS: Wet location light switch cover	7.98	7.98	22026114	02/20/2026
16153118-00	02/09/2026	F&F-VC: GFCI Cover	17.71	17.71	22026114	02/20/2026
Total GEORGE T SANDERS COMPANY:			59.18	59.18		
GREASE BUSTERS OF THE 4 CORNERS						
40	01/09/2026	F&F-CC - Senior Center Kitchen: Hood cleaning/Exhaust System Ins	800.00	800.00	2466	02/06/2026
Total GREASE BUSTERS OF THE 4 CORNERS:			800.00	800.00		
GREATAMERICA FINANCIAL SERVICES						
41185879	02/03/2026	Courts-Xerox 7020 Lease Agreement	115.03	115.03	2062617	02/06/2026
41185879	02/03/2026	Courts-Xerox 7020 Printing and Copying	46.06	46.06	2062617	02/06/2026
Total GREATAMERICA FINANCIAL SERVICES:			161.09	161.09		
HOUSE OF CONTRACTORS INC						
2026018	01/20/2026	STREETS-20" Gas Walk-Behind Concrete Saw	3,689.99	3,689.99	2062644	02/06/2026
Total HOUSE OF CONTRACTORS INC:			3,689.99	3,689.99		
HUMANE SOCIETY OF PAGOSA SPGS						
29219	12/30/2025	PD-4th Quarter Impound Fees	3,375.00	3,375.00	2062610	02/06/2026
Total HUMANE SOCIETY OF PAGOSA SPGS:			3,375.00	3,375.00		
HWY 160 AUTO WASH						
13	02/02/2026	PD-Patrol Vehicle Car Washes for November	53.50	53.50	22026130	02/20/2026
14	02/02/2026	PD-Patrol Vehicle Car Washes for December	47.75	47.75	22026130	02/20/2026
15	02/02/2026	PD-Patrol Vehicle Car Washes for January	74.75	74.75	22026130	02/20/2026
Total HWY 160 AUTO WASH:			176.00	176.00		
INTELLICHOICE INC						
1234629	01/16/2026	Courts-Digiticket Interface	1,500.00	1,500.00	2062616	02/06/2026
Total INTELLICHOICE INC:			1,500.00	1,500.00		
JESSE JAMES CREATIVE						
JJ6259	01/16/2026	Tourism-Kickoff Invoice to redesign website and Content Management system	16,800.00	16,800.00	2062606	02/06/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total JESSE JAMES CREATIVE:			16,800.00	16,800.00		
KATELYN TUNNELL						
02042026	02/04/2026	Plng.- Tunnell Per Diem for Saving Places Denver 2/10-2/13	196.00	196.00	2485	02/20/2026
Total KATELYN TUNNELL:			196.00	196.00		
KIMBALL MIDWEST						
104173659	02/11/2026	STREETS-Assorted Washers, Screws, Clamps, Brass Fit, Mini-Bulb	503.65	503.65	22026113	02/20/2026
Total KIMBALL MIDWEST:			503.65	503.65		
LA PLATA ELECTRIC ASSOCIATION						
1-27-26	01/27/2026	Admin.-TH Electric	1,380.39	1,380.39	2458	02/06/2026
1-27-26	01/27/2026	Streets-Electric	3,759.98	3,759.98	2458	02/06/2026
1-27-26	01/27/2026	Parks-Electric	1,982.32	1,982.32	2458	02/06/2026
1-27-26	01/27/2026	Sanit.-Electric	10,781.89	10,781.89	2458	02/06/2026
1-27-26	01/27/2026	GEO-Electric	428.31	428.31	2458	02/06/2026
1-27-26	01/27/2026	VC-Electric	214.37	214.37	2458	02/06/2026
1-27-26	01/27/2026	P&R Admin.-CC Electric	2,318.40	2,318.40	2458	02/06/2026
1-27-26	01/27/2026	F&F-EV Charging Station	1,305.71	1,305.71	2458	02/06/2026
1-27-26	01/27/2026	PW Admin.-Maint. Fac. Electric	1,019.77	1,019.77	2458	02/06/2026
7340	01/29/2026	Admin.- Broadband Fiber Pole Lease	167.90	167.90	2458	02/06/2026
Total LA PLATA ELECTRIC ASSOCIATION:			23,359.04	23,359.04		
LA PLATA ELECTRIC ASSOCIATION-PROJECTS						
2026000589	02/13/2026	SANIT-140 N 7th Street: Add 2nd 200A Meter to Existing Meter Ped	2,109.77	2,109.77	2481	02/20/2026
Total LA PLATA ELECTRIC ASSOCIATION-PROJECTS:			2,109.77	2,109.77		
LEGACY MARK LLC						
6398	02/17/2026	Cemetery-Cemetery Software Seat Lease	1,896.00	1,896.00	2480	02/20/2026
Total LEGACY MARK LLC:			1,896.00	1,896.00		
LUCERO TIRE						
3932	12/15/2025	F&F-Unit #141 & #219: Parks-Tire Repair & swap out tires/disposal (	153.00	153.00	2450	02/06/2026
3979	01/04/2026	Parks-Tube (1) + Labor (\$30)	77.00	77.00	2450	02/06/2026
4011	02/09/2026	Parks-Dismount and tire change out Unit #221	35.00	35.00	2473	02/20/2026
Total LUCERO TIRE:			265.00	265.00		
MEDICAL AIR SERVICES ASSOCIATION						
2302650	02/17/2026	HR-EE Paid Premium February	565.00	565.00	22026126	02/20/2026
Total MEDICAL AIR SERVICES ASSOCIATION:			565.00	565.00		
MUNIQUIP LLC						
108288	01/31/2026	GEO-Transit-Time Flow Meter with Mounting Hardware (2)	7,723.22	7,723.22	22026129	02/20/2026
Total MUNIQUIP LLC:			7,723.22	7,723.22		
NAVAJO TRAIL RUG SERVICE						
0710	12/08/2025	Rec-219.8 LBS Linen laundry	604.45	604.45	2462	02/06/2026
15194	01/01/2026	F&F-Community Center: Laundry-Mop Head Cleaning (9)	45.00	45.00	2462	02/06/2026
Total NAVAJO TRAIL RUG SERVICE:			649.45	649.45		

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
NET X IT SOLUTIONS						
38444	02/01/2026	Courts-Xerox 6515 and Xerox C325(2) Service Agreements	40.00	40.00	2467	02/06/2026
38444	02/01/2026	Courts-Xerox 6515 and Xerox C325(2) Printing and Copying	76.49	76.49	2467	02/06/2026
Total NET X IT SOLUTIONS:			116.49	116.49		
ODP BUSINESS SOLUTIONS						
454188591001	01/13/2026	PD-Coin Envelopes, Post-It, Pens	44.26	44.26	2062607	02/06/2026
454252566001	01/13/2026	PD-6x9 Envelopes (50)	14.79	14.79	2062607	02/06/2026
454252576001	01/14/2026	PD-Highlighters	4.00	4.00	2062607	02/06/2026
456307459001	02/05/2026	PD-Hanging Folders	13.82	13.82	22026106	02/20/2026
458715296001	02/05/2026	PD-labels, folder dividers, tape, boxes	125.30	125.30	22026106	02/20/2026
Total ODP BUSINESS SOLUTIONS:			202.17	202.17		
O'REILLY AUTO PARTS						
5878-382368	01/26/2026	SANIT-Fog Light Bulb	89.77	89.77	22026124	02/20/2026
5878-382368	01/26/2026	SANIT-Socket Set, Hex Key Set (3)	81.96	81.96	22026124	02/20/2026
5878-382635	01/29/2026	SANIT-Motor oil GAL	22.99	22.99	22026124	02/20/2026
5878-382635	01/29/2026	SANIT-Adjustable Filter Pliers	25.99	25.99	22026124	02/20/2026
Total O'REILLY AUTO PARTS:			220.71	220.71		
ORKIN GENERAL PEST CONTROL						
290648844	01/20/2026	F&F-Town Shop-Pest Control Std-Quarterly 4	257.47	257.47	2062605	02/06/2026
294025180	01/20/2026	F&F-CC/VC: Pest Control Std - EOM 7	330.57	330.57	2062605	02/06/2026
294025185	01/20/2026	F&F-Town Hall: Pest Control Std - EOM 7	252.44	252.44	2062605	02/06/2026
Total ORKIN GENERAL PEST CONTROL:			840.48	840.48		
PAGOSA AREA WATER & SAN						
01-26	01/28/2026	Admin.-TH & HWY 84 Water 01/26	347.85	347.85	2474	02/20/2026
01-26	01/28/2026	HSG.-Water Availability 01/26	412.96	412.96	2474	02/20/2026
01-26	01/28/2026	Parks-Water 01/26	823.06	823.06	2474	02/20/2026
01-26	01/28/2026	Sanit.-Water 01/26	596.00	596.00	2474	02/20/2026
01-26	01/28/2026	Geo.-Water 01/26	1,396.96	1,396.96	2474	02/20/2026
01-26	01/28/2026	PW Admin.-Maint. Facility Water 01/26	241.88	241.88	2474	02/20/2026
01-26	01/28/2026	VC-Water 01/26	52.84	52.84	2474	02/20/2026
01-26	01/28/2026	P&R Admin.-CC Water 01/26	301.02	301.02	2474	02/20/2026
01-26	01/28/2026	Parks-Cemetery Water 01/26	70.44	70.44	2474	02/20/2026
01-26	01/28/2026	Sanitation-Sewage Processing 01/26	17,619.84	17,619.84	2474	02/20/2026
Total PAGOSA AREA WATER & SAN:			21,862.85	21,862.85		
PAGOSA CHAMBER OF COMMERCE						
4537	01/16/2026	Tourism-Event Funding Winterfest 2026	9,286.00	9,286.00	22026101	02/20/2026
Total PAGOSA CHAMBER OF COMMERCE:			9,286.00	9,286.00		
PAGOSA FIRE PROTECTION DISTRICT						
1001	01/22/2026	HR-Mannequin Rental CPR Class 1/22/26 (7 Students)	35.00	35.00	2455	02/06/2026
Total PAGOSA FIRE PROTECTION DISTRICT:			35.00	35.00		
PARTS AUTHORITY LLC						
406-283962	01/21/2026	F&F-Unit #216: Batteries (2)	322.86	322.86	2062625	02/06/2026
406-284032	01/22/2026	F&F-Street Sanders Spark Plugs (8)	10.44	10.44	2062625	02/06/2026
406-284033	01/22/2026	STREETS-Interior Detailer Cleaner & Protector (2)	14.66	14.66	2062625	02/06/2026
Total PARTS AUTHORITY LLC:			347.96	347.96		

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
PETTY CASH						
2.12.26	02/12/2026	Admin.-Ordinance Recording (2)	86.00	86.00	2475	02/20/2026
2.12.26	02/12/2026	Plng.-Recording and Plat Fees	53.00	53.00	2475	02/20/2026
2.12.26	02/12/2026	HR-Christmas Party Supplies	38.65	38.65	2475	02/20/2026
2.12.26	02/12/2026	Plng.-Conditional Use Permit Fee	43.50	43.50	2475	02/20/2026
2.12.26	02/12/2026	Admin.-Ordinance Recording	43.00	43.00	2475	02/20/2026
Total PETTY CASH:			264.15	264.15		
PHOTOS BY GRIZ						
0234	01/16/2026	Rec.-Sports Jerseys Youth Large (24) Youth XL (24)	528.00	528.00	2062642	02/06/2026
0237	01/23/2026	Rec.-Jerseys (24)	528.00	528.00	2062642	02/06/2026
Total PHOTOS BY GRIZ:			1,056.00	1,056.00		
PIEDRA AUTOMOTIVE LLC						
080181	01/12/2026	F&F-Unit #116: Oil Change, Filter, Lube, Inspect Brakes	96.06	96.06	2062612	02/06/2026
080276	01/27/2026	F&F-Unit #136: Change out Wiper Blades	47.98	47.98	22026108	02/20/2026
080296	01/28/2026	F&F-Unit #118: Rotate Tires, Change Oil & Filter, Add Antifreeze, Hai	140.31	140.31	22026108	02/20/2026
080297	01/29/2026	F&F-Unit #117:Tow-in Dead Battery-Bad Fuel Pump replaced.	810.24	810.24	2062612	02/06/2026
Total PIEDRA AUTOMOTIVE LLC:			1,094.59	1,094.59		
PINNACOL ASSURANCE						
2278053	01/20/2026	Building-February Premium	183.11	183.11	2202601	02/20/2026
2278053	01/20/2026	CD Admin-February Premium	157.18	157.18	2202601	02/20/2026
2278053	01/20/2026	Clerk-February Premium	20.41	20.41	2202601	02/20/2026
2278053	01/20/2026	Courts-February Premium	28.29	28.29	2202601	02/20/2026
2278053	01/20/2026	F&F-February Premium	509.73	509.73	2202601	02/20/2026
2278053	01/20/2026	Housing-February Premium	128.58	128.58	2202601	02/20/2026
2278053	01/20/2026	HR-February Premium	13.10	13.10	2202601	02/20/2026
2278053	01/20/2026	P&R Admin-February Premium	154.15	154.15	2202601	02/20/2026
2278053	01/20/2026	P&R Board-February Premium	5.55	5.55	2202601	02/20/2026
2278053	01/20/2026	Parks-February Premium	1,054.13	1,054.13	2202601	02/20/2026
2278053	01/20/2026	PD-February Premium	2,556.26	2,556.26	2202601	02/20/2026
2278053	01/20/2026	Planning-February Premium	246.52	246.52	2202601	02/20/2026
2278053	01/20/2026	Planning Boards-February Premium	5.55	5.55	2202601	02/20/2026
2278053	01/20/2026	Projects-February Premium	117.83	117.83	2202601	02/20/2026
2278053	01/20/2026	Public Works Admin-February Premium	169.41	169.41	2202601	02/20/2026
2278053	01/20/2026	Recreation-February Premium	729.97	729.97	2202601	02/20/2026
2278053	01/20/2026	Sanitation-February Premium	469.62	469.62	2202601	02/20/2026
2278053	01/20/2026	Streets-February Premium	1,828.77	1,828.77	2202601	02/20/2026
2278053	01/20/2026	TC Board-February Premium	19.53	19.53	2202601	02/20/2026
2278053	01/20/2026	TM-February Premium	232.95	232.95	2202601	02/20/2026
2278053	01/20/2026	Tourism-February Premium	165.07	165.07	2202601	02/20/2026
2278053	01/20/2026	Tourism Admin-February Premium	92.56	92.56	2202601	02/20/2026
2278053	01/20/2026	Tourism Board-February Premium	5.55	5.55	2202601	02/20/2026
2278053	01/20/2026	Visitor Center-February Premium	5.01	5.01	2202601	02/20/2026
2278053	01/20/2026	Cost Containment Credit-February Premium	518.83-	518.83-	2202601	02/20/2026
Total PINNACOL ASSURANCE:			8,380.00	8,380.00		
PONDEROSA LUMBER CO						
JOB 14 STMT 013126	01/31/2026	SANIT-PPE: Reinforced Grip Glove Large	5.99	5.99	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-32' Extension AL Extension Ladder (2 part extension)	499.99	499.99	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-PPE: Cold Weather Insulated Gloves L(3)	74.97	74.97	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-Spark Plug Gap Gauge	7.99	7.99	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-PPE: Multi-Purpose Half Mask Respirator (2)	79.98	79.98	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-Windshield Washer Fluid GALLON	3.99	3.99	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-I-Beam Level 48" 3-Vial Level	29.99	29.99	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-100' outdoor Yellow Extension Cord (2)	109.98	109.98	2456	02/06/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
JOB 14 STMT 013126	01/31/2026	SANIT-Lysol Bowl Cleaner	3.99	3.99	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-Husqvarna Stroke Fuel GALLON	29.99	29.99	2456	02/06/2026
JOB 14 STMT 013126	01/31/2026	SANIT-Purple Power Cleaner and Degreaser GALLON (3)	38.97	38.97	2456	02/06/2026
JOB 5 STMT 013126	01/31/2026	STREETS-Husqvarna Fuel 50:1 GAL	29.99	29.99	2456	02/06/2026
JOB 5 STMT 013126	01/31/2026	STREETS-Tru-Blu Pipe Sealant 4OZ,Torch Flint Refill, 1-Sided Key(	50.64	50.64	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-TH Remd Elect Supplies: Knockout Seal 1/2"(2), Recept GFC(2	58.91	58.91	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-CC Elect Suppl: Ivry Recpt Plt(2), Con Sqz 3/8", ElctSpcr, Bx lvr	29.02	29.02	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-TH: Box Single White Blank Cover (2)	1.98	1.98	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-CC: Hose Bib Handle	7.99	7.99	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-CC: J-Box Cover Plate White (2)	5.58	5.58	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-Town Shop: Lag Bolts (10)	5.50	5.50	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-Drywall Repair Materials: Caulk/Joint Compound QT/Joint Com	29.97	29.97	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-Marker	1.69	1.69	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-Small Tools-Mag Set, Snap off Knife(2)	25.97	25.97	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-TH: Cover Plates (4)	29.36	29.36	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-Sr Kitchen: R&M Kitchen Hood Fan Shroud	31.99	31.99	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-Sr Kitchen: Exhaust Fan Repair-Washer, Rivets Assorted 3 pks	12.56	12.56	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-CC: Toilet Flush Kit	10.99	10.99	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-Welcome Sign Materials: Strap Ties (3), Hillman Fasteners Asst	15.18	15.18	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-MARKERS (6)	10.14	10.14	2456	02/06/2026
JOB 6 STMT 013126	01/31/2026	F&F-TH: Picture Hanging Supplies (3)	20.97	20.97	2456	02/06/2026
JOB 7 STMT 013126	02/02/2026	Parks-Saw Blades (2), DeWalt Battery (1), Screw Extractor tool (1),	332.34	332.34	2456	02/06/2026
JOB 7 STMT 013126	02/02/2026	Parks-Gloves (3)	34.97	34.97	2456	02/06/2026
JOB 7 STMT 013126	02/02/2026	Parks-Wire Hook (1) Twist Ties (1)	19.97	19.97	2456	02/06/2026
JOB 7 STMT 013126	02/02/2026	Tie Tape (1)	112.08	112.08	2456	02/06/2026
JOB 7 STMT 013126	02/02/2026	Parks-Tops Soil (20), Compost (8), Manure (4)	51.65	51.65	2456	02/06/2026
JOB 7 STMT 013126	02/02/2026	Parks-Key (9), Drip Hose (100 Ft), PVC Coupling (3), Lamp Cord (1)	10.00-	10.00-	2456	02/06/2026
JOB 7 STMT 013126	02/02/2026	Parks-Statement Credit				
Total PONDEROSA LUMBER CO:			1,805.27	1,805.27		
PROCOM LLC						
148626	12/31/2025	HR-Drug Screening Annual Consortium Fee & Pre Emp Drug Test	152.00	152.00	22026128	02/20/2026
148626	12/31/2025	HR-Clearinghouse Query	10.00	10.00	22026128	02/20/2026
Total PROCOM LLC:			162.00	162.00		
PSYCHOLOGICAL RESOURCES						
2601100	01/02/2026	PD-Psychological Evaluation for Aragon, Jonah.	150.00	150.00	2454	02/06/2026
Total PSYCHOLOGICAL RESOURCES:			150.00	150.00		
PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT						
2603	02/05/2026	HR-Vision March Premium	767.29	767.29	22026131	02/20/2026
2603	02/05/2026	HR-Basic Life March Premium	193.97	193.97	22026131	02/20/2026
2603	02/05/2026	HR-Voluntary Life March Premium	1,250.80	1,250.80	22026131	02/20/2026
2603	02/05/2026	HR-Supplemental March Premium	883.32	883.32	22026131	02/20/2026
2603	02/05/2026	HR-Short Term Disability March Premium	863.94	863.94	22026131	02/20/2026
2603	02/05/2026	HR-Health Insurance March Premium	88,300.00	88,300.00	22026131	02/20/2026
Total PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT:			92,259.32	92,259.32		
QUALITY IRRIGATION SOLUTIONS LLC						
17444	08/01/2025	SANIT-PS1: 24'X30' Complete Metal Building Kit	19,848.16	19,848.16	22026132	02/20/2026
36838-1	01/19/2026	SANIT-Line Maintenance Chemicals: Drain Opener (72)	7,128.00	7,128.00	2062641	02/06/2026
38438	02/11/2026	SANIT-Composite Hose (6" 300 PSI) MDG Flanges	2,469.00	2,469.00	22026132	02/20/2026
38442	02/11/2026	SANIT-CREDIT-Composite Hose for Invoice #38438	2,469.00-	2,469.00-	22026132	02/20/2026
Total QUALITY IRRIGATION SOLUTIONS LLC:			26,976.16	26,976.16		
ROARING FORK ENGINEERING INC						
8474	12/12/2025	Sanit.-1st Str LS Eng.; McCabe Crk Crossing; Project 2024-75 PS S	28,305.75	28,305.75	2062636	02/06/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
8504	01/01/2026	SANIT-Proj 2024-75 PS Swr Repl: McCabe Crk Xng;Hermosa/2ndSt	5,575.09	5,575.09	2062636	02/06/2026
8558	01/23/2026	SANIT-PSSwrRepl: Mc CabeCrkXing/Hermos /2nd/Maj&Trinity/ 1st L	47,098.80	47,098.80	2062636	02/06/2026
Total ROARING FORK ENGINEERING INC:			80,979.64	80,979.64		
ROTARY INTL PAGOSA SPRINGS						
660	01/07/2026	TM-Quarterly Dues 1Qtr 26	74.00	74.00	2062639	02/06/2026
Total ROTARY INTL PAGOSA SPRINGS:			74.00	74.00		
SALTUS TECHNOLOGIES LLC						
2601-45	01/16/2026	PD-Digi Ticket Software License & Fees, 50% down payment	6,037.50	6,037.50	2062646	02/06/2026
2601-45	01/16/2026	PD-Digi Ticket Implementation & Training, Configuration, 50% down	5,000.00	5,000.00	2062646	02/06/2026
2601-45	01/16/2026	PD-Digi Ticket Printer warranty, chargers, paper and cables	11,281.29	11,281.29	2062646	02/06/2026
2601-45	01/16/2026	PD-Digi Ticket Shipping Cost	250.00	250.00	2062646	02/06/2026
Total SALTUS TECHNOLOGIES LLC:			22,568.79	22,568.79		
SEBIS DIRECT INC						
02-26	01/27/2026	Sanit.-Utility Billing Postage	325.00	325.00	2062615	02/06/2026
Total SEBIS DIRECT INC:			325.00	325.00		
SGM INC						
2025-171.001-5	10/29/2025	GEO-Site Visit/Digitize '25 Well P data/ Revie Hist Docs re: PS GEO	1,764.25	1,764.25	2470	02/06/2026
2025-171.001-6	12/19/2025	GEO-Communication/ Review/Summary BBA Report re: PS GEO Ra	1,166.50	1,166.50	2470	02/06/2026
Total SGM INC:			2,930.75	2,930.75		
SHERWIN-WILLIAMS CO						
39344178270126	01/21/2026	F&F-TH: Paint-Office & Wall/Supplies	69.57	69.57	2457	02/06/2026
Total SHERWIN-WILLIAMS CO:			69.57	69.57		
SLATE COMMUNICATIONS LLC						
3488	01/30/2026	TM-January Public Affairs	2,375.00	2,375.00	22026122	02/20/2026
Total SLATE COMMUNICATIONS LLC:			2,375.00	2,375.00		
SMART MOBILITY LLC dba FORD PRO						
INV42602516	01/31/2026	STREETS-Telematics Vehicle Tracking/ Monitoring (4)	80.00	80.00	2465	02/06/2026
Total SMART MOBILITY LLC dba FORD PRO:			80.00	80.00		
SOUTHWEST AG INC						
14235	02/09/2026	Parks-Lug Nut (2), Wheel Bolt (2)	21.58	21.58	22026105	02/20/2026
Total SOUTHWEST AG INC:			21.58	21.58		
SOUTHWEST GASES, LTD						
5393	12/31/2025	STREETS-4th Quarter Cylinder Rental (2) - Sept through Dec 2025	48.00	48.00	2062624	02/06/2026
Total SOUTHWEST GASES, LTD:			48.00	48.00		
SOUTHWEST WATER AND PROPERTY LAW LLC						
3743	02/05/2026	Geo.- Attorney Fees	637.00	637.00	22026120	02/20/2026
Total SOUTHWEST WATER AND PROPERTY LAW LLC:			637.00	637.00		
SUMMIT FIRE & SECURITY LLC						
3783034	01/13/2026	F&F-CC: Senior Center Kitchen Reinspection Micro Switch Parts/La	409.07	409.07	2062640	02/06/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total SUMMIT FIRE & SECURITY LLC:			409.07	409.07		
TARGET RENTAL & BOBCAT OF DURANGO						
89695	01/20/2026	Parks-Hinge (1)	12.93	12.93	22026110	02/20/2026
Total TARGET RENTAL & BOBCAT OF DURANGO:			12.93	12.93		
TERRY'S ACE HARDWARE						
JOB 3 STMT 011026	01/10/2026	F&F-CC: Dbl sided Tape for Volleyball Net Sleeve Cover- Nuts/ Bolts	14.44	14.44	2460	02/06/2026
JOB 3 STMT 011026	01/10/2026	F&F-TH: New TV Install/Cords	47.46	47.46	2460	02/06/2026
JOB 3 STMT 011026	01/10/2026	F&F-CC: 8PK Batteries (2) for Paper Towel Dispensers	39.98	39.98	2460	02/06/2026
JOB 3 STMT 011026	01/10/2026	F&F-TH: Window Film (2), Electrical Supplies: Switch Boxes Asst (12	89.17	89.17	2460	02/06/2026
JOB 9 1-10-2026	01/10/2026	Parks-Potting soil (1), Vermiculite (1), Perlite (1), Seed (6)	144.40	144.40	2460	02/06/2026
JOB 9 1-10-2026	01/10/2026	Parks-Concrete Mix (1)	3.99	3.99	2460	02/06/2026
JOB 9 1-10-2026	01/10/2026	Parks-Pliers (1)	11.39	11.39	2460	02/06/2026
Total TERRY'S ACE HARDWARE:			350.83	350.83		
THE PAGOSA SPRINGS SUN						
422471	10/31/2025	Plng.- Pagosa Sun PP Legal	55.50	55.50	2062638	02/06/2026
432962	01/31/2026	Clerk - Election Candidate Advertisement	133.88	133.88	2062638	02/06/2026
432963	01/31/2026	Plng.- Historic preservation board Sun listing	240.00	240.00	2062638	02/06/2026
432964	01/31/2026	Manager-January newsletter	400.00	400.00	2062638	02/06/2026
432965	01/31/2026	HR-Help Wanted Court Clerk	42.60	42.60	2062638	02/06/2026
Total THE PAGOSA SPRINGS SUN:			871.98	871.98		
THINGAMAJIG THEATRE COMPANY						
012326	01/23/2026	Tourism-Event Funding Thingamajig Theatre Company 2026	27,500.00	27,500.00	2479	02/20/2026
Total THINGAMAJIG THEATRE COMPANY:			27,500.00	27,500.00		
THOMSON REUTERS - WEST						
853169350	02/01/2026	Courts-Legal Research Subscription January 2026	1,469.47	1,469.47	2062619	02/06/2026
Total THOMSON REUTERS - WEST:			1,469.47	1,469.47		
TOWN OF PAGOSA SPRINGS						
1-28-26	01/27/2026	HSG.-Housing Sewer Avail.	570.00	570.00	2461	02/06/2026
1-28-26	01/27/2026	PW Admin.- Maint. Fac. Sewer	71.25	71.25	2461	02/06/2026
1-28-26	01/27/2026	Admin. - TH Sewer	285.00	285.00	2461	02/06/2026
1-28-26	01/27/2026	Parks - Sewer	427.50	427.50	2461	02/06/2026
1-28-26	01/27/2026	VC-VC Sewer	71.25	71.25	2461	02/06/2026
1-28-26	01/27/2026	P&R Admin.-CC Sewer	712.50	712.50	2461	02/06/2026
Total TOWN OF PAGOSA SPRINGS:			2,137.50	2,137.50		
TURNKEY CONSULTING LLC						
3466	02/03/2026	Parks-River Park traffic study reporting	1,450.00	1,450.00	2471	02/06/2026
Total TURNKEY CONSULTING LLC:			1,450.00	1,450.00		
UMB BANK, N.A.						
PSWW25-26-1	01/07/2026	Sanit.-COP Principal	30,000.00	30,000.00	22026117	02/20/2026
PSWW25-26-1	01/07/2026	Sanit.-COP Interest	112,487.50	112,487.50	22026117	02/20/2026
Total UMB BANK, N.A.:			142,487.50	142,487.50		
UNCC						
226011065	01/31/2026	GEO-801: PGSP01-Positive Response Re-Notifications/3rd Bllg Tier	237.25	237.25	2062611	02/06/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
226011066	01/31/2026	SANIT-301: PGSSN1-Positive Response Re-Notifications (13)/ID 58	69.12	69.12	2062611	02/06/2026
Total UNCC:			306.37	306.37		
UPPER SAN JUAN WATERSHED ENHANCEMENT						
1078	01/20/2026	Proj.-Pagosa Gateway Project-WEP admin	1,600.00	1,600.00	2062637	02/06/2026
1078	01/20/2026	Parks-Pagosa Gateway Project-Construction	100,649.03	100,649.03	2062637	02/06/2026
1079	01/20/2026	Parks-Flooding Repairs Oct. 2025-Pagosa Gateway Project Damage	209,040.69	209,040.69	2062637	02/06/2026
1080	02/09/2026	Proj.-Pagosa Gateway Project-WEP Admin	1,075.00	1,075.00	22026127	02/20/2026
Total UPPER SAN JUAN WATERSHED ENHANCEMENT:			312,364.72	312,364.72		
UTILITAC EQUIPMENT AND UPFITTING LLC						
INV/2026/00038	02/02/2026	F&F-PD NEW VEHICLE UPFITTING (UTE07391)	24,937.17	24,937.17	2472	02/06/2026
INV/2026/00039	02/02/2026	F&F-PD New Vehicle Upfitting (UTE07510)	24,937.17	24,937.17	2472	02/06/2026
INV/2026/00040	02/02/2026	F&F-PD New Vehicle Upfitting (UTE07511)	24,937.17	24,937.17	2472	02/06/2026
Total UTILITAC EQUIPMENT AND UPFITTING LLC:			74,811.51	74,811.51		
VAL'S VIP CLEANING LLC						
306	02/05/2026	F&F-Town Bldg Cleaning 01/26/26; Town BRs Cleaning/ Locking 02/	5,187.30	5,187.30	2062634	02/06/2026
307	02/19/2026	F&F-Town Bldg Cleaning 02/08/26; Town BRs Cleaning/ Locking 02/	5,187.30	5,187.30	22026123	02/20/2026
Total VAL'S VIP CLEANING LLC:			10,374.60	10,374.60		
VERIZON WIRELESS						
6134294069	01/23/2026	Tourism - Staff Cell Phone	50.98	50.98	2452	02/06/2026
6134294069	01/23/2026	TM - Staff Cell Phone	40.98	40.98	2452	02/06/2026
6134294069	01/23/2026	Bldg. - Staff Cell Phone	50.98	50.98	2452	02/06/2026
6134294069	01/23/2026	Courts - Staff Cell Phone	40.98	40.98	2452	02/06/2026
6134294069	01/23/2026	Parks - Staff Cell Phone	40.98	40.98	2452	02/06/2026
6134294069	01/23/2026	Hsg. - Staff Cell Phone	40.98	40.98	2452	02/06/2026
6134294069	01/23/2026	Tourism Admin. - Staff Cell Phone	81.96	81.96	2452	02/06/2026
Total VERIZON WIRELESS:			347.84	347.84		
VITAL RECORDS HOLDINGS LLC						
5930812	01/31/2026	Courts-Shredding	77.95	77.95	22026111	02/20/2026
5930812	01/31/2026	Admin.-Shredding	77.95	77.95	22026111	02/20/2026
5930812	01/31/2026	PD-Shredding	77.95	77.95	22026111	02/20/2026
Total VITAL RECORDS HOLDINGS LLC:			233.85	233.85		
WAGNER EQUIPMENT CO						
D0762005	01/19/2026	SANIT-Lagoon Property Cleanup: Equip Rent D8 Dozer 12/30/25-1/2	19,589.50	19,589.50	2062608	02/06/2026
D0762006	02/04/2026	SANIT-D8 Dozer Rental 1/27-1/30 & Fuel (33@\$10/gallon) & Return	8,868.45	8,868.45	22026107	02/20/2026
D1541802	01/20/2026	SANIT-Lagoon Property Cleanup: Equipment Rental 1/2/26-1/5/26 D	2,660.76	2,660.76	2062608	02/06/2026
D1740901	01/26/2026	SANIT-Lagoon Property Cleanup: Equip Rental D6 Dozer 01/05/26-0	11,503.25	11,503.25	2062608	02/06/2026
P01C0339004-	02/10/2026	Sanit.-Units 308 & 259 Filters & Elements	199.89	199.89	22026107	02/20/2026
P01C0339004-	02/10/2026	Sanit.-15W40 (6 Gal) & Filter Lube	150.42	150.42	22026107	02/20/2026
S01W0813125	01/27/2026	SANIT-Unit #277: Cab Heater/Seat-No HEAT- Install New Blending V	3,328.54	3,328.54	2062608	02/06/2026
Total WAGNER EQUIPMENT CO:			46,300.81	46,300.81		
WESTERN PAPER DISTRIBUTORS						
5371455	01/21/2026	F&F-Folded Paper Towel (6CS), Bath Tissue (4CS), Blk Can Liners (	663.21	663.21	2062614	02/06/2026
Total WESTERN PAPER DISTRIBUTORS:			663.21	663.21		
WILLIAM ROCKENSOCK						
021326	02/13/2026	PD-Per Diem 2026 POST Annual Conference Denver	270.00	270.00	2476	02/20/2026

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total WILLIAM ROCKENSOCK:			270.00	270.00		
WORLD FUEL SERVICES INC						
3414534-41525	12/30/2025	F&F-550 Pirate Drive: Equipment Fuel 11/20/25 through 12/01/25	57.71	57.71	2062626	02/06/2026
3414534-41525	12/30/2025	PARKS-550 Pirate Drive: Equipment Fuel 11/20/25 through 12/01/25	219.93	219.93	2062626	02/06/2026
3414534-41525	12/30/2025	SANIT-550 Pirate Drive: Equipment Fuel 11/20/25 through 12/01/25	138.56	138.56	2062626	02/06/2026
3414534-41525	12/30/2025	STREETS-550 Pirate Drive: Equipment Fuel 11/20/25 through 12/01/25	157.62	157.62	2062626	02/06/2026
3426427-41525	01/13/2026	SANIT-PS1: Equipment Fuel 01/13/26 (976 S. 5th Street)	1,734.22	1,734.22	2062626	02/06/2026
3427858-41525	01/09/2026	SANIT-PS2-Equipment Fuel 01/09/26 (1647 Bristlecone)	5.85	5.85	2062626	02/06/2026
3435929-41525	01/22/2026	SANIT-PS1-976 S. 5th Str: Equipment Fuel Billed 01/22/26	1,816.37	1,816.37	2062626	02/06/2026
3436003-41525	01/22/2026	F&F-550 Pirate Drive: Equipment Fuel for 11/19/25 through 12/19/25	62.68	62.68	2062626	02/06/2026
3436003-41525	01/22/2026	PARKS-550 Pirate Drive: Equipment Fuel for 11/19/25 through 12/19/25	384.11	384.11	2062626	02/06/2026
3436003-41525	01/22/2026	SANIT-550 Pirate Drive: Equipment Fuel for 11/19/25 through 12/19/25	596.23	596.23	2062626	02/06/2026
3436003-41525	01/22/2026	STREETS-550 Pirate Drive: Equipment Fuel for 11/19/25 through 12/19/25	489.47	489.47	2062626	02/06/2026
3436003-41525	01/22/2026	PW-550 Pirate Drive: Equipment Fuel for 11/19/25 through 12/19/25	39.89	39.89	2062626	02/06/2026
3441256-41525	01/27/2026	SANIT-PS1: Vehicle & Equipment Fuel 1/27/26 - 976 S 5th Street	1,914.39	1,914.39	2062626	02/06/2026
3441260-41525	01/27/2026	PARKS-550 Pirate Dr: Equipment Fuel 12/04-31/26	426.93	426.93	22026115	02/20/2026
3441260-41525	01/27/2026	SANIT-550 Pirate Dr: Equipment Fuel 12/04-31/26	87.85	87.85	22026115	02/20/2026
3441260-41525	01/27/2026	STREETS-550 Pirate Dr: Equipment Fuel 12/04-31/26	662.42	662.42	22026115	02/20/2026
3448504-41525	02/03/2026	PARKS-550 Pirate Dr: Equipment Fuel for 12/10-22/26	170.28	170.28	22026115	02/20/2026
3448504-41525	02/03/2026	STREETS-550 Pirate Dr: Equipment Fuel for 12/10-22/26	394.51	394.51	22026115	02/20/2026
Total WORLD FUEL SERVICES INC:			9,359.02	9,359.02		
Grand Totals:			1,299,280.	1,299,280.		

Report Criteria:

Detail report type printed



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26
FROM: Katelyn Tunnell

PROJECT: Resolution 2026-04, Appointing Regular Planning Commission Member
ACTION: Discussion and Action

PURPOSE/BACKGROUND:

On February 24, 2026, the Planning Commission approved a recommendation for Town Council to appoint Brian Reid to the Planning Commission as a Regular Member.

Mr. Reid currently serves as an Alternate Member of the Planning Commission, having been appointed by Town Council in April 2025 (Resolution 2025-09). With the availability of a Regular Member seat, the Planning Commission recommended moving Mr. Reid into the Regular Member position.

Mr. Reid resides at 308 Mesa Drive in Pagosa Springs, meeting the eligibility requirements outlined in LUDC Section 2.5.2.B.1.

Mr. Reid has over 35 years of experience in real estate valuation, finance, and consulting, and has recently been involved in local workforce housing and community volunteer efforts since relocating to Pagosa Springs.

ATTACHMENTS:

1. Res 2026-04 Reid

RECOMMENDATIONS:

Approval of the consent agenda is approval of Resolution 2026-04, Appointing Brian Reid as a Regular Member

TOWN OF PAGOSA SPRINGS, STATE OF COLORADO

RESOLUTION NO. 2026-04

**A RESOLUTION OF THE TOWN OF PAGOSA SPRINGS,
COLORADO APPOINTING BRIAN REID
AS A REGULAR MEMBER
TO THE PLANNING COMMISSION.**

WHEREAS, Town Ordinance No. 745 adopting the Land Use Development Code which establishes powers and duties, qualifications, and terms for members of the Planning Commission; and

WHEREAS, Section 2.5.2.B.1 (amended by Ordinance 757, January 2011) of the Town of Pagosa Springs Land Use Development Code states that the “The Planning Commission shall consist of five (5) regular members and two (2) alternate members, who shall be appointed by the Town Council by resolution. All members shall be either (a) a Town Resident; or (b) an owner of a business located within the Town which business or owner also owns real property within the Town, and which owner is a resident of Archuleta County; or (c) the Chair or Co-Chair of the Archuleta County Planning Commission. An owner of a business includes a sole proprietor and the majority owner of a business entity such as a corporation, a limited liability company or a partnership. Non-Town residents shall be limited to two members at any one time.”

WHEREAS, Brian Reid is a resident of Pagosa Springs, residing at 308 Mesa Dr., and a Real Estate Consultant, Real Estate Finance and Valuation Specialist, complying with the eligibility requirements as stated in Municipal Code Chapter 21, Article 2, section 2.5.2. B.1; and

WHEREAS, each member of the Planning Commission shall serve for terms of four (4) years.

THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS,

1. **Appointment of Town Planning Commissioners:** Mr. Brian Reid is hereby appointed to serve as a Regular member of the Town Planning Commission, commencing a four (4) year term beginning March 17, 2026 concluding on March 17, 2030.
2. **Severability:** If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
3. **Effective Date:** This Resolution shall take effect and be enforced immediately upon its approval by the Town Council.

ADOPTED THIS ____ DAY OF ____, 2026, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, BY A VOTE OF ____ IN FAVOR, ____ AGAINST.

TOWN OF PAGOSA SPRINGS

By: _____
Shari Pierce, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: David Harris

PROJECT: Resolution 2026-05, Supporting Ballot Question A

ACTION: Discussion and Action

PURPOSE/BACKGROUND:

Resolution 2026-05, Supporting the Passage of Ballot Question A on the April 7, 2026 Town Election

ATTACHMENTS:

1. Resolution 2026-05 Supporting Ballot Question A

RECOMMENDATIONS:

Approval of the consent agenda is approval of Resolution 2026-05

TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION NO. 2026-05

RESOLUTION OF THE PAGOSA SPRINGS TOWN COUNCIL SUPPORTING THE PASSAGE OF BALLOT QUESTION A AT THE APRIL 7, 2026 ELECTION

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended (the “Charter”); and

WHEREAS, pursuant to Section 1.4.A of the Charter the Town has all the power of local self-government and home rule; and

WHEREAS, House Bill 19-1148 reduced the maximum incarceration a municipal judge can impose to 364 days; and

WHEREAS, House Bill 13-1060 increased the maximum allowable fine in Municipal Courts to \$2,650; and

WHEREAS, the Town Council passed Ordinance No. 1024 (Series 2026), which submits to the electors at the election on April 7, 2026, the question of amending the Town of Pagosa Springs Home Rule Charter to make the maximum fines and jail sentences for violations of Town ordinances and regulations to the maximum permitted pursuant to Colorado state law.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO as follows:

1. Support for Ballot Question A. The Pagosa Springs Town Council officially supports and encourages the passage of Ballot Question A, at the April 7, 2026, regular election. The Town Council supports this question in order to amend the Home Rule Charter to align with Colorado state law.

2. Public Inspection. The full text of this Resolution, with any amendments, is available for public inspection at the office of the Town Clerk.

3. Severability. If any part, section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

4. Effective Date. This Resolution shall take effect and be enforced immediately upon adoption.

The foregoing Resolution was approved and adopted this 17th day of March, 2026.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

Attest:

April Hessman, Town Clerk



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: David Harris

PROJECT: Resolution 2026-06, Supporting Ballot Issue B

ACTION: Discussion and Action

PURPOSE/BACKGROUND:

Resolution 2026-05, Supporting the Passage of Ballot Question A on the April 7, 2026 Town Election

ATTACHMENTS:

1. Resolution 2026-06 Supporting Ballot Issue B

FISCAL IMPACT:

Passage of Ballot Issue B will assist with funding of the reconstruction caused by the October flooding event

RECOMMENDATIONS:

Approval of the consent agenda is approval of Resolution 2026-06

TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION NO. 2026-06

RESOLUTION OF THE PAGOSA SPRINGS TOWN COUNCIL SUPPORTING THE PASSAGE OF BALLOT ISSUE B AT THE APRIL 7, 2026 ELECTION FOR THE PURPOSES OF FUNDING CRITICAL FLOOD RECOVERY EFFORTS

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended (the “Charter”); and

WHEREAS, pursuant to Section 1.4.A of the Charter the Town has all the power of local self-government and home rule; and

WHEREAS, the Town’s request for Presidential Major Disaster Declaration for FEMA flood recovery funding for the October 2025 flood event was denied; and

WHEREAS, the Town is projecting a shortfall of up to \$3 million for flood recovery efforts; and

WHEREAS, the Town Council passed Ordinance No. 1021 (Series 2025), which submits to the electors at the election on April 7, 2026 the question of increasing debt by \$3,000,000 with a repayment cost of up to \$4,605,297.95, without imposing a new tax or increasing existing taxes, in the form of a flood impact loan from the Colorado Water Conservation Board’s Disaster Impact Loan Program, to be used solely for costs of repairs and replacements associated with damages to the Town’s public infrastructure caused by the October 2025 flooding; and

WHEREAS, these funds are necessary to repair damages to roads, bridges, culverts, trails, and improvements to the San Juan River fisheries habitat, San Jaun River recreation, and San Jaun River channel sedimentation; and

WHEREAS, the focus of these funds will be to increase public safety, protect critical infrastructure, remove areas of excessive cobble deposits, re-establish a low flow channel for aquatic habitat and recreation, remove wood debris, and clear portions of the recreational features.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO as follows:

1. Support for Ballot Issue B. The Pagosa Springs Town Council officially supports and encourages the passage of Ballot Issue B, at the April 7, 2026, regular election. The Town Council believes that this measure represents the most viable and

equitable pathway to securing the long-term safety and health of the San Juan River throughout the community.

2. Commitment to Flood Impact Mitigation. In the interest of responsible fiscal management, the Town Council will continue to explore strategies to reduce the impact of the October 2025 floods from the CWCB loan funds in the amount of \$3 million dollars, with a zero interest rate for the first three years, and thereafter an interest rate of 3.35%.

3. Public Inspection. The full text of this Resolution, with any amendments, is available for public inspection at the office of the Town Clerk.

4. Severability. If any part, section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

5. Effective Date. This Resolution shall take effect and be enforced immediately upon adoption.

The foregoing Resolution was approved and adopted this ____ day of March, 2026.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

Attest:

April Hessman, Town Clerk



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: Owen O'Dell

PROJECT: Appointing Member to Dark Sky Steering Committee

ACTION: Discussion and Action

PURPOSE/BACKGROUND:

On October 7, 2025, the Planning Division proposed to Town Council the desire to form a Dark Sky Steering Committee to pursue International Dark Sky Certification through Dark Sky International (DSI). The results were (5-2) to approve staff to proceed with soliciting interested committee members for Town Council's consideration for appointments and proceeding with preparations for the Dark Sky Community designation.

Staff has since advertised via *The Pagosa Springs Sun* and MyPagosa.org and has received a handful of qualified applicants.

Town Council is asked to consider recommendations for the Town of Pagosa Springs' Dark Sky Steering Committee member appointments.

The Steering Committee will consist of not more than 5 regular and 2 alternate members who are appointed by Town Council by vote. Member duties include those outlined in an application prepared by staff. Members are appointed to the committee with the term ending after the Town of Pagosa Springs achieves International Dark Sky Certification. Meetings will be held quarterly, unless otherwise dictated by the Steering Committee. A quorum to conduct Dark Sky business consists of 3 members. Attached is the copy of the interested individual to be appointed to the committee.

Member Application which identifies the member's expectations with attendance, advocacy, participation, and leadership roles. With the final page (page 4) being the applicant's credentials for consideration of appointment.

Town Council may, by vote, fill vacancies, designate alternate members, and remove members with or without cause.

RECOMMENDATIONS:

Approval of the consent agenda is approval of Dark Sky Steering Committee Member Erika Pitcher

P.O. Box 1859
551 Hot Springs Boulevard
Pagosa Springs, CO 81147



Phone: 970.264.4151
Fax: 970.264.4634
www.pagosasprings.co.gov

Dark Sky Steering Committee Member Application

The Town of Pagosa Springs is seeking motivated and qualified individuals to volunteer their expertise with the objective of International Dark Sky Certification. This is a rewarding opportunity to make a meaningful contribution to assist in managing light pollution and reducing artificial light at night.

The Role:

A Steering Committee Member will join forces with the Town of Pagosa Springs' Development Services Department to complete the elements required for submission of an application to become an International Dark Sky Community by December of 2026.

A Steering Committee Member will be a fervent proponent of Dark Skies within our community and assist in the lengthy process of achieving the status of an International Dark Sky Community.

A Steering Committee Member is a committed steward with the vision of long-range objectives in dark sky preservation and restoration for the Town of Pagosa Springs.

A Steering Committee Member is a community advocate that strives in collaboration and outreach for the Town of Pagosa Springs with the ability to think critically about issues and concerns involving the appearance of the Town's night sky.

Steering Committee Member Traits and Prowess:

- 1. Passion for the Mission.** An ideal member of the Dark Sky Steering Committee is passionate about environmental preservation through the night sky. They would show good faith efforts to the mission by making their own home or business' lighting dark sky compliant.
- 2. Critical Thinking.** The Dark Sky Steering Committee aspires to attract individuals who possess the ability to think outside of the box. They can bring ideas to the table to work towards a long-range vision.
- 3. Knowledge of Relevant Topics.** They can articulately converse on key topics of Dark Sky environmental concerns, astronomy, and light pollution. They shall also have the greater vision of the community in mind.
- 4. Communication Skills.** A strong candidate shall be able to effectively and comfortably communicate in a public setting. They must be able to collaborate in a group setting while practicing actively listening and empathy.
- 5. Experience in Group Mission.** A strong candidate has served on boards, groups, or committees that have focused on community preservation or development.

6. **Commitment.** They clearly value and aspire to see the community's designation come to fruition. They would attend meetings, events, and volunteer days.
7. **Community Oriented.** An ideal candidate is passionate about the Town of Pagosa Springs and its positive growth. They want to better the health, safety, and welfare of the entire community through their efforts.

Steering Committee Membership Expectations:

- Strong attendance at meetings, at least 75%.
- Commitment to the committee for at least one (1) year.
- Participate in completing an inventory of Town-owned lighting.
- Participate in taking and recording sky quality measurements at designated locations.
- Familiarize oneself with the Dark Sky International's IDSP Community guidelines, including engagement, education, and ordinances.
- Consistent communication with the committee through emails, texts, and phone calls.

Steering Committee Advocacy Expectations:

- Promote the conscious importance of Dark Skies and how it leads to cost savings, environmental and personal health within the community.
- Act as a community advocate whenever possible by discussing the movement in community settings.
- Attend Outreach and Education Events within the community. Periodically keep charge of event tables or booths and distribute literature and resources.
- Serve as a liaison for the Town and Committee to ensure the project reflects the needs and values of residents, local businesses, and stakeholders.
- Support the implementation of cost-effective, environmentally friendly, lighting solutions.

Steering Committee Leadership Expectations:

- Promote the importance and impact of the Dark Sky initiative taking into consideration the financial and environmental benefits.
- Use your personal and professional network to expand awareness of the project and to build a stronger network of stakeholders, community members, and experts.
- Identify and address concerns or hurdles to community acceptance and engagement of the proposal.
- Identify channels of engagement for the various sects of the public (Businesses, residents, stakeholders, generational groups).

How to Apply:

Please fill out page 4 of this application and return it to The Town of Pagosa Springs' Planning Department via email to oodell@pagosasprings.co.gov or in person at 551 Hot Springs Blvd, Pagosa Springs, CO 81147.

Please take into consideration the points expressed above that are indicative of a strong candidate for membership with the Dark Sky Community Steering Committee.

If you have any questions or concerns, please contact Owen O'Dell, Town of Pagosa Springs Planning Manager, at the email address provided above or by phone at (970) 585-8610.

P.O. Box 1859
551 Hot Springs Boulevard
Pagosa Springs, CO 81147



Phone: 970.264.4151
Fax: 970.264.4634
www.pagosasprings.co.gov

Dark Sky Steering Committee Member Application

Full Name Erika Pitcher

I have been a resident of Pagosa Springs (Unincorporated Archuleta County) for 20 years.

Are you currently serving on any Boards, Committees, or Stakeholder Groups in Pagosa Springs?

Yes ☐ or No ☒

If yes, please list. _____

Please list any training, education, or skills that you believe would enhance your ability to serve as a Dark Sky Community Steering Committee Member.

I am a graphic designer and illustrator, which would be a great benefit to this committee because I can create marketing materials that are tasteful, eye-catching, and effective. I think outside the box on ways to help people understand the importance of keeping the night sky dark. Also, growing up in Pagosa, I have a strong outreach to the community.

Please explain why you are seeking appointment to this committee.

I seek appointment to the Dark Sky Steering Committee because I grew up in Pagosa and have witnessed significant changes over the last twenty years impacting our dark skies. I feel a certain obligation to do my part to preserve this majestic aspect of Pagosa as much as possible, while also encouraging the economy and community to grow. I believe one of the reasons people move to and visit here is for the amazing night sky. The entire community should be able to enjoy that magical night sky, no matter what part of town they live in.



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26
FROM: David Harris

PROJECT: Sales Tax Brief
ACTION: Information Only

PURPOSE/BACKGROUND:

ATTACHMENTS:

1. Sales Tax Report - Jan 2026

FISCAL IMPACT:

ATTACHMENTS:

1. Sales Tax Report - Jan 2026

GOALS & OBJECTIVES:

RECOMMENDATIONS:

Sales Tax Revenue Report
Town of Pagosa Springs
January 2026

	Jan-26	Jan-25	Δ	% Δ
Total Town & County (County provided)	1,256,228	1,405,815	(149,587)	-10.64%

Industry breakdown (County provided)

Categories	Difference	%
Construction	(7,671)	▼31.92%
Manufacturing	(11,838)	▼19.85%
Retail Trade	(71,404)	▼9.72%
Information	2,618	▲10.41%
Finance and Insurance	(77)	▼4.52%
Real Estate and Rental and Leasing	(8,151)	▼29.81%
Professional, Scientific and Technical Services	5,010	▲60.05%
Accommodation and Food Services	2,628	▲0.97%
Other Services (except Public Administration)	1,398	▲6.85%
Miscellaneous	(62,100)	▼26.65%
Total	(149,587)	▼10.64%

Town distribution (actual received)

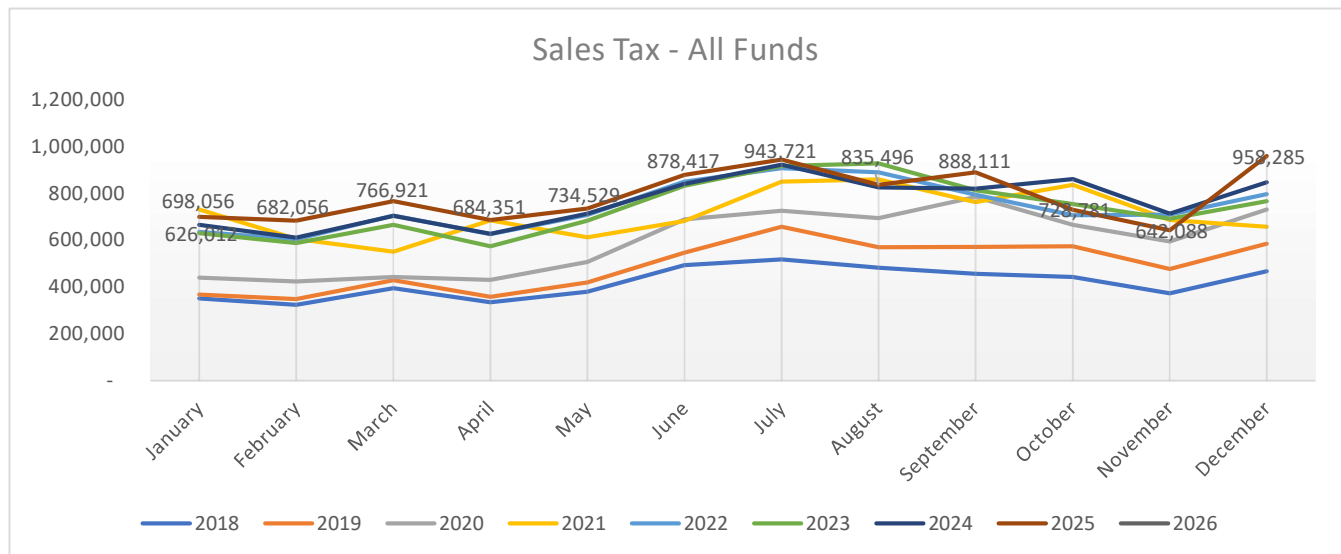
The County and Town split the 4% County sales tax 50/50 with an adjustment made for aviation sales tax which is credited to the County-run airport. Below are actual County sales tax funds deposited with the Town. The Town's portion is split evenly between the General Fund and the Capital Improvement Fund. The new 1% Town sales tax for sewer and the marijuana tax are discussed below.

	Jan-26	Jan-25	Δ	% Δ
General Fund	313,006	349,028	(36,022)	
Capital Improvement Fund	313,006	349,028	(36,022)	
TOTAL	626,012	698,056	(72,044)	-10.32%

Sales tax collections for the Town for the past three years has steadied.

January		
2023	629,643	
2024	664,047	5.46%
2025	698,056	5.12%
2026	626,012	-10.32%

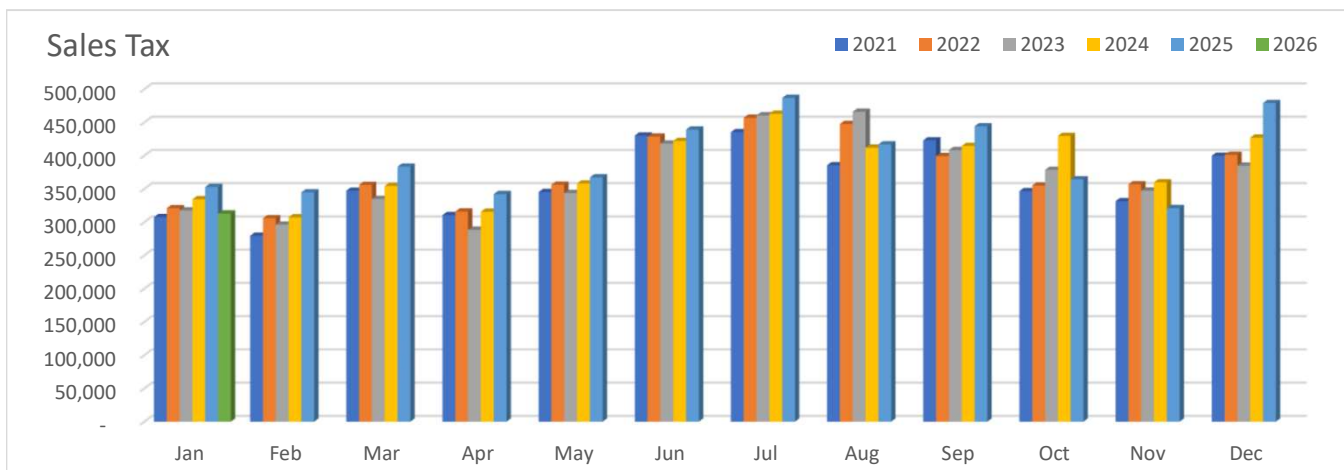
The six year history of the Town's Sales Tax collections is reflected in the chart below, reflecting the stabilization of receipts over the past three years.

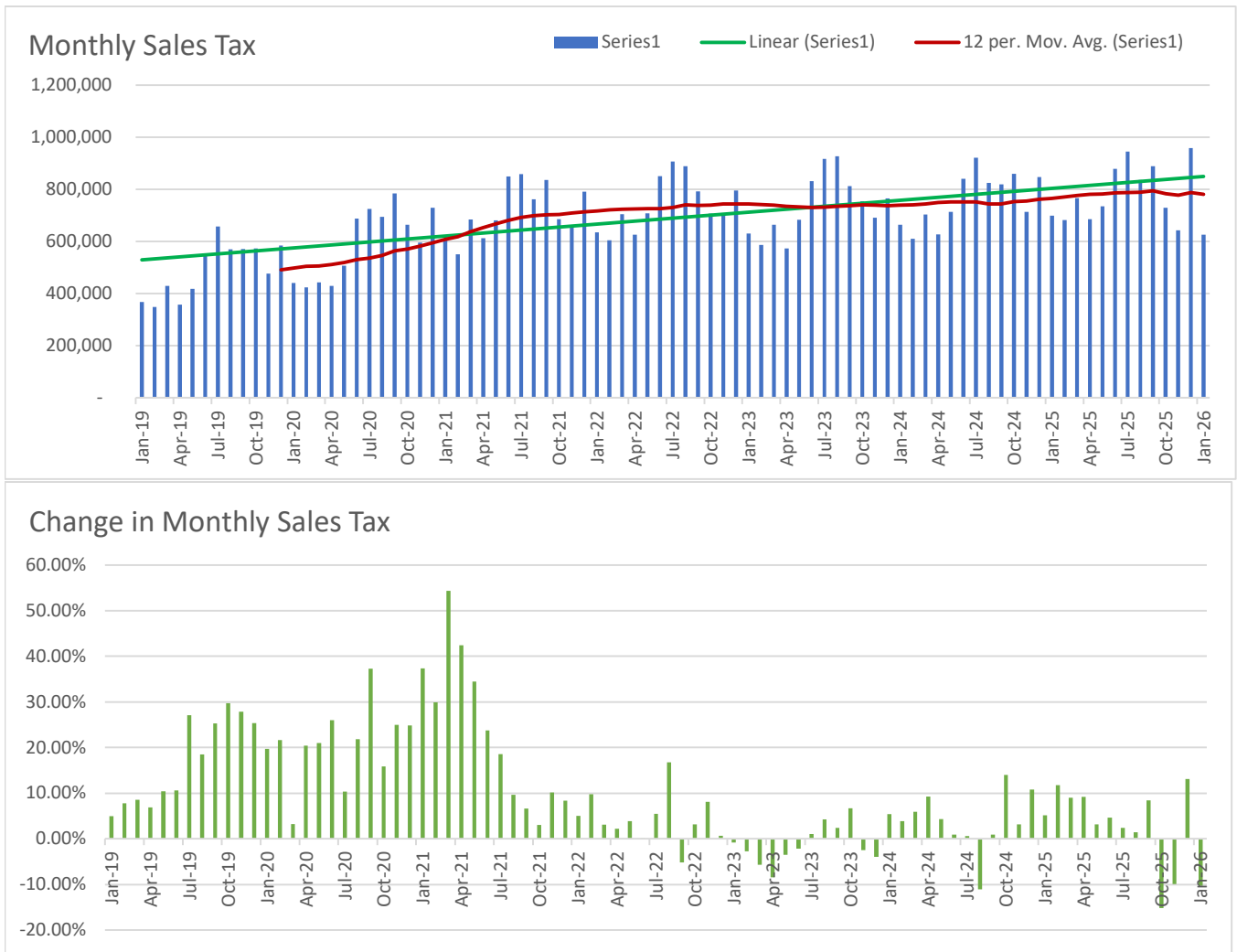


The 2026 change to the 2-year average remains flat. No changes in operations are anticipated.

	2024	2025	2026	% Δ	CPI 2026
January	664,047	698,056	626,012	-10.3%	2.6%
February	610,161	682,056		11.8%	
March	703,873	766,921		9.0%	
April	626,539	684,351		9.2%	
May	712,247	734,529		3.1%	
June	839,367	878,417		4.7%	
July	921,473	943,721		2.4%	
August	823,879	835,496		1.4%	
September	818,895	888,111		8.5%	
October	859,248	728,781		-15.2%	
November	712,691	642,088		-9.9%	
December	847,074	958,285		13.1%	
TOTAL	9,139,494	9,440,812	626,012		

Below are three new graphs depicting the Town's sales tax collections. CPI source: Bureau of Labor Statistics





1% Town Sales Tax

Voters approved a 1% Town Sales Tax on November 4, 2025, effective January 1, 2026, for the following:

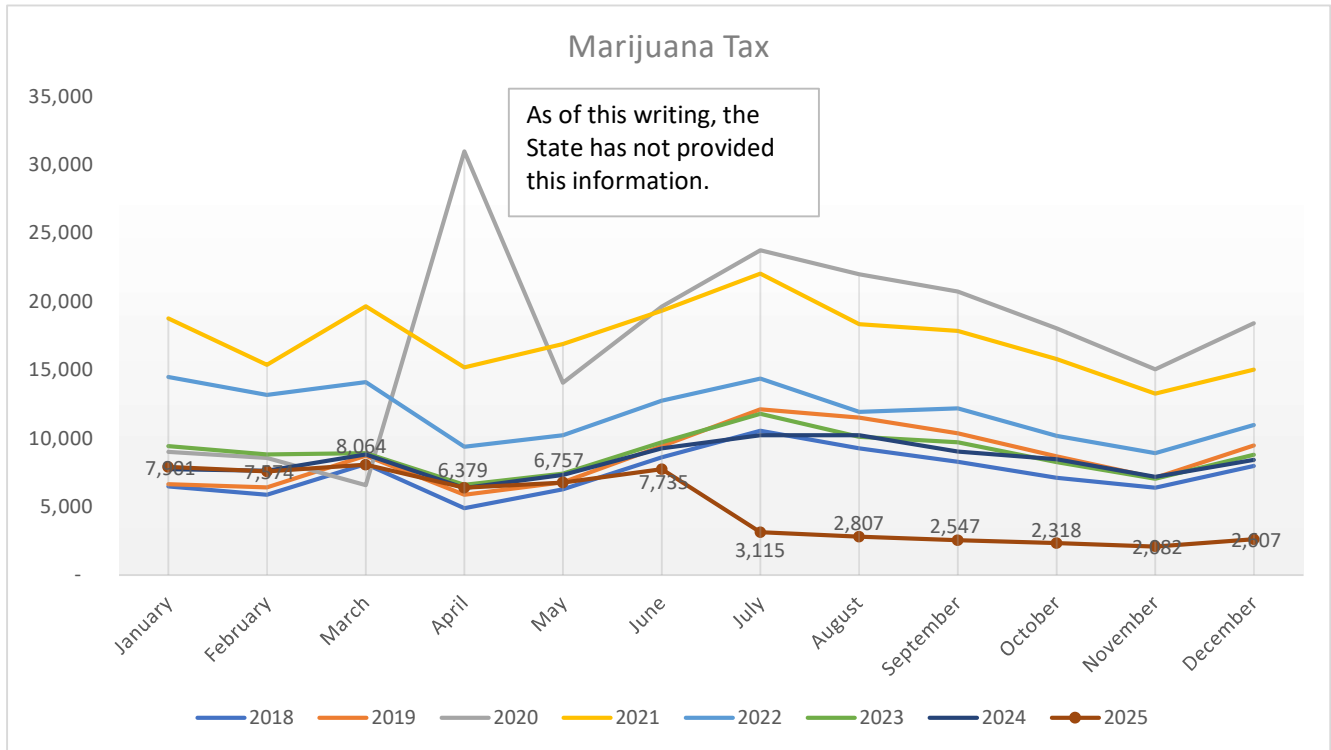
- CONSTRUCT, RECONSTRUCT, IMPROVE, REPAIR, BETTER, EXTEND, OPERATE AND MAINTAIN SEWERAGE AND WASTEWATER REUSE FACILITIES TO SERVE THE TOWN, INCLUDING FACILITIES OF THE PAGOSA SPRINGS SANITATION GENERAL IMPROVEMENT DISTRICT, AND
- FUND SUCH PURPOSES, SUBJECT TO ANNUAL APPROPRIATION BY THE TOWN, BY PLEDGING THE REVENUES FROM SUCH SALES TAX FOR PAYMENT OF CONTRACTS, LEASES, LEASE-PURCHASE AGREEMENTS, AND BONDS, WHETHER ISSUED BY THE TOWN OR THE DISTRICT

For January 2026, the new 1% Town sales tax collected \$177,297.52. The Town's Finance Department projected that this figure should have been closer to \$250,000. A representative from the Colorado Department of Revenue (DOR) indicated this delta is a result of many businesses either failing to collect the tax or some sort of clerical error such as not filling out the form correctly. He added that typically it will take 4 to 6 months for all the kinks to be worked out with businesses collecting the tax. The DOR will be working with businesses to correct collection and reporting errors.

	2024	2025	2026	0.0%
January	-	-	177,298	0.0%
February	-	-	-	0.0%
March	-	-	-	0.0%
April	-	-	-	0.0%
May	-	-	-	0.0%
June	-	-	-	0.0%
July	-	-	-	0.0%
August	-	-	-	0.0%
September	-	-	-	0.0%
October	-	-	-	0.0%
November	-	-	-	0.0%
December	-	-	-	0.0%
TOTAL	-	-	177,298	

Marijuana Tax

The six year history of the Town's Marijuana Tax collections is reflected in the chart below. This tax is not longer combined in the Sales Tax numbers above.



As of this writing, the State has not provided this information.

	2024	2025	2026	% Δ
January	7,726	7,901	-	0.0%
February	7,616	7,574	-	-0.6%
March	8,817	8,064	-	-8.5%
April	6,355	6,379	-	0.4%
May	7,329	6,757	-	-7.8%
June	9,257	7,735	-	-16.4%
July	10,233	3,115	-	-69.6%
August	10,223	2,807	-	-72.5%
September	9,023	2,547	-	-71.8%
October	8,470	2,318	-	-72.6%
November	7,169	2,082	-	-71.0%
December	8,412	2,607	-	-4.3%
TOTAL	100,630	59,886	-	



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26
FROM:

PROJECT: Other Department Reports
ACTION:

PURPOSE/BACKGROUND:



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26
FROM: April Hessman

PROJECT: Administration Report
ACTION: Information Only

PURPOSE/BACKGROUND:

The ballots for the April 7, 2026 election will be mailed to registered Town voters on March 16th. The ballot has one Mayoral seat (Shari Pierce) and two Town Council seats (Madeline Bergon and Gary Williams). One Town Council seat remains open and will be advertised after the April 7th. There are two questions on the ballot, one for a change to the charter, and one for approval of debt due to the flooding last October. The ballots are due back to the Town Clerk by 7:00 pm on April 7, 2026.

Town staff worked diligently to get employees set up with secure card entry into Town Hall. This program provides security within Town Hall and keeps public and private spaces separated.

Staff continues to have monthly gatherings to celebrate birthdays, work anniversaries, and new employees. The core values team works hard to provide opportunities to focus on the Town's core values and put them into action.

Business License Process and MuniRevs:

Staff continues to process business licenses and send out renewal notices through the iWorq system. There are 836 active business licenses issued within the Town, and 17 new business license applications under review.

Currently, there are 93 issued vacation rental licenses, one in the application and approval stage, and 16 on the waitlist.

Personnel/Recruitment:

The Town is actively recruiting for the following positions:

- Court Appointed Defense Counsel
- Day Camp Staff
- Police Officer

Current Staffing Numbers:

- 63 Full-time Positions - 62 Filled
- 10 Part-time Positions - 10 Filled



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: James Dickhoff

PROJECT: Development Department Reports

ACTION: Information Only

PURPOSE/BACKGROUND:

Development Department Division Monthly Report - March 2026



DEVELOPMENT DEPARTMENT MONTHLY REPORT

MARCH 2026

JAMES DICKHOFF, DEVELOPMENT DEPARTMENT DIRECTOR
PLANNING DIVISION / BUILDING DIVISION / PROJECTS DIVISION / HOUSING DIVISION

Main Street Reconstruction Project

The CDOT contractor is now mobilizing additional crews to restart full construction operations for the remainder of the year. The Lewis Street intersection is expected to be closed for a couple months starting on March 16, 2026.

WW Clyde is finishing the S. Second Street culvert extension, to accommodate the CDOT storm drain lowering a couple feet. This has taken longer than expected as the contractor found and broke two unmarked PAWSD water lines in this area.

400 Block work is expected to restart in mid-April, including pouring roadway concrete around the Courthouse bend, which will necessitate one-way traffic on Hwy 160 around the bend for a couple weeks.

FEMA and Colorado Water Conservation Board (CWCB) Phase Two – Floodplain Mapping Updates

The Colorado Water Conservation Board (CWCB) and FEMA have notified us that due to the two government shutdowns and budget/staffing cuts, the phase-two flood hazard remapping is now expected within the next two years, not next month. In the meantime, Project designs will continue to use the existing published FEMA data.

Flood Recovery Efforts

The Development Director continues to work with the Projects Manager in seeking funding opportunities, working with consultants for pricing & designs and prioritizing river corridor restoration projects based on importance and available funding. Kyle Rickert has been managing multiple grants and construction progress for flood recovery efforts.

New Online Town Zoning Map

Just a reminder, A new Town Zoning map onto our ESRI ARG GIS Online Mapping program which can be accessed at this link: [Zoning Map-Pagosa Springs](#)

Some of the improvements include:

- Links to the zoning district allowable uses and Town website permitting pages .
- Street and Road names clearly visible when zoomed in.
- FEMA Flood Hazard layer can be turned on under layer icon.

PLANNING DIVISION, BUILDING DIVISION, PROJECTS DIVISION AND HOUSING DIVISION REPORTS FOLLOW



PLANNING DIVISION MONTHLY REPORT

MARCH 2026

KATELYN TUNNELL / OWEN O'DELL

PLANNING DIVISION AND PLANNING COMMISSION:

The International Dark Sky Staff held the first Dark Sky Steering Committee Meeting on March 2nd. That meeting was introductory in nature with no discussion of 'Dark Sky Business.' In the meeting, Staff gave a brief ethics training and discussed meeting format. The Steering Committee will hold their first official meeting on March 16th.

The Planning Commission held its most recent regular meeting on February 24, 2026. During that meeting, the Commission (Design Review Board) reviewed the Major Design Review Sketch Application for the proposed Build Pagosa Regional Workforce Center. After hearing staff's presentation and input from the applicant and the public, the Commission approved the sketch plan and identified several items for the applicant to address in future submittals. Staff plans to bring forward their CUP and Final Design Review in the coming weeks.

The Planning Division staff has issued 2 Outdoor Commercial Establishment (OCE) permits in 2026. In addition, 4 sign permits have been approved. Staff have already begun receiving inquiries from businesses regarding both permit types for the 2026 season. Additionally, Staff has reviewed 3 plat amendments and held pre application meetings for 7 additional amendments. We have met with numerous other citizens pursuing various commercial businesses.

Town Development Staff are actively preparing for the adoption of the Colorado Wildfire Resiliency Code (CWRC). The adoption process is mandated to be completed by April 1, 2026, with full implementation planned for July 1, 2026. As part of this effort, staff have been meeting one-on-one with technical assistance providers to help ensure a smooth and well-supported transition to the new standards. Staff is also developing public-facing handouts and educational materials to prepare the community for the upcoming code adoption. Staff presented the first reading of Ordinance 1026, adopting the CWRC on March 3rd, with the second reading slated for March 17th.

Town Planning Staff are working to revive the Historic Preservation Board in the coming months in coordination with the Main Street Cultural and Preservation Committee. Staff is currently advertising for board members, with applications to be reviewed in the coming weeks and appointments anticipated in the first quarter of 2026. In addition, staff attended a Southwest Certified Local Government (CLG) Regional Forum, which provided valuable and thought-provoking discussion. Reestablishing the Historic Preservation Board will help ensure the Town remains in compliance with CLG requirements. Staff has received 1 application for HPB but are waiting for 2 more to establish a quorum.

Town Planning Staff conducted multiple pre-application meetings over the past month and is anticipating an active and productive second quarter of 2026.

CURRENT DEVELOPMENT PROPOSAL UPDATES:

Pagosa West Sketch Major Subdivision Application: The vacant land is comprised of 3 total parcels via the Pagosa Lakes Plaza Minor Impact Subdivision. The applicant is proposing commercial development and residential housing. The application was originally considered at the Planning Commission meeting on March 25, 2025. The application has since been redesigned and was be reheard on the October 28, 2025, meeting. Following the October meeting the applicant withdrew their application and resubmitted it in November of 2025. Staff received an incomplete Sketch Major Subdivision application for the 100-acre vacant land located on the SE corner of S. Pagosa Blvd and Hwy 160. After staff determined the application to be incomplete, an official Application Incomplete Letter was provided to the applicant to better guide them forward, highlighting the required documents that are missing. The applicant has since returned a rebuttal to the application incomplete letter addressing the missing components of the application. The Development Direct has since provided a Letter of Determination based on their response.

209 Harman Park Drive, Pagosa Bible Church: Staff received a complete Final Major Design Review application for an addition to the existing Pagosa Bible Church at 209 Harman Park Drive. The proposed multi-story addition will include a 5,800 SF main level and a 4,200 SF upper level, to be constructed adjacent to the southern boundary of the current building. This application was approved by the Design Review Board at their September 9, 2025, meeting.

140 Hot Springs Blvd., The Healing Waters Spa Resort and Spa: The applicant submitted a Sketch Major Design Review application for the phased redevelopment of the entire property. The Design Review Board approved the sketch concept plan on July 23, 2024. Subsequently, the applicant requested and was granted a one-year extension at the June 24, 2025, Planning Commission meeting.

232 Pagosa Street, Eagle Mountain Mixed Use Project: The applicant has submitted a request for extension of their Final Design Review approval by July 2026 due to the potential conflict with the Main Street reconstruction project. The Planning Commission approved the requested extension on December 10, 2024. There are no changes to the previously approved development proposed.

2911 Cornerstone Drive, Circle K Stores: Town staff have not heard back from the design and construction team in 9 months and are currently uncertain if this project is moving forward.

600 W. Highway 160, Pagosa Views PUD: The applicant has shifted their intent to develop the western property gaining access from Great West. Staff has received an application submission that will be reviewed later this week for completeness.



BUILDING DIVISION MONTHLY REPORT

PREPARED MARCH 9, 2026
From: Tim Hatch, Building Official

Building Division Permitting and Activity

The Development Department has presented the adoption of the Colorado Wildfire Code. Our deadline for adopting the CWRC is April 1, 2026, with full implementation required by July 1, 2026. The State of Colorado will need to be notified of the adoption by prior to the deadline.

We had originally hoped to update our building codes to the 2024 ICC codes in conjunction with adopting the CWRC and the state's energy code, but we think it may be beneficial to stagger the adoption of the additional codes by the allotted three months. While educating ourselves and the builders of the CWRC code and the adoption of the CWRC, we have not had time to familiarize ourselves with the updated ICC codes. As required by HB 2022-1362, we propose updating and adopting the 2024 ICC codes by the deadline, July 1, 2026, and fully implementing them January 1, 2027. We feel we need extra time to inform and educate the community about the changes to the codes. To facilitate this process, we are forming a code adoption stakeholders' group. This group will include representatives from the development department, the Pagosa Springs Fire Department, and local development professionals. The stakeholders' group will provide valuable input, expertise, and assistance with amending all the codes.

We also intend to adopt the State of Colorado energy code. As required by HB 2022-1362, when adopting new building codes between July 1, 2023, and June 30, 2026, State law requires local jurisdictions to adopt and enforce the State's energy code. The code consists of the 2021 or 2024 International Energy Conservation Code (IECC) and the Colorado Model Electric Ready and Solar Ready Code.

It is important to note that when updating our codes, failure to meet the deadline of June 30, 2026, will mandate the adoption of the Colorado Model Green Code. The Model Green Code would eliminate all fossil fuel use in new construction, requiring all new homes to rely on electricity (generated by either solar power or LPEA electricity) for heating.

The Development Department as well as the International Code Council believe that code amendments and adoptions should be a community decision, made in concert with the other governing jurisdictions in the area. Community involvement is essential as it helps contractors and builders accept and comply with the adopted codes. Local experts possess crucial historical knowledge and can identify construction challenges in the area, helping to alleviate some of the burden on the development departments. Ultimately, the Town Council and Board of County Commissioners (BOCC) will make the final decision on which codes and amendments are adopted.

Building Department Activity

		Dec	Jan	Feb	Year to Date
Building - Plan Review/Permits		4	0	5	5
Building – Inspections		11	14	15	29
Building Permits - Commercial		1	0	5	5
Building Permits - Residential		3	0	0	0
Business License inspection					
Vacation Rental Inspection					

Building Permits by Type

Type of permit	Current Month	Year to Date	Same period by year		
			2025	2024	2023
	Feb	2026			
Commercial New and Additions	1	1	1	0	0
Commercial Other (Demo/Mech/Solar)	2	2	0	2	0
Commercial Repair/Remodel	2	2	1	1	2
Residential Addition/Deck	0	0	0	1	1
Residential New home/garage	0	0	0	2	3
Residential Other (Demo/Mech/Solar)	1	1	2	0	1
Residential Repair/Remodel	0	0	0	1	1
Total Building Permits	5	5	4	7	8
Total Project Valuations	240,790	240,790			

Notable New Commercial Building Permits Issued recently

- KP Pawn, 140 Country Center Drive. (Contractor-Owner) Full tenant finish remodel for a pawn shop.

Commercial/Multifamily Active Building Permits

- Timberline Apartments, 135 Legacy_ (Contractor-Watermark Commercial Contractors), Unconditional CO has not been issued. Waiting on close out documents.

- Growing Spaces Storage Building, 1868B Majestic Dr (Contractor-Owner) 1,000 sf material storage building. Certificate of Occupancy issued.
- 802 Rosita St., (Contractor-Custom Comforts) The structure has received and passed final inspection. A TCO will be issued until the site issues can be addressed. Site work on the retaining walls has not begun. Project was permitted as a Residential (IRC) remodel; however, the correct occupancy is commercial R-2, proposed use is *congregate living*, not single family residential. Revised stamped plans and change of use with a code analysis were submitted.
- Tesla Charging Station, 100 Country Center Dr. (NextGen Electric) Installation of 8 new charging stations in the Country Center Plaza shopping center. Asphalt demo and removal have begun. They are going to put the project on hold until next spring.
- Nylund Dental, 2363 Eagle Dr. (Contractor-Owner, R&A) 2363 Eagle Dr. Change of use and remodel of 1,770 sf. building. Final inspection next week.
- Ruby Sission Library/Upper San Juan Library, 811 San Juan St. (Contractor FCI Construction) Foundation work is completed. Framing of the exterior walls completed. Mechanical work ongoing.
- Pagosa Peak Family Dentistry, 2737 Cornerstone Dr. (Contractor-Trinity Construction) Mechanical work ongoing. Framing inspection passed. Insulated and the drywall is completed.
- Walmart remodel, (Contractor-Tristate General Contracting) 2011 Aspen Village Dr. Permit has been issued. Started work last week.
- Casa at Two Doves, 320 Hot Springs Blvd. (Contractor -Owner) Phase 2 which includes 5 new structures at 448 sf. each for a total of 2,240 sf. Not much has changed. We have issued a Foundation only permit. Property owner is reluctant to provide required plan submittals. We are waiting on structural drawings for the structure and a plan for returning the geo-thermal water back to the river. There are other planning and design issues as well.
- Quality Inn, NO CHANGE, 174 Hot Springs Blvd. (Contractor-Whispering Pines) We have met with the owner to discuss progress. The fastening of the drywall to the ceilings in the existing building has been completed. The addition project in the south building is nearly complete. Working towards getting their final electrical inspection. They will have a little drywall work in a mechanical room and an HVAC unit to trim out and make operational. The owner was informed of potential fees to extend permit.
- Colorado Garden Company, NO CHANGE, 23 Pike Dr. (Contractor-Owners) No change. Many building violations have been corrected or removed. The violations were mostly unpermitted work. Some conditions were high hazard. 750 sf. Deck demo to start soon. TCO was issued. Deck will be closed until it is reconstructed.
- Parish Hall NO CHANGE, (Contractor-Dutton Creek), 451 Lewis Street



PROJECT DIVISION MONTHLY REPORT

MARCH 2026

KYLE RICKERT, PROJECTS MANAGER

October 2025 Flooding Update

Phase one of the Museum Embankment Stabilization has been completed by Southwest River Engineering. Phase two will be completed in conjunction with the 1st St. Pedestrian Bridge later this year.

Debris removal at the Apache Street Bridge and above has been completed by Southwest River Engineering. All woody debris, rock, and sediment have been moved to Yamaguchi South.

The Overlook Embankment (below Tequila's) will begin construction on March 16th by Southwest River Engineering. The equipment entrance will be just east of the Hippie Dip and the smaller Mary Fisher Park Parking Lot will be closed during the approximate two-week duration of the project. This project will remove sediment from below the two in-river grade control structures below the Visitors Center. It will also repair rock deflectors in that area, remove woody debris, and stabilize large rocks along the embankment.

Multiple funding sources are being pursued to help with the repairs and debris removal that are underway from the October 2025 flooding. Below are the current funding sources we are looking into:

- *FEMA*: Initial request denied.
- *USGS-National Resources Conservation Service (NRCS) Emergency Watershed Protection (EWP) funding*: The request for \$3.7 million was approved by NRCS at the beginning of December. The Town's portion of the match for the projects that were included in this funding request will be up to \$293,777.25. The EWP funding is providing funding for the following projects:
 - *San Juan Historic Museum embankment stabilization*
 - *Centennial Park Bridge abutment stabilization*
 - *6th Street embankment stabilization*
 - *Overlook riverbank & river structures*
 - *Brad Seidel/Day property pond (Pagosa Gateway Project)*
 - *Thames property (Pagosa Gateway Project)*
 - *Fireside property (Pagosa Gateway Project)*
 - *Dredging River Center Ponds and Wetland Ponds*
 - *Log jams behind Town Hall, Apache Street Bridge, upstream of 1st Street Hwy 160 bridge*
- *CO Department of Public Safety, Division of Homeland Security and Emergency Management (DHSEM) Disaster Emergency Fund (DEF)*: The Colorado DHSEM has approved to fund a 12.5% match for all projects that were approved for funding by the NRCS EWP funding. The DHSEM DEF program will provide up to a \$463,504.75 match for these projects.

- *CPW Fishing is Fun Grant:* This grant application was submitted January 9, 2026 requesting \$103,791.00 for dredging the ponds behind the River Center, replacing the diversion gate, repairing the ditch, and repairing the outfall back to the river.
- *CWCB WSRF Grant:* Staff was approved by the SW Roundtable on Jan. 22nd for the request of \$100,000.00 to help towards the match for the 6th Street embankment stabilization and the sediment removal at the Donut Hole river feature on the San Juan River.
- *History CO:* History CO was a great ally in the Town's flooding response, providing an emergency grant for \$15,000 to help with the San Juan Historic Museum embankment emergency stabilization. These funds will be combined with EWP and DHSEM funding to complete phase one of this project. This will secure the corner of the museum that is currently threatened and provide initial armoring along the embankment to protect against high waters.
- *Southwest Community Foundation:* A quick response was provided by SW Community Foundation, providing a \$21,000 donation that facilitated the Southwest Conservation Core to help Parks Staff with debris and park clean-up. Two crews came to town the week of Nov. 3rd and focused on clean-up at Cotton's Hole and the west side of the river above Apache St. bridge. SW Community Fund also approved a campaign to provide up to a \$15,000 match for donations received towards the flood relief program. This campaign closed at the end of 2025 and raised \$21,300 to help with the Parks Department flood clean-up.
- *CWCB Loan:* Staff is pursuing up to \$3M for a loan through CWCB. The first three years of the loan are interest free and the remainder of the 30 year loan would be as low as 3.35% if we qualify as a Disadvantaged Community or up to 4.3% if we do not qualify. The ballot question asking community for their support for this funding will be on the April 2026 ballot. The results will determine if the Town moves forward with this opportunity.

Middle School Sidewalk Improvement

The Middle School Sidewalk replacement is complete. WW Clyde finished this section in November as part of the Main Street Reconstruction Project. The bus stop has been installed, new trees have been planted in the tree boxes, the new light posts are installed, the new trash receptacles and the bike repair station have been installed. Staff is working on closing out the Revitalizing Main Street (RMS) grant with CDOT. This grant allocated \$250,000, requiring a 10% contribution from the applicant. All existing trees from the middle school block were moved to the Town Park Athletic Field and Yamaguchi Park.

1st Street Pedestrian Bridge

The Field Investigation Review (FIR) will be scheduled with CDOT after April 2026 to review the 30% plans from Davis Engineering for the bridge abutments and river trail connection. Southwest River Engineering will be designing and installing the phase two of the embankment stabilization using large rocks, similar to the phase one that is now complete.

After the recent flooding, staff is working to expedite the installation of the Pedestrian Bridge to accommodate for the installation of the sanitary sewer pipe that will be moved over from the vehicular bridge after it is installed. After all issues are addressed in the plans and finalized, we will be submitting a 25% down payment to BCS Fabrication to initiate the Pratt Truss style bridge fabrication. This expenditure is anticipated to occur in 2026.

Pagosa Gateway River Project

Spring 2026 Planting will begin in April with Aloterra, subcontractor for Flywater. Construction for the project has been completed with contractor Flywater, in partnership with the Town and the Upper San Juan Watershed Enhancement Partnership (WEP), for the two-mile stretch of the San Juan River.

Additional funding through the NRCS - Emergency Watershed Protection (EWP) and The CO Office of Emergency Management helped complete the revisions of the project that were reevaluated after the October 2025 flooding. There will be additional vegetation work that will be completed in the Spring of 2026.

The Pagosa Gateway Project, aimed at enhancing the river ecosystem and improving water quality, started at the beginning of September, under the oversight of (WEP). FlyWater, has obtained permitting, a riparian health assessment, river surveys, endangered species surveys, cultural resource survey, identified and pre-ordered a portion of the required containerized plantings, organized meetings with all property owners along the project reach, and concluded three public comment periods.

This project's design was based on the inclusion of improvements received during three public comment and engagement opportunities. In an effort to include all improvements without reducing the scope of the project due to the limited budget, staff applied for and was awarded an additional \$292,222.00 from the Colorado Water Conservation Board, utilizing existing grant awards for required matching funds to cover the expected additional estimated cost. The project has already utilized the Town's obligated \$54,000 match for this project.

As part of the requirements for the Colorado Water Plan (CWCB) Grant, WEP, in partnership with the Town, has selected a bid for Barr Engineering to design and implement an environmental monitoring plan for a five-year period. This portion of the project will commence before the beginning of the construction slated to start in September 2025. Barr Engineering's proposal for the monitoring was \$87,800 and will be covered by the Colorado Water Plan (CWCB) Grant. Fish monitoring will also take place every other year by Colorado Parks and Wildlife as part of the monitoring requirements.

1st Street Lift Station

Projects Staff is working closely with Sanitation and Roaring Fork Engineering to apply for loan and grant funding through the Department of Public Health & Environment for the 1st Street Lift Station design-build. CDPHE has approved a \$10,000 planning grant and will be applying for a \$300,000 Design & Engineering Principal Forgiveness Loan as well. The loan will cover the construction of the lift station.

River Park Project

The Town awarded the RFP for phase one of the River Park project to Southwest River Engineering in August 2025. The 30% Design Plan Meeting was held December 11th at the Community Center and had a great attendance by the local river community. The initial boat ramp and final conceptual design for the park were discussed and many comments and questions were made. It was decided that the initial boat ramp would be in place by the Spring 2026 runoff and the next 60% design meeting would be held after the river season in early Summer.

The primary purpose of the first phase of the project is to develop a multi-phase conceptual design for the park and phase one portion of the construction. Phase one will include removing existing structures, cleaning the site, design improvements, constructing boat access, minor parking improvements, and potential landscaping. This phase is anticipated to start before spring 2026 runoff. Phase two is anticipated to include the construction of restrooms, changing rooms, shade structures, and paved parking. Phase three is anticipated to include construction of the riverwalk trailhead with additional educational signage and riverwalk connectivity to the existing ADA-compliant paved trails upstream and downstream, a handicap accessible fishing pier, and final landscaping treatments. Initial funding for the

4.315 acres land purchase and phase one of the project was provided by the Land & Water Conservation Fund (LWCF), GOCO, the Town, and Archuleta County.

Yamaguchi South River Improvements Project

The Yamaguchi South River Improvement Project aims to enhance stream and river access for recreational and ecological purposes. It will also improve the water irrigation system for Yamaguchi Park, including a new in-stream rock diversion structure with headgate and an open water delivery ditch to an adjacent wetland pond that will be used for irrigation water storage and wetland pond habitat. The Town has secured funding for this project through grants from the Colorado Water Conservation Board (CWCB), Southwest Water Conservation District, Archuleta County, and Town matching funds.

Surveys, biological assessments, 100% designs plans, and final project budget estimates have been completed to date. Two public meetings have taken place and comments received have been used to inform the final design. The project has been re-scheduled to begin in Summer/Fall 2026.

Town-to-Lakes: 10th St to Great West Ave

The Town was awarded Congestion Mitigation and Air Quality (CMAQ) Improvement Program funds for the design and construction of the Town to Pagosa Lakes Trail segment, spanning from 10th St to Great West Ave. These funds were granted as part of the last available funding through the CMAQ program in late 2019, as the CMAQ program no longer exists. The Town was awarded \$662,320 in funding with a local match obligation of \$137,680. This project involves the design and construction of a twelve-foot-wide concrete non-motorized shared-use path between 10th Street and Great West Ave.

The Town was unfortunately not selected for the Colorado Parks and Wildlife Non-Motorized Trails Grant that was applied for in October 2025.

Pagosa Views bears the responsibility of completing the construction for this section of trail currently, but revisions to their contract would be made to have them responsible for a fee in lieu if timely coordination with the project is not made.

Site surveys are completed, and trail design and engineering is currently on schedule to be at 100% in 2026. A Field Inspection Review (FIR) meeting has occurred with CDOT to review the 30% design plans and seek direction from CDOT for plan revisions. Staff and our consultant will use CDOT's feedback to inform the subsequent design considerations. Construction may commence during the 2026 construction season. This project is funded with federal funding, thus progress will be determined on the continued availability of the awarded federal funds.

San Juan Historic Museum

The Town will be applying for the April 1, 2026 competitive round of funding through History CO for the Water Treatment Plant roof and completing the south retaining wall stone façade from the previous project funded by History CO. The proposed work will replace the roof on the historic Water Treatment Plant and complete structural reinforcement of the rafters and metal beams inside the building. It will also include completing the stonework on the existing retaining wall on the south side of the Rumbaugh Stone Arch Bridge.

Regional Workforce Center

The Regional Workforce Center design is underway with Oz Architecture. BUILD Pagosa is working closely with the Town, School District, and other area stakeholders to develop the plans for Fall 2026 construction.

The Town of Pagosa Springs has been awarded \$600,000 in Community Development Block Grant funds through the Department of Local Affairs to support the construction of a Regional Workforce and Technical Training Center being managed by Build Pagosa. This new facility will be located on property owned by the Archuleta School District and will serve as a resource for the school district and regional partners. It will be equipped to provide technical training in a variety of trades, contributing to the development of the future workforce. The design phase of the project is underway, with construction to start later that year. Build Pagosa has selected firm OZ Architecture for the RFP for design & engineering.



HOUSING DIVISION MONTHLY REPORT

March 2025

FROM: JEFF SAMS, HOUSING COORDINATOR

Housing Action Plan (HAP)

The Housing Needs Assessment was completed and adopted by both the Town and County. It showed a need for 362 Units to catch up with current demand and a total of 1316 units needed by 2035. The Housing Action Plan, in compliance with SB24-174. That contract has been signed by the County, and we have started with biweekly meetings with consultant team and housing committee (James Dickhoff and Emily Lashbrooke). We held our second Work Strategy group meeting on March 5th and had about 20 attendees. We reviewed objectives for the plan and started to review specific areas of housing needs and how to address them. Our next meeting will be in April.

Workforce Housing Guidelines

The Workforce Housing Guidelines drafted by Jennifer Kermode of Kermode Consulting, LLC continue to progress. We completed our stakeholder work sessions on March 17th and 19th. Key stakeholders attended those with representation from the Town and County. There was great progress made towards identifying key goals around workforce housing to guide the completion of this document. The purpose of the Guidelines is to provide direction for deed restricting units based on the totality of public incentives provided to individual housing projects, ensuring long term affordability of workforce housing units. The Guidelines will be referenced by Town and County officials, Other Government Agencies (including state agencies and those working on Prop 123), Developers, those looking for housing, etc. Reviewed final draft with the Town and County representatives. Edited document was sent out and awaiting feedback to confirm we have a final draft.

Projects Underway

- Timberline Apartment LITCH project located at 135 Legacy Drive next to Walmart with 50 units. Following the completion of this project, the developer is planning on submitting a LIHTC application for a second project of 50 units as well. The projected rental range is broad, which helps us hit multiple income ratios in the lower income brackets, with units serving 30%-80% of AMI (averaging below 60% of AMI). They have started pre-leasing, and initial feedback has been very good on the apartments and looks of the building. They have received their Temporary Certificate of Occupancy and have started moving tenants in.
- **Phase 1 CDC Chris Mountain Work Force Ownership Housing.** The first two houses closed on February 20th. We have sold an additional 2-bedroom home in May, and one 3-bedroom home was also sold in May. The last 3-bedroom home closed on July 24th, and another 2-bedroom home is under contract and on track to close October 9th. House #7,8 and 9 have sold. Homes are now listed in the MLS to get more exposure and reach more potential buyers. Phase 2 is underway, and 4 of the 5 houses are weather tight. We have 2 buyers working through the loan process for the last home from Phase 1. Currently, PAWSD is not doing waivers for affordable housing which impacts our second and future phases. The PAWSD board is scheduled to review fee waivers for affordable housing on March 12th at a regular board meeting. CDC and others will be presenting to request these waivers.

Potential Developments

- Pagosa Views is still working towards submitting subdivision applications to get their project approved. Recently met with them and Emily Lashbrooke to review their needs to get the project started. The infrastructure costs are their big focus as those costs are making the project more difficult.
- Servitas continues to work on finding a financial model that works. In recent conversations their focus is removing more liability for the town which will require additional funding sources.
- Colorado Outdoors, LLC is moving forward with their proposed middle income (60- 140% of AMI) apartment rental project east of the Pagosa Springs Medical Center. The Town received a \$2 million DOLA More Housing Now grant that will be used towards the costs of the public infrastructure needed to serve the housing project. Co Outdoors did receive Sketch Approval from the Planning Commission on October 27th. After that, they withdrew their application but have already resubmitted it with a complete application. They still need to go before the planning commission again for Sketch Plan Approval which should be scheduled soon.
- Looking at other construction options for Single Family homes in Chris Mountain for future Phases. Meetings with Vederra Modular to review options and pricing to see how that would fit for a housing project. Working towards some final pricing to give a full review of the project and compare it to traditional construction. Other alternative building methods are continuing to be reviewed to reduce construction costs and increase eligibility for Grants and other funding options.
- Met with a new developer that owns property in Archuleta County, and they would like to build approximately 70 units. They have some preliminary drawings of a 10-building apartment complex with a mix of unit sizes. They are still in the initial design phase but working towards a final plan and identifying what grants to pursue. I have continued to meet with them to review options. The HDG grant they were reviewing did not bring enough funding for the project, so we are looking for other options to create the capital to complete the project. They are focused on Private funding at the moment, and they would still like to break this year. I received an update prior to Thanksgiving stating they were still working on financing which makes it unclear if they can break ground next year.

Other Work in Progress

Continued attendance at meetings with Region 9, DOLA and other Prop 123 groups to stay abreast of current programs, funding opportunities and successful housing project examples It helps to keep up with changes and what is going on in the industry. There are frequent meetings and presentations to review grant opportunities and requirements for current state initiatives that involve housing.

Continued attending C.A.S.T. (Colorado Area Ski Towns) Housing Task Force Meetings. This group has had a big focus on Workforce Housing. They have been working on housing initiatives such as the Empty House Tax, STR Fees, Use of Sales tax, etc. to address Affordable Housing. They have a few bills being written now, one is the Vacancy tax. They hope to have some traction getting that one through, but it is a bit of an uphill battle.

Continue to review alternative construction methods, mostly focused on modular construction. This includes some regional builders and local General Contractors. Another company with a similar product out of Delta has also reached out. We have also had additional inquiries from other “innovative” Construction companies. A

modular builder out of Oklahoma has discussed options to provide affordable housing. They have a local general contractor that they work with. There is also a local general contractor that has approached us to use SIP Panels for construction. They work with an out-of-state supplier to ship them here.

Working on completing requirements to have the town certified as an ADU Supportive Jurisdiction with the state. All information on codes, waivers and other requirements has been reviewed and discussed with representatives at the state to confirm compliance. The goal is to be eligible for additional funding and add additional rental units that would fit our workforce. The application has been submitted and initial review by the state has been good, so I can now complete final report to have the Certification. There are a couple of recommended code changes to review and implement if approved. Once completed, I can start the process for the county. This will be further reviewed as there will be some code changes required regarding the size of ADUs.

One of the Prop 123 initiatives is to establish a Fast Track program for Permit Applications specifically for Affordable Housing. In review of the criteria, both the Town and County have a turnaround time that is less than 30 days, which meets the requirements. The state also initiated a “bonus” program of \$50,000 to all municipalities that meet the requirements by December 31, 2025. The town and county were both awarded the \$50,000 award in December! Held meeting with the County and DOLA to review options for using those funds. We are reviewing other options as one idea was not an acceptable use for the funds. Working to establish time with the Town to have the same meeting for their Grant.



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26
FROM:

PROJECT: Lodging Tax Report
ACTION: Information Only

PURPOSE/BACKGROUND:

TOURISM BOARD MEETINGS

The Tourism Board holds their regularly scheduled meetings on the second Wednesday of each month at 3pm. The most recent Tourism Board meeting was held on Wednesday, March 11th at 3pm at Town Hall. The next meeting is scheduled for April 8th, 2026 at 3pm at Town Hall. The approved minutes from the February meeting have been attached for reference.

TOURISM BOARD INFORMATION

The Google Drive folder featuring all materials related to the Tourism Board continues to be updated. The folder includes a variety of information, such as meeting minutes, contact information, brand overview, marketing plan, budget, research, bylaws, data, statewide research, mission statement and much more.

https://drive.google.com/drive/folders/12Cy6vSyq_8oF5_nEMsG0tfe8aZgPV3Hu?usp=sharing.

LODGERS TAX FINANCIAL REPORT

Town lodging tax collections are due on the 20th of each month, following the month of collections. Town collections have been lagging with multiple payments outstanding. Additionally, the State had multiple payment glitches in 2025.

December 2025 town collections are up 2.23%, or \$1.825, compared to 2024; however, payments are still outstanding. YTD Town collections show an increase of 7.28%, or \$64,413. Staff has questions regarding County collections. Q3 (July - September) was the lowest quarter of the year, which does not match previous years. County collections do not align with other data, such as county-wide overnight visitors, AirDNA reports through Blue Room or sales tax.

The full detailed report is available through Google Drive:

<https://drive.google.com/drive/folders/1VCvv4F3PFlixRkzwkXxmdAMoVS-9Ksrp?usp=sharing>.

BLUE ROOM RESEARCH

All 2025 Blue Room reports have been included in the drive. The most recent report has been included in the packet. Blue Room has modified Instagram reports to better align with their current metrics. Additionally, they have added App Usage data.

VISITOR CENTER UPDATE

The Visitor Center lobby is open 7 days per week from 10am to 4pm. We aim to be open 362 days a year, closed only on Thanksgiving, Christmas and New Years. The visitor center is fully staffed, with two regular part-time staff members covering all open hours and two very part-time people available to fill in any gaps as needed. Additionally, all full-time staff are able to assist when needed.

SOCIAL MEDIA UPDATE

Facebook - www.facebook.com/visitpagosasprings: 43,249 followers

Instagram - www.instagram.com/visitpagosa: 28,686 followers

Twitter / X - www.twitter.com/visitpagosa - 2,186 followers

Youtube - www.youtube.com/visitpagosa - 1,99k+ subscribers; 4,708,177 video views*

TikTok @visitpagosa - 4,294 followers, 24.2k likes

* Staff is considering a test campaign through Precisify to improve YouTube ad targeting.

All detailed social media data can be reviewed on Google Drive by month: <https://drive.google.com/drive/folders/1U7dqMzDtkH4YsLLSVySGWHeQqe1Qb1Fw?usp=sharing>

Paid Meta campaigns currently running include: (1) event carousel with spring / summer 2026 events, (2) hot springs carousel (performing at \$0.09 CTC), and (3) Spring Video. Content is evaluated based on performance and adjusted as needed.

APP USAGE UPDATE

App usage continues to grow. Total users in February 2025 was 1,000, compared to 2,221 in February 2026. Total sessions and page views have increased. All data can be found at:

https://drive.google.com/drive/folders/1tnlIHrgUz0AYZ36or5r9s_85wCQLNZ7?usp=sharing. A 2025 app usage overview is in the folder to show 2025 versus 2024 growth.

WEBSITE REDESIGN

The website redesign effort is underway. Vendor and staff have been working through home page design options. The new blog feature on the existing site will be pushed live soon — a few minor glitches have been identified. A content schedule for 2026 has been created to allow for 2 new posts per month.

RECENT & UPCOMING PROMOTIONS

The proposed 2026 Marketing Plan and advertising schedule can be found

at: https://drive.google.com/drive/folders/1helnoOme7T3Jfx4dDSiYs06j_r_grR4N?usp=sharing. The schedule is updated as changes occur.

Staff has recently expanded the tracking of advertising efforts, for staff to better manage constant deadlines and to share final creative for various tactics. Additionally, a new spreadsheet tracking all the various content pieces running in visitor centers, websites, and other locations year-round has been created to provide staff with a better mechanism to keep all content updated.

Spring 2026 ad campaigns are in place through Texas Monthly, Orange 142, YouTube and META.

Director applied for the Spring / Summer CTO co-op on February 27th; confirmation of selected tactics

should be received on March 16th. The \$1:\$1 Spring co-op provided a la carte selection to create unique package for each DMO, with up to \$20k per partner allowed (not including social media co-op). The selections we applied for are outlined in the advertising schedule and include email, digital ads, video placement and more to generate over 6.5 million impressions. We applied for a May or September launch date. During the recent CTO marketing committee meeting, it was noted that due to anticipated budget cuts, the Tourism Office will not offer a fall 2026 paid media co-op. They will offer a paid social co-op. The advertising schedule has been updated accordingly.

Director and Becky Engel will represent Pagosa Springs at the upcoming consumer-facing Denver Travel & Adventure show, which brings over 11,000 attendees to learn about different destinations. The show is April 11th and 12th. This show was added to the mix given the current economic climate, the likelihood of staycations and the strength of Denver market during summer months.

2026 CTO MARKETING GRANT

The final report for the 2025 grant was approved by the CTO on March 6th. Preliminary work on 2026 grant has begun. Filming for the Southern CO Heritage Trail videos will begin in mid-April, depending on weather. Paid META and CTV ads will begin running in May and continue through September.

PRESS & MEDIA RELATIONS

The proposed PR strategy has been added to the 2026 Marketing & Advertising Plans in google drive for review (https://docs.google.com/presentation/d/1Tx3-sOmFUhJo94DerkrD9GPWuzcnSV1SqLqZLskHEc0/edit?usp=drive_link). Staff has created a new media library for the BPR team to leverage for PR pitches, media requests and award submissions. We have a monthly strategy call scheduled on the 1st Wednesdays to review hosting, award and round-up opportunities and discuss responses to various pitches. We are aiming for a desk-side media blitz in late September / early October in Denver for BPR and Director, following CTO Gov Con in Breckenridge Sept 23rd-25th.

SIGNAGE

Staff is compiling an overall inventory of existing VPS-created signs. We have multiple different sign projects in the works with the Town and County. Award notification for the CTO Tourism Management grant was received on March 5th, which will provide funding for the new community-wide wayfinding plan and three (3) river kiosks. The goal for 2026 is to create a less staff-heavy process for signage by creating specifications for design, vendors ready to assist and a simple approval process for others to expand on signage efforts, while adhering to the established look and feel.

AMBASSADOR PROGRAM

The CTO Pagosa Learning Labs module for Pagosa is well underway. We were awarded this free opportunity through a CTO grant competitive process to create an online training module for front-line employees. We expect the training module to be live in June. Staff has met with the Chamber to review a broader roll-out of the ambassador program in late spring.

250 / 150 CELEBRATIONS

Tourism staff continues to work with all the entities to compile information to help promote. The 250/150 event poster has been drafted and shared with event organizers for input. We are working to get the 26-panel 250/150 "Moments that Made Us" display through the State to display at the Visitor Center and at key events throughout the year.

CRISIS COMMUNICATIONS PLAN

The Crisis Communications Plan was developed to ensure Visit Pagosa Springs is prepared to respond to unexpected events that could impact our residents, visitors, and tourism-related businesses. The initial impetus for creating the plan came from a comment raised during the February Tourism Board meeting. While Visit Pagosa Springs had previously coordinated communication with partners and local agencies during incidents, staff recognized the value of formalizing a comprehensive framework that could guide response during future situations such as wildfires, flooding, severe weather, or other events that may affect visitor perception or access to the community. Staff developed a crisis communications plan to:

- Establish clear communication protocols
- Ensure consistent messaging during emergencies
- Align Visit Pagosa Springs communications with local emergency management and government agencies
- Provide guidance for tourism partners and stakeholders
- Outline a responsible recovery strategy once a situation has stabilized

The development process included several stages of review to ensure the plan reflects both tourism industry best practices and local coordination needs. The plan was drafted by the Director, reviewed and refined internally to ensure operational clarity, shared with the Town Manager for feedback to ensure alignment with local government emergency communication protocols, and reviewed by the public relations team. This collaborative process helped ensure the plan supports both the community's emergency response framework and the destination's communication responsibilities. The plan has been included in the packet for reference.

ATTACHMENTS:

1. 021126 Minutes
2. Visit Pagosa Springs - Research Update - January 2026 Review
3. Crisis Communications & Response Plan_Feb26



Town Hall 551 Hot Springs Blvd
Pagosa Spring, CO 81147

MINUTES
Pagosa Springs Area Tourism Board Meeting
February 11, 2026 @ 3:00 PM

A regular meeting of the Pagosa Springs Area Tourism Board was called to order on February 11, 2026 at 3:00 PM in the Town Hall 551 Hot Springs Blvd.

BOARD PRESENT: Shane Prince, Shane Lucero, Rosanna DuFour, Gary Williams, Amy Johnson, Stuart Scull, Jesse Hensle

BOARD ABSENT: Austin Marchand, John Ranson

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT

Please sign in to make public comment
There was no public comment.

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST

Shane Lucero recused himself from voting on Event Funding because he is an event co-organizer for Brews for Rescues.

V. CONSENT AGENDA

Tourism Board Johnson moved to approve the consent agenda, Tourism Board Scull seconded.

1. Approval of the January 9, 2026 Meeting Minutes

2. Approval of January 2026 Event Funding Allocations

VI. REPORTS TO BOARD

1. Financial Report

April Hessman, Finance Director, said the board was provided with the January financial report for Tourism Admin, Tourism, and Visitor Center. The revenues are separated by Town lodging tax and the intergovernmental is what comes in from the County. We have not received the first quarter lodgers tax from the County yet. They recently met with the County and discovered they would like to have details on expenditures like marketing to know what is spent out of their contribution. Director said the report will be in the monthly meeting packet moving forward.

2. Chair Report

Board Chair Prince welcomed Jesse Hensle to the Board as the appointed Lodging Representative. Board Chair Prince said he attended a joint session with the Town and County and encouraged board members to read the newspaper articles about the Town and County's agreement with the Tourism Board.

3. Director Report

Director said there is a new addition to the packet this month. She took all of the results of 2025 marketing efforts and entered it into Chat GPT with lodging revenues, mobility data, and other 3rd party sources of information to see what AI came up with regarding how we fared. She also had AI evaluate the 2026 Marketing Plan and how that aligns with the results we saw in 2025. Director has not been including the month-over-month growth in followers for social channels because it doesn't significantly change much. Over the last 13 months, we have seen a more significant increase since starting the new strategy of paid Meta. She included stats for that period showing the total impressions through paid Meta ads were a little over 5.7 million, a reach of 2.5 million, and over 105,000 clicks. We are seeing an average of 21 cents cost per click, including ads that are not meant to drive clicks like PSA's. When we remove those types of ads, it only drops the price by 1 cent. Staff has a meeting tomorrow with the website vendor to begin reviewing wire frames for the website rebuild. The redesign will take 6-9 months. For the 2026 Marketing Plan, the board did approve two test campaigns with 5280 and Texas Monthly. Director negotiated compelling packages to test this year and the first creative is due for Texas Monthly Friday. We will be in Texas Monthly's digital trip planner for the next 12 months and a full page ad in their colorado issue that promotes colorado destinations to the Texas audience. When they initially sent the quote, it did not include the \$5,125 for the custom email blast in May. They caught that error and offered it to us at \$125. The 5280 package is the same that was outlined in the marketing plan. We will do the full page ad in the June staycation issue and then there are digital components that add up to 320,000 impressions. The total cost for both campaigns is \$29,500, and we have \$50,000 budgeted for these test campaigns. Board member Hensle asked if director used any other AI sources besides Chat GPT for the report because he would be interested to see if other platforms produced different answers. Director said she did not but will look into it as time allows. Board Member Hensle asked in regard to the paid Meta, how is this performing vs any of the goals you were thinking of when you changed the strategy in April 2025? Director said we really didn't have a concerted paid meta strategy at the time so I would say that we far exceeded what we thought we would get. When we look at industry benchmarks it is over 50 cents per click or more. We are running a Hot Springs ad right now and seeing less than 10 cents per click on that ad. The goal is to continue to maximize the results we are seeing and if we see weaknesses, move money to the ones that are performing better. Board Member DuFour asked about the new Tourism Coordinator hired. Director said we have hired Denver Dobbins, who previously worked at the Visitor Center. We have him working on a variety of different projects, getting our media library organized, he is involved in the website rebuild, and he is going to oversee most of the signage efforts. He will be helping out with the Ambassador Program once we get the training module up and running and the new blog. We have another part-time visitor center staff member who was formerly a technical writer, who is updating articles to push out on a new blog. It will be going live with about 20 articles, and then scheduled to push out one to two a month. So, Denver's position is largely picking up a lot of the extra projects that have been put on our plate in the last two years to make sure that everything is moving in the right direction.

4. Chamber of Commerce Report

Chamber of Commerce Rep Marchand was absent. Sandy Douthey, Chamber of Commerce Director was in attendance and said they welcomed four new chamber members. They rolled out a new logo Friday at the annual gala. They are partnering with Main Street in May for an art walk to support downtown businesses. They are also partnering with the CDC for a business forum on April 29th called Beyond the Bottom Line. The car show registration is open now and park to park for 4th of July is filling up fast.

5. Board of Realtors Report

Board of Realtors Rep Johnson gave stats on real estate market in Archuleta County in January. We had 40 new listings up from 26 in 2025 for an increase of 53%. We had 19 sold listings in Jan compared to 15 in 2025. The median sales price is up quite a bit at \$635K compared to \$540K last year. Days on market is 126 which is down from last year. The current inventory of homes for sale is 168 and the month's supply is at 5.1, down from 6-7 months.

6. Lodgers Association Report

Lodgers Association Rep Hensle said January was a little bit of a quiet start to the month, with some momentum coming in around the MLK weekend. Weekend demand remained decent but was very soft throughout the middle of the week throughout the entire month. February, we're expecting a big weekend this weekend, with momentum for Valentine's Day, new snow on the forecast and on the radar. That's helping with some short-term bookings coming in. Looking forward to March, and more importantly, spring break, lodgers in general continue to pace behind significantly from last year, and in particular because of that third week being that compounding week, that one is still a bit of a bad spot. There's concern about not impacting the entire month or having a good month right now, but fortunately we still are within a shorter booking window. Lodgers are reporting about a 30-day booking window, so there still is time to be able to impact March at this point in time. Hopefully amplifying the snow story helps. He spent some time with BPR last night, spoke with other lodgers today, and is very excited about being able to work with them, and the stories that they can tell to propel this community and tourism forward. Director said we have had a spring break video targeting the markets that we saw in 2025 running for almost a month and will run through Feb. We will be sure to highlight any snow that falls.

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

1. B Press Relations Introduction

Director introduced the B Public Relations Team members Jordan Blakesley (CEO and Founder), April Ingle (COO), Marissa Goldman (Associate Account Director), Katie Toppin (Senior Manager, Influencer Relations & Strategic Partnerships), and Nicole Montgomery (VP, Influencers & Partnerships). Jordan and April presented to the board. Jordan said BPR was founded in 2011 with a dedicated team of 22 based in Denver with travel and tourism clients across the Western hemisphere. They offer 3 kinds of service areas, two of which they will be working with Pagosa on. The first is traditional media relations, dealing with print, online, broadcast, journalists, hosting them and pitching them stories so that they write about Pagosa favorably. They also work with social media influencers, brand ambassadors, sometimes celebrities. They do brand partnerships, influencer partnerships, and then they also have a social media and digital team, but that is not something that they are working on with Pagosa Springs. This week's trip was for immersion and to learn about Pagosa's offerings. They will take the information back and use it to form their strategy. They work closely with the CTO and will continue to work with them to promote Pagosa. BPR has a long history of working with various destinations, including Visit Dana Point, Snowmass Tourism, and Town of Frisco. They have an extensive portfolio in the food, beverage, hotel, and resort sectors, working with brands like Snooze A.M. Eatery, The Brown Palace, and Red Cliffs Lodge. They have identified several relevant trends to leverage for Pagosa Springs, such as "Water-Centric Travel," "Anti-bucket list" (under-the-radar destinations), "JOMO Travel" (Joy of Missing Out), and "Noctourism" (stargazing and after-dark activities). The initial phase involves deep-dive discovery, creating a strategy brief and a tactical calendar, and developing a comprehensive press kit. They will conduct proactive media outreach, vet incoming influencer requests, and coordinate FAM trips for journalists using funds through the CTO to maximize the budget. They will work with tourism partners around the state to be sure they are aware of things going on in Pagosa. They will look at opportunities for awards to get our name out there amongst other destinations. They have a lot of experience in crisis communication and will work with the director to develop a communication plan. They will work with Jennie on reporting, including media tracking and reporting, customized URL tracking, and Google analytics and strategy. Within 30 Days, BPR will introduce themselves as the Agency of Record (AOR) to media, influencers, and tourism partners. Within 60 Days, a full strategy brief, tactical calendar, and press materials will be finalized. The team will begin looking 6–9 months ahead for major story ideas and planning for summer events and news opportunities. Board Member Hensle said he is looking forward to working together. I think you came up with some great ideas already. I want to make sure that you have clear, measurable goals that you work out with Jennie and keep track of your success.

Board Member DuFour asked if we have a crisis communication plan in place. Director said we don't have anything specific, but we have a lot of pieces ready to roll out when needed. We have dealt with a lot of fires over the last 15 years. The flood was handled very similarly to fire situations. There is a community wide crisis unit for emergency operations. Every situation is different and there's not really a playbook. We have ideas about how best to handle it and a timeframe for when to start promoting. Board Member DuFour asked if we have consulting hours that could be used to create a more comprehensive communications plan so we aren't so reactive to unexpected events? With the flood, a lot of the response was a bit sluggish because it was also new. Director said she will work with the BPR team on a communication plan. We do not have any additional consulting hours through the CTO at this time.

IX. NEXT MEETING: MARCH 11th AT 3:00PM

X. ADJOURNMENT



- REFRESHINGLY AUTHENTIC -

Research Insights January 2026 Review

U.S. Market Review

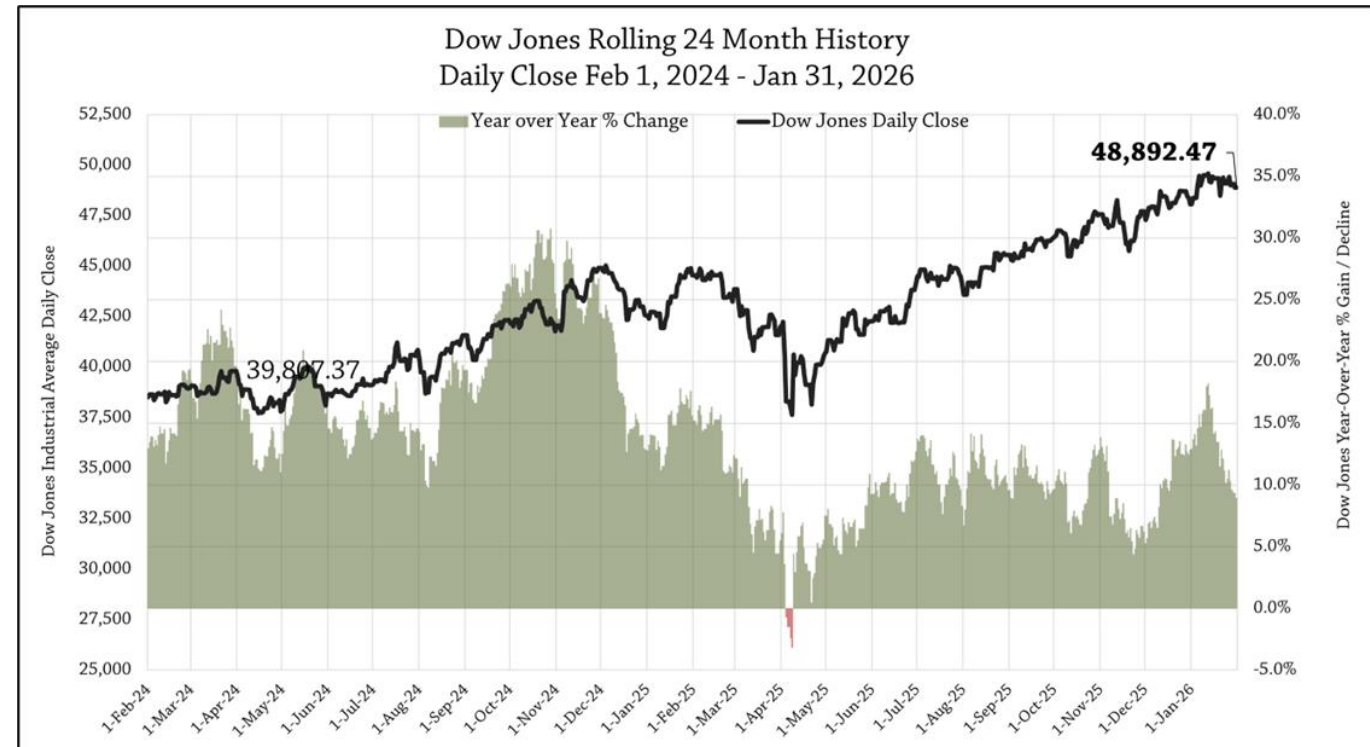


U.S. Market Review



The Dow Jones Industrial Average

- “The DJIA was up strongly in January, gaining 1.7% or 829.2 points to finish the month at 48,892.5 points.”
- “And though January was a volatile month on Wall Street, this is the fifth consecutive time the Dow has closed a month at an all-time high.”
- “Strong financial markets boost consumers’ saving accounts to help drive confidence and spending, though the former isn’t cooperating and the latter has been soft since November 2024.”

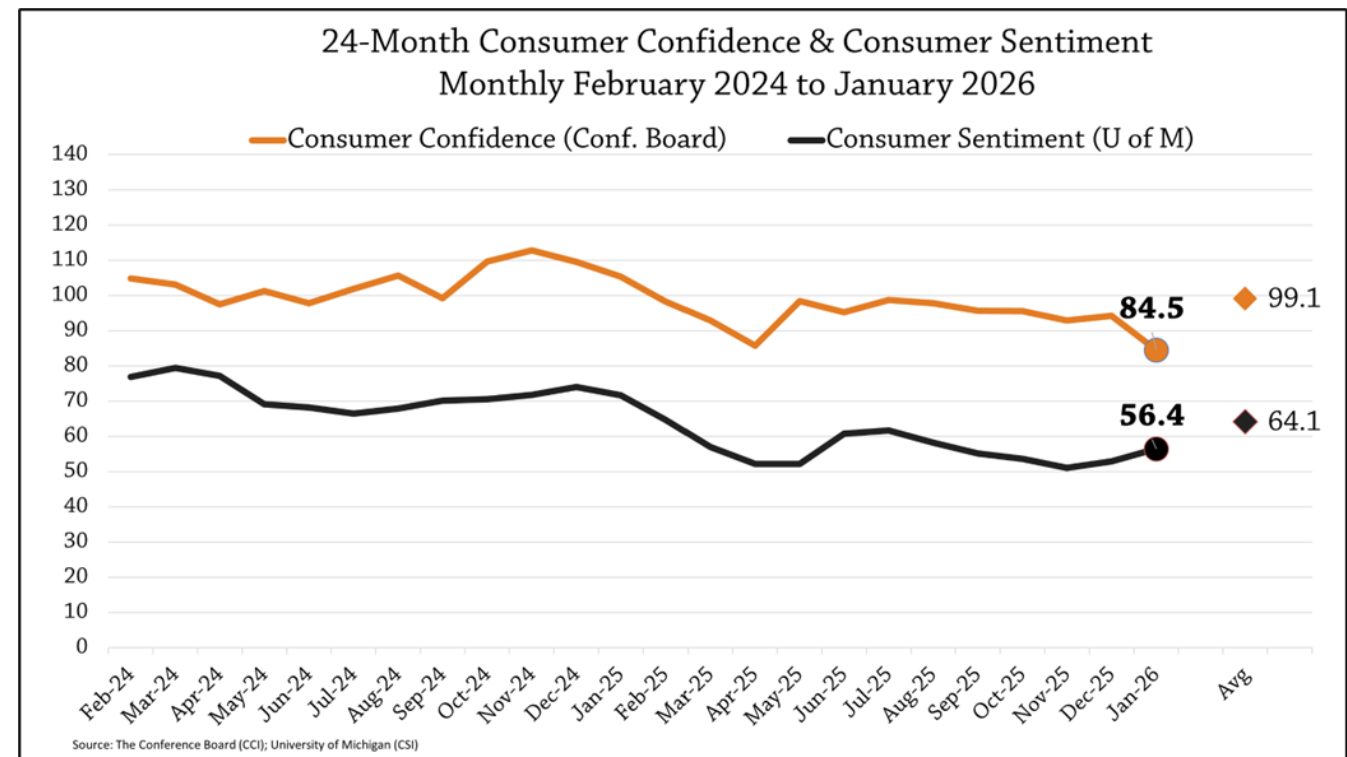


U.S. Market Review



The Consumer Confidence & Consumer Sentiment Index

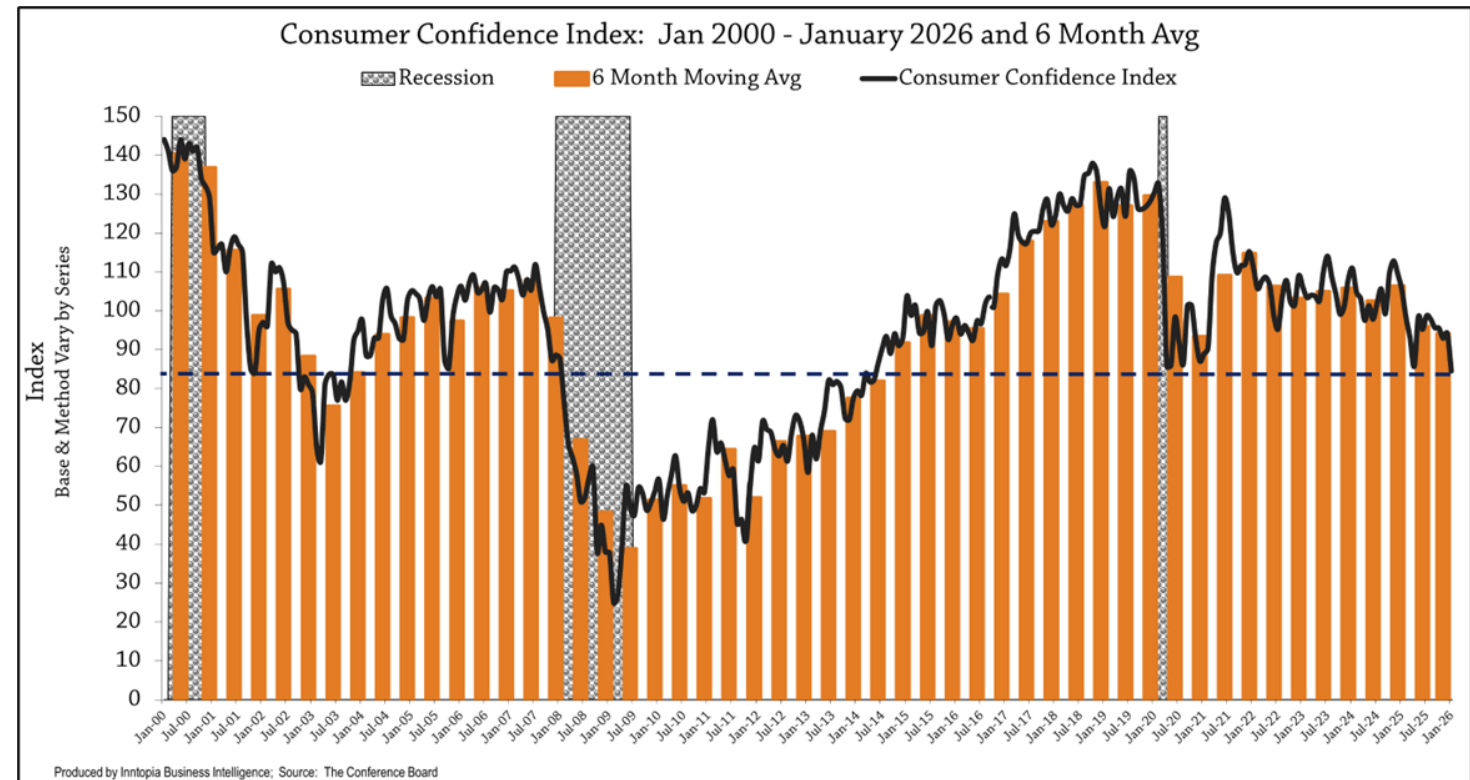
- “The CCI and CSI were mixed again in January, with the CCI declining to its lowest level in over a decade and the CSI increasing slightly.”
- “Consumer Confidence dropped a shocking 9.7 points from an upwardly adjusted 94.2 in December to 84.5 points in January, the lowest CCI reading since May 2014, easily surpassing peak pandemic lows.”
- “Consumers are citing an intention to spend more on travel related services while simultaneously indicating that their vacation plans are plunging.”
- “The University of Michigan’s CSI was contrarian again in January, increasing a moderate 3.5 points from 52.9 in December to 56.4 last month.”
- “While this is better news than expected, the CSI is far from strong and is down 20 percent from last January.”



U.S. Market Review

The Consumer Confidence & Consumer Sentiment Index (continued)

- “The CSI and CCI are fairly closely aligned, with Sentiment often acting as a leading indicator of Confidence.”
- “But we see these divergent directions at times when consumers are uncertain of themselves, and seemingly similar questions spur considerably different responses, and are a signal of instability in the marketplace.”

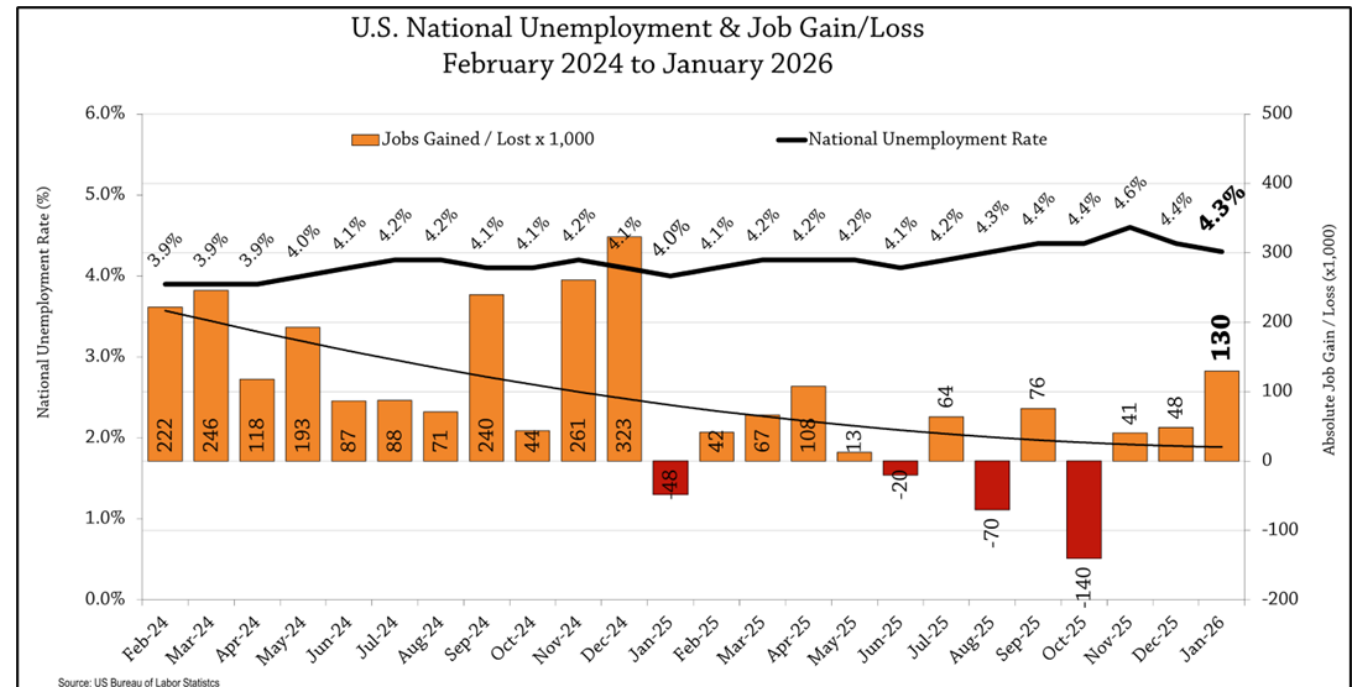


U.S. Market Review



The National Unemployment Rate

- “Job Creation and the National Unemployment Rate were unexpectedly robust in January, with employers adding 130,000 new jobs to payrolls and the unemployment rate falling to 4.3%, a retreat from its recent high of 4.6% in November.”
- “The Accommodations and Food Services sectors added a total of 17,200 positions, with the Food and Drinking Establishments subsector adding 27,800 jobs while Accommodations lost 10,600 positions.”
- “Wages remained strong, up 3.7% YOY and continue to outpace the overall inflation rate, possibly putting more discretionary dollars in consumers’ pockets.”
- “Overall job creation in 2025 was adjusted downward from a previously reported 584,000 to just 181,000, or just 15,000 per month.”



U.S. Market Review



US Economy Entering 2026

- “The US enters 2026 with a familiar pattern: resilient output, cooling inflation, and a labor market that looks stable on the surface but fragile underneath.”
- “The flood of shutdown-delayed data helped clarify the end of 2025: the economy stayed resilient in the second half of the year, even though the record-long government shutdown weighed on activity. Strong consumer spending and AI-driven investment kept growth on track.”
- “The shutdown also sharpened an already-bifurcated economy. Lower- and middle-income households absorbed the hit from missing paychecks and suspended benefits (including SNAP), while rising equity markets supported higher-income earners and kept spending moving through the holiday period.”

U.S. Market Review



Growth Holds as AI Remains a Key Tailwind

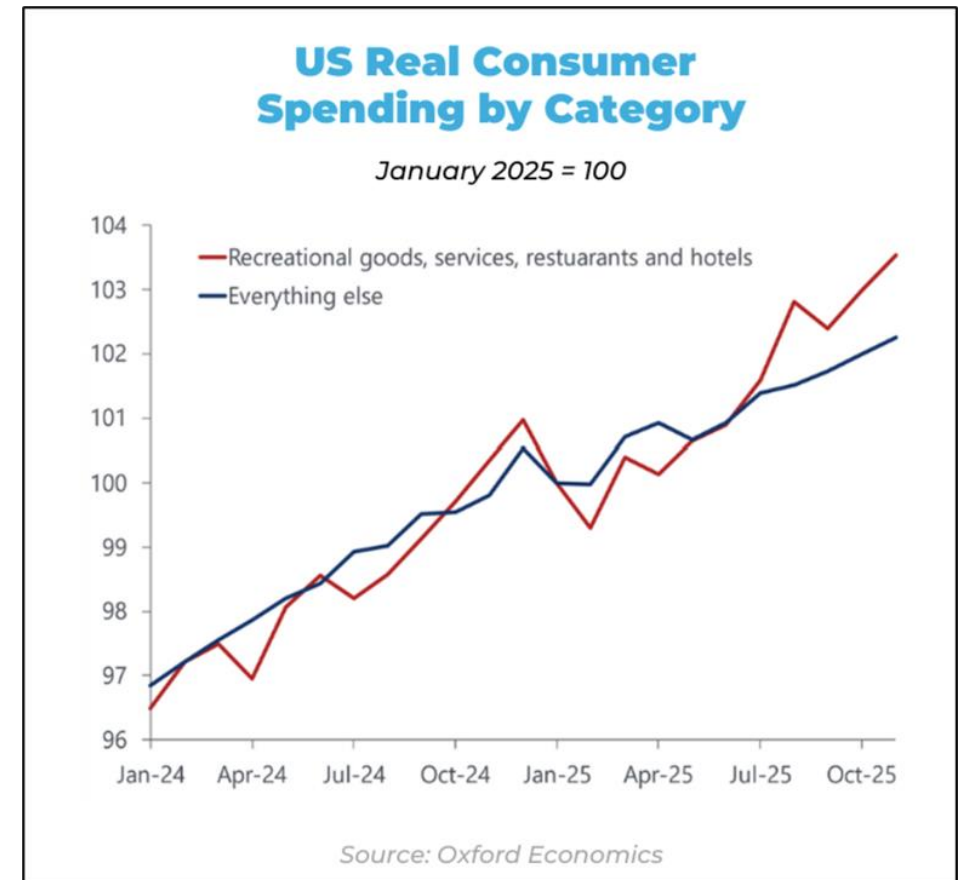
- “We raised the 2026 US real GDP forecast to 2.8% (+0.3ppt) as AI investment supports business spending and boosts consumption.”
- “The bigger story for 2026 may be that business investment starts to broaden beyond AI, supported by easing borrowing costs and investment incentives.”
- “Generally, employers have avoided large-scale layoffs, but weak hiring keeps gains modest - a setup that tends to hit younger and lower-wage workers first.”
- “Inflation looks past its peak and should trend lower through 2026 as prior price pressures fade. With rates closer to neutral, the Fed can afford patience. The baseline still points to a cautious path - holding for now, then cutting later in the year if inflation continues to cool and hiring doesn’t worsen.”

U.S. Market Review



Consumers Keep Spending, Just Not Evenly

- “Growth in disposable income, plus the wealth effects from rising equities and real estate prices, will support solid growth in spending.”
- “This further underscores how wealthier/older households continue to carry discretionary demand, which has increasingly shifted to travel-related spending on recreational goods, restaurants, and hotels.”
- “The personal saving rate reached a three-year low, which argues for some moderation as the year progresses.”



U.S. Market Review



The Two-Track Traveler

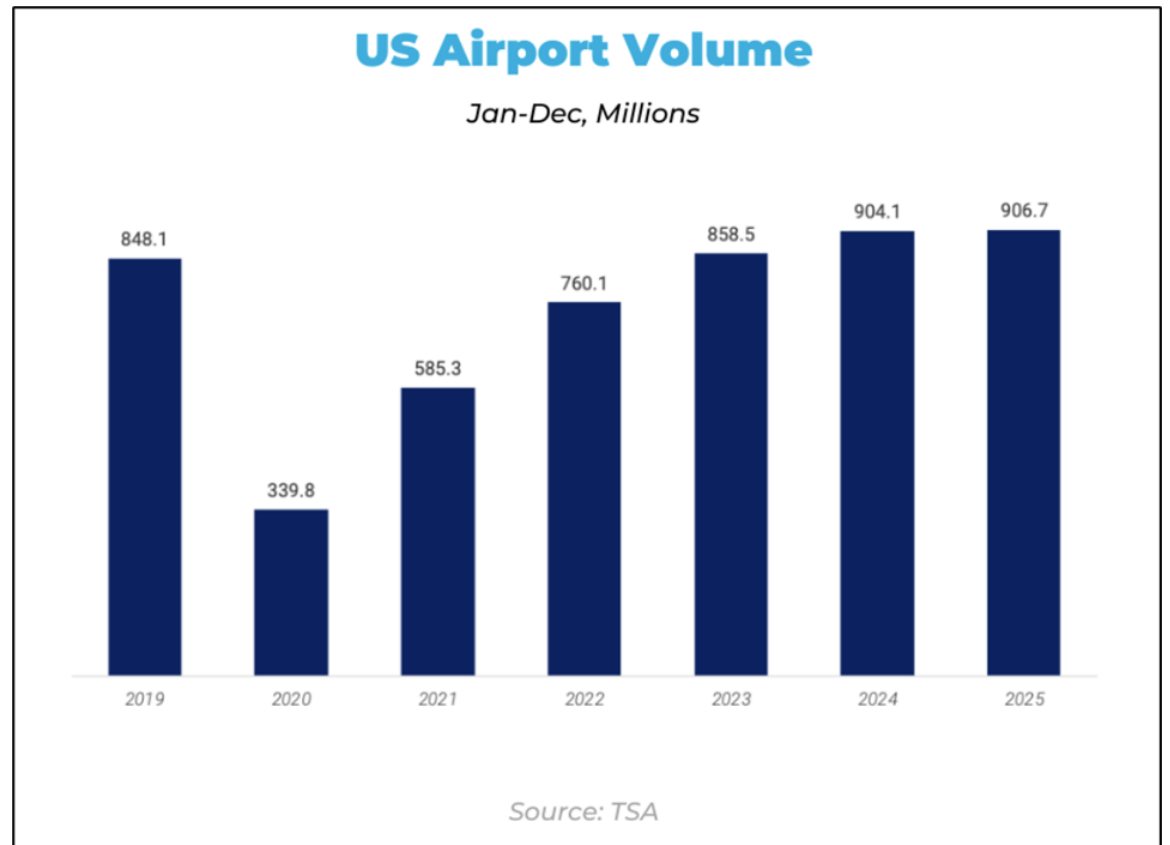
- “Bifurcation remains a theme - and the macro split translates into a travel split: premium demand holds up, while more price-sensitive segments show greater strain.”
- “Our latest forecast with STR saw minimal adjustments in hotels and lodging, with momentum expected to improve later in the year.”
- “We expect a more supportive backdrop for US travel in 2026. While a softer job market weighs on younger and lower-wage households, real wage gains and household wealth should keep consumer spending resilient. International travel faces near-term headwinds but will likely see a gradual rebound as global demand strengthens and the World Cup boosts summer arrivals.” - Aran Ryan, Director of Industry Studies, Tourism Economics
- “Growth concentrates in the second half of 2026, led by moderate gains and concentrated among higher-tier hotels.”

U.S. Market Review



US Air Travel

- “Total airline volume held steady in 2025, up 6.9% versus 2019 and flat compared to 2024.”
- “In a recent quarterly earnings call, Delta Airlines noted main cabin ticket sales were down 7% year-over-year, but premium cabin ticket sales rose 9%.”
- “Effectively, none of our growth in seats will be in the main cabin. Virtually all will be in the premium sector.” - Ed Bastian, CEO, Delta



U.S. Market Review



International Inbound, A Shifting Composition

- “International overnight visits to the US fell 5.7% in 2025, validating our early downside scenarios (-5.1%) last February tied to sentiment and policy headwinds.”
- “Beneath the headline decline, the mix of inbound markets shifted meaningfully, reshaping demand patterns and hotel performance across key markets.”
- “The largest fall was from Canada, which dropped a severe estimated 25.7%. Meanwhile, Mexico overperformed (up 8.6%) and overseas softened.”
- “For the first time in more than 25 years (outside pandemic years), Mexico became the largest source of international visitors to the US, surpassing Canada.”
- “Inbound should grow in 2026, but importantly, we expect a gradual rebound, not a full recovery - even with global demand strengthening and World Cup-related arrivals.”

U.S. Market Review



Short Term Rentals Update January 2026

- “January is a key month for short-term rental bookings, typically accounting for 9–10% of total annual bookings. New year budgets and winter travel planning often prompt guests to begin booking spring and summer trips early, meaning January momentum can set the tone for the year ahead.”
- “In 2026, bookings in January rose 5.5% year over year. This is fastest growth pace since July and the second consecutive month of acceleration, signaling a positive start for demand.”
- “Nights stayed increased 2.5% year-over-year (YoY), though performance varied by location type. Small City/Rural destinations led demand growth, with nights stayed rising nearly 6% YoY. Coastal markets follow at 4% growth. Mountain/Lake destinations lagged behind, with demand largely flat.”
- “As listing growth edged ahead of demand in January, occupancy fell 1.5% year-over-year (YoY) to 48.4% across U.S. markets. This continues a pattern of YoY declines that began in August 2025, when available listings started to recover.”
- “Lead times continued to decline in January, extending a multi-year trend. Median lead time fell from 21 days in January 2024 (down 13% YoY) to 18 days in January 2025 (down 14% YoY), and declined again to 17 days in January 2026, a further 6% year-over-year decrease.”

U.S. Market Review



Short Term Rentals Update January 2026 (continued)

- “Looking ahead, demand pacing remains a bright spot. March bookings are up 7% year-over-year (YoY), and April bookings are up 12%, pointing to steady spring demand.”
- “Spring break demand is showing strong pacing across both March and April, as Easter shifts back to early April after falling later in the calendar last year. Over the past few years, spring break travel has moved between March and April depending on the calendar. In 2026, demand is spread across both months, supporting strong pacing in each.”
- “Summer demand is also strengthening, supported by the upcoming World Cup. Bookings for June and July are up 22% YoY, with strong gains in host markets such as Philadelphia, Los Angeles, Miami, Dallas, Kansas City, Seattle, and Atlanta. Even when excluding these host cities, pacing remains solid. June bookings are up 17% and July bookings are up 20%, indicating broad-based demand growth across U.S. markets.”

U.S. Market Review



Short Term Rentals Update January 2026 (continued)

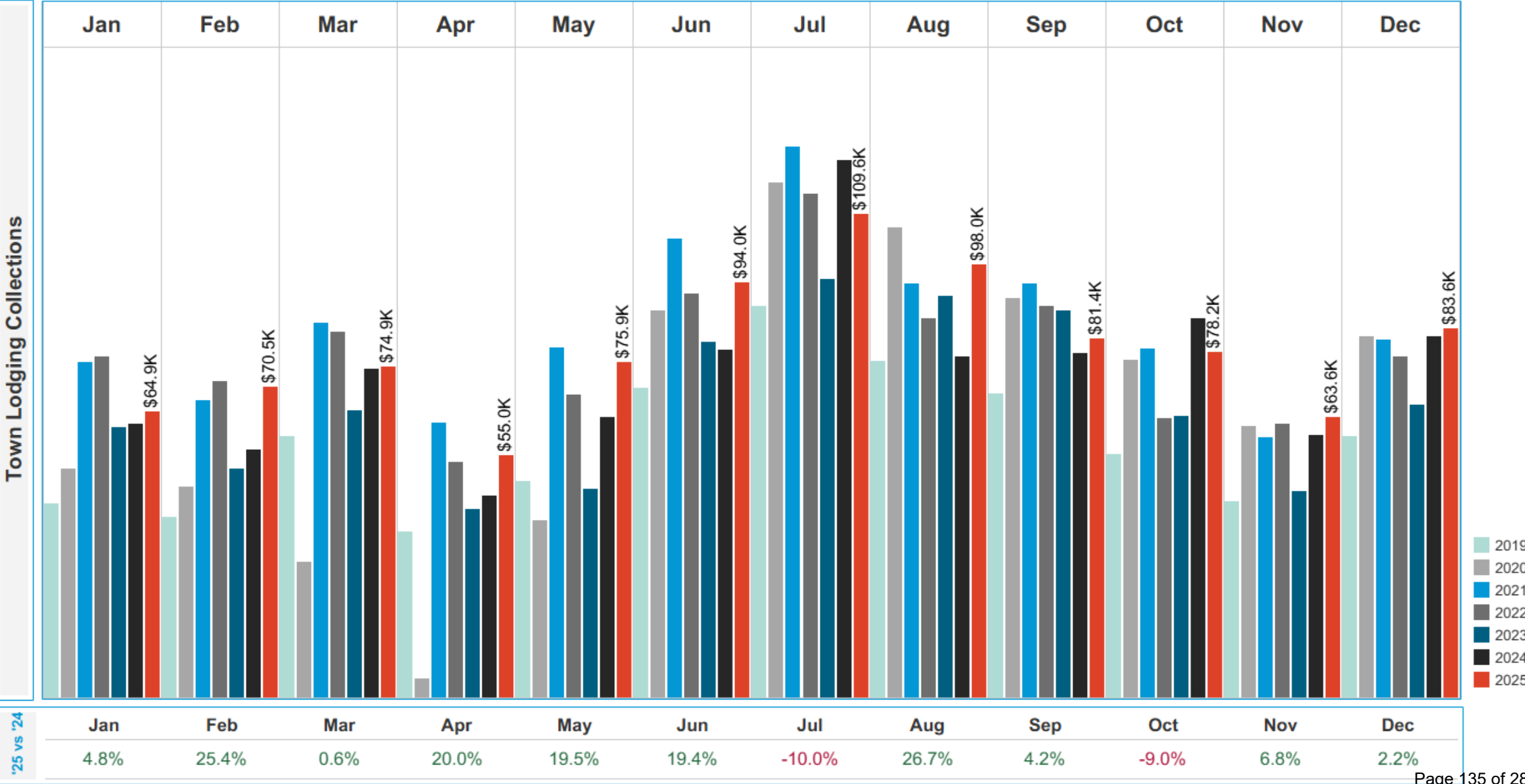
Key U.S. Short Term Rental Performance Metrics for January 2026

- Available listings reached 1.68 million, a 4.2% increase YoY
- Demand nights were up 2.5% in January
- Occupancy averaged 48.4%, down -1.5% YoY
- Average Daily Rates (ADR) climbed to \$246.62, up 3.6% from last year
- Revenue per Available Rental (RevPAR) increased 2.1% year-over-year (YoY) to \$119.27

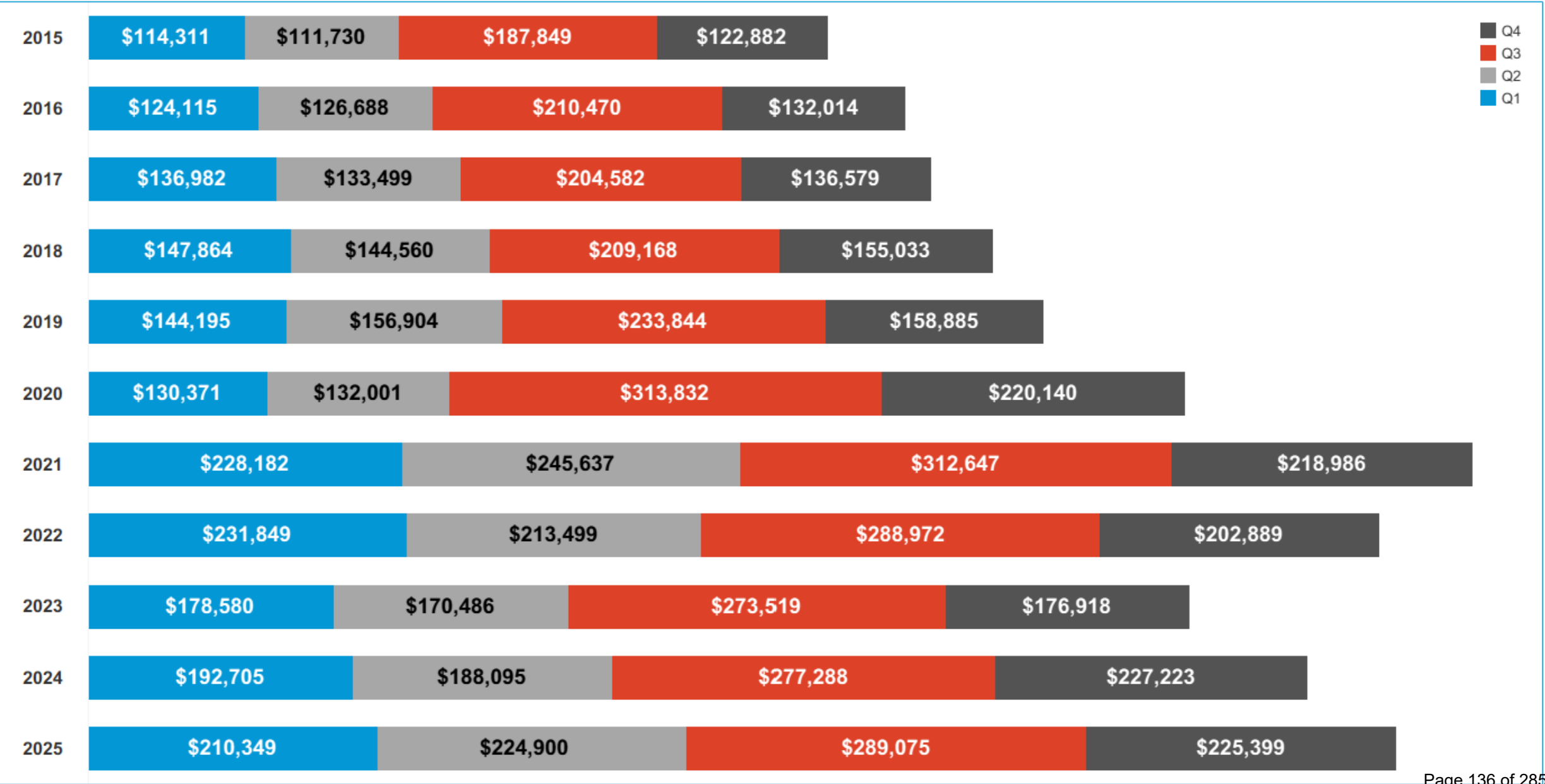
Lodging Tax Collections



Pagosa Springs Monthly Lodging Tax Collections
Town Collections Through December 2025



Pagosa Springs Quarterly Lodging Tax Collections
Town Collections Through December 2025



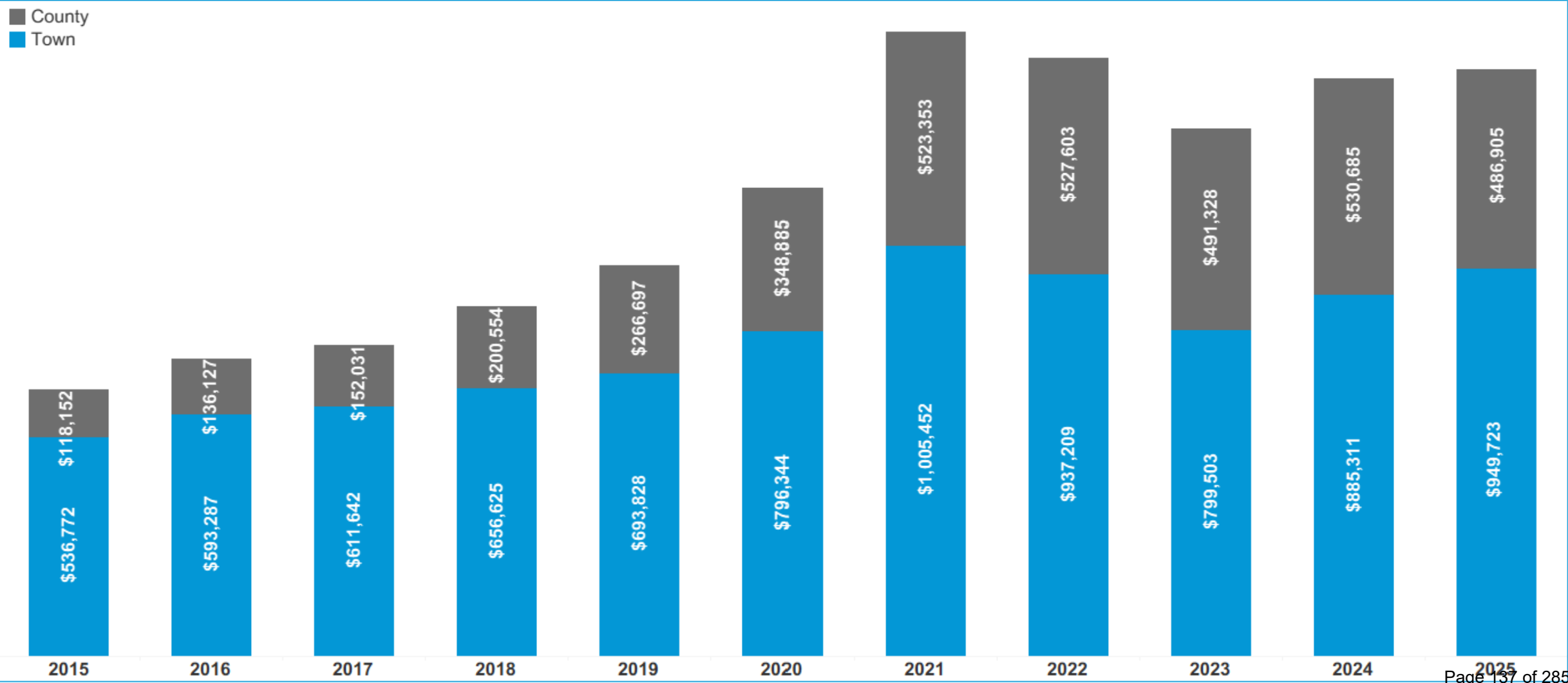
Pagosa Springs Annual Lodging Tax Collections

Total Collections Through December 2025

Note: County collections are reported quarterly, Town collections are reported monthly.



2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
\$654,924	\$729,414	\$763,673	\$857,179	\$960,525	\$1,145,229	\$1,528,805	\$1,464,812	\$1,290,831	\$1,415,996	\$1,436,628



Pagosa Springs Quarterly Lodging Tax Collections

Total Collections Through December 2025

Note: County collections are reported quarterly, Town collections are reported monthly.



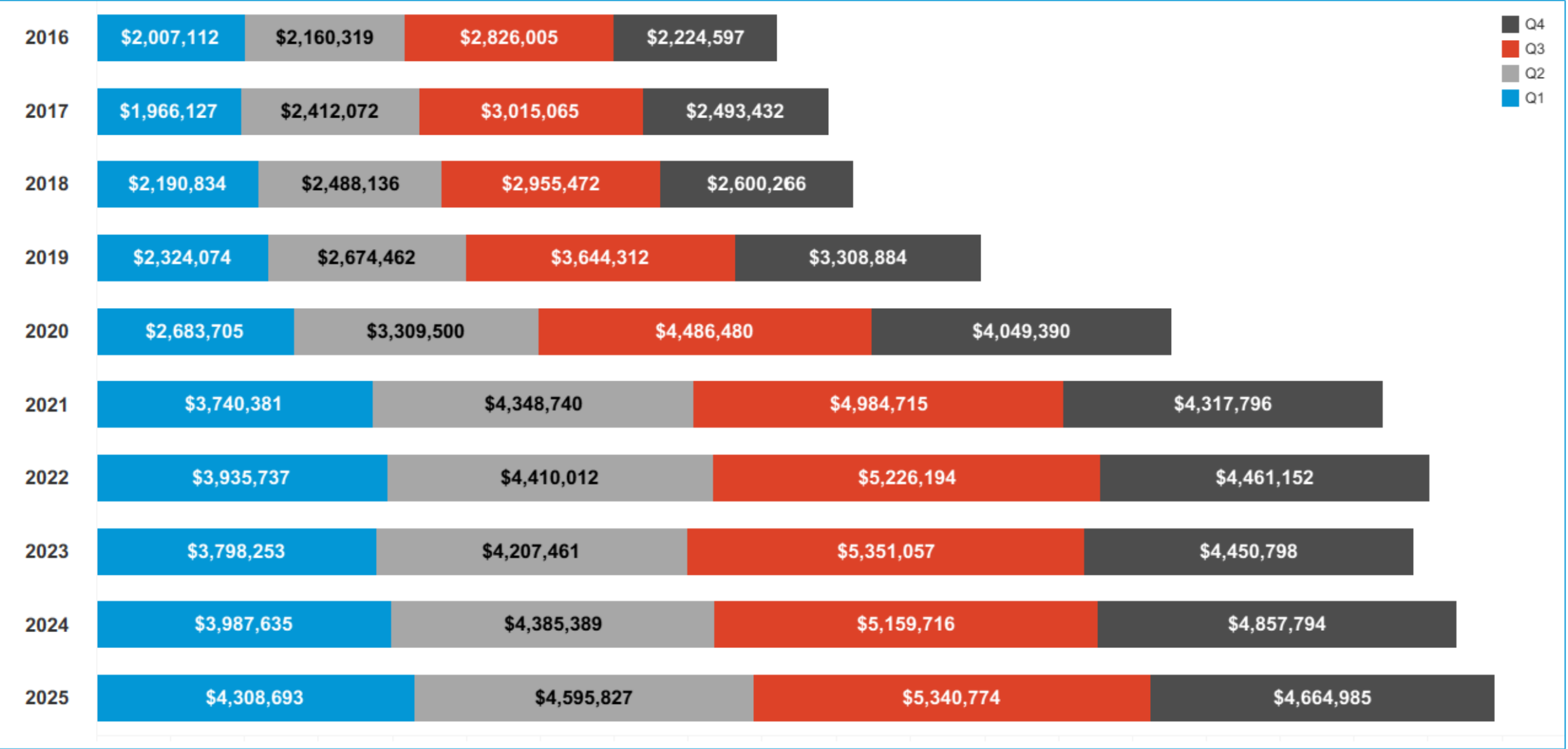
		2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Q1	Town	\$114,311	\$124,115	\$136,982	\$147,864	\$144,195	\$130,371	\$228,182	\$231,849	\$178,580	\$192,705	\$210,349
	County	\$25,952	\$18,416	\$35,792	\$29,030	\$46,261	\$57,791	\$128,910	\$127,543	\$125,829	\$116,111	\$130,422
	Total	\$140,263	\$142,531	\$172,774	\$176,894	\$190,456	\$188,162	\$357,092	\$359,392	\$304,409	\$308,816	\$340,771
Q2	Town	\$111,730	\$126,688	\$133,499	\$144,560	\$156,904	\$132,001	\$245,637	\$213,499	\$170,486	\$188,095	\$224,900
	County	\$16,326	\$33,172	\$29,896	\$56,080	\$45,483	\$52,809	\$115,041	\$129,385	\$90,666	\$106,066	\$117,354
	Total	\$128,056	\$159,860	\$163,395	\$200,640	\$202,387	\$184,810	\$360,678	\$342,884	\$261,152	\$294,161	\$342,254
Q3	Town	\$187,849	\$210,470	\$204,582	\$209,168	\$233,844	\$313,832	\$312,647	\$288,972	\$273,519	\$277,288	\$289,075
	County	\$47,765	\$47,929	\$49,470	\$65,609	\$93,349	\$136,452	\$166,440	\$158,901	\$155,889	\$158,877	\$103,140
	Total	\$235,614	\$258,399	\$254,052	\$274,777	\$327,193	\$450,284	\$479,087	\$447,873	\$429,408	\$436,165	\$392,215
Q4	Town	\$122,882	\$132,014	\$136,579	\$155,033	\$158,885	\$220,140	\$218,986	\$202,889	\$176,918	\$227,223	\$225,399
	County	\$28,109	\$36,610	\$36,873	\$49,835	\$81,604	\$101,833	\$112,962	\$111,774	\$118,944	\$149,631	\$135,989
	Total	\$150,991	\$168,624	\$173,452	\$204,868	\$240,489	\$321,973	\$331,948	\$314,663	\$295,862	\$376,854	\$361,388
Grand Total		\$654,924	\$729,414	\$763,673	\$857,179	\$960,525	\$1,145,229	\$1,528,805	\$1,464,812	\$1,290,831	\$1,415,996	\$1,436,628

Sales Tax Collections



Pagosa Springs Quarterly Sales Tax Collections

Collections Through December 2025



Pagosa Springs Quarterly Sales Tax Collections

Collections Through December 2025

	Jan	Feb	Mar	Q1 Total	Apr	May	Jun	Q2 Total	Jul	Aug	Sep	Q3 Total	Oct	Nov	Dec	Q4 Total
2016	\$630,442	\$600,885	\$775,785	\$2,007,112	\$582,924	\$639,544	\$937,851	\$2,160,319	\$970,231	\$991,688	\$864,087	\$2,826,005	\$698,521	\$667,832	\$858,244	\$2,224,597
2017	\$602,618	\$614,496	\$749,013	\$1,966,127	\$654,961	\$766,390	\$990,721	\$2,412,072	\$1,050,936	\$1,034,538	\$929,591	\$3,015,065	\$802,192	\$735,197	\$956,044	\$2,493,432
2018	\$720,250	\$653,308	\$817,277	\$2,190,834	\$685,584	\$778,029	\$1,024,523	\$2,488,136	\$1,055,648	\$975,397	\$924,427	\$2,955,472	\$894,585	\$760,714	\$944,967	\$2,600,266
2019	\$748,135	\$705,628	\$870,311	\$2,324,074	\$722,725	\$847,452	\$1,104,285	\$2,674,462	\$1,330,750	\$1,156,262	\$1,157,300	\$3,644,312	\$1,160,328	\$966,585	\$1,181,971	\$3,308,884
2020	\$893,260	\$861,387	\$929,059	\$2,683,705	\$881,784	\$1,029,961	\$1,397,755	\$3,309,500	\$1,478,390	\$1,414,702	\$1,593,388	\$4,486,480	\$1,351,716	\$1,210,111	\$1,487,563	\$4,049,390
2021	\$1,230,886	\$1,118,790	\$1,390,705	\$3,740,381	\$1,243,257	\$1,382,546	\$1,722,937	\$4,348,740	\$1,744,911	\$1,544,973	\$1,694,832	\$4,984,715	\$1,389,189	\$1,328,089	\$1,600,518	\$4,317,796
2022	\$1,285,659	\$1,224,286	\$1,425,792	\$3,935,737	\$1,265,285	\$1,428,491	\$1,716,237	\$4,410,012	\$1,831,470	\$1,793,418	\$1,601,307	\$5,226,194	\$1,425,011	\$1,430,027	\$1,606,114	\$4,461,152
2023	\$1,271,275	\$1,186,669	\$1,340,310	\$3,798,253	\$1,155,340	\$1,376,511	\$1,675,610	\$4,207,461	\$1,846,753	\$1,867,837	\$1,636,468	\$5,351,057	\$1,518,791	\$1,391,273	\$1,540,735	\$4,450,798
2024	\$1,338,250	\$1,230,171	\$1,419,214	\$3,987,635	\$1,261,412	\$1,433,936	\$1,690,041	\$4,385,389	\$1,855,193	\$1,655,248	\$1,649,275	\$5,159,716	\$1,718,686	\$1,434,372	\$1,704,736	\$4,857,794
2025	\$1,405,815	\$1,364,117	\$1,538,761	\$4,308,693	\$1,370,948	\$1,469,254	\$1,755,625	\$4,595,827	\$1,893,830	\$1,669,302	\$1,777,642	\$5,340,774	\$1,460,697	\$1,284,224	\$1,920,064	\$4,664,985
YOY Change					YOY Change				YOY Change				YOY Change			
2022	4%	9%	3%	5%	2%	3%	0%	1%	5%	16%	-6%	5%	3%	8%	0%	3%
2023	-1%	-3%	-6%	-3%	-9%	-4%	-2%	-5%	1%	4%	2%	2%	7%	-3%	-4%	0%
2024	5%	4%	6%	5%	9%	4%	1%	4%	0%	-11%	1%	-4%	13%	3%	11%	9%
2025	5%	11%	8%	8%	9%	2%	4%	5%	2%	1%	8%	4%	-15%	-10%	13%	-4%

Short-Term Rental Performance (Airbnb & Vrbo)

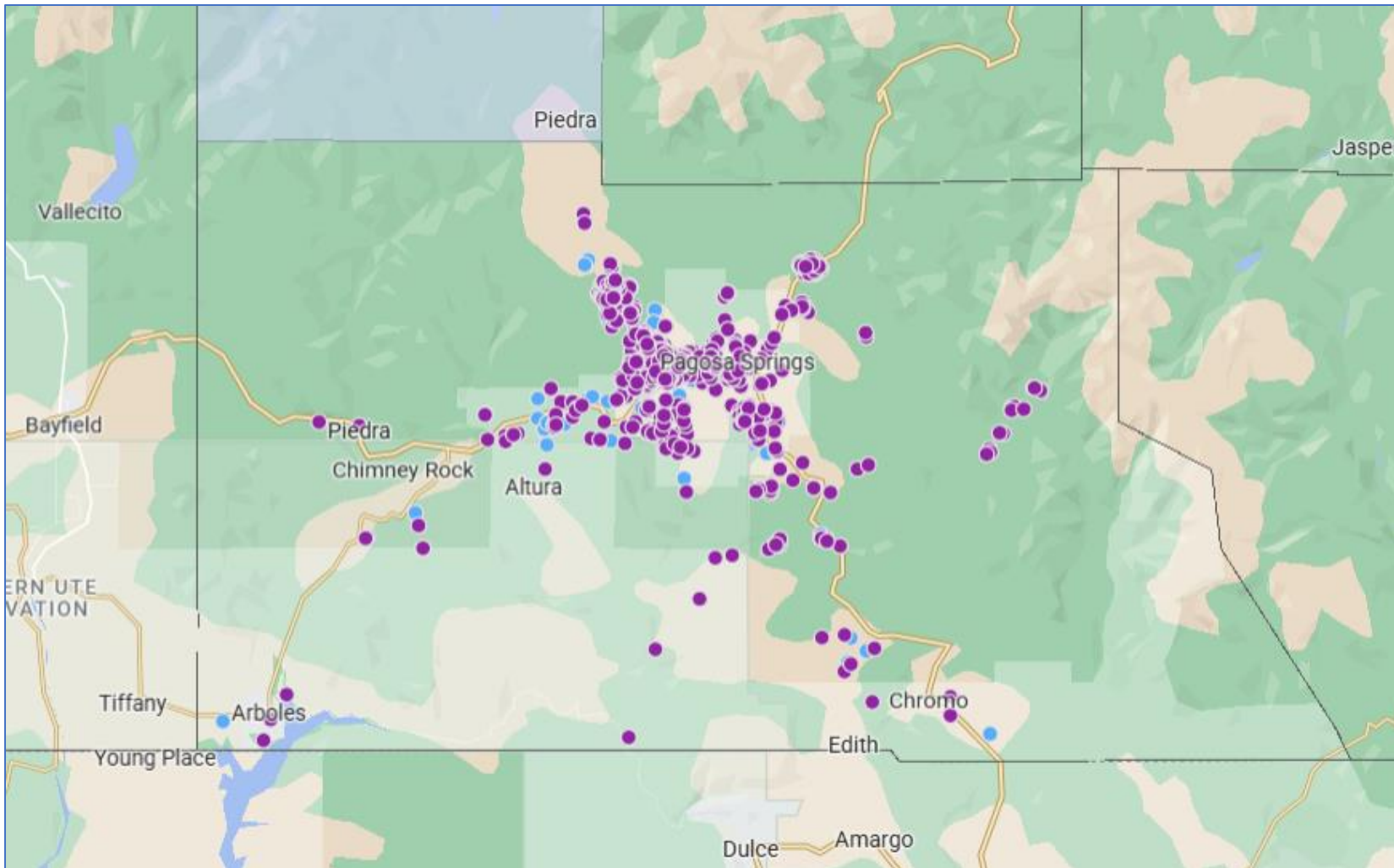


AirDNA - Definitions



- **Active Listings** – Total number of listings whose calendars had at least one day classified as available or reserved during the reporting period.
- **Average Daily Rate** – Average daily rate (ADR) of booked nights in USD ($\text{ADR} = \text{Total Revenue} / \text{Booked Nights}$).
- **Demand (Listing Days Booked)** – Total number of days booked during the reporting period.
- **Supply (Listing Days Available)** – Total number of days available during the reporting period.
- **Occupancy Rate** – $\text{Occupancy Rate} = \text{Total Booked Days} / (\text{Total Booked Days} + \text{Total Available Days})$. The calculation only includes vacation rentals with at least one Booked Night.
- **Revenue (USD)** – Total revenue (in US dollars) earned during the reporting period. Includes the advertised price from the time of booking, as well as cleaning fees.
- **RevPAR** – $\text{Revenue Per Available Rental} = \text{ADR} * \text{Occupancy Rate}$

AirDNA Geographical Boundary



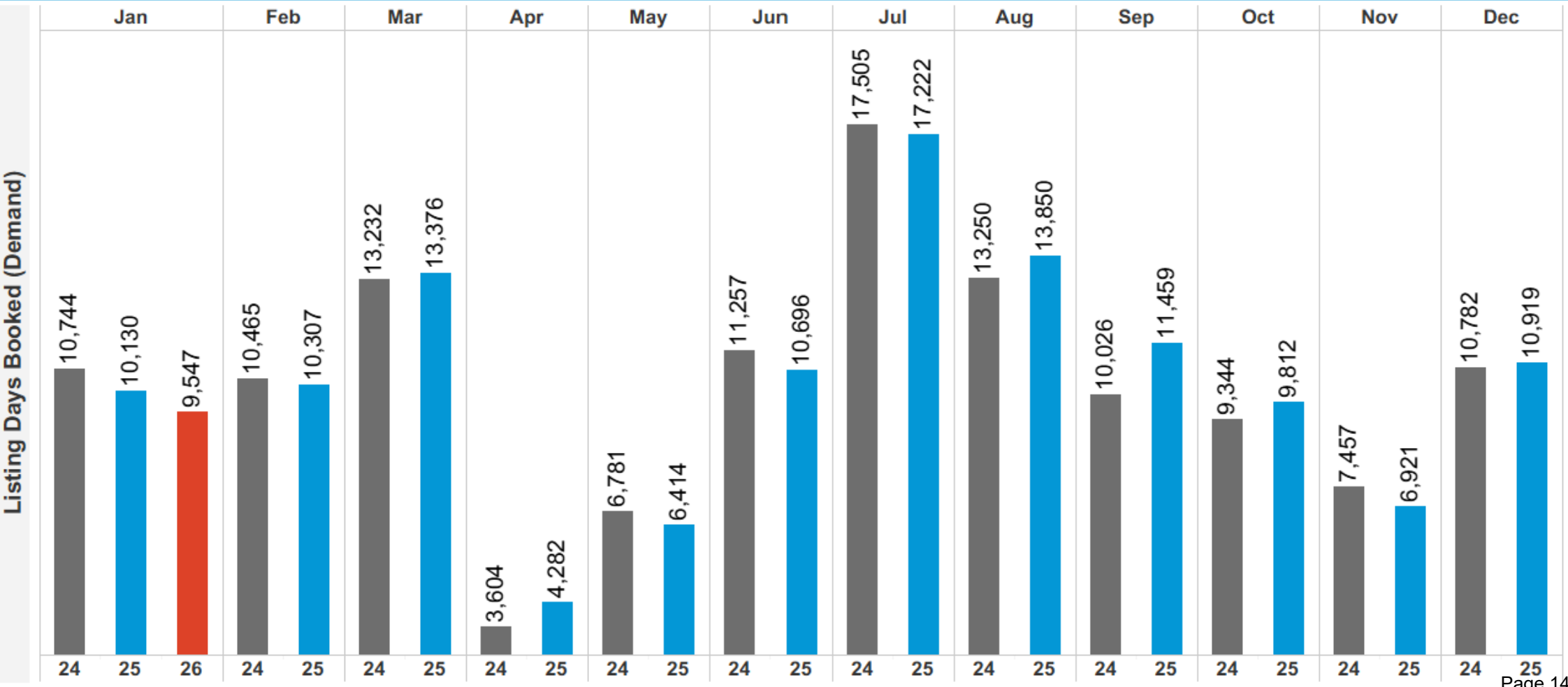
Pagosa Springs Monthly Short-Term Rental Performance

January 2026

Source: AirDNA, 'Entire Place' Listings Only



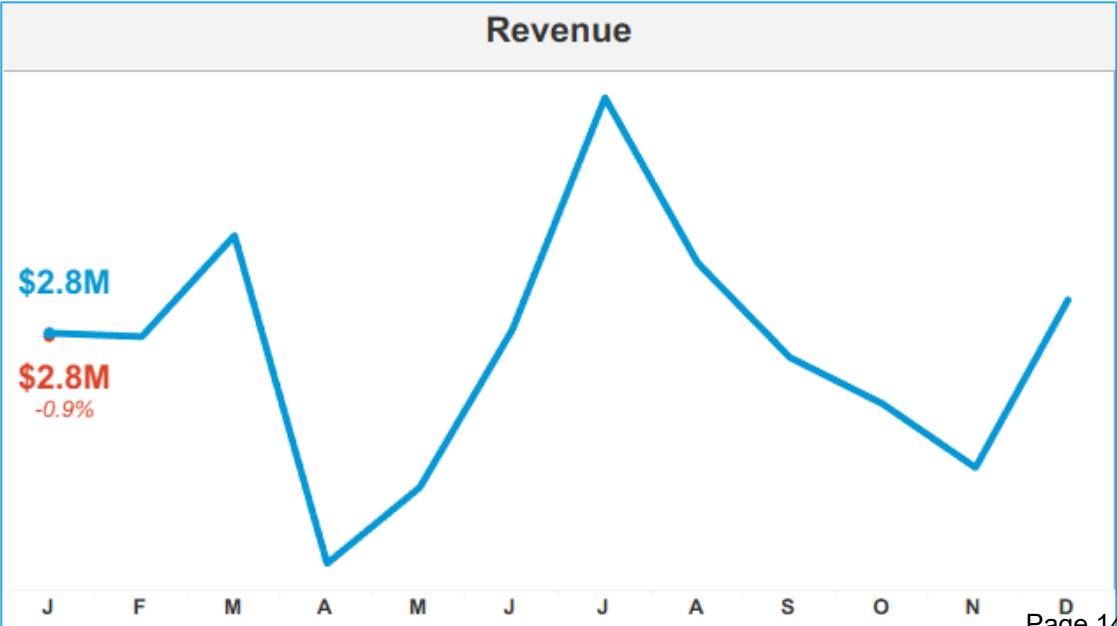
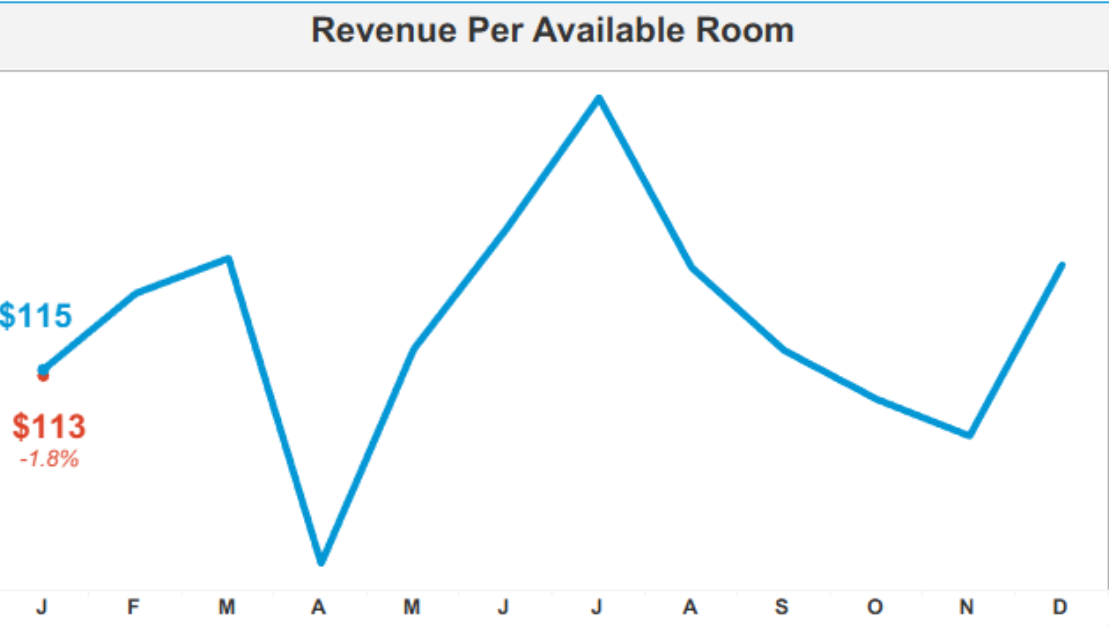
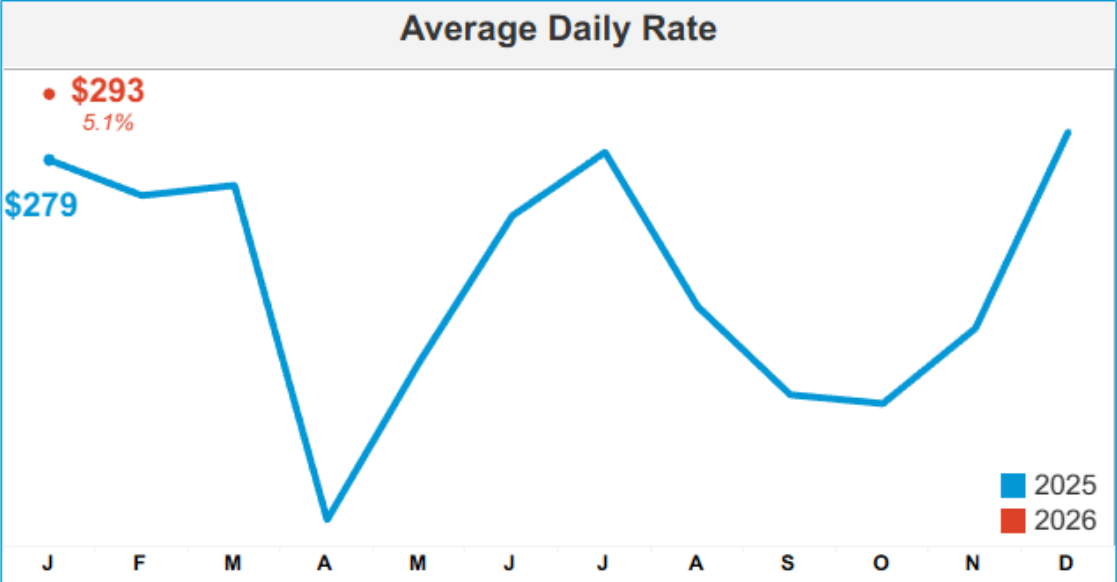
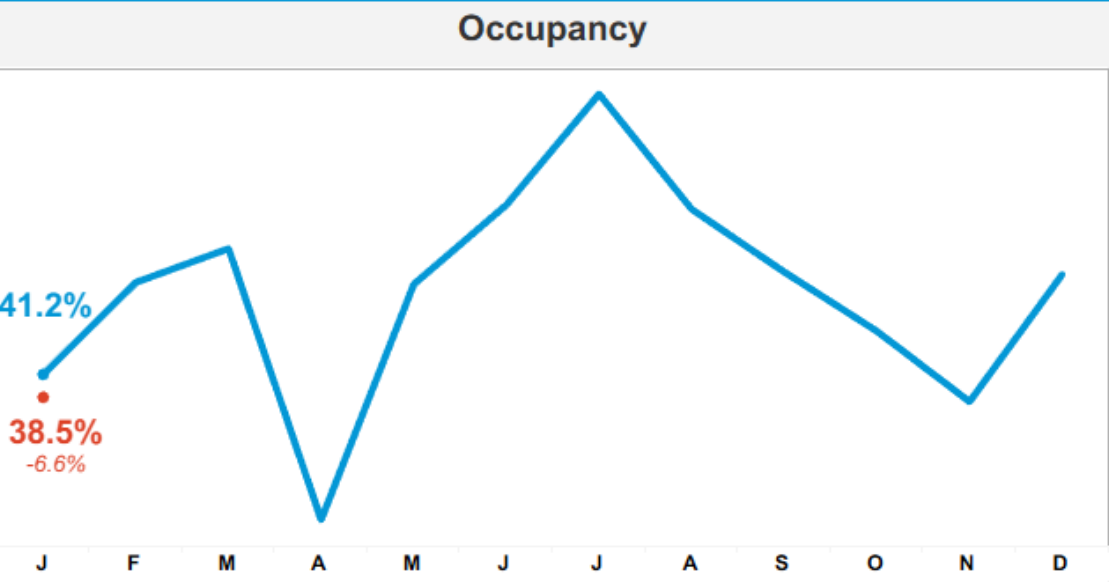
YOY Jan '26	Occupancy	ADR	RevPAR	Active Listings	Listing Days Booked	Revenue
	38.5%	\$293.09	\$112.94	897	9,547	\$2,798,130
	-6.6%	5.1%	-1.8%	0.7%	-5.8%	-0.9%



Pagosa Springs Monthly Short-Term Rental Performance

January 2026

Source: AirDNA, 'Entire Place' Listings Only



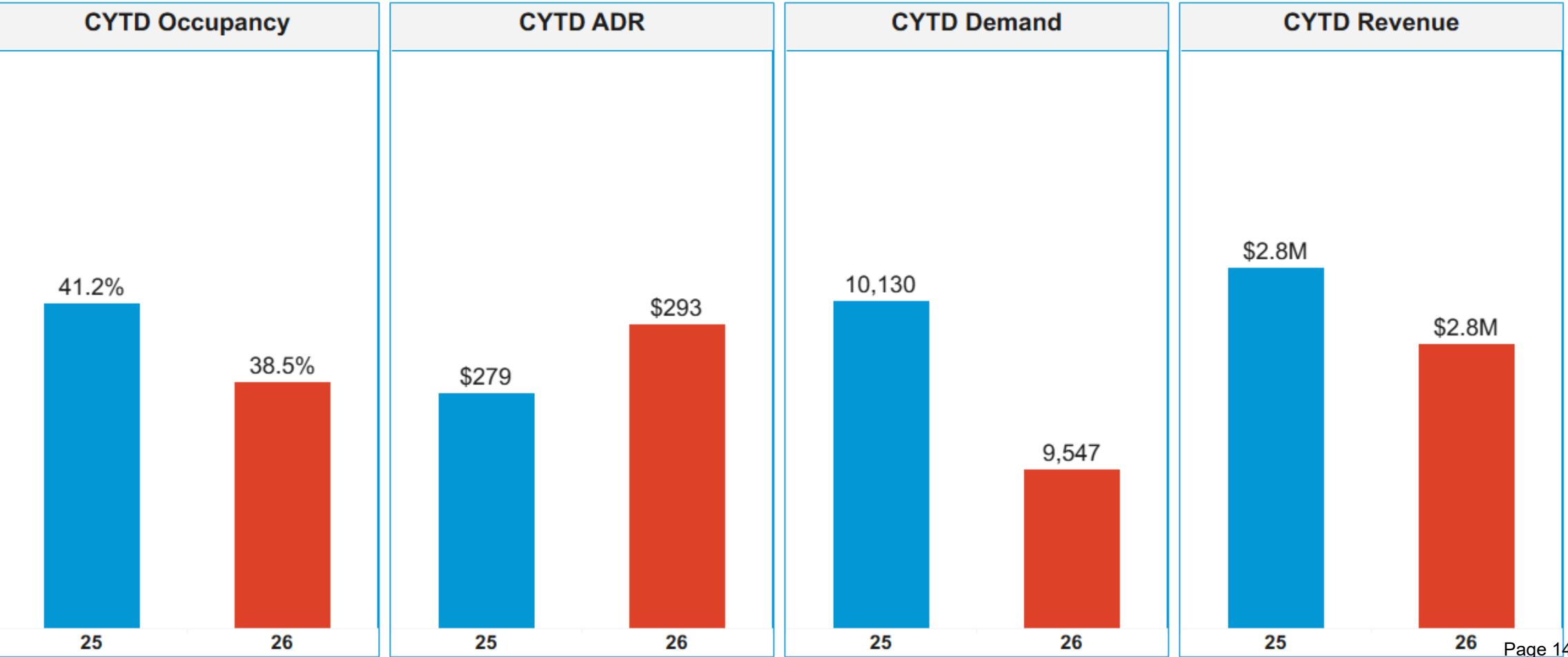
Pagosa Springs Monthly Short-Term Rental Performance

Calendar YTD Through January 2026

Source: AirDNA, 'Entire Place' Listings Only



YTD '26 YOY	Occupancy	ADR	RevPAR	Avg. Active Listings	Listing Days Booked	Revenue
	38.5%	\$293.09	\$112.94	897	9,547	\$2,798,130
	-6.6%	5.1%	-1.8%	0.7%	-5.8%	-0.9%



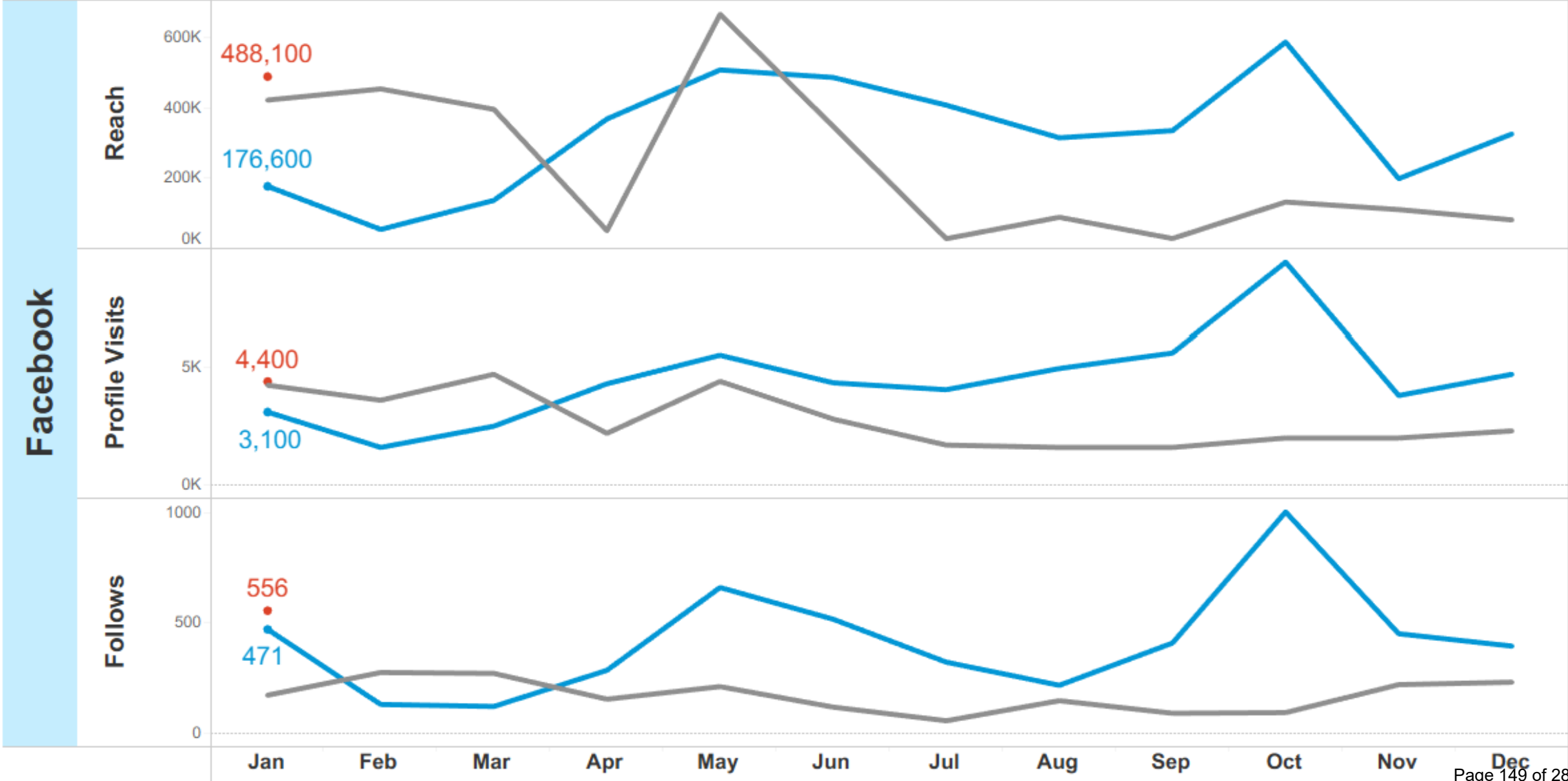
Social Media & Web Performance



Pagosa Springs Monthly Social Media Performance Through January 2026

Source: Meta

2024
2025
2026

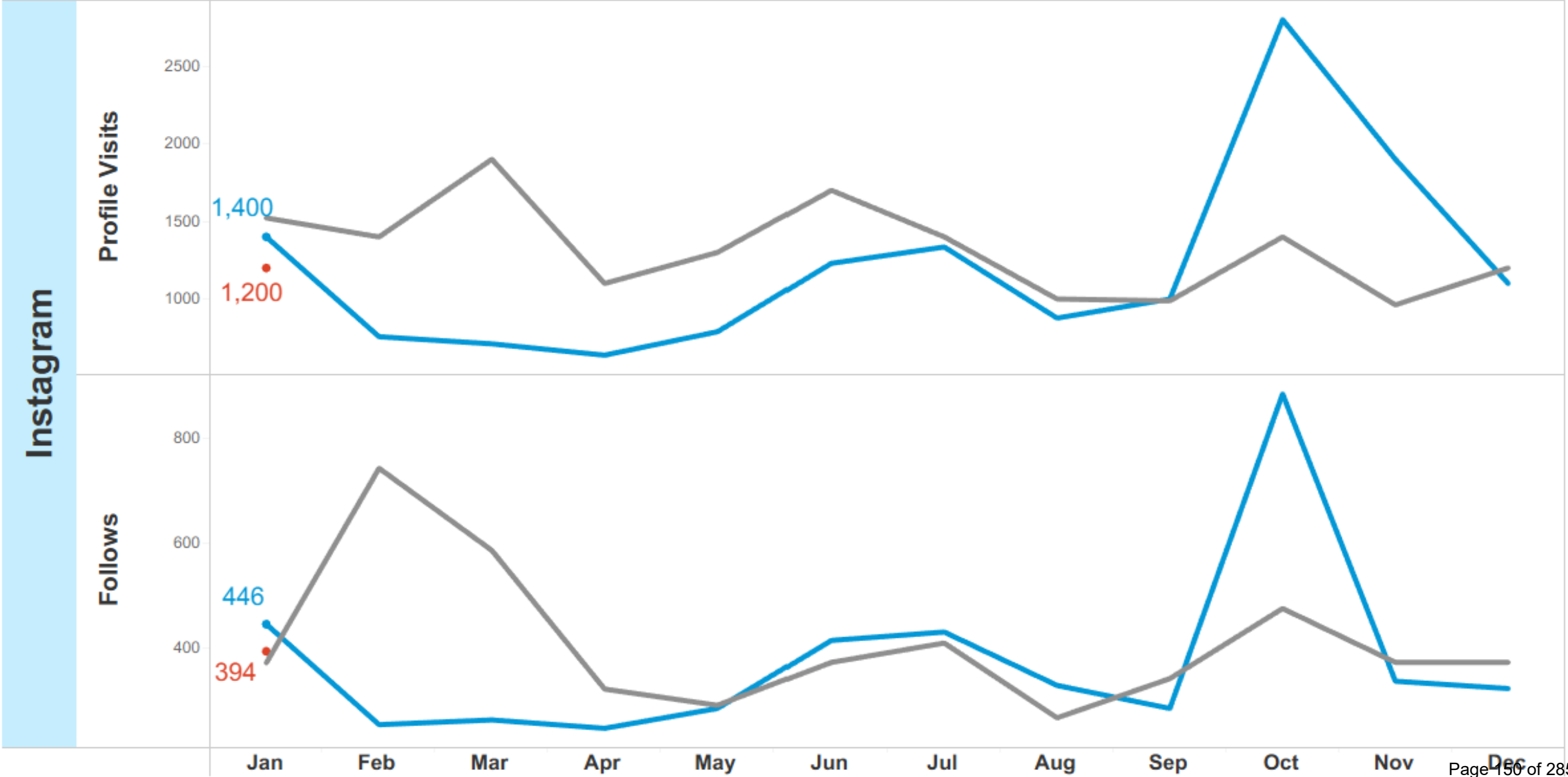


Pagosa Springs Monthly Social Media Performance

Through January 2026

Source: Meta

2024
2025
2026

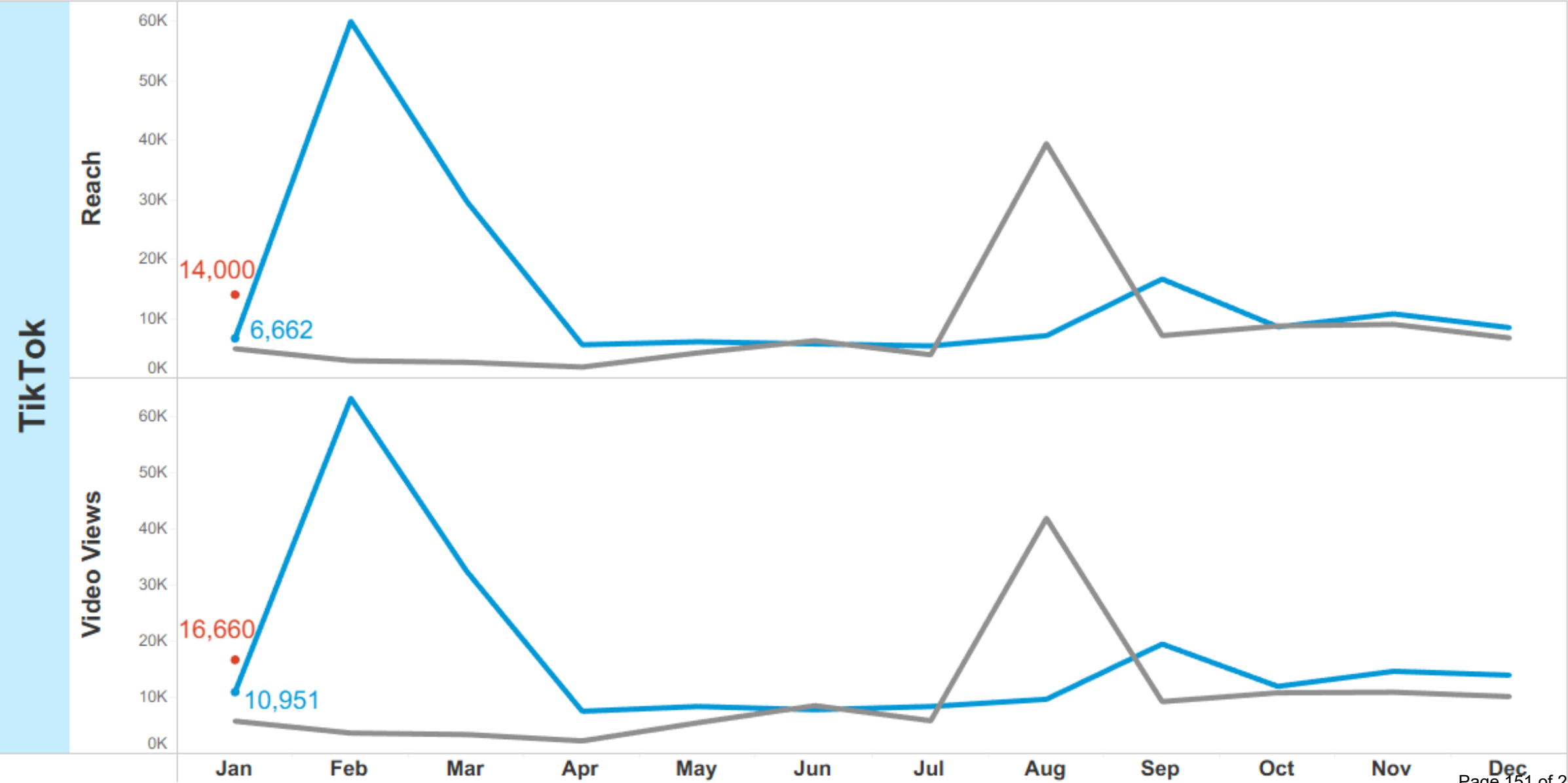


Pagosa Springs Monthly Social Media Performance

Through January 2026

Source: Tiktok

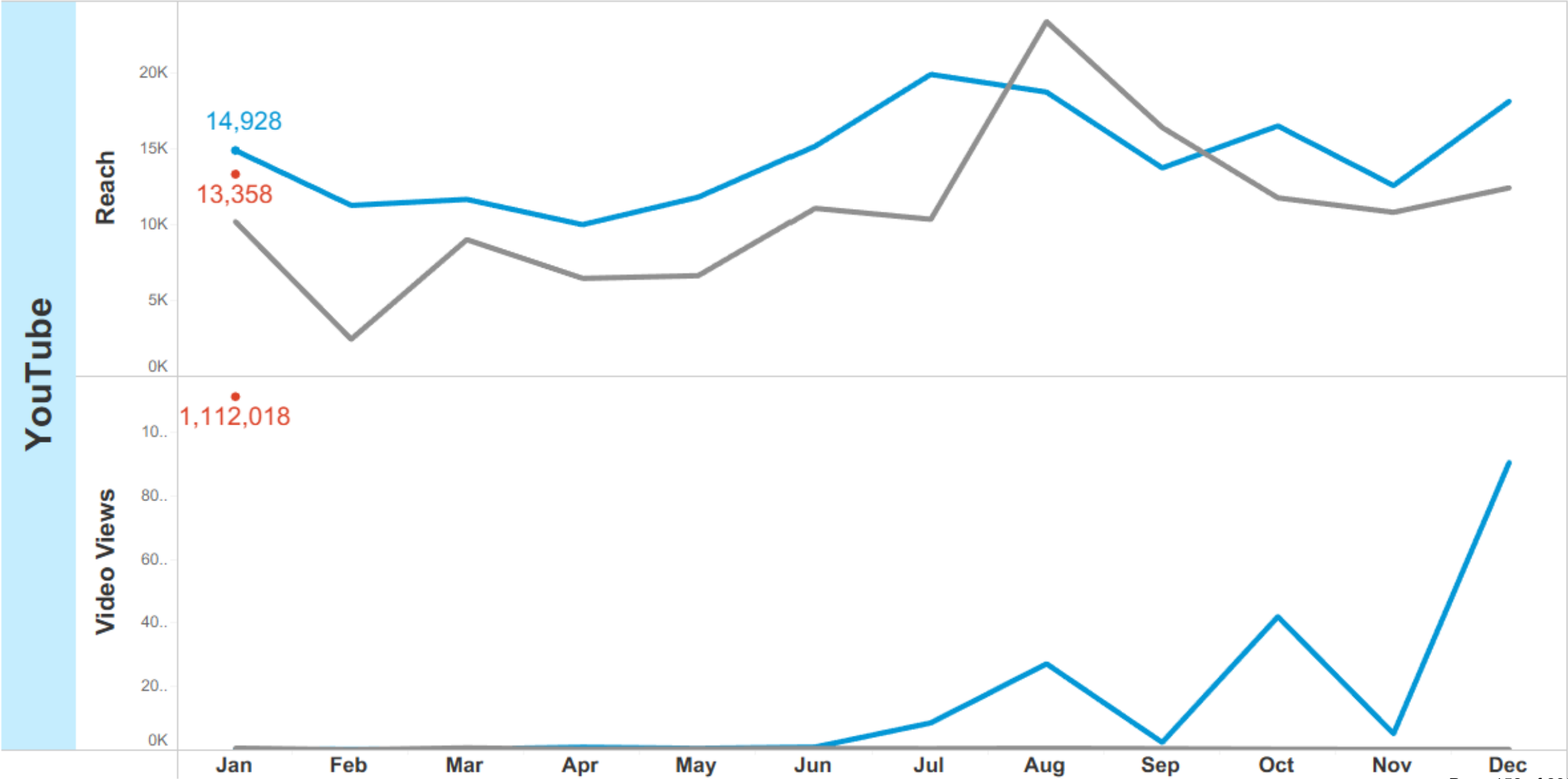
2024
2025
2026



Pagosa Springs Monthly Social Media Performance Through January 2026

Source: YouTube

2024
2025
2026

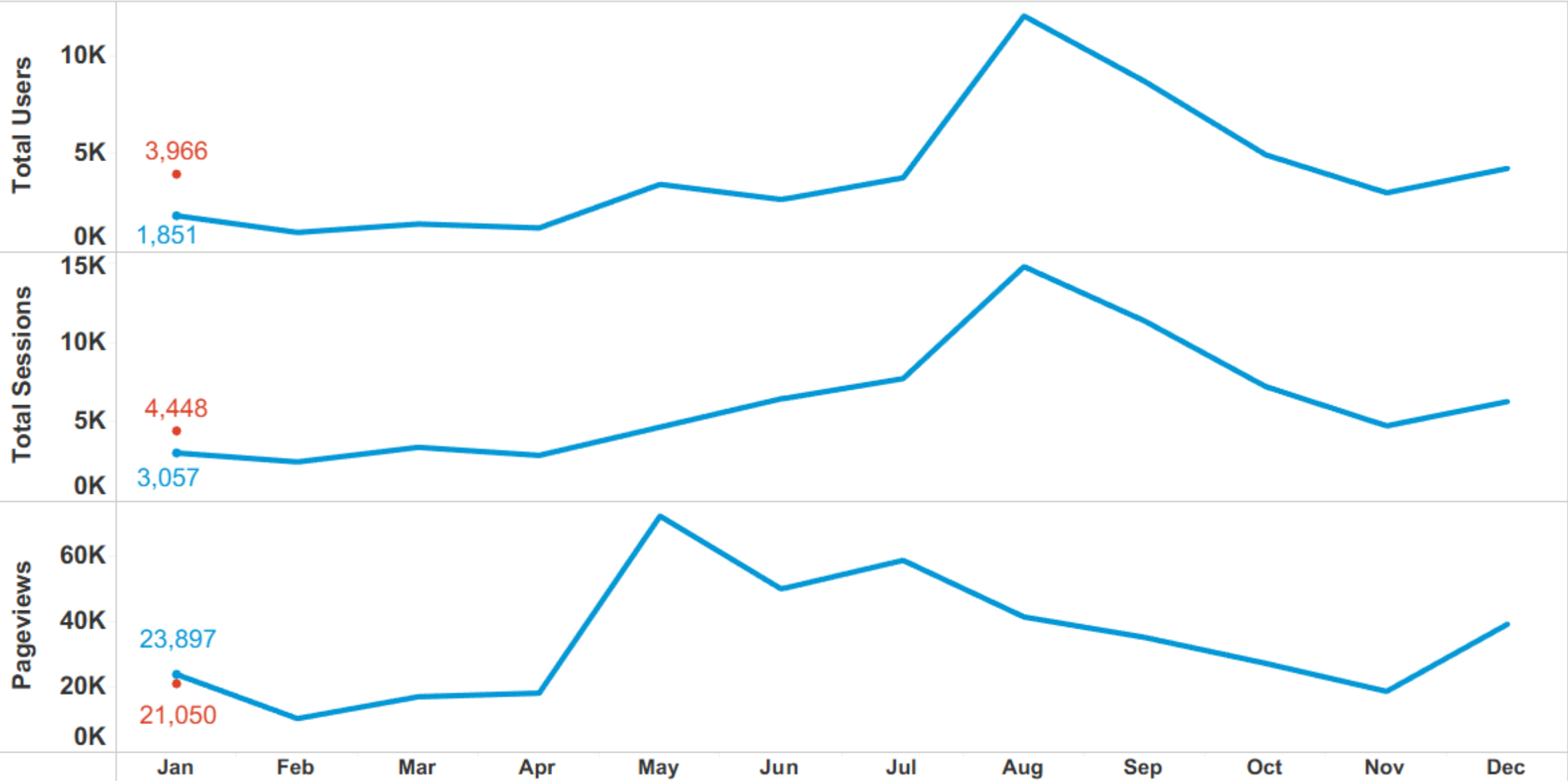


Pagosa Springs Monthly Website Performance

Through January 2026

Source: Visit Widget

2025
2026



Placer.ai Geolocation Data



Placer.ai - Definitions



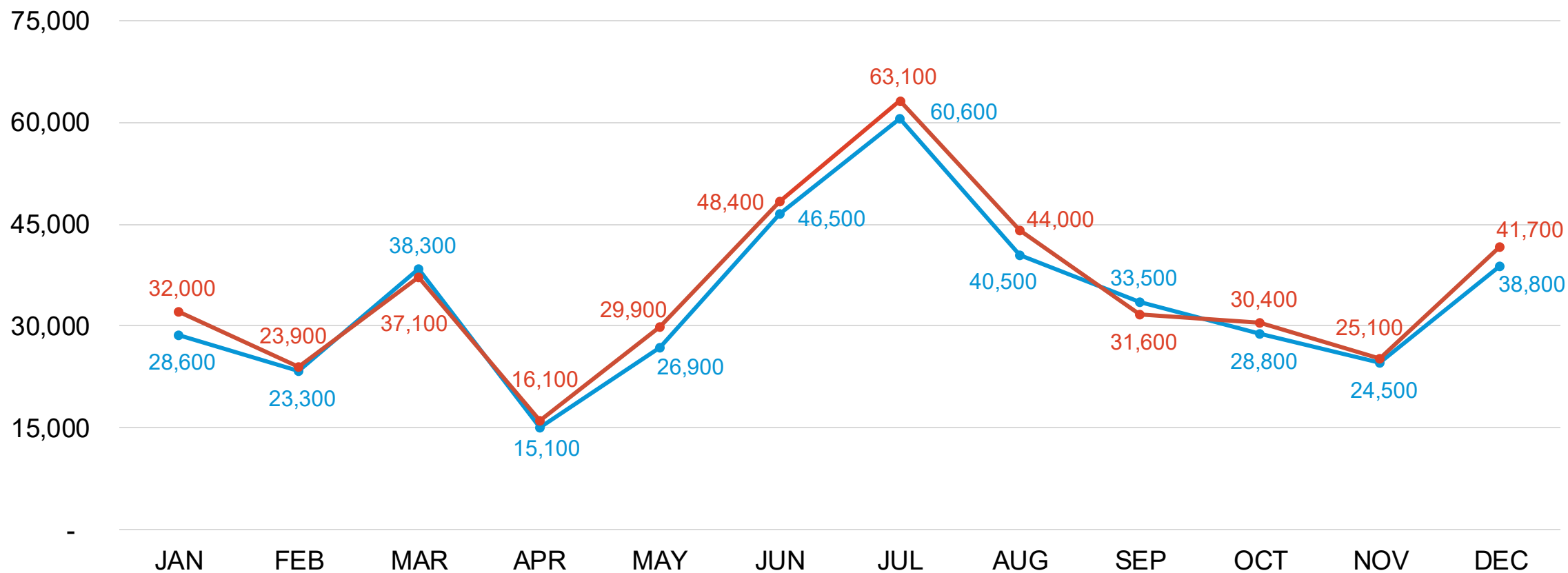
- **Overnight Trips** – “Overnight trips counts the total number of separate overnight trips (i.e. trips that include 1 or more overnight stays) made to the selected region within the selected timeframe, including multiple visits by the same person (so long as the multiple visits are in separate months; Multiple visits by the same person within a given month will be counted as 1 visit). Overnight Trips are counted for visitors whose home location is at least 10 miles away (changeable via the Filters).”
- **Visit Nights** – “Visit Nights counts the total number of Overnight stays made by people visiting the selected region within the selected timeframe. Visit Nights are counted for visitors whose home location is at least 10 miles away (changeable via the Filters).”

Placer.ai – Overnight Trips

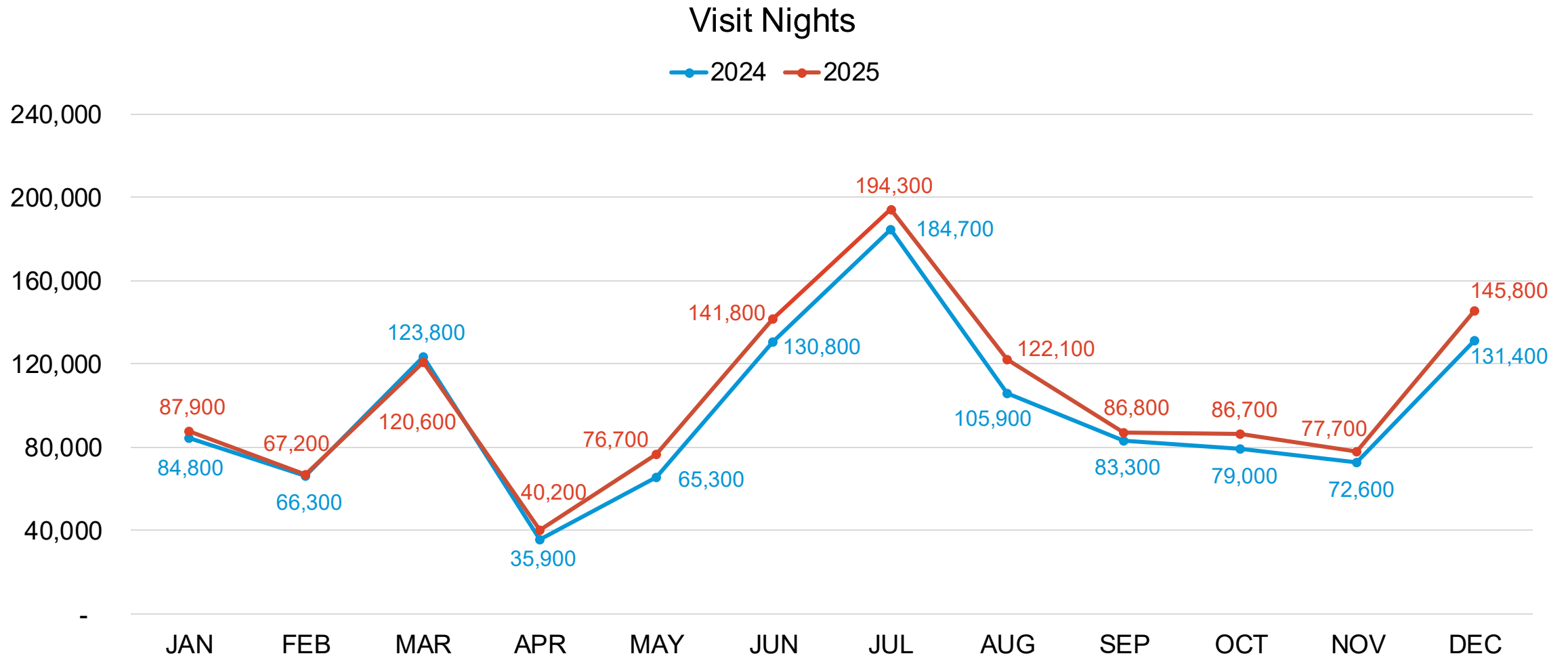


Overnight Trips

— 2024 — 2025



Placer.ai – Visit Nights



Consumer Sentiment



American Travel Sentiment Study Wave 103



*Survey fielded January 6-9, 2026: U.S. National Sample of 1,000 adults 18+

American Travel Sentiment Wave 103 Highlights

Key Findings:

1. 2026 Begins with High Demand for Spring & Summer Travel

Spring and summer travel planning is underway - 61% of travelers have trips planned more than 3 months in advance for 2026. Additionally, half of travelers (52%) are planning on traveling about the same amount this year compared to last year, while three in ten (29%) are planning on traveling more this year, indicating a strong demand for travel in 2026.

2. Financial Concerns Impacting Travel Decisions Cool Slightly

Concerns of gas prices, inflation, and personal financial situation impacting travel decisions are all down compared to November 2025, suggesting that travelers may have more financial flexibility for travel in 2026. Three in ten travelers (31%) indicated that they are planning on spending more money on travel in 2026 compared to last year, while half of travelers (52%) are planning on spending the same amount on travel. Only 17% of travelers indicated that they are planning on spending less on travel this year compared to last year. Additionally, 33% of travelers indicated that they would travel by plane for their next domestic trip. This figure is up 5-points from January 2025, further signifying that travelers are willing to spend more on travel in 2026.



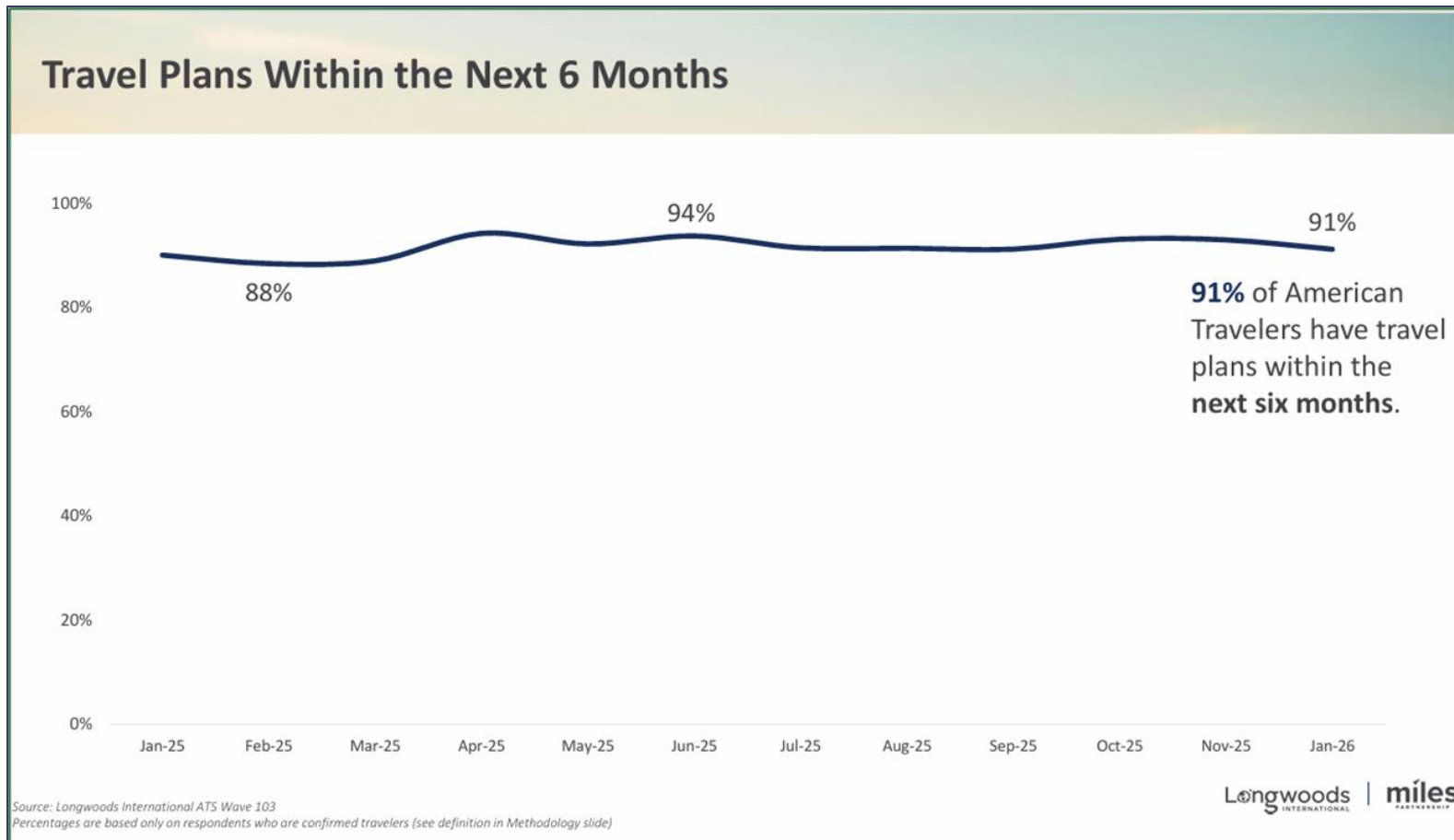
Source: Longwoods International ATS Wave 103

Longwoods | miles
INTERNATIONAL PARTNERSHIP

American Travel Sentiment Study Wave 103



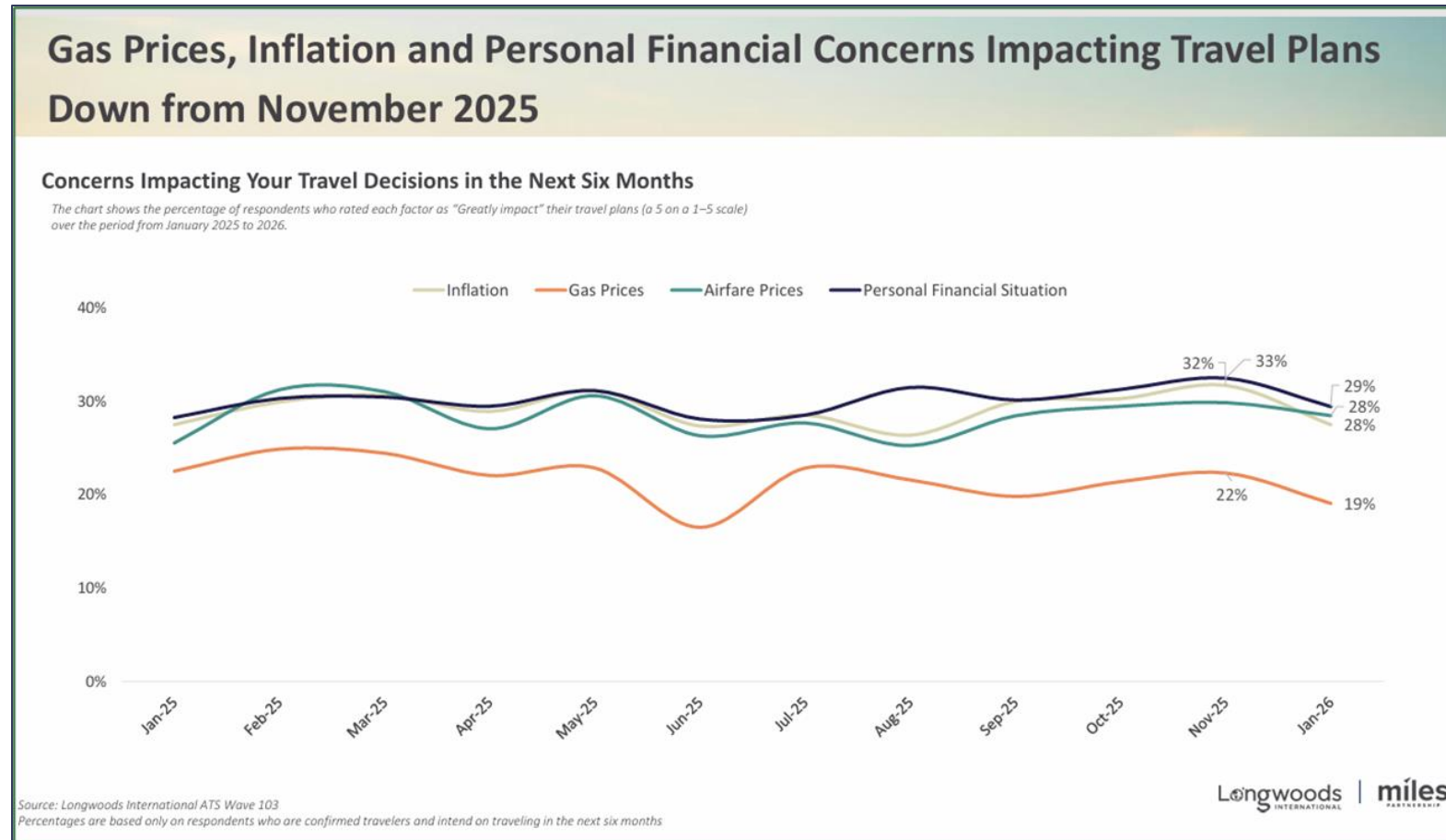
*Survey fielded January 6-9, 2026: U.S. National Sample of 1,000 adults 18+



American Travel Sentiment Study Wave 103



*Survey fielded January 6-9, 2026: U.S. National Sample of 1,000 adults 18+



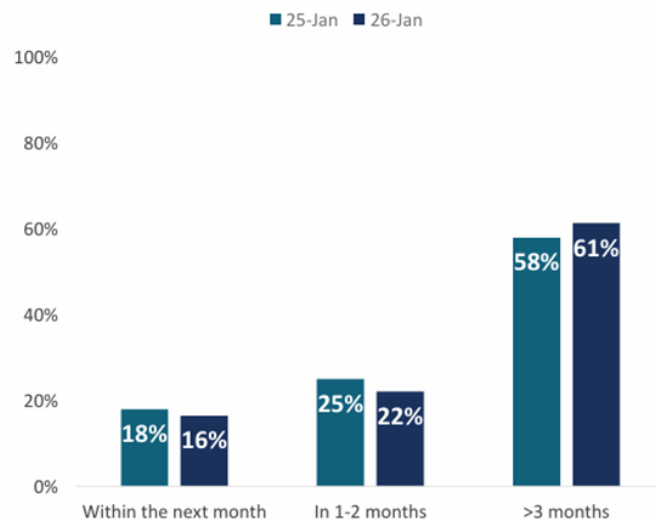
American Travel Sentiment Study Wave 103



*Survey fielded January 6-9, 2026: U.S. National Sample of 1,000 adults 18+

61% of Travelers Are Planning Ahead for Spring & Summer Travel

When is your next trip?



61% of travelers have trips planned more than three months in advance, while 22% have travel plans within the next 1-2 months.

This indicates that a majority of travelers are looking ahead for travel and starting to plan their trips for spring and summer.

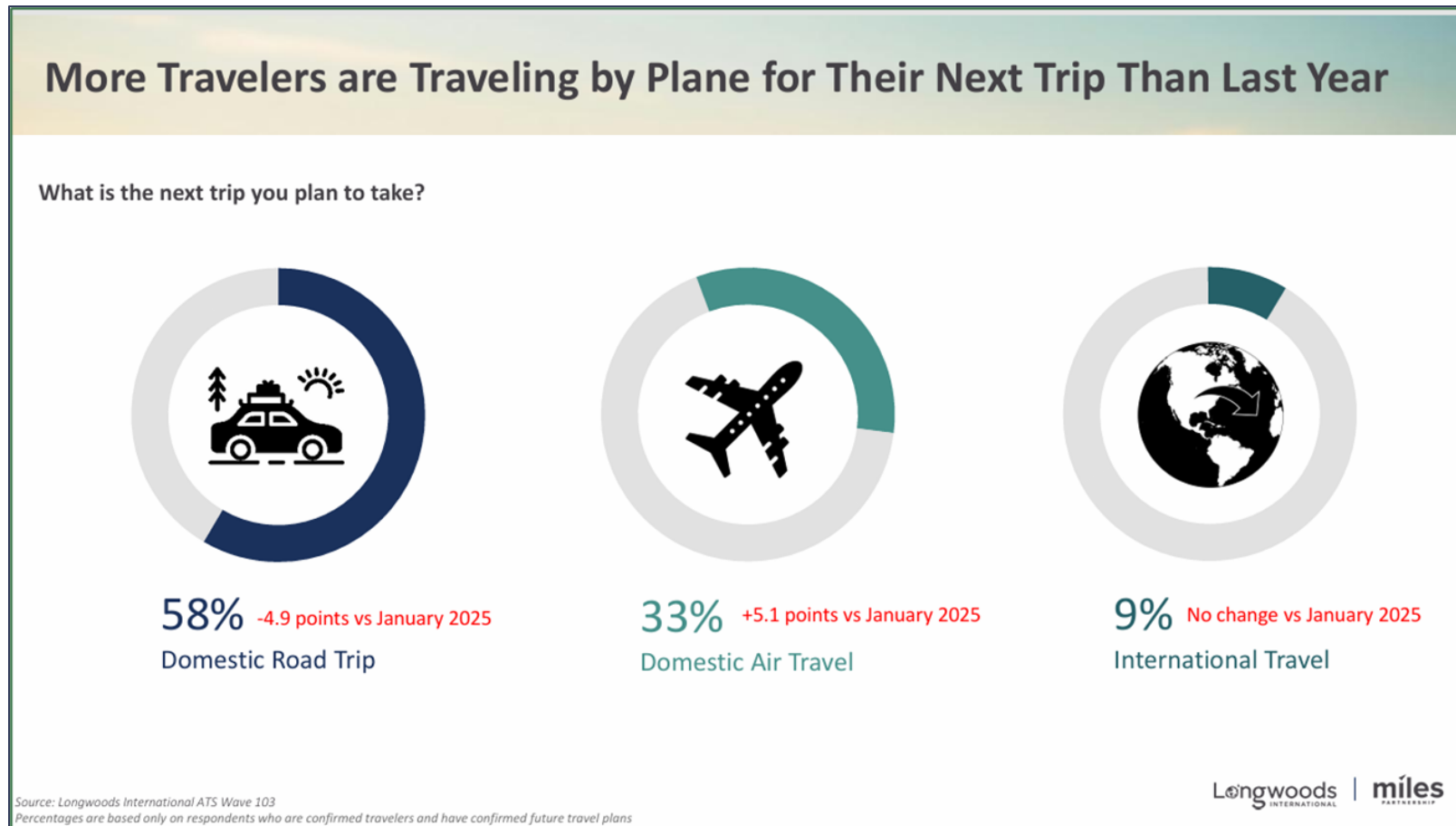
Source: Longwoods International ATS Wave 103
Percentages are based only on respondents who are confirmed travelers and have confirmed future travel plans

Longwoods | miles
INTERNATIONAL PARTNERSHIP

American Travel Sentiment Study Wave 103



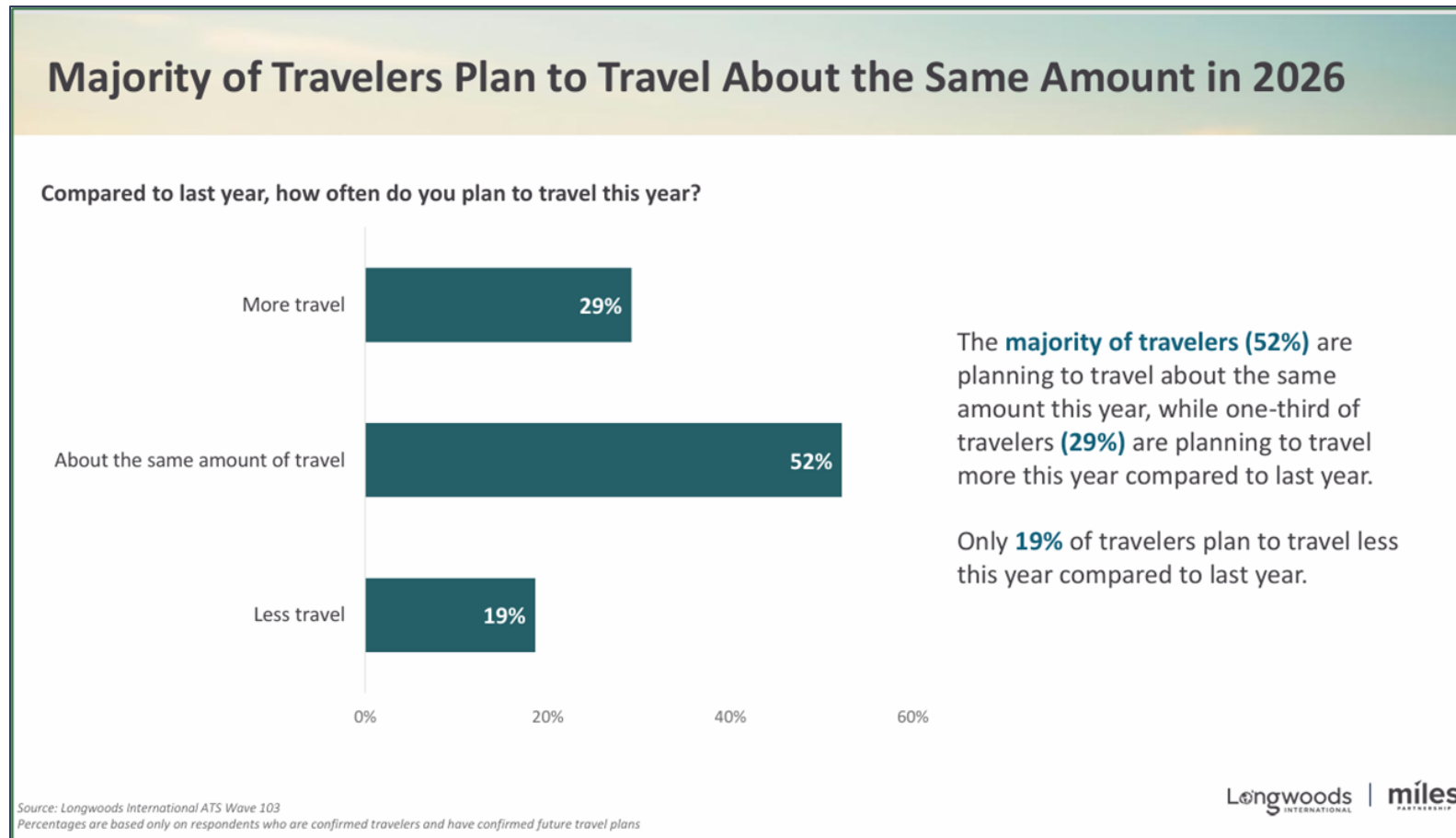
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American Travel Sentiment Study Wave 103



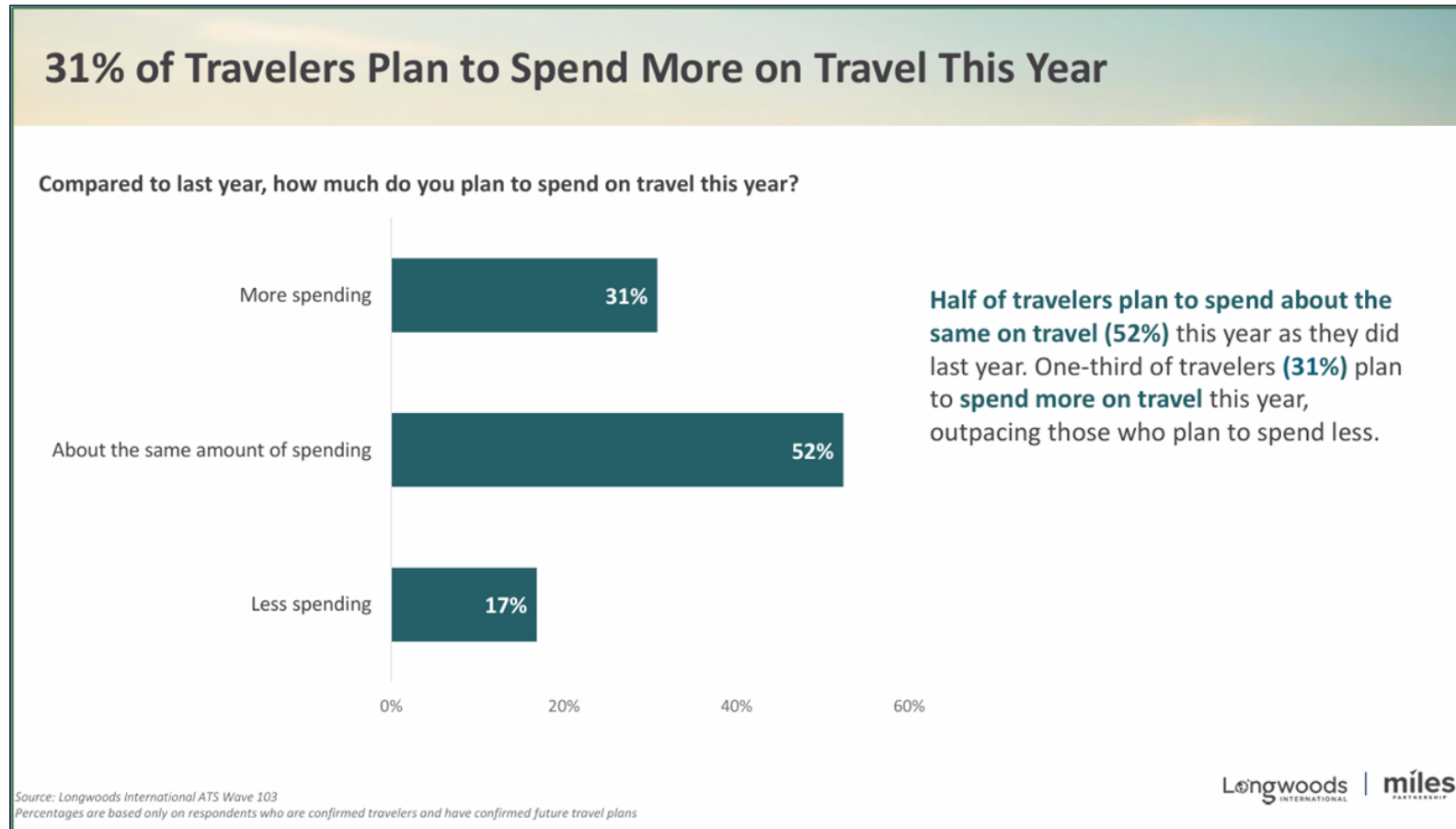
*Survey fielded January 6-9, 2026: U.S. National Sample of 1,000 adults 18+



American Travel Sentiment Study Wave 103



*Survey fielded January 6-9, 2026: U.S. National Sample of 1,000 adults 18+



American Travel Sentiment Study Wave 103



*Survey fielded January 6-9, 2026: U.S. National Sample of 1,000 adults 18+

American Travel Sentiment Methodology

The American Travel Sentiment Study is the most comprehensive and longest-running survey of its kind, offering valuable insights into the factors influencing American travel behaviors.

Key Details:

- Survey Date: January 6 - 9, 2026
- Sample Size: 1,000 U.S. adults (18+)
- Margin of Error: $\pm 3\%$
- Representative of U.S. population demographics (age, gender, region)

Travelers are only respondents that have taken a trip in the last 3 years and intend to take a trip in the next 2 years.

Conducted with support from Miles Partnership, this study remains a vital tool for understanding the dynamic landscape of American travel.



Longwoods International | miles PARTNERSHIP

Canadian Travel Sentiment Study Wave 4



*Survey fielded January 8-10, 2026; Canadian National Sample of 1,000 adults 18+

Key Highlights



Canadian Travel Sentiment Study Jan 2026

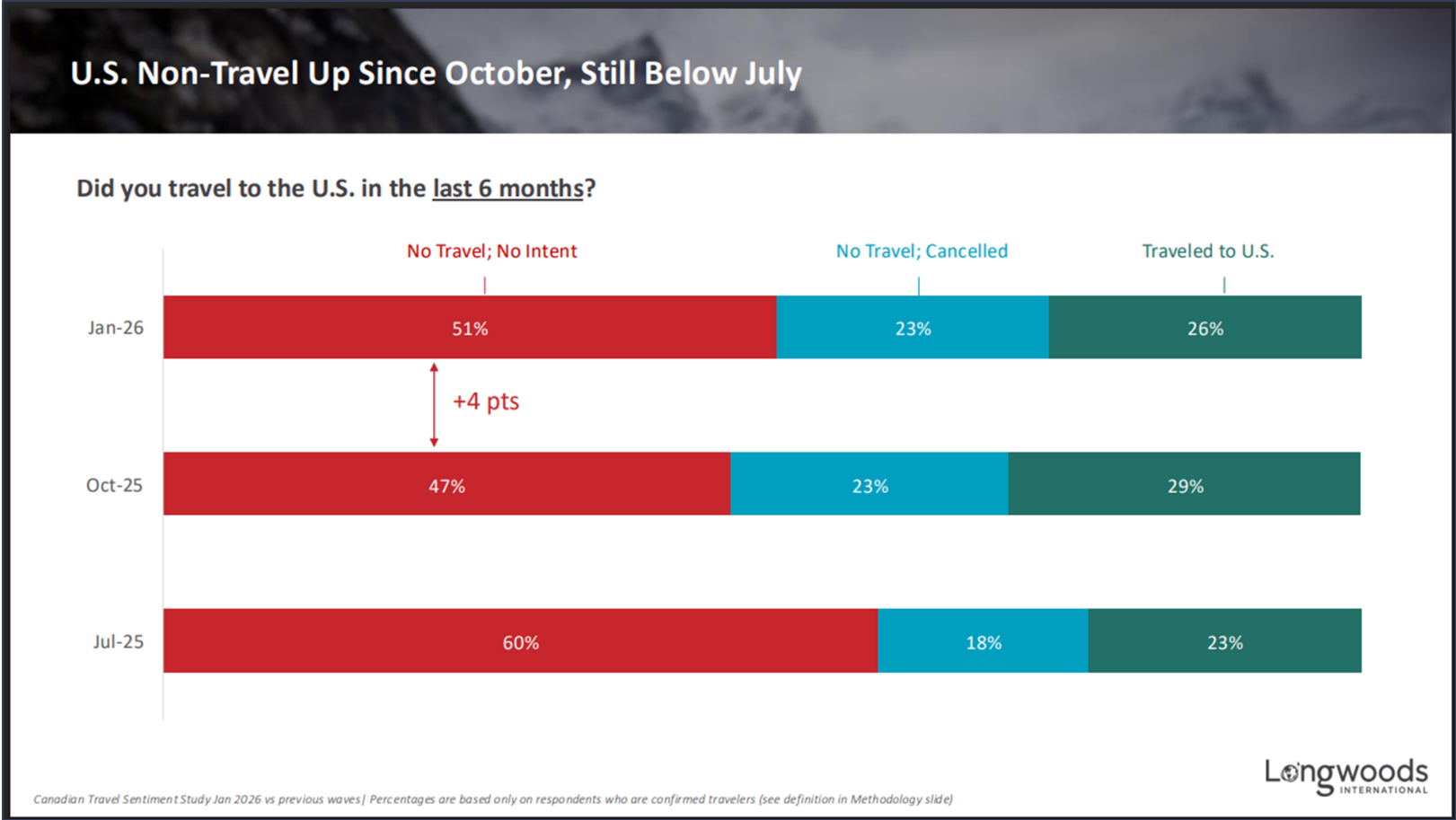
- **Recent Travel Activity: Only 1 in 4 Traveled; Almost 1 in 4 Canceled**
In the past six months, 26% of Canadian travelers visited the U.S., while 23% canceled a previously planned trip. Looking ahead, 56% do not intend to visit in the next year
- **U.S. Policies and Politics Discourage Visits**
59% of Canadian travelers report U.S. government policies, trade practices, or political statements make them less likely to travel to the U.S.—up from 53% in October.
- **Domestic Substitution Is Top Alternative**
45% of Canadian travelers now say they would substitute a planned U.S. trip with a domestic trip—up from 37% in October. 24% are shifting to international destinations. Trip cancellations stand at 11%—down from 23% in April.
- **Europe Most Frequently Mentioned as International Alternative**
Among those replacing the U.S. with international travel, Europe remains the top alternative, followed by Mexico and the Caribbean.
- **High Agreement on U.S. Attractions; Lower Agreement on Safety**
While 88% say the U.S. offers "Lots of things to see and do"—up from 84% in April—only 35% agree it is "A Safe Place to Visit," down from 43% in April. Just 46% agree the U.S. is "Welcoming of Canadians."

Longwoods
INTERNATIONAL

Canadian Travel Sentiment Study Wave 4

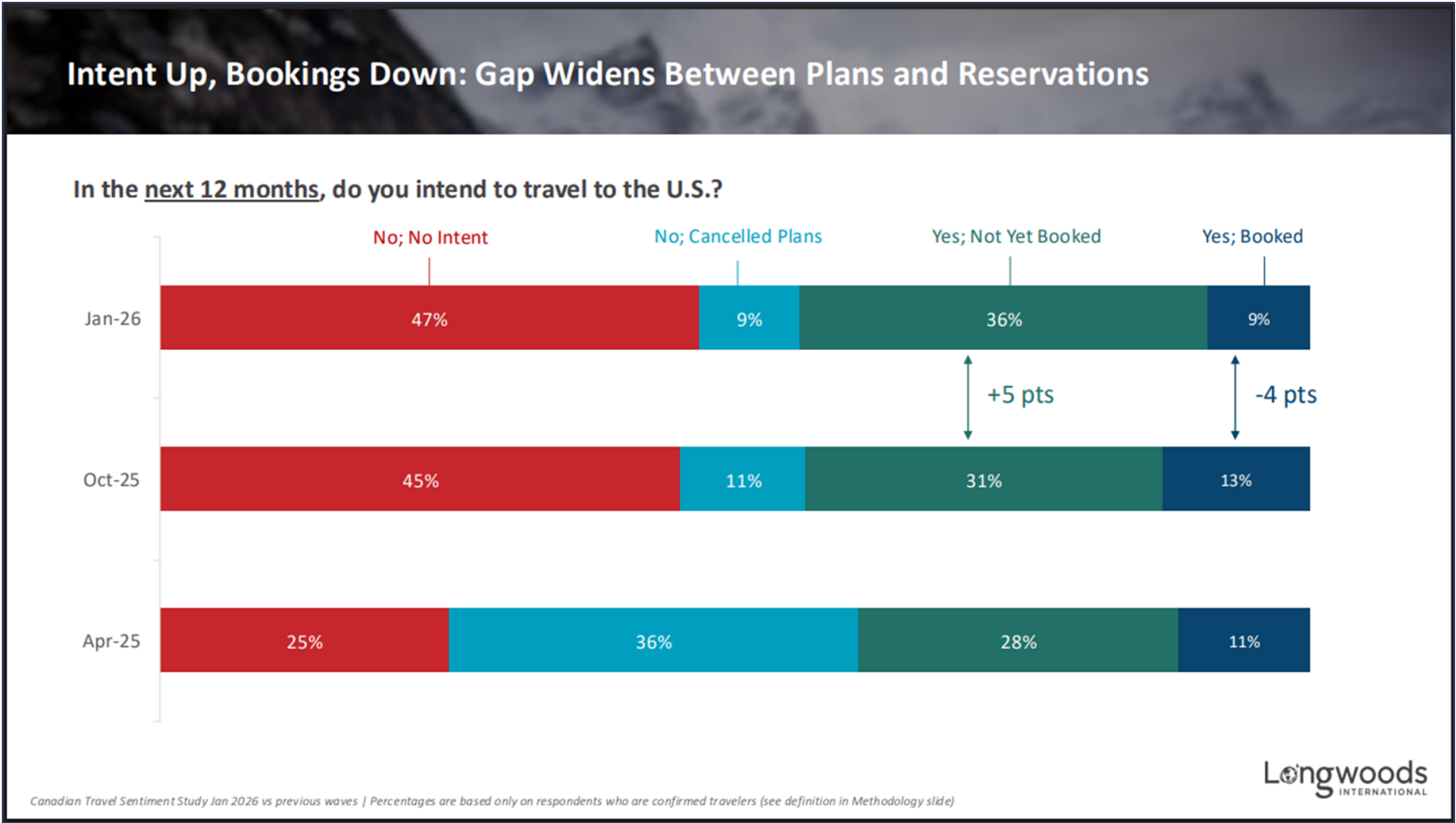


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Canadian Travel Sentiment Study Wave 4

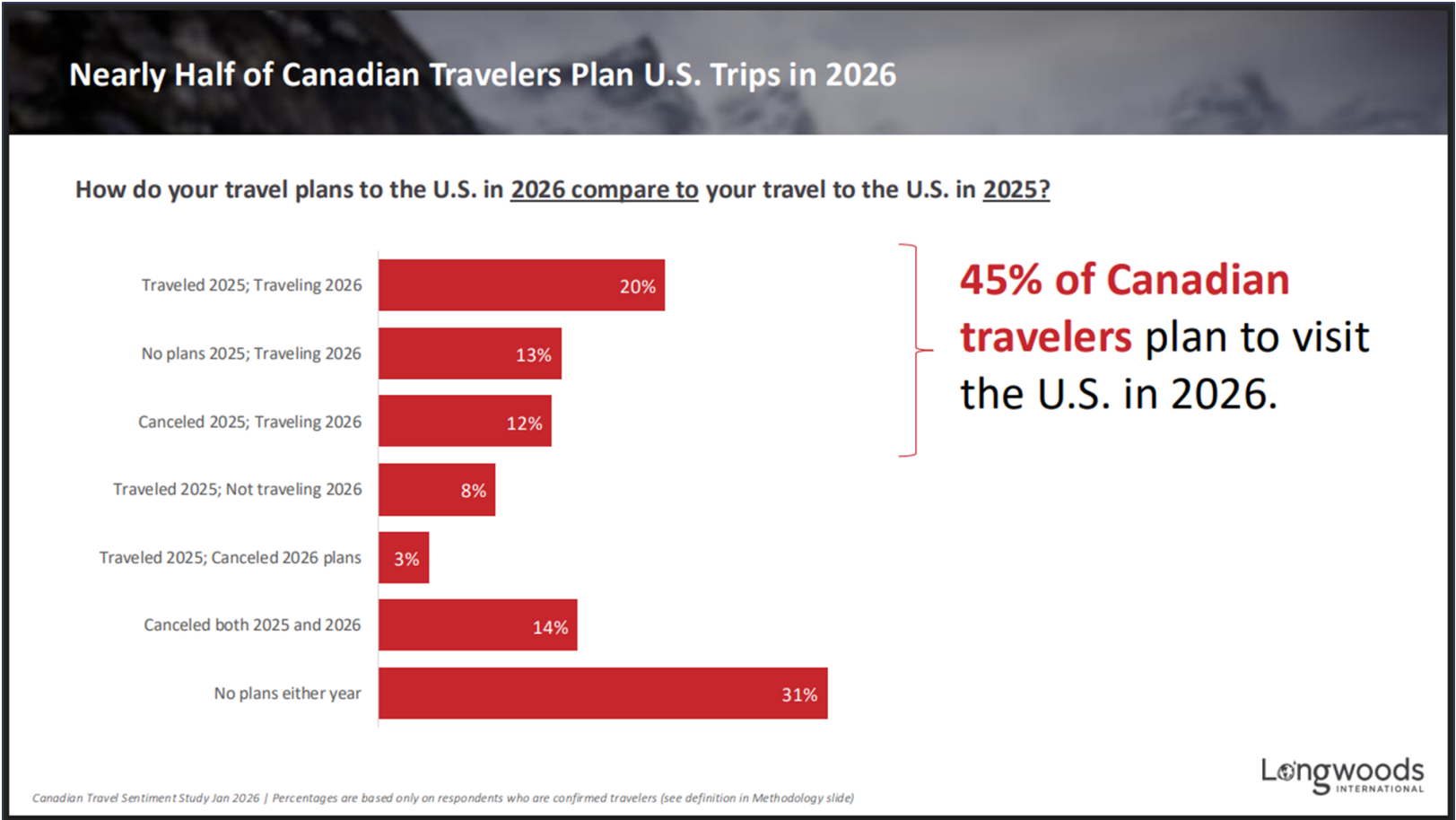
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Canadian Travel Sentiment Study Wave 4



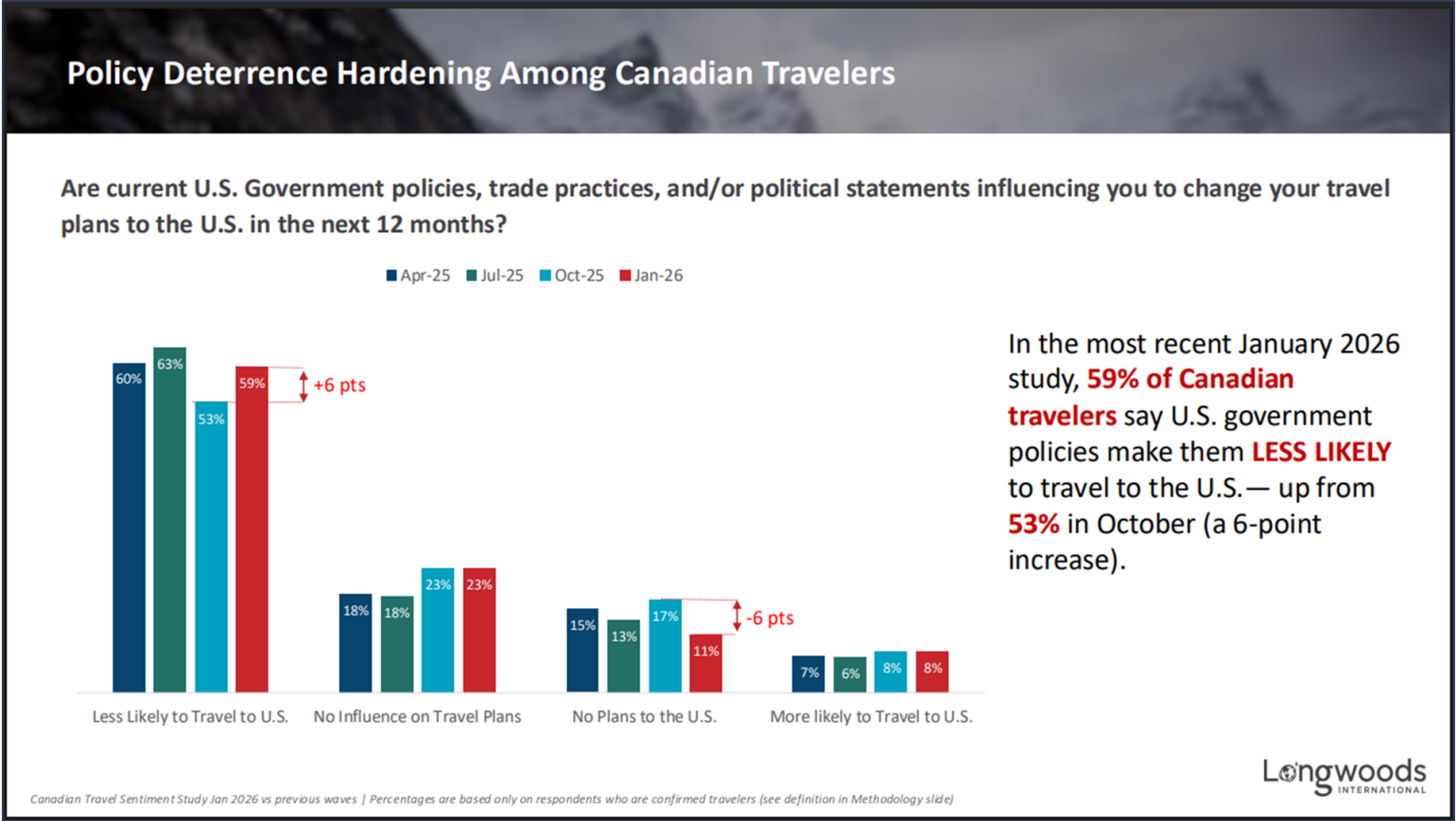
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Canadian Travel Sentiment Study Wave 4



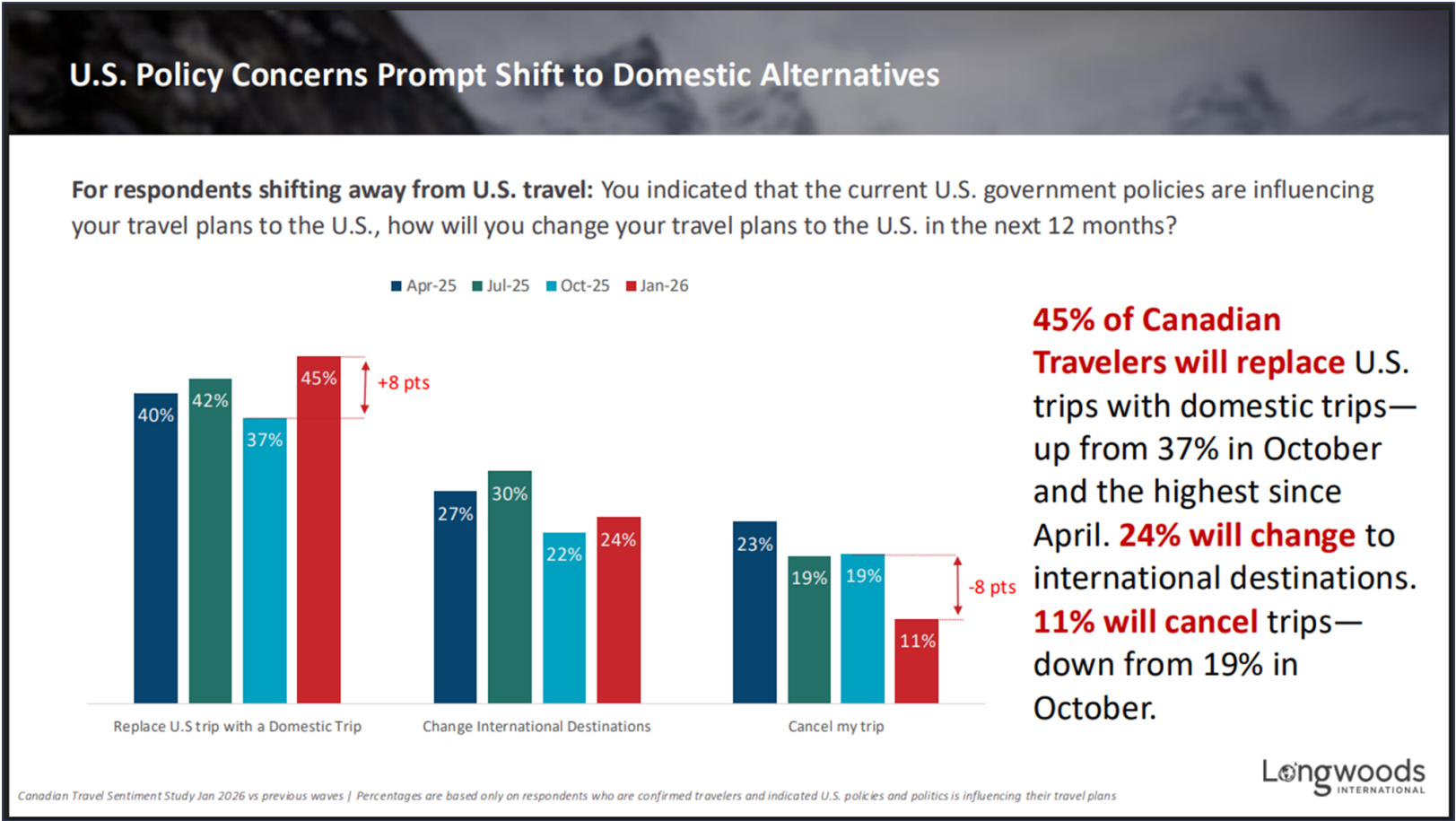
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Canadian Travel Sentiment Study Wave 4



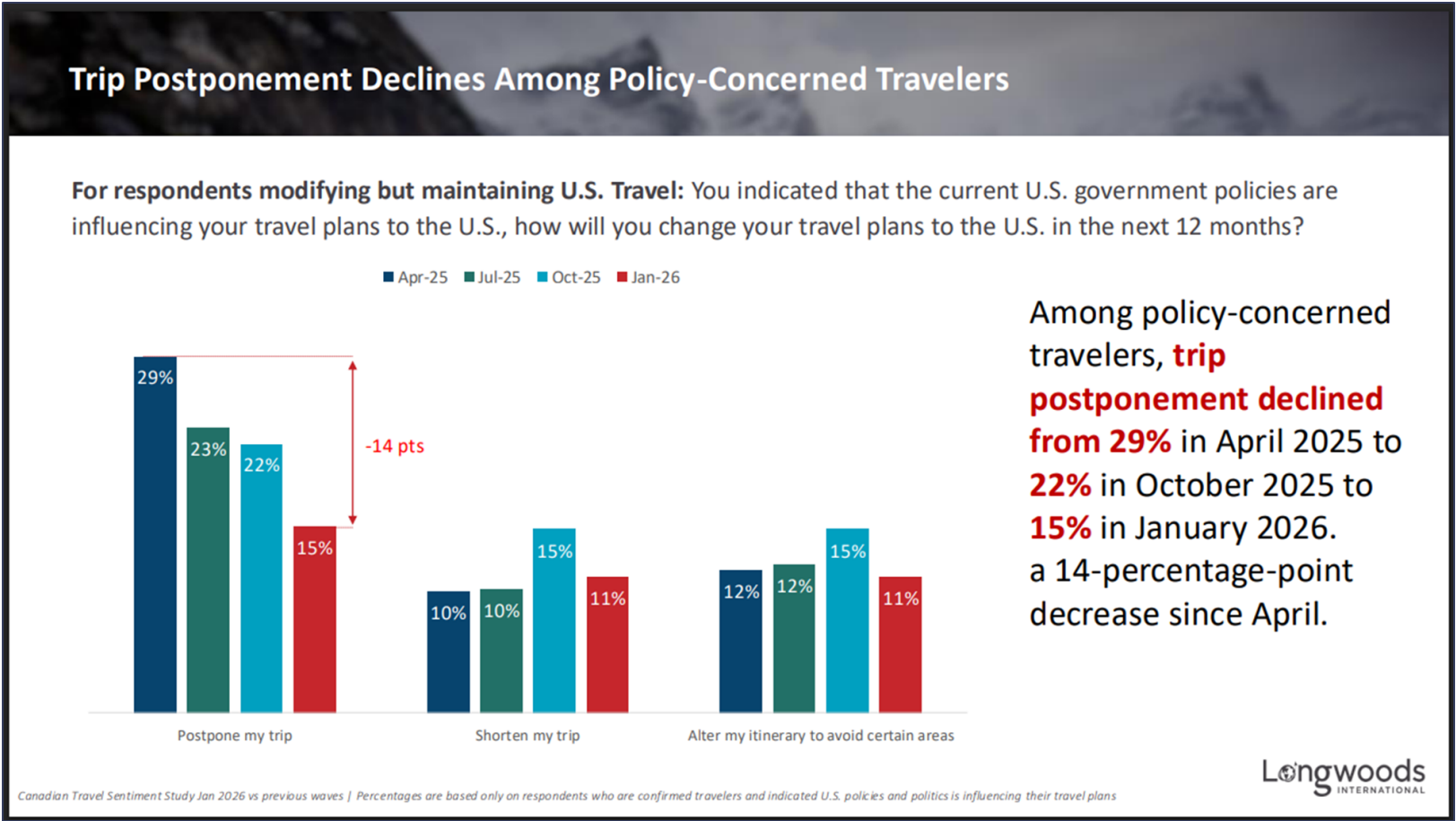
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Canadian Travel Sentiment Study Wave 4



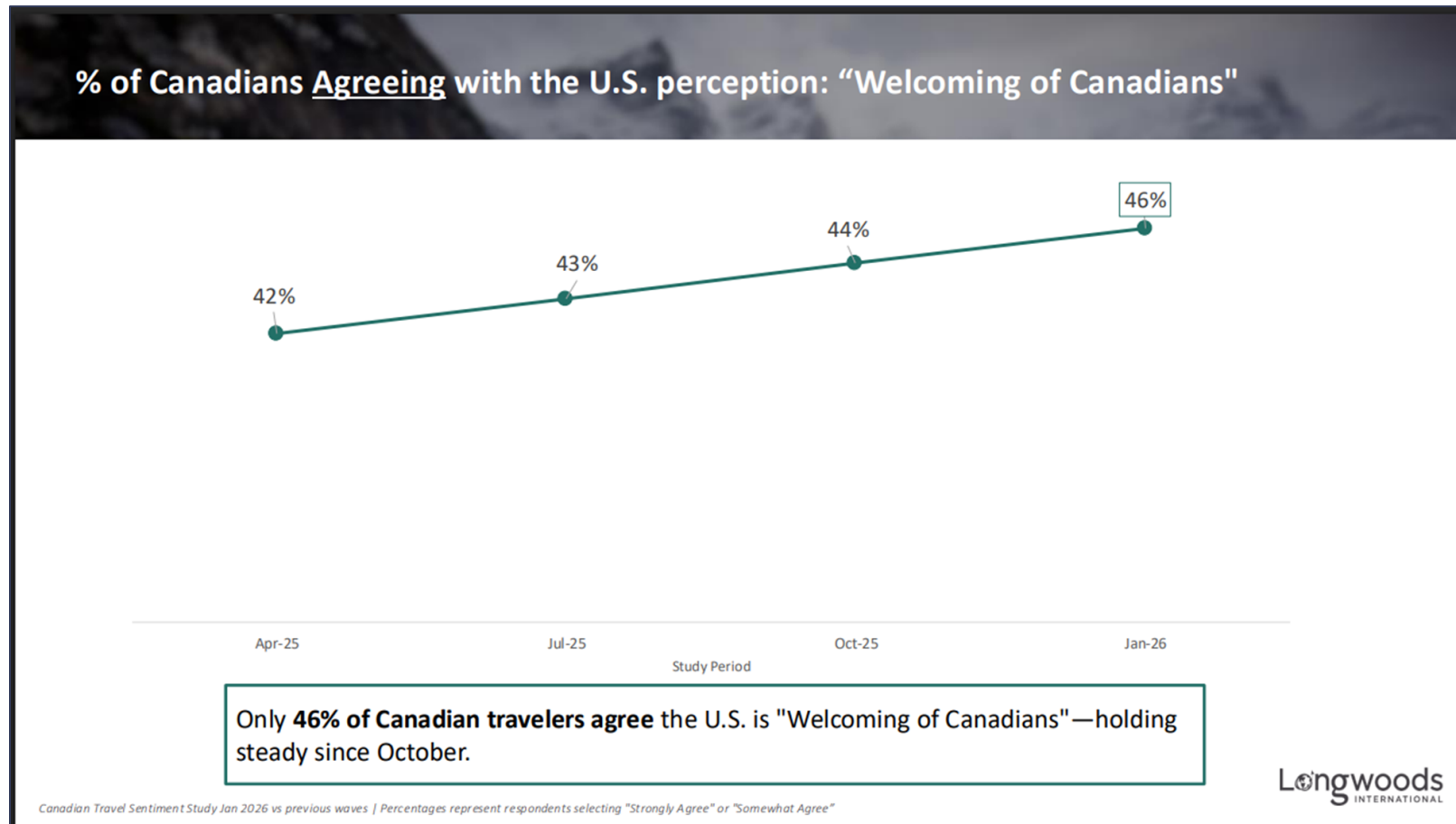
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Canadian Travel Sentiment Study Wave 4



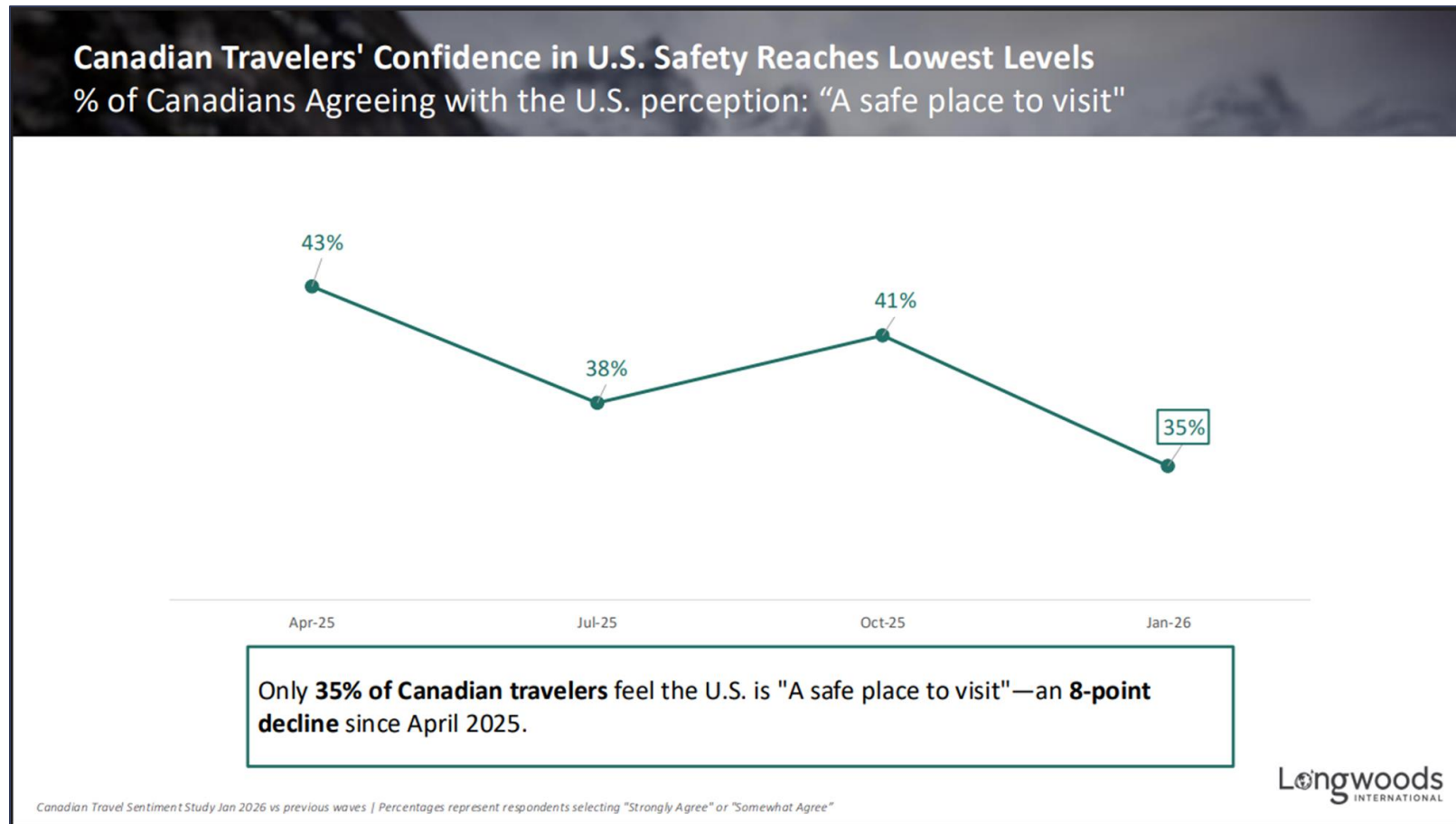
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Canadian Travel Sentiment Study Wave 4



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Canadian Travel Sentiment Study

Methodology

Key Details:

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- Sample Size: 1,000 Canadian adults (18+)
- Margin of Error: $\pm 3\%$
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Travelers are only respondents that have taken a trip in the last 3 years and intend to take a trip in the next 2 years.

Longwoods
INTERNATIONAL

THANK YOU



PAGOSA
SPRINGS
COLORADO



- REFRESHINGLY AUTHENTIC -



BLUE ROOM
RESEARCH



CRISIS COMMUNICATIONS & RESPONSE PLAN

February 2026

I. PURPOSE

Visit Pagosa Springs is committed to protecting the safety of residents and visitors, maintaining public trust, supporting local businesses, and safeguarding the long-term reputation of Pagosa Springs during and after a crisis. Visit Pagosa Springs will never prioritize short-term visitation over safety or credibility.

This plan provides:

- Strategic leadership guidance
- Clear authority and structure
- Practical activation steps
- Specific protocols for wildfire, flooding, global pandemics, and other tourism-impacting events
- Alignment with state and regional coordination partners
- A human-centered communication philosophy

This plan demonstrates:

- Proactive crisis readiness
- Responsible destination stewardship
- Operational maturity
- Commitment to transparency
- Protection of the visitor economy

It ensures Visit Pagosa Springs is prepared to respond effectively to wildfire, flooding, and any tourism-impacting crisis with clarity, compassion, and confidence.

This plan is reviewed annually and updated following any major incident. This plan is designed to support communication and coordination efforts. It does not replace or supersede official emergency management authority.

II. CORE PRINCIPLES

Visit Pagosa Springs will:

1. Lead with empathy
2. Protect visitor and resident safety
3. Communicate clearly and truthfully
4. Coordinate with authorities
5. Educate visitors proactively
6. Avoid premature recovery messaging
7. Protect long-term brand trust
8. Treat visitors as partners in stewardship

III. GOVERNANCE & AUTHORITY

Crisis Management Team (CMT)

A small, empowered team responsible for activation and response.

Core Members:

- Executive Director (Final Authority & Lead Spokesperson)
- Marketing/Communications Lead
- Visitor Services Lead
- Business Liaison Lead

The Executive Director has authority to activate this plan without Board approval during emergencies and only after consulting the Town Manager, Sheriff, Fire Chief, and Police Chief. The Board will be notified promptly of steps implemented.

IV. CRISIS LEVEL FRAMEWORK

This plan applies to:

- Disasters including:
 - Wildfires
 - Flooding
 - Severe weather (winter storms, extreme heat)
 - Public health emergencies
- Transportation disruptions
- Acts of violence or public safety incidents
- Infrastructure failures (power, sewer, water)
- Legislative or political actions impacting tourism
- Reputational or social media crises
- Other Disaster Declarations impacting Pagosa Springs and/or Archuleta County as declared by the Town Manager, Town Council, Board of County Commissioners, and/or Governor

To ensure consistent activation thresholds, Visit Pagosa Springs categorizes incidents as follows:

GREEN – Monitoring

- Elevated risk but no active disruption
- No evacuation orders
- No major infrastructure impact
- Action: Monitor, adjust tone if necessary

YELLOW – Localized Impact

- Limited road closures or localized disruption
- Potential media coverage
- Partial business impact
- Action: Convene partial CMT, adjust messaging, evaluate promotional pause

RED – Active Emergency

- Evacuations, major road closures, or declared emergency
- Widespread business disruption
- Active media attention
- Action: Full CMT activation, pause promotional activity, implement holding statement

The Executive Director determines crisis level designation.

V. ACTIVATION PROTOCOL

Step 1: Assess

- Confirm facts with official authorities
- Determine scale and proximity
- Identify impact on visitors and businesses
- Assess staff safety

Step 2: Convene CMT

- Assign information gathering
- Assign messaging development
- Assign website and social updates
- Assign stakeholder and partner outreach

Step 3: Pause Promotional Activity

- Suspend paid advertising
- Pause scheduled marketing posts
- Shift messaging to safety-first communication (in-market) and pause outgoing messaging until situation is better understood and / or more predictable

Step 4: Issue Initial Statement

If information is limited:

We can confirm there has been an incident. We are working with local authorities to gather verified information. Updates will be provided as more details become available.

VI. COMMUNICATION STRUCTURE

Designated Media Spokesperson

Visit Pagosa Springs does not issue emergency directives. The organization amplifies and supports official guidance issued by designated emergency management and governmental authorities.

Only the Executive Director, or designated backup, will speak on behalf of Visit Pagosa Springs, once appropriate for visitor information. The Town Manager and / or emergency operations will handle inquiries initially.

Staff must route media inquiries to the spokesperson.

If immediate response is required and information limited, a “buy time” statement will be used, as referenced above.

Always:

- Tell the truth
- Stick to the facts
- Avoid speculation
- Repeat key messages
- Correct misinformation promptly
- Speak calmly

Avoid:

- “No comment.”
- Dramatic phrasing
- Hypothetical speculation

Proactive communication helps ensure accurate information reaches visitors and stakeholders.

Internal Staff Communication Policy

During a crisis:

- Staff must avoid speculation on personal or professional social media channels
- Staff may not share unverified information
- Media inquiries must be routed to the designated spokesperson
- Only approved messaging may be used in external communication

Notification Procedures

When tourism messaging is impacted:

1. Notify emergency management officials
2. Notify regional and state tourism contacts
3. Issue staff communication
4. Notify elected officials and tourism board members
5. Notify stakeholders, including lodging and tourism-related businesses
6. Update website and social media

Website & App Protocol

- Dedicated crisis landing page:
<https://visitpagosasprings.com/index.php?section=resources-for-travel-to-pagosa-springs>
- Links to official resources
- Clear explanation of:
 - What is impacted
 - What is open
 - Where to find official updates

Social Media Protocol

- Pause promotional content
- Share only verified official information, if warranted
- Monitor misinformation
- Respond calmly and factually
- Avoid dramatic or speculative language
- Resume normal content gradually, once it is safe to invite visitors back to the community

Visitor Center Protocol

- Maintain in-person operations, as safety permits
- Update exterior signage
- Route phone calls to designated crisis response line to ensure extended coverage (up to 16 hours/day if needed)
- Provide only verified, approved messaging

Stakeholder & Partner Protocol

- Maintain up-to-date partner list

During crisis:

- Provide templated messaging
- Conduct check-in calls if needed
- Encourage routing media inquiries
- Share website resources for consistency

VII. RECOVERY & REPUTATION MANAGEMENT

Once a crisis has been stabilized and safety confirmed, Visit Pagosa Springs will implement a structured communications plan to:

- Restore visitor confidence
- Support local businesses
- Protect long-term brand trust
- Avoid premature or tone-deaf messaging
- Align with community readiness
- Reinforce responsible visitation

This plan is activated only when:

- Emergency officials confirm containment or resolution
- Infrastructure is stable
- Major access routes are open
- Community leadership indicates readiness for visitation messaging

All recovery communications will reflect:

- 1. Safety First:** We never invite visitors back before it is safe.
- 2. Sensitivity:** We acknowledge impact before promoting visitation.
- 3. Accuracy:** We clearly define what is open and what is not.
- 4. Phasing:** We move gradually from stabilization to promotion.
- 5. Stewardship:** Visitors are partners in responsible recovery.

Timing Matters

Do not jump immediately to “business as usual.”

Before launching recovery campaigns:

- Confirm containment
- Confirm community readiness
- Coordinate regionally
- Assess sentiment

Paid marketing campaigns may resume only when:

- No evacuation zones remain
- Infrastructure is stable
- Community leadership indicates readiness

- Executive Director authorizes reactivation

Recovery Messaging Phases

Phase 1: Stabilization: Rebuild trust through clarity and reassurance

- Thank responders
- Confirm safety
- Confirm containment
- Verify infrastructure reopening
- Update road access
- Acknowledgment of impacted businesses

Example Message:

We are grateful for the swift response of emergency crews and community members. The recent [wildfire/flood] has been contained, and many areas of Pagosa Springs are reopening. We encourage visitors to review current conditions before traveling.

Actions:

- Update alerts landing page
- Notify partners of transition to stabilization phase
- Resume limited organic social posting
- Maintain daily monitoring
- Avoid: “We’re open!” headlines

Phase 2: Responsible Reopening: Invite visitors back responsibly without overpromising

Before inviting visitors back, evaluate:

- Resident sentiment
- Business readiness
- Staff capacity
- Infrastructure reliability
- Emotional climate

If the community is still recovering emotionally or physically, extend the stabilization phase:

- Highlight open businesses and attractions
- Encourage informed visitation
- Clarify safe access

- Promote responsible travel
- Reinforce community strength

Example Message:

Many areas of Pagosa Springs remain open and ready to welcome visitors responsibly. We invite you to support local businesses while enjoying all this special place has to offer.

Actions:

- Share “What’s Open” guide
- Update lodging and attraction listings
- Send email newsletter highlighting open experiences
- Share positive imagery (accurate and current)
- Re-engage owned social channels
 - Share real-time visuals
 - Avoid dramatic “before/after” comparisons
 - Showcase open businesses

Tone: Confident, not celebratory.

Phase 3: Resilience & Stewardship: Restore long-term destination perception

- Promote responsible travel and recreation
- Share seasonal experiences
- Advance community recovery efforts
- Encourage stewardship values

Actions:

- Launch coordinated earned media outreach
- Media pitch recovery and resilience stories
- Evaluate targeted paid campaign
- Invite influencers/media once destination is fully ready
- Highlight unaffected and restored experiences

VIII. METRICS TO TRACK DURING RECOVERY

- Website traffic to “What’s Open” page
- Email open rates

- Social engagement sentiment
- Media tone analysis
- Partner feedback

IX. RECOVERY SUPPORT

After a major event, Visit Pagosa Springs will evaluate eligibility for:

- Tourism marketing efforts
- State-supported marketing opportunities
- Media and influencer amplification programs

X. CRISIS REVIEW

After each crisis:

- Conduct internal debrief
- Evaluate messaging effectiveness
- Review social and website metrics
- Assess partner feedback
- Update contact lists
- Revise plan as needed

APPENDIX A. WILDFIRE PROTOCOL

Wildfires represent the most frequent and tourism-sensitive crisis. This overview equips tourism stakeholders and partners with consistent messaging, signage, and communication tools to:

- Protect residents and visitors
- Reduce wildfire risk
- Ensure compliance with fire restrictions
- Prevent misinformation
- Maintain visitor confidence
- Protect the long-term reputation of Pagosa Springs and Archuleta County

Our goal is to educate, not alarm — and to present a unified message across the destination.

This information is distributed when:

- Fire danger is elevated and visitor education is needed
- Stage 1 Fire Restrictions are enacted
- Stage 2 Fire Restrictions are enacted
- Stage 3 Fire Restrictions are enacted

Visit Pagosa Springs will notify partners via email when activation occurs.

A. Fire Restrictions Strategy

Fire restrictions require proactive education, not reactive enforcement.

Upon Restriction Announcement:

- Dedicated Fire Restriction information on website
- Social media graphic explaining stage level
- Stakeholder and partner toolkit via email
- Visitor center signage

B. Fire Restriction Education Messaging

Tone: Stewardship, not punishment.

Messaging themes:

- Properly douse campfire (before any fire restrictions)

- Protect the place you love
- Know before you go
- Thank you for helping keep Pagosa Springs safe

Provide:

- Printable signage
- FAQ scripts for front desks
- Social captions
- Campfire alternative ideas; help guests enjoy their stay without campfires (*providing alternatives reduces frustration*):
 - LED “flameless” fire pit ambiance
 - S’mores kits for non-campfire use
 - Stargazing recommendations
 - Nighttime hot springs experiences
 - Guided evening tours
 - Outdoor dining suggestions

C. Active Wildfire Response

Immediate Actions

- Confirm location and containment status
- Determine evacuation zones
- Identify tourism asset impacts
- Update website and app landing page and visitor center signage
- Consider In-market push notification for Visit Pagosa Springs app during RED-level crises when immediate visitor awareness is necessary. Push notifications require Executive Director approval and must reference official sources.
- Notify stakeholders and partners with approved messaging
- Inform state tourism partners

D. Messaging Priorities

1. Safety first
2. Verified official updates
3. Clear distinction between affected and unaffected areas
4. Air quality updates
5. Resources for stranded visitors

E. What Not To Do

-  Do not downplay situation
-  Do not say “everything is fine” if conditions are evolving

- ⊘ Do not speculate about when fire will be contained
- ⊘ Do not contradict official emergency messaging
- ⊘ Do not post dramatic fire imagery without context

APPENDIX B. FLOOD PROTOCOL

Based on lessons learned from the October 2025 flood event, this protocol is implemented when:

- River levels exceed advisory thresholds
- Road closures impact visitor access
- Downtown or lodging properties are affected
- State or local emergency declarations occur
- Flood imagery is generating media attention

Visit Pagosa Springs will notify partners when activation is necessary.

A. Immediate Response

- Safety first
- Confirm infrastructure impact (critical first: sewer, water, electrical)
- Monitor official emergency management updates
- Identify road and bridge closures
- Identify visitor disruptions
- Activate website alert
- Consider in-market push notification for Visit Pagosa Springs app during RED-level crises when immediate visitor awareness is necessary. Push notifications require Executive Director approval and must reference official sources.
- Manage communication channels (phones, social media, email, etc.)

Immediate Business Response:

- Inform staff
- Communicate with guests/impacted bookings
- Share accurate maps and information of impacted vs. unaffected areas
- Pause non-essential social posts
- Post provided lobby signage (if appropriate)
- Identify alternate routes for guests
- Confirm power/infrastructure status
- If impacted, keep Visit Pagosa Springs updated
- Safety always comes first

B. Messaging Priorities

- Acknowledge impact
- Avoid premature “open for business” messaging
- Provide factual reopening updates

- Clarify what remains operational

Sample Messages

- If flooding is localized:

“There has been flooding in parts of the area. We are monitoring official updates. Some roads may be impacted. Please use caution and follow posted detours.”

- If roads and/or bridges are closed:

“Due to flooding, certain roadways are temporarily closed. We recommend checking official updates before traveling.”

- During active flooding:

“There is active flooding in parts of the area. We recommend checking official road closure information before traveling. Your safety is our priority.”

- If guest expresses concern:

“We understand your concern. Conditions can change quickly during storms. We are monitoring official updates and will notify guests if anything changes.”

- If property is unaffected:

“While some areas of Pagosa Springs are experiencing flooding, this property is not impacted. We are monitoring the situation and will provide updates as needed.”

- If contacted by media:

“We are monitoring the flooding situation and prioritizing the safety of our guests and staff. For additional information, please contact Visit Pagosa Springs.”

Route all media to:

Visit Pagosa Springs

970-903-9728

sales@visitpagosasprings.com

Avoid becoming a secondary spokesperson. Never speculate on duration or severity.

C. Recovery Phase

Shift messaging in phases:

1. Stabilization – Safety and reopening details
2. Responsible return – Highlight open businesses and activities
3. Brand reinforcement – Community resilience stories

D. What Not To Do

-  Do not downplay flood risk
-  Do not say “everything is fine” if conditions are evolving
-  Do not speculate about when flooding will recede
-  Do not contradict official emergency messaging
-  Do not post dramatic flood imagery without context

APPENDIX C. PUBLIC HEALTH EMERGENCY PROTOCOL

Activation occurs when:

- Public health advisories affect travel
- Government mandates impact lodging or events
- Capacity restrictions are imposed

Response includes:

- Share official health guidance only
- Update visitor FAQ page
- Provide partner sanitation and operational guidance
- Avoid independent health claims
- Monitor changes in mandates or advisories
- Coordinate reopening phases with public health authorities
- Evaluate impact on events and group bookings



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26
FROM: Candace Dzielak

PROJECT: Municipal Court Department Report
ACTION: Information Only

PURPOSE/BACKGROUND:
Town Council Update

COURT FILINGS-	2026	2025	2024
-------------------	------	------	------

February Year-
to-Date

Traffic	58	68	55
Parking	33	62	46
Offenses-Adult	9	8	15
Offenses-Juvenile	0	3	2
Civil	0	0	0

IN-COURT ACTIVITY UPDATE AND SUPERVISION CASELOAD UPDATE COURT SESSIONS ~ Four (4) court sessions were conducted in February 2026.

Pagosa Springs Municipal Court Activity February 2026	
Cases Docketed	28
Criminal	20
Adults	14
Juveniles	6
Traffic	8
Adults	7
Juveniles	1
Civil	0
Adults	0
Juveniles	0

Pagosa Springs Municipal Court Supervision Caseload March 9, 2026		
Cases Under Supervision	Total	Percentage of Caseload
Criminal	17	39.53%
Adults	15	
Juveniles	2	
Males	9	
Females	8	
Diversion	5	11.63%
Adults	0	
Juveniles	5	
Males	2	
Females	3	
Traffic	21	48.84%
Adults	19	
Juveniles	2	
Males	13	
Females	8	
Civil	0	0.00%
Adults	0	
Juveniles	0	
Males	0	
Females	0	

DEBT RECOVERY ~ The Town Council requested information on the Municipal Court's debt recovery processes and the debt recovery rates. Integral Recoveries provided a synopsis of the debt recovery process and a twelve-month recovery report representing February 2025-January 2026. These documents are attached for the Town Council's review.

Pagosa Springs Municipal Court Debt Recovery Report February 28, 2026						
Year Referred	CRIMINAL			TRAFFIC		
	Cases Referred	Amount Referred	Amount Recovered	Cases Referred	Amount Referred	Amount Recovered
2018	0	\$0.00	\$0.00	0	\$0.00	\$0.00
2019	11	\$3,155.45	\$35.00	2	\$8,643.14	\$0.00
2020	16	\$3,438.72	\$0.00	3	\$1,680.00	\$0.00
2021	10	\$3,065.00	\$328.00	4	\$12,429.25	\$0.00
2022	16	\$2,425.00	\$0.00	34	\$8,721.50	\$156.00
2023	11	\$3,640.63	\$135.00	20	\$5,627.00	\$823.00
2024	10	\$1,435.00	\$0.00	27	\$5,065.00	\$335.00
2025	18	\$2,966.99	\$0.00	10	\$2,000.00	\$343.00
2026	0	\$0.00	\$0.00	0	\$0.00	\$0.00
TOTALS	92	\$20,126.79	\$498.00	100	\$44,165.89	\$1,657.00
Criminal Restitution Owed \$5,343.79				Traffic Restitution Owed \$23,948.89		
Amounts Unrecoverable \$0.00				Amounts Unrecoverable \$450.00		

Integral Recoveries Work Standards for your placements.

- Accounts are received and uploaded to our collection platform.
- The initial Validation Letter (a demand letter that lists their rights on the reverse side) is sent on all placed accounts.
- After a week to 10 days from placement, we run a batch process to obtain contact phone numbers on all accounts placed that did not come with a phone number.
- After the batch process for phone numbers, our Recovery Reps engage in a dialing campaign to make contact with the Defendants and try to induce payment. While on any call where contact is achieved, we first update all of their contact information and employment information. We then solicit payment in full. If Payment in full is not possible, we will then offer a repayment plan based on their ability to pay.
- On cases where contact is not achieved, those accounts are rescheduled for further call campaigns.
- We will conduct further periodic batch processing for updated contact information on these same accounts where resolution has not been achieved and include those in further call campaigns.

This process is perpetual and will continue on your existing inventory.

The reality of recovering delinquent court ordered fees and fines for Colorado's Municipal Courts.

The success of recovering delinquent court ordered fees and fines for Colorado's Municipal Courts has been drastically affected by the passing of HB21-1314 that became effective on 1/22/22. This eliminated the States' ability to issue an Outstanding Judgement Warrant (OJW) on unpaid fees and fines after 60 days unpaid. Previously, anyone who had a qualifying case (these were both cases in State Level Courts as well as some in Municipal Courts) that were unpaid, would have their Driver's License cancelled by the state and would have to pay all cases in full before qualifying for reinstatement. As you can imagine, this was a powerful motivator.

This has had a major negative effect on the recovery of these cases in all courts in Colorado.

An additional event was the closing of Colorado Central Collections, which was the states collection arm. While they proved, over time, to be ineffective compared to private collection agencies, they did have the statutory power to file income tax offsets with the Department of Revenue. That option no longer exists for Municipal Courts.

Finally, there is no vehicle for enforcement of these unpaid Municipal fees and fines that have been ordered in a court of competent jurisdiction. The state level courts have something named An Attachment of Earnings that can be issued similar to a wage garnishment but that is not available to the Municipal Courts.

What we are left with is the process I have described above. We have to rely on having quality contact information, Defendants that are willing to answer a call from a bill collector and have the ability or desire to make the situation a priority.

We have been providing recovery services for most of the courts in Colorado for over 30 years. I feel the situation has become dire at all levels. There is a lack of funds in most budgets along with a lack of accountability for the orders made by our judges and magistrates who apply our statutes and codes.

Nonetheless, we will continue our efforts as long as we are allowed.

I have attached your 12 Month Recovery Report. Under the current situation, I feel that the recovery rate on your more current cases should climb somewhere between 6-10% over time. Prior to 2022, it would have been over 20% and possibly over 30%.

Terry Boe – President
Integral Recoveries



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: Darren Lewis

PROJECT: Parks and Recreation

ACTION: Information Only

PURPOSE/BACKGROUND:

Recreation:

Free Community Programs

In February, 909 community members participated in our free program offerings, including yoga, dance, drop-in volleyball, open gym, nutrition classes, outdoor skills classes, and various pickleball sessions.

Sports & Registration

Instructional Volleyball (ages 7–9) and Volleyball League play (ages 10–12) recently began with 55 total participants. We also introduced an adult volleyball clinic that saw strong interest; with the help of a part-time instructor, we will offer additional clinics across various age groups to expand our volleyball programming. Flag Football is at full capacity for the spring, and registration for all ages of baseball is now open. Staff is currently planning KIDS Summer camp registration to open April 1, while also working with outside partners to offer Mountain Bike Camp, Women's Outdoor Skills Camps, and Adventure Camp.

Parks Area Recreation Coalition (PARC)

PARC is currently finalizing the draft Strategic Recreation and Conservation Plan. We anticipate gathering feedback from the Task Force by the end of March, followed by a public comment period in April. The next Task Force meeting is scheduled for March 19. The Town is beginning to transition into a larger facilitator role as SE Group's consulting work concludes. Staff is currently working on the structure and agreements with the Pagosa Area Trails Council (PATC), the fiscal sponsor of PARC, to help coordinate implementation of the plan over the coming months once SE Group's contract is complete.

Staff will also present an update during the Joint Work Session on March 23 to discuss next steps for advancing recreation initiatives and implementation efforts.

Parks

The Parks Department staff performed some snow removal this season. Parks staff continue to perform maintenance throughout the parks while working on several projects.

Staff have commenced planting annual flowers. Staff are still exploring what a partnership with the GGP could look like with the hopes of starting more flower seedlings and potentially hosting educational workshops on trees and flowers. Staff are working on plans for the Arbor Day celebration in April.

Staff completed the first phase of restoration in the section of riverwalk below the one-way parking area. Staff have moved downstream toward Centennial Park to address trees and willows damaged during the 2025 flooding. Staff continue to monitor the trees planted last year at Centennial Park that were possibly damaged by the flooding event.

Staff completed the re-grading behind the Community Center. Staff added additional dirt, covered it with clover seed and installed erosion blankets. Staff will assist with installing the signposts to complete the project.

Staff continue to explore different options for the concrete pad area at South Park. Staff have collected data for the boundaries of our town parks. Parks staff will continue mapping the utilities and landscapes of the Parks through the coming months.

Staff have been updating the Colorado Tree View mapping points for the Pagosa Springs area. This information can be found at www.cotreeview.com.

Parks staff are exploring the options for the future Skyrocket Trail head on Reservoir Hill. With assistance from the Streets Department, staff will soon move the pile of mulch created by mulching the river debris, to the property behind Tractor Supply.

Budgeted Projects

The outdoor fitness equipment has been ordered and should be installed by June 1st.

The windscreen and fence project at the pickleball courts has been awarded and should be completed by June 1st.

Trail maintenance (sealing) at the River Center trail, Town Park trail and Walmart trail should be completed by July 4th.



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: Karl Johnson

PROJECT: Public Works Report

ACTION: Information Only

PURPOSE/BACKGROUND:

Administration:

- Continuing work on the Sewer Audit, approximately 55% complete.
- Grant reimbursement reporting for DOLA Planning, DOLA Tier I, and CEO Geothermal.
- Geothermal Grant meeting with CO DEO to discuss final deliverable.
- Project planning for Category 4 & 5's, 1st Street LS, WWTP.

Streets:

- Plowed snow once last month.
- Operator training including CDL training for one Operator.
- Street sweeping when temperatures are conducive.
- Meeting with CDOT contractor WW Clyde to discuss the sweeping schedule for the remainder of the reconstruction project.
- Continue to add shoulder material in multiple locations around town with re-purposed v-box sander.
- Bulk material hauling.

Utilities:

- PS1 and PS2 failure response.
- Completion of the current phase of the Lagoon property grading and completion of filling in the decommissioned pond.
- Parts were installed for the geothermal services at Bell Town.
- Assisted vendor with servicing of bypass pumps at PS1 & PS2.

Fleet and Facilities:

- Town Hall remodel project.
- The Community Center RTU was awarded, and the order of new units is in progress.
- 2026: The Police F150 Responder purchase was awarded, and the order for the new units is in progress.

- 2025: The Police F150 Responder units are in the final stage of upfitting with the last component for installation delivered on 3/11/26. Delivery TBD.



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: Owen O'Dell

PROJECT: Ordinance 1026, Second Reading, Adopting the 2025 Colorado Wildfire Resiliency Code
ACTION: Discussion and Action

PURPOSE/BACKGROUND:

The State of Colorado, pursuant to Senate Bill 23-166, requires governing bodies with jurisdiction in wildland-urban interface areas, as depicted on the 2025 Colorado Wildfire Resiliency Code (CWRC) Map, to adopt wildfire resiliency codes meeting state minimum standards. The CWRC is the binding document for the Town of Pagosa Springs, which shall be adopted by reference no later than April 1, 2026. The Town of Pagosa Springs must implement the code no later than July 1, 2026.

Town Council approved the first reading of Ordinance 1026 on March 3, 2026.

ATTACHMENTS:

1. Ordinance 1026 Adopting 2025 CWRC (1)

RECOMMENDATIONS:

1. Approve second reading of Ordinance 1026 adopting the 2025 Colorado Wildfire Resiliency Code
2. Approve second reading of Ordinance 1026 adopting the 2025 Colorado Wildfire Resiliency Code with the following amendments...
3. Direct Staff

TOWN OF PAGOSA SPRINGS, COLORADO

ORDINANCE NO. 1026 (SERIES 2026)

AN ORDINANCE OF THE TOWN OF PAGOSA SPRINGS AMENDING CHAPTER 21, ARTICLE 6, SECTION 6.13, OF THE PAGOSA SPRINGS MUNICIPAL CODE TO ADOPT BY REFERENCE THE 2025 COLORADO WILDFIRE RESILIENCY CODE

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended (“Charter”); and

WHEREAS, Pursuant to Section 11.2, A) of the Charter the Town Council may adopt land use and development ordinances, including but not limited to zoning ordinances, subdivision ordinances, and an official map of the Town; and

WHEREAS, the Town has provided in the Pagosa Springs Municipal Code (“Code” of “P.S.M.C.”), within Chapter 21 (“Land Use Code”), Articles 3 through 6, for zoning districts, use regulations, dimensional requirements, and development and design standards, for the purpose of promoting the health, safety, morals and general welfare of the Town; and

WHEREAS, pursuant to Colorado Senate Bill 23-166, concerning the establishment of a Wildfire Resiliency Code Board, and, in connection therewith, requiring the Wildfire Resiliency Code Board to adopt model codes, requiring governing bodies with jurisdiction in an area within the Wildland-Urban Interface to adopt codes that meet or exceed the standards set fourth in the model codes, and making an appropriation; and

WHEREAS, The Colorado Wildfire Resiliency Code Board mandates governing bodies with jurisdiction in an area within the Wildland-Urban Interface to adopt the minimum code by April 1, 2026, and to implement the code by July 1, 2026; and

WHEREAS, The Town of Pagosa Springs will adopt the 2025 Colorado Wildfire Resiliency Code by reference; and

WHEREAS, the Town Council finds and determines that adopting the Colorado Wildfire Resiliency Code will promote public health, safety, and general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

Section 1. Amendment to and Resequencing of Municipal Code Chapter 21, Article 6.

a. Article 6, Section 6.13.1.A, is hereby repealed in its entirety and readopted to read as follows:

6.13.1.A. General. Whenever adopted technical codes of the Town specify materials, methods of construction, or other requirements that differ from one another, the most restrictive provision shall apply. Copies of the International Commercial, Residential Codes and State Development Codes are available for public inspection in the office of the Town of Pagosa Springs Department of Building and Fire Safety.

b. Article 6, Section 6.13.14 Board of Appeals is hereby renumbered as Section 6.13.15.

c. Article 6, Section 6.13.14. shall hereby be repealed in its entirety and readopted to read as follows:

6.13.14 Colorado Wildfire Resiliency Code.

The Town has adopted the 2025 Colorado Wildfire Resiliency Code for the purpose of providing minimum standards to safeguard life, health, property, and public welfare by regulating and controlling site development, and building materials, methods and standards to increase resiliency during wildfire events. Such code is adopted by reference as if set forth in this section.

Section 2. Incorporation of Recitals. The recitals set forth above are incorporated and ordained hereby as if set forth hereafter in full.

Section 3. Public Inspection. The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

Section 4. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

Section 5. Public Hearing. A public hearing on this Ordinance shall be held on the 17 day of March, 2026, at 5:00 p.m., at the Pagosa Springs Town Hall, 551 Hot Springs Boulevard, Pagosa Springs, Colorado.

Section 6. Effective Date. This Ordinance shall become effective and be in force on July 1, 2026.

INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE DAY OF , 20 .

TOWN OF PAGOSA SPRINGS

By: _____
Sherri Pierce, Mayor

Attest:

April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE DAY OF , 20 .

TOWN OF PAGOSA SPRINGS

By: _____
Sherri Pierce, Mayor

Attest:

April Hessman, Town Clerk

CERTIFICATE OF PUBLICATION

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 1026 (Series 2026) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the 3rd day of March, 2026, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on _____, 2026, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this _____ day of _____, 2026.

April Hessman, Town Clerk

(S E A L)

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 1026 (Series 2026) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the 17th day of March, 2026, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on _____, 2026.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this _____ day of _____, 2026.

April Hessman, Town Clerk

(S E A L)



COLORADO
Wildfire
Resiliency
Code Board

2025

Colorado Wildfire Resiliency Code

01 June 2025



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CWRC Version 1.0

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Attributions

ATTRIBUTIONS

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Chapter 1 - Scope and Administration

PART 1 GENERAL PROVISIONS

SECTION 101 SCOPE AND GENERAL REQUIREMENTS

101.1 Title. These regulations shall be known as the Colorado Wildfire Resiliency Code as adopted by [NAME OF JURISDICTION], hereinafter referred to as “this code.”

101.2 Scope. The provisions of this code shall apply to the construction, alteration, movement, repair, maintenance and use of any building, structure or premises that contain *occupiable* and/or *habitable space*, or change in use resulting in an occupiable and/or habitable space, unless excepted, within the *wildland-urban interface* areas of Colorado, as designated in this code.

Buildings or conditions in existence at the time of the adoption of this code are allowed to have their use or occupancy continued, if such condition, use or occupancy was legal at the time of the adoption of this code, provided that such continued use does not constitute a distinct danger to life or property.

Buildings or structures moved into or within the jurisdiction shall comply with the provisions of this code for new buildings or structures.

101.2.1 Appendices. Provisions in the appendices shall not apply unless specifically adopted.

101.2.2 Factory-Built Structures (nonresidential, residential, and tiny homes). Structure hardening provisions of this code for factory-built structures as defined by sections 24-32-3302(9), (10), (11), and (35), C.R.S., are in accordance with Rules adopted by the Division of Housing in 8 CCR 1302-1, Rule 2 Codes and Standards.

101.2.3 HUD Code Homes. Homes built to the HUD Manufactured Home Construction and Safety Standards are exempt from structure hardening requirements on their first installation. Homes built to the HUD Manufactured Home Construction and Safety Standards which are moved into an applicable Wildfire Resiliency code area are subject to the provisions of this code as required by the authority having jurisdiction.

101.3 Purpose. The purpose of this code is to establish minimum regulations for the safeguarding of life and for property protection. Regulations in this code are intended to mitigate the risk to life and structures from intrusion of fire from wildland fire exposures and fire exposures from adjacent structures and to mitigate structure fires from spreading to wildland fuels. The extent of this regulation is intended to be tiered commensurate with the relative level of hazard present.

The unrestricted use of property in *wildland-urban interface* areas is a potential threat to life and property from fire and resulting erosion. Safeguards to prevent the occurrence of fires and to



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provide adequate fire protection facilities to control the spread of fire in *wildland-urban interface* areas shall be in accordance with this code.

This code shall supplement the jurisdiction's building and fire codes, if such codes have been adopted, to provide for special regulations to mitigate the fire- and life-safety hazards of the *wildland-urban interface* areas.

101.4 Retroactivity. The provisions of the code shall apply to conditions arising after the adoption thereof, conditions not legally in existence at the adoption of this code and conditions that, in the opinion of the *code official*, constitute a distinct hazard to life or property.

Exception: Provisions of this code that specifically apply to existing conditions are retroactive.

101.5 Additions or alterations. Additions or alterations shall be permitted to be made to any building or structure without requiring the existing building or structure to comply with all of the requirements of this code, provided that, when the work increases the footprint of the existing structure by 500 square feet or greater, the addition or alteration conforms to that required for a new building or structure.

Exception: Provisions of this code that specifically apply to existing conditions are retroactive.

Additions or alterations shall not be made to an existing building or structure that will cause the existing building or structure to be in violation of any of the provisions of this code nor shall such additions or alterations cause the existing building or structure to become unsafe. An unsafe condition shall be deemed to have been created if an addition or alteration will cause the existing building or structure to become structurally unsafe or overloaded; will not provide adequate access in compliance with the provisions of this code or will obstruct existing exits or access; will create a fire hazard; will reduce required fire resistance or will otherwise create conditions dangerous to human life.

101.6 Roof coverings. The *roof covering* on buildings or structures in existence prior to adoption of this code that are replaced or have 25 percent or more of the surface area of the roof replaced, or where work to reconstruct, alter, or repair the *roof covering* effectively replaces such material, shall require the entirety of the *roof covering* to be replaced with a *roof covering* required for new construction specified in Sections 403.2 through 403.2.2.

Exception: Existing *roof coverings* that are compliant with Section 403.2.

101.7 Exterior walls. The exterior walls of building or structures in existence prior to adoption of this code where 25 percent or more of the total exterior wall surface area is replaced, or where work to reconstruct, alter or repair the exterior walls effectively replaces the exterior wall material, shall require the entirety of the exterior wall surface area, including attachments, to be replaced with materials required for new construction specified in Section 404.3 through 404.3.2



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and the immediate zone within 5 feet of the structure shall be made to comply with Section 503.1.

Exception: Existing exterior walls that are compliant with Section 404.3.

101.8 Maintenance. Buildings, structures, landscape materials, vegetation, *defensible space* or other devices or safeguards required by this code shall be maintained in conformance to the code edition under which installed. The owner or the owner's authorized agent shall be responsible for the maintenance of buildings, structures, landscape materials and vegetation.

SECTION 102—APPLICABILITY

102.1 General. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall govern. Where, in any specific case, different sections of this code, or any other adopted code, specify different materials, methods of construction or other requirements, the most restrictive shall govern.

102.2 Other laws. The provisions of this code shall not be deemed to nullify any provisions of local, state or federal law.

102.3 Application of references. References to chapter or section numbers, or to provisions not specifically identified by number, shall be construed to refer to such chapter, section or provision of this code.

102.4 Referenced codes and standards. The codes and standards referenced in this code are listed throughout this code. Such codes and standards shall be considered as part of the requirements of this code to the prescribed extent of each such reference and as further regulated in Sections 102.4.1 and 102.4.2.

102.4.1 Conflicts. Where conflicts occur between provisions of this code and the referenced codes and standards, the provisions of this code shall govern.

102.4.2 Provisions in referenced codes and standards. Where the extent of the reference to a referenced code or standard includes subject matter that is within the scope of this code, the provisions of this code, as applicable, shall take precedence over the provisions in the referenced standard.

102.5 Subjects not regulated by this code. Where applicable standards or requirements are not set forth in this code, or are contained within other laws, codes, regulations, ordinances or policies adopted by the authority having jurisdiction, compliance with applicable standards of other nationally recognized safety standards, as *approved*, shall be deemed as prima facie evidence of compliance with the intent of this code. Nothing herein shall derogate from the authority of the *code official* to determine compliance with codes or standards for those activities or installations within the code official's jurisdiction or responsibility.

102.6 Matters not provided for. Requirements that are essential for the public safety of an existing or proposed activity, building or structure, or for the safety of the occupants thereof,



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which are not specifically provided for by this code, shall be determined by the *code official* consistent with the necessity to establish the minimum requirements to safeguard the public health, safety and general welfare.

102.7 Partial invalidity. In the event that any part or provision of this code is held to be illegal or void, this shall not have the effect of making void or illegal any of the other parts or provisions.

102.8 Existing conditions. The legal occupancy or use of any structure or condition existing on the date of adoption of this code shall be permitted to continue without change, except as is specifically covered in this code, the *International Fire Code* or the *International Property Maintenance Code*, or as is deemed necessary by the *code official* for the general safety and welfare of the occupants and the public.

102.9 Historic structures. A variance is authorized to be issued for the repair or rehabilitation of a historic structure or construction of a contributing structure upon a determination that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure, and the variance is the minimum necessary to preserve the historic character and design of the structure, within the spirit of this code.

Exception: Within wildfire hazard areas, historic structures that do not meet one or more of the following designations:

1. Listed or preliminarily determined to be eligible for listing in the National Register of Historic Places.
2. Determined as contributing to the historical significance of a registered historic district or a district preliminarily determined to qualify as an historic district.
3. Designated as historic under a state or local historic preservation program.

102.9.1 Historic preservation exemption. The authority having jurisdiction may establish a historic preservation exemption or exemptions in their jurisdiction that consists of the spirit and intent of this code.

102.10 Work exempt from permit under this code. Exemptions from code requirements shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of this code or any other laws or ordinances of the jurisdiction. Compliance with this code shall not be required for the following:

1. Interior alterations of existing structures.
2. Additions that do not increase the footprint of a structure by more than 500 square feet.
3. The reconstruction, replacement, alteration, or repair of the exterior walls of an existing building, when less than 25 percent of the surface area of all exterior walls is affected.
4. The reconstruction, replacement, alteration, or repair of the exterior *roof covering* of an existing building, when less than 25 percent of the surface area of the exterior *roof covering* or an attachment thereto is affected.



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5. Alterations or repairs to the exterior of an existing structure, or an attachment to it, when less than twenty-five percent of the exterior of the structure is affected by the alteration or repair.
6. Painting, staining and similar maintenance or restorative work.
7. One-story detached accessory, nonhabitable structures, such as tool and storage sheds, playhouses and similar uses, provided that the floor area does not exceed 120 square feet and the structure is located greater than or equal to 10 feet from the nearest adjacent occupiable structure.
8. *Accessory structures* and buildings of an accessory character classified as Utility and Miscellaneous Group U (including Agricultural Structures) located more than 50 feet from a structure containing *occupiable* or *habitable space*.
9. Fences located more than 8 feet from a habitable structure.
10. Any thirty-five acre parcel with only one residential structure on it that does not abut a residential or commercial area.

PART 2—ADMINISTRATION AND ENFORCEMENT

SECTION 103—CODE COMPLIANCE AGENCY

103.1 Creation of agency. The [INSERT NAME OF DEPARTMENT] is hereby created and the official in charge thereof shall be known as the *code official*. The function of the agency shall be the implementation, administration and enforcement of the provisions of this code.

103.2 Appointment. The *code official* shall be appointed by the chief appointing authority of the jurisdiction.

103.3 Deputies. In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the *code official* shall have the authority to appoint a deputy *code official*, other related technical officers, inspectors and other employees. Such employees shall have powers as delegated by the *code official*.

SECTION 104—DUTIES AND POWERS OF THE CODE OFFICIAL

104.1 Powers and duties of the code official. The *code official* is hereby authorized to enforce the provisions of this code.

104.2 Determination of compliance. The *code official* shall have the authority to determine compliance with this code, to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures:

1. Shall be in compliance with the intent and purpose of this code.
2. Shall not have the effect of waiving requirements specifically provided for in this code.



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104.2.1 Technical assistance. To determine compliance with this code, the *code official* is authorized to require the owner, the owner's authorized agent or the person in possession or control of the building or premises to provide a technical opinion and report.

104.2.1.1 Costs. A technical opinion and report shall be provided without charge to the jurisdiction.

104.2.1.2 Preparer qualifications. The technical opinion and report shall be prepared by a qualified engineer, specialist, laboratory or fire safety specialty organization acceptable to the *code official*. The *code official* is authorized to require design submittals to be prepared by, and bear the stamp of, a registered design professional.

104.2.1.3 Content. The technical opinion and report shall analyze the properties of the design, operation or use of the building or premises, the facilities and appurtenances situated thereon and fuel management to identify and propose necessary recommendations.

104.2.1.4 Tests. Where there is insufficient evidence of compliance with the provisions of this code, the *code official* shall have the authority to require tests as evidence of compliance. Test methods shall be as specified in this code or by other recognized test standards. In the absence of recognized test standards, the *code official* shall approve the testing procedures. Such tests shall be performed by a party acceptable to the *code official*.

104.2.2 Alternative materials, design and methods. The provisions of this code are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by this code, provided that any such alternative has been *approved*.

104.2.2.1 Approval authority. An alternative material, design or method shall be *approved* where the *code official* finds that the proposed alternative is satisfactory and complies with Sections 104.2.2.2 through 104.2.2.7, as applicable.

104.2.2.2 Application and disposition. Where required, a request to use an alternative material, design or method of construction shall be submitted in writing to the *code official* for approval. Where the alternative material, design or method of construction is not approved, the *code official* shall respond in writing, stating the reasons the alternative was not approved.

104.2.2.3 Compliance with code intent. An alternative material, design or method of construction shall comply with the intent of the provisions of this code.



104.2.2.4 Equivalency criteria. An alternative material, design or method of construction shall, for the purpose intended, be not less than the equivalent of that prescribed in this code with respect to all of the following, as applicable:

1. Quality.
2. Strength.
3. Effectiveness.
4. Durability.
5. Safety, other than fire safety.
6. Fire safety.

104.2.2.5 Tests. Tests conducted to demonstrate equivalency in support of an alternative material, design or method of construction application shall be of a scale that is sufficient to predict performance of the end use configuration. Tests shall be performed by a party acceptable to the *code official*.

104.2.2.5.1 Fire tests. Tests conducted to demonstrate equivalent fire safety in support of an alternative material, design or method of construction application shall be of a scale that is sufficient to predict fire safety performance of the end use configuration. Tests shall be performed by a party acceptable to the *code official*.

104.2.2.6 Reports. Supporting data, where necessary to assist in the approval of materials or assemblies not specifically provided for in this code, shall comply with Sections 104.2.2.6.1 and 104.2.2.6.2.

104.2.2.6.1 Evaluation reports. Evaluation reports shall be issued by an *approved* agency and use of the evaluation report shall require approval by the *code official* for the installation. The alternate material, design or method of construction and product evaluated shall be within the scope of the *code official's* recognition of the *approved* agency. Criteria used for the evaluation shall be identified within the report and, where required, provided to the *code official*.

104.2.2.6.2 Other reports. Reports not complying with Section 104.2.2.6.1 shall describe criteria, including but not limited to any referenced testing or analysis, used to determine compliance with code intent and justify code equivalence. The report shall be prepared by a qualified engineer, specialist, laboratory or fire safety specialty organization acceptable to the *code official*. The *code official* is authorized to require design submittals to be prepared by, and bear the stamp of, a registered design professional.

104.2.2.7 Peer review. The *code official* is authorized to require submittal of a peer review report in conjunction with a request to use an alternative material, design or



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method of construction, prepared by a peer reviewer that is *approved* by the *code official*.

104.2.3 Modifications. Where there are practical difficulties involved in carrying out the provisions of this code, the *code official* shall have the authority to grant modifications for individual cases, provided that the *code official* shall first find that one or more special individual reasons make the strict letter of this code impractical, that the modification is in conformance with the intent and purpose of this code, and that such modification does not lessen health, life and fire safety requirements. The details of the written request and action granting modifications shall be recorded and entered into the files of the code enforcement agency.

104.3 Applications and permits. The *code official* is authorized to receive applications, review construction documents and issue permits for construction regulated by this code, issue permits for operations regulated by this code, inspect the premises for which such permits have been issued and enforce compliance with the provisions of this code.

104.4 Access to Property. For the purpose of inspecting and enforcing the provisions of this code and the terms and conditions of any permit issued under this code, the *code official* is authorized to enter upon private property at reasonable times and upon reasonable notice for the purpose of determining compliance with this code and to evaluate conditions relative to the permit application.

104.4.1 Authorization. The owner or occupant of the property having a permit under this code shall allow the *code official* access to the property to perform the required inspections. If access is denied, the *code official* shall apply to the Court with jurisdiction to seek authority to access the property.

104.5 Identification. The *code official* shall carry proper identification when inspecting structures or premises in the performance of duties under this code.

104.6 Notices and orders. The *code official* shall issue all necessary notices or orders to ensure compliance with this code.

104.7 Official records. The *code official* shall keep official records as required by Sections 104.7.1 through 104.7.5. Such official records shall be retained for not less than 5 years or for as long as the structure or activity to which such records relate remains in existence, unless otherwise provided by other regulations.

104.7.1 Approvals. A record of approvals shall be maintained by the *code official* and shall be available for public inspection during business hours in accordance with applicable laws.

104.7.2 Inspections. The *code official* shall keep a record of each inspection made, including notices and orders issued, showing the findings and disposition of each.



104.7.3 Code alternatives and modifications. Application for alternative materials, design and methods of construction and equipment in accordance with Section 104.2.2; modifications in accordance with Section 104.2.3; and documentation of the final decision of the *code official* for either shall be in writing and shall be retained in the official records.

104.7.4 Tests. The *code official* shall keep a record of tests conducted to comply with Sections 104.2.1.4 and 104.2.2.5.

104.7.5 Fees. The *code official* shall keep a record of fees collected and refunded in accordance with Section 106.

104.8 Liability. The *code official*, member of the board of appeals or employee charged with the enforcement of this code, while acting for the jurisdiction, in good faith and without malice in the discharge of the duties required by this code or other pertinent law or ordinance, shall not thereby be rendered personally liable, either civilly or criminally, and is hereby relieved from all personal liability for any damage accruing to persons or property as a result of an act or by reason of any act or omission in the discharge of official duties.

104.8.1 Legal defense. Any suit or criminal complaint instituted against any officer or employee because of an act performed by that officer or employee in the lawful discharge of duties and under the provisions of this code or other laws or ordinances implemented through the enforcement of this code shall be defended by legal representatives of the jurisdiction until final termination of the proceedings. The *code official* or any subordinate shall not be liable for costs in an action, suit or proceeding that is instituted in pursuance of the provisions of this code.

104.9 Approved materials and equipment. Materials, equipment and devices approved by the *code official* shall be constructed and installed in accordance with such approval.

104.9.1 Materials and equipment reuse. Materials, equipment and devices shall not be reused unless such elements are in good working order and *approved*.

104.10 Other agencies. When requested to do so by the *code official*, other officials of this jurisdiction shall assist and cooperate with the *code official* in the discharge of the duties required by this code.

SECTION 105—TEMPORARY USES, EQUIPMENT AND SYSTEMS

105.1 General. The *code official* is authorized to issue a permit for temporary uses, equipment and systems. Such permits shall be limited as to time of service, but shall not be permitted for more than 180 days. The *code official* is authorized to grant extensions for demonstrated cause.

105.2 Conformance. Temporary uses, equipment and systems shall conform to the requirements of this code as necessary to ensure health, safety and general welfare.



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105.3 Temporary service utilities. The *code official* is authorized to give permission to temporarily supply service utilities.

105.4 Termination of approval. The *code official* is authorized to terminate such permit for temporary uses, equipment and systems and to order the same to be discontinued.

SECTION 106—FEES

106.1 General. An AHJ has the authority to establish fees.

SECTION 107—STOP WORK ORDER

107.1 Authority. Where the *code official* finds any work regulated by this code being performed in a manner contrary to the provisions of this code or in a dangerous or unsafe manner, the *code official* is authorized to issue a stop work order.

107.2 Issuance. The stop work order shall be in writing and shall be given to the owner of the property, the owner's authorized agent or the person performing the work. Upon issuance of a stop work order, the cited work shall immediately cease. The stop work order shall state the reason for the order and the conditions under which the cited work is authorized to resume.

107.3 Emergencies. Where an emergency exists, the *code official* shall not be required to give a written notice prior to stopping the work.

107.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to fines established by the authority having jurisdiction.

Chapter 2 - Definitions

SECTION 201 GENERAL

201.1 Scope. Unless otherwise expressly stated, the following words and terms shall, for the purposes of this code, have the meanings shown in this chapter.

201.2 Interchangeability. Words stated in the present tense include the future; words stated in the masculine gender include the feminine and neuter; and the singular number includes the plural and the plural the singular.

201.3 Terms defined in other codes. Where terms are not defined in this code and are defined in other International Codes, such terms shall have the meanings ascribed to them as in those codes.

201.4 Terms not defined. Where terms are not defined through the methods authorized by this section, such terms shall have their ordinarily accepted meanings such as the context implies.

SECTION 202 DEFINITIONS

ACCESSORY STRUCTURE. A building or structure used to shelter or support any material, equipment, chattel or occupancy other than a habitable building.

AGRICULTURAL BUILDING. A structure designed and constructed to house farm implements, hay, grain, poultry, livestock or other horticultural products. This structure shall not be a place of human habitation or a place of employment where agricultural products are processed, treated or packaged, nor shall it be a place used by the public.

APPROVED. Acceptable to the *code official*.

BUILDING. Any structure intended for supporting or sheltering any occupancy.

CLASS A TESTS. Class A Tests are applicable to *roof coverings* that are expected to be effective against severe fire exposure, afford a high degree of fire protection to the *roof deck*, do not slip from position, and are not expected to present a flying brand hazard.

CODE OFFICIAL. The official designated by the jurisdiction to interpret and enforce this code, or the *code official's* authorized representative.

DEFENSIBLE SPACE. An area either natural or man-made, where material capable of allowing a fire to spread unchecked has been treated, cleared or modified to slow the rate and intensity of an advancing wildfire and to create an area for fire suppression operations to occur.



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EMBELLISHMENTS. Elements incorporated in design and construction for ornamental or decorative purpose that are not integral to the structure or structural support.

FIRE INTENSITY CLASSIFICATION. The level of fire intensity identified for areas where significant fuel hazards and associated dangerous fire behavior may exist, based upon vegetative fuels, topography, weather conditions, and flame length value.

FIRE-RESISTANCE-RATED CONSTRUCTION. The use of materials and systems in the design and construction of a building or structure to safeguard against the spread of fire within a building or structure and the spread of fire to or from buildings or structures to the *wildland-urban interface* area.

FIRE-RETARDANT-TREATED WOOD. Fire-retardant-treated wood is any wood product that, when impregnated with chemicals by a pressure process or other means during manufacture, shall have, when tested in accordance with ASTM E84 or UL 723, a listed *flame spread index* of 25 or less. The ASTM E84 or UL723 test shall be continued for an additional 20-minute period and the flame front shall not progress more than 10.5 feet beyond the centerline of the burners at any time during the test.

FLAME SPREAD INDEX. A comparative measure, expressed as a dimensionless number, derived from visual measurements of the spread of flame versus time for a material tested in accordance with ASTM E84.

FUEL MODIFICATION. A method of modifying fuel load by reducing the amount of nonfire-resistive vegetation or altering the type of vegetation to reduce the fuel load.

HABITABLE SPACE. A space in a building for living, sleeping, eating or cooking.

HEAVY TIMBER CONSTRUCTION. As described in Section 602.4 of the 2024 *International Building Code*.

HOME IGNITION ZONE. Home Ignition Zone is the home and the area around the home (or structure). The HIZ takes into account both the potential of the structure to ignite and the quality of *defensible space* surrounding it.

IGNITION-RESISTANT BUILDING MATERIAL. A type of building material that resists ignition or sustained flaming combustion sufficiently so as to reduce losses from wildfire exposure of burning embers and small flames.



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IGNITION-RESISTANT VEGETATION. Plants that are less likely to readily ignite from a flame or other ignition source and produce fewer embers. While they can still be damaged by fire, their foliage and stems don't significantly contribute to the intensity of the fire.

LOG WALL CONSTRUCTION. A type of construction in which exterior walls are constructed of solid wood members and where the smallest horizontal dimension of each solid wood member is not less than 6 inches. Log wall construction shall follow requirements of ICC 400.

MULTILAYERED GLAZED PANELS. Window or door assemblies that consist of two or more independently glazed panels installed parallel to each other, having a sealed air gap in between, within a frame designed to fill completely the window or door opening in which the assembly is intended to be installed.

NONCOMBUSTIBLE. As applied to building construction material means a material that, in the form in which it is used, is either one of the following:

1. Material of which no part will ignite and burn when subjected to fire.
2. Any material conforming to ASTM E136 shall be considered noncombustible within the meaning of this section.
3. For the purposes of this code, fire-rated gypsum board tested in accordance with ASTM C1396 with no less than a 1-hour fire-resistance-rating with fire exposure from the outside only is considered a noncombustible material.

OCCUPIABLE SPACE. A room or enclosed space designed for human occupancy in which individuals congregate for amusement, education or similar purposes or in which occupants are engaged at labor.

ROOF ASSEMBLY. A system designed to provide weather protection and resistance to design loads. The system consists of a *roof covering* and *roof deck* or a single component serving as both the *roof covering* and the *roof deck*. A *roof assembly* can include an underlayment, thermal barrier, ignition barrier, insulation or a vapor retarder.

ROOF COVERING. The covering applied to the *roof deck* for weather resistance, fire classification or appearance.

ROOF DECK. The flat or sloped surface not including its supporting members or vertical supports.



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SLOPE. The variation of terrain from the horizontal; the number of feet rise or fall per 100 feet measured horizontally, expressed as a percentage.

STRUCTURE. That which is built or constructed.

STRUCTURE IGNITION ZONE. Structure Ignition Zone is the structure and the area around the structure (or home). The SIZ takes into account both the potential of the structure to ignite and the quality of *defensible space* surrounding it.

TREE CROWN. The primary and secondary branches growing out from the main stem, together with twigs and foliage.

WILDLAND-URBAN INTERFACE. That geographical area where structures and other human development meets or intermingles with wildland or vegetative fuels.

Chapter 3 - Wildfire Hazard Identification

SECTION 301 GENERAL

301.1 Scope. The provisions of this chapter provide methodology to establish and record wildfire hazard based on the findings of fact to be regulated by this code.

301.2 Objective. The objective of this chapter is to provide simple baseline criteria for determining *wildland-urban interface* areas based on the wildfire hazard.

SECTION 302 WILDLAND-URBAN INTERFACE AREA DESIGNATIONS

302.1 Declaration. The AHJ shall declare the *wildland-urban interface* areas within the jurisdiction as defined by this code. The *wildland-urban interface* areas shall be based on the findings of fact.

SECTION 303 MAPPING AND APPLICABILITY

303.1 Mapping of Wildfire Hazard Areas. Wildfire Hazard shall be recorded on official maps. These maps identify areas subject to the provisions of this code and shall be available for public inspection through an accessible online platform and at designated local government offices.

303.1.1 Map. This map shall be based on a combination of factors including, but not limited to, vegetative fuels, topography, local weather patterns, and fire behavior modeling data.

303.1.2 Locally Developed Mapping. The AHJ may develop and adopt local maps designating wildfire hazard and *fire intensity classifications* within its jurisdictional boundaries in accordance with Sections 303.1 through 303.3.

303.2 Fire Intensity Classification. *Fire Intensity Classification* shall be identified on the map in accordance with Section 303.1. *Fire Intensity Classification* is determined by expected wildfire behavior, including flame length and suppression difficulty and is separated into three levels: low, moderate, and high. The identified *fire intensity classification* establishes code requirements for construction and mitigation.

303.2.1 Low Fire Intensity Classification. *Low Fire Intensity Classification* is identified in areas with light to medium surface fuels, such as grasses, shrubs, and scattered low-density vegetation. These fuels are often discontinuous, which limits flame propagation but can sustain burning under moderate weather conditions. Fires in this class may occur on gentle to moderate *slopes*, where topography begins to influence the rate of spread. Although flame lengths remain relatively small—typically less than two feet—limited spotting may occur, especially with wind. Trained firefighters with protective equipment and standard hand tools can usually suppress these fires through



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direct attack, particularly on *slopes* under 30 percent. Mechanized equipment is typically unnecessary.

Key Characteristics Include:

1. **Fuels:** Light to medium surface fuels, including grasses, shrubs, and scattered vegetation (e.g., WNL, USL fuel types).
2. **Flame Length:** Less than 2 feet.
3. **Rate of Spread:** Low, increasing with *slopes* over 20 percent.
4. **Spotting:** Very short-range spotting is possible under windy conditions.
5. **Terrain Influence:** More active fire behavior on moderate *slopes* (20 to 30 percent).
6. **Suppression Difficulty:** Easily suppressed by trained firefighters using basic protective gear and hand tools. Direct attack is effective, and mechanized support is rarely needed.

303.2.2 Moderate Fire Intensity Classification. *Moderate Fire Intensity Classification* is identified in areas with moderate to heavy fuel loads, such as dense shrubs, small trees, and accumulated ground fuels. Fires in this class present continuous horizontal and vertical fuel arrangements, allowing flames to reach up to 8 feet in length. Fire behavior is notably influenced by moderate to steep *slopes*, often accelerating the spread. Short-range spotting becomes more common, complicating suppression efforts. Ground crews typically require mechanized support, such as engines and dozers, to establish control lines. Aircraft assistance may be necessary, particularly in inaccessible terrain. There is a significant increase in the potential for property damage and risk to life, especially in *wildland-urban interface* areas.

Key Characteristics Include:

1. **Fuels:** Moderate to heavy fuels, including dense shrublands, small trees, timber litter, and canopy fuels (e.g., USH, UIH fuel types).
2. **Flame Length:** Up to 8 feet.
3. **Rate of Spread:** Moderate to high, increasing significantly on *slopes* over 30 percent.
4. **Spotting:** Short-range spotting is common.
5. **Terrain Influence:** Steep *slopes* (30 percent or greater) increase fire spread and intensity.
6. **Suppression Difficulty:** Challenging for ground crews without support from engines, dozers, or aircraft. Dozers and plows are generally effective on moderate terrain.

303.2.3 High Fire Intensity Classification. *High Fire Intensity Classification* is identified in areas with heavy, continuous fuel loads, such as dense forest canopies, thick



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understory growth, and heavy dead/downed material. Fires in this class frequently occur on steep *slopes*, often exceeding 40 percent, where topography dramatically increases the rate of spread and severity. Flame lengths can exceed 30 feet, and both short- and medium-range spotting are common, particularly in windy conditions. Direct suppression by ground crews is typically ineffective, requiring indirect attack strategies, such as backburns and aerial retardant drops. Fires in this class pose extreme risk to life, property, and firefighter safety, especially in rugged or remote areas.

Key Characteristics Include:

1. **Fuels:** Heavy fuels, including dense forests, urban core areas with heavy fuel loads, and canopy-dominated regions (e.g., WNH, USH, UCH fuel types).
2. **Flame Length:** Up to 30 feet or more.
3. **Rate of Spread:** Rapid, especially on *slopes* greater than 40 percent.
4. **Spotting:** Short-range spotting is common; medium-range spotting is possible under windy conditions.
5. **Terrain Influence:** *Slopes* over 40 percent amplify intensity and spread, creating dangerous conditions for suppression.
6. **Suppression Difficulty:** Direct attack by ground forces and dozers is generally ineffective. Indirect strategies (backburning, aerial support) are often necessary.

These fires present significant danger to life, property, and responder safety.

303.3 Applicability of Code Provisions. The requirements of this code shall apply to all parcels located within designated Wildfire Hazard Areas and corresponding *fire intensity classifications* as identified on the official maps. The level of structure hardening, *defensible space*, and other mitigation measures required shall correspond to the applicable *fire intensity classification*—Low, Moderate, or High—as established by the board.

Structures and parcels identified with low *fire intensity classification* shall be constructed and maintained in accordance with the provisions for Class 1 structure hardening and site and area requirements.

Structures and parcels identified with moderate to high *fire intensity classifications* shall be constructed and maintained in accordance with the provisions for Class 2 structure hardening and site and area requirements.

SECTION 304 GROUND-TRUTHING

304.1 Purpose. This section establishes a process for owners or the owners authorized representative to request a ground-truthing review of their property's Wildfire Hazard or *fire intensity classification* as identified on state or locally adopted maps. The intent is to provide an opportunity to verify that mapping accurately reflects current, site-specific conditions.



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304.2 Determination of Fire Intensity Classification and Code Requirements. As determined by the *code official*, the *fire intensity classification* and associated requirements shall be based on a review of the vegetative fuels on the parcel and within 300' of the parcel boundary, topography, local weather patterns, and fire behavior modeling data and in accordance with the following *fire intensity classifications*:

304.2.1 Low *Fire Intensity Classification* in accordance with Section 303.2.1

304.2.2 Moderate *Fire Intensity Classification* in accordance with Section 303.2.2

304.2.3 High *Fire Intensity Classification* in accordance with Section 303.2.3

This determination shall be made based on existing conditions or conditions that have been established by a development plan approved by the local jurisdiction. Technical documentation shall be submitted in support of such request by a qualified wildfire professional and in accordance with Section 104.2.



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Chapter 4- Structure Hardening

SECTION 401 GENERAL

401.1 Scope. Exterior design and construction of new buildings and structures within the *wildland-urban interface* areas of Colorado shall be constructed in accordance with this chapter.

Exceptions:

1. Buildings of an accessory character classified as Group U occupancy (including *agricultural buildings*) of any size located at least 50 feet from a structure containing *occupiable* or *habitable space*.
2. One-story detached accessory, nonhabitable structures, such as tool and storage sheds, playhouses and similar uses, provided that the floor area does not exceed 120 square feet and the structure is located greater than or equal to 10 feet from the nearest adjacent occupiable structure.
3. The reconstruction, replacement, alteration, or repair of the exterior walls of an existing building, when less than 25 percent of the surface area of all exterior walls is affected.
4. The reconstruction, replacement, alteration, or repair of the exterior *roof covering* of an existing building, when less than 25 percent of the surface area of the exterior *roof covering* or an attachment thereto is affected.
5. Alterations or repairs to the exterior of an existing structure, or an attachment to it, when less than twenty-five percent of the exterior of the structure is affected by the alteration or repair.
6. Additions that do not increase the footprint of a structure by more than 500 square feet.

SECTION 402 BUILDING MATERIAL

402.1 Building material. Building materials shall comply with any one of the requirements in Section 402.2 through 402.4.

402.2 Noncombustible material. *Noncombustible* material shall comply with the definition of *noncombustible* materials in Section 202.

402.3 Fire-retardant-treated wood. *Fire-retardant-treated wood* shall be identified for exterior use and shall meet the requirements of Section 2303.2 of the 2024 *International Building Code*.

402.4 Ignition-resistant building material. Material shall be tested on the front and back faces in accordance with the extended ASTM E84 or UL 723 test, for a total test period of 30 minutes, or with the ASTM E2768 test. The materials shall bear identification showing the fire test results. Panel products shall be tested with a ripped or cut longitudinal gap of 1/8 inch. The materials, when tested in accordance with the test procedures set forth in ASTM E84 or UL 723



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for a test period of 30 minutes, or with ASTM E2768, shall comply with Sections 402.4.1 through 402.4.3.3. Materials or products which melt, drip or delaminate to the extent that the flame front is interrupted are not permitted.

Exception: Materials composed of a combustible core and a noncombustible exterior covering made from either aluminum at a minimum 0.019 inch thickness or corrosion-resistant steel at a minimum 0.0149 inch thickness shall not be required to be tested with a ripped or cut longitudinal gap.

402.4.1 Flame spread. The material shall exhibit a *flame spread index* not exceeding 25.

402.4.2 Flame front. The material shall exhibit a flame front that does not progress more than 10 feet 6 inches beyond the centerline of the burner at any time during the test.

402.4.3 Weathering. *Ignition-resistant building materials* shall maintain their performance in accordance with this section under conditions of use. The materials shall meet the performance requirements for weathering (including exposure to temperature, moisture and ultraviolet radiation) contained in Sections 402.4.3.1 through 402.4.3.3, as applicable to the materials and conditions of use.

402.4.3.1 Evaluation requirements for weathering. Fire-retardant-treated wood, wood-plastic composite materials and plastic lumber materials shall be evaluated after weathering in accordance with Method A “Test Method for Accelerated Weathering of Fire-Retardant-Treated Wood for Fire Testing” in ASTM D2898.

402.4.3.2 Wood-plastic composite materials. Wood-plastic composite materials shall also demonstrate acceptable fire performance after weathering by the following procedure: first testing in accordance with ASTM E1354 at an incident heat flux of 50 kW/m² in the horizontal orientation, then weathering in accordance with ASTM D7032 and then retesting in accordance with ASTM E1354 and exhibiting an increase of no more than 10 percent in peak rate of heat release when compared to the peak heat release rate of the nonweathered material.

402.4.3.3 Plastic lumber materials. Plastic lumber materials shall also demonstrate acceptable fire performance after weathering by the following procedure: first testing in accordance with ASTM E1354 at an incident heat flux of 50 kW/m² in the horizontal orientation, then weathering in accordance with ASTM D6662 and then retesting in accordance with ASTM E1354 and exhibiting an increase of no more than 10 percent in peak rate of heat release when compared to the peak heat release rate of the nonweathered material.



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SECTION 403 CLASS 1 STRUCTURE HARDENING

403.1 General. Class 1 structure hardening shall be in accordance with Sections 403.2 through 403.4.2 and shall apply to buildings and structures hereafter constructed, modified or relocated into or within areas of the *wildland-urban interface* having a low fire hazard severity.

403.2 Roofing. Roofs shall have a *roof covering* or *roof assembly* classified as Class A when tested in accordance with ASTM E108 or UL 790.

403.2.1 Flame and ember protection of roofs. For roof assemblies where the roof covering profile creates a space between the roof covering and roof deck, the space shall resist the entry of flames and embers by one or more of the following methods:

1. Firestopping with noncombustible material of the space between the roof covering and the roof deck.
2. Installation of one layer of cap sheet complying with ASTM D3909 over the combustible roof deck.
3. Installation of a listed Class A classified roof assembly.

403.2.2 Roof valley flashings. Valley flashings shall be not less than 0.019 inch (No. 26 galvanized sheet gage) corrosion-resistant metal installed over a minimum 36-inch-wide underlayment consisting of one layer of cap sheet complying with ASTM D3909 running the full length of the valley.

403.3 Gutters and downspouts. Gutters and downspouts shall be constructed of *noncombustible* material.

403.4 Ventilation Openings. Ventilation openings for enclosed attics, enclosed rafter spaces, and underfloor spaces shall be in accordance with Section 403.4.1 or Section 403.4.2 as applicable.

403.4.1 Performance Requirements. Ventilation openings shall be fully covered with listed vents, tested in accordance with ASTM E2886, to demonstrate compliance with all the following requirements:

1. There shall be no flaming ignition of the cotton material during the Ember Intrusion Test.
2. There shall be no flaming ignition during the Integrity Test portion of the Flame Intrusion Test.
3. The maximum temperature of the unexposed side of the vent shall not exceed 662°F (350°C).

403.4.2 Prescriptive Requirements. Ventilation openings for enclosed attics, enclosed rafter spaces, and underfloor spaces shall be covered with *noncombustible* 404.3 corrosion-resistant mesh with openings not to exceed 1/8-inch.



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SECTION 404 CLASS 2 STRUCTURE HARDENING

404.1 General. Class 2 structure hardening shall be in accordance with Sections 404.2 through 404.10.1 as well as the provisions of Class 1 structure hardening in Sections 403.2-403.4.2 and shall apply to buildings and structures hereafter constructed, modified or relocated into or within areas of the *wildland-urban interface* having a moderate or high fire hazard severity. See also Sections 101.6-101.7.

404.2 Protection of eaves. Eaves and soffits shall be protected on the exposed underside by *noncombustible material, ignition-resistant materials*, or by materials approved for not less than 1-hour *fire-resistance-rated construction, 5/8-inch Type X drywall*, 2-inch nominal dimension lumber, or 1 inch nominal *fire-retardant-treated wood* or 3/4 inch nominal fire-retardant-treated plywood, identified for exterior use and meeting the requirements of Section 2303.2 of the 2024 *International Building Code*. Fascias are required and shall be protected on the backside by *noncombustible material, ignition-resistant materials*, or by materials approved for not less than 1-hour *fire-resistance-rated construction, 5/8-inch Type X drywall*, or 2- inch nominal dimension lumber.

404.3 Exterior Walls. Exterior walls of buildings or structures shall be constructed with one of the following methods:

1. Exterior wall assemblies with a minimum of 1-hour fire-resistance rating, rated for exposure on the exterior side.
2. *Approved noncombustible materials.*
3. *Heavy timber or log wall construction.*
4. *Noncombustible materials* complying with Section 402.2 on the exterior side.
5. *Fire-retardant treated wood* complying with Section 402.3 on the exterior side. The *fire-retardant-treated wood* shall be labeled for exterior use and meet the requirements of Section 2303.2 of the 2024 *International Building Code*.
6. Ignition-resistant materials complying with Section 402.4 on the exterior side.

Such material shall extend from the top of the foundation to the underside of the eave or the underside of the roof sheathing.

Exceptions:

1. Exterior wall *embellishments* and architectural trim (exclusive of trim on exterior windows and doors) not to exceed 5 percent of the square footage of the exterior wall.
2. Roof or wall top cornice projections and similar assemblies.
3. Solid wood rafter tails and solid wood blocking installed between rafters having minimum dimension 2 inch nominal.

404.3.1 Exterior Wall Coverings. Exterior wall coverings shall be limited to the following:

1. *Noncombustible materials.*
2. *Fire-retardant-treated wood.*
3. *Ignition-resistant building materials.*



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Exception: Where options 1 or 2 in section 404.3 are used, vinyl siding may be used as an exterior covering.

404.3.2 Flashing. A minimum of 6 inches of metal flashing or *noncombustible* material applied vertically between the wall sheathing and the exterior cladding shall be installed at the ground, decking, and roof intersections.

Combustible sheathing products exposed by the gap created at the base of the exterior walls, posts, or columns must be protected with *noncombustible material* or *ignition-resistant building materials* while still permitting drainage and moisture control from behind exterior cladding.

404.4 Underfloor enclosure. Buildings or structures shall have underfloor areas enclosed to the ground or comply with exterior walls in accordance with Section 404.3.

404.5 Decking. Unenclosed decks shall have the deck walking surface constructed of one of the following:

1. *Approved noncombustible* materials
2. Class A rated material

Exception: Composite decking material with a minimum of Class B rating

3. *Fire-retardant-treated wood* identified for exterior use and meeting the requirements of Section 2303.2 of the 2024 *International Building Code*
4. *Ignition-resistant building materials* in accordance with Section 402.4.

404.6 Appendages and Projections. Appendages and projections shall be constructed in accordance with Section 404.3.

404.7 Exterior Glazing. Exterior windows, window walls and glazed doors, windows within exterior doors, and skylights shall be tempered glass, *multilayered glazed panels*, glass block or have a fire protection rating of not less than 20 minutes.

404.8 Exterior Doors. Exterior doors shall be *approved noncombustible* construction, solid core wood not less than 1 ¾-inches thick, or have a fire protection rating of not less than 20 minutes. Windows within doors and glazed doors shall be in accordance with Section 404.7.

Exception: Vehicle access doors.

404.9 Vehicle Access Door Perimeter Gap. Exterior vehicle access doors shall resist the intrusion of embers from entering by preventing gaps between doors and door openings, at the head, sill, and jamb of doors from exceeding ⅛ inch as approved by the AHJ.

Gaps between doors and door openings shall be controlled by one of the following methods:

1. Weather-stripping products made of materials that: (a) have been tested for tensile strength in accordance with ASTM D638 (Standard Test Method for Tensile Properties of Plastics) after exposure to ASTM G155 (Standard Practice for Operating Xenon Arc Light Apparatus for Exposure of Non-Metallic Materials) for a period of 2,000 hours, when the maximum allowable difference in tensile strength values between exposed and



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non-exposed samples does not exceed 10 percent; and (b) exhibit a V-2 or better flammability rating when tested to UL 94 (Standards for Tests for Flammability of Plastic Materials for Parts in Devices and Appliances).

2. Door overlaps onto jambs and headers.
3. Garage door jambs and headers covered with metal flashing.

404.10 Detached Accessory Structures. Detached *accessory structures* located less than 50 feet from a building containing *habitable* or *occupiable space* shall have exterior walls constructed in accordance with Section 404.3 through 404.3.2.

404.10.1 Underfloor areas. Where the detached structure is located and constructed so that the structure or any portion thereof projects over a descending *slope* surface greater than 10 percent, the area below the structure shall have underfloor areas enclosed to within 6 inches of the ground, with exterior wall construction in accordance with Section 404.3 or underfloor protection in accordance with Section 404.4 or with 1/8-inch metal corrosion-resistant screen with a hardened zone within 5 feet.

Exception: The enclosure shall not be required where the underside of exposed floors and exposed structural columns, beams and supporting walls are protected as required for exterior 1-hour *fire-resistance-rated construction*, *heavy timber construction*, *noncombustible* materials on the exterior side, or *fire-retardant-treated wood* on the exterior side. The *fire-retardant-treated wood* shall be labeled for exterior use and meet the requirements of Section 2303.2 of the 2024 *International Building Code*.



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Chapter 5- Site and Area Requirements

SECTION 501 GENERAL

501.1 Scope. The provisions of this chapter shall apply to parcels subject to this code.

501.2 Reference. As needed, the *code official* shall refer to the Home Ignition Zone (HIZ) Guide as developed by the Colorado State Forest Service.

Where conflicts occur between provisions of this code and the HIZ Guide, the provisions of this code shall govern. The provisions of this code, as applicable, shall take precedence over the provisions in the referenced standard.

SECTION 502 CLASS 1 REQUIREMENTS

502.1 Structure Ignition Zone 1 (0-5 feet): Immediate Zone

502.1.1 Objective. This zone is designed to reduce or eliminate ember ignition and direct flame contact with the structure, decks, stairs, and attachments.

502.1.2 Materials. Use *noncombustible*, hard surface materials in this zone, such as rock, gravel, sand, concrete, bare earth or stone/concrete pavers.

Exception: Ignition-resistant plantings, per an approved list by the AHJ that is not less than that created by the Colorado State Forest Service, are allowed in the Immediate Zone.

502.1.3 Plantings. Remove all plantings including shrubs, slash, combustible mulch and other woody debris, with the exception of ignition-resistant vegetation.

502.1.4 Trees. There shall be no planting of new trees in the immediate zone. Mature trees of no less than 10-inch diameter at 4.5 feet above ground level may be maintained.

Tree crowns extending to within 10 feet of any structure shall be pruned to maintain a minimum clearance of 10 feet.

Prune tree branches to a height of 6-10 feet from the ground or a third of the total height of the tree, whichever is less.

502.2 Site Signage

502.2.1 Marking of roads. *Approved* signs or other *approved* notices shall be provided and maintained for access roads and driveways to identify such roads and prohibit the obstruction thereof.

502.2.2 Marking of fire protection equipment. Fire protection equipment and fire hydrants shall be clearly identified in a manner *approved* by the *code official* to prevent obstruction.



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502.2.3 Address markers. Buildings shall have a permanently posted address, which shall be placed at each driveway entrance and be visible from both directions of travel along the road. In all cases, the address shall be posted at the beginning of construction and shall be maintained thereafter, and the address shall be visible and legible from the road on which the address is located in a manner *approved* by the *code official*.

502.3 Retaining Walls

502.3.1 Retaining Walls. Retaining walls shall be constructed with either *noncombustible* or ignition-resistant materials when any of the following conditions exist:

1. The retaining wall is within 8 feet of a structure regulated by this code or up to the property line when the property line is less than 8 feet away from the structure.
2. The retaining wall is integral to the support of a structure regulated by this code.
3. The retaining wall is integral to the egress from a structure regulated by this code to a public way, easement, or private road.

502.4 Fencing

502.4.1 Fencing. Fencing within 8 feet of a structure regulated by this code or up to the property line when the property line is less than 8 feet away from the structure shall be constructed with *noncombustible* or ignition-resistant materials.

Exception: Vinyl fencing. Vinyl fencing may be allowed.

SECTION 503 CLASS 2 REQUIREMENTS

503.1 General. Class 2 site and area requirements shall be in accordance with Sections 503.2 through 503.3.2 and include all requirements of Class 1 in Sections 502.1 through 502.4.

503.2 Structure Ignition Zone 2 (5-30 feet) Intermediate Zone

503.2.1 Objective. This zone is designed to give an approaching fire less fuel, which will help reduce its intensity as it gets nearer to structures.

503.2.2 Dead Materials. Within the *fuel modification* area, hazardous dead plant material must be removed from live vegetation.

503.2.3 Fuels Accumulation. Avoid large accumulations of surface fuels such as logs, branches, slash and combustible mulch.

503.2.4 Trees. *Tree crowns* extending to within 10 feet of any structure shall be pruned to maintain a minimum clearance of 10 feet.

Prune tree branches to a height of 6-10 feet from the ground or a third of the total height of the tree, whichever is less.



503.2.4.1 Tree Spacing. *Tree crowns* within this zone shall be spaced to prevent structure ignition and promote fuel discontinuity to limit fire spread.

503.2.5 Shrubs. Shrub groups within this zone shall be spaced to prevent structure ignition. Shrubs shall be at least 10 feet away from the edge of tree branches.

503.3 Structure Ignition Zone 3 (30-100 feet) Expanded Zone

503.3.1 Objective. This zone focuses on mitigation that keeps fire on the ground.

503.3.2 Tree Spacing. *Tree crowns* within this zone shall be spaced at a minimum of 6-10 feet.



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Appendix A: PERMITS

The provisions of this appendix apply only when adopted by the governing body in the final ordinance.

A101.1 General. Where not otherwise provided in the requirements of the *International Building Code* or *International Fire Code*, permits are required in accordance with Sections A101.2 through A101.9.

A101.2 Permits required. Unless otherwise exempted, buildings or structures regulated by this code shall not be erected, constructed, altered, repaired, moved, converted, changed, or changed in use or occupancy unless a separate permit for each building or structure has first been obtained from the *code official*.

For buildings or structures erected for temporary uses, see Section 105.

A101.3 Permit application. To obtain a permit, the applicant shall first file an application therefor in writing on a form furnished by the code enforcement agency for that purpose. Every such application shall:

1. Identify and describe the work, activity, operation, practice or function to be covered by the permit for which application is made.
2. Describe the land on which the proposed work, activity, operation, practice or function is to be done by legal description, street address or similar description that will readily identify and definitely locate the proposed building, work, activity, operation, practice or function.
3. Indicate the use or occupancy for which the proposed work, activity, operation, practice or function is intended.
4. Be accompanied by plans, diagrams, computation and specifications and other data as required in Appendix B.
5. State the valuation of any new building or structure or any addition, remodeling or alteration to an existing building.
6. Be signed by the applicant or the applicant's authorized agent.
7. Give such other data and information as required by the *code official*.

A101.3.1 Preliminary inspection. Before a permit is issued, the *code official* is authorized to inspect and approve the systems, equipment, buildings, devices, premises and spaces or areas to be used.

A101.3.2 Time limitation of application. An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing, unless such application has been pursued in good faith or a permit has been issued; except that



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the *code official* is authorized to grant one or more extensions of time for additional periods not exceeding 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

A101.4 Permit approval. Before a permit is issued, the *code official*, or an authorized representative, shall review and approve permitted uses, occupancies or structures. Where laws or regulations are enforceable by other agencies or departments, a joint approval shall be obtained from agencies or departments concerned.

A101.5 Permit issuance. The application, plans, specifications and other data filed by an applicant for a permit shall be reviewed by the *code official*. If the *code official* finds that the work described in an application for a permit and the plan, specifications and other data filed therewith conform to the requirements of this code, the *code official* is allowed to issue a permit to the applicant.

When the *code official* issues the permit, the *code official* shall endorse in writing or stamp the plans and specifications APPROVED. Such *approved* plans and specifications shall not be changed, modified or altered without authorization from the *code official*, and work regulated by this code shall be done in accordance with the *approved* plans.

A101.5.1 Refusal to issue a permit. Where the application or construction documents do not conform to the requirements of pertinent laws, the *code official* shall reject such application in writing, stating the reasons therefor.

A101.6 Validity of permit. The issuance or granting of a permit or approval of plans, specifications and computations shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of this code or of any other ordinance of the jurisdiction. Permits presuming to give authority to violate or conceal the provisions of this code or other ordinances of the jurisdiction shall not be valid.

A101.7 Expiration. Every permit issued by the *code official* under the provisions of this code shall expire by limitation and become null and void if the building, use or work authorized by such permit is not commenced within 180 days from the date of such permit, or if the building, use or work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days.

Any permittee holding an unexpired permit is allowed to apply for an extension of the time within which work is allowed to commence under that permit where the permittee is unable to commence work within the time required by this section for good and satisfactory reasons. The *code official* is authorized to extend the time for action by the permittee for a period not exceeding 180 days on written request by the permittee showing that circumstances beyond the control of the permittee have prevented action from being taken. Permits shall not be extended more than once.



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A101.8 Retention of permits. Permits shall at all times be kept on the premises designated therein and shall at all times be subject to inspection by the *code official* or other authorized representative.

A101.9 Revocation of permits. Permits issued under this code can be suspended or revoked where it is determined by the *code official* that:

1. It is used by a person other than the person to whom the permit was issued.
2. It is used for a location other than that for which the permit was issued.
3. Any of the conditions or limitations set forth in the permit have been violated.
4. The permittee fails, refuses or neglects to comply with any order or notice duly served on him or her under the provisions of this code within the time provided therein.
5. There has been any false statement or misrepresentation as to material fact in the application or plans on which the permit or application was made.
6. The permit is issued in error or in violation of any other ordinance, regulations or provisions of this code.

The *code official* is allowed to, in writing, suspend or revoke a permit issued under the provisions of this code whenever the permit is issued in error or on the basis of incorrect information supplied, or in violation of any ordinance or regulation or any of the provisions of this code.

Appendix B: CONSTRUCTION DOCUMENTS

The provisions of this appendix apply only when adopted by the governing body in the final ordinance.

B101.1 General. Plans, engineering calculations, diagrams and other data shall be submitted in the format as required by the jurisdiction. The construction documents shall be prepared and submitted where required by the statutes of the jurisdiction in which the project is to be constructed. Where special conditions exist, the *code official* is authorized to require additional documentation.

Exception: Submission of plans, calculations, construction inspection requirements and other data, if it is found that the nature of the work applied for is such that reviewing of plans is not necessary to obtain compliance with this code.

B101.2 Information on plans and specifications. Plans and specifications shall be drawn to scale on substantial paper or cloth and shall be of sufficient clarity to indicate the location, nature and extent of the work proposed, and show in detail that it will conform to the provisions of this code and relevant laws, ordinances, rules and regulations.

B101.3 Site plan. In addition to the requirements for plans in the *International Building Code*, site plans shall include topography, landscape and vegetation details and locations of structures or building envelopes. The *code official* is authorized to waive or modify the requirement for a site plan where the application for permit is for alteration or repair or where otherwise warranted. Identify the *fire intensity classification*.

B101.3.1 Defensible Space Site Plans. Defensible space site plans shall be prepared and submitted to the *code official* for review and approval as part of the site plans required for a permit. The *code official* is authorized to waive or modify the requirement for a defensible space site plan where the application for permit is for alteration or repair or where otherwise warranted.

B101.5 Other data and substantiation. Where required by the *code official*, the plans and specifications shall include classification of fuel loading, fuel model light, medium or heavy, and substantiating data to verify classification of fire-resistive vegetation.

B101.6 Retention of plans. One set of *approved* plans, specifications and computations shall be retained by the *code official* for a period of not less than 180 days from date of completion of the permitted work or as required by state or local laws.

B101.7 Examination of documents. The *code official* shall examine or cause to be examined the accompanying construction documents and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of this code and other pertinent laws or ordinances.



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B101.8 Amended construction documents. Work shall be installed in accordance with the *approved* construction documents, and changes made during construction that are not in compliance with the *approved* documents shall be resubmitted for approval as an amended set of construction documents.

B101.9 Previous approvals. This code shall not require changes in the construction documents, construction or designated occupancy of a structure for which a lawful permit has been heretofore issued or otherwise lawfully authorized, and the construction of which has been pursued in good faith within 180 days after the effective date of this code and has not been abandoned.

B101.10 Phased approval. The *code official* is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed statements have been filed complying with pertinent requirements of this code. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted.

Appendix C: INSPECTION AND ENFORCEMENT

The provisions of this appendix apply only when adopted by the governing body in the final ordinance.

C101.1 Inspection. Inspections shall be in accordance with Sections C101.1.1 through C101.1.4.3.

C101.1.1 General. Construction or work for which a permit is required by this code shall be subject to inspection by the *code official* and such construction or work shall remain visible and able to be accessed for inspection purposes until *approved* by the *code official*.

It shall be the duty of the permit applicant to cause the work to remain visible and able to be accessed for inspection purposes. Neither the *code official* nor the jurisdiction shall be liable for expense entailed in the removal or replacement of any material required to allow inspection.

Approval as a result of an inspection shall not be construed to be an approval of a violation of the provisions of this code or of other ordinances of the jurisdiction. Inspections presuming to give authority to violate or cancel the provisions of this code or of other ordinances of the jurisdiction shall not be valid.

Where required by the *code official*, a survey of the lot shall be provided to verify that the mitigation features are provided and the building or structure is located in accordance with the *approved* plans.

C101.1.2 Authority to inspect. The *code official* shall inspect, as often as necessary, buildings and premises, including such other hazards or appliances designated by the *code official* for the purpose of ascertaining and causing to be corrected any conditions that could reasonably be expected to cause fire or contribute to its spread, or any violation of the purpose of this code and of any other law or standard affecting fire safety.

C101.1.2.1 Approved inspection agencies. The *code official* is authorized to accept reports of approved inspection agencies, provided that such agencies satisfy the requirements as to qualifications and reliability.

C101.1.2.2 Inspection requests. It shall be the duty of the holder of the permit or their duly authorized agent to notify the *code official* when work is ready for inspection. It shall be the duty of the permit holder to provide access to and means for inspections of such work that are required by this code.

C101.1.2.3 Approval required. Work shall not be done beyond the point indicated in each successive inspection without first obtaining the approval of the *code official*. The *code official*, upon notification, shall make the requested inspections and shall



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either indicate the portion of the construction that is satisfactory as completed, or notify the permit holder or his or her agent wherein the same fails to comply with this code. Any portions that do not comply shall be corrected and such portion shall not be covered or concealed until authorized by the *code official*.

C101.1.3 Reinspections. To determine compliance with this code, the *code official* can cause a structure to be reinspected. A fee can be assessed for each inspection or reinspection where work for which inspection is called is not complete or where corrections called for are not made.

Reinspection fees can be assessed where the *approved* plans are not readily available to the inspector, for failure to provide access on the date for which inspection is requested or for deviating from plans requiring the approval of the *code official*.

To obtain a reinspection, the applicant shall pay the reinspection fee as set forth in the fee schedule adopted by the jurisdiction. Where reinspection fees have been assessed, additional inspection of the work will not be performed until the required fees have been paid.

C101.1.4 Testing. Installations shall be tested as required in this code and in accordance with Sections C101.1.4.1 through C101.1.4.3. Tests shall be made by the permit holder or authorized agent and observed by the *code official*.

C101.1.4.1 New, altered, extended or repaired installations. New installations and parts of existing installations that have been altered, extended, renovated or repaired, shall be tested as prescribed herein to disclose defects.

C101.1.4.2 Apparatus, instruments, material and labor for tests. Apparatus, instruments, material and labor required for testing an installation or part thereof shall be furnished by the permit holder or authorized agent.

C101.1.4.3 Reinspection and testing. Where any work or installation does not pass an initial test or inspection, the necessary corrections shall be made so as to achieve compliance with this code. The work or installation shall then be resubmitted to the *code official* for inspection and testing.

C101.2 Enforcement. Enforcement shall be in accordance with Sections C101.2.1 and C101.2.2.

C101.2.1 Authorization to issue corrective orders and notices. Where the *code official* finds any building or premises that are in violation of this code, the *code official* is authorized to issue corrective orders and notices.

C101.2.2 Service of orders and notices. Orders and notices authorized or required by this code shall be given or served on the owner, the owner's authorized agent, operator, occupant or other person responsible for the condition or violation either by verbal notification, personal service, or delivering the same to, and leaving it with, a person of suitable age and discretion on the premises; or, if such person is not found on the



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premises, by affixing a copy thereof in a conspicuous place on the door to the entrance of said premises and by mailing a copy thereof to such person by registered or certified mail to the person's last known address.

Orders or notices that are given verbally shall be confirmed by service in writing as herein provided.

C101.3 Compliance with orders and notices. Compliance with orders and notices shall be in accordance with Sections C101.3.1 through C101.3.8.

C101.3.1 General compliance. Orders and notices issued or served as provided by this code shall be complied with by the owner, the owner's authorized agent, operator, occupant or other person responsible for the condition or violation to which the corrective order or notice pertains.

If the building or premises is not occupied, then such corrective orders or notices shall be complied with by the owner or the owner's authorized agent.

C101.3.2 Compliance with tags. building or premises shall not be used when in violation of this code as noted on a tag affixed in accordance with Section C101.3.1.

C101.3.3 Removal and destruction of signs and tags. A sign or tag posted or affixed by the *code official* shall not be mutilated, destroyed or removed without authorization by the *code official*.

C101.3.4 Citations. Persons operating or maintaining an occupancy or premises subject to this code who allow a hazard to exist or fail to take immediate action to abate a hazard on such occupancy, premises or vehicle when ordered or notified to do so by the *code official* shall be guilty of a misdemeanor.

C101.3.5 Unsafe conditions. Buildings, structures or premises that constitute a fire hazard or are otherwise dangerous to human life, or that in relation to existing use constitute a hazard to safety or health or public welfare, by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster damage or abandonment as specified in this code or any other ordinance, are unsafe conditions. Unsafe buildings or structures shall not be used. Unsafe buildings are hereby declared to be public nuisances and shall be abated by repair, rehabilitation, demolition or removal, pursuant to applicable state and local laws and codes.

C101.3.5.1 Record. The *code official* shall cause a report to be filed on an unsafe condition. The report shall state the occupancy of the structure and the nature of the unsafe condition.

C101.3.5.2 Notice. Where an unsafe condition is found, the *code official* shall serve on the owner, owner's authorized agent or person in control of the building, structure or premises, a written notice that describes the condition deemed unsafe and specifies the required repairs or improvements to be made to abate the unsafe condition, or



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requires the unsafe structure to be demolished. Such notice shall require the person thus notified, or their designee, to declare to the *code official* within a stipulated time, acceptance or rejection of the terms of the order.

C101.3.5.2.1 Method of service. Such notice shall be deemed properly served where a copy thereof is served by one of the following methods:

1. Delivered to the owner or the owner's authorized agent personally.
2. Sent by certified or registered mail addressed to the owner or the owner's authorized agent at the last known address with a return receipt requested.
3. Delivered in any other manner as prescribed by local law.

Where the certified or registered letter is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice. Service of such notice in the foregoing manner on the owner's authorized agent or on the person responsible for the structure shall constitute service of notice on the owner.

C101.3.5.3 Placarding. Upon failure of the owner, the owner's authorized agent or the person responsible to comply with the notice provisions within the time given, the *code official* shall post on the premises or on defective equipment a placard bearing the word "UNSAFE" and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard.

C101.3.5.3.1 Placard removal. The *code official* shall remove the unsafe condition placard whenever the defect or defects on which the unsafe condition and placarding action were based have been eliminated. Any person who defaces or removes an unsafe condition placard without the approval of the *code official* shall be subject to the penalties provided by this code.

C101.3.5.4 Abatement. The owner, the owner's authorized agent, operator or occupant of a building, structure or premises deemed unsafe by the *code official* shall abate, correct or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other *approved* corrective action.

C101.3.5.5 Summary abatement. Where conditions exist that are deemed hazardous to life and property, the *code official* is authorized to abate or correct summarily such hazardous conditions that are in violation of this code.

C101.3.5.6 Evacuation. The *code official* shall be authorized to order the immediate evacuation of any occupied building, structure or premises deemed unsafe where such hazardous conditions exist that present imminent danger to the occupants. Persons so notified shall immediately leave the structure or premises and shall not enter or reenter until authorized to do so by the *code official*.



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C101.3.6 Prosecution of violation. If the notice of violation is not complied with promptly, the *code official* is authorized to request the legal counsel of the jurisdiction to institute the appropriate proceeding at law or in equity to restrain, correct or abate such violation, or to require the removal or termination of the unlawful occupancy of the building or structure in violation of the provisions of this code or of the order or direction made pursuant thereto.

C101.3.7 Violation penalties. An AHJ has the authority to establish fees.

C101.3.8 Abatement of violation. In addition to the imposition of the penalties herein described, the *code official* is authorized to institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation; or to prevent illegal occupancy of a structure or premises; or to stop an illegal act, conduct of business or occupancy of a structure on or about any premises.



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AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26
FROM: April Hessman

PROJECT: Allocation of 2026 Early Childcare and Education Funding
ACTION: Discussion and Action

PURPOSE/BACKGROUND:

Council budgeted \$88,000 for early childcare and education funding in the adopted 2026 budget General Fund. This includes funding for centers, in-home day cares, and other programs/services in this realm. Applications were due to the Town on March 6. Seven organizations are requesting funding totaling \$91,434.

The Town asked that each of the funding requests respond to seven questions. Council approved the application wording and the criteria for which it would consider funding as such:

Town of Pagosa Springs Early Childcare Funding Criteria

Council will prioritize the following criteria in evaluating requests:

1. Expansion or addition of new ECE slots; and
2. Organizations demonstrating sustainability in provision of ECE services including recruitment and retention of staff.
3. Retention of existing ECE slots; and
4. Support of organizations aiding families in our local workforce; and
5. Organizations or centers that have found other ways to be self-sufficient in their funding model.
6. Organizations increasing accessibility of ECE to the lower income and underserved populations of our community.

The total amount of requests received is as follows (by category, in alphabetical order): \$91,434 total requested

In Home Daycares: \$9,000 total

Teresa Mael (Teresa's Lil Blessings): \$5,000

Tiffany Wilkins (Tiff's Lil Cubs Childcare): \$4,000

Early Childhood Centers: \$57,394 total

Pagosa Springs Head Start: \$17,394

Seeds of Learning: \$20,000
Wings Early Childhood Center: \$20,000

Other Types/Services: \$25,040 total

Aspire Medical Services & Education: \$5,040
Pagosa Community Initiative: \$20,000

ATTACHMENTS:

1. Aspire Medical Services and Education
2. Pagosa Head Start_Tri County Head Start
3. Pagosa Community Initiative
4. Seeds of Learning
5. Teresa's Lil Blessings
6. Tiff's Lil Cubs Childcare
7. Wings Early Childcare

FISCAL IMPACT:

\$88,000 is budgeted in the 2026 General Fund budget for this purpose

GOALS & OBJECTIVES:

Council Priorities 2.3 Continued Support of Community Priorities - broadband, early childhood care & education, senior population

RECOMMENDATIONS:

Move to allocate a total of \$_____ to the ECE organizations as awarded per the Town Council worksheet on March 17, 2026



TOWN OF PAGOSA SPRINGS
2026 Early Childcare and Education Funding Request

Applications must be completed in full to be considered. The application deadline is **March 6, 2026**. Please review the Funding Criteria on page 2 prior to submission. Submit the completed application and supporting documentation in one email to:

April Hessman, Town Clerk/Finance Director
Email: ahessman@pagosasprings.co.gov
Phone: 970-585-8449

Part 1: Applicant Information

Type of Early Childhood Education (ECE) Organization:

☐ In Home Daycare ☒ ECE Center ☐ Other (describe

Name of Applicant Organization: Aspire Medical Services and Education

Name of Umbrella Organization (if applicable): _____

Property Location and Owner Name, if different than Applicant Organization: _____

Applicant Contact Person: Nicolle Cotts, Executive Director

Phone: 970-264-5963 ext 100 E-Mail Address: director@aspirepagosa.org

Mailing Address: PO Box 5437 City: Pagosa Springs

State: CO Zip: 81147

Status: ☒ non-profit Tax ID Number (if applicable): 84-1393680 ☐ for profit

How many years has your organization been in existence? 26

Part 2: Contribution Request/Narrative

Cash Request: \$ 5040

Indicate how much is being requested from the Town of Pagosa Springs in 2026. Include requests for in-kind support, fee waivers, land, or other requests for support in addition to cash request.

Aspire's Mission Statement:

We aspire to empower individuals and families to thrive physically, emotionally, and socially by providing medical services, education, and community in a safe, supportive environment. As we take on a larger role in early childhood education, our goal is to help every child in Pagosa Springs thrive by equipping parents of children ages zero to three to be their child's best first teacher. We do this through parenting education, practical support, and opportunities for families to build meaningful community. Success is measured through year-over-year increases in parent and child participation, as well as parent questionnaires that reflect growth in confidence, connection, and early-childhood knowledge.

#1: At Aspire, we focus on supporting parents of children zero to three years old. Aspire is the primary source in Pagosa Springs for parent/child enrichment classes for babies and toddlers. All of our classes are offered for free to parents and their children in the zero to three age range. Aspire recognizes that parents are their child's best first teacher.

Our onsite parent/child enrichment classes are led by Anette McInnis, a former Preschool Director with over 25 years of experience. These classes include a Mommy & Me class, Incredible Infants, Wonderful Ones, Terrific Twos, Math Readiness, Positive Parenting, Date Night with a Purpose and a few specialty classes. Attendance at these classes in 2025 was 1095 parents (each with one or more children) which was a 21% increase above 2024 attendance. At this level Aspire reached classroom capacity so the facility is currently being remodeled to add an extra classroom by March 2026.

In addition, Aspire offers 328 online classes in English and 108 online Spanish classes. In 2025, 484 classes were completed (367 in 2024)

Aspire has one Education Coordinator and class sizes currently range from 7 to 18 parents with a slightly larger number of children. Each parent serves as their child's teacher with instruction from the coordinator.

#2: The funds requested will be used immediately to equip the new classroom and throughout the year for the expendable education materials and software updates for our classes.

#3. The location where the grant funds will be spent is at Aspire's facility, 602 8th Street, Pagosa Springs, near the high school and preschools. This is an area of lower income households, primarily non-white residents, and working families. Approximately 50% of Aspire's education clients fall in the low-income category. Many of the parents who live in the downtown area lack transportation and our online classes are a popular solution. All parents who complete classes in person or online receive points which can be exchanged for free diapers, wipes, clothing and other baby/toddler necessities. This is another way Aspire supports lower income residents.

#4. Sources of funding, by percent	<u>2025 actual</u>	<u>2024 actual</u>
Individuals	33	48
Fundraising (2 main events)	22	20
Corporate Sponsors	15	12
Grants	12	5
Medical Billing	12	9

Churches	4	4
Dept Human Svcs	2	2

Aspire's doors have been open to all for **26 years** with the generous support of our local donors and grantors. Two fund raising events are held every year and all donors receive a monthly newsletter. All of our education courses remain free.

#5 and #6: Aspire received ECE grants in previous years and the funds (\$2,500 and \$3,000) were used to equip our primary classroom and for educational materials and updates to our in-person curricula and online classes. As noted, in 2026 we will have an additional classroom which must be equipped. Our grant request of \$5,040 represents an increase of 68% which matches the growth that Aspire has had in its educational participation since 2023. Our rapid rate of growth is expected to continue in 2026 and beyond.

#7. Aspire is committed to ensuring that underserved families – especially those who may feel that quality early childhood education is unattainable – are welcomed, informed, and supported in accessing our programs. We are actively expanding our role in early childhood education through a facility remodel that will allow us to offer additional parent-child classes and developmental supports for families with children ages 0 to 3. To reach families who are often overlooked or hesitant to engage, Aspire has begun partnering with the Pagosa Community Initiative. We anticipate that PCI will be a significant source of new families who may not otherwise know that early learning opportunities are available to them and at no cost. Aspire also promotes its “entry” parenting class in the weekly calendar of *The Pagosa Sun*. In addition to these outreach efforts, Aspire already serves many low-income families through free mental health counseling and childcare scholarships (funded separately from this grant). These services build trust, reduce barriers, and create natural pathways for families to engage in our early-childhood education offerings.

Aspire's Executive Director, Nicole Cotts, has been with Aspire for 5 years and our Education Coordinator has been with Aspire for 4 years.

We thank the Town of Pagosa Springs for its continuing support of Aspire's educational programs!



TOWN OF PAGOSA SPRINGS
2026 Early Childcare and Education Funding Request

Applications must be completed in full to be considered. The application deadline is **March 6, 2026**. Please review the Funding Criteria on page 2 prior to submission. Submit the completed application and supporting documentation in one email to:

April Hessman, Town Clerk/Finance Director
Email: ahessman@pagosasprings.co.gov
Phone: 970-585-8449

Part 1: Applicant Information

Type of Early Childhood Education (ECE) Organization:

 In Home Daycare X ECE Center Other (describe below):

Name of Applicant Organization: Pagosa Springs Head Start/Tri County Head Start

Name of Umbrella Organization (if applicable): Durango 4-C Council

Property Location and Owner Name, if different than Applicant Organization:

Applicant Contact Person: Nora Martinez

Phone: (970)828-5909

E-Mail Address: noram@tchs4c.org

Mailing Address: PO Box 259

City: Durango State: CO Zip: 81302

Status: non-profit Tax ID Number (if applicable): 84-0615445 for profit

How many years has your organization been in existence? Pagosa Springs has had a Head Start program since 1965. This facility opened to Tri-County Head Start in 1973.

Part 2: Contribution Request/Narrative Cash Request: \$ 17,394

Indicate how much is being requested from the Town of Pagosa Springs in 2026. Include requests for in-kind support, fee waivers, land, or other requests for support in addition to the cash request.

Please include the following documentation with your submittal:

- **Mission Statement:** A clear and concise statement of the organization's Mission, Goals, and Objectives, if available.

A. Mission Statement

The mission of Tri-County Head Start is to develop and provide quality, integrated, comprehensive early childhood development programs that offer a broad range of services and respond to the needs of eligible young children and their families for the purpose of preparing them for success in school and life.

B. Goals and Objectives

As an essential component of our federal grant, TCHS develops overarching program goals that incorporate objectives, identify program impact areas, and outline activities to focus on for each year of the 5-year grant cycle. New goals were created for our program year 2023-2024. Through our grant cycle, the progress in reaching the goals is continually assessed, and necessary revisions or updates to the objectives or yearly activities are outlined. With approval from our governing Board and Policy Council, progress and updates are submitted each spring with our yearly continuation grant to Head Start Region VIII.

TCHS's goals and corresponding objectives are outlined below:

PROGRAM GOAL 1: Tri-County Head Start will maintain structured, financially sound management systems to support safe, high-quality, early learning programs.

OBJECTIVE 1. A: Launch a new HRIS/Payroll system to ensure accurate personnel activity reports and labor allocation, fewer human errors, streamlining between HR and Fiscal systems, improved employee user friendliness, and the ability to update personal information.

OBJECTIVE 1. B: Continue a successful highest audit rating of an unmodified opinion by effectively managing fiscal and policy procedures, including a team-approach to budgeting, updated contract tracking, user-friendly financial statements, and continuous improvement of internal controls.

OBJECTIVE 1. C: Ensure compliance with NFS (Non-Federal Share) through shared center-based NFS goals, and ongoing monitoring and training.

OBJECTIVE 1.D: Provide a reliable and secure technology infrastructure, supporting program staff with technology tools and resources, ensuring data privacy and security, fostering technology integration in the program, and evaluating and improving technology systems and processes. The I.T. department will work closely with program leaders and staff to identify opportunities for technology integration, regularly evaluate system performance, and implement changes as needed to ensure that the technology infrastructure is meeting program needs.

PROGRAM GOAL 2: Tri-County Head Start will recruit, enroll, and serve families in the greatest need, providing support, resources, and services to help families achieve their goals.

OBJECTIVE 2. A: To ensure that we find families with the highest needs in the communities we serve, TCHS will evaluate and revise our recruitment plans and strategies twice during the program year to maintain funded enrollment and review the selection process annually. **OBJECTIVE 2 .B:** Identify participants who fall below 85% Average Daily Attendance (ADA) within 60 days of the program year and identify barriers with families and provide additional support to improve attendance throughout the program year.

OBJECTIVE 2. C: Through the implementation of the Office of Head Start Parent, Family, and Community Engagement (PFCE) Framework, TCHS will provide families with the opportunity to create goals annually and identify the top 10% of families with the greatest need to provide additional support in reaching their goals.

PROGRAM GOAL 3: Tri-County Head Start will develop school readiness goals that are appropriate for the ages and development of all enrolled children to ensure optimal academic, social, and emotional progress for all children, regardless of ability, race, place, income, language, and culture.

OBJECTIVE 3. A: To develop TCHS school readiness goals, TCHS will use the Head Start Early Learning Outcomes Framework (ELOF) and Parent, Family, and Community Engagement (PFCE) Framework, as well as data from child assessments, input from Head Start teachers and administrators, and local school districts' widely held expectations.

OBJECTIVE 3. B: Ensure children have equitable access to high-quality and developmentally appropriate learning opportunities within programs and in transitions between educational programs.

PROGRAM GOAL 4 Tri-County Head Start will create and maintain a culture that attracts and retains top talent with qualified and nurturing educators.

OBJECTIVE 4. A: Attract top talent by offering hiring incentives, increasing teacher salaries, reintroducing an employee referral program, and increasing teacher recruitment activities. Improve the onboarding experience to prioritize efficiency through simplified processes, and promote an individualized and supportive environment through the first year of employment.

OBJECTIVE 4. B: Retain top talent by maintaining and sustaining an engaging culture through strong leadership, returning staff incentives, support for ongoing individualized professional development, knowledge and skills development, and by collecting employee data on perceptions and engagement to identify areas that can be strengthened.

OBJECTIVE 4. C: Implement a new HRIS/Payroll system to improve internal procedures and reporting regarding compliance requirements of new hires, teacher qualifications, and ongoing licensing requirements.

PROGRAM GOAL 5 Tri-County Head Start will build and maintain collaborative relationships with local agencies to provide services and resources that engage and support families in their pursuit of health, nutrition, and overall well-being.

OBJECTIVE 5. A: Develop collaborative relationships with community partners through the Health Services Advisory Committee (HSAC), engaging with these partners to promote health, nutrition, wellness, and mental health with TCHS families through education, services, and resources.

OBJECTIVE 5. B: Improve safety practices within and outside the organization to reduce preventable, safety-related accidents and injuries. TCHS will do this by continuously evaluating and improving our facilities, health and safety policies and procedures, and the education and resources we provide to families, including those related to mental health and overall well-being.

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1. Describe your organization/center. How many children are currently served on a daily basis. What ages are accepted? What is the teacher/caregiver-to-child ratio. Include any relevant information about your center/organization's operations.

Tri-County Head Start (TCHS) provides comprehensive Head Start and Early Head Start services to low-income children and families across the region. Head Start serves children ages 3–5, supporting school readiness through high-quality early education, while Early Head Start serves pregnant women, infants, and toddlers from birth to age 3, with a strong focus on early development, health, and family well-being.

TCHS operates three center-based locations in Durango, Pagosa Springs, and Cortez, and partners with additional community-based sites in Montezuma and La Plata counties. Daily, TCHS serves children in safe, developmentally appropriate, and well-equipped learning environments. Annually, more than 300 children and their families benefit from TCHS services, including education, health and developmental screenings, nutrition, disability services, mental health supports, and family engagement, at no cost to families.

The Pagosa Springs Head Start Center is fully enrolled and serves 48 preschool children daily. Classrooms operate with a 2:16 teacher-to-child ratio, ensuring individualized attention, active supervision, and compliance with Head Start Performance Standards and state licensing requirements.

2. What is the purpose of the requested funds? How and when will the funds be expended?

Tri-County Head Start (TCHS) is requesting a total of **\$17,394** from the Town of Pagosa Springs to support essential facility, operations, and educational needs that directly impact the health, safety, and learning environment of children and families served.

A portion of the funds, **\$2,579**, will be used to replace three kitchen ranges that are over 15 years old and no longer function properly. Replacing these appliances is critical to meeting licensing and safety standards and ensuring the kitchen can continue to prepare nutritious, warm meals for children daily. This expense will be incurred immediately upon approval.

To maintain a clean, safe, and sanitary facility, TCHS is requesting **\$7,380** to cover three months of janitorial services. Cleanliness and sanitation are essential to health and safety compliance, particularly in early childhood settings, and these funds will be expended monthly over three months.

An additional **\$500** is requested for annual outdoor maintenance, including weed removal, tree pruning, and playground upkeep. This work is typically completed in August to ensure safe outdoor play environments for the upcoming school year.

TCHS is also requesting **\$5,000** for educational materials to support science, literacy, music, art, math, dramatic play, and sensorimotor learning centers. These materials are used daily in both large- and small-group instruction and will be purchased during the program year as needed.

Finally, **\$1,935** is requested to provide tuition assistance for one child for nine months. While Head Start and Early Head Start services are provided at no cost, this assistance supports a family needing extended care who is not eligible for UPK or CCAP. Funds will be applied monthly throughout the school year.

3. What is the geographical location of where funds will be expended? How many town residents will directly benefit from the project or service for which funds are requested? What percentage of the slots serve families whose residence is located in town limits?

The funding received will be used exclusively within the town of Pagosa Springs. While our catchment area allows enrollment of children from across Archuleta County, the Pagosa Springs Head Start center is located within the town limits at 475 South 8th St. The center serves approximately 40 children and their families and employs 10 staff members, all of whom will benefit from this project.

Since the early 1970s, TCHS has been preparing children for school and life, positively impacting thousands of families through our local community programs. This project will directly benefit town residents, as affordable childcare is essential for parents and guardians to work or attend school. We offer high-quality educational experiences in safe, well-equipped environments that provide a strong social and emotional foundation while promoting literacy and school readiness. All of the slots available are dedicated to families residing within the town limits of Pagosa Springs.

4. What are the sources of funding for your organization, and what are your strategies for addressing the sustainability of those sources?

TCHS is requesting \$17,394 from the Town of Pagosa Springs for this project, with additional funding sources, including federal funds, to offset the cost. As a federally funded program, TCHS relies on an 80% federal grant and 20% In-Kind contributions, sourcing the latter through donations and grants from local individuals, organizations, and partnerships, such as the Buell Foundation. Additionally, the Pagosa Springs Head Start program receives funding from the Universal PreK Program, which provides preschool for low-income and at-risk 3 and 4-year-olds.

5. If your organization was awarded funds in the past five years from the Town of Pagosa Springs, how were those funds spent?

TCHS has previously received funding from the Town of Pagosa Springs. However, we do not receive any other benefits from the Town. In 2021, we were awarded \$7,500 for repairs to the children's bathroom at the center, ensuring the creation of safe and age-appropriate stalls. In 2022, we received \$7,040 for a one-time facility project to pave the south entrance area, improving parking for staff and facilitating winter maintenance.

In 2024, we received a total of \$9,468 for several initiatives. One of these was for kitchen upgrades to help provide nutritious meals that support the healthy growth and development of the young children we serve. Additionally, the funds were used to provide a digital learning platform for 32 students, and Ready Rosie, a self-paced parenting curriculum that aligns with our program and is accessible to every family. The funds also supported 40 children at the center with a Teaching Strategies Gold curriculum slot and offered tuition assistance for two students for 9 months. All of these projects were completed.

In 2025, the Town of Pagosa Springs awarded Tri-County Head Start (TCHS) \$27,041.50 to support critical facility and program needs that enhance safety, learning, and family engagement. The funding supports replacement of deteriorating flooring in high-traffic areas to maintain licensing and safety standards, continued access to research-based curriculum and digital learning tools (Teaching Strategies GOLD, Ignite by Hatch, and TeachSmart), and family engagement through the Ready Rosie virtual parenting platform. Funds also contribute to classroom educational materials across core learning areas and limited tuition assistance to ensure access to care for families not eligible for other subsidy programs. Together, these investments help TCHS maintain a safe, high-quality, and affordable early childhood program for children and families in Pagosa Springs.

6. How will your organization utilize these funds to meet the Council criteria for ECE funding (see Criteria below)?

Funding this TCHS project aligns with the Town of Pagosa Springs' commitment to supporting early care and education. As a long-established childcare provider and 501(c)(3) nonprofit, TCHS addresses the critical need for quality early education in Pagosa Springs, where opportunities for families to enroll children aged 1-5 are limited. TCHS is one of the few programs available, focusing on vulnerable populations and serving children with disabilities, special needs, and health concerns. We embrace and celebrate the diverse cultures and languages of our families, ensuring an inclusive approach for all members of the Pagosa community.

7. What efforts are you taking to encourage applications from underserved members of the community, including people who may believe that quality education opportunities are unattainable for them?

To encourage applications from underserved community members, we are taking several key steps:

1. Outreach & Awareness: We conduct targeted outreach through local events, organizations, and social media, emphasizing the accessibility of our programs for all families.
2. Community Partnerships: We collaborate with local organizations like Healthy Archuleta, Early Childhood Council, and the Archuleta School District to reach individuals who may not typically seek educational opportunities.
3. Language & Accessibility: We provide materials in English and Spanish, and offer application assistance to families with language barriers or limited experience with formal education.
4. Financial Support: We offer tuition assistance and sliding scale fees to ensure cost is not a barrier for underserved families.
5. Inclusive Programming: Our programs are designed to be inclusive and tailored to meet the needs of diverse families, providing additional support where necessary.
6. Information Sessions: We host Open House and Orientation events to inform families about the benefits and long-term opportunities our programs offer, regardless of socioeconomic status.

These efforts aim to provide underserved families with access to quality education opportunities.

PLEASE KEEP RESPONSES TO THREE PAGES MAXIMUM

Applicants may be asked to present their requests to Council on March 17, 2026 at 5 p.m. Please be prepared to provide a brief overview (max 10 minutes), with time for Council questions and answers.

Town of Pagosa Springs Early Childcare Funding Criteria

Council will prioritize the following criteria in evaluating requests:

1. Expansion or addition of new ECE slots; and
2. Retention of existing ECE slots; and
3. Support of organizations aiding families in our local workforce; and
4. Organizations or centers that have found other ways to be self-sufficient in their funding model.
5. Organizations demonstrating sustainability in provision of ECE services.
6. Organizations increasing accessibility of ECE to the lower income and underserved populations of our community.



TOWN OF PAGOSA SPRINGS
2026 Early Childcare and Education Funding Request

Applications must be completed in full to be considered. The application deadline is **March 6, 2026**. Please review the Funding Criteria on page 2 prior to submission. Submit the completed application and supporting documentation in one email to:

April Hessman, Town Clerk/Finance Director
Email: ahessman@pagosasprings.co.gov
Phone: 970-585-8449

Part 1: Applicant Information

Type of Early Childhood Education (ECE) Organization:

☐ In Home Daycare ☐ ECE Center ☒ Other (describe below):
Out of school time childcare: after-school/summer

Name of Applicant Organization: Pagosa Community Initiative

Name of Umbrella Organization (if applicable): _____

Property Location and Owner Name, if different than Applicant Organization:

550 B Hot Springs Blvd.

Applicant Contact Person: Rebecca Tenpenny

Phone: 970-585-6461 E-Mail Address: director@pagosacommunityinitiative.org

Mailing Address: P.O. Box 5524 City: Pagosa Springs

State: CO Zip: 81147

Status: ☒ non-profit Tax ID Number (if applicable): 98317304 _____ for profit

How many years has your organization been in existence? 3 1/2

Part 2: Contribution Request/Narrative

Cash Request: \$ 20,000

Indicate how much is being requested from the Town of Pagosa Springs in 2026. Include requests for in-kind support, fee waivers, land, or other requests for support in addition to cash request.

Pagosa Community Initiative is requesting \$20,000 to provide summer camp scholarships.
This amount will enable PCI to hire staff, book field trips, and purchase supplies for 9 kids per
week that come from families that are unable to afford camp fees.

Please include the following documentation with your submittal:

- Mission Statement: A clear and concise statement of the organization's Mission, Goals and Objectives, if available.

In a separate attachment, answer each of the following questions:

1. Describe your organization/center. How many children are currently served on a daily basis. What ages are accepted? What is the teacher/caregiver to child ratio. Include any relevant information about your center/organization's operations.
2. What is the purpose of the requested funds? How and when will the funds be expended?
3. What is the geographical location of where funds will be expended? How many town residents will directly benefit from the project or service for which funds are requested? What percentage of the slots serve families whose residence is located in town limits?
4. What are the sources of funding for your organization, and what are your strategies for addressing the sustainability of those sources?
5. If your organization was awarded funds in the past five years from the Town of Pagosa Springs, how were those funds spent?
6. How will your organization utilize these funds to meet the Council criteria for ECE funding (see Criteria below)?
7. What efforts are you taking to encourage applications from underserved members of the community, including people who may believe that quality education opportunities are unattainable for them?

PLEASE KEEP RESPONSES TO THREE PAGES MAXIMUM

Applicants may be asked to present their requests to Council on March 17, 2026 at 5 p.m. Please be prepared to provide a brief overview (max 10 minutes), with time for Council questions and answers.

Town of Pagosa Springs Early Childcare Funding Criteria

Council will prioritize the following criteria in evaluating requests:

1. Expansion or addition of new ECE slots; and
2. Organizations demonstrating sustainability in provision of ECE services including recruitment and retention of staff.
3. Retention of existing ECE slots; and
4. Support of organizations aiding families in our local workforce; and
5. Organizations or centers that have found other ways to be self-sufficient in their funding model.
6. Organizations increasing accessibility of ECE to the lower income and underserved populations of our community.

Pagosa Community Initiative - Early Childcare and Education

Funding Request 2026

Mission Statement: The Pagosa Community Initiative's mission is to create interactive opportunities that honor culture and diversity to provide Archuleta residents with services that increase wellness and engagement for a better quality of life.

1. Describe your organization/center. How many children are currently served on a daily basis. What ages are accepted? What is the teacher/caregiver to child ratio. Include any relevant information about your center/organization's operations.

Pagosa Community Initiative (PCI) is a 501(c)(3) nonprofit dedicated to supporting families and youth in Archuleta County, Colorado, and Dulce, New Mexico. Over the past year, PCI served approximately 1,000 individuals, including 160 families through our Family Resource Center and 250 K-12 students in youth programs. The majority of the youth we serve (85%) are considered at-risk, with many experiencing multiple Adverse Childhood Experiences (ACEs). Additionally, 85% of participating families qualify for free or reduced lunch.

PCI provides year-round youth programming, mentorship, therapeutic services, and adventure-based learning, ensuring children have safe, structured, and enriching environments. Our programs serve approximately 100 children daily, across afterschool programming and youth development initiatives.

We maintain a teacher-to-child ratio of 1:15, excluding paid high school interns. Licensed therapists provide one-on-one and group support integrated into programming. As a designated Family Resource Center, PCI connects families with critical services using the ACT (Advocacy, Community, Transformation) model, a strength-based approach focused on long-term stability.

2. What is the purpose of the requested funds? How and when will the funds be expended?

PCI is requesting **\$20,000 to provide summer camp scholarships** for children from families unable to afford camp fees. This funding will cover:

- **Staffing:** Hiring qualified instructors and counselors to maintain safe, small-group settings.
- **Field trips:** Planning engaging educational and outdoor experiences that enhance learning and social-emotional development.
- **Supplies:** Purchasing materials for hands-on activities, art projects, STEM exploration, and adventure-based learning.

Funds will allow PCI to support **9 children per week** throughout the summer, ensuring equitable access to high-quality camp programming. Scholarships remove financial barriers and allow these children to benefit from enrichment opportunities that promote social connection,

skill-building, and personal growth. Funds will be expended immediately upon award to hire staff, secure field trips, and purchase necessary supplies before the summer session begins.

3. What is the geographical location of where funds will be expended? How many town residents will directly benefit from the project or service for which funds are requested? What percentage of the slots serve families whose residence is located in town limits?

Funds will be expended in Pagosa Springs, Colorado, where PCI hosts summer camp programming. Specifically, our summer camp meets at the Pagosa Springs High School campus. Scholarships will directly benefit 9 children per week (up to 81 individual children) from financially disadvantaged families, primarily residing within town limits. Historically, over 90% of scholarship recipients live in town, ensuring that the funding directly serves local residents in need.

Additionally, because the Town of Pagosa Springs will not be operating its summer camp during the month of August, there is an increased need for affordable childcare options for working families. PCI intends to utilize these funds to expand scholarship availability during that time, helping fill a critical gap in services and ensuring continuity of care for families who traditionally rely on the Town's camp.

Scholarship recipients are not only able to experience our summer camps, but their families also benefit from having safe, reliable childcare available, enabling parents and guardians to remain in the Pagosa Springs workforce throughout the summer.

4. What are the sources of funding for your organization, and what are your strategies for addressing the sustainability of those sources?

PCI is funded through a diverse mix of grants, government funding, private donations, and foundation support. Key funding sources include state and federal grants, corporate sponsorships, local business contributions, and individual donors.

To ensure sustainability, PCI maintains strong relationships with existing funders while actively pursuing new grant opportunities and community-based fundraising. Scholarships for summer camp are supplemented by fundraising events and donor contributions, ensuring that financial need does not prevent children from participating. Our strategy prioritizes equitable access while maintaining high-quality programming year-round.

5. If your organization was awarded funds in the past five years from the Town of Pagosa Springs, how were those funds spent?

Over the past three years, PCI has used Town of Pagosa Springs funding to enhance youth and family services. Funds supported afterschool programs, therapeutic services, and summer camp scholarships, allowing children from underserved families to participate in enrichment activities at no cost.

Funding has enabled PCI to hire and retain qualified staff, maintain small student-to-teacher ratios, and purchase program supplies. This support has directly benefited

children and families in town, providing safe, structured learning environments and reducing barriers to participation.

6. How will your organization utilize these funds to meet the Council criteria for ECE funding?

PCI will utilize these funds to meet Town Council ECE criteria by:

- **Expanding access:** Providing scholarships so 9 children per week (9 weeks) can attend summer camp, ensuring participation for children from low-income households.
- **Supporting working families:** Offering reliable childcare during the summer months, enabling parents to maintain employment or pursue education.
- **Maintaining quality programming:** Funding qualified staff, small group instruction, field trips, and supplies.
- **Demonstrating sustainability:** Leveraging Town funding alongside grants and private donations to ensure ongoing access for underserved children.
- **Increasing accessibility for underserved populations:** Removing financial barriers ensures all children, particularly at-risk youth, can participate in safe, enriching summer experiences.

7. What efforts are you taking to encourage applications from underserved members of the community, including people who may believe that quality education opportunities are unattainable for them?

PCI ensures equitable access to summer camp through multiple strategies:

- **Targeted outreach:** Partnering with local schools, social service agencies, and community organizations to identify children in need.
- **Bilingual communication:** Providing Spanish-language materials and bilingual staff to reach families with limited English proficiency.
- **Enrollment support:** Offering in-person assistance and guidance for families with transportation or digital barriers.
- **Community engagement:** Promoting summer camp scholarships through cultural events, resource fairs, and school partnerships.

These strategies ensure that families from underserved backgrounds can access high-quality programming and recognize that summer enrichment opportunities are attainable for their children.



TOWN OF PAGOSA SPRINGS
2026 Early Childcare and Education Funding Request

Applications must be completed in full to be considered. The application deadline is **March 6, 2026**. Please review the Funding Criteria on page 2 prior to submission. Submit the completed application and supporting documentation in one email to:

April Hessman, Town Clerk/Finance Director
Email: ahessman@pagosasprings.co.gov
Phone: 970-585-8449

Part 1: Applicant Information

Type of Early Childhood Education (ECE) Organization:

☐ In Home Daycare ☒ ECE Center ☐ Other (describe below):

Name of Applicant Organization: Seeds of Learning
Name of Umbrella Organization (if applicable): _____
Property Location and Owner Name, if different than Applicant Organization:
575 S. 7th St.
Pagosa Springs, CO 81147
Applicant Contact Person: Emily Martinez
Phone: 970-264-5513 E-Mail Address: seedsoflearning@growingseeds.org
Mailing Address: PO Box 5831 City: Pagosa Springs State: CO Zip: 81147
Status: ☒ non-profit Tax ID Number (if applicable): 84-1450521 ☐ for profit
How many years has your organization been in existence? 28 years

Part 2: Contribution Request/Narrative

Cash Request: \$ 20,000

Indicate how much is being requested from the Town of Pagosa Springs in 2026. Include requests for in-kind support, fee waivers, land, or other requests for support in addition to cash request.

Seeds of Learning requests \$20,000 cash from the Town of Pagosa Springs to support our high-quality, NAEYC accredited early childhood education program.

Seeds of Learning – Town of Pagosa ECE Grant Request

Mission Statement: A clear and concise statement of the organization's Mission, Goals and Objectives, if available.

Our mission here at Seeds is to help all children in our community, regardless of income, reach their potential through a safe, loving, and high-quality educational environment.

As the only NAEYC accredited program in Pagosa Springs, Seeds of Learning is uniquely qualified to equip our community's most precious resource, our children, with the building blocks needed for success.

The early years are full of awe and wonder; a time when children are naturally curious about the world around them. Seeds of Learning understands the importance of building a positive and strong foundation that will likely shape a child's entire life.

That's why Seeds of Learning's NAEYC accredited programming is distinctively different. For 28 years, we've inspired the minds of little learners and set the standard in early childhood education in Pagosa Springs. At Seeds, we believe in creating joyful learning through purposeful play, building an environment that is responsive to each child's unique needs and challenges, cultivating powerful family partnerships, and continually making improvements to our program using data driven insights.

But most of all we believe that all families deserve equal access to affordable, high quality early education.

In a separate attachment, answer each of the following questions:

- 1. Describe your organization/center. How many children are currently served on a daily basis. What ages are accepted? What is the teacher/caregiver to child ratio. Include any relevant information about your center/organization's operations.**

Seeds of Learning is the only NAEYC accredited and Colorado Shines Level 5 Early Childhood Education Center in Pagosa Springs. These two distinctions show Seeds' commitment to age-appropriate, high-quality early learning for children throughout Pagosa Springs.

Seeds of Learning currently serves 57 students, ages 2.5 – 5.5 years old, through three classrooms on campus. Children 2.5 – 3.5 years old have a 7-1 student teacher ratio, while our 3.5 – 5.5 year olds have a 10-1 ratio.

2. What is the purpose of the requested funds? How and when will the funds be expended?

Funds from the Town of Pagosa would be used to: retain highly qualified and skilled staff, retain existing ECE Slots, and increase access to early childhood education for low income and underserved populations.

These funds would support our 2026 organizational budget and be expended by December 31, 2026.

3. Is the geographical location of where funds will be expended? How many town residents will directly benefit from the project or service for which funds are requested? What percentage of the slots serve families whose residence is located in town limits?

Funds will be expended at Seeds of Learning's Early Childhood Education Center located within the city limits of Pagosa Springs. We expect that approximately 40 town residents, which includes caregivers, children, and staff will be impacted by this project. Families served by Seeds of Learning live in the town limits of Pagosa and surrounding areas in Archuleta County. Currently, 17.5% of our slots serve families residing in town limits.

Many families who reside outside of town limits work within town limits, having a direct contribution to the Town of Pagosa economy.

4. What are the sources of funding for your organization, and what are your strategies for addressing the sustainability of those sources?

Seeds of Learning has a diversified revenue stream that helps ensure the long-term sustainability of our program. Currently, Seeds of Learning receives government funding from Colorado Child Care Assistance and Universal Pre-K for qualifying families. Additionally, we offer sliding-scale tuition, which is determined by family size and income. The remaining revenue consists of grants from supporting foundations, annual campaign contributions from generous donors, and revenue from our Annual Event. Seeds also has a quasi-endowment that will generate

additional revenue in 2027 and beyond providing additional sustainability to our organization.

5. If your organization was awarded funds in the past five years from the Town of Pagosa Springs, how were those funds spent?

Seeds of Learning was awarded Town of Pagosa ECE funds in 2024. These funds were instrumental in providing financial support for families through our Sliding Scale tuition model.

Initially, we planned for these funds to be used for the expansion of ECE slots through a partnership with the Pagosa School District. After much discussion with the district, it was decided that they would provide the new preschool class internally, instead of contracting with Seeds of Learning.

6. How will your organization utilize these funds to meet the Council criteria for ECE funding (see Criteria below)?

Funds will be used to directly support the items outlined in question three. Specifically, these funds would support the competitive salary and benefits of our teachers and classroom staff which will ensure the retention of existing ECE slots. Funds would also be used to support families who qualify for tuition assistance through our sliding scale tuition model, allowing underprivileged families access to the highest quality of Early Childhood Education.

7. What efforts are you taking to encourage applications from underserved members of the community, including people who may believe that quality education opportunities are unattainable for them?

Seeds of Learning works to educate families throughout our community about the importance of early childhood education and how Seeds of Learning can help prepare their child or children for the future.

Seeds of Learning is a member of the Early Childhood Council in Archuleta County. This partnership helps inform new residents or parents about our program. We plan for additional public awareness campaigns and outlets, such as the Archuleta County Fair, to help educate underserved communities about our Sliding Scale Tuition structure, which helps alleviate some of the financial burden that early childhood education can pose.



TOWN OF PAGOSA SPRINGS
2026 Early Childcare and Education Funding Request

Applications must be completed in full to be considered. The application deadline is **March 6, 2026**. Please review the Funding Criteria on page 2 prior to submission. Submit the completed application and supporting documentation in one email to:

April Hessman, Town Clerk/Finance Director
Email: ahessman@pagosasprings.co.gov
Phone: 970-585-8449

Part 1: Applicant Information

Type of Early Childhood Education (ECE) Organization:

☒ In Home Daycare ☐ ECE Center ☐ Other (describe below):

Name of Applicant Organization: Teresa's Lil Blessings
Name of Umbrella Organization (if applicable): _____
Property Location and Owner Name, if different than Applicant Organization: _____

Applicant Contact Person: Teresa Mael
Phone: 970-846-8692 E-Mail Address: bttadm87@yahoo.com
Mailing Address: 141 Terrace Drive City: Pagosa Springs
State: CO Zip: 81147
Status: ☐ non-profit Tax ID Number (if applicable): 83-3130685 ☒ for profit
How many years has your organization been in existence? 27

Part 2: Contribution Request/Narrative

Cash Request: \$ 5000.00

Indicate how much is being requested from the Town of Pagosa Springs in 2026. Include requests for in-kind support, fee waivers, land, or other requests for support in addition to cash request.

January 9,2026

To Whom it May Concern,

Teresa's Lil Blessings has been in business 27 years with a license capacity of 8 children, ages infant through school age and some after school if room available, 2 children age 18 months.

As most of you know there is no childcare in Pagosa Springs and the wait lists in centers as well as home childcares are long. Especially for infants.

Teresa's Lil Blessing Childcare was born out of necessity many years ago, so that I could be home with my children because there was no childcare available in Pagosa Springs, as well as the place my children were attending childcare was not a good place. My children were mistreated and that is not something I can ever take back or change, however I did feel strongly at that time, the calling to open my home to families and their children to create a safe haven for them. "A pay it forward" type of thing that makes me feel better even knowing I can never change what happened to my children.

In all the years I have done this it has truly been a blessing to provide safe care as well as nurture these children with love, kindness, manners and preschool/ kindergarten readiness. For me the reward is instilling these things into the children in my care and preparing them with life skills that will stay with them throughout their lives. Most of all as a parent myself, to give my parents the security of knowing that their most important assets, their children are being loved and cared for while they are at work. The blessing is also forming lifelong friendships!

I have Early Education College courses under my belt, and I am licensed by the state of Colorado which requires me to be involved in continued education in my field to better equip myself in caring for young children and assisting their families.

In early childcare there is always a need for more.... Supplies get used up and things get broken or worn out on a very constant basis. State rules and regulations must be met, upgrades to keep facility safe and in compliance with State rules, continued education, licensing costs, equipment needing upgraded. As well as the inflation of the cost of living going through the roof, makes it a challenge to provide all these things and keep up with the demands of providing a rich environment for these children and their families.

The previous year, with the funding that I received, I spent on astroturf and playground upgrades. So, our play yard got a complete make over which the kids love! And we are so grateful!

If granted, the funds this year will be going to:

Resurfacing driveway and walkway as there are holes and uneven spots that are considered a potential hazard. Funds will also be going to replacing plumbing fixtures that leak in daycare bathroom, outdoor toys, new mats (as they wear out quickly) and new cribs. continued Education, licensing fees and educational supplies for preschool.

I have received funding for the last couple of years and am beyond thankful to the Town of Pagosa Springs for recognizing the in-home Childcares in Pagosa Springs and their willingness to partner with us to help provide the things we need to continue making a difference in the children and families and community we serve.

Thank You,

Teresa Mael



**TOWN OF PAGOSA SPRINGS
2026 Early Childcare and Education Funding Request**

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April Hessman, Town Clerk/Finance Director
Email: ahessman@pagosasprings.co.gov
Phone: 970-585-8449

Part 1: Applicant Information

Type of Early Childhood Education (ECE) Organization:

☒ In Home Daycare ☐ ECE Center ☐ Other (describe below):

Name of Applicant Organization: Tiff's Lil' Cubs Childcare
Name of Umbrella Organization (if applicable): _____
Property Location and Owner Name, if different than Applicant Organization:
206 Hummingbird Place Tiffany Wilkins
Pagosa Springs, CO 81147
Applicant Contact Person: Tiffany Wilkins
Phone: 970-903-2098 E-Mail Address: wilkinsmama@hotmail.com
Mailing Address: 206 Hummingbird Place City: Pagosa Springs
State: CO Zip: _____
Status: ☐ non-profit Tax ID Number (if applicable): 26-3811820 ☒ for profit
How many years has your organization been in existence? 18 years (Oct. 2008)

Part 2: Contribution Request/Narrative

Cash Request: \$ 4,000

Indicate how much is being requested from the Town of Pagosa Springs in 2026. Include requests for in-kind support, fee waivers, land, or other requests for support in addition to cash request.

Any amount will help with this years projected projects +
growing list of supplies that need to be purchased or replaced.
The list of improvements are always growing. Thank you so much!

To Whom It May Concern,

Thank you again for this amazing opportunity once again. I appreciate being considered for this grant and would love the opportunity to make more improvements to my childcare with your help. I have an ongoing list of improvements and wants to help enrich my space for the families I serve and stay compliant with state regulations.

My name is Tiffany Wilkins and I am the owner and provider of Tiff's Lil' Cubs Childcare. I love caring for, learning from, and teaching children. I received my license to be a home child care provider by the state of Colorado in 2008, as well as expanded my license in 2013 to a Large Child Care Home to provide a couple more spots for the community. I have completed Pre-licensing Training Classes as well as CPR, First Aid, Medication Administration, and Universal Precautions, which have to be updated every couple years. I have also received A's in 2 college classes through Pueblo Community College that were Infant and Toddler Development and Guidance Strategies for Young Children. Yearly, I'm required to take an additional 15 hours of continuing education for the health and safety of children.

I participate in the Food Program to help provide well balanced nutritious meals for the children. I also am a CCCAP provider to help with families that need help paying for tuition. I am the only Family Childcare Home in our community that is a Colorado Shines level 2 and also achieved the Early Childhood Professional Credential 3.0 level 3.

I believe that all children are different and learn in different ways and at different times. In my childcare home I want to encourage the children to learn new things, to help them to laugh and play with guidance, promote safety, instill healthy habits, provide well-balanced nutritional meals, encourage positive behavior techniques with good manners, self-confidence, and new skills while building friendships, respect, and love towards others. I encourage them to be themselves and support them in their own time and much more. Children are full of smiles, laughter, love, and lots of energy but they need positive direction and healthy boundaries to help guide them. I think the most important thing a child can receive is love and consistency and all the rest just falls into place. I provide them with a safe loving environment and hopefully give them a sense of being home. My home provides clean, well supervised play areas including a large fenced yard outside to run and burn some energy, and the structure, stability, and consistency to be themselves while figuring out this amazing world we live in and how they fit in it. I offer a preschool curriculum and we are constantly learning through play. My main concern and goal in caring for children is to see them grow physically, intellectually, socially, and emotionally to the best of his/her ability.

I am licensed to have 8 children a day. I do usually have an appeal into the state allowing me to care for 9 children a day as they understand the struggle families have in finding childcare options. I have full time and part time slots; I currently have 9 families and 11 children I provide care for. I provide care for children from 6 weeks old to 4 years old. My families live all over Archuleta County as far as Arboles, to Hatcher, to downtown and out Highway 84 with several families in Aspen Springs. I am blessed to have the families I have and love sharing this journey with them. We are down to 2 licensed childcare homes and I feel truly blessed to get to spend my days with these amazing kids and help give the parents some peace of mind while they work.

If I am fortunate enough to receive funding from your 2026 grant, I would use it to continue enhancing my playroom, curriculum, and/or play yard. This work can be hard on our homes—there is always something that needs repair as well as the extra wear on our homes, yards, and driveways. Toys and equipment wear out and break so replacing those can be costly too. I am looking into some organizing set ups to help with books and toys rotations as well.

Thanks to your support and an additional grant last year, I was able to complete several wonderful improvements: an inviting entry area with cubbies for the children to store their belongings (shoes, coats, hats,

and bags) promoting their sense of independence and belonging; an electronic sign-in/out and parent communication station & mailboxes for their crafts and important paperwork; and a permanent covered area in the play yard providing shade and protection from the elements.

In the previous years I was awarded your grants and I appreciate it so, so much. The 2025 grant helped with giving the children personal space for their items and a permanent covered area in the play yard. The 2024 grant to help in the flooring cost and install. The 2023 grant helped to improve the play yard space with padded tiles for under the climbing toys and swings for a safer fall zone. The 2022 grant helped with a new chain link fence. And in 2021 the grant covered gravel for the driveway/parking area which helped cut down the mud and made it safer for snow and ice removal in the winter. I am extremely grateful for the previous grants making it possible to continue to uphold quality standards and improve my space for the health and safety of the children I provide care for. I truly appreciate your time and effort to include the Licensed home providers as well in this process and promise to put the funds to good use once again if allotted.

Thank you for your time and consideration,

Tiffany Wilkins



TOWN OF PAGOSA SPRINGS
2026 Early Childcare and Education Funding Request

Applications must be completed in full to be considered. The application deadline is **March 6, 2026**. Please review the Funding Criteria on page 2 prior to submission. Submit the completed application and supporting documentation in one email to:

April Hessman, Town Clerk/Finance Director
Email: ahessman@pagosasprings.co.gov
Phone: 970-585-8449

Part 1: Applicant Information

Type of Early Childhood Education (ECE) Organization:

☐ In Home Daycare ☒ ECE Center ☐ Other (describe below):

Name of Applicant Organization: WINGS EARLY CHILDHOOD CENTER
Name of Umbrella Organization (if applicable): ARCHULETA COUNTY EDUCATION CENTER
Property Location and Owner Name, if different than Applicant Organization:
74 BACKSWING COURT, PAGOSA SPRINGS, CO 81147

Applicant Contact Person: BEN FOX
Phone: 970-585-6905 E-Mail Address: DIRECTOR@WINGSEARLYCHILDHOOD.ORG
Mailing Address: 74 BACKSWING CT City: PAGOSA SPRINGS
State: CO Zip: 81147
Status: ☒ non-profit Tax ID Number (if applicable): 84-1127328 ☐ for profit
How many years has your organization been in existence? WINGS: 6 years
ACEC: 37 years

Part 2: Contribution Request/Narrative

Cash Request: \$ 20,000

Indicate how much is being requested from the Town of Pagosa Springs in 2026. Include requests for in-kind support, fee waivers, land, or other requests for support in addition to cash request.

\$20,000 in support of operating costs of our
infant program and classroom, efforts to expand
pre-kindergarten enrollment, and continued progress in each
of the 6 council criteria for funding.

Wings Early Childhood Center Early Childcare and Education Funding Request

Wings Early Childhood Center Mission Statement

Wings aims to deliver high-quality, inclusive, nature-based care and education to children aged 6 weeks to 6 years, to inspire learning through nature and to create life-long connections with themselves, others, and their world.

Wings Early Childhood Center Vision Statement

Wings will be financially sustainable and continually offer high-quality, affordable early childcare and preschool education to meet the needs of the community.

Goals

Increase Affordability

1. Collaborate with local, state, and federal entities and programs to ensure consistent financial and/or in-kind support from organizations such as the Colorado Preschool Program (CPP), the Colorado Child Care Assistance Program (CCCAP), and the Universal Preschool Program (UPK).
2. Secure grants from organizations that support early childhood care and education programs and initiatives.
3. Establish tuition rates based on the local market rate analysis and demographics.

Provide High Quality Care and Increase Program Quality

1. Participate in Colorado Shines, Colorado's quality rating and improvement system for all of Colorado's licensed early learning programs and continue progressing toward a score of 3-5.
2. Measure and improve educational outcomes using evidence-based assessment tools and the Colorado Early Learning and Development Guidelines.

Enhance Collaboration & Cooperation

1. Collaborate, cooperate, and partner with the Archuleta County Early Childhood Council, the Colorado Department of Early Childhood, Archuleta County Department of Human Services, and other local childcare organizations for the preservation and expansion of existing services in the areas of early care and education, family support, mental health, and physical health.

Wings Early Childhood Center Early Childcare and Education Funding Request

1. Describe your organization/center. How many children are currently served on a daily basis. What ages are accepted? What is the teacher/caregiver to child ratio.

Wings Early Childhood Center provides safe, consistent, and high-quality licensed care and education for children ranging from ages 6 weeks to 6 years. We are the only licensed Infant and Toddler Center in Archuleta County.

Wings facilitates a nature-based, whole-child curriculum that aligns with each child's interests and developmental growth. We utilize the evidence-based "Experience Curriculum," a NAEYC-aligned project and play focused curriculum, now active across all our school's classrooms.

We strive to develop students with social and emotional development that stands out amongst their peers and sets them up for lifetime success in the classroom, at home, and with friends.

Age Group	Daily Maximum	Total Enrollment	Our Actual Operating Ratio	Licensed Ratio
Infant (6 weeks-18 months)	7	10	2.5:1	5:1
Wobblers (1y/o-2y/o)	10	12	4:1	6:1
Toddlers (2y/o-3y/o)	14	18	5:1	7:1
Preschool (3y/o-4y/o)	14	15	6:1	8:1
Prekindergarten (4y/o-6y/o)	14	15	6:1	12:1
School-Wide Total	59	70		

2. What is the purpose of the requested funds? How and when will the funds be expended?

Funds will be used toward general operating costs, in support of continued efforts to progress in each of the 6 Council criteria for funding as described below, in efforts to expand enrollment in our Prekindergarten classroom for the 2026-2027 school year, and to sustain the long-term viability of our infant care program.

3a. What is the geographical location of where funds will be expended?

Wings Early Childhood Center is located at 74 Backswing Ct, Pagosa Springs, Colorado and within Pagosa Springs Town Limits. We spend over 90% of all operating costs locally, with only some of our insurance, curriculum support, and licensing costs leaving the community.

3b. How many town residents will directly benefit from the project or service for which funds are requested?

17 of our 70 students and 7 of our 27 employees reside directly within town limits. Each of our students have parents and relatives who are able to remain fully involved in the workforce as a result of having safe and consistent childcare available. Our teachers are paid competitive wages, provided good benefits, and receive substantial support for continuing education and professional development.

While we do not maintain strict employment data of our students' parents, based on a review of emergency contact information, about 90 of our 120 Wings Parents (75%) work within Town limits. These employees work hard to provide for their families, to the benefit of local business owners, resident customers, and vacationers. Wings Parents are schoolteachers, doctors, resort managers, chefs, tradespeople, therapists, and so much more.

Wings Early Childhood Center Early Childcare and Education Funding Request

Further – the entire town benefits from having a care facility for infants and toddlers. We have had several parents cite this school and access to reliable infant or toddler daycare as a factor in recent moves to Pagosa Springs, including some who added their child to our waitlist before even finalizing a permanent move here!

3c. What percentage of the slots serve families whose residence is located in town limits?

Currently, 17 of our 70 children (24%) reside within Pagosa Springs town limits.

4. What are the sources of funding for your organization, and what are your strategies for addressing the sustainability of those sources?

Parent Paid Tuition – 35% of Operating Costs

CCCAP Tuition Reimbursement (Federal Funding) – 25% of Operating Costs

UPK - Universal Pre-K Tuition Reimbursement (State Funding) – 11% Operating Costs

CACFP Food Reimbursement (State Funding) – 3% of Operating Costs

Private and Community Grants – 8% of Operating Costs

Private Donations and Fundraising – 18% of Operating Costs

Wings reassess our tuition costs annually, with an eye on affordability. We use a sliding scale to determine tuition based on a family's income and household size in order to keep the program accessible to all Pagosa families.

Wings maintains a compliant CACFP Food Program to maximize meal reimbursement while still serving a high quality, healthy menu of fresh fruits, fresh baked breakfast breads, and scratch-made lunches. We serve breakfast, lunch, and afternoon snacks to all of our children at no additional cost.

Wings is actively advertising open slots in our Prekindergarten classroom with an eye on increasing our UPK allotment and to push toward full utilization of that classroom's licensed ECE slots. We have historically kept our Prekindergarten classroom well below our licensed capacity but are now looking to increase enrollment substantially in this room.

The Wings Board of Directors has recently established working subcommittees, including a fundraising committee. Historically, our fundraising efforts have been largely grassroots and somewhat informal. In 2026, we will have our first-ever Wings Gala, a night of music, food, and exciting auction events! We are exploring other community fundraising opportunities like joining the 19th Hole schedule, rejoining the ComFest Concert series, and seeking out additional grants that have been overlooked in the past. We have also started a quarterly "Donor Newsletter" and added a monthly radio spot on KWUF to strengthen our relationship with past and future donors.

5. If your organization was awarded funds in the past five years from the Town of Pagosa Springs, how were those funds spent?

Wings received funds from the Town of Pagosa Springs in 2023, 2024, and 2025 totaling \$163,959.17 related to the expansion of our school building. The expansion nearly doubled our capacity (now up to 75 children daily and allowed us to extend our care to 6-week-old infants. Expanding also allowed us to double our Preschool capacity and we added a full-size kitchen that ensures healthy meals served to all children in attendance.

We received \$826 in 2023, \$3,763 in 2024, and \$5,328 in 2025 from the Festival of the Trees events. We also received \$1500 from participation in the ComFest Concert in August 2025.

Wings Early Childhood Center Early Childcare and Education Funding Request

6. How will your organization utilize these funds to meet the Council criteria for ECE funding (see Criteria below)?

Criteria	Action
1) New ECE Slots	Stabilized and improved staffing, improving kindergarten preparation curriculum to increase demand, & partnering with Archuleta ECC to market UPK free tuition program. Goal: 8-10 more ECE Slots/Enrollment in our Prekindergarten Classroom
2) Recruitment and Retention	Stopped turnover of key teaching staff since new Director started September 2025. Maintained 100% staffing levels since November 2025. Now offering improved benefits such as 4 weeks PTO, 15% increased average teacher salaries compared to prior year, and empowering staff with professional development, 100% reimbursement of college tuition, and additional classroom resources.
3) Retention of Existing ECE Slots	Grant and donation funding are vital to maintaining Wings' infant program especially. This room operates at a substantial loss (income covers only 60% of operating costs, approx. \$40,000/year loss). We are unwilling to cut safety and quality of care in infant classroom in ways that would allow financial viability on its own. We employ a full-time LPN as Infant Supervisor.
4) Supporting Workforce	Well over 100 Wings parents are involved in the workforce, with approx. 75% working directly in Pagosa Springs. Extended care hours, flexible scheduling, and affordability make care available to fit needs of all Pagosa-area families.
5) Building Sustainability	Board has a new fundraising subcommittee, developing new donor retention and engagement strategies, dedicating time to grant writing and researching, building community awareness of funding need through ongoing outreach and networking, and constantly assessing business operations and staffing strategies to maximize fiscal responsibility.
6) Increasing Accessibility	Income-blind acceptance process, Wings serves 75% of County's CCCAP recipients, we partially or wholly subsidize tuition for over 80% of students. Average tuition payment is less than \$5 per hour of care. We offer all curriculum materials and parent communication in both English and Spanish. Fully bilingual Prekindergarten Classroom.

7. What efforts are you taking to encourage applications from underserved members of the community, including people who may believe that quality education opportunities are unattainable for them?

Wings prides itself on creating an educational space that is available to all children. We offer a 10-hour day of care (7:30am-5:30pm) to accommodate parents who need to work full days, especially single parents who may not have someone to help with earlier pickups or later drop-offs. We only take two full weeks off the entire year, and operate 240 days a year, to make sure that families who have little or no PTO can have reliable and consistent childcare that doesn't disrupt their own earning potential.

Even more directly, Wings provides tuition assistance to 84% of our students, more than 1/3rd receive CCCAP funding, and we enroll students on a first-come, first-served basis with no consideration for income or assistance levels. Wings alone serves approximately 75% of all Archuleta County children who receive CCCAP funding. We have also worked to hire additional bilingual Spanish-speaking staff and teachers and now have a fully bilingual Prekindergarten classroom!



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: David Harris

PROJECT: Executive Session per C.R.S.24-6-402(4)(b): For the purpose of a conference with the Town's legal counsel regarding specific legal questions pertaining to the September 10, 2025, Intergovernmental Agreement between the Town and Archuleta County regarding the Tourism Advisory Board

ACTION: Discussion and Action

PURPOSE/BACKGROUND:

Executive Session per C.R.S.24-6-402(4)(b): For the purpose of a conference with the Town's legal counsel regarding specific legal questions pertaining to the September 10, 2025, Intergovernmental Agreement between the Town and Archuleta County regarding the Tourism Advisory Board



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: David Harris

PROJECT: Executive Session per C.R.S. 24-6-402(4)(a): Discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to Project 102

ACTION: Discussion and Action

PURPOSE/BACKGROUND:

Executive Session per C.R.S. 24-6-402(4)(a): Discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to Project 102



AGENDA BRIEF

MEETING: Town Council Meeting 3/17/26

FROM: David Harris

PROJECT: Executive Session per C.R.S. 24-6-402(4)(a): Discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to Project Love

ACTION: Discussion and Action

PURPOSE/BACKGROUND:

Executive Session per C.R.S. 24-6-402(4)(a): Discussion concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest related to Project Love