Town Hall - 551 Hot Springs Blvd.
Pagosa Springs, CO 81147

MINUTES

Combined Parks & Recreation Advisory Board Meeting
May 1, 2025 @ 5:30 PM

A regular meeting of the Combined Parks & Recreation Advisory Board was called to order on May 1, 2025, at 5:30 PM in the Town Hall - 551 Hot Springs Blvd..

COMMISSIONERS PRESENT: Council Member deGraaf, Sally High, Jenny Highum, Larry Lynch, Kevin Metzler, and Mike Musgrove

COMMISIONERS ABSENT: Veronica Medina and Chantelle Jordan

1. REMOTE PARTICIPATION – A zoom link is made available, however the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - https://us06web.zoom.us/j/83642549719
Dial by Phone - 1-669-900-6833 US - Meeting ID: 8364 2549 719

1 CALL TREE BOARD MEETING TO ORDER – A regular Tree Board meeting was called to order on May 1, 2025, at 5:33 pm in 551 Hot Springs Blvd- Town Hall.

2 **BOARD ANNOUNCEMENTS**

3 PUBLIC COMMENT – There are no public comments.

4 ADJOURNMENT – Next meeting August 7, 2025

5 CALL MEETING TO ORDER – A regular Combined Park and Recreation Board meeting was called to order on May 1, 2025, at 5:38 pm in the 551 Hot Springs Blvd-Town Hall

6 PUBLIC COMMENT – No public comments

7 **BOARD ANNOUNCEMENTS**

a) Chair Mike Musgrove informed the board and Darren about the pile of concrete scattered throughout the disc golf course.

Larry Lynch informed the board that the Recreation Coalition has released the results of their survey on their website. One thousand two hundred respondents completed the questionnaires.

Jenny Highum informed the board that the Pagosa Paddle Board event is scheduled for May 9th and 10th. The Non-profit organization Upper San Juan River will be hosting this event with community sponsors. We will be donating some of the proceeds from the athletic participation towards the river access by the Co-op Gas Station.

Park and Recreation Director Darren Lewis informed the board that the town purchased the Bob's LP

property, and on Monday they will close on it. There are plans and designs for a put-in access to the river. Friends of Upper San Juan are graciously putting funds towards a path project.

Chair Mike Musgrove inquired about the boat ramp at Bob's LP property and parking. Lewis stated that this would be a year down the road. There will be a continuous lease with Bob's LP for the propane for just a little while, and at some point, they will leave the property, and those buildings will be demolished, allowing for more parking.

8 APPROVAL OF MINUTES

a) Approval of the April 3, 2025 Meeting Minutes

b) Park and Recreation Director Darren Lewis informed the board that Sally emailed me today about some corrections. Those corrections have been made, but they're not included in this packet. Once you approve the minutes, the corrections will be added.

9 DEPARTMENT REPORT

a) Parks and Recreation Report

The recreational side of things, flag football, started last Friday, catering to ages 6-8, with 32 participants this year. We are excited to have this new program, which volunteers will run. The same applies to T-ball, with seventy-two kids participating.

On the park side of things, shade structures will be installed in the parks next week and irrigation will be turned on in our parks within the next two weeks. We have been dealing with some theft and vandalism at the Reservoir Hill pump house.

We have two new park staff starting on Monday.

Sally High asked when the grass will be planted at Centennial Park. Lewis said that it will probably be next week. With the T-post placed along the trail, we will fence off that area, allowing the seed to take hold, and then we will open up the new irrigation system that we installed.

10 UNFINISHED BUSINESS

a) Project update

Park and Recreation Director Darren Lewis informed the board that the outdoor fitness equipment will be installed in June.

The Vendor's Access should be completed by June 1st.

There are concerns about the lighting being very dark along the trail that runs behind Riff Raff and around the Malt Shop. Bollard lighting has been installed along that trail.

Landscaping at Centennial Park continues.

Planning for the Fourth of July is underway and will take place at Yamaguchi Park.

b) Open board seat

Park and Recreation Director Darren Lewis informs the board that he had reached out to the candidate who was here when Kevin applied; he's not interested. We placed an ad in the paper and on our website, and I received no other inquiries. We will advertise the position again this summer.

11 NEW BUSINESS

a) Discuss change in meetings for Combined Parks and Recreation Advisory Board

Park and Recreation Director Darren Lewis informed the board that upcoming projects for the Main Street Project will require significant funding from the town. I don't foresee having enough information or new projects to report on a monthly basis. I also spoke with Mike, and he agreed with me, suggesting quarterly meetings. I write a monthly report for the Town Council, providing them with an update on current activities. I see no reason why I can't do the same for you, keeping you informed. If you have any questions regarding what I send you, you're more than welcome to respond to me. If you have something you think we need to meet about, then we will call a meeting.

Chair Mike Musgrove mentioned that we also discussed the short-term and long-term mandates for this board, and if anything changes, we will revisit the discussion quarterly.

Kevin Metzler inquired about the status of the parking lot plan over by the middle school. Lewis stated that it was a 0/7 no to no parking at the athletic field, which the Town Council decided against.

Kevin Metzler moved Motion to accept the quarterly meetings Sally High seconded.

Carried.

12 PUBLIC COMMENT

a) No public comments

13 NEXT MEETING August 7, 2025 AT 5:30 PM

14 ADJOURNMENT – By motion duly made, meeting adjourned at 6:07pm