



Town Hall - 551 Hot Springs Blvd.
Pagosa Springs, CO 81147

AGENDA

Combined Parks & Recreation Advisory Board Meeting
Thursday, August 7, 2025 @ 5:30 PM

1. REMOTE PARTICIPATION

A zoom link is made available, however the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://us06web.zoom.us/j/89723587144>

Dial by Phone - 1-669-900-6833 US - Meeting ID: 897 2358 7144

I. CALL COMBINED PARKS AND RECREATION ADVISORY BOARD MEETING TO ORDER

II. BOARD ANNOUNCEMENTS

III. APPROVAL OF MINUTES

1. Approval of the [MAY 1, 2025] Meeting Minutes

[Combined Parks & Recreation Advisory Board - 01 May 2025 - Minutes - Pdf](#)

IV. DEPARTMENT REPORT

1. Parks Report

[Parks Report](#)

2. Recreation Report

[Recreation Report](#)

V. UNFINISHED BUSINESS

1. Project Update (James Dickhoff)(Kyle Rickert)

A. South Yamaguchi River Improvements

B. Pagosa Gateway Project

C. East Gateway River Park

D. 1st Street Pedestrian Bridge

E. Town to Lakes Trail Build Grant

F. Skyrocket Park

2. Project Update (Darren Lewis)

A. Vendor Access

B. Outdoor Fitness Equipment

C. Outdoor Corn Hole

D. Reservoir Hill Fire Mitigation

VI. NEW BUSINESS

1. Board Vacancy Interview

[Roxanne Rickert](#)

2. Budget 2026

VII. PUBLIC COMMENT

VIII. NEXT MEETING (NOVEMBER 6, 2025) AT 5:30 PM

- IX. ADJOURNMENT**
- X. CALL TREE BOARD MEETING TO ORDER**
- XI. BOARD ANNOUNCEMENTS**
- XII. PUBLIC COMMENT**
- XIII. NEXT BOARD MEETING (NOVEMBER 6, 2025) AT 5:30 PM**
- XIV. ADJOURNMENT**



Town Hall - 551 Hot Springs Blvd.
Pagosa Springs, CO 81147

Combined Parks & Recreation Advisory Board Meeting
May 1, 2025 @ 5:30 PM

MINUTES

A regular meeting of the Combined Parks & Recreation Advisory Board was called to order on May 1, 2025, at 5:30 PM in the Town Hall - 551 Hot Springs Blvd..

COMMISSIONERS PRESENT: Council Member deGraaf, Sally High, Jenny Highum, Larry Lynch, and Kevin Metzler

COMMISSIONERS ABSENT: Veronica Medina, Mike Musgrove, and Chantelle Jordan

1. REMOTE PARTICIPATION – A zoom link is made available, however the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://us06web.zoom.us/j/83642549719>

Dial by Phone - 1-669-900-6833 US - Meeting ID: 8364 2549 719

- 1 CALL TREE BOARD MEETING TO ORDER – A regular Tree Board meeting was called to order on May 1, 2025, at 5:33 pm in 551 Hot Springs Blvd- Town Hall.

- 2 **BOARD ANNOUNCEMENTS**

- 3 PUBLIC COMMENT – There are no public comments.

- 4 ADJOURNMENT – Next meeting August 7, 2025

- 5 CALL MEETING TO ORDER – A regular Combined Park and Recreation Board meeting was called to order on May 1, 2025, at 5:38 pm in the 551 Hot Springs Blvd-Town Hall

- 6 PUBLIC COMMENT – No public comments

- 7 **BOARD ANNOUNCEMENTS**

- a) Chair Mike Musgrove informed the board and Darren about the pile of concrete scattered throughout the disc golf course.

Larry Lynch informed the board that the Recreation Coalition has released the results of their survey on their website. One thousand two hundred respondents completed the questionnaires.

Jenny Highum informed the board that the Pagosa Paddle Board event is scheduled for May 9th and 10th. The Non-profit organization Upper San Juan River will be hosting this event with community sponsors. We will be donating some of the proceeds from the athletic participation towards the river access by the Co-op Gas Station.

Park and Recreation Director Darren Lewis informed the board that the town purchased the Bob's LP property, and on Monday they will close on it. There are plans and designs for a put-in access to the

APPROVAL OF MINUTES III.1.

Combined Parks & Recreation Advisory Board
May 1, 2025

river. Friends of Upper San Juan are graciously putting funds towards a path project.

Chair Mike Musgrove inquired about the boat ramp at Bob's LP property and parking. Lewis stated that this would be a year down the road. There will be a continuous lease with Bob's LP for the propane for just a little while, and at some point, they will leave the property, and those buildings will be demolished, allowing for more parking.

8 APPROVAL OF MINUTES

- a) **Approval of the April 3, 2025 Meeting Minutes**
- b) **Park and Recreation Director Darren Lewis informed the board that Sally emailed me today about some corrections. Those corrections have been made, but they're not included in this packet. Once you approve the minutes, the corrections will be added.**

9 DEPARTMENT REPORT

- a) **Parks and Recreation Report**

The recreational side of things, flag football, started last Friday, catering to ages 6-8, with 32 participants this year. We are excited to have this new program, which volunteers will run. The same applies to T-ball, with seventy-two kids participating.

On the park side of things, shade structures will be installed in the parks next week and irrigation will be turned on in our parks within the next two weeks. We have been dealing with some theft and vandalism at the Reservoir Hill pump house.

We have two new park staff starting on Monday.

Sally High asked when the grass will be planted at Centennial Park. Lewis said that it will probably be next week. With the T-post placed along the trail, we will fence off that area, allowing the seed to take hold, and then we will open up the new irrigation system that we installed.

10 UNFINISHED BUSINESS

- a) **Project update**

Park and Recreation Director Darren Lewis informed the board that the outdoor fitness equipment will

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Combined Parks & Recreation Advisory Board
May 1, 2025

be installed in June.

The Vendor's Access should be completed by June 1st.

There are concerns about the lighting being very dark along the trail that runs behind Riff Raff and around the Malt Shop. Bollard lighting has been installed along that trail.

Landscaping at Centennial Park continues.

Planning for the Fourth of July is underway and will take place at Yamaguchi Park.

b) Open board seat

Park and Recreation Director Darren Lewis informs the board that he had reached out to the candidate who was here when Kevin applied; he's not interested. We placed an ad in the paper and on our website, and I received no other inquiries. We will advertise the position again this summer.

11 NEW BUSINESS

a) Discuss change in meetings for Combined Parks and Recreation Advisory Board

Park and Recreation Director Darren Lewis informed the board that upcoming projects for the Main Street Project will require significant funding from the town. I don't foresee having enough information or new projects to report on a monthly basis. I also spoke with Mike, and he agreed with me, suggesting quarterly meetings. I write a monthly report for the Town Council, providing them with an update on current activities. I see no reason why I can't do the same for you, keeping you informed. If you have any questions regarding what I send you, you're more than welcome to respond to me. If you have something you think we need to meet about, then we will call a meeting.

Chair Mike Musgrove mentioned that we also discussed the short-term and long-term mandates for this board, and if anything changes, we will revisit the discussion quarterly.

Kevin Metzler inquired about the status of the parking lot plan over by the middle school. Lewis stated that it was a 0/7 no to no parking at the athletic field, which the Town Council decided against.

Kevin Metzler moved Motion to accept the quarterly meetings Sally High seconded.

Carried.

12 PUBLIC COMMENT

a) No public comments

13 NEXT MEETING August 7, 2025 AT 5:30 PM

14 ADJOURNMENT – By motion duly made, meeting adjourned at 6:07pm

APPROVAL OF MINUTES III.1.

Combined Parks & Recreation Advisory Board
May 1, 2025



Town of Pagosa Springs
Ross Aragon Community Center
451 Hot Springs Boulevard
Post Office Box 910
Pagosa Springs, CO 81147
Phone: 970.264.4152

Parks Report

The Parks Department staff have been focusing on seasonal maintenance across all parks.

Currently, at Yamaguchi Park, we are manually irrigating directly from the river using the Godwin diesel pump due to low river flow. Our staff have also been busy diagnosing and repairing irrigation systems throughout the parks.

Additionally, staff have been cleaning up the recent mitigation area on Reservoir Hill, removing unmulched tree limbs and other debris. We currently have a community service worker assisting our staff, and we are expecting 15-20 volunteers from a local charity for about an hour and a half to help with the cleanup on Reservoir Hill.

Trash season is at its peak in the Park's and is keeping staff busy with most cans being checked twice a day.



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Ross Aragon Community Center
451 Hot Springs Boulevard
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Recreation Report

Recreation Department Report: In July, a total of 193 individuals participated in our free community program classes, which included offerings such as yoga, dance, drop-in volleyball, and pickleball lessons. Some programming was temporarily paused back in June due to facility limitations related to K.I.D.S. Camp licensing requirements and gym availability.

Adult softball is wrapping up, with 7 men's teams and 6 coed teams. The final tournament is last week of July into the first week of August.

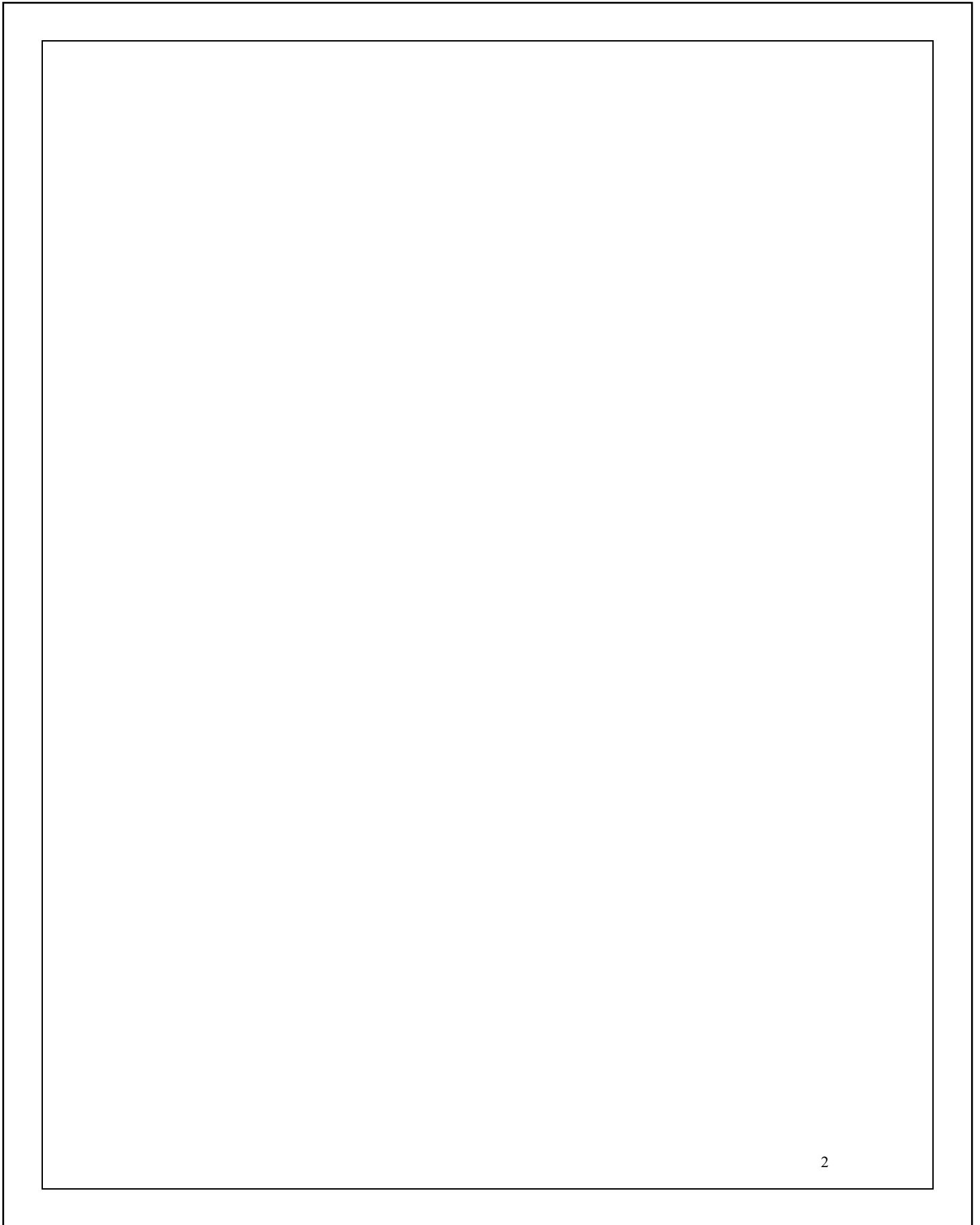
Youth soccer 7-8 year olds will start the week of July 28th and Pee Wee soccer ages 3-4 will start August 4th. We have over 115 participants in these 2 soccer sessions.

Registration for ALL our fall/winter youth sports is now open. We have a variety of options available, soccer for ages 5-6, and separate boys' and girls' teams for ages 10-12. Basketball offerings include co-ed for ages 7-9, and separate girls' and boys' teams for ages 10-12. We also have youth fitness classes for ages 7-12. Registration is available on The Town's Parks and Recreation website.

We've launched a new Reusable Jersey program for all youth sports to help reduce costs for families. For a \$20 jersey fee, participants will have a jersey that can be used across all our programs, which also lowers the overall program cost to \$40. We will be monitoring the re-ordering process and gathering parent feedback to assess the success of this initiative.

Public Arts Update

The unveiling of the sheep and arborglyphs will take place Saturday, August 16 at 9 am, at the Weeminchue Wilderness Sculpture, up by the Walmart multi-use trail. All are welcome to join this celebration of new public art.



Roxanne DeMarco Rickert
244 Brookhill Dr
Pagosa Springs, CO

7.9.2025

Darren Lewis
Parks and Recreation Director
Town of Pagosa Springs

Re: Parks and Recreation Board Position

Dear Mr. Lewis

I am writing to express my interest in the open position on the Parks and Recreation Board.

I have been a resident of Pagosa Springs for over ten years and am an active user and supporter of our local parks (especially Yamaguchi Park) and the many recreational opportunities the town offers. I have participated in adult league soccer, the Summerfest Kickball Tournament, and coached Pee Wee Soccer.

As a mother of two young children who regularly enjoy our parks and programs, I bring a firsthand perspective on how these spaces can best serve families and the youngest members of our community.

Professionally, I have over a decade of experience in the financial services industry, including 7.5 years with First Southwest Bank, two years with First Southwest Community Fund, and one year with HelloBello Financial. While I am passionate about expanding and enhancing our parks, I also understand the importance of fiscal responsibility and will bring a financially grounded approach to board discussions and decisions.

Thank you for your time and consideration. I would welcome the opportunity to contribute to the continued growth and success of Pagosa's Parks and Recreation programs.

Sincerely,

Roxanne DeMarco Rickert

Roxanne DeMarco Rickert