



Town Hall 551 Hot Springs Blvd  
Pagosa Springs, CO 81147

## AGENDA

Town of Pagosa Springs Sanitation General Improvement  
District Meeting  
Tuesday, July 1, 2025 @5:00 PM

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### 1. REMOTE PARTICIPATION

A zoom link is made available, however, the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://zoom.us/j/83666411478>  
Dial by Phone - 1-669-900-6833 US - Meeting ID: 836 6641 1478

### I. CALL MEETING TO ORDER

### II. ROLL CALL

### III. DISCLOSURES AND/OR CONFLICT OF INTEREST

### IV. PUBLIC COMMENT

*Please sign in to make public comment*

### V. CONSENT AGENDA

1. Approval of the June 3, 2025 and June 17, 2025 Board Meeting Minutes

[Town of Pagosa Springs Sanitation General Improvement District - 03 Jun 2025 - Minutes - Pdf](#)

[Town of Pagosa Springs Sanitation General Improvement District Special- 17 Jun 2025 - Minutes - Pdf](#)

### VI. REPORTS TO BOARD

1. PSSGID Agenda Brief

[Agenda Brief - PSSGID Update July 1, 2025 - Pdf](#)

### VII. NEXT BOARD MEETING AUGUST 5, 2025 AT 5:00 PM

### VIII. ADJOURNMENT

**Shari Pierce**  
**Board President**



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## MINUTES

Town of Pagosa Springs Sanitation General Improvement  
District Meeting  
June 3, 2025 @ 5:00 PM

A regular meeting of the Town of Pagosa Springs Sanitation General Improvement District was called to order on June 3, 2025, at 5:00 PM in the Town Hall 551 Hot Springs Blvd.

**BOARD PRESENT:** Mayor Pierce, Council Member Bergon, Council Member deGraaf, Council Member DeGuise, Council Member Lindner, Council Member Williams, and Council Member Martinez

**BOARD ABSENT:**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. DISCLOSURES AND/OR CONFLICT OF INTEREST – None**

**IV. PUBLIC COMMENT – None**

**V. CONSENT AGENDA**

**1. Approval of the May 20, 2025 Meeting Minutes**

Board Member Martinez moved to approve the consent agenda, Board Member deGraaf seconded.  
**Carried.**

**VI. REPORTS TO BOARD**

**1. PSSGID Agenda Brief**

Staff provided an update on the Main Street service line replacement. A Cirsa electrical engineer came to town to review the insurance claim for the pump station 2 electrical damage from a lightning strike. The design of McCabe Creek is almost complete and then an RFP will be sent out to get that project started this year. Staff said the gallons are between 200,000 to 400,000 per day pumped up to the Vista Plant. Design of the needs for the Eagle Mountain project between Alley House and the Baking Company are being completed to ensure new sewer lines are ready for this project. The main line along Hwy 160 will be lined after the Main Street project is complete rather than replacing the main line during construction due to costs. The 3rd Street asphalt patch will be replaced by the contractor under warranty in the next few weeks.

**VII. NEXT BOARD MEETING JULY 1, 2025, AT 5:00 PM**

**VIII. ADJOURNMENT – Board President Pierce adjourned the meeting at 6:50 pm.**



Town Hall 551 Hot Springs Blvd  
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**MINUTES**

Town of Pagosa Springs Sanitation General Improvement  
District Special Meeting  
June 17, 2025 @ 5:30 PM

A special meeting of the Town of Pagosa Springs Sanitation General Improvement District was called to order on June 17, 2025, at 5:30 PM in the Town Hall 551 Hot Springs Blvd.

**BOARD PRESENT:** Mayor Pierce, Council Member Bergon, Council Member deGraaf, Council Member Lindner, Council Member Williams, and Council Member Martinez

**BOARD ABSENT:** Council Member DeGuisse

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. DISCLOSURES AND/OR CONFLICT OF INTEREST – None**

**IV. NEW BUSINESS**

**1. Update on Conveyance System**

Public Works Director, Karl Johnson, provided an update on the pump breakdown at PS2 in TimberRidge. In April, a lightning strike took out one pump train, the wet and dry pumps. This caused the other train to work too hard and has now failed. Staff was able to locate a crane truck in Bayfield, as the local trucks were not available to commit, to move one of the wet well pumps to PS2 to replace the failing pump. The Sanitation Supervisor is heading to Texas to purchase a crane truck and a pump to assist with getting the pumps moving the effluent up the hill.

Board Member Bergon said there needs to be more communication with the community regarding the critical issue of the pumps. She said the hotels and motels need to be contacted to ask for their support in this emergency. Town Manager Harris said the Town's communication manager blasted the information on social media, subscribers to the view, and those signed up on Xpress Billpay. Public Works Director Johnson said he would like to contact CDPHE and start the conversation to look at a new wastewater treatment plant at South Yamaguchi Park.

**V. ADJOURNMENT – Board President Pierce adjourned the meeting at 7:27 pm.**



AGENDA BRIEF

MEETING: Town of Pagosa Springs Sanitation General Improvement District - 01 Jul 2025

FROM: Karl Johnson, Public Works Director

Table with 2 columns: PROJECT, ACTION. Row 1: PSSGID Update July 1, 2025. Row 2: Council information.

PURPOSE/BACKGROUND:

- Staff has been supporting SOS community presentations.
PS 2 suffered a failure of the remaining submersible pump in the wet well on June 16th. Staff worked with controls contractor Browns Hill Engineering to force the pump to run in hand position only. Staff took alternating shifts throughout the night to monitor an run the pump in hand avoiding a sanitary sewer overflow. Staff worked to schedule a crane to assist with the relocation of a wet well pump from PS 1 to PS 2 to resume automated pumping operations.
Staff picked up a used crane service truck from an auction house in Marshall TX.
Staff precured a rental by pass pump for PS 2, and assisted pump contractor Velocity (Water Technology Group) with the recently purchased crane truck.
Staff plans on dropping off the two failed wet well pump at the manufacturer for warranty inspection and possible rewinding of motor. Manufacturer will deliver pumps back to Pagosa Springs after any potential repairs.
Staff has initiated conversations with CDPHE to resurrect the process to construct a new WWTP at the lagoon property.
Staff has been video inspection of mainlines for the CDOT Hwy 160 project for pre-construction existing conditions, and assisting in locating existing service lines along the CDOT Hwy 160 project. Staff has re-inspected the 100 and 200 blocks of Hwy 160 to verify installation of new taps and service lines are to PSSGID standards.
Staff decommissioning of septic systems on Goodman Property. Final stages of this project has been push out to end of June with PS1 and PS2 pump service needs.
Project still pending. Staff has taken water samples from old lagoon that was affected by a 2019 SSO event that wasn't mitigated. Sample results are being reviewed and we will go out to bid for clean up and a re-decommissioning of the lagoon. Testing results have been sent to Roaring Fork Engineering to assist in developing action plan.
Staff has met with A CIRSA Electrical Engineering Forensic Inspector on site at PS 2 as part of an insurance claim for this incident. Report pending. Staff responded to a alarm status at LS 2 on April 15th, a lightning strike happen near the facility and station experienced a power surge resulting in approximately \$35,000 in electrical equipment damage and the loss of two out of three electrical legs on one of the submersible pumps. Some of the electrical equipment has been replaced, and a replacement pump has been ordered with an minimum of a twelve week lead time for shipment. Working on proposal for critical spares.
Scheduling still pending with LPEA. KOA LS upgrades are 95% complete. All pumps, piping, and new controls installed and functioning. Electrical power supply upgrades scheduled for May 2025 with LPEA and Controls contractor.
As time permits, staff is conducting grease trap inspections at various restaurants within the sanitary district.
Staff is continuing to perform jetting in troublesome areas within the District.
Continue engineering design of the worst of the worst Category 5 inspected areas.
Staff is preparing RFQ documents for engineering and design for sewer main replacements.
Staff is preparing RFQ documents for installation contractors for sewer main replacements.
Staff has been meeting to discuss a manhole replacement on S 5th St near the Geothermal building.
Staff is working with the Fleet Division to accommodate failing service vehicle.

- Staff has been locating per 811 requests.
- Staff has been working on replacement project budget and the 2025 operations budget.
- Staff is in planning to schedule 5 new sewer taps in the next few months for new construction.
- Staff has been working with Roaring Fork Engineers to refine the Capital Improvement budget for the PSSGID revitalization and replacement project.
- Staff has purchased equipment and piping to start Category 4 repairs, and is developing a tentative schedule for Spring and Summer 2025.
- Staff has been working with Davis Engineering and Developer of Eagle Mountain project to ensure new sewer line needs for the project are installed before Hwy 160 paving.
- Staff is continuing to develop Capital and supplies lists needed for Category 4 repairs. Biggest need is a Track Steer and a Service Truck with a crane.

**TOWN COUNCIL GOALS & OBJECTIVES:**

2025 Goal #1: Develop a long-term strategy to provide essential sanitation and treatment services that are financially viable, future oriented, and maximize the existing assets and partnerships in a community of our size with limited resources.