



Town Hall 551 Hot Springs Blvd  
Pagosa Springs, CO 81147

## AGENDA

Town of Pagosa Springs Sanitation General Improvement  
District Meeting  
Tuesday, October 7, 2025 @5:00 PM

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### 1. REMOTE PARTICIPATION

A zoom link is made available, however, the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://zoom.us/j/82099178362>  
Dial by Phone - 1-669-900-6833 US - Meeting ID: 820 9917 8362

### I. CALL MEETING TO ORDER

### II. ROLL CALL

### III. DISCLOSURES AND/OR CONFLICT OF INTEREST

### IV. PUBLIC COMMENT

### V. CONSENT AGENDA

1. Approval of the September 2, 2025 Meeting Minutes

[Town of Pagosa Springs Sanitation General Improvement District - 02 Sep 2025 - Minutes - Pdf](#)

### VI. REPORTS TO BOARD

1. Sanitation District Update

PSSGID Agenda Brief

[Agenda Brief - PSSGID Update October 7, 2025 - Pdf](#)

### VII. NEW BUSINESS

1. FY 2026 Proposed Budget Presentation

### VIII. NEXT BOARD MEETING OCTOBER 21, 2025 AT 5:00 PM

### IX. ADJOURNMENT

**Shari Pierce**  
**Board President**



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## MINUTES

Town of Pagosa Springs Sanitation General Improvement  
District Meeting  
September 2, 2025 @ 5:00 PM

A regular meeting of the Town of Pagosa Springs Sanitation General Improvement District was called to order on September 2, 2025, at 5:00 PM in the Town Hall 551 Hot Springs Blvd.

**BOARD PRESENT:** Mayor Pierce, Council Member Bergon, Council Member DeGuise, Council Member Williams, and Council Member Martinez

**BOARD ABSENT:** Council Member deGraaf and Council Member Lindner

### I. CALL MEETING TO ORDER

### II. ROLL CALL

III. DISCLOSURES AND/OR CONFLICT OF INTEREST – Board President Pierce said she has a family member on the library board and will recuse herself regarding the library request.

IV. PUBLIC COMMENT – None

### V. CONSENT AGENDA

1. Approval of the August 5, 2025 Meeting Minutes
2. Ratify Emergency Purchases

Board Member Williams moved to approve the consent agenda, Board Member Martinez seconded.

Carried.

### VI. REPORTS TO BOARD

1. PSSGID Agenda Brief

Public Works Director Johnson said the RFP for McCabe Creek crossing will post on Wednesday September 3rd with hopes to award at the October 7 meeting. Staff is working with Davis Engineering and the developer of the Eagle Mountain project to ensure new sewer lines are installed before Hwy 160 paving.

### VII. NEW BUSINESS

1. Resolution 2025-02, Ruby M Sisson Public Library Capital Investment Fee Waiver Request.

Board President Pierce recused herself and left the room.

The Upper San Juan Library District has submitted a request for a waiver of \$6,250 in Capital Investment Fees (CIF) for their remodel and expansion project.

Board Member Bergon moved to approve Resolution 2025-02, granting a CIF waiver for the Upper San Juan Library District, Board Member Williams seconded.

Carried.

Town of Pagosa Springs Sanitation General Improvement District  
September 2, 2025

**VIII. NEXT BOARD MEETING OCTOBER 7, 2025 AT 5:00 PM**

**IX. ADJOURNMENT** – Board President pro-tem DeGuise adjourned the meeting at 5:11 pm.



## AGENDA BRIEF

**MEETING:** Town of Pagosa Springs Sanitation General Improvement District - 07 Oct 2025

**FROM:** Karl Johnson, Public Works Director

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**PROJECT:** PSSGID Update October 7, 2025

**ACTION:** Council information

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### **PURPOSE/BACKGROUND:**

- Staff has reviewed and made final comments on McCabe Creek crossing construction plans.
- RFP for McCabe Creek crossing is open, and multiple jobs walks have been performed with potential bidders. Deadline for submittal has been extended to ensure TOPS purchasing policy guidelines have been met and also providing additional time to ask and answer questions on the project.
- Staff retrieved one of the rebuilt pumps for PS2 and has installed it in the wet well. Currently PS2 is running at normal operations with one pump train. Remainder of pumps are in final stages of production and testing.
- Staff has been working on 2026 operations and capital budgets.
- Staff has removed the rental by pass pump for PS 2, and will assisted pump contractor Velocity (Water Technology Group) with pick up of the rental equipment week of 10/6.
- Staff and Roaring Fork are reviewing available documentation. Staff has initiated conversations with CDPHE to resurrect the process to construct a new WWTP at the lagoon property.
- Staff has been video inspection of mainlines for the CDOT Hwy 160 project for pre-construction existing conditions, and assisting in locating existing service lines along the CDOT Hwy 160 project. Staff has re-inspected the 100, 200, and 300 blocks of Hwy 160 to verify installation of new taps and service lines are to PSSGID standards. Inspection passed and no additional excavation was needed before paving operations start.
- Staff decommissioning of septic systems on Goodman Property. Final stages of this project has been push out to end of September with PS1 and PS2 pump service needs.
- Staff has received the results of water samples from old lagoon that was affected by a 2019 SSO event that wasn't mitigated. Sample results are well below action limit for extensive remediation limits, and has begun to drain and fill in lagoon.
- Staff has been working on lagoon property clean up and grading.
- Scheduling still pending with LPEA, but locates have been called in for project. KOA LS upgrades are 95% complete. All pumps, piping, and new controls installed and functioning. Electrical power supply upgrades scheduled for May 2025 with LPEA and Controls contractor.
- As time permits, staff is conducting grease trap inspections at various restaurants within the sanitary district.
- Staff is continuing to perform jetting in troublesome areas within the District.
- Continue engineering design of the worst of the worst Category 5 inspected areas.
- Staff is prepared RFQ documents for engineering and design for sewer main replacements.
- Staff is preparing RFQ documents for installation contractors for sewer main replacements.
- Staff has been meeting to discuss a manhole replacement on S 5th St near the Geothermal building. Project site review is scheduled for week of August 4th.
- Staff is working with the Fleet Division to accommodate failing service vehicle.
- Staff has been locating per 811 requests.
- Staff has been working on replacement project budget and the 2026 operations budget.
- Staff is in planning to schedule 5 new sewer taps in the next few months for new construction.
- Staff has been working with Roaring Fork Engineers to refine the Capital Improvement budget for the PSSGID revitalization and replacement project.

- Staff reviewed Rates and Capital Investment Fees with Roaring Fork in preparation for 2026 budget and fee proposals.
- Staff has purchased equipment and piping to start Category 4 repairs, and is developing a tentative schedule for Spring and Summer 2025.
- Staff has been working with Davis Engineering and Developer of Eagle Mountain project to ensure new sewer line needs for the project are installed before Hwy 160 paving. Sewer service for this project has been installed and inspected, costs of install will be passed along to Developer.

**TOWN COUNCIL GOALS & OBJECTIVES:**

2025 Goal #1: Develop a long-term strategy to provide essential sanitation and treatment services that are financially viable, future oriented, and maximize the existing assets and partnerships in a community of our size with limited resources.