



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

AGENDA

Town of Pagosa Springs Sanitation General Improvement
District Meeting
Tuesday, May 6, 2025 @5:00 PM

1. REMOTE PARTICIPATION

A zoom link is made available, however, the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://zoom.us/j/87023746766>
Dial by Phone - 1-669-900-6833 US - Meeting ID: 870 2374 6766

I. CALL MEETING TO ORDER

II. ROLL CALL

III. DISCLOSURES AND/OR CONFLICT OF INTEREST

IV. PUBLIC COMMENT

Please sign in to make public comment

V. CONSENT AGENDA

1. Approval of the April 1, 2025 Meeting Minutes

[Town of Pagosa Springs Sanitation General Improvement District - 01 Apr 2025 - Minutes - Pdf](#)

VI. REPORTS TO BOARD

1. PSSGID Agenda Brief

[Agenda Brief - PSSGID Update May 6, 2025 - Pdf](#)

VII. NEXT BOARD MEETING JUNE 3, 2025 AT 5:00 PM

VIII. ADJOURNMENT

Shari Pierce
Board President



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

MINUTES

Town of Pagosa Springs Sanitation General Improvement
District Meeting
April 1, 2025 @ 5:00 PM

A regular meeting of the Town of Pagosa Springs Sanitation General Improvement District was called to order on April 1, 2025, at 5:00 PM in the Town Hall 551 Hot Springs Blvd.

BOARD PRESENT: Mayor Pierce, Council Member Bergon, Council Member DeGuise, Council Member Lindner, Council Member Williams, and Council Member Martinez

BOARD ABSENT: Council Member deGraaf

I. CALL MEETING TO ORDER

II. ROLL CALL

III. DISCLOSURES AND/OR CONFLICT OF INTEREST – None

IV. PUBLIC COMMENT – None

V. CONSENT AGENDA

1. Approval of the March 4, 2025 Meeting Minutes

Board Member Williams moved to approve the consent agenda, Board Member Lindner seconded.

Carried.

VI. REPORTS TO BOARD

1. PSSGID Agenda Brief

Public Works Director, Karl Johnson, provided an update on the sanitation system. Staff has been busy preparing for the Hwy 160 reconstruction, and decommissioning of the septic system on Goodman Property and lagoon property—scheduled maintenance at PS1, PS2, Chambers and Apache Lift Stations. KOA LS upgrades are almost complete, installation of five new sewer taps, and budgeting for the revitalization and replacement project. Equipment and piping has been purchased for Category 4 repairs.

VII. NEW BUSINESS

1. PSSGID Customer Account Audit

The District has 1008 accounts and 25% have been reviewed with 12 properties identified as having no billing account information. Staff verifies the Caselle property list against Archuleta County Assessor's website. Any property connected to the PSSGID by illegal means should be held to the fullest extent of the enforcement portions of the Rules and Regulations 4.9 and 4.11. Those properties connected but not within the district boundaries under section 5.15 can be charged a different rate. The accounts that are not connected properly will be fined, but those connected that are not clerically entered into the billing system will begin billing once confirmed.

VIII. NEXT BOARD MEETING MAY 6, 2025 AT 5:00 PM

IX. ADJOURNMENT – Board President Pierce adjourned the meeting at 7:51 pm.

Town of Pagosa Springs Sanitation General Improvement District
April 1, 2025



AGENDA BRIEF

MEETING: Town of Pagosa Springs Sanitation General Improvement District -
06 May 2025

FROM: Karl Johnson, Public Works Director

PROJECT: PSSGID Update May 6, 2025

ACTION: Council information

PURPOSE/BACKGROUND:

- Staff has been video inspection of mainlines for the CDOT Hwy 160 project for pre-construction existing conditions, and assisting in locating existing service lines along the CDOT Hwy 160 project.
- Staff decommissioning of septic systems on Goodman Property. Final stages of this project will be by end of May 2025.
- Staff has taken water samples from old lagoon that was affected by a 2019 SSO event that wasn't mitigated. Sample results are being reviewed and we will go out to bid for clean up and a re-decommissioning of the lagoon. Testing results have been sent to Roaring Fork Engineering to assist in developing action plan.
- Staff responded to a alarm status at LS 2 on April 17th, a lightning strike happen near the facility and station experienced a power surge resulting in approximately \$35,000 in electrical equipment damage and the loss of two out of three electrical legs on one of the submersible pumps. Some of the electrical equipment has been replaced, and a replacement pump has been ordered with an minimum of a twelve week lead time for shipment. Working on proposal for critical spares.
- Staff responded to customer inquiry about a backup and SSO in the easement between County Rd 411 and N 5th St. This area was under suspicion of a possible Category 4 area that had been inaccessible do to Winter conditions. Upon video inspection, a Category 4 was confirmed and repaired. All CDPHE documentation is in process of being submitted.
- KOA LS upgrades are 95% complete. All pumps, piping, and new controls installed and functioning. Electrical power supply upgrades scheduled for May 2025 with LPEA and Controls contractor.
- As time permits, staff is conducting grease trap inspections at various restaurants within the sanitary district.
- Staff is continuing to perform jetting in troublesome areas within the District.
- Continue engineering design of the worst of the worst Category 5 inspected areas.
- Staff is preparing RFQ documents for engineering and design for sewer main replacements.
- Staff is preparing RFQ documents for installation contractors for sewer main replacements.
- Staff has been meeting to discuss a manhole replacement on S 5th St near the Geothermal building.
- Staff is working with the Fleet Division to accommodate failing service vehicle.
- Staff has been locating per 811 requests.
- Staff has been working on replacement project budget and the 2025 operations budget.
- Staff is in planning to schedule 5 new sewer taps in the next few months for new construction.
- Staff has been working with Roaring Fork Engineers to refine the Capital Improvement budget for the PSSGID revitalization and replacement project.
- Staff has purchased equipment and piping to start Category 4 repairs, and is developing a tentative schedule for Spring and Summer 2025.

TOWN COUNCIL GOALS & OBJECTIVES:

2025 Goal #1: Develop a long-term strategy to provide essential sanitation and treatment services that are financially viable, future oriented, and maximize the existing assets and partnerships in a community of our size with limited resources.