



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

AGENDA

Town Council Meeting
Tuesday, February 18, 2025 @ 5:00 PM

1. REMOTE PARTICIPATION

A Zoom link is made available, however, the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://zoom.us/j/83376919046>

Dial by Phone - 1-669-900-6833 US - Meeting ID: 833 7691 9046

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST

V. PUBLIC COMMENT

VI. CONSENT AGENDA

1. Approval of the February 4, 2025 Meeting Minutes

[Town Council - 04 Feb 2025 - Minutes - Pdf](#)

2. December Financial Statement and Payments

[Agenda Brief - December Financial Statement and Payments - Pdf](#)

3. January Financial Statement and Payments

[Agenda Brief - January Financial Statement and Payments - Pdf](#)

4. Approval of a Letter of Support for a Grant Application for a New Ambulance and Power Stretcher by the Pagosa Springs Medical Center Emergency Medical Services

[Agenda Brief - Approval of a Letter of Support for a Grant Application for a New Ambulance and Power Stretcher by the Pagosa Springs Medical Center Emergency Medical Services - Pdf](#)

5. Resolution 2025-05, Appointing Austin Marchand to the Pagosa Springs Tourism Board

[Agenda Brief - Resolution 2025-05, Appointing Austin Marchand to the Pagosa Springs Tourism Board - Pdf](#)

6. Resolution 2025-06, Regarding Letters of Support

[Agenda Brief - Resolution 2025-06, Regarding Letters of Support - Pdf](#)

VII. REPORTS TO COUNCIL

1. Sales Tax Brief

Sales Tax Report - December 2024

[Agenda Brief - Sales Tax Report - December 2024 - Pdf](#)

2. Other Department Reports

Administration Report

[Agenda Brief - Administration - Pdf](#)

Development Department Reports

[Agenda Brief - Development Department Reports - Pdf](#)

Lodging Tax Report

[Agenda Brief - Lodging Tax Report - Pdf](#)

Municipal Court Report

[Agenda Brief - Municipal Court Department Report - Pdf](#)

Parks and Recreation Report

[Agenda Brief - Parks and Recreation Department Monthly Report - Pdf](#)

Police Department Report

[Agenda Brief Police Department Head Report - Pdf](#)

Public Works Department Brief

[Agenda Brief - Public Works Department Brief - Pdf](#)

VIII. NEW BUSINESS

1. July 4th Celebration

[Agenda Brief - July 4th Celebration - Pdf](#)

2. New Hotel & Restaurant Liquor License -Two Chicks and a Hippie dba Two Chicks and a Hippie located at 135 Country Center Dr # B

[Agenda Brief - New liquor license application - Pdf](#)

3. Consideration of a variance to the Short Term Rental Code at 584 Oren Road by McCelvey/Smith Family and representative Megan Caler

[Agenda Brief - Variance consideration for liquor license - Pdf](#)

IX. PUBLIC COMMENT

X. MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS

XI. UPCOMING COUNCIL MEETINGS

- February 25, 2025: Joint Town-County Board Meeting
- March 4, 2025: Regular Council Meeting
- March 18, 2025: Regular Council Meeting
- March 24, 2025: Joint Town-County Meeting
- April 1, 2025: Regular Council Meeting
- April 15, 2025: Regular Council Meeting

XII. ADJOURNMENT

**Shari Pierce
Mayor**



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

MINUTES

Town Council Meeting
February 4, 2025 @ 5:00 PM

A regular meeting of the Pagosa Town Council was called to order on February 4, 2025, at 5:00 PM in the Town Hall 551 Hot Springs Blvd.

COUNCIL PRESENT:

Mayor Pierce, Council Member Bergon, Council Member deGraaf, Council Member DeGuise, Council Member Lindner, Council Member Martinez, and Council Member Williams

COUNCIL ABSENT:

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST – Mayor Pierce said she will recuse herself during the consent agenda because of the Resolution for the judge portion. Mayor Pierce left the room during the consent agenda, and Mayor Pro-Tem DeGuise completed the consent agenda portion.

V. PUBLIC COMMENT – Mr. Emeris Tyler said he is the High School Speech and Debate teacher and he introduced members of his class.
Mr. Bill Hudson said he was wondering if the Town is going to adopt a resolution to become a sanctuary town and protect people who live in the Town who may otherwise be sent to concentration camps.

VI. CONSENT AGENDA

- 1. Approval of the January 21, 2025 Meeting Minutes**
- 2. Resolution 2025-02, Appointing Justin P. Fay as Assistant Municipal Court Judge and Approval of Employment Agreement**
- 3. Resolution 2025-03, Appointing Diane E. Knutson as Assistant Municipal Court Judge and Approval of Employment Agreement**
- 4. Resolution 2025-04, Appointing Clayton Buchner as Municipal Court Prosecutor and Approval of Employment Agreement**

Council Member Bergon moved to approve the consent agenda, Council Member Martinez seconded.

Carried.

VII. NEW BUSINESS

- 1. Zero-Emissions Mobility Plan Partnership**

Development Director, James Dickhoff, provided an update on the collaboration to develop a zero-emissions mobility plan for the greater Archuleta County. Grants through 4CORE of \$135,000 from the Department of Energy (DOE) will assist with the creation of the plan. The resulting Zero-Emissions Mobility Plan will provide valuable data and information that can guide local decisions and provide

Town Council
February 4, 2025

justification and data to support future grant funding applications that would help with Zero-Emissions Mobility transportation infrastructure improvements.

The Town will receive some funds for participating in the program and staff will be available to participate. The data the Town will collect will be the miles of sidewalks and trails and gaps, bus routes and challenges. Once the information is collected, public engagement, and plans for addressing the gaps, this could be used for additional grant funds.

Council Member Bergon moved to approve the sub-subrecipient agreement and associated forms for the Colorado Clean Mobility Strategic Planning Program, authorizing the Town Manager to execute the agreement and forms,
Council Member DeGuise seconded.

Carried.

VIII. PUBLIC COMMENT – None

IX. MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS – Council Member Bergon said the Town should have a list of the grants that may be affected by the National turmoil. Town Manager Harris said the money for the CDOT main street reconstruction is in the bank. Mayor Pierce said she would like to propose a resolution to approve letters of support throughout the year. Town Manager Harris said the retreat will begin February 19 and 20th and March 6th and 7th. CDOT will hold an open house March 3rd for the reconstruction project. Council Member Williams said Blue Room will have a meeting Wednesday.

X. UPCOMING COUNCIL MEETINGS –

- February 18, 2025: Regular Council Meeting
- February 25, 2025: Joint Town/County Work Session
- March 4, 2025: Regular Council Meeting
- March 18, 2025: Regular Council Meeting

XI. ADJOURNMENT – Mayor Pierce adjourned the meeting at 5:23 pm.

**Shari Pierce
Mayor**



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: April Hessman, Town Clerk

PROJECT: December Financial Statement and Payments

ACTION: Council information

PURPOSE/BACKGROUND:

Staff provides Town Council monthly financial information including the payments made each month. The attachments represent December's financial statement to date with actual expenditures in comparison to the 2024 budget as well as the payments made during December.

Staff is working to apply payments to the correct department and GL code, causing some items to be applied to unbudgeted general ledger codes. We believe it is best to show the true costs as suggested by GFOA. Staff is working on updating the revenue GL codes to begin using in 2025.

Staff has been able to move several vendors to ACH payment saving time and money in printing and mailing checks. The vendor receives their payments faster with less chance of errors through the postal system.

ATTACHMENTS:

[December 2024 Financial Stmt](#)

[December 2024 Payments](#)

RECOMMENDATIONS:

Council information only

TOWN OF PAGOSA SPRINGS
COMBINED CASH INVESTMENT
DECEMBER 31, 2024

COMBINED CASH ACCOUNTS

01-10300	CASH IN CHECKING FSWB	8,879.85
01-10310	BANK OF THE SAN JUANS CHECKING	125,796.74
01-10320	BANK OF THE SAN JUANS SAVINGS	4,492,668.30
01-10330	BANK SAN JUANS GEN WKG SAVINGS	1,462,899.48
01-10450	FSWB ESCROW ACCT	950.00
01-10500	CASH - XPRESS DEPOSIT ACCOUNT	47,501.90
01-10550	CASH - COLOTRUST PLUS INVEST	5,566,942.72

TOTAL COMBINED CASH	11,705,638.99
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TOTAL UNALLOCATED CASH	11,705,638.99
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	4,783,590.10
21	ALLOCATION TO CONSERVATION TRUST FUND	65,546.56
31	ALLOCATION TO TRUST/IMPACT FUND	1,053,065.30
41	ALLOCATION TO LODGERS TAX FUND	1,421,311.85
51	ALLOCATION TO CAPITAL IMPROVEMENT FUND	3,423,448.93
53	ALLOCATION TO SANITATION FUND	675,034.75
55	ALLOCATION TO GEOTHERMAL FUND	283,641.50

TOTAL ALLOCATIONS TO OTHER FUNDS	11,705,638.99
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ALLOCATION FROM COMBINED CASH FUND - 01-10100	(11,705,638.99)
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ZERO PROOF IF ALLOCATIONS BALANCE	.00
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TOWN OF PAGOSA SPRINGS
BALANCE SHEET
DECEMBER 31, 2024

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	4,783,590.10	
10-10275	ROAD CUT FSWB 558761984	12,881.34	
10-10500	PETTY CASH	300.00	
10-10530	ACCTS RECEIVABLE - GEN FUND	6,836.98	
10-10701	ADVANCE TO SANITATION	79,448.78	
10-10800	EMPLOYEE ASSET ACCOUNT	191.73	
10-10900	LEASE RECEIVABLE	1,222,133.07	
10-11500	PROPERTY TAX	130,717.00	
10-11510	SALES TAX	732,122.18	
10-11570	PREPAID EXPENSE	755.80	
	TOTAL ASSETS		6,968,976.98

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	487,008.03	
10-21000	WAGES PAYABLE	97,029.01	
10-21300	FEDERAL INCOME TAX WITHHELD	12,296.22	
10-21400	STATE INCOME TAX WITHHELD	5,113.00	
10-21500	FICA TAXES WITHHELD	17,957.78	
10-21550	SUTA PAYABLE	262.09	
10-21600	CAFETERIA PLAN	1,144.99	
10-21605	HEALTH SAVINGS ACCOUNTS	1,819.22	
10-21610	MASA INSURANCE	265.50	
10-21615	VISION INSURANCE	991.69	
10-21620	DENTAL INSURANCE	3,492.84	
10-21630	LIFE INSURANCE	2,898.58	
10-21645	SHORT TERM DISABILITY	37.58	
10-21650	AFLAC PAYABLE	(316.84)	
10-21655	SUPP INSURANCE	810.80	
10-21700	POLICE PENSION, 8%	7,059.84	
10-21800	CCOERA PENSION FUND	37,746.19	
10-21900	HEALTH INSURANCE	(2,141.05)	
10-21910	ESCROW ACCOUNT	500.00	
10-22100	ROAD CUT BONDS	13,197.11	
10-22210	UNEARNED REVENUE	(1,242.00)	
10-22250	DEFERRED INFLOW-LEASES	1,180,361.55	
10-22260	DEFERRED INFLOW-PROPERTY TAXES	134,959.00	
	TOTAL LIABILITIES		2,001,251.13

FUND EQUITY

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
DECEMBER 31, 2024

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE	5,652,373.16
10-29810	FUND BALANCE - ASSIGNED	107,364.73
	REVENUE OVER EXPENDITURES - YTD	(792,012.04)
		<u>4,967,725.85</u>
	BALANCE - CURRENT DATE	<u>4,967,725.85</u>
	TOTAL FUND EQUITY	<u>4,967,725.85</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>6,968,976.98</u></u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAX	437.17	141,096.72	130,717.00	(10,379.72)	107.9
10-31-105 MARIJUANA TAX	8,470.46	17,493.30	.00	(17,493.30)	.0
10-31-200 SPECIFIC OWNERSHIP/MVL	1,885.01	18,812.22	18,000.00	(812.22)	104.5
10-31-310 SALES TAX	428,513.73	4,547,920.60	4,411,869.00	(136,051.60)	103.1
10-31-420 CIGARETTE TAX	852.43	12,975.81	15,000.00	2,024.19	86.5
10-31-600 GAS FRANCHISE	.00	15,706.31	22,000.00	6,293.69	71.4
10-31-610 TELEPHONE FRANCHISE	.00	2,200.00	.00	(2,200.00)	.0
10-31-750 CABLE TV FRANCHISE	.00	1,012.43	1,500.00	487.57	67.5
10-31-770 GROUND LEASE	35,311.69	97,925.91	98,365.00	439.09	99.6
10-31-810 SEVERANCE TAX	.00	14,097.51	8,000.00	(6,097.51)	176.2
TOTAL TAXES	475,470.49	4,869,240.81	4,705,451.00	(163,789.81)	103.5
<u>LICENSES AND PERMITS</u>					
10-32-110 LIQUOR LICENSE	1,252.50	12,433.75	12,000.00	(433.75)	103.6
10-32-120 MARIJUANA LICENSE FEE	2,000.00	23,000.00	14,000.00	(9,000.00)	164.3
10-32-180 VACATION RENTAL LICENSE FEE	36,250.00	75,200.00	30,000.00	(45,200.00)	250.7
10-32-190 BUSINESS LICENSE FEES	1,995.00	45,680.00	40,000.00	(5,680.00)	114.2
10-32-210 BUILDING PERMITS/FEES	9,390.00	65,490.47	95,000.00	29,509.53	68.9
10-32-211 PLANNING PERMITS	220.00	9,705.00	22,000.00	12,295.00	44.1
TOTAL LICENSES AND PERMITS	51,107.50	231,509.22	213,000.00	(18,509.22)	108.7
<u>INTERGOVERNMENTAL REVENUES</u>					
10-33-305 STATE OF COLORADO GRANTS	13,605.00	20,814.05	.00	(20,814.05)	.0
10-33-410 MINERAL LEASING	.00	508.52	15,000.00	14,491.48	3.4
10-33-480 SANITATION INSURANCE	.00	.00	18,000.00	18,000.00	.0
10-33-490 SANITATION BOOKKEEPING	.00	20,000.00	20,000.00	.00	100.0
10-33-500 GEOTHERMAL BOOKKEEP/ INSURANCE	.00	1,000.00	2,000.00	1,000.00	50.0
10-33-501 SANITATION LOAN PAYMENT	.00	20,606.42	20,606.00	(.42)	100.0
10-33-504 TRANSFER FROM TRUST FUND	.00	42,254.36	40,310.00	(1,944.36)	104.8
TOTAL INTERGOVERNMENTAL REVENUES	13,605.00	105,183.35	115,916.00	10,732.65	90.7
<u>CHARGES FOR SERVICES</u>					
10-34-650 RECREATION PROGRAM FEES	680.00	98,980.87	106,000.00	7,019.13	93.4
10-34-652 SCHOLARSHIP REVENUES	.00	6,500.00	2,000.00	(4,500.00)	325.0
TOTAL CHARGES FOR SERVICES	680.00	105,480.87	108,000.00	2,519.13	97.7

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES AND FORFEITURES</u>					
10-35-110 COURT FINES	2,310.00	52,698.00	48,000.00	(4,698.00)	109.8
10-35-115 TRAFFIC SURCHARGES	250.00	6,661.00	8,000.00	1,339.00	83.3
10-35-125 POLICE FEES & MISC	160.05	8,286.99	4,500.00	(3,786.99)	184.2
10-35-740 POLICE GRANT/TRAINING	1,693.66	33,170.53	28,000.00	(5,170.53)	118.5
10-35-750 POLICE CONTRACTED SERVICES	10,886.25	85,335.53	43,764.00	(41,571.53)	195.0
TOTAL FINES AND FORFEITURES	15,299.96	186,152.05	132,264.00	(53,888.05)	140.7
<u>MISCELLANEOUS REVENUES</u>					
10-36-110 MISCELLANEOUS	2,566.46	36,465.76	18,000.00	(18,465.76)	202.6
10-36-135 CONVENIENCE FEES	872.08	6,002.78	9,000.00	2,997.22	66.7
TOTAL MISCELLANEOUS REVENUES	3,438.54	42,468.54	27,000.00	(15,468.54)	157.3
<u>COMMUNITY CENTER</u>					
10-37-110 CENTER RENTALS	285.00	28,776.25	14,000.00	(14,776.25)	205.5
10-37-115 EVENT/PROGRAMMING	3,190.00	13,855.78	20,000.00	6,144.22	69.3
10-37-120 CENTER LEASES	2,939.76	36,227.12	36,480.00	252.88	99.3
10-37-125 CENTER MISCELLANEOUS	701.00	11,109.00	8,500.00	(2,609.00)	130.7
TOTAL COMMUNITY CENTER	7,115.76	89,968.15	78,980.00	(10,988.15)	113.9
<u>TRANSFERS</u>					
10-39-904 TRANSFER FROM CTF	.00	10,300.00	.00	(10,300.00)	.0
10-39-990 INTEREST	(10,745.15)	257,578.89	160,000.00	(97,578.89)	161.0
TOTAL TRANSFERS	(10,745.15)	267,878.89	160,000.00	(107,878.89)	167.4
TOTAL FUND REVENUE	555,972.10	5,897,881.88	5,540,611.00	(357,270.88)	106.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURTS</u>					
10-41-401 SALARIES	20,797.95	269,611.15	263,565.00	(6,046.15)	102.3
10-41-402 PART TIME	.00	.00	3,000.00	3,000.00	.0
10-41-403 OVERTIME	79.36	1,031.68	.00	(1,031.68)	.0
10-41-411 FICA	1,535.17	19,914.27	20,163.00	248.73	98.8
10-41-412 EMPLOYEE INSURANCE	3,727.42	53,606.52	66,109.00	12,502.48	81.1
10-41-413 PENSION	1,311.17	14,830.13	14,462.00	(368.13)	102.6
10-41-423 WORKERS COMPENSATION INSURANCE	.00	248.40	216.00	(32.40)	115.0
10-41-501 OFFICE SUPPLIES	.00	1,202.41	2,150.00	947.59	55.9
10-41-502 OPERATING SUPPLIES	.00	593.97	.00	(593.97)	.0
10-41-503 MAINTENANCE & CLEANING SUPPLIE	.00	133.99	150.00	16.01	89.3
10-41-504 POSTAGE/SHIPPING	19.53	437.38	1,200.00	762.62	36.5
10-41-505 COPY/PRINTING	352.26	2,031.03	3,400.00	1,368.97	59.7
10-41-506 LOGO WEAR	39.63	39.63	.00	(39.63)	.0
10-41-511 FUEL/OIL/OPERATING FLUIDS	63.83	377.86	250.00	(127.86)	151.1
10-41-521 DEPARTMENT MATERIALS	.00	.00	800.00	800.00	.0
10-41-551 FURNISHINGS & FIXTURES	.00	425.01	.00	(425.01)	.0
10-41-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	249.20	.00	(249.20)	.0
10-41-581 SMALL EQUIPMENT	.00	.00	150.00	150.00	.0
10-41-583 COMPUTER/IT EQUIPMENT	.00	303.69	.00	(303.69)	.0
10-41-584 SOFTWARE SUBSCRIPTIONS	2,839.73	28,119.63	30,105.00	1,985.37	93.4
10-41-621 TELEPHONE SERVICE-UTILITY	297.56	1,785.36	2,308.00	522.64	77.4
10-41-622 TELEPHONE-EE ISSUED CELL PHONE	81.44	488.25	600.00	111.75	81.4
10-41-632 LAUNDRY/CLEANING SERVICES	.00	.00	200.00	200.00	.0
10-41-646 R&M-OTHER	.00	.00	70.00	70.00	.0
10-41-691 DISPOSAL/RECYCLING/SHREDDING	87.82	404.77	520.00	115.23	77.8
10-41-702 ATTORNEY	3,114.94	27,278.21	39,900.00	12,621.79	68.4
10-41-704 CONTRACTED SERVICES (OTHER PRO	1,333.00	14,017.23	20,620.00	6,602.77	68.0
10-41-705 IT SERVICES	1,138.89	11,430.40	10,845.00	(585.40)	105.4
10-41-707 SECURITY	.00	2,525.00	4,500.00	1,975.00	56.1
10-41-708 TRANSLATION SERVICES	55.14	141.64	1,500.00	1,358.36	9.4
10-41-711 TRAVEL-TRANSPORTATION	33.00	166.12	2,551.00	2,384.88	6.5
10-41-712 TRAVEL-MEALS	.00	2,415.00	2,745.00	330.00	88.0
10-41-713 TRAVEL-LODGING	3,454.62	5,589.99	5,403.00	(186.99)	103.5
10-41-722 MEETING-REGISTRATION	.00	1,805.00	2,200.00	395.00	82.1
10-41-731 RENTAL-EQUIPMENT	230.06	1,917.88	2,600.00	682.12	73.8
10-41-751 BOOKS & SUBSCRIPTIONS	.00	610.03	800.00	189.97	76.3
10-41-761 INSURANCE & BONDS	.00	130.80	.00	(130.80)	.0
10-41-792 DUES & MEMBERSHIPS	.00	270.00	581.00	311.00	46.5
10-41-794 TEAM BUILDING	25.00	566.67	350.00	(216.67)	161.9
10-41-796 BOARD EXPENSES/VOLUNTEER APPRE	127.46	466.79	2,000.00	1,533.21	23.3
TOTAL COURTS	40,744.98	465,165.09	506,013.00	40,847.91	91.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-49-401 SALARIES	59,165.02	856,915.99	787,576.00	(69,339.99)	108.8
10-49-402 PART TIME	1,519.97	26,330.29	143,168.00	116,837.71	18.4
10-49-403 OVERTIME	1,856.66	25,670.76	.00	25,670.76)	.0
10-49-405 ADDED PAY	6,577.20	15,276.79	12,000.00	(3,276.79)	127.3
10-49-406 ADDED DUTY/BILLABLE OT/GRANTS	3,208.83	36,706.05	18,000.00	(18,706.05)	203.9
10-49-411 FICA	1,781.85	21,035.03	25,442.00	4,406.97	82.7
10-49-412 EMPLOYEE INSURANCE	15,009.32	190,850.18	196,223.00	5,372.82	97.3
10-49-413 PENSION	8,507.64	116,927.58	114,169.00	(2,758.58)	102.4
10-49-423 WORKERS COMPENSATION INSURANCE	.00	27,092.61	24,136.00	(2,956.61)	112.3
10-49-501 OFFICE SUPPLIES	.00	991.07	1,420.00	428.93	69.8
10-49-502 OPERATING SUPPLIES	34.92	5,872.18	6,903.00	1,030.82	85.1
10-49-503 MAINTENANCE & CLEANING SUPPLIE	.00	122.90	125.00	2.10	98.3
10-49-504 POSTAGE/SHIPPING	19.36	813.30	1,035.00	221.70	78.6
10-49-505 COPY/PRINTING	.00	4,534.34	6,425.00	1,890.66	70.6
10-49-506 LOGO WEAR	(19.04)	4,436.52	5,500.00	1,063.48	80.7
10-49-511 FUEL/OIL/OPERATING FLUIDS	3,145.98	29,227.95	35,000.00	5,772.05	83.5
10-49-521 DEPARTMENT MATERIALS	.00	7.60	.00	(7.60)	.0
10-49-543 SMALL TOOLS	.00	341.74	.00	(341.74)	.0
10-49-551 FURNISHINGS & FIXTURES	.00	994.64	.00	(994.64)	.0
10-49-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	4,836.53	4,048.00	(788.53)	119.5
10-49-582 EQUIPMENT	.00	3,612.90	11,151.00	7,538.10	32.4
10-49-583 COMPUTER/IT EQUIPMENT	.00	2,313.49	7,954.00	5,640.51	29.1
10-49-584 SOFTWARE SUBSCRIPTIONS	826.38	15,502.79	14,386.00	(1,116.79)	107.8
10-49-621 TELEPHONE SERVICE-UTILITY	536.40	3,228.44	3,478.00	249.56	92.8
10-49-622 TELEPHONE-EE ISSUED CELL PHONE	2,073.47	14,503.33	12,000.00	(2,503.33)	120.9
10-49-642 R&M-EQUIPMENT	27.11	634.74	3,000.00	2,365.26	21.2
10-49-691 DISPOSAL/RECYCLING/SHREDDING	87.83	466.70	500.00	33.30	93.3
10-49-704 CONTRACTED SERVICES (OTHER PRO	190.00	408,228.50	424,000.00	15,771.50	96.3
10-49-705 IT SERVICES	4,276.04	36,802.27	28,920.00	(7,882.27)	127.3
10-49-708 TRANSLATION SERVICES	121.12	363.19	342.00	(21.19)	106.2
10-49-711 TRAVEL-TRANSPORTATION	.00	274.26	5,600.00	5,325.74	4.9
10-49-712 TRAVEL-MEALS	.00	5,056.00	6,200.00	1,144.00	81.6
10-49-713 TRAVEL-LODGING	601.33	10,286.68	5,000.00	(5,286.68)	205.7
10-49-721 MEETING & TRAINING-SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-49-731 RENTAL-EQUIPMENT	.00	.00	1,250.00	1,250.00	.0
10-49-741 FEES	.00	65.00	.00	(65.00)	.0
10-49-751 BOOKS & SUBSCRIPTIONS	.00	180.00	2,244.00	2,064.00	8.0
10-49-761 INSURANCE & BONDS	.00	70,428.01	66,985.00	(3,443.01)	105.1
10-49-762 INSURANCE CLAIM DEDUCTIBLES	.00	1,000.00	.00	(1,000.00)	.0
10-49-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	950.00	.00	(950.00)	.0
10-49-792 DUES & MEMBERSHIPS	.00	1,524.00	1,135.00	(389.00)	134.3
10-49-793 TRAINING & SCHOOLS	619.00	12,773.15	12,000.00	(773.15)	106.4
10-49-794 TEAM BUILDING	112.79	1,151.27	830.00	(321.27)	138.7
TOTAL POLICE	110,279.18	1,958,328.77	1,989,645.00	31,316.23	98.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC. ADMIN</u>					
10-54-401 SALARIES	11,697.22	151,536.69	149,685.00	(1,851.69)	101.2
10-54-411 FICA	845.11	10,814.38	11,451.00	636.62	94.4
10-54-412 EMPLOYEE INSURANCE	3,532.87	43,337.44	43,738.00	400.56	99.1
10-54-413 PENSION	937.60	10,609.60	10,478.00	(131.60)	101.3
10-54-414 PHONE STIPEND	40.00	480.00	.00	(480.00)	.0
10-54-423 WORKERS COMPENSATION INSURANCE	.00	5,126.43	4,553.00	(573.43)	112.6
10-54-501 OFFICE SUPPLIES	.00	340.37	500.00	159.63	68.1
10-54-502 OPERATING SUPPLIES	18.30	182.71	.00	(182.71)	.0
10-54-505 COPY/PRINTING	.00	116.74	500.00	383.26	23.4
10-54-582 EQUIPMENT	.00	147.51	.00	(147.51)	.0
10-54-584 SOFTWARE SUBSCRIPTIONS	67.15	1,471.44	1,389.00	(82.44)	105.9
10-54-601 GAS-UTILITY	3,774.93	13,532.87	17,500.00	3,967.13	77.3
10-54-602 ELECTRIC-UTILITY	3,780.36	23,352.47	21,680.00	(1,672.47)	107.7
10-54-603 WATER-UTILITY	649.69	5,370.62	4,565.00	(805.62)	117.7
10-54-604 SEWER-UTILITY	665.00	7,315.00	6,875.00	(440.00)	106.4
10-54-621 TELEPHONE SERVICE-UTILITY	458.16	2,748.96	2,236.00	(512.96)	122.9
10-54-622 TELEPHONE-EE ISSUED CELL PHONE	.00	.00	480.00	480.00	.0
10-54-704 CONTRACTED SERVICES (OTHER PRO	.00	1,774.40	.00	(1,774.40)	.0
10-54-705 IT SERVICES	1,138.89	11,108.32	10,845.00	(263.32)	102.4
10-54-731 RENTAL-EQUIPMENT	128.73	601.42	1,500.00	898.58	40.1
10-54-732 RENTAL-MISC.	.00	342.00	350.00	8.00	97.7
10-54-742 CONVENIENCE (CREDIT CARD PROCE	165.94	3,342.00	3,000.00	(342.00)	111.4
10-54-761 INSURANCE & BONDS	.00	635.25	601.00	(34.25)	105.7
10-54-771 INITIATIVES & ECONOMIC DEVELOP	.00	20,000.00	.00	(20,000.00)	.0
10-54-793 TRAINING & SCHOOLS	.00	307.67	.00	(307.67)	.0
10-54-794 TEAM BUILDING	.00	99.29	.00	(99.29)	.0
10-54-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	3,338.11	.00	(3,338.11)	.0
10-54-812 FURNITURE & FIXTURES	.00	1,834.56	3,000.00	1,165.44	61.2
TOTAL PARKS & REC. ADMIN	27,899.95	319,866.25	294,926.00	(24,940.25)	108.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-55-401 SALARIES	18,152.31	234,408.04	231,820.00	(2,588.04)	101.1
10-55-402 PART TIME	.00	68,422.39	80,000.00	11,577.61	85.5
10-55-403 OVERTIME	.00	1,573.40	.00	(1,573.40)	.0
10-55-411 FICA	1,331.87	22,762.46	23,854.00	1,091.54	95.4
10-55-412 EMPLOYEE INSURANCE	4,114.99	48,688.15	49,939.00	1,250.85	97.5
10-55-413 PENSION	1,414.51	15,412.27	16,228.00	815.73	95.0
10-55-501 OFFICE SUPPLIES	.00	89.72	1,000.00	910.28	9.0
10-55-502 OPERATING SUPPLIES	1,844.59	26,125.05	36,500.00	10,374.95	71.6
10-55-505 COPY/PRINTING	.00	2,844.18	2,500.00	(344.18)	113.8
10-55-506 LOGO WEAR	.00	871.83	1,200.00	328.17	72.7
10-55-511 FUEL/OIL/OPERATING FLUIDS	145.62	793.97	1,200.00	406.03	66.2
10-55-521 DEPARTMENT MATERIALS	455.98	455.98	.00	(455.98)	.0
10-55-561 COMMUNITY ENGAGEMENT/COMMUNITY	1,745.01	31,999.48	40,300.00	8,300.52	79.4
10-55-581 SMALL EQUIPMENT	.00	1,145.86	2,500.00	1,354.14	45.8
10-55-582 EQUIPMENT	.00	1,475.00	.00	(1,475.00)	.0
10-55-583 COMPUTER/IT EQUIPMENT	.00	29.83	.00	(29.83)	.0
10-55-584 SOFTWARE SUBSCRIPTIONS	.00	6,623.87	6,360.00	(263.87)	104.2
10-55-621 TELEPHONE SERVICE-UTILITY	.00	.00	396.00	396.00	.0
10-55-622 TELEPHONE-EE ISSUED CELL PHONE	81.44	492.93	480.00	(12.93)	102.7
10-55-632 LAUNDRY/CLEANING SERVICES	684.85	3,646.28	4,000.00	353.72	91.2
10-55-704 CONTRACTED SERVICES (OTHER PRO	308.00	3,040.50	.00	(3,040.50)	.0
10-55-706 EVENT SERVICES	.00	.00	3,500.00	3,500.00	.0
10-55-711 TRAVEL-TRANSPORTATION	.00	98.27	500.00	401.73	19.7
10-55-712 TRAVEL-MEALS	.00	133.69	600.00	466.31	22.3
10-55-713 TRAVEL-LODGING	.00	.00	1,800.00	1,800.00	.0
10-55-721 MEETING & TRAINING-SUPPLIES	.00	.00	500.00	500.00	.0
10-55-722 MEETING-REGISTRATION	.00	58.87	600.00	541.13	9.8
10-55-731 RENTAL-EQUIPMENT	228.27	401.69	.00	(401.69)	.0
10-55-732 RENTAL-MISC.	.00	1,755.00	.00	(1,755.00)	.0
10-55-771 INITIATIVES & ECONOMIC DEVELOP	3,250.00	3,250.00	.00	(3,250.00)	.0
10-55-782 KIDS CAMP-TRAINING/CERTIFICATI	.00	2,236.88	2,200.00	(36.88)	101.7
10-55-783 KIDS CAMP-STAFF UNIFORMS	.00	819.00	900.00	81.00	91.0
10-55-784 KIDS CAMP-SUPPLIES & SNACKS	.00	7,062.47	7,500.00	437.53	94.2
10-55-785 KIDS CAMP-CONTRACTED ACTIVITIE	.00	2,632.86	3,000.00	367.14	87.8
10-55-786 KIDS CAMP-ADVERTISING	.00	682.50	700.00	17.50	97.5
10-55-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	1,176.42	.00	(1,176.42)	.0
10-55-794 TEAM BUILDING	.00	586.12	1,000.00	413.88	58.6
TOTAL RECREATION	33,757.44	491,794.96	521,077.00	29,282.04	94.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMM. DEVEL. ADMIN</u>					
10-62-401 SALARIES	8,101.03	108,015.03	103,911.00	(4,104.03)	104.0
10-62-411 FICA	606.82	7,750.87	7,949.00	198.13	97.5
10-62-412 EMPLOYEE INSURANCE	759.55	11,073.91	11,500.00	426.09	96.3
10-62-413 PENSION	649.16	7,363.40	7,274.00	(89.40)	101.2
10-62-414 PHONE STIPEND	40.00	480.00	.00	(480.00)	.0
10-62-423 WORKERS COMPENSATION INSURANCE	.00	98.44	85.00	(13.44)	115.8
10-62-501 OFFICE SUPPLIES	.00	4.26	500.00	495.74	.9
10-62-506 LOGO WEAR	13.21	13.21	.00	(13.21)	.0
10-62-511 FUEL/OIL/OPERATING FLUIDS	61.89	61.89	1,700.00	1,638.11	3.6
10-62-584 SOFTWARE SUBSCRIPTIONS	111.91	8,353.87	7,278.00	(1,075.87)	114.8
10-62-621 TELEPHONE SERVICE-UTILITY	494.26	2,965.58	2,794.00	(171.58)	106.1
10-62-622 TELEPHONE-EE ISSUED CELL PHONE	.00	.00	480.00	480.00	.0
10-62-704 CONTRACTED SERVICES (OTHER PRO	.00	13,999.95	.00	(13,999.95)	.0
10-62-705 IT SERVICES	1,898.14	18,513.75	18,075.00	(438.75)	102.4
10-62-708 TRANSLATION SERVICES	.00	180.00	.00	(180.00)	.0
10-62-711 TRAVEL-TRANSPORTATION	.00	199.08	300.00	100.92	66.4
10-62-712 TRAVEL-MEALS	.00	66.00	420.00	354.00	15.7
10-62-713 TRAVEL-LODGING	136.61	136.61	1,800.00	1,663.39	7.6
10-62-722 MEETING-REGISTRATION	.00	.00	1,800.00	1,800.00	.0
10-62-751 BOOKS & SUBSCRIPTIONS	.00	3.54	.00	(3.54)	.0
10-62-761 INSURANCE & BONDS	.00	186.78	289.00	102.22	64.6
10-62-792 DUES & MEMBERSHIPS	180.00	1,263.00	870.00	(393.00)	145.2
TOTAL COMM. DEVEL. ADMIN	13,052.58	180,729.17	167,025.00	(13,704.17)	108.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING</u>					
10-63-401 SALARIES	16,255.91	156,299.28	145,760.00	(10,539.28)	107.2
10-63-402 PART TIME	1,849.07	25,825.58	34,300.00	8,474.42	75.3
10-63-405 ADDED PAY	7,693.16	7,693.16	.00	(7,693.16)	.0
10-63-411 FICA	1,918.78	13,942.82	13,775.00	(167.82)	101.2
10-63-412 EMPLOYEE INSURANCE	2,571.68	32,403.67	32,676.00	272.33	99.2
10-63-413 PENSION	613.05	10,080.37	10,203.00	122.63	98.8
10-63-414 PHONE STIPEND	40.00	480.00	.00	(480.00)	.0
10-63-423 WORKERS COMPENSATION INSURANCE	.00	3,270.69	.00	(3,270.69)	.0
10-63-501 OFFICE SUPPLIES	214.41	772.73	1,075.00	302.27	71.9
10-63-503 MAINTENANCE & CLEANING SUPPLIE	.00	46.57	.00	(46.57)	.0
10-63-504 POSTAGE/SHIPPING	.00	11.79	.00	(11.79)	.0
10-63-505 COPY/PRINTING	584.59	700.00	700.00	.00	100.0
10-63-506 LOGO WEAR	.00	.00	450.00	450.00	.0
10-63-507 PERSONAL PROTECTIVE EQUIP.	.00	160.88	150.00	(10.88)	107.3
10-63-511 FUEL/OIL/OPERATING FLUIDS	.00	197.86	.00	(197.86)	.0
10-63-583 COMPUTER/IT EQUIPMENT	.00	248.82	.00	(248.82)	.0
10-63-584 SOFTWARE SUBSCRIPTIONS	.00	.00	6,300.00	6,300.00	.0
10-63-622 TELEPHONE-EE ISSUED CELL PHONE	202.88	1,216.50	1,680.00	463.50	72.4
10-63-702 ATTORNEY	.00	.00	1,000.00	1,000.00	.0
10-63-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	3,500.00	3,500.00	.0
10-63-711 TRAVEL-TRANSPORTATION	.00	364.64	300.00	(64.64)	121.6
10-63-712 TRAVEL-MEALS	.00	626.50	720.00	93.50	87.0
10-63-713 TRAVEL-LODGING	.00	2,162.69	1,800.00	(362.69)	120.2
10-63-721 MEETING & TRAINING-SUPPLIES	.00	.00	500.00	500.00	.0
10-63-722 MEETING-REGISTRATION	.00	1,910.00	1,800.00	(110.00)	106.1
10-63-761 INSURANCE & BONDS	.00	.00	2,969.00	2,969.00	.0
10-63-792 DUES & MEMBERSHIPS	.00	735.00	.00	(735.00)	.0
10-63-793 TRAINING & SCHOOLS	30.00	1,906.90	1,700.00	(206.90)	112.2
TOTAL BUILDING	31,973.53	261,056.45	261,358.00	301.55	99.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-64-401 SALARIES	5,032.24	80,127.52	206,836.00	126,708.48	38.7
10-64-402 PART TIME	3,569.12	21,170.62	.00	(21,170.62)	.0
10-64-411 FICA	601.97	7,082.02	15,823.00	8,740.98	44.8
10-64-412 EMPLOYEE INSURANCE	2,195.45	29,588.87	59,510.00	29,921.13	49.7
10-64-413 PENSION	689.99	6,659.77	14,479.00	7,819.23	46.0
10-64-423 WORKERS COMPENSATION INSURANCE	.00	247.68	.00	(247.68)	.0
10-64-501 OFFICE SUPPLIES	156.70	266.70	1,200.00	933.30	22.2
10-64-502 OPERATING SUPPLIES	17.50	17.50	.00	(17.50)	.0
10-64-504 POSTAGE/SHIPPING	73.00	434.67	2,000.00	1,565.33	21.7
10-64-505 COPY/PRINTING	590.67	686.65	650.00	(36.65)	105.6
10-64-506 LOGO WEAR	26.42	26.42	.00	(26.42)	.0
10-64-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	32.24	400.00	367.76	8.1
10-64-583 COMPUTER/IT EQUIPMENT	85.89	85.89	.00	(85.89)	.0
10-64-584 SOFTWARE SUBSCRIPTIONS	80.55	4,726.52	10,315.00	5,588.48	45.8
10-64-704 CONTRACTED SERVICES (OTHER PRO	.00	1,520.00	1,000.00	(520.00)	152.0
10-64-711 TRAVEL-TRANSPORTATION	.00	35.18	600.00	564.82	5.9
10-64-712 TRAVEL-MEALS	88.50	88.50	480.00	391.50	18.4
10-64-713 TRAVEL-LODGING	.00	.00	1,300.00	1,300.00	.0
10-64-722 MEETING-REGISTRATION	.00	.00	1,200.00	1,200.00	.0
10-64-743 RECORDING FEES	28.00	633.00	1,000.00	367.00	63.3
10-64-751 BOOKS & SUBSCRIPTIONS	.00	35.00	1,550.00	1,515.00	2.3
10-64-761 INSURANCE & BONDS	.00	.00	233.00	233.00	.0
10-64-771 INITIATIVES & ECONOMIC DEVELOP	.00	265.25	20,000.00	19,734.75	1.3
10-64-791 ADVERTISING/PUBLIC NOTIFICATIO	27.66	492.78	1,500.00	1,007.22	32.9
10-64-792 DUES & MEMBERSHIPS	.00	.00	1,200.00	1,200.00	.0
10-64-793 TRAINING & SCHOOLS	260.00	260.00	4,500.00	4,240.00	5.8
10-64-794 TEAM BUILDING	.00	48.62	.00	(48.62)	.0
10-64-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	3,408.98	5,150.00	1,741.02	66.2
TOTAL PLANNING	13,523.66	157,940.38	350,926.00	192,985.62	45.0
<u>HOUSING</u>					
10-65-401 SALARIES	6,626.73	27,549.80	.00	(27,549.80)	.0
10-65-411 FICA	485.95	2,077.43	.00	(2,077.43)	.0
10-65-412 EMPLOYEE INSURANCE	921.00	2,791.23	.00	(2,791.23)	.0
10-65-413 PENSION	531.03	1,995.67	.00	(1,995.67)	.0
10-65-583 COMPUTER/IT EQUIPMENT	.00	313.85	.00	(313.85)	.0
10-65-603 WATER-UTILITY	708.22	4,323.79	4,025.00	(298.79)	107.4
10-65-604 SEWER-UTILITY	532.00	5,852.00	5,500.00	(352.00)	106.4
10-65-622 TELEPHONE-EE ISSUED CELL PHONE	81.44	120.82	.00	(120.82)	.0
10-65-704 CONTRACTED SERVICES (OTHER PRO	.00	4,950.00	25,000.00	20,050.00	19.8
TOTAL HOUSING	9,886.37	49,974.59	34,525.00	(15,449.59)	144.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROJECTS</u>					
10-66-401 SALARIES	6,252.83	80,287.31	80,204.00	(83.31)	100.1
10-66-411 FICA	478.65	6,004.74	6,136.00	131.26	97.9
10-66-412 EMPLOYEE INSURANCE	715.27	16,500.29	24,751.00	8,250.71	66.7
10-66-413 PENSION	501.06	5,683.38	5,614.00	(69.38)	101.2
10-66-414 PHONE STIPEND	40.00	480.00	.00	(480.00)	.0
10-66-423 WORKERS COMPENSATION INSURANCE	.00	72.33	56.00	(16.33)	129.2
10-66-501 OFFICE SUPPLIES	165.33	207.98	200.00	(7.98)	104.0
10-66-504 POSTAGE/SHIPPING	.00	126.16	100.00	(26.16)	126.2
10-66-505 COPY/PRINTING	.00	146.25	200.00	53.75	73.1
10-66-506 LOGO WEAR	13.21	13.21	.00	(13.21)	.0
10-66-507 PERSONAL PROTECTIVE EQUIP.	.00	18.98	.00	(18.98)	.0
10-66-622 TELEPHONE-EE ISSUED CELL PHONE	.00	.00	650.00	650.00	.0
10-66-704 CONTRACTED SERVICES (OTHER PRO	.00	2,331.00	.00	(2,331.00)	.0
10-66-711 TRAVEL-TRANSPORTATION	.00	192.96	100.00	(92.96)	193.0
10-66-712 TRAVEL-MEALS	.00	67.00	140.00	73.00	47.9
10-66-713 TRAVEL-LODGING	199.00	199.00	600.00	401.00	33.2
10-66-722 MEETING-REGISTRATION	.00	.00	600.00	600.00	.0
10-66-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	14.58	.00	(14.58)	.0
10-66-793 TRAINING & SCHOOLS	.00	601.26	.00	(601.26)	.0
10-66-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	400.00	400.00	.0
TOTAL PROJECTS	8,365.35	112,946.43	119,751.00	6,804.57	94.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN. SERVICES ADMIN</u>					
10-80-403 OVERTIME	.00	7,778.01	.00	(7,778.01)	.0
10-80-405 ADDED PAY	(6,577.20)	6,500.00	.00	(6,500.00)	.0
10-80-411 FICA	(503.16)	920.45	.00	(920.45)	.0
10-80-412 EMPLOYEE INSURANCE	(13.15)	6,462.27	.00	(6,462.27)	.0
10-80-421 EMPLOYEE ENRICHMENT	.00	22.34	.00	(22.34)	.0
10-80-423 WORKERS COMPENSATION INSURANCE	.00	492.08	429.00	(63.08)	114.7
10-80-501 OFFICE SUPPLIES	52.50	938.78	2,650.00	1,711.22	35.4
10-80-502 OPERATING SUPPLIES	18.32	521.19	.00	(521.19)	.0
10-80-503 MAINTENANCE & CLEANING SUPPLIE	.00	8.62	.00	(8.62)	.0
10-80-504 POSTAGE/SHIPPING	10.45	687.30	2,500.00	1,812.70	27.5
10-80-505 COPY/PRINTING	280.58	2,034.29	2,800.00	765.71	72.7
10-80-521 DEPARTMENT MATERIALS	.00	80.10	3,300.00	3,219.90	2.4
10-80-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	1,820.66	.00	(1,820.66)	.0
10-80-583 COMPUTER/IT EQUIPMENT	.00	18,239.23	25,100.00	6,860.77	72.7
10-80-584 SOFTWARE SUBSCRIPTIONS	(125.32)	16,560.09	49,542.00	32,981.91	33.4
10-80-601 GAS-UTILITY	2,343.47	7,711.31	9,000.00	1,288.69	85.7
10-80-602 ELECTRIC-UTILITY	2,433.03	15,668.35	17,000.00	1,331.65	92.2
10-80-603 WATER-UTILITY	568.35	5,122.66	2,075.00	(3,047.66)	246.9
10-80-604 SEWER-UTILITY	266.00	2,926.00	2,745.00	(181.00)	106.6
10-80-621 TELEPHONE SERVICE-UTILITY	494.58	2,897.40	3,156.00	258.60	91.8
10-80-691 DISPOSAL/RECYCLING/SHREDDING	87.84	466.80	850.00	383.20	54.9
10-80-702 ATTORNEY	8,958.00	58,049.00	120,000.00	61,951.00	48.4
10-80-705 IT SERVICES	1,518.52	14,811.17	14,460.00	(351.17)	102.4
10-80-706 EVENT SERVICES	.00	17,025.00	41,250.00	24,225.00	41.3
10-80-731 RENTAL-EQUIPMENT	91.00	980.00	1,250.00	270.00	78.4
10-80-732 RENTAL-MISC.	.00	342.00	350.00	8.00	97.7
10-80-741 FEES	25.63	2,227.52	.00	(2,227.52)	.0
10-80-742 CONVENIENCE (CREDIT CARD PROCE	391.49	3,181.36	6,000.00	2,818.64	53.0
10-80-743 RECORDING FEES	.00	317.00	1,200.00	883.00	26.4
10-80-751 BOOKS & SUBSCRIPTIONS	.00	35.00	.00	(35.00)	.0
10-80-761 INSURANCE & BONDS	.00	5,023.04	32,438.00	27,414.96	15.5
10-80-791 ADVERTISING/PUBLIC NOTIFICATIO	16.54	271.73	150.00	(121.73)	181.2
10-80-792 DUES & MEMBERSHIPS	.00	10,867.00	11,809.00	942.00	92.0
10-80-992 TRANSFER TO CAPITAL FUND	.00	351,629.00	353,000.00	1,371.00	99.6
10-80-994 TRANSFER TO GEOTHERMAL FUND	140,000.00	140,000.00	140,000.00	.00	100.0
TOTAL ADMIN. SERVICES ADMIN	150,337.47	702,616.75	843,054.00	140,437.25	83.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CLERK</u>					
10-81-401 SALARIES	17,640.22	232,766.62	225,849.00	(6,917.62)	103.1
10-81-411 FICA	1,261.83	16,600.86	17,277.00	676.14	96.1
10-81-412 EMPLOYEE INSURANCE	2,992.63	42,852.70	44,535.00	1,682.30	96.2
10-81-413 PENSION	1,413.88	16,007.08	15,809.00	(198.08)	101.3
10-81-501 OFFICE SUPPLIES	.00	(55.25)	.00	55.25	.0
10-81-584 SOFTWARE SUBSCRIPTIONS	.00	59,151.39	55,350.00	(3,801.39)	106.9
10-81-703 AUDIT	.00	36,090.00	32,150.00	(3,940.00)	112.3
10-81-704 CONTRACTED SERVICES (OTHER PRO	(300.00)	175.00	5,000.00	4,825.00	3.5
10-81-711 TRAVEL-TRANSPORTATION	.00	542.64	700.00	157.36	77.5
10-81-712 TRAVEL-MEALS	32.47	259.17	1,300.00	1,040.83	19.9
10-81-713 TRAVEL-LODGING	1,248.31	2,548.85	3,200.00	651.15	79.7
10-81-722 MEETING-REGISTRATION	.00	1,675.00	2,350.00	675.00	71.3
10-81-741 FEES	68.17	2,755.29	2,500.00	(255.29)	110.2
10-81-761 INSURANCE & BONDS	.00	200.00	.00	(200.00)	.0
10-81-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	32.43	.00	(32.43)	.0
10-81-792 DUES & MEMBERSHIPS	.00	250.00	435.00	185.00	57.5
10-81-793 TRAINING & SCHOOLS	.00	595.00	1,100.00	505.00	54.1
10-81-795 ELECTION COSTS	.00	631.04	6,550.00	5,918.96	9.6
TOTAL CLERK	24,357.51	413,077.82	414,105.00	1,027.18	99.8
<u>HR</u>					
10-82-401 SALARIES	11,202.93	144,164.32	141,626.00	(2,538.32)	101.8
10-82-411 FICA	804.88	10,916.38	10,834.00	(82.38)	100.8
10-82-412 EMPLOYEE INSURANCE	3,459.05	53,984.68	50,696.00	(3,288.68)	106.5
10-82-413 PENSION	853.78	8,865.00	8,729.00	(136.00)	101.6
10-82-421 EMPLOYEE ENRICHMENT	2,176.96	20,766.87	.00	(20,766.87)	.0
10-82-422 EMPLOYEE EDUCATION-TUITION REI	948.00	3,948.00	.00	(3,948.00)	.0
10-82-506 LOGO WEAR	.00	.00	2,000.00	2,000.00	.0
10-82-584 SOFTWARE SUBSCRIPTIONS	.00	12,725.92	13,276.00	550.08	95.9
10-82-704 CONTRACTED SERVICES (OTHER PRO	186.91	1,812.65	3,050.00	1,237.35	59.4
10-82-711 TRAVEL-TRANSPORTATION	.00	88.93	500.00	411.07	17.8
10-82-712 TRAVEL-MEALS	.00	90.55	1,000.00	909.45	9.1
10-82-713 TRAVEL-LODGING	.00	612.57	2,350.00	1,737.43	26.1
10-82-722 MEETING-REGISTRATION	.00	1,550.00	2,400.00	850.00	64.6
10-82-741 FEES	.00	261.60	250.00	(11.60)	104.6
10-82-761 INSURANCE & BONDS	.00	1,552.64	.00	(1,552.64)	.0
10-82-791 ADVERTISING/PUBLIC NOTIFICATIO	54.75	1,111.75	3,500.00	2,388.25	31.8
10-82-792 DUES & MEMBERSHIPS	10.00	395.00	380.00	(15.00)	104.0
10-82-793 TRAINING & SCHOOLS	.00	1,014.90	6,100.00	5,085.10	16.6
10-82-794 TEAM BUILDING	.00	.00	15,500.00	15,500.00	.0
TOTAL HR	19,697.26	263,861.76	262,191.00	(1,670.76)	100.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN MANAGER</u>					
10-83-401 SALARIES	12,006.08	157,121.54	154,000.00	(3,121.54)	102.0
10-83-405 ADDED PAY	.00	2,339.93	.00	(2,339.93)	.0
10-83-411 FICA	855.09	11,209.21	11,781.00	571.79	95.2
10-83-412 EMPLOYEE INSURANCE	1,458.37	20,366.13	24,524.00	4,157.87	83.1
10-83-413 PENSION	962.09	10,912.97	10,780.00	(132.97)	101.2
10-83-501 OFFICE SUPPLIES	.00	107.03	.00	(107.03)	.0
10-83-506 LOGO WEAR	26.42	26.42	.00	(26.42)	.0
10-83-511 FUEL/OIL/OPERATING FLUIDS	70.40	187.14	.00	(187.14)	.0
10-83-543 SMALL TOOLS	6.49	6.49	.00	(6.49)	.0
10-83-583 COMPUTER/IT EQUIPMENT	75.99	75.99	.00	(75.99)	.0
10-83-622 TELEPHONE-EE ISSUED CELL PHONE	81.44	488.25	600.00	111.75	81.4
10-83-623 INTERNET SERVICE	.00	8.00	.00	(8.00)	.0
10-83-704 CONTRACTED SERVICES (OTHER PRO	4,168.00	25,008.00	25,000.00	(8.00)	100.0
10-83-711 TRAVEL-TRANSPORTATION	307.97	1,863.21	200.00	(1,663.21)	931.6
10-83-712 TRAVEL-MEALS	199.02	377.74	400.00	22.26	94.4
10-83-713 TRAVEL-LODGING	330.50	1,521.22	1,100.00	(421.22)	138.3
10-83-721 MEETING & TRAINING-SUPPLIES	.00	290.91	500.00	209.09	58.2
10-83-722 MEETING-REGISTRATION	.00	750.00	900.00	150.00	83.3
10-83-751 BOOKS & SUBSCRIPTIONS	.00	202.00	.00	(202.00)	.0
10-83-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	288.00	.00	(288.00)	.0
10-83-792 DUES & MEMBERSHIPS	.00	1,076.80	675.00	(401.80)	159.5
10-83-793 TRAINING & SCHOOLS	.00	.00	1,000.00	1,000.00	.0
TOTAL TOWN MANAGER	20,547.86	234,226.98	231,460.00	(2,766.98)	101.2
<u>COUNCIL</u>					
10-84-401 SALARIES	1,500.00	18,000.00	.00	(18,000.00)	.0
10-84-411 FICA	114.75	1,380.00	.00	(1,380.00)	.0
10-84-412 EMPLOYEE INSURANCE	3.00	33.00	.00	(33.00)	.0
10-84-423 WORKERS COMPENSATION INSURANCE	.00	184.73	15.00	(169.73)	1231.5
10-84-505 COPY/PRINTING	.00	47.30	.00	(47.30)	.0
10-84-584 SOFTWARE SUBSCRIPTIONS	.00	323.40	.00	(323.40)	.0
10-84-721 MEETING & TRAINING-SUPPLIES	9.98	9.98	.00	(9.98)	.0
10-84-722 MEETING-REGISTRATION	.00	75.00	.00	(75.00)	.0
10-84-771 INITIATIVES & ECONOMIC DEVELOP	55,500.00	184,249.47	188,000.00	3,750.53	98.0
10-84-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	9,475.72	27,000.00	17,524.28	35.1
10-84-801 LAND	.00	864,529.92	850,000.00	(14,529.92)	101.7
TOTAL COUNCIL	57,127.73	1,078,308.52	1,065,015.00	(13,293.52)	101.3
TOTAL FUND EXPENDITURES	561,550.87	6,689,893.92	7,061,071.00	371,177.08	94.7
NET REVENUE OVER EXPENDITURES	(5,578.77)	(792,012.04)	(1,520,460.00)	(728,447.96)	(52.1)

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
DECEMBER 31, 2024

CONSERVATION TRUST FUND

<u>ASSETS</u>			
21-10100	CASH IN COMBINED CASH FUND	65,546.56	
	TOTAL ASSETS		65,546.56
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
21-29800	FUND BALANCE	62,132.17	
	REVENUE OVER EXPENDITURES - YTD	3,414.39	
	BALANCE - CURRENT DATE	65,546.56	
	TOTAL FUND EQUITY		65,546.56
	TOTAL LIABILITIES AND EQUITY		65,546.56

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
21-37-530 TOWN LOTTERY	5,054.51	20,615.83	20,000.00	(615.83)	103.1
21-37-700 COUNTY LOTTERY	.00	70,300.00	70,300.00	.00	100.0
21-37-990 INTEREST	3,720.20	3,720.20	.00	(3,720.20)	.0
TOTAL INTERGOVERNMENTAL REVENUES	8,774.71	94,636.03	90,300.00	(4,336.03)	104.8
TOTAL FUND REVENUE	8,774.71	94,636.03	90,300.00	(4,336.03)	104.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FUND ADMINISTRATION-CTF</u>					
21-50-991	TRANSFER TO GENERAL FUND	.00	10,300.00	10,300.00	.00	100.0
21-50-992	TRANSFER TO CAPITAL FUND	.00	50,000.00	50,000.00	.00	100.0
	TOTAL FUND ADMINISTRATION-CTF	.00	60,300.00	60,300.00	.00	100.0
	<u>RECREATION-CTF</u>					
21-55-582	EQUIPMENT	.00	1,199.98	1,000.00	(199.98)	120.0
	TOTAL RECREATION-CTF	.00	1,199.98	1,000.00	(199.98)	120.0
	<u>PARKS-CTF</u>					
21-58-658	R&M-PARKS & TRAILS	187.48	5,186.48	12,000.00	6,813.52	43.2
21-58-662	R&M-CENTENNIAL PARK	.00	4,665.08	9,100.00	4,434.92	51.3
21-58-666	R&M-RESERVOIR HILL PARK	.00	15,993.10	18,000.00	2,006.90	88.9
21-58-667	R&M-YAMAGUCHI SOUTH PARK	.00	2,000.00	.00	(2,000.00)	.0
21-58-669	R&M-MARY FISHER PARK	.00	1,877.00	2,000.00	123.00	93.9
	TOTAL PARKS-CTF	187.48	29,721.66	41,100.00	11,378.34	72.3
	TOTAL FUND EXPENDITURES	187.48	91,221.64	102,400.00	11,178.36	89.1
	NET REVENUE OVER EXPENDITURES	8,587.23	3,414.39	(12,100.00)	(15,514.39)	28.2

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
DECEMBER 31, 2024
TRUST/IMPACT FUND

<u>ASSETS</u>			
31-10100	CASH IN COMBINED CASH FUND	1,053,065.30	
	TOTAL ASSETS		<u>1,053,065.30</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
31-23410	EAST END TRAIL DONATIONS	5,000.00	
31-23450	PINON LAKE FOUNTAIN	1,944.36	
31-23520	HEALTH ACCOUNT	228,212.19	
31-23585	CEMETERY MAINTENANCE FEE	30,892.15	
31-23586	VACATION RENTAL SURCHARGE	79,314.50	
31-23590	RESERVOIR HILL TICKET FEE	48,662.77	
31-23600	PARKS USER ADMISSION FEE	1,197.45	
31-23624	SUNRIDGE OF PAGOSA TOWNHOMES	24,505.00	
31-23625	YAMAGUCHI SOUTH RIVER IMPROVE	35,680.00	
31-23626	WORKFORCE HOUSING FEE	54,500.00	
31-23627	TOURISM EVENT VENUE	500,000.00	
31-23628	PLASTIC BAG FEES LIABILITY	22,670.70	
31-23629	RIVER DOMES TRAIL IN LIEU FEE	16,848.75	
31-23630	OH PAGOSA 7TH ST BOND	1,000.00	
	TOTAL LIABILITIES		1,050,427.87
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
31-29800	FUND BALANCE	(30,091.12)	
	REVENUE OVER EXPENDITURES - YTD	<u>32,728.55</u>	
	BALANCE - CURRENT DATE	<u>2,637.43</u>	
	TOTAL FUND EQUITY		<u>2,637.43</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,053,065.30</u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

TRUST/IMPACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER REVENUE</u>					
31-36-419 PLASTIC BAG FEE	.00	8,836.56	10,000.00	1,163.44	88.4
31-36-425 ADA PROGRAM WOLF CREEK RUN	.00	1,000.00	.00	(1,000.00)	.0
31-36-520 HEALTH ACCOUNT REVENUE	.00	64,425.73	65,000.00	574.27	99.1
31-36-581 FESTIVAL OF TREES REVENUE	52,987.00	52,987.00	57,000.00	4,013.00	93.0
31-36-590 RESERVOIR HILL TICKET FEE	.00	7,740.04	10,000.00	2,259.96	77.4
31-36-700 CEMETERY MAINTENANCE FEE	.00	2,700.00	3,000.00	300.00	90.0
31-36-750 VACATION RENTAL FOR HOUSING	(9,250.00)	29,250.00	39,000.00	9,750.00	75.0
31-36-775 WORKFORCE HOUSING FEE	28,000.00	103,000.00	71,500.00	(31,500.00)	144.1
TOTAL OTHER REVENUE	71,737.00	269,939.33	255,500.00	(14,439.33)	105.7
<u>INTEREST REVENUE</u>					
31-39-990 INTEREST INCOME	24,878.28	24,878.28	.00	(24,878.28)	.0
TOTAL INTEREST REVENUE	24,878.28	24,878.28	.00	(24,878.28)	.0
TOTAL FUND REVENUE	96,615.28	294,817.61	255,500.00	(39,317.61)	115.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

TRUST/IMPACT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>HEALTH ACCOUNT</u>					
31-43-421	EMPLOYEE ENRICHMENT	50.00	5,639.60	9,115.00	3,475.40	61.9
31-43-424	TOWN FUNDED BENEFITS	2,120.28	16,476.12	13,700.00	(2,776.12)	120.3
	TOTAL HEALTH ACCOUNT	2,170.28	22,115.72	22,815.00	699.28	96.9
	<u>FUND ADMINISTRATION-TRUST/IMP.</u>					
31-50-561	COMMUNITY ENGAGEMENT/COMMUNITY	56,586.00	61,441.15	67,000.00	5,558.85	91.7
31-50-666	R&M-RESERVOIR HILL PARK	.00	3,200.00	5,000.00	1,800.00	64.0
31-50-671	R&M-CEMETERY	.00	10,113.38	15,000.00	4,886.62	67.4
31-50-822	SIDEWALKS, CROSSINGS, CURB & G	50,000.00	50,000.00	50,000.00	.00	100.0
31-50-991	TRANSFER TO GENERAL FUND	.00	42,254.36	42,254.00	(.36)	100.0
31-50-992	TRANSFER TO CAPITAL FUND	.00	59,654.45	69,145.00	9,490.55	86.3
31-50-993	TRANSFER TO SANITATION FUND	.00	7,968.00	7,968.00	.00	100.0
31-50-996	TRANSFER TO TOURISM FUND	.00	5,342.00	5,342.00	.00	100.0
	TOTAL FUND ADMINISTRATION-TRUST/IMP.	106,586.00	239,973.34	261,709.00	21,735.66	91.7
	TOTAL FUND EXPENDITURES	108,756.28	262,089.06	284,524.00	22,434.94	92.1
	NET REVENUE OVER EXPENDITURES	(12,141.00)	32,728.55	(29,024.00)	(61,752.55)	112.8

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
DECEMBER 31, 2024

LODGERS TAX FUND

<u>ASSETS</u>			
41-10100	CASH IN COMBINED CASH FUND	1,421,311.85	
41-11500	LODGERS TAX	185,225.76	
41-11520	PREPAID EXPENSE	3,495.00	
	TOTAL ASSETS		1,610,032.61
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
41-21211	ACCRUED WAGES	12,200.90	
	TOTAL LIABILITIES		12,200.90
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
41-29800	FUND BALANCE	1,124,146.51	
	REVENUE OVER EXPENDITURES - YTD	473,685.20	
	BALANCE - CURRENT DATE	1,597,831.71	
	TOTAL FUND EQUITY		1,597,831.71
	TOTAL LIABILITIES AND EQUITY		1,610,032.61

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TOURISM REVENUES</u>					
41-31-500 LODGER'S TAX	57,563.53	986,989.38	700,000.00	(286,989.38)	141.0
41-31-505 ARCHULETA COUNTY	.00	381,054.97	405,250.00	24,195.03	94.0
41-31-510 VISITOR CENTER REVENUE	139.06	1,801.88	1,500.00	(301.88)	120.1
41-31-515 COLORADO TOURISM OFFICE	.00	40,000.00	40,000.00	.00	100.0
41-31-560 CHARGES FOR SERVICE	.00	5,250.00	.00	(5,250.00)	.0
41-31-650 MISC REVENUE	467.21	3,723.05	.00	(3,723.05)	.0
41-31-660 INTEREST	4,146.16	57,581.34	40,000.00	(17,581.34)	144.0
41-31-900 TRANSFER FROM TRUST FUND	.00	5,342.00	5,342.00	.00	100.0
TOTAL TOURISM REVENUES	62,315.96	1,481,742.62	1,192,092.00	(289,650.62)	124.3
TOTAL FUND REVENUE	62,315.96	1,481,742.62	1,192,092.00	(289,650.62)	124.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOURISM ADMIN.</u>					
41-71-401 SALARIES	12,369.50	160,804.59	156,394.00	(4,410.59)	102.8
41-71-411 FICA	916.96	11,895.85	11,964.00	68.15	99.4
41-71-412 EMPLOYEE INSURANCE	2,669.42	35,213.27	36,200.00	986.73	97.3
41-71-413 PENSION	872.65	8,090.89	10,948.00	2,857.11	73.9
41-71-423 WORKERS COMPENSATION INSURANCE	.00	370.45	277.00	(93.45)	133.7
41-71-584 SOFTWARE SUBSCRIPTIONS	185.17	1,723.56	315.00	(1,408.56)	547.2
41-71-622 TELEPHONE-EE ISSUED CELL PHONE	162.88	976.78	1,200.00	223.22	81.4
41-71-704 CONTRACTED SERVICES (OTHER PRO	.00	2,935.68	.00	(2,935.68)	.0
41-71-705 IT SERVICES	243.81	2,183.42	1,807.00	(376.42)	120.8
41-71-711 TRAVEL-TRANSPORTATION	203.41	4,663.95	1,400.00	(3,263.95)	333.1
41-71-712 TRAVEL-MEALS	.00	27.29	.00	(27.29)	.0
41-71-713 TRAVEL-LODGING	.00	6,857.69	5,700.00	(1,157.69)	120.3
41-71-722 MEETING-REGISTRATION	.00	6,537.64	1,200.00	(5,337.64)	544.8
41-71-741 FEES	46.53	656.01	.00	(656.01)	.0
41-71-742 CONVENIENCE (CREDIT CARD PROCE	(46.22)	114.47	.00	(114.47)	.0
41-71-761 INSURANCE & BONDS	.00	785.89	152.00	(633.89)	517.0
41-71-792 DUES & MEMBERSHIPS	.00	1,550.00	2,000.00	450.00	77.5
41-71-796 BOARD EXPENSES/VOLUNTEER APPRE	42.55	3,735.32	1,700.00	(2,035.32)	219.7
41-71-981 PASS THROUGH EXPENSES	.00	3,295.00	.00	(3,295.00)	.0
TOTAL TOURISM ADMIN.	17,666.66	252,417.75	231,257.00	(21,160.75)	109.2
<u>TOURISM</u>					
41-72-401 SALARIES	4,754.10	60,843.22	60,763.00	(80.22)	100.1
41-72-411 FICA	359.64	4,645.69	4,648.00	2.31	100.0
41-72-412 EMPLOYEE INSURANCE	796.92	11,340.91	11,675.00	334.09	97.1
41-72-413 PENSION	381.12	4,307.28	4,253.00	(54.28)	101.3
41-72-561 COMMUNITY ENGAGEMENT/COMMUNITY	7,545.22	7,545.22	.00	(7,545.22)	.0
41-72-583 COMPUTER/IT EQUIPMENT	.00	188.99	.00	(188.99)	.0
41-72-584 SOFTWARE SUBSCRIPTIONS	190.08	474.02	.00	(474.02)	.0
41-72-622 TELEPHONE-EE ISSUED CELL PHONE	101.44	537.11	600.00	62.89	89.5
41-72-646 R&M-OTHER	.00	.00	61,665.00	61,665.00	.0
41-72-659 R&M-WAYFINDING & SIGNAGE	.00	1,775.50	.00	(1,775.50)	.0
41-72-704 CONTRACTED SERVICES (OTHER PRO	(4,917.00)	20,755.50	36,200.00	15,444.50	57.3
41-72-706 EVENT SERVICES	11,110.92	96,032.30	146,250.00	50,217.70	65.7
41-72-711 TRAVEL-TRANSPORTATION	.00	526.20	.00	(526.20)	.0
41-72-712 TRAVEL-MEALS	.00	59.95	.00	(59.95)	.0
41-72-722 MEETING-REGISTRATION	.00	415.88	.00	(415.88)	.0
41-72-771 INITIATIVES & ECONOMIC DEVELOP	.00	34,925.00	.00	(34,925.00)	.0
41-72-791 ADVERTISING/PUBLIC NOTIFICATIO	31,167.98	361,677.84	440,000.00	78,322.16	82.2
41-72-792 DUES & MEMBERSHIPS	.00	450.00	.00	(450.00)	.0
41-72-793 TRAINING & SCHOOLS	.00	157.50	450.00	292.50	35.0
41-72-794 TEAM BUILDING	134.41	228.98	.00	(228.98)	.0
41-72-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	3,243.00	.00	(3,243.00)	.0
TOTAL TOURISM	51,624.83	610,130.09	766,504.00	156,373.91	79.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VISITOR CENTER</u>					
41-73-401 SALARIES	352.78	43,135.90	66,608.00	23,472.10	64.8
41-73-402 PART TIME	4,121.04	50,489.43	52,674.00	2,184.57	95.9
41-73-411 FICA	342.24	6,787.99	9,125.00	2,337.01	74.4
41-73-412 EMPLOYEE INSURANCE	5,200.29	22,754.85	23,200.00	445.15	98.1
41-73-413 PENSION	.00	2,907.01	4,663.00	1,755.99	62.3
41-73-501 OFFICE SUPPLIES	2.61	67.72	3,900.00	3,832.28	1.7
41-73-502 OPERATING SUPPLIES	18.30	740.77	.00	(740.77)	.0
41-73-503 MAINTENANCE & CLEANING SUPPLIE	.00	8.44	.00	(8.44)	.0
41-73-504 POSTAGE/SHIPPING	.00	341.63	4,000.00	3,658.37	8.5
41-73-505 COPY/PRINTING	55.98	5,074.85	12,500.00	7,425.15	40.6
41-73-521 DEPARTMENT MATERIALS	.00	39.86	.00	(39.86)	.0
41-73-543 SMALL TOOLS	.00	9.78	.00	(9.78)	.0
41-73-551 FURNISHINGS & FIXTURES	.00	9.87	.00	(9.87)	.0
41-73-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	15.69	.00	(15.69)	.0
41-73-583 COMPUTER/IT EQUIPMENT	9.88	1,220.76	2,500.00	1,279.24	48.8
41-73-584 SOFTWARE SUBSCRIPTIONS	.00	183.95	.00	(183.95)	.0
41-73-601 GAS-UTILITY	335.13	1,249.28	1,650.00	400.72	75.7
41-73-602 ELECTRIC-UTILITY	351.39	2,400.84	1,470.00	(930.84)	163.3
41-73-603 WATER-UTILITY	108.69	4,273.15	2,959.00	(1,314.15)	144.4
41-73-604 SEWER-UTILITY	66.50	731.50	690.00	(41.50)	106.0
41-73-621 TELEPHONE SERVICE-UTILITY	96.84	581.04	792.00	210.96	73.4
41-73-622 TELEPHONE-EE ISSUED CELL PHONE	81.44	488.25	600.00	111.75	81.4
41-73-704 CONTRACTED SERVICES (OTHER PRO	.00	320.00	6,000.00	5,680.00	5.3
41-73-705 IT SERVICES	.00	900.00	.00	(900.00)	.0
41-73-794 TEAM BUILDING	.00	65.75	.00	(65.75)	.0
41-73-796 BOARD EXPENSES/VOLUNTEER APPRE	711.27	711.27	1,000.00	288.73	71.1
TOTAL VISITOR CENTER	11,854.38	145,509.58	194,331.00	48,821.42	74.9
TOTAL FUND EXPENDITURES	81,145.87	1,008,057.42	1,192,092.00	184,034.58	84.6
NET REVENUE OVER EXPENDITURES	(18,829.91)	473,685.20	.00	(473,685.20)	.0

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
51-10100	CASH IN COMBINED CASH FUND	3,423,448.93	
51-10200	SERIES 2019 INTEREST ZIONS	.44	
51-10201	SERIES 2019 PRINCIPAL ZIONS	.30	
51-10202	SERIES 2019 CONSTRUCTION FUND	.12	
51-10530	ACCTS RECEIVABLE - CAP IMPROV	76,616.31	
51-11510	SALES TAX	732,122.19	
	TOTAL ASSETS		4,232,188.29
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-21000	WAGES PAYABLE	34,339.01	
51-22212	UNEARNED REVENUE	11,553.00	
	TOTAL LIABILITIES		45,892.01
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
51-29800	FUND BALANCE	3,625,458.25	
	REVENUE OVER EXPENDITURES - YTD	560,838.03	
	BALANCE - CURRENT DATE	4,186,296.28	
	TOTAL FUND EQUITY		4,186,296.28
	TOTAL LIABILITIES AND EQUITY		4,232,188.29

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES & FEES & LEASES</u>					
51-31-100 HIGHWAY USERS TAX	7,487.53	82,688.10	77,946.00	(4,742.10)	106.1
51-31-310 SALES TAX	428,513.73	4,535,880.81	4,411,869.00	(124,011.81)	102.8
51-31-610 STREET FEES	.00	2,042.41	.00	(2,042.41)	.0
51-31-640 PARK USER FEES	1,355.63	14,548.88	18,000.00	3,451.12	80.8
51-31-645 STAGE RENTAL	6,197.14	6,197.14	.00	(6,197.14)	.0
51-31-650 CEMETERY	.00	6,450.00	7,000.00	550.00	92.1
51-31-660 VISITOR CENTER LEASE	(32,106.55)	11,654.16	11,655.00	.84	100.0
51-31-670 ELECTRIC VEHICLE STATION	1,717.27	23,965.63	13,000.00	(10,965.63)	184.4
TOTAL TAXES & FEES & LEASES	413,164.75	4,683,427.13	4,539,470.00	(143,957.13)	103.2
<u>LICENSES AND PERMITS</u>					
51-32-210 ROAD CUT PERMIT	.00	1,800.00	.00	(1,800.00)	.0
TOTAL LICENSES AND PERMITS	.00	1,800.00	.00	(1,800.00)	.0
<u>INTERFUND TRANSFERS</u>					
51-33-400 COUNTY ROAD MILLS	.00	89,719.00	.00	(89,719.00)	.0
51-33-490 GEOTHERMAL STREETS CONTRACT	.00	4,500.00	4,500.00	.00	100.0
51-33-600 TRANSFER FROM CONSV TRUST FUND	.00	50,000.00	50,000.00	.00	100.0
51-33-610 TRANSFER FROM IMPACT FEES	.00	59,654.45	52,948.00	(6,706.45)	112.7
51-33-611 TRANSFER FROM TOURISM FUNDS	.00	12,500.00	.00	(12,500.00)	.0
51-33-811 HISTORIC PRES RUMBAUGH BRIDGE	.00	112,288.87	.00	(112,288.87)	.0
TOTAL INTERFUND TRANSFERS	.00	328,662.32	107,448.00	(221,214.32)	305.9
<u>INTERGOVERNMENTAL REVENUES</u>					
51-34-300 CDOT	10,454.83	72,472.09	104,202.00	31,729.91	69.6
51-34-310 COLORADO PARKS & WILDLIFE	.00	17,160.00	15,000.00	(2,160.00)	114.4
51-34-320 STATE HISTORIC PRESERVATION	.00	6,026.90	.00	(6,026.90)	.0
51-34-330 COLORADO WATER CONSERV BOARD	66,161.48	112,453.56	187,500.00	75,046.44	60.0
51-34-500 PRIVATE/NON-PROFIT COLLABORATN	.00	33,000.00	33,750.00	750.00	97.8
TOTAL INTERGOVERNMENTAL REVENUES	76,616.31	241,112.55	340,452.00	99,339.45	70.8
<u>MISCELLANEOUS REVENUES</u>					
51-36-110 MISCELLANEOUS	2,522.18	58,019.64	22,000.00	(36,019.64)	263.7
TOTAL MISCELLANEOUS REVENUES	2,522.18	58,019.64	22,000.00	(36,019.64)	263.7

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST REVENUES</u>					
51-39-990 INTEREST	20,784.52	181,093.94	120,000.00	(61,093.94)	150.9
TOTAL INTEREST REVENUES	20,784.52	181,093.94	120,000.00	(61,093.94)	150.9
 TOTAL FUND REVENUE	 513,087.76	 5,494,115.58	 5,129,370.00	 (364,745.58)	 107.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POLICE-CAPITAL</u>					
51-49-582	EQUIPMENT	7,435.34	7,435.34	8,540.00	1,104.66	87.1
51-49-641	R&M-VEHICLES	317.46	25,926.46	16,000.00	(9,926.46)	162.0
51-49-642	R&M-EQUIPMENT	.00	551.95	100.00	(451.95)	552.0
51-49-705	IT SERVICES	.00	17.83	3,653.00	3,635.17	.5
51-49-812	FURNITURE & FIXTURES-CAPITAL A	.00	4,819.95	7,139.00	2,319.05	67.5
51-49-830	EQUIPMENT-CAPITAL OUTLAY	.00	6,676.00	.00	(6,676.00)	.0
51-49-832	VEHICLES	.00	72,066.33	72,033.00	(33.33)	100.1
51-49-868	OTHER INFRASTRUCTURE-NEW OR RE	.00	23,123.00	.00	(23,123.00)	.0
	TOTAL POLICE-CAPITAL	7,752.80	140,616.86	107,465.00	(33,151.86)	130.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS-CAPITAL</u>					
51-58-401 SALARIES	20,967.33	307,150.66	334,746.00	27,595.34	91.8
51-58-402 PART TIME	2,195.79	50,292.85	54,905.00	4,612.15	91.6
51-58-403 OVERTIME	35.34	677.06	10,042.00	9,364.94	6.7
51-58-404 ON-CALL	.00	.00	18,250.00	18,250.00	.0
51-58-411 FICA	1,680.19	26,105.81	31,973.00	5,867.19	81.7
51-58-412 EMPLOYEE INSURANCE	8,325.36	110,315.50	118,725.00	8,409.50	92.9
51-58-413 PENSION	1,712.03	20,173.68	23,432.00	3,258.32	86.1
51-58-415 UNIFORM STIPEND	169.30	2,531.78	2,600.00	68.22	97.4
51-58-423 WORKERS COMPENSATION INSURANCE	.00	9,413.62	8,328.00	(1,085.62)	113.0
51-58-501 OFFICE SUPPLIES	.00	122.59	.00	(122.59)	.0
51-58-502 OPERATING SUPPLIES	4,184.37	26,517.01	25,000.00	(1,517.01)	106.1
51-58-503 MAINTENANCE & CLEANING SUPPLIE	.00	93.03	.00	(93.03)	.0
51-58-506 LOGO WEAR	.00	1,691.98	1,950.00	258.02	86.8
51-58-507 PERSONAL PROTECTIVE EQUIP.	.00	761.98	.00	(761.98)	.0
51-58-511 FUEL/OIL/OPERATING FLUIDS	1,517.94	14,608.90	12,000.00	(2,608.90)	121.7
51-58-521 DEPARTMENT MATERIALS	37.47	4,278.79	.00	(4,278.79)	.0
51-58-541 VEHICLE PARTS	688.96	688.96	.00	(688.96)	.0
51-58-542 EQUIPMENT PARTS	.00	892.04	.00	(892.04)	.0
51-58-543 SMALL TOOLS	3,025.85	5,171.71	.00	(5,171.71)	.0
51-58-544 TOOLS	.00	11.39	10,000.00	9,988.61	.1
51-58-551 FURNISHINGS & FIXTURES	145.50	11,829.43	5,000.00	(6,829.43)	236.6
51-58-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	5,227.50	.00	(5,227.50)	.0
51-58-581 SMALL EQUIPMENT	.00	2,162.68	21,500.00	19,337.32	10.1
51-58-582 EQUIPMENT	.00	195.98	.00	(195.98)	.0
51-58-584 SOFTWARE SUBSCRIPTIONS	11.19	569.96	308.00	(261.96)	185.1
51-58-601 GAS-UTILITY	363.50	1,260.85	1,470.00	209.15	85.8
51-58-602 ELECTRIC-UTILITY	3,144.15	20,529.92	20,265.00	(264.92)	101.3
51-58-603 WATER-UTILITY	4,402.54	43,458.71	49,170.00	5,711.29	88.4
51-58-604 SEWER-UTILITY	399.00	4,389.00	4,120.00	(269.00)	106.5
51-58-621 TELEPHONE SERVICE-UTILITY	50.68	304.08	306.00	1.92	99.4
51-58-622 TELEPHONE-EE ISSUED CELL PHONE	81.44	488.25	1,200.00	711.75	40.7
51-58-623 INTERNET SERVICE	695.52	2,782.08	2,800.00	17.92	99.4
51-58-641 R&M-VEHICLES	.00	37.81	.00	(37.81)	.0
51-58-642 R&M-EQUIPMENT	371.99	14,078.78	6,500.00	(7,578.78)	216.6
51-58-658 R&M-PARKS & TRAILS	5.24	2,502.73	27,000.00	24,497.27	9.3
51-58-660 R&M-YAMAGUCHI NORTH PARK	.00	11,978.50	.00	(11,978.50)	.0
51-58-661 R&M-SOUTH PAGOSA PARK	.00	1,663.86	.00	(1,663.86)	.0
51-58-662 R&M-CENTENNIAL PARK	.00	239.64	.00	(239.64)	.0
51-58-663 R&M-BELL TOWER PARK	.00	85.00	.00	(85.00)	.0
51-58-666 R&M-RESERVOIR HILL PARK	.00	19,680.00	28,500.00	8,820.00	69.1
51-58-669 R&M-MARY FISHER PARK	.00	1,560.55	.00	(1,560.55)	.0
51-58-670 R&M-TOWN PARK	.00	1,922.07	.00	(1,922.07)	.0
51-58-701 ENGINEERING & MODELING (NON CI	3,016.13	26,160.67	52,602.00	26,441.33	49.7
51-58-704 CONTRACTED SERVICES (OTHER PRO	4,650.00	19,970.21	11,000.00	(8,970.21)	181.6
51-58-705 IT SERVICES	189.81	2,001.42	1,807.00	(194.42)	110.8
51-58-711 TRAVEL-TRANSPORTATION	.00	75.07	1,000.00	924.93	7.5
51-58-712 TRAVEL-MEALS	.00	301.00	250.00	(51.00)	120.4
51-58-713 TRAVEL-LODGING	.00	507.00	2,000.00	1,493.00	25.4
51-58-722 MEETING-REGISTRATION	.00	.00	750.00	750.00	.0
51-58-731 RENTAL-EQUIPMENT	65.00	5,894.00	.00	(5,894.00)	.0
51-58-732 RENTAL-MISC.	540.00	2,260.00	.00	(2,260.00)	.0
51-58-741 FEES	.00	(2.07)	.00	2.07	.0

FOR ADMINISTRATION USE ONLY

100 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-58-754 PRE-PROJECT CONSULTING	.00	320.00	.00	(320.00)	.0
51-58-761 INSURANCE & BONDS	.00	10,305.94	9,170.00	(1,135.94)	112.4
51-58-762 INSURANCE CLAIM DEDUCTIBLES	.00	500.00	.00	(500.00)	.0
51-58-793 TRAINING & SCHOOLS	90.00	1,803.07	.00	(1,803.07)	.0
51-58-794 TEAM BUILDING	.00	106.00	.00	(106.00)	.0
51-58-812 FURNITURE & FIXTURES-CAPITAL A	.00	37,226.86	40,350.00	3,123.14	92.3
51-58-821 IMPROVE. OTHER THAN BUILDINGS	39,885.15	113,782.84	90,000.00	(23,782.84)	126.4
51-58-831 HEAVY EQUIPMENT	.00	7,000.00	9,000.00	2,000.00	77.8
51-58-832 VEHICLES	.00	60,974.00	69,000.00	8,026.00	88.4
51-58-853 CAPITAL ENGINEERING	9,020.25	49,483.61	.00	(49,483.61)	.0
TOTAL PARKS-CAPITAL	111,667.02	1,067,116.34	1,107,019.00	39,902.66	96.4
<u>COMM. DEVEL. ADMIN.-CAPITAL</u>					
51-62-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	20,000.00	20,000.00	.0
TOTAL COMM. DEVEL. ADMIN.-CAPITAL	.00	.00	20,000.00	20,000.00	.0
<u>PROJECTS-CAPITAL</u>					
51-66-584 SOFTWARE SUBSCRIPTIONS	.00	1,948.05	.00	(1,948.05)	.0
51-66-704 CONTRACTED SERVICES (OTHER PRO	2,675.00	18,036.87	.00	(18,036.87)	.0
51-66-753 PRE-PROJECT ADVERTISING	.00	176.64	.00	(176.64)	.0
51-66-754 PRE-PROJECT CONSULTING	414.00	21,913.75	.00	(21,913.75)	.0
51-66-755 PRE-PROJECT ENGINEERING/DESIGN	.00	18,000.00	.00	(18,000.00)	.0
51-66-853 CAPITAL ENGINEERING	27,556.56	185,572.56	304,421.00	118,848.44	61.0
TOTAL PROJECTS-CAPITAL	30,645.56	245,647.87	304,421.00	58,773.13	80.7
<u>ADMIN. SERVICES ADMIN-CAPITAL</u>					
51-80-583 COMPUTER/IT EQUIPMENT	.00	183.40	10,691.00	10,507.60	1.7
51-80-584 SOFTWARE SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
51-80-771 INITIATIVES & ECONOMIC DEVELOP	18,750.00	75,000.00	75,000.00	.00	100.0
51-80-944 LEASE PAYMENTS	.00	520.49	.00	(520.49)	.0
TOTAL ADMIN. SERVICES ADMIN-CAPITAL	18,750.00	75,703.89	85,991.00	10,287.11	88.0
<u>COUNCIL-CAPITAL</u>					
51-84-854 CAPITAL PERMITTING & SURVEYING	.00	2,985.00	.00	(2,985.00)	.0
TOTAL COUNCIL-CAPITAL	.00	2,985.00	.00	(2,985.00)	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMIN.</u>					
51-90-401 SALARIES	12,569.21	160,908.48	215,319.00	54,410.52	74.7
51-90-402 PART TIME	.00	2,517.12	.00	(2,517.12)	.0
51-90-411 FICA	897.04	11,654.63	16,472.00	4,817.37	70.8
51-90-412 EMPLOYEE INSURANCE	2,685.22	30,509.64	55,160.00	24,650.36	55.3
51-90-413 PENSION	1,007.44	11,391.34	15,072.00	3,680.66	75.6
51-90-423 WORKERS COMPENSATION INSURANCE	.00	2,783.07	2,370.00	(413.07)	117.4
51-90-501 OFFICE SUPPLIES	47.77	745.82	2,000.00	1,254.18	37.3
51-90-502 OPERATING SUPPLIES	19.41	426.95	.00	(426.95)	.0
51-90-503 MAINTENANCE & CLEANING SUPPLIE	.00	3.00	.00	(3.00)	.0
51-90-504 POSTAGE/SHIPPING	.00	10.43	.00	(10.43)	.0
51-90-505 COPY/PRINTING	.00	1,568.34	1,900.00	331.66	82.5
51-90-506 LOGO WEAR	26.42	26.42	.00	(26.42)	.0
51-90-511 FUEL/OIL/OPERATING FLUIDS	46.25	155.18	2,500.00	2,344.82	6.2
51-90-551 FURNISHINGS & FIXTURES	107.18	134.72	.00	(134.72)	.0
51-90-561 COMMUNITY ENGAGEMENT/COMMUNITY	12,418.16	12,988.97	13,700.00	711.03	94.8
51-90-583 COMPUTER/IT EQUIPMENT	.00	259.85	750.00	490.15	34.7
51-90-584 SOFTWARE SUBSCRIPTIONS	33.57	10,527.22	22,236.00	11,708.78	47.3
51-90-601 GAS-UTILITY	2,083.32	13,465.53	22,050.00	8,584.47	61.1
51-90-602 ELECTRIC-UTILITY	1,447.60	8,775.02	7,875.00	(900.02)	111.4
51-90-603 WATER-UTILITY	464.91	13,267.59	11,000.00	(2,267.59)	120.6
51-90-604 SEWER-UTILITY	66.50	731.50	687.00	(44.50)	106.5
51-90-621 TELEPHONE SERVICE-UTILITY	107.38	632.24	612.00	(20.24)	103.3
51-90-622 TELEPHONE-EE ISSUED CELL PHONE	132.20	832.82	1,200.00	367.18	69.4
51-90-701 ENGINEERING & MODELING (NON CI	.00	25,047.66	97,000.00	71,952.34	25.8
51-90-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	4,000.00	4,000.00	.0
51-90-705 IT SERVICES	569.44	5,554.12	3,615.00	(1,939.12)	153.6
51-90-711 TRAVEL-TRANSPORTATION	.00	273.82	275.00	1.18	99.6
51-90-712 TRAVEL-MEALS	.00	.00	75.00	75.00	.0
51-90-713 TRAVEL-LODGING	.00	331.26	50.00	(281.26)	662.5
51-90-722 MEETING-REGISTRATION	.00	160.00	275.00	115.00	58.2
51-90-732 RENTAL-MISC.	.00	342.00	350.00	8.00	97.7
51-90-741 FEES	1.68	7.37	.00	(7.37)	.0
51-90-751 BOOKS & SUBSCRIPTIONS	.00	35.00	.00	(35.00)	.0
51-90-755 PRE-PROJECT ENGINEERING	2,720.00	2,720.00	.00	(2,720.00)	.0
51-90-761 INSURANCE & BONDS	.00	11,796.61	8,858.00	(2,938.61)	133.2
51-90-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	336.00	1,000.00	664.00	33.6
51-90-792 DUES & MEMBERSHIPS	.00	81.00	500.00	419.00	16.2
51-90-793 TRAINING & SCHOOLS	.00	45.00	.00	(45.00)	.0
51-90-794 TEAM BUILDING	487.59	1,911.84	1,740.00	(171.84)	109.9
51-90-835 SOFTWARE	.00	5,730.00	.00	(5,730.00)	.0
51-90-853 CAPITAL ENGINEERING	.00	6,960.00	.00	(6,960.00)	.0
51-90-941 DEBT SERVICE-PRINCIPAL	.00	296,555.05	297,000.00	444.95	99.9
51-90-942 DEBT SERVICE-INTEREST	.00	131,130.16	136,337.00	5,206.84	96.2
51-90-943 DEBT SERVICE-FEES	.00	4,332.00	4,000.00	(332.00)	108.3
TOTAL PUBLIC WORKS ADMIN.	37,938.29	777,664.77	945,978.00	168,313.23	82.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
51-91-401 SALARIES	25,601.08	368,897.88	379,203.00	10,305.12	97.3
51-91-403 OVERTIME	.00	978.79	11,376.00	10,397.21	8.6
51-91-404 ON-CALL	.00	.00	18,250.00	18,250.00	.0
51-91-411 FICA	1,861.82	27,267.19	31,275.00	4,007.81	87.2
51-91-412 EMPLOYEE INSURANCE	7,637.92	91,566.51	104,776.00	13,209.49	87.4
51-91-413 PENSION	2,046.77	24,881.73	26,544.00	1,662.27	93.7
51-91-414 PHONE STIPEND	80.00	960.00	.00	(960.00)	.0
51-91-415 UNIFORM STIPEND	169.29	2,385.45	2,400.00	14.55	99.4
51-91-421 EMPLOYEE ENRICHMENT	.00	512.09	.00	(512.09)	.0
51-91-423 WORKERS COMPENSATION INSURANCE	.00	17,598.64	15,175.00	(2,423.64)	116.0
51-91-501 OFFICE SUPPLIES	.00	480.90	500.00	19.10	96.2
51-91-502 OPERATING SUPPLIES	1,461.96	48,102.04	46,000.00	(2,102.04)	104.6
51-91-503 MAINTENANCE & CLEANING SUPPLIE	.00	850.18	.00	(850.18)	.0
51-91-506 LOGO WEAR	771.32	1,716.71	1,800.00	83.29	95.4
51-91-507 PERSONAL PROTECTIVE EQUIP.	.00	909.15	800.00	(109.15)	113.6
51-91-511 FUEL/OIL/OPERATING FLUIDS	2,896.78	28,300.57	30,000.00	1,699.43	94.3
51-91-521 DEPARTMENT MATERIALS	581.98	33,446.11	50,000.00	16,553.89	66.9
51-91-541 VEHICLE PARTS	151.57	1,975.71	4,000.00	2,024.29	49.4
51-91-542 EQUIPMENT PARTS	845.46	8,429.57	.00	(8,429.57)	.0
51-91-543 SMALL TOOLS	341.56	4,027.69	.00	(4,027.69)	.0
51-91-544 TOOLS	.00	2,694.90	3,500.00	805.10	77.0
51-91-551 FURNISHINGS & FIXTURES	4,297.20	4,297.20	.00	(4,297.20)	.0
51-91-561 COMMUNITY ENGAGEMENT/COMMUNITY	234.00	857.26	.00	(857.26)	.0
51-91-581 SMALL EQUIPMENT	.00	1,585.00	.00	(1,585.00)	.0
51-91-582 EQUIPMENT	.00	11,483.49	18,000.00	6,516.51	63.8
51-91-583 COMPUTER/IT EQUIPMENT	.00	1,800.00	2,100.00	300.00	85.7
51-91-584 SOFTWARE SUBSCRIPTIONS	212.15	1,471.72	1,047.00	(424.72)	140.6
51-91-602 ELECTRIC-UTILITY	6,943.23	41,026.97	43,575.00	2,548.03	94.2
51-91-621 TELEPHONE SERVICE-UTILITY	50.68	304.08	306.00	1.92	99.4
51-91-622 TELEPHONE-EE ISSUED CELL PHONE	338.44	1,990.18	2,800.00	809.82	71.1
51-91-641 R&M-VEHICLES	.00	5,847.11	.00	(5,847.11)	.0
51-91-642 R&M-EQUIPMENT	83.94	41,477.36	58,000.00	16,522.64	71.5
51-91-646 R&M-OTHER	.00	.00	10,000.00	10,000.00	.0
51-91-682 R&M-STREETS	810.83	306,460.16	325,000.00	18,539.84	94.3
51-91-683 R&M-DRAINAGE	.00	14,848.55	10,000.00	(4,848.55)	148.5
51-91-684 R&M-STREET LIGHTS	243.83	468.58	.00	(468.58)	.0
51-91-685 R&M-ALLEYS	16,157.39	16,157.39	20,000.00	3,842.61	80.8
51-91-701 ENGINEERING & MODELING (NON CI	.00	2,555.00	198,000.00	195,445.00	1.3
51-91-704 CONTRACTED SERVICES (OTHER PRO	.00	2,639.95	600.00	(2,039.95)	440.0
51-91-705 IT SERVICES	189.81	1,851.32	1,807.00	(44.32)	102.5
51-91-711 TRAVEL-TRANSPORTATION	.00	254.00	425.00	171.00	59.8
51-91-712 TRAVEL-MEALS	.00	679.72	875.00	195.28	77.7
51-91-713 TRAVEL-LODGING	.00	1,404.00	1,900.00	496.00	73.9
51-91-721 MEETING & TRAINING-SUPPLIES	.00	631.06	2,400.00	1,768.94	26.3
51-91-722 MEETING-REGISTRATION	.00	1,500.00	4,625.00	3,125.00	32.4
51-91-731 RENTAL-EQUIPMENT	48.00	96.00	.00	(96.00)	.0
51-91-741 FEES	.00	1.59	.00	(1.59)	.0
51-91-751 BOOKS & SUBSCRIPTIONS	.00	515.15	.00	(515.15)	.0
51-91-761 INSURANCE & BONDS	.00	4,857.65	3,419.00	(1,438.65)	142.1
51-91-762 INSURANCE CLAIM DEDUCTIBLES	.00	500.00	.00	(500.00)	.0
51-91-792 DUES & MEMBERSHIPS	.00	.00	225.00	225.00	.0
51-91-793 TRAINING & SCHOOLS	.00	750.00	.00	(750.00)	.0

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100 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-91-794 TEAM BUILDING	.00	825.70	.00	(825.70)	.0
51-91-830 EQUIPMENT-CAPITAL OUTLAY	.00	12,455.00	40,000.00	27,545.00	31.1
51-91-831 HEAVY EQUIPMENT	.00	88,301.00	102,000.00	13,699.00	86.6
51-91-832 VEHICLES	.00	60,000.00	60,000.00	.00	100.0
51-91-853 CAPITAL ENGINEERING	2,800.00	3,600.00	.00	(3,600.00)	.0
51-91-861 ROAD CONSTRUCTION-NEW OR REPLA	.00	433,025.01	459,352.00	26,326.99	94.3
51-91-862 SIDEWALK CONSTRUCTION-NEW OR R	.00	1,045.11	.00	(1,045.11)	.0
TOTAL STREETS	76,857.01	1,733,544.12	2,092,055.00	358,510.88	82.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES & FLEET</u>					
51-94-401 SALARIES	9,889.41	126,642.51	126,482.00	(160.51)	100.1
51-94-403 OVERTIME	.00	.00	3,794.00	3,794.00	.0
51-94-404 ON-CALL	1,400.00	6,550.00	18,250.00	11,700.00	35.9
51-94-411 FICA	853.91	10,054.35	11,362.00	1,307.65	88.5
51-94-412 EMPLOYEE INSURANCE	2,338.93	33,639.64	34,718.00	1,078.36	96.9
51-94-413 PENSION	792.75	8,965.47	8,854.00	(111.47)	101.3
51-94-414 PHONE STIPEND	80.00	960.00	.00	(960.00)	.0
51-94-415 UNIFORM STIPEND	61.56	800.28	800.00	(.28)	100.0
51-94-423 WORKERS COMPENSATION INSURANCE	.00	3,414.53	3,102.00	(312.53)	110.1
51-94-501 OFFICE SUPPLIES	.00	108.15	100.00	(8.15)	108.2
51-94-502 OPERATING SUPPLIES	487.33	1,585.67	2,000.00	414.33	79.3
51-94-503 MAINTENANCE & CLEANING SUPPLIE	1,107.54	16,376.09	19,000.00	2,623.91	86.2
51-94-506 LOGO WEAR	.00	539.40	600.00	60.60	89.9
51-94-507 PERSONAL PROTECTIVE EQUIP.	11.99	140.62	.00	(140.62)	.0
51-94-511 FUEL/OIL/OPERATING FLUIDS	274.45	2,409.75	3,500.00	1,090.25	68.9
51-94-521 DEPARTMENT MATERIALS	211.94	829.74	.00	(829.74)	.0
51-94-541 VEHICLE PARTS	665.00	665.00	.00	(665.00)	.0
51-94-542 EQUIPMENT PARTS	.00	3,982.17	.00	(3,982.17)	.0
51-94-543 SMALL TOOLS	142.89	1,232.80	.00	(1,232.80)	.0
51-94-551 FURNISHINGS & FIXTURES	.00	1,093.89	.00	(1,093.89)	.0
51-94-581 SMALL EQUIPMENT	.00	14.97	.00	(14.97)	.0
51-94-582 EQUIPMENT	.00	4,801.77	3,700.00	(1,101.77)	129.8
51-94-583 COMPUTER/IT EQUIPMENT	.00	1,074.92	.00	(1,074.92)	.0
51-94-584 SOFTWARE SUBSCRIPTIONS	11.19	2,576.43	263.00	(2,313.43)	979.6
51-94-602 ELECTRIC-UTILITY	1,996.58	12,434.59	.00	(12,434.59)	.0
51-94-621 TELEPHONE SERVICE-UTILITY	50.68	304.08	306.00	1.92	99.4
51-94-622 TELEPHONE-EE ISSUED CELL PHONE	.00	.00	960.00	960.00	.0
51-94-631 JANITORIAL SERVICES	15,224.86	136,037.50	132,000.00	(4,037.50)	103.1
51-94-641 R&M-VEHICLES	1,042.50	9,231.45	15,000.00	5,768.55	61.5
51-94-642 R&M-EQUIPMENT	3,189.56	3,189.56	.00	(3,189.56)	.0
51-94-643 R&M-ART	.00	150.48	2,500.00	2,349.52	6.0
51-94-645 R&M-PROPERTY	.00	109.91	.00	(109.91)	.0
51-94-646 R&M-OTHER	.00	.00	78,820.00	78,820.00	.0
51-94-651 R&M-BUILDING	14.43	14.43	7,500.00	7,485.57	.2
51-94-652 R&M-TOWN HALL	253.96	31,048.75	31,000.00	(48.75)	100.2
51-94-653 R&M-MAINTENANCE FACILITY	16,457.69	21,471.94	42,000.00	20,528.06	51.1
51-94-654 R&M-VISITOR CENTER	5,332.62	13,138.16	27,000.00	13,861.84	48.7
51-94-655 R&M-COMMUNITY CENTER	2,605.74	20,017.40	59,200.00	39,182.60	33.8
51-94-656 R&M-GEO BUILDING	.00	23.75	500.00	476.25	4.8
51-94-657 R&M-MUSEUM	26.97	50.71	.00	(50.71)	.0
51-94-658 R&M-PARKS & TRAILS	.00	207.95	5,500.00	5,292.05	3.8
51-94-659 R&M-WAYFINDING & SIGNAGE	.00	1,503.64	2,500.00	996.36	60.2
51-94-660 R&M-YAMAGUCHI NORTH PARK	.00	110.63	.00	(110.63)	.0
51-94-661 R&M-SOUTH PAGOSA PARK	211.63	2,110.26	.00	(2,110.26)	.0
51-94-662 R&M-CENTENNIAL PARK	18.99	18.99	.00	(18.99)	.0
51-94-663 R&M-BELL TOWER PARK	.00	82.98	.00	(82.98)	.0
51-94-664 R&M-RIVER CENTER PARK	.00	22.12	.00	(22.12)	.0
51-94-669 R&M-MARY FISHER PARK	.00	256.64	.00	(256.64)	.0
51-94-670 R&M-TOWN PARK	.00	3,455.98	.00	(3,455.98)	.0
51-94-691 DISPOSAL/RECYCLING/SHREDDING	.00	100.00	.00	(100.00)	.0
51-94-692 ALARM MONITORING	.00	2,160.00	2,300.00	140.00	93.9
51-94-704 CONTRACTED SERVICES (OTHER PRO	714.98	5,427.45	4,300.00	(1,127.45)	126.2

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-94-705 IT SERVICES	189.81	1,683.39	1,807.00	123.61	93.2
51-94-707 SECURITY	.00	11.99	.00	(11.99)	.0
51-94-741 FEES	103.15	99.69	.00	(99.69)	.0
51-94-761 INSURANCE & BONDS	34.53	31,843.17	31,317.00	(526.17)	101.7
51-94-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	1,000.00	1,000.00	.0
51-94-821 IMPROVE. OTHER THAN BUILDINGS	64,700.00	64,700.00	.00	(64,700.00)	.0
51-94-830 EQUIPMENT-CAPITAL OUTLAY	.00	40,965.00	.00	(40,965.00)	.0
51-94-831 HEAVY EQUIPMENT	.00	97,800.00	98,200.00	400.00	99.6
51-94-832 VEHICLES	.00	125,367.96	122,000.00	(3,367.96)	102.8
51-94-853 CAPITAL ENGINEERING	.00	(1,410.00)	.00	1,410.00	.0
51-94-868 OTHER INFRASTRUCTURE-NEW OR RE	.00	37,800.00	.00	(37,800.00)	.0
TOTAL FACILITIES & FLEET	130,497.57	889,998.70	902,235.00	12,236.30	98.6
TOTAL FUND EXPENDITURES	414,108.25	4,933,277.55	5,565,164.00	631,886.45	88.7
NET REVENUE OVER EXPENDITURES	98,979.51	560,838.03	(435,794.00)	(996,632.03)	128.7

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
DECEMBER 31, 2024

SANITATION FUND

ASSETS

53-10100	CASH IN COMBINED CASH FUND	675,034.75	
53-10500	PETTY CASH	100.00	
53-11000	PLANT/SYSTEM	12,637,126.13	
53-11100	EQUIPMENT	1,421,915.45	
53-11250	WORK IN PROGRESS	216,473.25	
53-11400	PROPERTY TAX RECEIVABLE	57,588.00	
53-11500	ACCTS RECEIVABLE - SANITATION	110,636.87	
53-11550	ACCTS RECEIVABLE - TREAS LIENS	9,808.03	
53-11560	ACCTS RECEIVABLE - PLANT	50,000.02	
53-11600	ALLOWANCE FOR DOUBTFUL ACCTS	(8,035.43)	
53-11700	RIGHT OF WAYS	16,376.00	
53-11800	ACCUMULATED DEPRECIATION	(3,596,825.88)	
	TOTAL ASSETS		11,590,197.19

LIABILITIES AND EQUITY

LIABILITIES

53-20310	INTEREST PAYABLE	9,761.81	
53-21400	PIPELINE LOAN WPCRF	1,221,611.49	
53-21800	ACCRUED VACATION	7,454.52	
53-21850	ACCRUED WAGES	6,236.58	
53-22210	UNEARNED REVENUE	57,588.00	
53-22215	LONG TERM LIABILITY PAWSD	1,960,648.39	
53-23000	ADVANCE TO GENERAL FUND	79,447.30	
	TOTAL LIABILITIES		3,342,748.09

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
53-29800	RETAINED EARNINGS-UNRESERVED	7,407,274.60	
53-29850	CONTRIBUTED CAPITAL	965,626.24	
	REVENUE OVER EXPENDITURES - YTD	(125,451.74)	
	BALANCE - CURRENT DATE		8,247,449.10
	TOTAL FUND EQUITY		8,247,449.10
	TOTAL LIABILITIES AND EQUITY		11,590,197.19

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SANITATION REVENUES</u>					
53-38-100 SANT MONTHLY COLLECTIONS	104,372.76	1,265,296.21	1,264,923.00	(373.21)	100.0
53-38-200 CAPITAL INVESTMENT FEES	.00	109,662.02	106,999.00	(2,663.02)	102.5
53-38-250 GEOTHERMAL CONTRACT	.00	9,500.00	9,500.00	.00	100.0
53-38-300 SEWER MODELING NEW DEVELOPMENT	.00	3,500.00	.00	(3,500.00)	.0
53-38-310 PROPERTY TAX	243.68	67,391.25	57,588.00	(9,803.25)	117.0
53-38-320 SPEC OWNERSHIP/MVL	470.07	4,926.66	4,500.00	(426.66)	109.5
53-38-325 PUMP STATION 2 PAWSD RATE	.00	2,397.62	9,600.00	7,202.38	25.0
53-38-500 DOLA LINE GRANT	4,684.54	4,684.54	.00	(4,684.54)	.0
53-38-540 CDPHE-WQIF GRANT	.00	35,412.26	.00	(35,412.26)	.0
53-38-600 INTEREST	(5,182.48)	51,393.74	43,000.00	(8,393.74)	119.5
53-38-610 MISC RECEIPTS	4,465.02	30,208.78	6,500.00	(23,708.78)	464.8
53-38-900 PENALTY	479.15	10,407.66	5,000.00	(5,407.66)	208.2
53-38-910 TRANSFER FROM TRUST FUND	.00	7,968.00	7,968.00	.00	100.0
TOTAL SANITATION REVENUES	109,532.74	1,602,748.74	1,515,578.00	(87,170.74)	105.8
TOTAL FUND REVENUE	109,532.74	1,602,748.74	1,515,578.00	(87,170.74)	105.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION</u>					
53-92-401 SALARIES	15,931.84	203,073.07	206,192.00	3,118.93	98.5
53-92-403 OVERTIME	158.79	4,463.25	12,372.00	7,908.75	36.1
53-92-404 ON-CALL	1,400.00	17,000.00	18,250.00	1,250.00	93.2
53-92-411 FICA	1,299.06	16,677.82	18,116.00	1,438.18	92.1
53-92-412 EMPLOYEE INSURANCE	4,410.36	59,782.45	59,500.00	(282.45)	100.5
53-92-413 PENSION	1,094.44	12,818.28	14,433.00	1,614.72	88.8
53-92-415 UNIFORM STIPEND	92.34	1,154.25	1,200.00	45.75	96.2
53-92-423 WORKERS COMPENSATION INSURANCE	.00	3,516.30	3,192.00	(324.30)	110.2
53-92-501 OFFICE SUPPLIES	.00	173.52	250.00	76.48	69.4
53-92-502 OPERATING SUPPLIES	166.71	3,809.78	.00	(3,809.78)	.0
53-92-503 MAINTENANCE & CLEANING SUPPLIE	113.89	17,604.42	.00	(17,604.42)	.0
53-92-504 POSTAGE/SHIPPING	615.56	3,999.75	4,000.00	.25	100.0
53-92-506 LOGO WEAR	767.61	1,316.22	900.00	(416.22)	146.3
53-92-507 PERSONAL PROTECTIVE EQUIP.	258.27	3,251.66	.00	(3,251.66)	.0
53-92-511 FUEL/OIL/OPERATING FLUIDS	3,270.15	14,057.62	14,000.00	(57.62)	100.4
53-92-521 DEPARTMENT MATERIALS	128.55	3,042.11	55,000.00	51,957.89	5.5
53-92-541 VEHICLE PARTS	599.33	8,267.91	.00	(8,267.91)	.0
53-92-542 EQUIPMENT PARTS	119.67	139.15	.00	(139.15)	.0
53-92-543 SMALL TOOLS	559.83	6,197.45	2,000.00	(4,197.45)	309.9
53-92-544 TOOLS	.00	4,477.88	.00	(4,477.88)	.0
53-92-551 FURNISHINGS & FIXTURES	.00	1,112.07	.00	(1,112.07)	.0
53-92-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	19.81	.00	(19.81)	.0
53-92-581 SMALL EQUIPMENT	55.98	5,718.01	.00	(5,718.01)	.0
53-92-582 EQUIPMENT	.00	1,851.59	.00	(1,851.59)	.0
53-92-583 COMPUTER/IT EQUIPMENT	.00	6,156.76	4,100.00	(2,056.76)	150.2
53-92-584 SOFTWARE SUBSCRIPTIONS	55.96	1,758.76	381.00	(1,377.76)	461.6
53-92-602 ELECTRIC-UTILITY	16,964.99	106,426.81	107,000.00	573.19	99.5
53-92-603 WATER-UTILITY	(521.78)	1,786.12	2,100.00	313.88	85.1
53-92-621 TELEPHONE SERVICE-UTILITY	192.66	1,126.08	342.00	(784.08)	329.3
53-92-622 TELEPHONE-EE ISSUED CELL PHONE	274.40	1,647.94	1,200.00	(447.94)	137.3
53-92-623 INTERNET SERVICE	.00	1,901.17	1,200.00	(701.17)	158.4
53-92-641 R&M-VEHICLES	.00	8,659.69	14,500.00	5,840.31	59.7
53-92-674 R&M-INFRASTRUCTURE/LINES	6,944.44	32,573.12	.00	(32,573.12)	.0
53-92-675 R&M-LIFT & PUMP STATIONS	.00	.00	15,000.00	15,000.00	.0
53-92-676 R&M-APACHE LS	.00	45,584.57	5,000.00	(40,584.57)	911.7
53-92-677 R&M-KOA LS	33,901.49	66,509.99	120,000.00	53,490.01	55.4
53-92-678 R&M-CHAMBER LS	.00	2,942.52	5,000.00	2,057.48	58.9
53-92-679 R&M-5TH STREET PS	493.26	2,811.83	55,000.00	52,188.17	5.1
53-92-680 R&M-TIMBER RIDGE PS	648.18	5,272.62	85,000.00	79,727.38	6.2
53-92-681 R&M-PIPELINE ODOR SYSTEM	.00	713.85	.00	(713.85)	.0
53-92-691 DISPOSAL/RECYCLING/SHREDDING	49.50	2,105.50	.00	(2,105.50)	.0
53-92-701 ENGINEERING & MODELING (NON CI	.00	12,569.00	7,110.00	(5,459.00)	176.8
53-92-702 ATTORNEY	.00	1,605.00	3,000.00	1,395.00	53.5
53-92-703 AUDIT	.00	4,000.00	4,000.00	.00	100.0
53-92-704 CONTRACTED SERVICES (OTHER PRO	62,402.73	346,263.06	414,500.00	68,236.94	83.5
53-92-705 IT SERVICES	949.07	9,194.82	9,038.00	(156.82)	101.7
53-92-711 TRAVEL-TRANSPORTATION	.00	121.00	300.00	179.00	40.3
53-92-712 TRAVEL-MEALS	.00	59.92	150.00	90.08	40.0
53-92-713 TRAVEL-LODGING	.00	323.14	250.00	(73.14)	129.3
53-92-721 MEETING & TRAINING-SUPPLIES	.00	.00	50.00	50.00	.0
53-92-722 MEETING-REGISTRATION	.00	385.00	2,600.00	2,215.00	14.8
53-92-731 RENTAL-EQUIPMENT	6,197.14	6,197.14	.00	(6,197.14)	.0

FOR ADMINISTRATION USE ONLY

100 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-92-741 FEES	1,266.11	8,374.31	2,800.00	(5,574.31)	299.1
53-92-742 CONVENIENCE (CREDIT CARD PROCE	499.72	6,249.93	9,600.00	3,350.07	65.1
53-92-743 RECORDING FEES	.00	13.00	.00	(13.00)	.0
53-92-761 INSURANCE & BONDS	.00	11,023.68	9,147.00	(1,876.68)	120.5
53-92-791 ADVERTISING/PUBLIC NOTIFICATIO	53.50	53.50	.00	(53.50)	.0
53-92-792 DUES & MEMBERSHIPS	.00	.00	700.00	700.00	.0
53-92-793 TRAINING & SCHOOLS	.00	50.00	.00	(50.00)	.0
53-92-794 TEAM BUILDING	.00	651.19	.00	(651.19)	.0
53-92-821 IMPROVE. OTHER THAN BUILDINGS	.00	21,000.00	.00	(21,000.00)	.0
53-92-834 COMPUTER EQUIPMENT	.00	164.50	.00	(164.50)	.0
53-92-853 CAPITAL ENGINEERING	11,857.08	11,857.08	.00	(11,857.08)	.0
53-92-856 CAPITAL PROJECT MANAGEMENT	.00	17,200.00	.00	(17,200.00)	.0
53-92-865 SEWER/WATER SYSTEM CONST-NEW O	218,376.00	259,638.33	250,000.00	(9,638.33)	103.9
53-92-868 OTHER INFRASTRUCTURE-NEW OR RE	.00	121.40	.00	(121.40)	.0
53-92-941 DEBT SERVICE-PRINCIPAL	.00	232,754.30	232,754.00	(.30)	100.0
53-92-942 DEBT SERVICE-INTEREST	.00	54,903.06	54,903.00	(.06)	100.0
53-92-944 LEASE PAYMENTS	.00	1,320.00	.00	(1,320.00)	.0
53-92-991 TRANSFER TO GENERAL FUND	.00	40,606.42	40,606.00	(.42)	100.0
TOTAL SANITATION	391,646.83	1,728,200.48	1,866,736.00	138,535.52	92.6
TOTAL FUND EXPENDITURES	391,646.83	1,728,200.48	1,866,736.00	138,535.52	92.6
NET REVENUE OVER EXPENDITURES	(282,114.09)	(125,451.74)	(351,158.00)	(225,706.26)	(35.7)

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
DECEMBER 31, 2024

GEOHERMAL FUND

<u>ASSETS</u>			
55-10100	CASH IN COMBINED CASH FUND	283,641.50	
55-11500	ACCTS RECEIVABLE - GEOTHERMAL	13,322.40	
55-16000	PLANT/SYSTEM	80,527.01	
55-16210	WELL AND SYSTEM	1,182,419.00	
55-16300	EQUIPMENT	30,199.02	
55-16900	ACCUMULATED DEPRECIATION	(1,039,783.51)	
TOTAL ASSETS			<u>550,325.42</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
55-23000	ADVANCE TO GENERAL FUND	(.26)	
55-25000	CONTRIBUTED CAPITAL	690,420.12	
TOTAL LIABILITIES			690,419.86
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
55-29800	RETAINED EARNINGS-UNRESERVED	(340,408.25)	
	REVENUE OVER EXPENDITURES - YTD	200,313.81	
BALANCE - CURRENT DATE		(140,094.44)	
TOTAL FUND EQUITY			<u>(140,094.44)</u>
TOTAL LIABILITIES AND EQUITY			<u>550,325.42</u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 36</u>					
55-36-603 INTEREST	6,367.79	6,367.79	.00	(6,367.79)	.0
TOTAL SOURCE 36	6,367.79	6,367.79	.00	(6,367.79)	.0
<u>GEOHERMAL REVENUES</u>					
55-38-100 GEOHERMAL BILLINGS	13,512.69	88,074.31	50,000.00	(38,074.31)	176.2
55-38-300 GEOHERMAL LEASES-CONNECTIONS	.00	13,196.70	13,197.00	.30	100.0
55-38-360 TRANSFER FROM GENERAL FUND	140,000.00	140,000.00	140,000.00	.00	100.0
TOTAL GEOHERMAL REVENUES	153,512.69	241,271.01	203,197.00	(38,074.01)	118.7
TOTAL FUND REVENUE	159,880.48	247,638.80	203,197.00	(44,441.80)	121.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2024

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEOHERMAL</u>					
55-93-502 OPERATING SUPPLIES	11.84	21.83	.00 (	21.83)	.0
55-93-503 MAINTENANCE & CLEANING SUPPLIE	45.31	45.31	.00 (	45.31)	.0
55-93-504 POSTAGE/SHIPPING	.00	.00	50.00	50.00	.0
55-93-507 PERSONAL PROTECTIVE EQUIP.	23.72	23.72	.00 (	23.72)	.0
55-93-521 DEPARTMENT MATERIALS	329.28	329.28	.00 (	329.28)	.0
55-93-543 SMALL TOOLS	133.80	286.49	.00 (	286.49)	.0
55-93-582 EQUIPMENT	.00	3,135.00	.00 (	3,135.00)	.0
55-93-602 ELECTRIC-UTILITY	1,330.68	4,411.68	3,500.00 (	911.68)	126.1
55-93-603 WATER-UTILITY	463.77	6,420.26	10,000.00	3,579.74	64.2
55-93-642 R&M-EQUIPMENT	.00	260.10	3,000.00	2,739.90	8.7
55-93-656 R&M-GEO BUILDING	.00	214.72	.00 (	214.72)	.0
55-93-674 R&M-INFRASTRUCTURE/LINES	146.62	6,795.89	7,000.00	204.11	97.1
55-93-691 DISPOSAL/RECYCLING/SHREDDING	.00	55.00	.00 (	55.00)	.0
55-93-692 ALARM MONITORING	.00	450.00	.00 (	450.00)	.0
55-93-701 ENGINEERING & MODELING (NON CI	.00	.00	4,950.00	4,950.00	.0
55-93-702 ATTORNEY	4,598.00	8,227.00	2,000.00 (	6,227.00)	411.4
55-93-704 CONTRACTED SERVICES (OTHER PRO	16.77	272.65	.00 (	272.65)	.0
55-93-761 INSURANCE & BONDS	.00	1,082.36	1,038.00 (	44.36)	104.3
55-93-812 FURNITURE & FIXTURES-CAPITAL A	.00	293.70	.00 (	293.70)	.0
55-93-865 SEWER/WATER SYSTEM CONST-NEW O	.00	.00	3,000.00	3,000.00	.0
55-93-991 TRANSFER TO GENERAL FUND	.00	1,000.00	1,000.00	.00	100.0
55-93-992 TRANSFER TO CAPITAL FUND	.00	4,500.00	5,000.00	500.00	90.0
55-93-993 TRANSFER TO SANITATION FUND	.00	9,500.00	9,500.00	.00	100.0
TOTAL GEOHERMAL	7,099.79	47,324.99	50,038.00	2,713.01	94.6
TOTAL FUND EXPENDITURES	7,099.79	47,324.99	50,038.00	2,713.01	94.6
NET REVENUE OVER EXPENDITURES	152,780.69	200,313.81	153,159.00 (	47,154.81)	130.8

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
Check issue dates: 12/1/2024 - 12/31/2024

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Report Criteria:
Detail report type printed

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
4 Corners Trailers Inc						
31626	12/17/2024	Sanit.-Grease Plugs For Dump Trailer (4)	7.96	7.96	12232410	12/23/2024
Total 4 Corners Trailers Inc:			7.96	7.96		
4IMPRINT						
13212014	11/06/2024	Tourism-Marketing Promotional Giveaways Water Bottles (5,000)	6,910.00	6,910.00	12122411	12/12/2024
Total 4IMPRINT:			6,910.00	6,910.00		
A SAFE PLACE IN PAGOSA INC						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	17,690.00	17,690.00	1772	12/12/2024
120924	12/09/2024	Rec.-Top People's Choice	1,000.00	1,000.00	1772	12/12/2024
Total A SAFE PLACE IN PAGOSA INC:			18,690.00	18,690.00		
ADVANCE AUTO PARTS						
15238-291334	11/12/2024	Sanit.-Starting Fluid (2)	13.58	13.58	1781	12/12/2024
15238-291336	11/12/2024	Sanit.-Hex Key Set (23 Pcs)	20.47	20.47	1781	12/12/2024
15238-291395	11/13/2024	Sanit.-Fuel Additive (2)	45.98	45.98	1781	12/12/2024
15238-291396	11/13/2024	Sanit.-Grease Cartridges	27.84	27.84	1781	12/12/2024
15238-292585	12/02/2024	Sanit.-Antifreeze	20.99	20.99	1781	12/12/2024
15238-292796	12/04/2024	F&F-Back-Up Alarm & Sheet metal Inserts For Unit 140	52.24	52.24	1781	12/12/2024
15238-292897	12/06/2024	F&F-Credit For Returned Back-Up Alarm (See Invoice #15238-2927	36.99-	36.99-	1781	12/12/2024
15238-293242	12/11/2024	Sanit.-Fuse Assortments	6.48	6.48	1811	12/23/2024
Total ADVANCE AUTO PARTS:			150.59	150.59		
ADVANCE FIRE SYSTEMS INC						
24507	11/22/2024	F&F-CC Annual Fire Sprinkler & Backflow Inspection	650.00	650.00	1765	12/12/2024
Total ADVANCE FIRE SYSTEMS INC:			650.00	650.00		
ADVANCED INFOSYSTEMS INC						
16617	12/04/2024	Sanit.-Sanitation Billing	583.68	583.68	12122410	12/12/2024
16617	12/04/2024	Streets-Snow Insert Mailing	234.00	234.00	12122410	12/12/2024
Total ADVANCED INFOSYSTEMS INC:			817.68	817.68		
AFLAC						
368766	12/11/2024	HR-EE Funded Premium	474.40	474.40	12232401	12/23/2024
Total AFLAC:			474.40	474.40		
ALPINE PORTABLE TOILETS LLC						
11115	11/13/2024	Parks-Toilet rental pickleball courts	270.00	270.00	1752	12/12/2024
11199	12/11/2024	Parks-Toilet rentals pickleball court	270.00	270.00	1805	12/23/2024
Total ALPINE PORTABLE TOILETS LLC:			540.00	540.00		
AMAZON CAPITAL SERVICES						
1CDC-7T6T-C633	12/01/2024	Streets-Template Guide, Stencil Templates	19.14	19.14	12122412	12/12/2024
1CDC-7T6T-C633	12/01/2024	Streets-Black Spray Paint, Rust Neutralizer, Flap Discs, Hex Nipples,	464.92	464.92	12122412	12/12/2024
1CDC-7T6T-C633	12/01/2024	Streets-T-Shirts (6 Large, 6 X-Large, 4 XX-Large, 6 Medium)	507.32	507.32	12122412	12/12/2024
1CDC-7T6T-C633	12/01/2024	Streets-Hydraulic Fluid	72.99	72.99	12122412	12/12/2024
1CDC-7T6T-C633	12/01/2024	Streets-Pegboard Hooks	41.98	41.98	12122412	12/12/2024
1CDC-7T6T-C633	12/01/2024	Streets-License Light Kit, Pneumatic Elbow, Microphone Holder	74.07	74.07	12122412	12/12/2024
1CDC-7T6T-C633	12/01/2024	Streets-Spinner Hubs, Fuel Pumps, Fuel Filters	353.62	353.62	12122412	12/12/2024

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
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Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
1CDC-7T6T-C633	12/01/2024	Streets-C-Clamp Locking Pliers, Spiral Flute Tap, Drill Bits & Taps, T	337.58	337.58	12122412	12/12/2024
1CDC-7T6T-CCNQ	12/01/2024	Sanit.-Hearing Protection Muffs (3 Sets)	102.33	102.33	12122412	12/12/2024
1CDC-7T6T-CCNQ	12/01/2024	Sanit.-Insulated Bib Overalls (3), DTF Stickers (10)	329.36	329.36	12122412	12/12/2024
1MKG-PDFG-6MFT	12/01/2024	Sanit.-Traffic Cones (8Pack 28" & 6 Pack 36")	280.98	280.98	12122412	12/12/2024
1MKG-PDFG-6MFT	12/01/2024	Sanit.-Insulated Bib Overalls (1)	72.99	72.99	12122412	12/12/2024
1N1H-MYHX-W3HG	12/18/2024	Tourism-Extension cords for event trailer (4)	189.76	189.76	12232410	12/23/2024
1NVW-HMVW-F7CJ	12/01/2024	F&F-Air Fittings, Tire Gauge, Number/Letter Punch Set	78.71	78.71	12122412	12/12/2024
1NVW-HMVW-F7CJ	12/01/2024	F&F-Circuit Breakers	180.00	180.00	12122412	12/12/2024
1R7J-TKNJ-3LH6	11/28/2024	Tourism-Old Fashioned Christmas kids giveaways, hot cocoa, decor	658.96	658.96	12122412	12/12/2024
1R9N-JGPJ-KKWR	12/01/2024	Sanit.-Credit For Returned Bib Overalls (Original Invoice 1CDC-7T6	89.99-	89.99-	12232410	12/23/2024
Total AMAZON CAPITAL SERVICES:			3,674.72	3,674.72		
APRIL HESSMAN						
112524	11/25/2024	Admin-CMCA Oct conference travel reimbursement	141.54	141.54	1755	12/12/2024
112524	11/25/2024	Admin-CGFOA Nov conference travel reimbursment	105.84	105.84	1755	12/12/2024
Total APRIL HESSMAN:			247.38	247.38		
ARCHULETA COUNTY 4-H COUNCIL						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	2,149.00	2,149.00	1769	12/12/2024
Total ARCHULETA COUNTY 4-H COUNCIL:			2,149.00	2,149.00		
ARCHULETA COUNTY EDUCATION CENTER						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	3,263.00	3,263.00	12122414	12/12/2024
120924	12/09/2024	Rec.-Top 3 People's Choice	500.00	500.00	12122414	12/12/2024
33196	12/02/2024	TC - ECE 4th Qtr	11,625.25	11,625.25	12232411	12/23/2024
Total ARCHULETA COUNTY EDUCATION CENTER:			15,388.25	15,388.25		
ARCHULETA COUNTY FINANCE DEPARTMENT						
202411	12/03/2024	Courts-Inmate Processing November 2024	155.00	155.00	12122412	12/12/2024
Total ARCHULETA COUNTY FINANCE DEPARTMENT:			155.00	155.00		
ARCHULETA COUNTY SOLID WASTE						
78018	12/12/2024	Sanit.-Trash Removal From KOA Lift Station	42.00	42.00	1807	12/23/2024
Total ARCHULETA COUNTY SOLID WASTE:			42.00	42.00		
ARCHULETA COUNTY TREASURER						
121024	12/09/2024	Admin-October Aviation Sales Tax	1,110.50	1,110.50	12232410	12/23/2024
121024	12/09/2024	Admin-October Aviation Sales Tax	1,110.50	1,110.50	12232410	12/23/2024
Total ARCHULETA COUNTY TREASURER:			2,221.00	2,221.00		
ARCHULETA COUNTY VICTIMS ASSISTANCE						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	1,260.00	1,260.00	12122412	12/12/2024
120924	12/09/2024	Rec.-Top 10 People's Choice	150.00	150.00	12122412	12/12/2024
Total ARCHULETA COUNTY VICTIMS ASSISTANCE:			1,410.00	1,410.00		
ARCHULETA SCHOOL DISTRICT						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	3,954.00	3,954.00	1756	12/12/2024
120924	12/09/2024	Rec.-Top 10 Peoples Choice	150.00	150.00	1756	12/12/2024
Total ARCHULETA SCHOOL DISTRICT:			4,104.00	4,104.00		
ARCHULETA SENIORS INC						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	1,214.00	1,214.00	1775	12/12/2024

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Total ARCHULETA SENIORS INC:			1,214.00	1,214.00		
AT&T MOBILITY						
287296307139 1124	11/20/2024	PD-Cellphone Bill	1,068.69	1,068.69	1783	12/12/2024
287298047432 1124	11/20/2024	Sanit.-Employee Cell Phones	137.20	137.20	1783	12/12/2024
287298047432 1124	11/20/2024	PW-Director Cell Phone	66.10	66.10	1783	12/12/2024
287298047432 1124	11/20/2024	Streets-Employee Cell Phones/iPads	169.22	169.22	1783	12/12/2024
Total AT&T MOBILITY:			1,441.21	1,441.21		
BANK OF SAN JUANS VISA						
12-1-24 CC PLANNING	12/01/2024	Plng.- Esri Subscription through 12/31	80.55	80.55	12302400	12/30/2024
12-1-24 CC PLANNING	12/01/2024	Proj.- Fitted Tablecloth for projects (1)	165.33	165.33	12302400	12/30/2024
12-1-24 CC PLANNING	12/01/2024	Plng.- ULI Training for KT	260.00	260.00	12302400	12/30/2024
12-1-24 CC PLANNING	12/01/2024	Plng.- USPS Stamps for Public Notices	73.00	73.00	12302400	12/30/2024
12-1-24 CC PLANNING	12/01/2024	Plng.- Walmart tape for Public Notice signs	17.50	17.50	12302400	12/30/2024
12-1-24 CC PW ADMINIST	12/01/2024	PW-Coffee & Candy For Town Shop	133.79	133.79	12302400	12/30/2024
12-1-24 CC PW DIRECTO	12/01/2024	PW-Team Building Lunch	68.76	68.76	12302400	12/30/2024
12-1-24 CC PW STREETS	12/01/2024	Streets-Lewis True Value demolition saw repair	83.94	83.94	12302400	12/30/2024
12-1-24 CC PW STREETS	12/01/2024	Streets-Prolighting bollard heads & shafts (15)	4,297.20	4,297.20	12302400	12/30/2024
12-1-24 CC PW STREETS	12/01/2024	HR-Ornament Set for Team Building Project	184.00	184.00	12302400	12/30/2024
12-1-24 CC SANITATION	12/01/2024	Sanit.-Tractor Supply Mini Shovel	14.99	14.99	12302400	12/30/2024
12-1-24 CC SANITATION	12/01/2024	Sanit.-Tractor Supply Neoprene Boots	59.99	59.99	12302400	12/30/2024
12-1-24 CC SANITATION	12/01/2024	Sanit.-Pagosa Med Group Hepatitis Booster for 2 employees	140.00	140.00	12302400	12/30/2024
12-1-24-CC ADMIN	12/01/2024	Admin. - Walmart Qtrly EE Safety Training	123.10	123.10	12302400	12/30/2024
12-1-24-CC ADMIN	12/01/2024	Admin. - Cheyenne Mtn CGFOA Hotel Michelle	708.70	708.70	12302400	12/30/2024
12-1-24-CC ADMIN	12/01/2024	Admin. - Cheyenne Mtn CGFOA Hotel April	539.61	539.61	12302400	12/30/2024
12-1-24-CC ADMIN	12/01/2024	Admin. - CGFOA Meal Michelle	12.54	12.54	12302400	12/30/2024
12-1-24-CC ADMIN	12/01/2024	Admin. - CGFOA Meal Michelle	19.93	19.93	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	Admin.-Priority mail shipping - R. C.	10.45	10.45	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	Plng.-Name badge x 2 - Dobbins/Tunnell	26.42	26.42	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	PW Admn.-Name badge x 2 - Johnson	26.42	26.42	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	Courts-Name badges- Rivera, Remmert, & Edwards	39.63	39.63	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	Proj.-Name badge x 1 - Hilborn	13.21	13.21	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	TM-Name badge x 2 - Harris	26.42	26.42	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	CD Admn.-Name badge x 1 - Dickhoff	13.21	13.21	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	Sanit.-Name badge x 3 - Brewster/Haag/Schofield	39.65	39.65	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	HR-Fatal Vision Goggles - Safety Training/Awareness	709.95	709.95	12302400	12/30/2024
12-1-24-CC ADMIN SERVI	12/01/2024	HR-Christmas Ornaments - Team Building Activity	65.10	65.10	12302400	12/30/2024
12-1-24-CC BUILDING	12/01/2024	Bldg.-Appraisal Institute bldg official to extend continued education cl	30.00	30.00	12302400	12/30/2024
12-1-24-CC COMMUNITY	12/01/2024	Rec.-Festival of trees, napkins, floating candles, cupcake liners, gree	661.28	661.28	12302400	12/30/2024
12-1-24-CC COURTS	12/01/2024	Courts-Car Wash for Travel Vehicle on return from Glenwood Spring	19.00	19.00	12302400	12/30/2024
12-1-24-CC COURTS	12/01/2024	Courts-Lodging for staff for CMJA, CAMCA, and MAPO training and	2,380.00	2,380.00	12302400	12/30/2024
12-1-24-CC COURTS	12/01/2024	Courts-Lunch, beverages, and snacks for Juvenile Assessment Boar	127.46	127.46	12302400	12/30/2024
12-1-24-CC PARKS	12/01/2024	Parks-Amazon round post hinges (2)	78.18	78.18	12302400	12/30/2024
12-1-24-CC PARKS	12/01/2024	Parks-Mountain West Pesticide-safety and education training	90.00	90.00	12302400	12/30/2024
12-1-24-CC PARKS	12/01/2024	Parks-Weather Tech floor liners and TopGear Autosports running boa	513.44	513.44	12302400	12/30/2024
12-1-24-CC PARKS	12/01/2024	Amazon-Trailer hitch and lock for new pickup	364.00	364.00	12302400	12/30/2024
12-1-24-CC PARKS AND R	11/28/2024	Rec.-Epic Sports basketball trophies (145)	960.25	960.25	12302400	12/30/2024
12-1-24-CC PARKS AND R	11/28/2024	Rec.-Amazon art class supplies	3.99	3.99	12302400	12/30/2024
12-1-24-CC PARKS AND R	11/28/2024	Parks-Mountain Septic Reservoir Hill cleaning	1,300.00	1,300.00	12302400	12/30/2024
12-1-24-CC PARKS AND R	11/28/2024	Parks-Tractor Supply topsoil for Parks (40)	91.60	91.60	12302400	12/30/2024
12-1-24-CC POLICE EXPE	12/01/2024	PD-TLO Transunion Monthly Translation Subscription Fee	75.00	75.00	12302400	12/30/2024
12-1-24-CC POLICE EXPE	12/01/2024	PD-SmartForce Technologies, Annual Subscription Fee for Citizen C	549.94	549.94	12302400	12/30/2024
12-1-24-CC POLICE ROC	12/01/2024	PD-Shell Oil, Fuel in Fairplay, CO Rockensock	32.34	32.34	12302400	12/30/2024
12-1-24-CC POLICE ROC	12/01/2024	PD-Loaf-N-Jug, Fuel in Bailey, CO Rockensock	32.87	32.87	12302400	12/30/2024
12-1-24-CC POLICE ROC	12/01/2024	PD-Embassy Suites, Lodging in Denver, CO Rockensock	601.33	601.33	12302400	12/30/2024
12-1-24-CC POLICE ROC	12/01/2024	PD-Amazon, Uniform Boots (B. Brown)	236.94	236.94	12302400	12/30/2024
12-1-24-CC PW FACILITIE	12/01/2024	F&F-Home Depot Ice Melt (10 @ 50 Lbs)	219.70	219.70	12302400	12/30/2024
12-1-24-CC PW FACILITIE	12/01/2024	F&F-Archuleta Cty License Plates For Units 138, 137, 318 & 137, 27	76.27	76.27	12302400	12/30/2024

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12-1-24-CC PW FACILITIE	12/01/2024	F&F-Vests, Shovels, Safety Triangles, Orange Beanies, Storage Bags, Gloves, Ponchos, Wrenches To Stock Emergency Kits For To	229.79	229.79	12302400	12/30/2024
12-1-24-CC PW FACILITIE	12/01/2024	F&F-10000 Bulbs.com LED Lamps For Community Center (3x25)	571.84	571.84	12302400	12/30/2024
12-1-24-CC TOURISM CA	12/01/2024	Tourism-Google, Visit Widget, Vertical Response, Google Ads Market	1,944.98	1,944.98	12302400	12/30/2024
12-1-24-CC TOURISM CA	12/01/2024	Tour Admn.-Adobe Subscription	59.99	59.99	12302400	12/30/2024
12-1-24-CC TOURISM CA	12/01/2024	Tour Admn.-Go West Registration	3,495.00	3,495.00	12302400	12/30/2024
12-1-24-CC TOURISM CA	12/01/2024	Tour Admn.-Dropbox Storage Subscription	54.00	54.00	12302400	12/30/2024
12-1-24-CC TOWN MANA	12/01/2024	TM-Amazon Keyboard	75.99	75.99	12302400	12/30/2024
12-1-24-CC TOWN MANA	12/01/2024	TM-Costco Gas TX study group trip	24.83	24.83	12302400	12/30/2024
12-1-24-CC TOWN MANA	12/01/2024	TM-O'Reilly Ice Scraper for Town Car	6.49	6.49	12302400	12/30/2024
12-1-24-CC TOWN MANA	12/01/2024	TM-TownPlace Suites hotel in ABQ for TX study group trip	166.50	166.50	12302400	12/30/2024
12-1-24-CC TOWN MANA	12/01/2024	TM-ABQ Sunport Parking ABQ for TX study group trip	28.00	28.00	12302400	12/30/2024
12-1-24-CC TOWN MANA	12/01/2024	TM-DoubleTree hotel Dallas for TX study group trip	164.00	164.00	12302400	12/30/2024
12-1-24-CC TOWN MANA	12/01/2024	TM-Speedway Gas & Wash for TX study group trip	45.57	45.57	12302400	12/30/2024
12-1-24-CC VISITOR CEN	12/01/2024	Tourism-Facebook Marketing	350.00	350.00	12302400	12/30/2024
12-1-24-CC VISITOR CEN	12/01/2024	VC-HP Instant Ink - Printing Ink	27.99	27.99	12302400	12/30/2024
12-1-24-CC VISITOR CEN	12/01/2024	Tour Admn.-Walmart Snacks, drinks, ice, and ice container for Destin	42.55	42.55	12302400	12/30/2024
12-1-24-CC VISITOR CEN	12/01/2024	Tourism-Adobe and Apple Subscriptions	95.04	95.04	12302400	12/30/2024
12-1-24-CC VISITOR CEN	12/01/2024	Tourism-Mtn Pizza Meal for staff training/meeting	63.59	63.59	12302400	12/30/2024
12-1-24-CC VISITOR CEN	12/01/2024	Tourism-Bitly services subscription (11/18/24-11/17/25)	348.00	348.00	12302400	12/30/2024
12-1-24-CC-COMMUNITY	12/01/2024	CD-Lodging	136.61	136.61	12302400	12/30/2024
12-1-24-CC-COMMUNITY	12/01/2024	CD-Dues	180.00	180.00	12302400	12/30/2024
Total BANK OF SAN JUANS VISA:			24,507.74	24,507.74		
BLACK HILLS ENERGY						
11-24	12/02/2024	Admin.-TH Gas	978.41	978.41	1771	12/12/2024
11-24	12/02/2024	Parks-Gazebo Gas	153.83	153.83	1771	12/12/2024
11-24	12/02/2024	VC-VC Gas	123.09	123.09	1771	12/12/2024
11-24	12/02/2024	P&R Admin.-CC Gas	1,484.67	1,484.67	1771	12/12/2024
Total BLACK HILLS ENERGY:			2,740.00	2,740.00		
C&J GRAVEL PRODUCTS INC						
FW163482	11/18/2024	Streets-Sand & Slicer 44.58 Tons (Material Only)	1,811.28	1,811.28	12122410	12/12/2024
FW163548	11/19/2024	Streets-Sand & Slicer 45.47 Tons (Material Only)	1,847.44	1,847.44	12122410	12/12/2024
Total C&J GRAVEL PRODUCTS INC:			3,658.72	3,658.72		
CAPITAL BUSINESS SYSTEMS INC						
37931235	11/20/2024	Rec.-Copy expense	228.27	228.27	12122413	12/12/2024
Total CAPITAL BUSINESS SYSTEMS INC:			228.27	228.27		
CASCADE WATER/COFFEE SERVICE						
807742	11/27/2024	PD-WATER DELIVERY (6)	50.00	50.00	12122410	12/12/2024
807743	11/27/2024	Courts-Water Delivery (3)	27.50	27.50	12122410	12/12/2024
809406	12/12/2024	Courts-Water Delivery (1)	12.50	12.50	12232410	12/23/2024
809407	12/12/2024	PD-WATER Delivery (3)	27.50	27.50	12232410	12/23/2024
Total CASCADE WATER/COFFEE SERVICE:			117.50	117.50		
CENTURYLINK						
3008899699 - 1124	11/19/2024	Sanit. - PS DSL	67.98	67.98	1747	12/12/2024
3008899699 - 1124	11/19/2024	Admin. - TH Elevator Phone	69.15	69.15	1747	12/12/2024
Total CENTURYLINK:			137.13	137.13		
CHRISTA RIVERA						
121724	12/17/2024	HR-Tuition Reimbursement	948.00	948.00	1818	12/23/2024

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Total CHRISTA RIVERA:			948.00	948.00		
CINTAS FIRST AID & SAFETY						
5243660807	12/10/2024	Admin.-First Aid Cabinet	9.16	9.16	12232410	12/23/2024
5243660807	12/10/2024	P&R Admin.-First Aid Cabinet	9.15	9.15	12232410	12/23/2024
5243660807	12/10/2024	VC-First Aid Cabinet	9.15	9.15	12232410	12/23/2024
Total CINTAS FIRST AID & SAFETY:			27.46	27.46		
CLASSIC WINDOW COVERINGS & FLOORING LLC						
112524-1	11/25/2024	F&F-CC Full Court Gym Finish	1,246.00	1,246.00	1776	12/12/2024
Total CLASSIC WINDOW COVERINGS & FLOORING LLC:			1,246.00	1,246.00		
CMB LAW LLC						
0874	12/01/2024	Courts-Prosecutor November 2024	2,146.34	2,146.34	12122412	12/12/2024
Total CMB LAW LLC:			2,146.34	2,146.34		
COLLINS COLE FLYNN WINN & ULMER						
7036	12/11/2024	Admin.-November Attorney fees	7,642.00	7,642.00	12122414	12/12/2024
7036	12/11/2024	Geo-November Attorney Fees	2,331.00	2,331.00	12122414	12/12/2024
Total COLLINS COLE FLYNN WINN & ULMER:			9,973.00	9,973.00		
COMMUNITY FOUNDATION SERVING SW CO						
20471	12/15/2024	TC-ECE 4th Qtr	150.00	150.00	1787	12/12/2024
Total COMMUNITY FOUNDATION SERVING SW CO:			150.00	150.00		
CROSSFIRE AGGREGATE SERVICES LLC						
16429	11/22/2024	Streets-3/4" Aggregate Base Course (46.96 Tons) Delivered	1,138.75	1,138.75	1766	12/12/2024
16477	11/25/2024	Streets-3/4" Aggregate Base Course (26.88 Tons) Delivered	642.72	642.72	1766	12/12/2024
16478	11/25/2024	Streets-3/4" Aggregate Base Course (76.61 Tons) Delivered	2,026.78	2,026.78	1766	12/12/2024
16528	11/26/2024	Streets-3/4" Aggregate Base Course (54.40 Tons) Delivered	1,443.60	1,443.60	1766	12/12/2024
16529	11/26/2024	Streets-Aggregate Base Course 3/4" (28.26 Tons) Delivered	660.32	660.32	1766	12/12/2024
16530	11/26/2024	Streets-3/4" Aggregate Base Course (164.38 Tons) Delivered	4,195.86	4,195.86	1766	12/12/2024
16558	11/27/2024	Streets-3/4" Aggregate Base Course (49.23 Tons) Delivered	1,527.69	1,527.69	1766	12/12/2024
16559	11/27/2024	Streets-3/4" Aggregate Base Course-(24.75 Tons) Delivered	765.56	765.56	1766	12/12/2024
16560	11/27/2024	Streets-Aggregate Base Course - (155.91 Tons) Delivered	3,756.11	3,756.11	1766	12/12/2024
Total CROSSFIRE AGGREGATE SERVICES LLC:			16,157.39	16,157.39		
CSU EXTENSION ARCHULETA COUNTY						
120924	12/09/2024	PD-CPR & First Aid Certifications for 6 Officers	420.00	420.00	1762	12/12/2024
Total CSU EXTENSION ARCHULETA COUNTY:			420.00	420.00		
DAUGHTERS OF THE AMERICAN REVOLUTION						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	635.00	635.00	12122414	12/12/2024
120924	12/09/2024	Rec.-Top 10 People's Choice	150.00	150.00	12122414	12/12/2024
Total DAUGHTERS OF THE AMERICAN REVOLUTION:			785.00	785.00		
DAVID HARRIS						
122024	01/22/2024	TM-Dallas City Mgr Group Air Fare	279.97	279.97	1817	12/23/2024
122024	01/22/2024	TM-Dallas City Mgr Group Per Diem	123.00	123.00	1817	12/23/2024
Total DAVID HARRIS:			402.97	402.97		

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DAVID HILBORN						
02	12/16/2024	Plng.-LWCF application presentation MI&E.	88.50	88.50	1820	12/23/2024
Total DAVID HILBORN:			88.50	88.50		
DAVIS ENGINEERING SERVICE INC						
16220	08/31/2024	Sanit.-Sewer Infrastructure Surveying	1,509.58	1,509.58	12122410	12/12/2024
16331	08/31/2024	Parks-Hot Springs Parking Engineering Plans & Specs	640.00	640.00	12122410	12/12/2024
16759	11/30/2024	Parks-TTLT 10-GW engineering	3,793.92	3,793.92	12122410	12/12/2024
16802	12/04/2024	Parks-1st St Pedestrian Bridge Engineering	1,669.34	1,669.34	12122410	12/12/2024
Total DAVIS ENGINEERING SERVICE INC:			7,612.84	7,612.84		
DAY LUMBER LLC						
2579	12/02/2024	F&F-Screws For South Park Metal Siding (500)	80.00	80.00	12122410	12/12/2024
Total DAY LUMBER LLC:			80.00	80.00		
DELTA DENTAL OF COLORADO						
1797551	11/11/2024	HR-December Premium	3,586.49	3,586.49	12122400	12/12/2024
Total DELTA DENTAL OF COLORADO:			3,586.49	3,586.49		
DESIGN A SIGN						
27637-1	12/23/2024	Parks-Completed sign at the Pickleball Courts	3,384.50	3,384.50	1806	12/23/2024
Total DESIGN A SIGN:			3,384.50	3,384.50		
DISNEY ADVERTISING SALES LLC						
10027852SS	11/01/2024	Tourism-Marketing	447.04	447.04	12232412	12/23/2024
Total DISNEY ADVERTISING SALES LLC:			447.04	447.04		
DURANGO MOTOR CO						
5205	11/13/2024	Sanit.-Flasher Module For Unit 138	549.95	549.95	12122412	12/12/2024
Total DURANGO MOTOR CO:			549.95	549.95		
ECHO IT CONSULTING						
112200	11/01/2024	PD-Amazon Digital Offsite Storage Fee for October	412.81	412.81	12122411	12/12/2024
112273	11/07/2024	Parks-South Park Cameras	187.48	187.48	12232410	12/23/2024
112273	11/07/2024	Streets-Chrome Enterprise Software for Chrome Book	40.96	40.96	12232410	12/23/2024
112377	12/03/2024	PD-Amazon Digital Storage fee for November	423.93	423.93	12122411	12/12/2024
112378	12/01/2024	Admin.-IT Support	1,200.84	1,200.84	12122411	12/12/2024
112378	12/01/2024	CD-IT Support	1,501.04	1,501.04	12122411	12/12/2024
112378	12/01/2024	Courts-IT Support	900.63	900.63	12122411	12/12/2024
112378	12/01/2024	PD-IT Support	2,701.88	2,701.88	12122411	12/12/2024
112378	12/01/2024	Rec.-IT Support	900.63	900.63	12122411	12/12/2024
112378	12/01/2024	Parks-IT Support	150.10	150.10	12122411	12/12/2024
112378	12/01/2024	F&F-IT Support	150.10	150.10	12122411	12/12/2024
112378	12/01/2024	PW Admin.-IT Support	450.31	450.31	12122411	12/12/2024
112378	12/01/2024	Streets-IT Support	150.10	150.10	12122411	12/12/2024
112378	12/01/2024	Sanit.-IT Support	750.52	750.52	12122411	12/12/2024
112378	12/01/2024	Tour Admin.-IT Support	150.10	150.10	12122411	12/12/2024
112379	12/01/2024	Admin.-Software Subscription	74.05	74.05	12122411	12/12/2024
112379	12/01/2024	CD-Software Subscription	92.58	92.58	12122411	12/12/2024
112379	12/01/2024	Courts-Software Subscription	55.55	55.55	12122411	12/12/2024
112379	12/01/2024	PD-Software Subscription	166.64	166.64	12122411	12/12/2024
112379	12/01/2024	Rec.-Software Subscription	55.55	55.55	12122411	12/12/2024
112379	12/01/2024	Parks-Software Subscription	9.26	9.26	12122411	12/12/2024
112379	12/01/2024	F&F-Software Subscription	9.26	9.26	12122411	12/12/2024

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112379	12/01/2024	PW Admin.-Software Subscription	27.77	27.77	12122411	12/12/2024
112379	12/01/2024	Streets-Software Subscription	9.26	9.26	12122411	12/12/2024
112379	12/01/2024	Sanit.-Software Subscription	46.29	46.29	12122411	12/12/2024
112379	12/01/2024	Tour Admin.-Software Subscription	9.26	9.26	12122411	12/12/2024
112379	12/01/2024	Admin.-Mgmt & Offsite Retention	140.75	140.75	12122411	12/12/2024
112379	12/01/2024	CD-Mgmt & Offsite Retention	175.93	175.93	12122411	12/12/2024
112379	12/01/2024	Courts-Mgmt & Offsite Retention	105.56	105.56	12122411	12/12/2024
112379	12/01/2024	PD-Mgmt & Offsite Retention	316.68	316.68	12122411	12/12/2024
112379	12/01/2024	Rec.-Mgmt & Offsite Retention	105.56	105.56	12122411	12/12/2024
112379	12/01/2024	Parks-Mgmt & Offsite Retention	17.59	17.59	12122411	12/12/2024
112379	12/01/2024	F&F-Mgmt & Offsite Retention	17.59	17.59	12122411	12/12/2024
112379	12/01/2024	PW Admin.-Mgmt & Offsite Retention	52.78	52.78	12122411	12/12/2024
112379	12/01/2024	Streets-Mgmt & Offsite Retention	17.59	17.59	12122411	12/12/2024
112379	12/01/2024	Sanit.-Mgmt & Offsite Retention	87.97	87.97	12122411	12/12/2024
112379	12/01/2024	Tour Admin.-Mgmt & Offsite Retention	17.59	17.59	12122411	12/12/2024
112395	12/01/2024	Admin.-Phones	178.14	178.14	12122411	12/12/2024
112395	12/01/2024	CD Admin.-Phones	247.13	247.13	12122411	12/12/2024
112395	12/01/2024	Courts-Phones	148.78	148.78	12122411	12/12/2024
112395	12/01/2024	PD-Phones	268.20	268.20	12122411	12/12/2024
112395	12/01/2024	Rec-Phones	229.08	229.08	12122411	12/12/2024
112395	12/01/2024	Parks-Phone	25.34	25.34	12122411	12/12/2024
112395	12/01/2024	F&F-Phone	25.34	25.34	12122411	12/12/2024
112395	12/01/2024	PW Admin.-Phones	53.69	53.69	12122411	12/12/2024
112395	12/01/2024	Streets-Phone	25.34	25.34	12122411	12/12/2024
112395	12/01/2024	Sanit.-Phone	28.35	28.35	12122411	12/12/2024
112395	12/01/2024	VC-Phones	48.42	48.42	12122411	12/12/2024
Total ECHO IT CONSULTING:			12,960.30	12,960.30		
EJ NEIDHARDT						
REF 4.721.0-2	12/19/2024	Admin-Refund Account Credit	262.50	262.50	1819	12/23/2024
Total EJ NEIDHARDT:			262.50	262.50		
FERGUSON WATERWORKS #1116						
1574870	11/22/2024	GEO-PVC Pipe	129.32	129.32	12122410	12/12/2024
1575509	11/26/2024	Sanit.-PVC Pipe and Couplers	2,540.74	2,540.74	12122410	12/12/2024
Total FERGUSON WATERWORKS #1116:			2,670.06	2,670.06		
FLYERS ENERGY LLC						
CFS-4081981	11/30/2024	PD-Patrol Vehicle Fuel	1,028.70	1,028.70	12122413	12/12/2024
CFS-4098846	12/15/2024	PD-Patrol Vehicle Fuel	920.93	920.93	12232411	12/23/2024
CRS-4069488	11/15/2024	PD-Fuel	1,015.17	1,015.17	12122413	12/12/2024
Total FLYERS ENERGY LLC:			2,964.80	2,964.80		
FOUR STATES TIRE AND SERVICE INC						
30176	11/27/2024	F&F-4 New Tires For Unit 127 Installed	922.68	922.68	12122412	12/12/2024
Total FOUR STATES TIRE AND SERVICE INC:			922.68	922.68		
FRIENDS OF THE UPPER SAN JUAN RIVER						
5112024	12/23/2024	Tourism-Event Funding Pagosa Paddle	5,700.00	5,700.00	1812	12/23/2024
Total FRIENDS OF THE UPPER SAN JUAN RIVER:			5,700.00	5,700.00		
GEORGE T SANDERS COMPANY						
15898107-00	11/20/2024	GEO-30Ct. Body Wipes	11.84	11.84	12122411	12/12/2024
15898107-00	11/20/2024	GEO-Valve Stem Grease, PVC Cleaner, Hand Sanitizer	45.31	45.31	12122411	12/12/2024
15898107-00	11/20/2024	GEO-Nitrile/Poly Dipped Gloves (3 Pairs)	23.72	23.72	12122411	12/12/2024

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15898107-00	11/20/2024	GEO-Folding Knives (2), I-Beam Level	133.80	133.80	12122411	12/12/2024
15898107-00	11/20/2024	GEO-PVC Pipe	17.30	17.30	12122411	12/12/2024
15907168-00	12/05/2024	Parks-PVC Pressure coupling	5.24	5.24	12122411	12/12/2024
15907485-00	12/07/2024	F&F-Propylene Glycol (5 Gallons)	126.98	126.98	12122411	12/12/2024
15909174-00	12/09/2024	F&F-Propylene Glycol (5 Gallons)	126.98	126.98	12122411	12/12/2024
Total GEORGE T SANDERS COMPANY:			491.17	491.17		
GET IT ACROSS MARKETING & PR						
GIA 24 - 219	09/10/2024	Tourism-Marketing Mission Coordination Fees	3,025.00	3,025.00	1768	12/12/2024
Total GET IT ACROSS MARKETING & PR:			3,025.00	3,025.00		
GREATAMERICA FINANCIAL SERVICES						
38026915	12/03/2024	Courts-Xerox 7020 Lease Agreement	115.03	115.03	12122411	12/12/2024
38026915	12/03/2024	Courts-Xerox 7020 Printing and Copying	154.77	154.77	12122411	12/12/2024
Total GREATAMERICA FINANCIAL SERVICES:			269.80	269.80		
GUARDIAN LIFE						
120124	11/13/2024	HR-EE Paid Premiums	365.54	365.54	12122401	12/12/2024
Total GUARDIAN LIFE:			365.54	365.54		
HABITAT FOR HUMANITY OF ARCHULETA COUNTY						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	2,170.00	2,170.00	1770	12/12/2024
Total HABITAT FOR HUMANITY OF ARCHULETA COUNTY:			2,170.00	2,170.00		
HULU LLC						
10023638SS	10/03/2024	Tourism-Marketing ad on HULU	4,252.93	4,252.93	12122414	12/12/2024
Total HULU LLC:			4,252.93	4,252.93		
HUMANE SOCIETY OF PAGOSA SPGS						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	926.00	926.00	12122410	12/12/2024
Total HUMANE SOCIETY OF PAGOSA SPGS:			926.00	926.00		
JAMES GARRETT ATTORNEY						
121024-23MC076	12/10/2024	Courts-Court Appointed Counsel November	140.00	140.00	1782	12/12/2024
121024-24MC037	12/10/2024	Courts-Court Appointed Counsel-August	140.00	140.00	1782	12/12/2024
121024-24MC067	12/10/2024	Courts-Court Appointed Counsel Sept & Oct.	308.00	308.00	1782	12/12/2024
121024-24MT128	12/10/2024	Courts-Court Appointed Counsel-August	140.00	140.00	1782	12/12/2024
121124-24MC015	12/11/2024	Courts-Court Appointed Counsel June	140.00	140.00	1782	12/12/2024
121824-24MC083	12/18/2024	Courts-Court Appointed Counsel	140.00	140.00	1813	12/23/2024
Total JAMES GARRETT ATTORNEY:			1,008.00	1,008.00		
JASON ROSE						
122124	12/21/2024	Tourism-OFC Band	500.00	500.00	1815	12/23/2024
Total JASON ROSE:			500.00	500.00		
JENNIFER GREEN						
122324	12/23/2024	Tour Admin.-Germany train ticket reimbursement	203.41	203.41	1809	12/23/2024
122324	12/23/2024	Tourism-Walmart and Home Depot Old Fashion Christmas reindeer	45.22	45.22	1809	12/23/2024
Total JENNIFER GREEN:			248.63	248.63		

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JUST CLICK PRINTING INC						
75334	12/02/2024	Tourism-Printing Lighting Contest Posters	19.80	19.80	12122412	12/12/2024
75435	12/06/2024	Tourism-Event Posters OFC	14.90	14.90	12232410	12/23/2024
75552	12/13/2024	Tourism-QR Codes for OFC segment voting	23.32	23.32	12232410	12/23/2024
75604	12/17/2024	Tourism-OFC Segment Signs	41.72	41.72	12232410	12/23/2024
Total JUST CLICK PRINTING INC:			99.74	99.74		
KIMBALL MIDWEST						
102818587	11/20/2024	Streets-Cable Ties, Cleaner & Dispenser, Shop Towels, Discs, Wheel	719.71	719.71	12122411	12/12/2024
Total KIMBALL MIDWEST:			719.71	719.71		
KNS LLC						
281	11/18/2024	Streets-Asphalt Sealer (12 Cans)	540.00	540.00	12122414	12/12/2024
Total KNS LLC:			540.00	540.00		
LA PLATA ELECTRIC ASSOCIATION						
11-24	11/21/2024	Admin. - TH Electric	1,184.37	1,184.37	1761	12/12/2024
11-24	11/21/2024	Streets - Electric	3,395.45	3,395.45	1761	12/12/2024
11-24	11/21/2024	Parks - Electric	1,481.27	1,481.27	1761	12/12/2024
11-24	11/21/2024	Sanit. - Electric	8,236.72	8,236.72	1761	12/12/2024
11-24	11/21/2024	GEO - Electric	669.48	669.48	1761	12/12/2024
11-24	11/21/2024	VC - Electric	155.03	155.03	1761	12/12/2024
11-24	11/21/2024	P&R Admin-CC Electric	1,677.25	1,677.25	1761	12/12/2024
11-24	11/21/2024	F&F-EV Charging Station	1,155.15	1,155.15	1761	12/12/2024
11-24	11/21/2024	PW Admin.- Maint. Fac. Electric	732.25	732.25	1761	12/12/2024
Total LA PLATA ELECTRIC ASSOCIATION:			18,686.97	18,686.97		
LANGUAGE LINE SOLUTIONS						
11458352	11/30/2024	PD-Translation Services	19.68	19.68	12122413	12/12/2024
11469754	11/30/2024	Courts-Translation and Interpretation Services November 2024	18.04	18.04	12122413	12/12/2024
Total LANGUAGE LINE SOLUTIONS:			37.72	37.72		
LUCERO TIRE						
3106	10/31/2024	Parks-Tire repair on equipment	84.00	84.00	1748	12/12/2024
Total LUCERO TIRE:			84.00	84.00		
MAINSTREET DESIGNS INC						
36721	12/02/2024	Streets-Christmas Decorations	412.92	412.92	12232412	12/23/2024
36721	12/02/2024	Tourism-Christmas Decorations provided to Streets for community d	7,500.00	7,500.00	12232412	12/23/2024
Total MAINSTREET DESIGNS INC:			7,912.92	7,912.92		
MARY JETER						
23MT213-1	07/30/2024	Courts-Uriah Tetpon Restitution Payment	500.00	.00	158	Multiple
23MT213-1	07/30/2024	Courts-Uriah Tetpon Restitution Payment	500.00-			
Total MARY JETER:			.00	.00		
MBE CPAS LLP						
#INV1658892	10/01/2024	HR-FSA Administrative Fees Sept 2024	77.00	77.00	1792	12/12/2024
#INV1664654	10/31/2024	HR-FSA Administrative Fees Oct 2024	77.00	77.00	1792	12/12/2024
#INV1669478	11/30/2024	HR-FSA Administrative Fees Nov 2024	77.00	77.00	1792	12/12/2024
Total MBE CPAS LLP:			231.00	231.00		

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MEDICAL AIR SERVICES ASSOCIATION						
1999806	12/17/2024	HR-EE Paid Premium	545.00	545.00	12232411	12/23/2024
Total MEDICAL AIR SERVICES ASSOCIATION:			545.00	545.00		
MILES PARTNERSHIP LLC						
#105570	10/15/2024	Tourism-Marketing	30,000.00	30,000.00	12122411	12/12/2024
Total MILES PARTNERSHIP LLC:			30,000.00	30,000.00		
MMGY GLOBAL LLC						
INV-130755	11/27/2024	Tourism-Marketing	12,500.00	12,500.00	12122413	12/12/2024
INV-132019	12/23/2024	Tourism-Marketing	2,500.00	2,500.00	12232411	12/23/2024
Total MMGY GLOBAL LLC:			15,000.00	15,000.00		
MONOGRAMS PLUS PAGOSA LLC						
1277	10/19/2024	Sanit.-Logoed Shirts & Hoodies (8) & Hats (3)	415.60	415.60	12122414	12/12/2024
Total MONOGRAMS PLUS PAGOSA LLC:			415.60	415.60		
MOTOROLA SOLUTIONS INC						
8282026232	11/19/2024	PD-2 Portable Radio's and 3 year warranty	7,118.94	7,118.94	1810	12/23/2024
8282026232	11/19/2024	PD-2 Portable Radio's	.00			
Total MOTOROLA SOLUTIONS INC:			7,118.94	7,118.94		
MOUNTAIN PEAK RENTALS						
#51A9505D	12/21/2024	Tourism-Stage and Heater Rental for OFC	539.00	539.00	1814	12/23/2024
Total MOUNTAIN PEAK RENTALS:			539.00	539.00		
NAVAJO TRAIL RENTAL						
6319	11/05/2024	Parks-Concrete mixer rental	65.00	65.00	1757	12/12/2024
Total NAVAJO TRAIL RENTAL:			65.00	65.00		
NAVAJO TRAIL RUG SERVICE						
0356	11/14/2024	Rec.-Table cloth cleaning	96.80	96.80	1767	12/12/2024
0376	12/10/2024	Rec.-Festival of Trees linens cleaned	523.05	523.05	1767	12/12/2024
15181	11/11/2024	Rec.-Mop Head Cleaning	65.00	65.00	1767	12/12/2024
Total NAVAJO TRAIL RUG SERVICE:			684.85	684.85		
NET X IT SOLUTIONS						
369355MUNI	12/01/2024	Courts-Xerox 6515 Service Agreement	20.00	20.00	1789	12/12/2024
369355MUNI	12/01/2024	Courts-Xerox 6515 Printing and Copying	71.86	71.86	1789	12/12/2024
Total NET X IT SOLUTIONS:			91.86	91.86		
NEW YORK LIFE						
112724	11/27/2024	HR-EE Paid Premium	70.00	70.00	1788	12/12/2024
121124	12/11/2024	HR-EE Funded Premium	70.00	70.00	1816	12/23/2024
Total NEW YORK LIFE:			140.00	140.00		
NONSTOP ENTERPRISES						
224-028	12/06/2024	Rec.-Adult softball championship shirts (13)	307.50	307.50	1764	12/12/2024
Total NONSTOP ENTERPRISES:			307.50	307.50		

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OH PAGOSA LLC						
12.10.24	12/10/2024	CD Admin.-Housing deed restrict agree-7th St Sidewalks, Curb & Gu	50,000.00	50,000.00	12122414	12/12/2024
Total OH PAGOSA LLC:			50,000.00	50,000.00		
O'REILLY AUTO PARTS						
5878-328277	12/02/2024	Sanit.-Blue Def (5 Gallons)	47.98	47.98	12122413	12/12/2024
5878-328438	12/03/2024	Sanit.-Motor Oil (6 Qts), Antifreeze	50.83	50.83	12122413	12/12/2024
5878-328438	12/03/2024	Sanit.-Air & Oil filters	49.38	49.38	12122413	12/12/2024
5878-329701	12/13/2024	Sanit.-De-Icer For KOA Pump Station	9.98	9.98	12232411	12/23/2024
Total O'REILLY AUTO PARTS:			158.17	158.17		
ORKIN GENERAL PEST CONTROL						
271091039	12/03/2024	F&F-Pest Control For Visitor & Community Centers	279.99	279.99	12232410	12/23/2024
271091473	12/04/2024	F&F-Pest Control For Town Hall	198.99	198.99	12232410	12/23/2024
Total ORKIN GENERAL PEST CONTROL:			478.98	478.98		
OUR COMMUNITY EATS						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	3,202.00	3,202.00	1791	12/12/2024
120924	12/09/2024	Rec.-Top 4 People's Choice	250.00	250.00	1791	12/12/2024
Total OUR COMMUNITY EATS:			3,452.00	3,452.00		
OUR SAVIOR LUTHERAN SCHOOL						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	8,871.00	8,871.00	1779	12/12/2024
120924	12/09/2024	Rec.-Top 10 People's Choice	150.00	150.00	1779	12/12/2024
Total OUR SAVIOR LUTHERAN SCHOOL:			9,021.00	9,021.00		
PAGOSA AREA WATER & SAN						
11-24	11/28/2024	Admin.-TH & Hwy 84 Water 11/24	321.94	321.94	1750	12/12/2024
11-24	11/28/2024	Hsg.-Water Availability 11/24	354.11	354.11	1750	12/12/2024
11-24	11/28/2024	Parks-Water 11/24	1,225.12	1,225.12	1750	12/12/2024
11-24	11/28/2024	Sanit.-Water 11/24	467.09	467.09	1750	12/12/2024
11-24	11/28/2024	GEO-Water 11/24	205.74	205.74	1750	12/12/2024
11-24	11/28/2024	PW Admin.-Maint. Facility Water 11/24	293.46	293.46	1750	12/12/2024
11-24	11/28/2024	VC-Water 11/24	57.25	57.25	1750	12/12/2024
11-24	11/28/2024	P&R Admin.-CC-Water 11/24	327.75	327.75	1750	12/12/2024
11-24	11/28/2024	Parks-Cemetery Water 11/24	68.58	68.58	1750	12/12/2024
11-24	11/28/2024	Sanitation-Sewage Processing 11/24	12,128.00	12,128.00	1750	12/12/2024
INVOICE #5	12/03/2024	Sanit.-Vista WW treatment plan design	7,632.96	7,632.96	1804	12/23/2024
Total PAGOSA AREA WATER & SAN:			23,082.00	23,082.00		
PAGOSA COMMUNITY INITIATIVE						
BLOOM141 (7)	11/26/2024	TC-ECE 3rd Qtr	1,400.00	1,400.00	12122414	12/12/2024
BLOOM141 (8)	12/02/2024	TC-ECE 4th Qtr	1,400.00	1,400.00	12122414	12/12/2024
Total PAGOSA COMMUNITY INITIATIVE:			2,800.00	2,800.00		
PAGOSA COOKS LLC						
12042024	12/18/2024	Rec.- Contracted Class Pagosa Cooks (11 Participants)	308.00	308.00	12232412	12/23/2024
Total PAGOSA COOKS LLC:			308.00	308.00		
PAGOSA SPRINGS COMMUNITY DEVELOPMENT CO						
BB 1-2247	11/25/2024	Tourism-Event Funding CDC OFC Giveaway	1,000.00	1,000.00	12122411	12/12/2024

TOWN OF PAGOSA SPRINGS

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Total PAGOSA SPRINGS COMMUNITY DEVELOPMENT CO:			1,000.00	1,000.00		
PAGOSA SPRINGS YOUTH FOOTBALL ASSOC						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	1,726.00	1,726.00	1774	12/12/2024
120924	12/09/2024	Rec.-Top 10 People's Choice	150.00	150.00	1774	12/12/2024
Total PAGOSA SPRINGS YOUTH FOOTBALL ASSOC:			1,876.00	1,876.00		
PAGOSA VALOR ACADEMY						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	2,013.00	2,013.00	12122411	12/12/2024
Total PAGOSA VALOR ACADEMY:			2,013.00	2,013.00		
PAGOSA WEATHER						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	1,109.00	1,109.00	1786	12/12/2024
Total PAGOSA WEATHER:			1,109.00	1,109.00		
PAMELA L MARTIN						
1065	12/02/2024	Tourism-Old Fashioned Christmas Ornaments (500)	1,060.00	1,060.00	1793	12/12/2024
1066	12/02/2024	HR-Core Values Exercise Project	500.00	500.00	1793	12/12/2024
Total PAMELA L MARTIN:			1,560.00	1,560.00		
PARTS AUTHORITY LLC						
406-261165	11/07/2024	Streets-Coupler/Adapters for Snow Plows	280.01	280.01	12122412	12/12/2024
406-261188	11/07/2024	Streets-Antifreeze	21.66	21.66	12122412	12/12/2024
406-261260	11/08/2024	Streets-Coupler Adapter	211.83	211.83	12122412	12/12/2024
406-261823	11/18/2024	Streets-Oil Filters (3)	46.50	46.50	12122412	12/12/2024
406-262030	11/21/2024	Streets-Engine Oil, Antifreeze	155.38	155.38	12122412	12/12/2024
Total PARTS AUTHORITY LLC:			715.38	715.38		
PETTY CASH						
112624	11/30/2024	Plng.-Cottages Plat Copies & Recording	28.00	28.00	1751	12/12/2024
112624	11/30/2024	Plng.-Piedra Estates Plat Amend. Recording & Copies	28.00	28.00	1751	12/12/2024
112624	11/30/2024	Sanit.-Arch. Cty Road Cut Permit Rainbow Dr	120.00	120.00	1751	12/12/2024
112624	11/30/2024	Admin.-Arch Cty Ord 1009 1040 E US Hwy 160 Sivers	153.00	153.00	1751	12/12/2024
Total PETTY CASH:			329.00	329.00		
PETTY CASH - MUNICIPAL COURT						
120124	12/01/2024	Courts-Postage, Certified Process Service and CMJA, CAMCA, MA	19.53	19.53	1749	12/12/2024
Total PETTY CASH - MUNICIPAL COURT:			19.53	19.53		
PIEDRA AUTOMOTIVE LLC						
76960	11/07/2024	PD-Ford Interceptor R/F Tire Repair	30.00	30.00	12122410	12/12/2024
77079	11/21/2024	PD-C24 R/F Headlight Bulb Replacement	68.72	68.72	12122410	12/12/2024
Total PIEDRA AUTOMOTIVE LLC:			98.72	98.72		
PONDEROSA LUMBER CO						
JOB 14 STMT 113024	11/30/2024	Sanit.-AAA (8) & AA (16) Batteries	31.98	31.98	1760	12/12/2024
JOB 14 STMT 113024	11/30/2024	Sanit.-Trash Bags, Hand Sanitizer (2), Shop Towels, Liquid Cleaners	93.91	93.91	1760	12/12/2024
JOB 14 STMT 113024	11/30/2024	Sanit.-Caution Tape (1000 FT)	11.99	11.99	1760	12/12/2024
JOB 14 STMT 113024	11/30/2024	Sanit.-Screwdriver Sets, Socket Adapters, Ratchet tie Downs (2), Fra	146.92	146.92	1760	12/12/2024
JOB 14 STMT 113024	11/30/2024	Sanit.-Multi-Bit Screwdriver	14.99	14.99	1760	12/12/2024
JOB 14 STMT 113024	11/30/2024	Sanit.-Reciprocating Saw Blade	21.99	21.99	1760	12/12/2024
JOB 14 STMT 113024	11/30/2024	Sanit.-Deer Skin Gloves (2 Pair)	65.98	65.98	1760	12/12/2024

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JOB 5 STMT 113024	11/30/2024	Streets-Pex Pipe, Rust Primer	27.76	27.76	1760	12/12/2024
JOB 6 STMT 113024	11/30/2024	F&F-Fuel Additive	21.98	21.98	1760	12/12/2024
JOB 6 STMT 113024	11/30/2024	F&F-Mortar Sealant, 5 Qt Pail To Repair Museum Water Leaks	26.97	26.97	1760	12/12/2024
JOB 6 STMT 113024	11/30/2024	F&F-Cable Ties, Screws For Heat Tape Installation	23.99	23.99	1760	12/12/2024
STMT 113024 JOB 7	11/30/2024	Parks-Hardboard, thin set, hillman fasteners, rubber strap, electrical t	229.57	229.57	1760	12/12/2024
STMT 113024 JOB 7	11/30/2024	Parks-CREDIT Hardboard	34.50-	34.50-	1760	12/12/2024
Total PONDEROSA LUMBER CO:			683.53	683.53		
QUILLER ELECTRIC LLC						
4546	12/16/2024	Parks-Mary Fisher Park electric for camera installation approve by T	2,900.65	2,900.65	12232410	12/23/2024
4550	12/16/2024	Streets-Tamper/Weather Resistant GFI & Cover, 12 Gauge Wire	243.83	243.83	12232410	12/23/2024
Total QUILLER ELECTRIC LLC:			3,144.48	3,144.48		
ROARING FORK ENGINEERING INC						
7302	11/15/2024	Sanit.-Sewer Replacement Engineering	1,188.00	1,188.00	12122414	12/12/2024
7376	12/13/2024	Sanit.-Engineering For McCabe Creek Crossing Sewer Replacement	3,892.50	3,892.50	12232411	12/23/2024
Total ROARING FORK ENGINEERING INC:			5,080.50	5,080.50		
RUBY SISSON MEMORIAL LIBRARY FOUNDATION						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	768.00	768.00	1777	12/12/2024
Total RUBY SISSON MEMORIAL LIBRARY FOUNDATION:			768.00	768.00		
SAN JUAN REDMIX						
4092	11/18/2024	Sanit.-Flow fill For Rainbow Dr. Repair	1,512.00	1,512.00	12122413	12/12/2024
4125	11/22/2024	Sanit.-Flowfill To Repair Rainbow Drive	2,891.70	2,891.70	12122413	12/12/2024
Total SAN JUAN REDMIX:			4,403.70	4,403.70		
SEEDS OF LEARNING						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	465.00	465.00	12122410	12/12/2024
501501	12/05/2024	TC - ECE 4th Qtr	4,882.75	4,882.75	12122410	12/12/2024
Total SEEDS OF LEARNING:			5,347.75	5,347.75		
SILVER DOLLAR LIQUOR						
120924	12/09/2024	Rec.-Liquor for Festival of Tree's	618.73	618.73	1790	12/12/2024
Total SILVER DOLLAR LIQUOR:			618.73	618.73		
SLATE COMMUNICATIONS LLC						
3220	12/02/2024	TM-Communications Manager	2,084.00	2,084.00	12122413	12/12/2024
Total SLATE COMMUNICATIONS LLC:			2,084.00	2,084.00		
SMART MOBILITY LLC dba FORD PRO						
INV30161039	11/30/2024	Streets-Ford Telematics For 3 Vehicles	80.00	80.00	1785	12/12/2024
Total SMART MOBILITY LLC dba FORD PRO:			80.00	80.00		
SOUTHWEST RIVER ENGINEERING						
1227	12/02/2024	Proj.-Yamaguchi S. River Improvements engineering.	12,000.00	12,000.00	12122413	12/12/2024
1229	12/10/2024	Parks.-Yamaguchi River project rocks for material pre-purchase to sa	33,600.00	33,600.00	12232411	12/23/2024
Total SOUTHWEST RIVER ENGINEERING:			45,600.00	45,600.00		
SOUTHWEST WATER AND PROPERTY LAW LLC						
3010	12/08/2024	GEO-November Attorney fees	2,009.00	2,009.00	12232411	12/23/2024

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Total SOUTHWEST WATER AND PROPERTY LAW LLC:			2,009.00	2,009.00		
SPANISH FIESTA						
120924	12/09/2024	Rec.-Festival of Trees Auction	813.00	813.00	1794	12/12/2024
120924	12/09/2024	Rec.- Top 10 People's Choice	150.00	150.00	1794	12/12/2024
Total SPANISH FIESTA:			963.00	963.00		
STROHECKER ASPHALT & PAVING INC						
25-027	12/05/2024	F&F-Paving For Maintenance Facility Yard (Prior Un-Paved Areas)	64,700.00	64,700.00	1753	12/12/2024
Total STROHECKER ASPHALT & PAVING INC:			64,700.00	64,700.00		
TERESA MAEL						
4	12/03/2024	TC-ECE 4th Qtr	425.00	425.00	1784	12/12/2024
Total TERESA MAEL:			425.00	425.00		
TERRY'S ACE HARDWARE						
JOB 3 STMT 121024	12/10/2024	F&F-5 In 1 Spray, Flex Tape To Install Town Shop Heat Tape	24.53	24.53	1808	12/23/2024
JOB 3 STMT 121024	12/10/2024	F&F-Timer For Town Hall Christmas Lighting	15.19	15.19	1808	12/23/2024
JOB 3 STMT 121024	12/10/2024	F&F-House Wrap Tape For South Park Bathroom	13.29	13.29	1808	12/23/2024
STMT 122624 JOB 9	12/10/2024	Parks-Velvet Bows, Led Lights, Chain, Electrical Parts	70.64	70.64	1808	12/23/2024
STMT 122624 JOB 9	12/10/2024	Parks-Chain Oil	3.78	3.78	1808	12/23/2024
STMT 122624 JOB 9	12/10/2024	Parks-Equipment Wiper Blades	18.99	18.99	1808	12/23/2024
Total TERRY'S ACE HARDWARE:			146.42	146.42		
THE PAGOSA SPRINGS SUN						
396714	11/28/2024	Plng.- Final MDR Sun Notice for Library	27.66	27.66	12122414	12/12/2024
397191	11/30/2024	Sanit.-Public Notice-3rd St. Sewer Replacement	53.50	53.50	12122414	12/12/2024
397192	11/30/2024	Rec.- Festival of Trees Ads	315.00	315.00	12122414	12/12/2024
397508	12/09/2024	Tourism-Event Services OFC People's Choice Winner Prize Funding	250.00	250.00	12122414	12/12/2024
Total THE PAGOSA SPRINGS SUN:			646.16	646.16		
THOMSON REUTERS - WEST						
851150745	12/01/2024	Courts-Legal Research Subscription November 2024	1,386.29	1,386.29	12122411	12/12/2024
Total THOMSON REUTERS - WEST:			1,386.29	1,386.29		
TIFFANY WILKINS						
16	12/04/2024	TC-ECE 4th Qtr	425.00	425.00	12122413	12/12/2024
Total TIFFANY WILKINS:			425.00	425.00		
TRI COUNTY HEAD START						
1345	12/01/2024	TC-ECE 4th Qtr	2,367.00	2,367.00	12122412	12/12/2024
Total TRI COUNTY HEAD START:			2,367.00	2,367.00		
ULINE						
24192497	11/26/2024	Parks-Trash can and lid	145.50	145.50	1763	12/12/2024
Total ULINE:			145.50	145.50		
UNCC						
224111058	11/30/2024	GEO-RTL Transmissions	6.45	6.45	12122410	12/12/2024
224111059	11/30/2024	Saint.-RTL Transmissions	21.93	21.93	12122410	12/12/2024

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Total UNCC:			28.38	28.38		
Upper San Juan Health Service District						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	980.00	980.00	1759	12/12/2024
120924	12/09/2024	Rec.-Voting Prize 2nd Place	750.00	750.00	1759	12/12/2024
Total Upper San Juan Health Service District:			1,730.00	1,730.00		
UPPER SAN JUAN WATERSHED ENHANCEMENT						
1013	12/05/2024	Proj.-PGP WEP admin fees	1,800.00	1,800.00	12232411	12/23/2024
Total UPPER SAN JUAN WATERSHED ENHANCEMENT:			1,800.00	1,800.00		
US POSTMASTER						
424162	12/03/2024	Sanit.-Billing Postage	311.20	311.20	1758	12/12/2024
Total US POSTMASTER:			311.20	311.20		
VAL'S VIP CLEANING LLC						
159B	12/13/2024	F&F-Parks Bathrooms Cleaning	1,606.61	1,606.61	12122413	12/12/2024
160B	12/27/2024	F&F-Parks Bathrooms Cleaning	1,620.01	1,620.01	12232411	12/23/2024
182	12/13/2024	F&F-Town Buildings Cleaning	3,450.50	3,450.50	12122413	12/12/2024
183	12/27/2024	F&F-Town Buildings Cleaning	3,450.50	3,450.50	12232411	12/23/2024
Total VAL'S VIP CLEANING LLC:			10,127.62	10,127.62		
VERIZON WIRELESS						
9979482811	11/23/2024	Tourism - Staff Cell Phone	50.72	50.72	1754	12/12/2024
9979482811	11/23/2024	TM - Staff Cell Phone	40.72	40.72	1754	12/12/2024
9979482811	11/23/2024	Bldg. - Staff Cell Phone	101.44	101.44	1754	12/12/2024
9979482811	11/23/2024	Courts - Staff Cell Phone	40.72	40.72	1754	12/12/2024
9979482811	11/23/2024	Rec. - Tablet Data	40.72	40.72	1754	12/12/2024
9979482811	11/23/2024	Parks - Staff Cell Phone	40.72	40.72	1754	12/12/2024
9979482811	11/23/2024	Hsg. - Staff Cell Phone	40.72	40.72	1754	12/12/2024
9979482811	11/23/2024	VC - Staff Cell Phone	40.72	40.72	1754	12/12/2024
9979482811	11/23/2024	Tourism Admin. - Staff Cell Phones	81.44	81.44	1754	12/12/2024
Total VERIZON WIRELESS:			477.92	477.92		
VETERANS FOR VETERANS OF ARCHULETA CNTY.						
120924	12/13/2024	Rec.-Festival of Trees Auction Proceeds	2,628.00	2,628.00	1780	12/12/2024
Total VETERANS FOR VETERANS OF ARCHULETA CNTY.:			2,628.00	2,628.00		
VISIONARY COMMUNICATIONS, INC.						
1080981	12/01/2024	Parks-Security Camera internet	695.52	695.52	1778	12/12/2024
Total VISIONARY COMMUNICATIONS, INC.:			695.52	695.52		
VITAL RECORDS HOLDINGS LLC						
4618451	11/30/2024	Courts-Destruction of Court Documents	67.51	67.51	12122411	12/12/2024
4618451	11/30/2024	PD-Shredding	67.51	67.51	12122411	12/12/2024
4618451	11/30/2024	Admin.-Shredding	67.52	67.52	12122411	12/12/2024
Total VITAL RECORDS HOLDINGS LLC:			202.54	202.54		
WOLF CREEK SKI TEAM						
120924	12/09/2024	Rec.-Festival of Trees Auction Proceeds	750.00	750.00	1773	12/12/2024

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Total WOLF CREEK SKI TEAM:			750.00	750.00		
WORLD FUEL SERVICES INC						
3005673-41525	11/15/2024	F&F-Equipment Fuel For Week Of 11/15/24	64.52	64.52	12122412	12/12/2024
3005673-41525	11/15/2024	Parks-Equipment Fuel For Week Of 11/15/24	346.07	346.07	12122412	12/12/2024
3005673-41525	11/15/2024	Sanit.-Equipment Fuel For Week Of 11/15/24	392.50	392.50	12122412	12/12/2024
3005673-41525	11/15/2024	Streets-Equipment Fuel For Week Of 11/15/24	757.13	757.13	12122412	12/12/2024
3005673-41525	11/15/2024	Rec-Equipment Fuel For Week Of 11/15/24	98.98	98.98	12122412	12/12/2024
3010861-41525	11/22/2024	Parks-Equipment Fuel For Week Of 11/22/24	65.80	65.80	12232410	12/23/2024
3010861-41525	11/22/2024	Sanit.-Equipment Fuel For Week Of 11/22/24	234.46	234.46	12232410	12/23/2024
3010861-41525	11/22/2024	Streets-Equipment Fuel For Week Of 11/22/24	634.85	634.85	12232410	12/23/2024
3010861-41525	11/22/2024	PW-Equipment Fuel For Week Of 11/22/24	46.25	46.25	12232410	12/23/2024
3011115-41525	11/12/2024	Sanit.-Fuel For PS1 Generator	1,545.07	1,545.07	12122412	12/12/2024
Total WORLD FUEL SERVICES INC:			4,185.63	4,185.63		
Grand Totals:			523,620.90	523,620.90		

Report Criteria:

Detail report type printed



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: April Hessman, Town Clerk

PROJECT: January Financial Statement and Payments

ACTION: Council information

PURPOSE/BACKGROUND:

Staff provides Town Council monthly financial information including the payments made each month. The attachments represent January's financial statement to date with actual expenditures in comparison to the 2025 budget as well as the payments made during January.

Staff is working to apply payments to the correct department and GL code, causing some items to be applied to unbudgeted general ledger codes. We believe it is best to show the true costs as suggested by GFOA. Staff has completed updating the revenue GL codes for use in 2025.

Staff has been able to move several vendors to ACH payment saving time and money in printing and mailing checks. The vendor receives their payments faster with less chance of errors through the postal system.

ATTACHMENTS:

[January 2025 Financial Stmt](#)

[January 2025 Payments](#)

RECOMMENDATIONS:

Council information only

TOWN OF PAGOSA SPRINGS
COMBINED CASH INVESTMENT
JANUARY 31, 2025

COMBINED CASH ACCOUNTS

01-10300	CASH IN CHECKING FSWB	14,512.52
01-10310	BANK OF THE SAN JUANS CHECKING	(39,091.16)
01-10320	BANK OF THE SAN JUANS SAVINGS	4,511,312.26
01-10330	BANK SAN JUANS GEN WKG SAVINGS	1,157,431.46
01-10450	FSWB ESCROW ACCT	950.00
01-10500	CASH - XPRESS DEPOSIT ACCOUNT	182,301.48
01-10550	CASH - COLOTRUST PLUS INVEST	5,588,339.93
01-10650	A/R CLEARING ACCT	(6,836.98)
01-10700	UTILITY CASH CLEARING ACCOUNT	(118,755.47)
TOTAL COMBINED CASH		<u>11,290,164.04</u>
TOTAL UNALLOCATED CASH		<u>11,290,164.04</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	4,144,386.86
21	ALLOCATION TO CONSERVATION TRUST FUND	65,578.21
31	ALLOCATION TO TRUST/IMPACT FUND	1,071,109.18
41	ALLOCATION TO LODGERS TAX FUND	1,415,979.79
51	ALLOCATION TO CAPITAL IMPROVEMENT FUND	3,669,410.36
53	ALLOCATION TO SANITATION FUND	646,642.92
55	ALLOCATION TO GEOTHERMAL FUND	277,056.72
TOTAL ALLOCATIONS TO OTHER FUNDS		11,290,164.04
ALLOCATION FROM COMBINED CASH FUND - 01-10100		(11,290,164.04)
ZERO PROOF IF ALLOCATIONS BALANCE		<u>.00</u>

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JANUARY 31, 2025

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	4,144,386.86	
10-10275	ROAD CUT FSWB 558761984	12,885.17	
10-10500	PETTY CASH	300.00	
10-10530	ACCTS RECEIVABLE - GEN FUND	14,476.47	
10-10701	ADVANCE TO SANITATION	59,587.17	
10-10800	EMPLOYEE ASSET ACCOUNT	63.87	
10-10900	LEASE RECEIVABLE	1,222,133.07	
10-11500	PROPERTY TAX	132,644.00	
10-11510	SALES TAX	778,817.32	
10-11511	MARIJUANA TAX	15,581.42	
	TOTAL ASSETS		6,380,875.35

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	69,863.13	
10-21000	WAGES PAYABLE	(430.98)	
10-21300	FEDERAL INCOME TAX WITHHELD	205.71	
10-21500	FICA TAXES WITHHELD	(1,044.10)	
10-21550	SUTA PAYABLE	873.97	
10-21600	CAFETERIA PLAN	(50.61)	
10-21610	MASA INSURANCE	(7.00)	
10-21615	VISION INSURANCE	250.58	
10-21620	DENTAL INSURANCE	(769.59)	
10-21630	LIFE INSURANCE	256.12	
10-21635	VOLUNTARY LIFE INSURANCE	18.60	
10-21645	SHORT TERM DISABILITY	(771.84)	
10-21650	AFLAC PAYABLE	(554.04)	
10-21655	SUPP INSURANCE	(452.28)	
10-21700	POLICE PENSION, 8%	(.09)	
10-21800	CCOERA PENSION FUND	7,945.09	
10-21900	HEALTH INSURANCE	(77,370.67)	
10-21910	ESCROW ACCOUNT	500.00	
10-22100	ROAD CUT BONDS	13,197.11	
10-22210	UNEARNED REVENUE	(2,315.00)	
10-22250	DEFERRED INFLOW-LEASES	1,180,361.55	
10-22260	DEFERRED INFLOW-PROPERTY TAXES	134,959.00	
	TOTAL LIABILITIES		1,324,664.66

FUND EQUITY

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JANUARY 31, 2025

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE	4,866,828.16
10-29810	FUND BALANCE - ASSIGNED	107,364.73
	REVENUE OVER EXPENDITURES - YTD	<u>82,017.80</u>
	BALANCE - CURRENT DATE	<u>5,056,210.69</u>
	TOTAL FUND EQUITY	<u>5,056,210.69</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>6,380,875.35</u></u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-101 PROPERTY TAX	.00	.00	132,644.00	132,644.00	.0
10-31-102 SPECIFIC OWNERSHIP/MVL TAX	1,313.68	1,313.68	18,000.00	16,686.32	7.3
10-31-103 SALES TAX	356,345.28	356,345.28	4,594,359.00	4,238,013.72	7.8
10-31-104 CIGARETTE TAX	1,434.13	1,434.13	15,150.00	13,715.87	9.5
10-31-105 MARIJUANA TAX	7,169.03	7,169.03	105,000.00	97,830.97	6.8
10-31-106 SEVERANCE TAX	.00	.00	10,000.00	10,000.00	.0
10-31-310 SALES TAX	(410.80)	(410.80)	.00	410.80	.0
10-31-420 CIGARETTE TAX	(1,434.13)	(1,434.13)	.00	1,434.13	.0
10-31-600 GAS FRANCHISE	(7,821.24)	(7,821.24)	.00	7,821.24	.0
10-31-750 CABLE TV FRANCHISE	(296.72)	(296.72)	.00	296.72	.0
10-31-770 GROUND LEASE	240.00	240.00	.00	(240.00)	.0
TOTAL TAXES	356,539.23	356,539.23	4,875,153.00	4,518,613.77	7.3
<u>LICENSES AND PERMITS</u>					
10-32-200 LIQUOR LICENSES	148.75	148.75	11,275.00	11,126.25	1.3
10-32-201 MARIJUANA LICENSES	.00	.00	18,000.00	18,000.00	.0
10-32-202 VACATION RENTAL LICENSES	50,500.00	50,500.00	56,000.00	5,500.00	90.2
10-32-203 BUSINESS LICENSES	3,715.00	3,715.00	40,000.00	36,285.00	9.3
10-32-206 BUILDING PERMITS	5,685.00	5,685.00	75,000.00	69,315.00	7.6
10-32-207 PLANNING PERMITS	350.00	350.00	11,000.00	10,650.00	3.2
TOTAL LICENSES AND PERMITS	60,398.75	60,398.75	211,275.00	150,876.25	28.6
<u>INTERGOVERNMENTAL REVENUES</u>					
10-33-304 ARCHULETA COUNTY	.00	.00	153,265.00	153,265.00	.0
10-33-305 STATE OF COLORADO GRANTS	9,851.77	9,851.77	.00	(9,851.77)	.0
TOTAL INTERGOVERNMENTAL REVENUES	9,851.77	9,851.77	153,265.00	143,413.23	6.4
<u>CHARGES FOR SERVICES</u>					
10-34-400 DEPT. SPECIFIC SVC. CHARGES	.00	.00	21,000.00	21,000.00	.0
10-34-402 DEPARTMENT SPECIFIC FEES	285.06	285.06	5,000.00	4,714.94	5.7
10-34-403 PROGRAM/EVENT FEES	2,210.00	2,210.00	109,000.00	106,790.00	2.0
10-34-410 CHGS FOR ADDED SERVICES-POLICE	.00	.00	105,000.00	105,000.00	.0
TOTAL CHARGES FOR SERVICES	2,495.06	2,495.06	240,000.00	237,504.94	1.0

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND					
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES, FEES & FORFEITURES</u>					
10-35-500 DEPARTMENT SPECIFIC FINES	5,200.00	5,200.00	48,000.00	42,800.00	10.8
10-35-501 DEPARTMENT SPECIFIC SURCHARGES	738.00	738.00	8,000.00	7,262.00	9.2
10-35-502 CONVENIENCE/CC FEES	479.88	479.88	9,000.00	8,520.12	5.3
10-35-750 POLICE CONTRACTED SERVICES	11,398.21	11,398.21	.00	(11,398.21)	.0
TOTAL FINES, FEES & FORFEITURES	17,816.09	17,816.09	65,000.00	47,183.91	27.4
<u>MISCELLANEOUS REVENUES</u>					
10-36-601 MISCELLANEOUS REVENUE	2,426.63	2,426.63	18,000.00	15,573.37	13.5
10-36-602 DEPARTMENT SPECIFIC MISC	1,035.00	1,035.00	10,000.00	8,965.00	10.4
10-36-603 INTEREST INCOME	21,198.86	21,198.86	191,365.00	170,166.14	11.1
TOTAL MISCELLANEOUS REVENUES	24,660.49	24,660.49	219,365.00	194,704.51	11.2
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
10-37-702 SCHOLARSHIP FUNDING	1,612.08	1,612.08	32,000.00	30,387.92	5.0
TOTAL CONTRIBUTIONS & OTHR GRANT REV	1,612.08	1,612.08	32,000.00	30,387.92	5.0
<u>LEASES & RENTS</u>					
10-38-802 GROUND LEASE REVENUE	39,985.51	39,985.51	101,235.00	61,249.49	39.5
10-38-803 MINERAL LEASING REVENUE	.00	.00	800.00	800.00	.0
10-38-805 FRANCHISE FEES-CABLE TV	296.72	296.72	1,500.00	1,203.28	19.8
10-38-806 FRANCHISE FEES-GAS	7,821.24	7,821.24	22,330.00	14,508.76	35.0
10-38-812 DEPT. SPEC. LEASES-P&R ADMIN	3,539.76	3,539.76	36,477.00	32,937.24	9.7
10-38-813 DEPT. SPEC. RENT FEES-P&R ADMN	6,355.00	6,355.00	25,000.00	18,645.00	25.4
TOTAL LEASES & RENTS	57,998.23	57,998.23	187,342.00	129,343.77	31.0
<u>INTERFUND TRANSFERS</u>					
10-39-906 TRANSFER FROM TRUST FUND	.00	.00	7,500.00	7,500.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	7,500.00	7,500.00	.0
TOTAL FUND REVENUE	531,371.70	531,371.70	5,990,900.00	5,459,528.30	8.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURTS</u>					
10-41-401 SALARIES	21,120.08	21,120.08	274,561.00	253,440.92	7.7
10-41-402 PART TIME	.00	.00	10,587.00	10,587.00	.0
10-41-403 OVERTIME	.00	.00	750.00	750.00	.0
10-41-411 FICA	1,564.32	1,564.32	21,814.00	20,249.68	7.2
10-41-412 EMPLOYEE INSURANCE	3,674.52	3,674.52	43,890.00	40,215.48	8.4
10-41-413 PENSION	1,495.76	1,495.76	19,434.00	17,938.24	7.7
10-41-423 WORKERS COMPENSATION INSURANCE	33.36	33.36	265.00	231.64	12.6
10-41-501 OFFICE SUPPLIES	34.00	34.00	2,150.00	2,116.00	1.6
10-41-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	150.00	150.00	.0
10-41-504 POSTAGE/SHIPPING	.00	.00	1,200.00	1,200.00	.0
10-41-505 COPY/PRINTING	71.12	71.12	5,800.00	5,728.88	1.2
10-41-511 FUEL/OIL/OPERATING FLUIDS	.00	.00	250.00	250.00	.0
10-41-521 DEPARTMENT MATERIALS	.00	.00	800.00	800.00	.0
10-41-551 FURNISHINGS & FIXTURES	.00	.00	4,437.00	4,437.00	.0
10-41-581 SMALL EQUIPMENT	.00	.00	150.00	150.00	.0
10-41-583 COMPUTER/IT EQUIPMENT	1,210.00	1,210.00	1,200.00	(10.00)	100.8
10-41-584 SOFTWARE SUBSCRIPTIONS	3,359.85	3,359.85	25,279.00	21,919.15	13.3
10-41-621 TELEPHONE SERVICE-UTILITY	.00	.00	2,153.00	2,153.00	.0
10-41-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	40.68	512.00	471.32	8.0
10-41-632 LAUNDRY/CLEANING SERVICES	.00	.00	200.00	200.00	.0
10-41-646 R&M-OTHER	.00	.00	70.00	70.00	.0
10-41-691 DISPOSAL/RECYCLING/SHREDDING	.00	.00	650.00	650.00	.0
10-41-702 ATTORNEY	.00	.00	40,000.00	40,000.00	.0
10-41-704 CONTRACTED SERVICES (OTHER PRO	776.63	776.63	22,190.00	21,413.37	3.5
10-41-705 IT SERVICES	908.17	908.17	11,292.00	10,383.83	8.0
10-41-707 SECURITY	.00	.00	4,500.00	4,500.00	.0
10-41-708 TRANSLATION SERVICES	.00	.00	1,500.00	1,500.00	.0
10-41-711 TRAVEL-TRANSPORTATION	.00	.00	600.00	600.00	.0
10-41-712 TRAVEL-MEALS	.00	.00	3,309.00	3,309.00	.0
10-41-713 TRAVEL-LODGING	.00	.00	6,000.00	6,000.00	.0
10-41-722 MEETING-REGISTRATION	.00	.00	2,250.00	2,250.00	.0
10-41-731 RENTAL-EQUIPMENT	.00	.00	2,600.00	2,600.00	.0
10-41-751 BOOKS & SUBSCRIPTIONS	.00	.00	800.00	800.00	.0
10-41-761 INSURANCE & BONDS	65.40	65.40	250.00	184.60	26.2
10-41-792 DUES & MEMBERSHIPS	531.00	531.00	565.00	34.00	94.0
10-41-794 TEAM BUILDING	12.50	12.50	500.00	487.50	2.5
10-41-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	.00	2,000.00	2,000.00	.0
TOTAL COURTS	34,897.39	34,897.39	514,658.00	479,760.61	6.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-49-401 SALARIES	62,211.08	62,211.08	903,513.00	841,301.92	6.9
10-49-402 PART TIME	1,621.26	1,621.26	115,775.00	114,153.74	1.4
10-49-403 OVERTIME	1,985.02	1,985.02	18,413.00	16,427.98	10.8
10-49-406 ADDED DUTY/BILLABLE OT/GRANTS	2,429.84	2,429.84	41,887.00	39,457.16	5.8
10-49-411 FICA	1,353.46	1,353.46	26,373.00	25,019.54	5.1
10-49-412 EMPLOYEE INSURANCE	13,073.87	13,073.87	167,097.00	154,023.13	7.8
10-49-413 PENSION	9,317.02	9,317.02	136,330.00	127,012.98	6.8
10-49-423 WORKERS COMPENSATION INSURANCE	3,087.07	3,087.07	26,863.00	23,775.93	11.5
10-49-501 OFFICE SUPPLIES	102.84	102.84	1,420.00	1,317.16	7.2
10-49-502 OPERATING SUPPLIES	1,408.00	1,408.00	14,022.00	12,614.00	10.0
10-49-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	125.00	125.00	.0
10-49-504 POSTAGE/SHIPPING	.00	.00	1,065.00	1,065.00	.0
10-49-505 COPY/PRINTING	.00	.00	6,425.00	6,425.00	.0
10-49-506 LOGO WEAR	.00	.00	5,500.00	5,500.00	.0
10-49-511 FUEL/OIL/OPERATING FLUIDS	929.96	929.96	35,000.00	34,070.04	2.7
10-49-521 DEPARTMENT MATERIALS	.00	.00	100.00	100.00	.0
10-49-543 SMALL TOOLS	.00	.00	500.00	500.00	.0
10-49-551 FURNISHINGS & FIXTURES	.00	.00	1,300.00	1,300.00	.0
10-49-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	5,000.00	5,000.00	.0
10-49-581 SMALL EQUIPMENT	.00	.00	500.00	500.00	.0
10-49-582 EQUIPMENT	.00	.00	11,151.00	11,151.00	.0
10-49-583 COMPUTER/IT EQUIPMENT	.00	.00	3,000.00	3,000.00	.0
10-49-584 SOFTWARE SUBSCRIPTIONS	1,123.00	1,123.00	17,824.00	16,701.00	6.3
10-49-621 TELEPHONE SERVICE-UTILITY	.00	.00	4,263.00	4,263.00	.0
10-49-622 TELEPHONE-EE ISSUED CELL PHONE	.00	.00	13,000.00	13,000.00	.0
10-49-642 R&M-EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-49-691 DISPOSAL/RECYCLING/SHREDDING	.00	.00	650.00	650.00	.0
10-49-704 CONTRACTED SERVICES (OTHER PRO	109,789.14	109,789.14	462,026.00	352,236.86	23.8
10-49-705 IT SERVICES	2,573.15	2,573.15	36,494.00	33,920.85	7.1
10-49-708 TRANSLATION SERVICES	.00	.00	342.00	342.00	.0
10-49-711 TRAVEL-TRANSPORTATION	.00	.00	1,000.00	1,000.00	.0
10-49-712 TRAVEL-MEALS	580.00	580.00	6,200.00	5,620.00	9.4
10-49-713 TRAVEL-LODGING	.00	.00	10,000.00	10,000.00	.0
10-49-721 MEETING & TRAINING-SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-49-751 BOOKS & SUBSCRIPTIONS	.00	.00	2,244.00	2,244.00	.0
10-49-761 INSURANCE & BONDS	.00	.00	68,846.00	68,846.00	.0
10-49-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	500.00	500.00	.0
10-49-792 DUES & MEMBERSHIPS	640.00	640.00	1,135.00	495.00	56.4
10-49-793 TRAINING & SCHOOLS	.00	.00	24,000.00	24,000.00	.0
10-49-794 TEAM BUILDING	20.29	20.29	900.00	879.71	2.3
TOTAL POLICE	212,245.00	212,245.00	2,173,783.00	1,961,538.00	9.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC. ADMIN</u>					
10-54-401 SALARIES	11,880.18	11,880.18	154,434.00	142,553.82	7.7
10-54-411 FICA	879.81	879.81	11,851.00	10,971.19	7.4
10-54-412 EMPLOYEE INSURANCE	3,529.58	3,529.58	35,036.00	31,506.42	10.1
10-54-413 PENSION	1,069.20	1,069.20	13,891.00	12,821.80	7.7
10-54-414 PHONE STIPEND	20.00	20.00	480.00	460.00	4.2
10-54-423 WORKERS COMPENSATION INSURANCE	18.02	18.02	144.00	125.98	12.5
10-54-501 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
10-54-502 OPERATING SUPPLIES	.00	.00	200.00	200.00	.0
10-54-505 COPY/PRINTING	.00	.00	500.00	500.00	.0
10-54-584 SOFTWARE SUBSCRIPTIONS	92.40	92.40	448.00	355.60	20.6
10-54-601 GAS-UTILITY	.00	.00	13,618.00	13,618.00	.0
10-54-602 ELECTRIC-UTILITY	.00	.00	23,411.00	23,411.00	.0
10-54-603 WATER-UTILITY	.00	.00	6,509.00	6,509.00	.0
10-54-604 SEWER-UTILITY	712.50	712.50	8,550.00	7,837.50	8.3
10-54-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,253.00	1,253.00	.0
10-54-705 IT SERVICES	302.72	302.72	3,764.00	3,461.28	8.0
10-54-731 RENTAL-EQUIPMENT	128.73	128.73	2,081.00	1,952.27	6.2
10-54-732 RENTAL-MISC.	.00	.00	350.00	350.00	.0
10-54-742 CONVENIENCE (CREDIT CARD PROCE	518.62	518.62	6,000.00	5,481.38	8.6
10-54-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	10,000.00	10,000.00	.0
10-54-794 TEAM BUILDING	.00	.00	200.00	200.00	.0
10-54-796 BOARD EXPENSES/VOLUNTEER APPRE	6.01	6.01	3,800.00	3,793.99	.2
10-54-812 FURNITURE & FIXTURES	.00	.00	1,500.00	1,500.00	.0
TOTAL PARKS & REC. ADMIN	19,157.77	19,157.77	298,520.00	279,362.23	6.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-55-401 SALARIES	18,472.29	18,472.29	240,141.00	221,668.71	7.7
10-55-402 PART TIME	.00	.00	80,000.00	80,000.00	.0
10-55-411 FICA	1,380.32	1,380.32	18,371.00	16,990.68	7.5
10-55-412 EMPLOYEE INSURANCE	4,109.86	4,109.86	40,937.00	36,827.14	10.0
10-55-413 PENSION	1,662.54	1,662.54	20,181.00	18,518.46	8.2
10-55-423 WORKERS COMPENSATION INSURANCE	598.21	598.21	2,741.00	2,142.79	21.8
10-55-501 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
10-55-502 OPERATING SUPPLIES	.00	.00	36,500.00	36,500.00	.0
10-55-505 COPY/PRINTING	.00	.00	2,000.00	2,000.00	.0
10-55-506 LOGO WEAR	.00	.00	900.00	900.00	.0
10-55-511 FUEL/OIL/OPERATING FLUIDS	.00	.00	1,000.00	1,000.00	.0
10-55-543 SMALL TOOLS	.00	.00	1,500.00	1,500.00	.0
10-55-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	16,600.00	16,600.00	.0
10-55-581 SMALL EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
10-55-584 SOFTWARE SUBSCRIPTIONS	6,799.80	6,799.80	7,835.00	1,035.20	86.8
10-55-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,497.00	1,497.00	.0
10-55-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	40.68	504.00	463.32	8.1
10-55-632 LAUNDRY/CLEANING SERVICES	.00	.00	3,500.00	3,500.00	.0
10-55-704 CONTRACTED SERVICES (OTHER PRO	35.00	35.00	15,400.00	15,365.00	.2
10-55-705 IT SERVICES	605.45	605.45	7,528.00	6,922.55	8.0
10-55-711 TRAVEL-TRANSPORTATION	.00	.00	2,500.00	2,500.00	.0
10-55-712 TRAVEL-MEALS	.00	.00	700.00	700.00	.0
10-55-713 TRAVEL-LODGING	.00	.00	3,000.00	3,000.00	.0
10-55-721 MEETING & TRAINING-SUPPLIES	.00	.00	200.00	200.00	.0
10-55-722 MEETING-REGISTRATION	.00	.00	1,000.00	1,000.00	.0
10-55-732 RENTAL-MISC.	.00	.00	3,400.00	3,400.00	.0
10-55-761 INSURANCE & BONDS	124.00	124.00	597.00	473.00	20.8
10-55-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	4,500.00	4,500.00	.0
10-55-782 KIDS CAMP-TRAINING/CERTIFICATI	.00	.00	2,400.00	2,400.00	.0
10-55-783 KIDS CAMP-STAFF UNIFORMS	.00	.00	1,000.00	1,000.00	.0
10-55-784 KIDS CAMP-SUPPLIES & SNACKS	.00	.00	7,500.00	7,500.00	.0
10-55-785 KIDS CAMP-CONTRACTED ACTIVITIE	.00	.00	3,000.00	3,000.00	.0
10-55-786 KIDS CAMP-ADVERTISING	.00	.00	750.00	750.00	.0
10-55-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	3,700.00	3,700.00	.0
10-55-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
10-55-794 TEAM BUILDING	.00	.00	600.00	600.00	.0
TOTAL RECREATION	33,828.15	33,828.15	535,482.00	501,653.85	6.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMM. DEVEL. ADMIN</u>					
10-62-401 SALARIES	8,208.94	8,208.94	106,716.00	98,507.06	7.7
10-62-411 FICA	597.95	597.95	8,201.00	7,603.05	7.3
10-62-412 EMPLOYEE INSURANCE	757.22	757.22	9,114.00	8,356.78	8.3
10-62-413 PENSION	738.80	738.80	9,599.00	8,860.20	7.7
10-62-414 PHONE STIPEND	20.00	20.00	480.00	460.00	4.2
10-62-423 WORKERS COMPENSATION INSURANCE	12.45	12.45	99.00	86.55	12.6
10-62-501 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-62-505 COPY/PRINTING	.00	.00	1,700.00	1,700.00	.0
10-62-511 FUEL/OIL/OPERATING FLUIDS	.00	.00	200.00	200.00	.0
10-62-584 SOFTWARE SUBSCRIPTIONS	3,871.20	3,871.20	13,766.00	9,894.80	28.1
10-62-621 TELEPHONE SERVICE-UTILITY	.00	.00	340.00	340.00	.0
10-62-705 IT SERVICES	302.72	302.72	3,764.00	3,461.28	8.0
10-62-708 TRANSLATION SERVICES	.00	.00	200.00	200.00	.0
10-62-711 TRAVEL-TRANSPORTATION	.00	.00	400.00	400.00	.0
10-62-712 TRAVEL-MEALS	.00	.00	400.00	400.00	.0
10-62-713 TRAVEL-LODGING	.00	.00	1,200.00	1,200.00	.0
10-62-722 MEETING-REGISTRATION	.00	.00	1,000.00	1,000.00	.0
10-62-761 INSURANCE & BONDS	.00	.00	93.00	93.00	.0
10-62-792 DUES & MEMBERSHIPS	50.00	50.00	1,030.00	980.00	4.9
TOTAL COMM. DEVEL. ADMIN	14,559.28	14,559.28	158,602.00	144,042.72	9.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING</u>					
10-63-401 SALARIES	4,809.59	4,809.59	152,931.00	148,121.41	3.1
10-63-402 PART TIME	2,066.08	2,066.08	35,225.00	33,158.92	5.9
10-63-411 FICA	483.72	483.72	14,431.00	13,947.28	3.4
10-63-412 EMPLOYEE INSURANCE	1,790.38	1,790.38	26,846.00	25,055.62	6.7
10-63-413 PENSION	402.38	402.38	13,756.00	13,353.62	2.9
10-63-414 PHONE STIPEND	20.00	20.00	480.00	460.00	4.2
10-63-423 WORKERS COMPENSATION INSURANCE	416.42	416.42	3,501.00	3,084.58	11.9
10-63-501 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
10-63-504 POSTAGE/SHIPPING	.00	.00	100.00	100.00	.0
10-63-505 COPY/PRINTING	.00	.00	250.00	250.00	.0
10-63-506 LOGO WEAR	.00	.00	450.00	450.00	.0
10-63-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	150.00	150.00	.0
10-63-583 COMPUTER/IT EQUIPMENT	.00	.00	200.00	200.00	.0
10-63-584 SOFTWARE SUBSCRIPTIONS	138.60	138.60	1,398.00	1,259.40	9.9
10-63-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,301.00	1,301.00	.0
10-63-622 TELEPHONE-EE ISSUED CELL PHONE	101.36	101.36	1,277.00	1,175.64	7.9
10-63-705 IT SERVICES	605.45	605.45	7,528.00	6,922.55	8.0
10-63-711 TRAVEL-TRANSPORTATION	.00	.00	600.00	600.00	.0
10-63-712 TRAVEL-MEALS	.00	.00	700.00	700.00	.0
10-63-713 TRAVEL-LODGING	.00	.00	1,800.00	1,800.00	.0
10-63-721 MEETING & TRAINING-SUPPLIES	.00	.00	700.00	700.00	.0
10-63-722 MEETING-REGISTRATION	.00	.00	1,000.00	1,000.00	.0
10-63-792 DUES & MEMBERSHIPS	.00	.00	800.00	800.00	.0
10-63-793 TRAINING & SCHOOLS	.00	.00	3,000.00	3,000.00	.0
TOTAL BUILDING	10,833.98	10,833.98	268,924.00	258,090.02	4.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-64-401 SALARIES	5,310.96	5,310.96	196,701.00	191,390.04	2.7
10-64-402 PART TIME	3,477.58	3,477.58	.00	(3,477.58)	.0
10-64-411 FICA	629.21	629.21	15,048.00	14,418.79	4.2
10-64-412 EMPLOYEE INSURANCE	2,191.95	2,191.95	47,547.00	45,355.05	4.6
10-64-413 PENSION	790.98	790.98	22,427.00	21,636.02	3.5
10-64-423 WORKERS COMPENSATION INSURANCE	22.95	22.95	183.00	160.05	12.5
10-64-501 OFFICE SUPPLIES	.00	.00	600.00	600.00	.0
10-64-504 POSTAGE/SHIPPING	.00	.00	750.00	750.00	.0
10-64-505 COPY/PRINTING	.00	.00	500.00	500.00	.0
10-64-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
10-64-583 COMPUTER/IT EQUIPMENT	.00	.00	150.00	150.00	.0
10-64-584 SOFTWARE SUBSCRIPTIONS	5,647.08	5,647.08	7,085.00	1,437.92	79.7
10-64-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,325.00	1,325.00	.0
10-64-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	2,000.00	2,000.00	.0
10-64-705 IT SERVICES	756.81	756.81	9,410.00	8,653.19	8.0
10-64-711 TRAVEL-TRANSPORTATION	.00	.00	800.00	800.00	.0
10-64-712 TRAVEL-MEALS	.00	.00	1,000.00	1,000.00	.0
10-64-713 TRAVEL-LODGING	.00	.00	2,200.00	2,200.00	.0
10-64-722 MEETING-REGISTRATION	.00	.00	2,000.00	2,000.00	.0
10-64-743 RECORDING FEES	.00	.00	750.00	750.00	.0
10-64-751 BOOKS & SUBSCRIPTIONS	.00	.00	335.00	335.00	.0
10-64-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	1,000.00	1,000.00	.0
10-64-792 DUES & MEMBERSHIPS	.00	.00	1,200.00	1,200.00	.0
10-64-793 TRAINING & SCHOOLS	.00	.00	600.00	600.00	.0
10-64-794 TEAM BUILDING	.00	.00	200.00	200.00	.0
10-64-796 BOARD EXPENSES/VOLUNTEER APPRE	283.21	283.21	12,877.00	12,593.79	2.2
TOTAL PLANNING	19,110.73	19,110.73	327,088.00	307,977.27	5.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOUSING</u>					
10-65-401 SALARIES	6,715.00	6,715.00	87,295.00	80,580.00	7.7
10-65-411 FICA	488.72	488.72	6,678.00	6,189.28	7.3
10-65-412 EMPLOYEE INSURANCE	2,012.96	2,012.96	9,075.00	7,062.04	22.2
10-65-413 PENSION	604.36	604.36	7,852.00	7,247.64	7.7
10-65-423 WORKERS COMPENSATION INSURANCE	10.19	10.19	81.00	70.81	12.6
10-65-501 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-65-584 SOFTWARE SUBSCRIPTIONS	46.20	46.20	548.00	501.80	8.4
10-65-603 WATER-UTILITY	.00	.00	4,378.00	4,378.00	.0
10-65-604 SEWER-UTILITY	570.00	570.00	6,840.00	6,270.00	8.3
10-65-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	40.68	512.00	471.32	8.0
10-65-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	25,000.00	25,000.00	.0
10-65-705 IT SERVICES	151.36	151.36	1,882.00	1,730.64	8.0
10-65-711 TRAVEL-TRANSPORTATION	.00	.00	190.00	190.00	.0
10-65-712 TRAVEL-MEALS	.00	.00	160.00	160.00	.0
10-65-713 TRAVEL-LODGING	.00	.00	400.00	400.00	.0
10-65-722 MEETING-REGISTRATION	.00	.00	500.00	500.00	.0
10-65-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	7,500.00	7,500.00	.0
10-65-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
TOTAL HOUSING	10,639.47	10,639.47	159,691.00	149,051.53	6.7

PROJECTS

10-66-401 SALARIES	6,336.12	6,336.12	82,370.00	76,033.88	7.7
10-66-411 FICA	483.49	483.49	6,338.00	5,854.51	7.6
10-66-412 EMPLOYEE INSURANCE	713.30	713.30	8,731.00	8,017.70	8.2
10-66-413 PENSION	570.26	570.26	5,614.00	5,043.74	10.2
10-66-414 PHONE STIPEND	20.00	20.00	480.00	460.00	4.2
10-66-423 WORKERS COMPENSATION INSURANCE	9.61	9.61	77.00	67.39	12.5
10-66-501 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
10-66-504 POSTAGE/SHIPPING	.00	.00	200.00	200.00	.0
10-66-505 COPY/PRINTING	.00	.00	200.00	200.00	.0
10-66-584 SOFTWARE SUBSCRIPTIONS	46.20	46.20	548.00	501.80	8.4
10-66-621 TELEPHONE SERVICE-UTILITY	.00	.00	340.00	340.00	.0
10-66-705 IT SERVICES	151.36	151.36	1,882.00	1,730.64	8.0
10-66-711 TRAVEL-TRANSPORTATION	.00	.00	200.00	200.00	.0
10-66-712 TRAVEL-MEALS	.00	.00	200.00	200.00	.0
10-66-713 TRAVEL-LODGING	.00	.00	600.00	600.00	.0
10-66-722 MEETING-REGISTRATION	.00	.00	600.00	600.00	.0
10-66-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	100.00	100.00	.0
10-66-792 DUES & MEMBERSHIPS	.00	.00	150.00	150.00	.0
10-66-793 TRAINING & SCHOOLS	.00	.00	400.00	400.00	.0
10-66-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	200.00	200.00	.0
TOTAL PROJECTS	8,330.34	8,330.34	109,430.00	101,099.66	7.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN. SERVICES ADMIN</u>					
10-80-403 OVERTIME	.00	.00	8,000.00	8,000.00	.0
10-80-405 ADDED PAY	.00	.00	6,500.00	6,500.00	.0
10-80-411 FICA	.00	.00	920.00	920.00	.0
10-80-423 WORKERS COMPENSATION INSURANCE	.91	.91	500.00	499.09	.2
10-80-501 OFFICE SUPPLIES	2.57	2.57	2,650.00	2,647.43	.1
10-80-502 OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-80-504 POSTAGE/SHIPPING	.00	.00	2,500.00	2,500.00	.0
10-80-505 COPY/PRINTING	37.79	37.79	2,800.00	2,762.21	1.4
10-80-521 DEPARTMENT MATERIALS	.00	.00	3,300.00	3,300.00	.0
10-80-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	1,100.00	1,100.00	.0
10-80-583 COMPUTER/IT EQUIPMENT	.00	.00	26,400.00	26,400.00	.0
10-80-584 SOFTWARE SUBSCRIPTIONS	3,879.60	3,879.60	15,666.00	11,786.40	24.8
10-80-601 GAS-UTILITY	.00	.00	7,476.00	7,476.00	.0
10-80-602 ELECTRIC-UTILITY	.00	.00	16,047.00	16,047.00	.0
10-80-603 WATER-UTILITY	.00	.00	3,147.00	3,147.00	.0
10-80-604 SEWER-UTILITY	285.00	285.00	3,420.00	3,135.00	8.3
10-80-621 TELEPHONE SERVICE-UTILITY	69.17	69.17	804.00	734.83	8.6
10-80-691 DISPOSAL/RECYCLING/SHREDDING	.00	.00	650.00	650.00	.0
10-80-702 ATTORNEY	3,995.00	3,995.00	120,000.00	116,005.00	3.3
10-80-706 EVENT SERVICES	.00	.00	17,000.00	17,000.00	.0
10-80-731 RENTAL-EQUIPMENT	91.00	91.00	1,250.00	1,159.00	7.3
10-80-732 RENTAL-MISC.	.00	.00	1,750.00	1,750.00	.0
10-80-741 FEES	18.04	18.04	2,500.00	2,481.96	.7
10-80-742 CONVENIENCE (CREDIT CARD PROCE	302.12	302.12	4,500.00	4,197.88	6.7
10-80-743 RECORDING FEES	.00	.00	1,200.00	1,200.00	.0
10-80-751 BOOKS & SUBSCRIPTIONS	.00	.00	150.00	150.00	.0
10-80-761 INSURANCE & BONDS	133.05	133.05	9,354.00	9,220.95	1.4
10-80-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	150.00	150.00	.0
10-80-792 DUES & MEMBERSHIPS	7,332.00	7,332.00	9,180.00	1,848.00	79.9
TOTAL ADMIN. SERVICES ADMIN	16,146.25	16,146.25	269,914.00	253,767.75	6.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CLERK</u>					
10-81-401 SALARIES	17,907.40	17,907.40	232,799.00	214,891.60	7.7
10-81-411 FICA	1,287.04	1,287.04	17,809.00	16,521.96	7.2
10-81-412 EMPLOYEE INSURANCE	2,986.98	2,986.98	35,957.00	32,970.02	8.3
10-81-413 PENSION	1,611.66	1,611.66	20,940.00	19,328.34	7.7
10-81-423 WORKERS COMPENSATION INSURANCE	27.15	27.15	217.00	189.85	12.5
10-81-584 SOFTWARE SUBSCRIPTIONS	9,092.68	9,092.68	60,168.00	51,075.32	15.1
10-81-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,021.00	1,021.00	.0
10-81-703 AUDIT	.00	.00	15,720.00	15,720.00	.0
10-81-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	5,000.00	5,000.00	.0
10-81-705 IT SERVICES	756.83	756.83	9,410.00	8,653.17	8.0
10-81-711 TRAVEL-TRANSPORTATION	.00	.00	1,150.00	1,150.00	.0
10-81-712 TRAVEL-MEALS	.00	.00	1,500.00	1,500.00	.0
10-81-713 TRAVEL-LODGING	.00	.00	4,600.00	4,600.00	.0
10-81-722 MEETING-REGISTRATION	.00	.00	2,675.00	2,675.00	.0
10-81-741 FEES	.00	.00	2,500.00	2,500.00	.0
10-81-791 ADVERTISING/PUBLIC NOTIFICATIO	19.81	19.81	.00	(19.81)	.0
10-81-792 DUES & MEMBERSHIPS	.00	.00	430.00	430.00	.0
10-81-793 TRAINING & SCHOOLS	.00	.00	350.00	350.00	.0
TOTAL CLERK	33,689.55	33,689.55	412,246.00	378,556.45	8.2

<u>HR</u>					
10-82-401 SALARIES	11,490.94	11,490.94	145,929.00	134,438.06	7.9
10-82-411 FICA	816.73	816.73	11,164.00	10,347.27	7.3
10-82-412 EMPLOYEE INSURANCE	3,455.46	3,455.46	41,551.00	38,095.54	8.3
10-82-413 PENSION	1,034.18	1,034.18	11,551.00	10,516.82	9.0
10-82-421 EMPLOYEE ENRICHMENT	.00	.00	21,800.00	21,800.00	.0
10-82-422 EMPLOYEE EDUCATION-TUITION REI	.00	.00	4,500.00	4,500.00	.0
10-82-423 WORKERS COMPENSATION INSURANCE	17.03	17.03	136.00	118.97	12.5
10-82-504 POSTAGE/SHIPPING	4.40	4.40	.00	(4.40)	.0
10-82-506 LOGO WEAR	.00	.00	500.00	500.00	.0
10-82-584 SOFTWARE SUBSCRIPTIONS	92.40	92.40	9,649.00	9,556.60	1.0
10-82-621 TELEPHONE SERVICE-UTILITY	.00	.00	680.00	680.00	.0
10-82-704 CONTRACTED SERVICES (OTHER PRO	300.00	300.00	3,050.00	2,750.00	9.8
10-82-705 IT SERVICES	302.72	302.72	3,764.00	3,461.28	8.0
10-82-711 TRAVEL-TRANSPORTATION	.00	.00	450.00	450.00	.0
10-82-712 TRAVEL-MEALS	.00	.00	600.00	600.00	.0
10-82-713 TRAVEL-LODGING	.00	.00	1,950.00	1,950.00	.0
10-82-722 MEETING-REGISTRATION	.00	.00	1,650.00	1,650.00	.0
10-82-741 FEES	.00	.00	250.00	250.00	.0
10-82-791 ADVERTISING/PUBLIC NOTIFICATIO	219.50	219.50	3,500.00	3,280.50	6.3
10-82-792 DUES & MEMBERSHIPS	.00	.00	620.00	620.00	.0
10-82-793 TRAINING & SCHOOLS	.00	.00	250.00	250.00	.0
10-82-794 TEAM BUILDING	.00	.00	250.00	250.00	.0
TOTAL HR	17,733.36	17,733.36	263,794.00	246,060.64	6.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN MANAGER</u>					
10-83-401 SALARIES	12,166.00	12,166.00	158,158.00	145,992.00	7.7
10-83-411 FICA	871.92	871.92	12,099.00	11,227.08	7.2
10-83-412 EMPLOYEE INSURANCE	1,456.71	1,456.71	17,549.00	16,092.29	8.3
10-83-413 PENSION	1,094.94	1,094.94	14,226.00	13,131.06	7.7
10-83-423 WORKERS COMPENSATION INSURANCE	18.45	18.45	147.00	128.55	12.6
10-83-584 SOFTWARE SUBSCRIPTIONS	46.20	46.20	976.00	929.80	4.7
10-83-621 TELEPHONE SERVICE-UTILITY	.00	.00	340.00	340.00	.0
10-83-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	40.68	512.00	471.32	8.0
10-83-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	25,000.00	25,000.00	.0
10-83-705 IT SERVICES	302.72	302.72	3,764.00	3,461.28	8.0
10-83-711 TRAVEL-TRANSPORTATION	.00	.00	1,500.00	1,500.00	.0
10-83-712 TRAVEL-MEALS	.00	.00	500.00	500.00	.0
10-83-713 TRAVEL-LODGING	.00	.00	1,700.00	1,700.00	.0
10-83-721 MEETING & TRAINING-SUPPLIES	.00	.00	750.00	750.00	.0
10-83-722 MEETING-REGISTRATION	.00	.00	1,000.00	1,000.00	.0
10-83-751 BOOKS & SUBSCRIPTIONS	.00	.00	350.00	350.00	.0
10-83-792 DUES & MEMBERSHIPS	220.00	220.00	1,400.00	1,180.00	15.7
TOTAL TOWN MANAGER	16,217.62	16,217.62	239,971.00	223,753.38	6.8
<u>COUNCIL</u>					
10-84-401 SALARIES	1,500.00	1,500.00	18,000.00	16,500.00	8.3
10-84-411 FICA	114.75	114.75	1,377.00	1,262.25	8.3
10-84-412 EMPLOYEE INSURANCE	3.00	3.00	36.00	33.00	8.3
10-84-423 WORKERS COMPENSATION INSURANCE	12.71	12.71	17.00	4.29	74.8
10-84-584 SOFTWARE SUBSCRIPTIONS	.00	.00	1,523.00	1,523.00	.0
10-84-711 TRAVEL-TRANSPORTATION	.00	.00	300.00	300.00	.0
10-84-712 TRAVEL-MEALS	.00	.00	400.00	400.00	.0
10-84-713 TRAVEL-LODGING	.00	.00	1,500.00	1,500.00	.0
10-84-721 MEETING & TRAINING-SUPPLIES	.00	.00	15,000.00	15,000.00	.0
10-84-722 MEETING-REGISTRATION	.00	.00	900.00	900.00	.0
10-84-761 INSURANCE & BONDS	.00	.00	6,686.00	6,686.00	.0
10-84-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	203,000.00	203,000.00	.0
10-84-796 BOARD EXPENSES/VOLUNTEER APPRE	334.55	334.55	2,500.00	2,165.45	13.4
TOTAL COUNCIL	1,965.01	1,965.01	251,239.00	249,273.99	.8
TOTAL FUND EXPENDITURES	449,353.90	449,353.90	5,983,342.00	5,533,988.10	7.5
NET REVENUE OVER EXPENDITURES	82,017.80	82,017.80	7,558.00	(74,459.80)	1085.2

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JANUARY 31, 2025

CONSERVATION TRUST FUND

<u>ASSETS</u>			
21-10100	CASH IN COMBINED CASH FUND	65,578.21	
	TOTAL ASSETS		65,578.21
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
21-29800	FUND BALANCE	65,546.56	
	REVENUE OVER EXPENDITURES - YTD	31.65	
	BALANCE - CURRENT DATE	65,578.21	
	TOTAL FUND EQUITY		65,578.21
	TOTAL LIABILITIES AND EQUITY		65,578.21

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
21-33-301 INTERGOVERNMENTAL TAX SHARING	.00	.00	85,000.00	85,000.00	.0
21-33-303 COLORADO LOTTERY/CTF	.00	.00	20,000.00	20,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	105,000.00	105,000.00	.0
<u>MISCELLANEOUS REVENUES</u>					
21-36-603 INTEREST INCOME	31.65	31.65	500.00	468.35	6.3
TOTAL MISCELLANEOUS REVENUES	31.65	31.65	500.00	468.35	6.3
TOTAL FUND REVENUE	31.65	31.65	105,500.00	105,468.35	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FUND ADMINISTRATION-CTF</u>					
21-50-992	TRANSFER TO CAPITAL FUND	.00	.00	99,500.00	99,500.00	.0
	TOTAL FUND ADMINISTRATION-CTF	.00	.00	99,500.00	99,500.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	99,500.00	99,500.00	.0
	NET REVENUE OVER EXPENDITURES	31.65	31.65	6,000.00	5,968.35	.5

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JANUARY 31, 2025

TRUST/IMPACT FUND

<u>ASSETS</u>			
31-10100	CASH IN COMBINED CASH FUND	1,071,109.18	
	TOTAL ASSETS		<u>1,071,109.18</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
31-23410	EAST END TRAIL DONATIONS	5,000.00	
31-23520	HEALTH ACCOUNT	194,125.20	
31-23585	CEMETERY MAINTENANCE FEE	23,478.77	
31-23586	VACATION RENTAL SURCHARGE	108,564.50	
31-23590	RESERVOIR HILL TICKET FEE	53,202.81	
31-23624	SUNRIDGE OF PAGOSA TOWNHOMES	24,505.00	
31-23626	WORKFORCE HOUSING FEE	62,000.00	
31-23627	TOURISM EVENT VENUE	524,878.28	
31-23628	PLASTIC BAG FEES LIABILITY	26,652.11	
31-23629	RIVER DOMES TRAIL IN LIEU FEE	16,848.75	
31-23630	OH PAGOSA 7TH ST BOND	1,000.00	
31-23631	ADA PROGRAM PAYMENT IN LIEU	1,000.00	
	TOTAL LIABILITIES		1,041,255.42
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
31-29800	FUND BALANCE	(20,444.10)	
	REVENUE OVER EXPENDITURES - YTD	<u>50,297.86</u>	
	BALANCE - CURRENT DATE	<u>29,853.76</u>	
	TOTAL FUND EQUITY		<u>29,853.76</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,071,109.18</u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

TRUST/IMPACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES, FEES & FORFEITURES</u>					
31-35-504 DEPARTMENT SPECIFIC FEES	.00	.00	10,000.00	10,000.00	.0
31-35-506 WORKFORCE HOUSING FEES	50,500.00	50,500.00	57,500.00	7,000.00	87.8
31-35-507 CEMETERY FEES	450.00	450.00	3,000.00	2,550.00	15.0
TOTAL FINES, FEES & FORFEITURES	50,950.00	50,950.00	70,500.00	19,550.00	72.3
<u>MISCELLANEOUS REVENUES</u>					
31-36-419 PLASTIC BAG FEE	(9,646.02)	(9,646.02)	.00	9,646.02	.0
31-36-603 INTEREST INCOME	252.46	252.46	.00	(252.46)	.0
31-36-604 PASS THROUGH REVENUE	.00	.00	40,000.00	40,000.00	.0
TOTAL MISCELLANEOUS REVENUES	(9,393.56)	(9,393.56)	40,000.00	49,393.56	(23.5)
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
31-37-704 PLASTIC BAG PROGRAM	9,646.02	9,646.02	3,000.00	(6,646.02)	321.5
TOTAL CONTRIBUTIONS & OTHR GRANT REV	9,646.02	9,646.02	3,000.00	(6,646.02)	321.5
TOTAL FUND REVENUE	51,202.46	51,202.46	113,500.00	62,297.54	45.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

		TRUST/IMPACT FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HEALTH ACCOUNT</u>						
31-43-421	EMPLOYEE ENRICHMENT	.00	.00	9,115.00	9,115.00	.0
31-43-424	TOWN FUNDED BENEFITS	904.60	904.60	15,753.00	14,848.40	5.7
TOTAL HEALTH ACCOUNT		904.60	904.60	24,868.00	23,963.40	3.6
<u>FUND ADMINISTRATION-TRUST/IMP.</u>						
31-50-561	COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	48,000.00	48,000.00	.0
31-50-666	R&M-RESERVOIR HILL PARK	.00	.00	5,000.00	5,000.00	.0
31-50-991	TRANSFER TO GENERAL FUND	.00	.00	7,500.00	7,500.00	.0
TOTAL FUND ADMINISTRATION-TRUST/IMP.		.00	.00	60,500.00	60,500.00	.0
TOTAL FUND EXPENDITURES		904.60	904.60	85,368.00	84,463.40	1.1
NET REVENUE OVER EXPENDITURES		50,297.86	50,297.86	28,132.00	(22,165.86)	178.8

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JANUARY 31, 2025

LODGERS TAX FUND

<u>ASSETS</u>			
41-10100	CASH IN COMBINED CASH FUND	1,415,979.79	
41-11500	LODGERS TAX	231,471.73	
	TOTAL ASSETS		1,647,451.52
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
41-21211	ACCRUED WAGES	12,200.90	
	TOTAL LIABILITIES		12,200.90
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
41-29800	FUND BALANCE	1,644,077.68	
	REVENUE OVER EXPENDITURES - YTD	(8,827.06)	
	BALANCE - CURRENT DATE	1,635,250.62	
	TOTAL FUND EQUITY		1,635,250.62
	TOTAL LIABILITIES AND EQUITY		1,647,451.52

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
41-31-108	LODGERS TAX	81,806.16	81,806.16	950,000.00	868,193.84	8.6
41-31-510	VISITOR CENTER REVENUE	204.20	204.20	.00	(204.20)	.0
	TOTAL TAXES	82,010.36	82,010.36	950,000.00	867,989.64	8.6
	<u>INTERGOVERNMENTAL REVENUES</u>					
41-33-301	INTERGOVERNMENTAL TAX SHARING	.00	.00	525,000.00	525,000.00	.0
41-33-305	STATE OF COLORADO GRANTS	.00	.00	50,000.00	50,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	575,000.00	575,000.00	.0
	<u>MISCELLANEOUS REVENUES</u>					
41-36-603	INTEREST INCOME	4,967.20	4,967.20	40,000.00	35,032.80	12.4
41-36-604	PASS THROUGH REVENUE	.00	.00	1,500.00	1,500.00	.0
	TOTAL MISCELLANEOUS REVENUES	4,967.20	4,967.20	41,500.00	36,532.80	12.0
	<u>LEASES & RENTS</u>					
41-38-800	DEPT. SPECIFIC RENTAL REVENUE	500.00	500.00	5,000.00	4,500.00	10.0
	TOTAL LEASES & RENTS	500.00	500.00	5,000.00	4,500.00	10.0
	TOTAL FUND REVENUE	87,477.56	87,477.56	1,571,500.00	1,484,022.44	5.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOURISM ADMIN.</u>					
41-71-401 SALARIES	12,708.68	12,708.68	161,329.00	148,620.32	7.9
41-71-411 FICA	957.57	957.57	12,342.00	11,384.43	7.8
41-71-412 EMPLOYEE INSURANCE	2,666.29	2,666.29	30,244.00	27,577.71	8.8
41-71-413 PENSION	1,143.78	1,143.78	10,365.00	9,221.22	11.0
41-71-423 WORKERS COMPENSATION INSURANCE	7.33	7.33	150.00	142.67	4.9
41-71-584 SOFTWARE SUBSCRIPTIONS	668.40	668.40	752.00	83.60	88.9
41-71-622 TELEPHONE-EE ISSUED CELL PHONE	81.36	81.36	1,025.00	943.64	7.9
41-71-703 AUDIT	.00	.00	3,277.00	3,277.00	.0
41-71-711 TRAVEL-TRANSPORTATION	587.94	587.94	5,000.00	4,412.06	11.8
41-71-713 TRAVEL-LODGING	.00	.00	7,500.00	7,500.00	.0
41-71-722 MEETING-REGISTRATION	3,495.00	3,495.00	7,000.00	3,505.00	49.9
41-71-741 FEES	55.63	55.63	800.00	744.37	7.0
41-71-742 CONVENIENCE (CREDIT CARD PROCE	(77.15)	(77.15)	375.00	452.15	(20.6)
41-71-792 DUES & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
41-71-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	.00	6,100.00	6,100.00	.0
TOTAL TOURISM ADMIN.	22,294.83	22,294.83	247,759.00	225,464.17	9.0
<u>TOURISM</u>					
41-72-401 SALARIES	4,834.09	4,834.09	62,835.00	58,000.91	7.7
41-72-411 FICA	367.79	367.79	4,807.00	4,439.21	7.7
41-72-412 EMPLOYEE INSURANCE	795.03	795.03	9,230.00	8,434.97	8.6
41-72-413 PENSION	435.06	435.06	5,652.00	5,216.94	7.7
41-72-423 WORKERS COMPENSATION INSURANCE	18.82	18.82	58.00	39.18	32.5
41-72-584 SOFTWARE SUBSCRIPTIONS	46.20	46.20	980.00	933.80	4.7
41-72-622 TELEPHONE-EE ISSUED CELL PHONE	50.68	50.68	544.00	493.32	9.3
41-72-659 R&M-WAYFINDING & SIGNAGE	.00	.00	5,000.00	5,000.00	.0
41-72-704 CONTRACTED SERVICES (OTHER PRO	45,321.40	45,321.40	67,791.00	22,469.60	66.9
41-72-705 IT SERVICES	151.36	151.36	1,882.00	1,730.64	8.0
41-72-706 EVENT SERVICES	212.00	212.00	116,000.00	115,788.00	.2
41-72-711 TRAVEL-TRANSPORTATION	.00	.00	750.00	750.00	.0
41-72-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	418,796.00	418,796.00	.0
41-72-791 ADVERTISING/PUBLIC NOTIFICATIO	16,500.00	16,500.00	438,410.00	421,910.00	3.8
41-72-793 TRAINING & SCHOOLS	.00	.00	450.00	450.00	.0
41-72-796 BOARD EXPENSES/VOLUNTEER APPRE	6.01	6.01	1,200.00	1,193.99	.5
TOTAL TOURISM	68,738.44	68,738.44	1,134,385.00	1,065,646.56	6.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VISITOR CENTER</u>					
41-73-401 SALARIES	403.30	403.30	68,687.00	68,283.70	.6
41-73-402 PART TIME	4,078.42	4,078.42	48,844.00	44,765.58	8.4
41-73-411 FICA	342.85	342.85	8,991.00	8,648.15	3.8
41-73-412 EMPLOYEE INSURANCE	8.97	8.97	15,013.00	15,004.03	.1
41-73-413 PENSION	.00	.00	4,413.00	4,413.00	.0
41-73-423 WORKERS COMPENSATION INSURANCE	13.71	13.71	109.00	95.29	12.6
41-73-501 OFFICE SUPPLIES	.00	.00	3,900.00	3,900.00	.0
41-73-502 OPERATING SUPPLIES	.00	.00	1,000.00	1,000.00	.0
41-73-504 POSTAGE/SHIPPING	.00	.00	4,000.00	4,000.00	.0
41-73-505 COPY/PRINTING	.00	.00	12,500.00	12,500.00	.0
41-73-551 FURNISHINGS & FIXTURES	.00	.00	1,500.00	1,500.00	.0
41-73-583 COMPUTER/IT EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
41-73-584 SOFTWARE SUBSCRIPTIONS	138.60	138.60	316.00	177.40	43.9
41-73-601 GAS-UTILITY	.00	.00	1,266.00	1,266.00	.0
41-73-602 ELECTRIC-UTILITY	.00	.00	2,110.00	2,110.00	.0
41-73-603 WATER-UTILITY	.00	.00	3,794.00	3,794.00	.0
41-73-604 SEWER-UTILITY	71.25	71.25	855.00	783.75	8.3
41-73-621 TELEPHONE SERVICE-UTILITY	.00	.00	764.00	764.00	.0
41-73-622 TELEPHONE-EE ISSUED CELL PHONE	38.09	38.09	512.00	473.91	7.4
41-73-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	7,000.00	7,000.00	.0
41-73-705 IT SERVICES	151.36	151.36	1,882.00	1,730.64	8.0
41-73-761 INSURANCE & BONDS	24.80	24.80	146.00	121.20	17.0
41-73-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	.00	250.00	250.00	.0
TOTAL VISITOR CENTER	5,271.35	5,271.35	189,352.00	184,080.65	2.8
TOTAL FUND EXPENDITURES	96,304.62	96,304.62	1,571,496.00	1,475,191.38	6.1
NET REVENUE OVER EXPENDITURES	(8,827.06)	(8,827.06)	4.00	8,831.06	(22067

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
51-10100	CASH IN COMBINED CASH FUND	3,669,410.36	
51-10200	SERIES 2019 INTEREST ZIONS	.44	
51-10201	SERIES 2019 PRINCIPAL ZIONS	.30	
51-10202	SERIES 2019 CONSTRUCTION FUND	.12	
51-10530	ACCTS RECEIVABLE - CAP IMPROV	28,686.30	
51-11510	SALES TAX	778,817.32	
	TOTAL ASSETS		4,476,914.84
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-21000	WAGES PAYABLE	34,339.01	
51-22212	UNEARNED REVENUE	11,553.00	
	TOTAL LIABILITIES		45,892.01
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
51-29800	FUND BALANCE	4,240,413.39	
	REVENUE OVER EXPENDITURES - YTD	190,609.44	
	BALANCE - CURRENT DATE	4,431,022.83	
	TOTAL FUND EQUITY		4,431,022.83
	TOTAL LIABILITIES AND EQUITY		4,476,914.84

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
51-31-100 HIGHWAY USERS TAX	(7,421.98)	(7,421.98)	.00	7,421.98	.0
51-31-103 SALES TAX	356,345.27	356,345.27	4,594,359.00	4,238,013.73	7.8
51-31-107 HIGHWAY USER TAX (HUTF)	7,421.98	7,421.98	74,057.00	66,635.02	10.0
51-31-109 ROAD MILL TAX	.00	.00	20,000.00	20,000.00	.0
51-31-310 SALES TAX	(410.79)	(410.79)	.00	410.79	.0
TOTAL TAXES	355,934.48	355,934.48	4,688,416.00	4,332,481.52	7.6
<u>LICENSES AND PERMITS</u>					
51-32-210 ROAD CUT PERMIT	150.00	150.00	.00	(150.00)	.0
TOTAL LICENSES AND PERMITS	150.00	150.00	.00	(150.00)	.0
<u>INTERGOVERNMENTAL REVENUES</u>					
51-33-305 STATE OF COLORADO GRANTS	.00	.00	906,579.00	906,579.00	.0
51-33-307 CDOT GRANTS	.00	.00	1,111,000.00	1,111,000.00	.0
TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	2,017,579.00	2,017,579.00	.0
<u>CHARGES FOR SERVICES</u>					
51-34-409 EV CHARGING STATION REVENUES	1,777.54	1,777.54	13,000.00	11,222.46	13.7
TOTAL CHARGES FOR SERVICES	1,777.54	1,777.54	13,000.00	11,222.46	13.7
<u>FINES, FEES & FORFEITURES</u>					
51-35-504 DEPARTMENT SPECIFIC FEES	1,220.00	1,220.00	18,000.00	16,780.00	6.8
51-35-507 CEMETERY FEES	1,900.00	1,900.00	7,000.00	5,100.00	27.1
TOTAL FINES, FEES & FORFEITURES	3,120.00	3,120.00	25,000.00	21,880.00	12.5
<u>MISCELLANEOUS REVENUES</u>					
51-36-601 MISCELLANEOUS REVENUE	5,783.05	5,783.05	22,000.00	16,216.95	26.3
51-36-603 INTEREST INCOME	14,492.81	14,492.81	120,000.00	105,507.19	12.1
TOTAL MISCELLANEOUS REVENUES	20,275.86	20,275.86	142,000.00	121,724.14	14.3

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
51-37-701 PRIVATE/NON-PROFIT COLLABORAT.	.00	.00	3,000.00	3,000.00	.0
TOTAL CONTRIBUTIONS & OTHR GRANT REV	.00	.00	3,000.00	3,000.00	.0
<u>LEASES & RENTS</u>					
51-38-801 DEPT. SPECIFIC LEASE REVENUE	977.40	977.40	11,655.00	10,677.60	8.4
TOTAL LEASES & RENTS	977.40	977.40	11,655.00	10,677.60	8.4
<u>INTERFUND TRANSFERS</u>					
51-39-904 TRANSFER FROM CTF	.00	.00	99,500.00	99,500.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	99,500.00	99,500.00	.0
TOTAL FUND REVENUE	382,235.28	382,235.28	7,000,150.00	6,617,914.72	5.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>POLICE-CAPITAL</u>					
51-49-582	EQUIPMENT	.00	.00	17,017.00	17,017.00	.0
51-49-641	R&M-VEHICLES	3,632.88	3,632.88	18,000.00	14,367.12	20.2
51-49-642	R&M-EQUIPMENT	.00	.00	100.00	100.00	.0
51-49-830	EQUIPMENT-CAPITAL OUTLAY	13,610.00	13,610.00	.00	(13,610.00)	.0
51-49-832	VEHICLES	.00	.00	179,125.00	179,125.00	.0
	TOTAL POLICE-CAPITAL	17,242.88	17,242.88	214,242.00	196,999.12	8.1
	<u>PARKS & REC ADMIN-CAPITAL</u>					
51-54-771	INITIATIVES & ECONOMIC DEVELOP	.00	.00	20,000.00	20,000.00	.0
	TOTAL PARKS & REC ADMIN-CAPITAL	.00	.00	20,000.00	20,000.00	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS-CAPITAL</u>					
51-58-401 SALARIES	25,230.45	25,230.45	380,280.00	355,049.55	6.6
51-58-402 PART TIME	1,268.12	1,268.12	26,915.00	25,646.88	4.7
51-58-403 OVERTIME	.00	.00	5,988.00	5,988.00	.0
51-58-404 ON-CALL	.00	.00	9,120.00	9,120.00	.0
51-58-411 FICA	1,981.71	1,981.71	32,007.00	30,025.29	6.2
51-58-412 EMPLOYEE INSURANCE	8,322.75	8,322.75	119,841.00	111,518.25	6.9
51-58-413 PENSION	2,185.04	2,185.04	30,771.00	28,585.96	7.1
51-58-414 PHONE STIPEND	.00	.00	322.00	322.00	.0
51-58-415 UNIFORM STIPEND	200.08	200.08	2,877.00	2,676.92	7.0
51-58-423 WORKERS COMPENSATION INSURANCE	1,173.15	1,173.15	9,494.00	8,320.85	12.4
51-58-501 OFFICE SUPPLIES	.00	.00	125.00	125.00	.0
51-58-502 OPERATING SUPPLIES	1,738.99	1,738.99	33,000.00	31,261.01	5.3
51-58-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	125.00	125.00	.0
51-58-506 LOGO WEAR	.00	.00	2,000.00	2,000.00	.0
51-58-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	750.00	750.00	.0
51-58-511 FUEL/OIL/OPERATING FLUIDS	544.72	544.72	14,000.00	13,455.28	3.9
51-58-521 DEPARTMENT MATERIALS	.00	.00	5,000.00	5,000.00	.0
51-58-543 SMALL TOOLS	40.45	40.45	2,500.00	2,459.55	1.6
51-58-544 TOOLS	1,500.00	1,500.00	4,000.00	2,500.00	37.5
51-58-551 FURNISHINGS & FIXTURES	.00	.00	11,500.00	11,500.00	.0
51-58-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
51-58-582 EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
51-58-583 COMPUTER/IT EQUIPMENT	.00	.00	2,800.00	2,800.00	.0
51-58-584 SOFTWARE SUBSCRIPTIONS	369.60	369.60	547.00	177.40	67.6
51-58-601 GAS-UTILITY	.00	.00	1,248.00	1,248.00	.0
51-58-602 ELECTRIC-UTILITY	.00	.00	20,261.00	20,261.00	.0
51-58-603 WATER-UTILITY	.00	.00	44,631.00	44,631.00	.0
51-58-604 SEWER-UTILITY	427.50	427.50	5,130.00	4,702.50	8.3
51-58-621 TELEPHONE SERVICE-UTILITY	.00	.00	304.00	304.00	.0
51-58-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	40.68	512.00	471.32	8.0
51-58-623 INTERNET SERVICE	.00	.00	2,800.00	2,800.00	.0
51-58-642 R&M-EQUIPMENT	2,335.64	2,335.64	15,000.00	12,664.36	15.6
51-58-658 R&M-PARKS & TRAILS	.00	.00	41,200.00	41,200.00	.0
51-58-672 R&M-TRAILS/SIDEWALKS	.00	.00	13,500.00	13,500.00	.0
51-58-701 ENGINEERING & MODELING (NON CI	.00	.00	15,000.00	15,000.00	.0
51-58-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	18,500.00	18,500.00	.0
51-58-705 IT SERVICES	151.36	151.36	1,882.00	1,730.64	8.0
51-58-711 TRAVEL-TRANSPORTATION	.00	.00	1,000.00	1,000.00	.0
51-58-712 TRAVEL-MEALS	.00	.00	500.00	500.00	.0
51-58-713 TRAVEL-LODGING	.00	.00	3,000.00	3,000.00	.0
51-58-722 MEETING-REGISTRATION	.00	.00	750.00	750.00	.0
51-58-731 RENTAL-EQUIPMENT	.00	.00	4,000.00	4,000.00	.0
51-58-732 RENTAL-MISC.	270.00	270.00	2,100.00	1,830.00	12.9
51-58-761 INSURANCE & BONDS	.00	.00	10,176.00	10,176.00	.0
51-58-793 TRAINING & SCHOOLS	.00	.00	2,500.00	2,500.00	.0
51-58-794 TEAM BUILDING	.00	.00	500.00	500.00	.0
51-58-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	30,900.00	30,900.00	.0
51-58-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	1,988,579.00	1,988,579.00	.0
51-58-830 EQUIPMENT-CAPITAL OUTLAY	25,300.00	25,300.00	38,000.00	12,700.00	66.6
51-58-853 CAPITAL ENGINEERING	.00	.00	96,000.00	96,000.00	.0
TOTAL PARKS-CAPITAL	73,080.24	73,080.24	3,054,335.00	2,981,254.76	2.4

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>COMM. DEVEL. ADMIN.-CAPITAL</u>					
51-62-561	COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	10,000.00	10,000.00	.0
	TOTAL COMM. DEVEL. ADMIN.-CAPITAL	.00	.00	10,000.00	10,000.00	.0
	<u>PROJECTS-CAPITAL</u>					
51-66-753	PRE-PROJECT ADVERTISING	.00	.00	300.00	300.00	.0
51-66-754	PRE-PROJECT CONSULTING	.00	.00	15,000.00	15,000.00	.0
51-66-755	PRE-PROJECT ENGINEERING/DESIGN	.00	.00	15,000.00	15,000.00	.0
51-66-853	CAPITAL ENGINEERING	.00	.00	105,000.00	105,000.00	.0
	TOTAL PROJECTS-CAPITAL	.00	.00	135,300.00	135,300.00	.0
	<u>ADMIN. SERVICES ADMIN-CAPITAL</u>					
51-80-583	COMPUTER/IT EQUIPMENT	.00	.00	23,500.00	23,500.00	.0
51-80-584	SOFTWARE SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
51-80-771	INITIATIVES & ECONOMIC DEVELOP	.00	.00	110,000.00	110,000.00	.0
51-80-944	LEASE PAYMENTS	.00	.00	521.00	521.00	.0
	TOTAL ADMIN. SERVICES ADMIN-CAPITAL	.00	.00	134,321.00	134,321.00	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMIN.</u>					
51-90-401 SALARIES	12,759.20	12,759.20	220,615.00	207,855.80	5.8
51-90-411 FICA	948.84	948.84	16,877.00	15,928.16	5.6
51-90-412 EMPLOYEE INSURANCE	2,682.18	2,682.18	46,026.00	43,343.82	5.8
51-90-413 PENSION	1,148.32	1,148.32	18,752.00	17,603.68	6.1
51-90-423 WORKERS COMPENSATION INSURANCE	25.74	25.74	205.00	179.26	12.6
51-90-501 OFFICE SUPPLIES	.00	.00	2,000.00	2,000.00	.0
51-90-502 OPERATING SUPPLIES	.00	.00	360.00	360.00	.0
51-90-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	300.00	300.00	.0
51-90-504 POSTAGE/SHIPPING	.00	.00	50.00	50.00	.0
51-90-505 COPY/PRINTING	.00	.00	1,618.00	1,618.00	.0
51-90-511 FUEL/OIL/OPERATING FLUIDS	.00	.00	2,500.00	2,500.00	.0
51-90-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	18,000.00	18,000.00	.0
51-90-583 COMPUTER/IT EQUIPMENT	.00	.00	225.00	225.00	.0
51-90-584 SOFTWARE SUBSCRIPTIONS	6,917.40	6,917.40	13,204.00	6,286.60	52.4
51-90-601 GAS-UTILITY	.00	.00	16,990.00	16,990.00	.0
51-90-602 ELECTRIC-UTILITY	.00	.00	8,690.00	8,690.00	.0
51-90-603 WATER-UTILITY	.00	.00	14,213.00	14,213.00	.0
51-90-604 SEWER-UTILITY	71.25	71.25	855.00	783.75	8.3
51-90-621 TELEPHONE SERVICE-UTILITY	.00	.00	949.00	949.00	.0
51-90-622 TELEPHONE-EE ISSUED CELL PHONE	.00	.00	1,585.00	1,585.00	.0
51-90-623 INTERNET SERVICE	.00	.00	350.00	350.00	.0
51-90-701 ENGINEERING & MODELING (NON CI	.00	.00	4,000.00	4,000.00	.0
51-90-703 AUDIT	.00	.00	14,482.00	14,482.00	.0
51-90-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	5,000.00	5,000.00	.0
51-90-705 IT SERVICES	605.45	605.45	7,528.00	6,922.55	8.0
51-90-711 TRAVEL-TRANSPORTATION	.00	.00	550.00	550.00	.0
51-90-712 TRAVEL-MEALS	.00	.00	150.00	150.00	.0
51-90-713 TRAVEL-LODGING	.00	.00	332.00	332.00	.0
51-90-722 MEETING-REGISTRATION	.00	.00	460.00	460.00	.0
51-90-732 RENTAL-MISC.	.00	.00	350.00	350.00	.0
51-90-751 BOOKS & SUBSCRIPTIONS	.00	.00	35.00	35.00	.0
51-90-761 INSURANCE & BONDS	.00	.00	250.00	250.00	.0
51-90-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	1,000.00	1,000.00	.0
51-90-792 DUES & MEMBERSHIPS	100.00	100.00	500.00	400.00	20.0
51-90-794 TEAM BUILDING	.00	.00	1,889.00	1,889.00	.0
51-90-853 CAPITAL ENGINEERING	.00	.00	50,000.00	50,000.00	.0
51-90-941 DEBT SERVICE-PRINCIPAL	.00	.00	307,000.00	307,000.00	.0
51-90-942 DEBT SERVICE-INTEREST	.00	.00	126,569.00	126,569.00	.0
51-90-943 DEBT SERVICE-FEES	2,500.00	2,500.00	4,000.00	1,500.00	62.5
TOTAL PUBLIC WORKS ADMIN.	27,758.38	27,758.38	908,459.00	880,700.62	3.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
51-91-401 SALARIES	25,469.73	25,469.73	381,855.00	356,385.27	6.7
51-91-403 OVERTIME	.00	.00	17,183.00	17,183.00	.0
51-91-404 ON-CALL	.00	.00	18,250.00	18,250.00	.0
51-91-411 FICA	1,915.56	1,915.56	31,049.00	29,133.44	6.2
51-91-412 EMPLOYEE INSURANCE	6,176.26	6,176.26	75,270.00	69,093.74	8.2
51-91-413 PENSION	2,292.28	2,292.28	34,348.00	32,055.72	6.7
51-91-414 PHONE STIPEND	40.00	40.00	960.00	920.00	4.2
51-91-415 UNIFORM STIPEND	153.90	153.90	2,407.00	2,253.10	6.4
51-91-423 WORKERS COMPENSATION INSURANCE	2,089.73	2,089.73	18,852.00	16,762.27	11.1
51-91-501 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
51-91-502 OPERATING SUPPLIES	2,397.14	2,397.14	56,000.00	53,602.86	4.3
51-91-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	1,000.00	1,000.00	.0
51-91-506 LOGO WEAR	.00	.00	2,400.00	2,400.00	.0
51-91-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	2,000.00	2,000.00	.0
51-91-511 FUEL/OIL/OPERATING FLUIDS	321.70	321.70	30,000.00	29,678.30	1.1
51-91-521 DEPARTMENT MATERIALS	.00	.00	50,000.00	50,000.00	.0
51-91-541 VEHICLE PARTS	.00	.00	4,000.00	4,000.00	.0
51-91-543 SMALL TOOLS	.00	.00	3,500.00	3,500.00	.0
51-91-544 TOOLS	.00	.00	1,000.00	1,000.00	.0
51-91-581 SMALL EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
51-91-582 EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
51-91-584 SOFTWARE SUBSCRIPTIONS	277.20	277.20	1,461.00	1,183.80	19.0
51-91-602 ELECTRIC-UTILITY	.00	.00	43,379.00	43,379.00	.0
51-91-621 TELEPHONE SERVICE-UTILITY	.00	.00	304.00	304.00	.0
51-91-622 TELEPHONE-EE ISSUED CELL PHONE	.00	.00	2,800.00	2,800.00	.0
51-91-642 R&M-EQUIPMENT	.00	.00	58,000.00	58,000.00	.0
51-91-671 R&M-CEMETERY	.00	.00	10,000.00	10,000.00	.0
51-91-672 R&M-TRAILS/SIDEWALKS	.00	.00	20,000.00	20,000.00	.0
51-91-682 R&M-STREETS	.00	.00	334,000.00	334,000.00	.0
51-91-683 R&M-DRAINAGE	.00	.00	20,000.00	20,000.00	.0
51-91-685 R&M-ALLEYS	.00	.00	30,000.00	30,000.00	.0
51-91-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	600.00	600.00	.0
51-91-705 IT SERVICES	151.36	151.36	1,882.00	1,730.64	8.0
51-91-711 TRAVEL-TRANSPORTATION	.00	.00	425.00	425.00	.0
51-91-712 TRAVEL-MEALS	.00	.00	875.00	875.00	.0
51-91-713 TRAVEL-LODGING	.00	.00	1,900.00	1,900.00	.0
51-91-721 MEETING & TRAINING-SUPPLIES	.00	.00	2,400.00	2,400.00	.0
51-91-722 MEETING-REGISTRATION	.00	.00	4,625.00	4,625.00	.0
51-91-761 INSURANCE & BONDS	.00	.00	3,794.00	3,794.00	.0
51-91-792 DUES & MEMBERSHIPS	.00	.00	225.00	225.00	.0
51-91-793 TRAINING & SCHOOLS	.00	.00	2,000.00	2,000.00	.0
51-91-794 TEAM BUILDING	.00	.00	1,000.00	1,000.00	.0
51-91-822 SIDEWALKS, CROSSINGS, CURB & G	.00	.00	30,000.00	30,000.00	.0
51-91-830 EQUIPMENT-CAPITAL OUTLAY	.00	.00	39,000.00	39,000.00	.0
51-91-861 ROAD CONSTRUCTION-NEW OR REPLA	.00	.00	246,000.00	246,000.00	.0
51-91-931 DEBT SVC. DUE-GENERAL FUND	.00	.00	84,720.00	84,720.00	.0
TOTAL STREETS	41,284.86	41,284.86	1,672,964.00	1,631,679.14	2.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES & FLEET</u>					
51-94-401 SALARIES	10,049.41	10,049.41	171,112.00	161,062.59	5.9
51-94-403 OVERTIME	.00	.00	5,879.00	5,879.00	.0
51-94-404 ON-CALL	700.00	700.00	18,250.00	17,550.00	3.8
51-94-411 FICA	831.87	831.87	14,007.00	13,175.13	5.9
51-94-412 EMPLOYEE INSURANCE	1,646.75	1,646.75	49,503.00	47,856.25	3.3
51-94-413 PENSION	904.44	904.44	14,584.00	13,679.56	6.2
51-94-414 PHONE STIPEND	40.00	40.00	1,282.00	1,242.00	3.1
51-94-415 UNIFORM STIPEND	61.56	61.56	1,072.00	1,010.44	5.7
51-94-423 WORKERS COMPENSATION INSURANCE	557.94	557.94	6,022.00	5,464.06	9.3
51-94-501 OFFICE SUPPLIES	.00	.00	150.00	150.00	.0
51-94-502 OPERATING SUPPLIES	.00	.00	3,000.00	3,000.00	.0
51-94-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	17,000.00	17,000.00	.0
51-94-506 LOGO WEAR	.00	.00	600.00	600.00	.0
51-94-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	200.00	200.00	.0
51-94-511 FUEL/OIL/OPERATING FLUIDS	119.96	119.96	2,500.00	2,380.04	4.8
51-94-521 DEPARTMENT MATERIALS	.00	.00	1,000.00	1,000.00	.0
51-94-541 VEHICLE PARTS	9.22	9.22	.00	(9.22)	.0
51-94-542 EQUIPMENT PARTS	.00	.00	3,100.00	3,100.00	.0
51-94-543 SMALL TOOLS	.00	.00	1,500.00	1,500.00	.0
51-94-551 FURNISHINGS & FIXTURES	.00	.00	2,500.00	2,500.00	.0
51-94-581 SMALL EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-94-582 EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
51-94-583 COMPUTER/IT EQUIPMENT	.00	.00	200.00	200.00	.0
51-94-584 SOFTWARE SUBSCRIPTIONS	2,638.60	2,638.60	3,088.00	449.40	85.5
51-94-602 ELECTRIC-UTILITY	.00	.00	11,802.00	11,802.00	.0
51-94-621 TELEPHONE SERVICE-UTILITY	.00	.00	304.00	304.00	.0
51-94-631 JANITORIAL SERVICES	10,178.88	10,178.88	138,000.00	127,821.12	7.4
51-94-641 R&M-VEHICLES	18.00	18.00	25,000.00	24,982.00	.1
51-94-643 R&M-ART	.00	.00	2,000.00	2,000.00	.0
51-94-646 R&M-OTHER	.00	.00	9,000.00	9,000.00	.0
51-94-652 R&M-TOWN HALL	766.52	766.52	27,000.00	26,233.48	2.8
51-94-653 R&M-MAINTENANCE FACILITY	.00	.00	5,000.00	5,000.00	.0
51-94-654 R&M-VISITOR CENTER	.00	.00	12,000.00	12,000.00	.0
51-94-655 R&M-COMMUNITY CENTER	2,742.24	2,742.24	18,000.00	15,257.76	15.2
51-94-656 R&M-GEO BUILDING	.00	.00	500.00	500.00	.0
51-94-658 R&M-PARKS & TRAILS	.00	.00	10,000.00	10,000.00	.0
51-94-659 R&M-WAYFINDING & SIGNAGE	.00	.00	2,000.00	2,000.00	.0
51-94-660 R&M-YAMAGUCHI NORTH PARK	.00	.00	4,500.00	4,500.00	.0
51-94-661 R&M-SOUTH PAGOSA PARK	.00	.00	500.00	500.00	.0
51-94-663 R&M-BELL TOWER PARK	.00	.00	300.00	300.00	.0
51-94-664 R&M-RIVER CENTER PARK	.00	.00	300.00	300.00	.0
51-94-669 R&M-MARY FISHER PARK	.00	.00	500.00	500.00	.0
51-94-670 R&M-TOWN PARK	.00	.00	1,000.00	1,000.00	.0
51-94-692 ALARM MONITORING	540.00	540.00	2,300.00	1,760.00	23.5
51-94-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	5,150.00	5,150.00	.0
51-94-705 IT SERVICES	454.09	454.09	5,646.00	5,191.91	8.0
51-94-707 SECURITY	.00	.00	7,450.00	7,450.00	.0
51-94-761 INSURANCE & BONDS	.00	.00	42,109.00	42,109.00	.0
51-94-793 TRAINING & SCHOOLS	.00	.00	900.00	900.00	.0
51-94-811 BUILDING IMPROVEMENTS	.00	.00	142,775.00	142,775.00	.0
51-94-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	1,000.00	1,000.00	.0
51-94-832 VEHICLES	.00	.00	110,000.00	110,000.00	.0

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FACILITIES & FLEET	32,259.48	32,259.48	904,585.00	872,325.52	3.6
TOTAL FUND EXPENDITURES	191,625.84	191,625.84	7,054,206.00	6,862,580.16	2.7
NET REVENUE OVER EXPENDITURES	190,609.44	190,609.44	(54,056.00)	(244,665.44)	352.6

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JANUARY 31, 2025

SANITATION FUND

ASSETS

53-10100	CASH IN COMBINED CASH FUND	646,642.92	
53-10500	PETTY CASH	100.00	
53-11000	PLANT/SYSTEM	12,637,126.13	
53-11100	EQUIPMENT	1,421,915.45	
53-11250	WORK IN PROGRESS	216,473.25	
53-11400	PROPERTY TAX RECEIVABLE	58,148.00	
53-11500	ACCTS RECEIVABLE - SANITATION	108,060.87	
53-11550	ACCTS RECEIVABLE - TREAS LIENS	9,808.03	
53-11600	ALLOWANCE FOR DOUBTFUL ACCTS	(8,035.43)	
53-11700	RIGHT OF WAYS	16,376.00	
53-11800	ACCUMULATED DEPRECIATION	(3,596,825.88)	
	TOTAL ASSETS		<u>11,509,789.34</u>

LIABILITIES AND EQUITY

LIABILITIES

53-20310	INTEREST PAYABLE	9,761.81	
53-21400	PIPELINE LOAN WPCRF	1,120,859.09	
53-21800	ACCRUED VACATION	7,454.52	
53-21850	ACCRUED WAGES	6,236.58	
53-22210	UNEARNED REVENUE	58,148.00	
53-22215	LONG TERM LIABILITY PAWSD	1,828,646.49	
53-22221	LEASE PAYABLE GEN FUND VACUUM	(19,861.61)	
53-23000	ADVANCE TO GENERAL FUND	79,447.30	
	TOTAL LIABILITIES		3,090,692.18

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
53-29800	RETAINED EARNINGS-UNRESERVED	7,484,438.75	
53-29850	CONTRIBUTED CAPITAL	965,626.24	
	REVENUE OVER EXPENDITURES - YTD	(30,967.83)	
	BALANCE - CURRENT DATE		<u>8,419,097.16</u>
	TOTAL FUND EQUITY		<u>8,419,097.16</u>
	TOTAL LIABILITIES AND EQUITY		<u>11,509,789.34</u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

SANITATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
53-31-101	PROPERTY TAX	.00	.00	58,148.00	58,148.00	.0
53-31-102	SPECIFIC OWNERSHIP/MVL TAX	353.25	353.25	4,500.00	4,146.75	7.9
	TOTAL TAXES	353.25	353.25	62,648.00	62,294.75	.6
	<u>INTERGOVERNMENTAL REVENUES</u>					
53-33-306	DOLA GRANTS	.00	.00	200,000.00	200,000.00	.0
	TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	200,000.00	200,000.00	.0
	<u>CHARGES FOR SERVICES</u>					
53-34-400	DEPT. SPECIFIC SVC. CHARGES	.00	.00	9,600.00	9,600.00	.0
53-34-401	CHARGES FOR ADDED SERVICES	.00	.00	3,500.00	3,500.00	.0
53-34-404	UTILITY CONNECTION FFES	.00	.00	97,800.00	97,800.00	.0
53-34-405	UTILITY BILLING	.00	.00	1,368,000.00	1,368,000.00	.0
	TOTAL CHARGES FOR SERVICES	.00	.00	1,478,900.00	1,478,900.00	.0
	<u>FINES, FEES & FORFEITURES</u>					
53-35-503	LATE FEES (PENALTIES & INT.)	.00	.00	5,000.00	5,000.00	.0
	TOTAL FINES, FEES & FORFEITURES	.00	.00	5,000.00	5,000.00	.0
	<u>MISCELLANEOUS REVENUES</u>					
53-36-601	MISCELLANEOUS REVENUE	663.42	663.42	6,500.00	5,836.58	10.2
53-36-603	INTEREST INCOME	4,621.48	4,621.48	50,000.00	45,378.52	9.2
	TOTAL MISCELLANEOUS REVENUES	5,284.90	5,284.90	56,500.00	51,215.10	9.4
	<u>LEASES & RENTS</u>					
53-38-610	MISC RECEIPTS	1,484.04	1,484.04	.00	(1,484.04)	.0
	TOTAL LEASES & RENTS	1,484.04	1,484.04	.00	(1,484.04)	.0
	TOTAL FUND REVENUE	7,122.19	7,122.19	1,803,048.00	1,795,925.81	.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION</u>					
53-92-401 SALARIES	16,183.31	16,183.31	217,240.00	201,056.69	7.5
53-92-403 OVERTIME	447.73	447.73	19,552.00	19,104.27	2.3
53-92-404 ON-CALL	1,400.00	1,400.00	18,249.00	16,849.00	7.7
53-92-411 FICA	1,363.00	1,363.00	18,471.00	17,108.00	7.4
53-92-412 EMPLOYEE INSURANCE	1,947.15	1,947.15	54,122.00	52,174.85	3.6
53-92-413 PENSION	1,178.18	1,178.18	19,541.00	18,362.82	6.0
53-92-415 UNIFORM STIPEND	92.34	92.34	1,204.00	1,111.66	7.7
53-92-423 WORKERS COMPENSATION INSURANCE	478.87	478.87	4,269.00	3,790.13	11.2
53-92-501 OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
53-92-502 OPERATING SUPPLIES	3,065.80	3,065.80	5,000.00	1,934.20	61.3
53-92-504 POSTAGE/SHIPPING	.00	.00	4,000.00	4,000.00	.0
53-92-506 LOGO WEAR	.00	.00	900.00	900.00	.0
53-92-507 PERSONAL PROTECTIVE EQUIP.	85.21	85.21	3,500.00	3,414.79	2.4
53-92-511 FUEL/OIL/OPERATING FLUIDS	378.93	378.93	14,000.00	13,621.07	2.7
53-92-521 DEPARTMENT MATERIALS	.00	.00	3,500.00	3,500.00	.0
53-92-541 VEHICLE PARTS	.00	.00	4,000.00	4,000.00	.0
53-92-543 SMALL TOOLS	273.69	273.69	4,500.00	4,226.31	6.1
53-92-544 TOOLS	.00	.00	4,800.00	4,800.00	.0
53-92-551 FURNISHINGS & FIXTURES	.00	.00	1,800.00	1,800.00	.0
53-92-581 SMALL EQUIPMENT	737.36	737.36	2,800.00	2,062.64	26.3
53-92-582 EQUIPMENT	1,436.16	1,436.16	1,000.00	(436.16)	143.6
53-92-583 COMPUTER/IT EQUIPMENT	.00	.00	4,100.00	4,100.00	.0
53-92-584 SOFTWARE SUBSCRIPTIONS	1,684.80	1,684.80	2,152.00	467.20	78.3
53-92-602 ELECTRIC-UTILITY	.00	.00	105,295.00	105,295.00	.0
53-92-603 WATER-UTILITY	.00	.00	1,423.00	1,423.00	.0
53-92-621 TELEPHONE SERVICE-UTILITY	.00	.00	340.00	340.00	.0
53-92-622 TELEPHONE-EE ISSUED CELL PHONE	.00	.00	1,200.00	1,200.00	.0
53-92-623 INTERNET SERVICE	2,504.77	2,504.77	3,293.00	788.23	76.1
53-92-641 R&M-VEHICLES	.00	.00	14,500.00	14,500.00	.0
53-92-674 R&M-INFRASTRUCTURE/LINES	1,606.50	1,606.50	40,000.00	38,393.50	4.0
53-92-675 R&M-LIFT & PUMP STATIONS	.00	.00	7,500.00	7,500.00	.0
53-92-676 R&M-APACHE LS	.00	.00	8,000.00	8,000.00	.0
53-92-677 R&M-KOA LS	.00	.00	7,500.00	7,500.00	.0
53-92-678 R&M-CHAMBER LS	.00	.00	7,500.00	7,500.00	.0
53-92-679 R&M-5TH STREET PS	.00	.00	45,000.00	45,000.00	.0
53-92-680 R&M-TIMBER RIDGE PS	.00	.00	65,000.00	65,000.00	.0
53-92-681 R&M-PIPELINE ODOR SYSTEM	.00	.00	500.00	500.00	.0
53-92-701 ENGINEERING & MODELING (NON CI	.00	.00	400,000.00	400,000.00	.0
53-92-702 ATTORNEY	.00	.00	3,000.00	3,000.00	.0
53-92-703 AUDIT	.00	.00	3,771.00	3,771.00	.0
53-92-704 CONTRACTED SERVICES (OTHER PRO	1,399.00	1,399.00	230,000.00	228,601.00	.6
53-92-705 IT SERVICES	756.81	756.81	9,410.00	8,653.19	8.0
53-92-711 TRAVEL-TRANSPORTATION	.00	.00	500.00	500.00	.0
53-92-712 TRAVEL-MEALS	.00	.00	150.00	150.00	.0
53-92-713 TRAVEL-LODGING	.00	.00	3,500.00	3,500.00	.0
53-92-721 MEETING & TRAINING-SUPPLIES	.00	.00	50.00	50.00	.0
53-92-722 MEETING-REGISTRATION	.00	.00	2,600.00	2,600.00	.0
53-92-741 FEES	520.51	520.51	2,800.00	2,279.49	18.6
53-92-742 CONVENIENCE (CREDIT CARD PROCE	549.90	549.90	9,600.00	9,050.10	5.7
53-92-761 INSURANCE & BONDS	.00	.00	13,283.00	13,283.00	.0
53-92-792 DUES & MEMBERSHIPS	.00	.00	700.00	700.00	.0
53-92-793 TRAINING & SCHOOLS	.00	.00	10,000.00	10,000.00	.0

FOR ADMINISTRATION USE ONLY

8 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-92-794 TEAM BUILDING	.00	.00	500.00	500.00	.0
53-92-931 DEBT SVC. DUE-GENERAL FUND	.00	.00	20,606.00	20,606.00	.0
53-92-941 DEBT SERVICE-PRINCIPAL	.00	.00	236,655.00	236,655.00	.0
53-92-942 DEBT SERVICE-INTEREST	.00	.00	51,002.00	51,002.00	.0
53-92-944 LEASE PAYMENTS	.00	.00	1,320.00	1,320.00	.0
53-92-991 TRANSFER TO GENERAL FUND	.00	.00	20,000.00	20,000.00	.0
TOTAL SANITATION	38,090.02	38,090.02	1,735,448.00	1,697,357.98	2.2
TOTAL FUND EXPENDITURES	38,090.02	38,090.02	1,735,448.00	1,697,357.98	2.2
NET REVENUE OVER EXPENDITURES	(30,967.83)	(30,967.83)	67,600.00	98,567.83	(45.8)

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JANUARY 31, 2025

GEOHERMAL FUND

ASSETS

55-10100	CASH IN COMBINED CASH FUND	277,056.72	
55-11500	ACCTS RECEIVABLE - GEOTHERMAL	13,322.40	
55-16000	PLANT/SYSTEM	80,527.01	
55-16210	WELL AND SYSTEM	1,182,419.00	
55-16300	EQUIPMENT	30,199.02	
55-16900	ACCUMULATED DEPRECIATION	(1,039,783.51)	
	TOTAL ASSETS		543,740.64

LIABILITIES AND EQUITY

LIABILITIES

55-23000	ADVANCE TO GENERAL FUND	(.26)	
55-25000	CONTRIBUTED CAPITAL	690,420.12	
	TOTAL LIABILITIES		690,419.86

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
55-29800	RETAINED EARNINGS-UNRESERVED	(140,094.44)	
	REVENUE OVER EXPENDITURES - YTD	(6,584.78)	
	BALANCE - CURRENT DATE	(146,679.22)	
	TOTAL FUND EQUITY		(146,679.22)
	TOTAL LIABILITIES AND EQUITY		543,740.64

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
55-33-305 STATE OF COLORADO GRANTS	.00	.00	140,390.00	140,390.00	.0
TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	140,390.00	140,390.00	.0
<u>CHARGES FOR SERVICES</u>					
55-34-405 UTILITY BILLING	.00	.00	57,000.00	57,000.00	.0
55-34-407 ENERGY USER REVENUES (GEO)	.00	.00	30,500.00	30,500.00	.0
55-34-408 MINERAL USER REVENUES (GEO)	.00	.00	24,500.00	24,500.00	.0
TOTAL CHARGES FOR SERVICES	.00	.00	112,000.00	112,000.00	.0
<u>MISCELLANEOUS REVENUES</u>					
55-36-603 INTEREST	136.95	136.95	.00	(136.95)	.0
TOTAL MISCELLANEOUS REVENUES	136.95	136.95	.00	(136.95)	.0
TOTAL FUND REVENUE	136.95	136.95	252,390.00	252,253.05	.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JANUARY 31, 2025

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEOHERMAL</u>					
55-93-504 POSTAGE/SHIPPING	.00	.00	55.00	55.00	.0
55-93-582 EQUIPMENT	.00	.00	9,000.00	9,000.00	.0
55-93-602 ELECTRIC-UTILITY	.00	.00	3,709.00	3,709.00	.0
55-93-603 WATER-UTILITY	.00	.00	8,245.00	8,245.00	.0
55-93-642 R&M-EQUIPMENT	.00	.00	167,500.00	167,500.00	.0
55-93-656 R&M-GEO BUILDING	.00	.00	16,000.00	16,000.00	.0
55-93-674 R&M-INFRASTRUCTURE/LINES	6,721.73	6,721.73	50,000.00	43,278.27	13.4
55-93-701 ENGINEERING & MODELING (NON CI	.00	.00	2,500.00	2,500.00	.0
55-93-702 ATTORNEY	.00	.00	2,000.00	2,000.00	.0
55-93-761 INSURANCE & BONDS	.00	.00	1,072.00	1,072.00	.0
55-93-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	50,000.00	50,000.00	.0
55-93-865 SEWER/WATER SYSTEM CONST-NEW O	.00	.00	3,000.00	3,000.00	.0
55-93-991 TRANSFER TO GENERAL FUND	.00	.00	1,000.00	1,000.00	.0
TOTAL GEOHERMAL	6,721.73	6,721.73	314,081.00	307,359.27	2.1
TOTAL FUND EXPENDITURES	6,721.73	6,721.73	314,081.00	307,359.27	2.1
NET REVENUE OVER EXPENDITURES	(6,584.78)	(6,584.78)	(61,691.00)	(55,106.22)	(10.7)

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
Check issue dates: 1/1/2025 - 1/31/2025

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Report Criteria:
Detail report type printed

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
4 Corners Trailers Inc						
10551	01/09/2025	Parks-Dump Trailer approved 2025 budget	11,800.00	11,800.00	10925127	01/09/2025
Total 4 Corners Trailers Inc:			11,800.00	11,800.00		
ACCUSOURCEHR INC						
119973	12/31/2024	HR-Background Check	44.91	44.91	10925146	01/09/2025
Total ACCUSOURCEHR INC:			44.91	44.91		
ADVANCE AUTO PARTS						
15238-294225	12/26/2024	Parks-Snow plow oil	56.73	56.73	1849	01/09/2025
Total ADVANCE AUTO PARTS:			56.73	56.73		
ADVANCED INFOSYSTEMS INC						
16637	01/03/2025	Sanit.-Sewer/Geo Billing Dec	255.77	255.77	10925111	01/09/2025
Total ADVANCED INFOSYSTEMS INC:			255.77	255.77		
AFLAC						
726111	01/12/2025	HR-EE Paid January Premium	474.40	474.40	1232500	01/23/2025
Total AFLAC:			474.40	474.40		
ALPINE PORTABLE TOILETS LLC						
11276	01/13/2025	Parks-Toilet Rental Pickleball courts	270.00	270.00	1861	01/23/2025
Total ALPINE PORTABLE TOILETS LLC:			270.00	270.00		
AMAZON CAPITAL SERVICES						
17YW-7WH1-413Q	12/30/2024	Admin.-Binder for 2025 Budget	11.87	11.87	10925125	01/09/2025
17YW-7WH1-413Q	12/30/2024	Admin.-Mini Sheet Protectors 2025 Budget	24.56	24.56	10925125	01/09/2025
17YW-7WH1-413Q	12/30/2024	Admin.-Shipping	6.99	6.99	10925125	01/09/2025
1GG7-JCHR-4XYX	12/30/2024	Admin.-Credit for S/H	6.99-	6.99-	10925125	01/09/2025
1RKG-N6L7-G1P1	01/01/2025	F&F-Zip Ties, Mounting Tape	37.84	37.84	10925125	01/09/2025
1RKG-N6L7-G1P1	01/01/2025	F&F-Eye Wash Station Refill Cartridges	238.00	238.00	10925125	01/09/2025
1RKG-N6L7-G1P1	01/01/2025	F&F-Screwdriver Set	48.99	48.99	10925125	01/09/2025
1RKG-N6L7-G1P1	01/01/2025	F&F-Baby Changing Station For Visitor Center	251.26	251.26	10925125	01/09/2025
1RKG-N6L7-G1P1	01/01/2025	F&F-Solar Lights For Community Center	34.00	34.00	10925125	01/09/2025
1V9Q-D6LP-DTWG	01/01/2025	PW-Coffee Creamer For Town Shop (24)	60.20	60.20	10925125	01/09/2025
1V9Q-D6LP-DTWG	01/01/2025	PW-Hanging File Folders, Serving Bowls For Kitchen	47.77	47.77	10925125	01/09/2025
1XFC-9HR4-GX6T	01/01/2025	PW Admin.-Leather Work Gloves (12) For EE Appr.	224.84	224.84	10925125	01/09/2025
Total AMAZON CAPITAL SERVICES:			979.33	979.33		
ARCHULETA COUNTY FINANCE DEPARTMENT						
202412	01/06/2025	Courts-Inmate Processing December 2024	130.00	130.00	10925117	01/09/2025
2025-01	01/09/2025	PD-Dispatch 1st Qtr	104,354.14	104,354.14	12325112	01/23/2025
Total ARCHULETA COUNTY FINANCE DEPARTMENT:			104,484.14	104,484.14		
ARCHULETA COUNTY SCHOLARSHIP-IN-ESCROW						
081524	08/15/2024	TC-Aim Higher Scholarship 3rd Qtr	2,500.00	2,500.00	1844	01/09/2025
121524	12/15/2024	TC-Aim Higher Scholarship 4th Qtr	2,500.00	2,500.00	1844	01/09/2025
Total ARCHULETA COUNTY SCHOLARSHIP-IN-ESCROW:			5,000.00	5,000.00		

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
Check issue dates: 1/1/2025 - 1/31/2025

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Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
ARCHULETA COUNTY TREASURER						
011025	01/09/2025	Admin-November Aviation sales tax	410.79	410.79	12325100	01/23/2025
011025	01/09/2025	Admin-November Aviation sales tax	410.80	410.80	12325100	01/23/2025
Total ARCHULETA COUNTY TREASURER:			821.59	821.59		
ARCHULETA COUNTY VICTIMS ASSISTANCE						
011025	01/10/2025	PD-Rise Above Violence 1st Quarter Payment	2,500.00	2,500.00	12325114	01/23/2025
Total ARCHULETA COUNTY VICTIMS ASSISTANCE:			2,500.00	2,500.00		
ASHLI STRETTON						
57218-000005	12/30/2024	Streets-Logos on streets crew shirts (22)	264.00	264.00	1846	01/09/2025
Total ASHLI STRETTON:			264.00	264.00		
ASPIRE MEDICAL SERVICES AND EDUCATION						
132	12/31/2024	TC-ECE 4th Qtr	725.00	725.00	10925124	01/09/2025
Total ASPIRE MEDICAL SERVICES AND EDUCATION:			725.00	725.00		
AT&T MOBILITY						
287296307139 12.24	12/20/2024	PD-Telephone Bill for December	1,004.78	1,004.78	1850	01/09/2025
287298047432 1224	01/01/2025	Sanit.-Employee Cell Phones	137.20	137.20	1850	01/09/2025
287298047432 1224	01/01/2025	PW-Cell Phone-PW Director	66.10	66.10	1850	01/09/2025
287298047432 1224	01/01/2025	Streets-Supervisor Cell Phone & Crew iPads	169.22	169.22	1850	01/09/2025
Total AT&T MOBILITY:			1,377.30	1,377.30		
BANK OF SAN JUANS VISA						
12-31-24 CC PLANNING	12/31/2024	Ping.- Walmart Office Supplies	42.86	42.86	1032500	01/03/2025
12-31-24 CC PLANNING	12/31/2024	Bldg.- Staples Toner and Paper	584.59	584.59	1032500	01/03/2025
12-31-24 CC PLANNING	12/31/2024	Ping.- Staples Toner and Paper	99.53	99.53	1032500	01/03/2025
12-31-24 CC PLANNING	12/31/2024	Ping.- Name plates for staff (4)	61.99	61.99	1032500	01/03/2025
12-31-24 CC PLANNING	12/31/2024	Ping.- Staples toner and paper	174.94	174.94	1032500	01/03/2025
12-31-24 CC PLANNING	12/31/2024	Ping.- Staples toner and paper	245.46	245.46	1032500	01/03/2025
12-31-24 CC PLANNING	12/31/2024	Ping.- Notary supplies for KMT	51.85	51.85	1032500	01/03/2025
12-31-24 CC PLANNING	12/31/2024	Ping.- Battery Back Up	85.89	85.89	1032500	01/03/2025
12-31-24-CC ADMIN SERV	12/31/2024	HR-Notary Renewal	10.00	10.00	1032500	01/03/2025
12-31-24-CC ADMIN SERV	12/31/2024	HR-Quarterly Wellness Prize	50.00	50.00	1032500	01/03/2025
12-31-24-CC COMMUNITY	12/31/2024	Rec.-Festival of Trees Bar Supplies, Viewing Cookies, Drinks, Raffle	806.42	806.42	1032500	01/03/2025
12-31-24-CC COMMUNITY	12/31/2024	Rec.-Batteries for projector in gym	10.94	10.94	1032500	01/03/2025
12-31-24-CC COURTS	12/31/2024	Courts-Fuel for Travel Vehicle on Return from CAMCA Annual Meeti	63.83	63.83	1032500	01/03/2025
12-31-24-CC COURTS	12/31/2024	Courts-Car wash for travel vehicle on return from CAMCA Annual Me	14.00	14.00	1032500	01/03/2025
12-31-24-CC COURTS	12/31/2024	Courts-Lodging for 3 employees for CAMCA Annual Meeting	1,074.62	1,074.62	1032500	01/03/2025
12-31-24-CC COURTS	12/31/2024	Courts-2025 NACM Dues for court staff	351.00	351.00	1032500	01/03/2025
12-31-24-CC PARKS	12/31/2024	Parks-Basic reachers (3), Tool Belt	148.18	148.18	1032500	01/03/2025
12-31-24-CC PARKS	12/31/2024	Parks-Dog Bags for parks (20,000)	758.80	758.80	1032500	01/03/2025
12-31-24-CC PARKS	12/31/2024	Parks-Truck seat covers Unit 140, Back up Beepers (2)	175.52	175.52	1032500	01/03/2025
12-31-24-CC PARKS	12/31/2024	Parks-Tools to outfit staff (Tool Belts, Tool Bags, Hand Tools)	2,513.67	2,513.67	1032500	01/03/2025
12-31-24-CC PARKS & RE	12/31/2024	Rec.-Mats for softball (2)	455.98	455.98	1032500	01/03/2025
12-31-24-CC POLICE EXP	12/27/2024	PD-TLO Transunion-Monthly Search Engine Subscription	75.00	75.00	1032500	01/03/2025
12-31-24-CC POLICE EXP	12/27/2024	PD-Walmart-Zip Ties for Evidence	34.92	34.92	1032500	01/03/2025
12-31-24-CC POLICE EXP	12/27/2024	PD-USPS-Postage	19.36	19.36	1032500	01/03/2025
12-31-24-CC POLICE TRA	12/27/2024	PD-Niagara University -Law Enforcement Training 1 Class for Officer	199.00	199.00	1032500	01/03/2025
12-31-24-CC PW ADMINIS	12/31/2024	PW-Mobile Filing Cabinet	107.18	107.18	1032500	01/03/2025
12-31-24-CC PW DIRECT	12/31/2024	PW-CCMA Membership	100.00	100.00	1032500	01/03/2025
12-31-24-CC PW FACILITI	12/31/2024	F&F-Vinyl For Vehicle Decals	211.94	211.94	1032500	01/03/2025
12-31-24-CC PW FACILITI	12/31/2024	F&F-License Registration Fee For Units 139 & 140	27.41	27.41	1032500	01/03/2025
12-31-24-CC PW FACILITI	12/31/2024	F&F-Pipe Gaskets For Museum	14.43	14.43	1032500	01/03/2025
12-31-24-CC PW FACILITI	12/31/2024	F&F-Parts To Repair Town Shop Heater	1,175.76	1,175.76	1032500	01/03/2025

CONSENT AGENDA VI.3.

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12-31-24-CC PW STREET	12/31/2024	Streets-Acrylic Banners (17)	2,505.24	2,505.24	1032500	01/03/2025
12-31-24-CC SANITATION	12/31/2024	F&F-Stealth Module For Unit 138 F450	665.00	665.00	1032500	01/03/2025
12-31-24-CC SANITATION	12/31/2024	Sanit.-DOT Physicals (Justin Haag & Ty Schofield)	250.00	250.00	1032500	01/03/2025
12-31-24-CC TOURISM	12/31/2024	Tourism-Advertising (Visit Widget, Google Ads, Vertical Response)	1,963.29	1,963.29	1032500	01/03/2025
12-31-24-CC TOURISM	12/31/2024	Tour Admn.-Flight for Go West 2025	587.94	587.94	1032500	01/03/2025
12-31-24-CC TOURISM	12/31/2024	Tour Admn.-Adobe and Dropbox subscriptions	113.99	113.99	1032500	01/03/2025
12-31-24-CC TOWN CLER	12/27/2024	Plng.-Vistaprint Bus. Cards Katelyn & Denver	70.74	70.74	1032500	01/03/2025
12-31-24-CC TOWN CLER	12/27/2024	HR-Team Building Gathering Supplies	94.81	94.81	1032500	01/03/2025
12-31-24-CC TOWN CLER	12/27/2024	TC-Walmart Meeting Snacks	9.98	9.98	1032500	01/03/2025
12-31-24-CC TOWN CLER	12/27/2024	Admin.-Walmart Kleenex	6.58	6.58	1032500	01/03/2025
12-31-24-CC TOWN MAN	12/31/2024	TM-Meal-Rotary W/Karl Johnson	45.68	45.68	1032500	01/03/2025
12-31-24-CC TOWN MAN	12/31/2024	TM-Meal-Durango	30.34	30.34	1032500	01/03/2025
12-31-24-CC TOWN MAN	12/31/2024	TM-CCCMA Dues 2025	220.00	220.00	1032500	01/03/2025
12-31-24-CC VISITOR CE	12/31/2024	VC-Ink for VC Printer	27.99	27.99	1032500	01/03/2025
12-31-24-CC VISITOR CE	12/31/2024	VC-HDMI cord for VC	9.88	9.88	1032500	01/03/2025
12-31-24-CC VISITOR CE	12/31/2024	VC-File folders for VC notebook	2.61	2.61	1032500	01/03/2025
12-31-24-CC VISITOR CE	12/31/2024	VC-Food and supplies for Board Xmas Party and Visa Gift Card for Phil Slusher Christmas	211.27	211.27	1032500	01/03/2025
12-31-24-CC VISITOR CE	12/31/2024	Tourism-Adobe and Apple Subscriptions	95.04	95.04	1032500	01/03/2025
12-31-24-CC VISITOR CE	12/31/2024	Tourism-Old Fashioned Christmas supplies, pizza for volunteers	523.20	523.20	1032500	01/03/2025
12-31-24-CC VISITOR CE	12/31/2024	Tour Admn.-Upcurve Cloud Google Workspace Annual Fee 2025	576.00	576.00	1032500	01/03/2025
12-31-24-CC VISITOR CE	12/31/2024	Tourism-Lunch for Staff Meeting and OF Christmas Prep	70.82	70.82	1032500	01/03/2025
12-31-24-CC-COM DEV	12/31/2024	CD Admin.-Fuel	61.89	61.89	1032500	01/03/2025
12-31-24-CC-COM DEV	12/31/2024	Projects-Lodging LWCF Presentation	199.00	199.00	1032500	01/03/2025
12-31-24-CC-COM DEV	12/31/2024	CD Admin.-Dues CASFM	50.00	50.00	1032500	01/03/2025
Total BANK OF SAN JUANS VISA:			18,136.36	18,136.36		
BASIN COOP INC						
416853	12/23/2024	Streets-Propane (49.50 GL)	49.50	49.50	1831	01/09/2025
Total BASIN COOP INC:			49.50	49.50		
BLACK HILLS ENERGY						
12-24	12/30/2024	Admin.-TH Gas	1,365.06	1,365.06	1837	01/09/2025
12-24	12/30/2024	PW Admin.-Maint. Fac. Gas	2,083.32	2,083.32	1837	01/09/2025
12-24	12/30/2024	Parks-Gazebo Gas	209.67	209.67	1837	01/09/2025
12-24	12/30/2024	VC-VC Gas	212.04	212.04	1837	01/09/2025
12-24	12/30/2024	P&R Admin.-CC Gas	2,290.26	2,290.26	1837	01/09/2025
Total BLACK HILLS ENERGY:			6,160.35	6,160.35		
BLUE ROOM RESEARCH INC						
179	01/01/2025	Tourism-Blue Room Research payment 1 of 4 for data, analytics, an	10,250.00	10,250.00	10925150	01/09/2025
Total BLUE ROOM RESEARCH INC:			10,250.00	10,250.00		
BROWNS HILL ENGINEERING & CONTROLS LLC						
29514	12/12/2024	Sanit.-Install Media Converter & Comms Alarm At Apache Lift Station	2,103.45	2,103.45	10925116	01/09/2025
29576	01/02/2025	Sanit.-Installed & powered up control panel for KOA lift station.	5,498.04	5,498.04	10925116	01/09/2025
Total BROWNS HILL ENGINEERING & CONTROLS LLC:			7,601.49	7,601.49		
BUCKSKIN TOWING & REPAIR LLC						
98953	12/19/2024	F&F-Lube, Oil & Filter Change (Unit 127)	104.57	104.57	1858	01/23/2025
Total BUCKSKIN TOWING & REPAIR LLC:			104.57	104.57		
CAPITAL BUSINESS SYSTEMS INC						
38155543	12/23/2024	Rec.-Copier Lease	128.73	128.73	10925135	01/09/2025
38155544	12/23/2024	Admin.- TH Copier Lease	91.00	91.00	10925135	01/09/2025
38155544	12/23/2024	Admin. - TH Copy/Printing	280.58	280.58	10925135	01/09/2025

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38376252	01/21/2025	Rec.-Copier Lease	128.73	128.73	12325122	01/23/2025
38376253	01/21/2025	Admin.-Town Hall Copier Rental	91.00	91.00	12325122	01/23/2025
Total CAPITAL BUSINESS SYSTEMS INC:			720.04	720.04		
CASCADE WATER/COFFEE SERVICE						
810781	12/24/2024	PD-WATER (4)	35.29	35.29	10925109	01/09/2025
810782	12/24/2024	Courts-Water Delivery (1)	12.50	12.50	10925109	01/09/2025
812456	01/09/2025	PD-WATER (2)	20.29	20.29	12325106	01/23/2025
812458	01/09/2025	Courts-Water Delivery (1)	12.50	12.50	12325106	01/23/2025
Total CASCADE WATER/COFFEE SERVICE:			80.58	80.58		
CENTURYLINK						
300899699-1224	12/19/2024	Sanit.-PS DSL	67.98	67.98	1821	01/09/2025
300899699-1224	12/19/2024	Admin.-TH Elevator Phone	69.15	69.15	1821	01/09/2025
Total CENTURYLINK:			137.13	137.13		
CINTAS FIRST AID & SAFETY						
5243660808	12/10/2024	PW-Inspect Town Shop First Aid Cabinet	19.41	19.41	10925118	01/09/2025
5248172601	01/09/2025	Admin.-First Aid Cabinet	9.16	9.16	12325113	01/23/2025
5248172601	01/09/2025	P&R Admn.-First Aid Cabinet	9.15	9.15	12325113	01/23/2025
5248172601	01/09/2025	VC-First Aid Cabinet	9.15	9.15	12325113	01/23/2025
Total CINTAS FIRST AID & SAFETY:			46.87	46.87		
CIRSA						
242301	12/13/2024	F&F-Insurance Addition For Unit 317 (2024 Roadclipper Flatbed Trail	34.53	34.53	10925100	01/09/2025
Total CIRSA:			34.53	34.53		
CIVICPLUS LLC						
#320733	01/01/2025	Admin-Annual muni-code hosting on website (2025)	1,774.00	1,774.00	10925134	01/09/2025
Total CIVICPLUS LLC:			1,774.00	1,774.00		
CLEARGOV INC						
2024-16306	01/01/2025	Clerk-Annual online budgeting software subscription	10,000.00	10,000.00	10925147	01/09/2025
Total CLEARGOV INC:			10,000.00	10,000.00		
CMB LAW LLC						
0881	01/01/2025	Courts-Prosecutor December 2024	968.60	968.60	12325116	01/23/2025
Total CMB LAW LLC:			968.60	968.60		
CMJA						
01062025-EDWARDS	01/06/2025	Courts-CMJA Dues 2025, Judge Edwards	60.00	60.00	1839	01/09/2025
01062025-FAY	01/06/2025	Courts-CMJA Dues 2025, Judge Fay	60.00	60.00	1839	01/09/2025
01222025-KNUTSON	01/22/2025	Courts-CMJA Dues for Judge Knutson, 2025	60.00	60.00	1867	01/23/2025
Total CMJA:			180.00	180.00		
COLLINS COLE FLYNN WINN & ULMER						
7124	01/08/2025	Admin-December attorney fees	1,316.00	1,316.00	10925140	01/09/2025
7124	01/08/2025	Admin-Geo December attorney fees	258.00	258.00	10925140	01/09/2025
Total COLLINS COLE FLYNN WINN & ULMER:			1,574.00	1,574.00		

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COLORADO MUNICIPAL LEAGUE						
110124	11/01/2024	Admin-CML membership dues 2025	4,186.00	4,186.00	1822	01/09/2025
Total COLORADO MUNICIPAL LEAGUE:			4,186.00	4,186.00		
COLORADO POLICE PROTECTIVE ASSOCIATION						
1429	01/01/2025	PD-Membership for 9 Sworn Officers (2025)	540.00	540.00	10925145	01/09/2025
Total COLORADO POLICE PROTECTIVE ASSOCIATION:			540.00	540.00		
COLORADO STATE TREASURER						
202404	12/31/2024	HR-4th Quarter Premium	1,968.33	1,968.33	1092503	01/09/2025
Total COLORADO STATE TREASURER:			1,968.33	1,968.33		
COOLEY AND SONS EXCAVATING INC						
41667	12/26/2024	Sanit.-Sewer Line Replacements (812 Ft)	218,376.00	218,376.00	1838	01/09/2025
Total COOLEY AND SONS EXCAVATING INC:			218,376.00	218,376.00		
CROSSFIRE AGGREGATE SERVICES LLC						
15021	10/10/2024	Sanit.-1 1/2 Screened Rock 16.01 Tons & Delivery For PS2	648.18	648.18	1834	01/09/2025
15022	10/10/2024	Sanit.-1 1/2 Screened Rock 14.07 Tons & Delivery For PS1	493.26	493.26	1834	01/09/2025
16430	11/22/2024	Streets-3/4" Aggregate Base Course (28.30 Tons) Delivered	810.83	810.83	1866	01/23/2025
Total CROSSFIRE AGGREGATE SERVICES LLC:			1,952.27	1,952.27		
CROWDRIFF INC						
INV10907	01/02/2025	Tourism-CrowdRiff Platform License Jan-Jul 2025 Inv 2 of 2	9,315.40	9,315.40	1836	01/09/2025
Total CROWDRIFF INC:			9,315.40	9,315.40		
DALE ERICKSON						
123024	12/30/2024	Tourism-Holiday Lighting Contest 3rd Place Winner	250.00	250.00	1852	01/09/2025
Total DALE ERICKSON:			250.00	250.00		
DAVID MULBERRY						
123024	12/30/2024	Tourism-Holiday Lighting Contest 2nd Place Winner	500.00	500.00	10925139	01/09/2025
Total DAVID MULBERRY:			500.00	500.00		
DAVIS ENGINEERING SERVICE INC						
16045	07/31/2024	Parks-Navajo Street Pocket Park Survey	1,676.13	1,676.13	10925101	01/09/2025
16798	11/30/2024	PW-Mainstreet construction support	640.00	640.00	10925101	01/09/2025
16839	11/30/2024	Streets-14th Street Drainage Design	120.00	120.00	12325101	01/23/2025
16840	11/30/2024	Streets-McCabe Creek Crossings Engineering	80.00	80.00	12325101	01/23/2025
16884	12/31/2024	Sanit.-Engineering For Block 21 Alley Sewer Line	1,949.50	1,949.50	12325101	01/23/2025
16885	12/31/2024	Streets-14th St. Drainage Design	2,600.00	2,600.00	12325101	01/23/2025
16893	12/31/2024	Parks-1st St Ped Bridge design/eng.	952.02	952.02	10925101	01/09/2025
16894	12/31/2024	Sanit.-Mc Cabe Creek Crossings Engineering	3,317.50	3,317.50	12325101	01/23/2025
16952	12/31/2024	Proj-2025 RAISE grant TTLT cost estimate from DES	414.00	414.00	10925101	01/09/2025
16964	12/31/2024	Parks-Town to Lakes Trail 10-GW engineering	2,604.97	2,604.97	10925101	01/09/2025
16980	12/31/2024	PW-5th St sidewalk/parking engineering-Mainstreet Reconstruct	2,080.00	2,080.00	10925101	01/09/2025
Total DAVIS ENGINEERING SERVICE INC:			16,434.12	16,434.12		
DELTA DENTAL OF COLORADO						
1829285	12/10/2024	HR-January Premiums	3,534.01	3,534.01	1092501	01/09/2025

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Total DELTA DENTAL OF COLORADO:			3,534.01	3,534.01		
DESIGN A SIGN						
27671	10/24/2024	Rec.-Youth Basketball Jerseys Business Sponsors (67)	572.85	572.85	1827	01/09/2025
Total DESIGN A SIGN:			572.85	572.85		
DIGITCOM ELECTRONICS INC						
120000621-1-	12/27/2024	PD-Programming for 1 Police Radio	95.00	95.00	1874	01/23/2025
120000621-1-	12/27/2024	PD-Programming 1 Additional Radio	95.00	95.00	1874	01/23/2025
Total DIGITCOM ELECTRONICS INC:			190.00	190.00		
DILIGENT CORPORATION						
INV463812	12/11/2024	Clerk-Annual meeting and agenda software subscription (2025)	4,553.88	4,553.88	10925121	01/09/2025
Total DILIGENT CORPORATION:			4,553.88	4,553.88		
ECHO IT CONSULTING						
112462	12/18/2024	F&F-Town Shop Camera/Intercom System & Installation	10,498.95	10,498.95	10925114	01/09/2025
112558	01/01/2025	PD-Amazon Digital Storage Fee for December 2024	435.45	435.45	12325110	01/23/2025
112559	01/01/2025	Clerk-IT Services	756.83	756.83	12325110	01/23/2025
112559	01/01/2025	TM-IT Services	302.72	302.72	12325110	01/23/2025
112559	01/01/2025	HR-IT Services	302.72	302.72	12325110	01/23/2025
112559	01/01/2025	CD Admin.-IT Services	302.72	302.72	12325110	01/23/2025
112559	01/01/2025	Plng.-IT Services	756.81	756.81	12325110	01/23/2025
112559	01/01/2025	Bldg.-IT Services	605.45	605.45	12325110	01/23/2025
112559	01/01/2025	Proj.-IT Services	151.36	151.36	12325110	01/23/2025
112559	01/01/2025	Hsg.-IT Services	151.36	151.36	12325110	01/23/2025
112559	01/01/2025	Courts-IT Services	908.17	908.17	12325110	01/23/2025
112559	01/01/2025	PD-IT Services	2,573.15	2,573.15	12325110	01/23/2025
112559	01/01/2025	P&R Admin.-IT Services	302.72	302.72	12325110	01/23/2025
112559	01/01/2025	Rec.-IT Services	605.45	605.45	12325110	01/23/2025
112559	01/01/2025	Parks-IT Services	151.36	151.36	12325110	01/23/2025
112559	01/01/2025	F&F-IT Services	454.09	454.09	12325110	01/23/2025
112559	01/01/2025	PW Admin.-IT Services	605.45	605.45	12325110	01/23/2025
112559	01/01/2025	Streets-IT Services	151.36	151.36	12325110	01/23/2025
112559	01/01/2025	Sanit.-IT Services	756.81	756.81	12325110	01/23/2025
112559	01/01/2025	VC-IT Services	151.36	151.36	12325110	01/23/2025
112559	01/01/2025	Tour-IT Services	151.36	151.36	12325110	01/23/2025
112560	01/01/2025	Admin.-Software Subscription	15.47	15.47	12325110	01/23/2025
112560	01/01/2025	CD Admin.-Software Subscriptions	19.33	19.33	12325110	01/23/2025
112560	01/01/2025	Courts-Software Subscription	11.60	11.60	12325110	01/23/2025
112560	01/01/2025	PD-Software Subscription	34.80	34.80	12325110	01/23/2025
112560	01/01/2025	Rec-Software Subscription	11.60	11.60	12325110	01/23/2025
112560	01/01/2025	Parks-Software Subscription	1.93	1.93	12325110	01/23/2025
112560	01/01/2025	F&F-Software Subscription	1.93	1.93	12325110	01/23/2025
112560	01/01/2025	PW Admin.-Software Subscription	5.80	5.80	12325110	01/23/2025
112560	01/01/2025	Streets-Software Subscription	1.93	1.93	12325110	01/23/2025
112560	01/01/2025	Sanit.-Software Subscription	9.67	9.67	12325110	01/23/2025
112560	01/01/2025	Tour Admin.-Software Subscription	1.93	1.93	12325110	01/23/2025
112560	01/01/2025	Admin.-Mgmt & Offsite Retention	176.93	176.93	12325110	01/23/2025
112560	01/01/2025	CD Admin.-Mgmt & Offsite Retention	221.17	221.17	12325110	01/23/2025
112560	01/01/2025	Courts-Mgmt & Offsite Retention	132.70	132.70	12325110	01/23/2025
112560	01/01/2025	PD-Mgmt & Offsite Retention	398.10	398.10	12325110	01/23/2025
112560	01/01/2025	Rec.-Mgmt & Offsite Retention	132.70	132.70	12325110	01/23/2025
112560	01/01/2025	Parks-Mgmt & Offsite Retention	22.12	22.12	12325110	01/23/2025
112560	01/01/2025	F&F-Mgmt & Offsite Retention	22.12	22.12	12325110	01/23/2025
112560	01/01/2025	PW Admin.-Mgmt & Offsite Retention	66.35	66.35	12325110	01/23/2025
112560	01/01/2025	Streets-Mgmt & Offsite Retention	22.12	22.12	12325110	01/23/2025

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112560	01/01/2025	Sanit.-Mgmt & Offsite Retention	110.58	110.58	12325110	01/23/2025
112560	01/01/2025	Tour Admin.-Mgmt & Offsite Retention	22.12	22.12	12325110	01/23/2025
112576	01/01/2025	Admin.-Phone	178.14	178.14	12325110	01/23/2025
112576	01/01/2025	CD Admin.-Phones	247.13	247.13	12325110	01/23/2025
112576	01/01/2025	Courts-Phones	148.78	148.78	12325110	01/23/2025
112576	01/01/2025	PD-Phones	268.20	268.20	12325110	01/23/2025
112576	01/01/2025	Rec.-Phones	229.08	229.08	12325110	01/23/2025
112576	01/01/2025	Parks-Phones	25.34	25.34	12325110	01/23/2025
112576	01/01/2025	F&F-Phone	25.34	25.34	12325110	01/23/2025
112576	01/01/2025	PW Admin.-Phones	53.69	53.69	12325110	01/23/2025
112576	01/01/2025	Streets-Phone	25.34	25.34	12325110	01/23/2025
112576	01/01/2025	Sanit.-Phone	28.35	28.35	12325110	01/23/2025
112576	01/01/2025	VC-Phones	48.42	48.42	12325110	01/23/2025
Total ECHO IT CONSULTING:			23,796.46	23,796.46		
ELITE RECYCLING & DISPOSAL						
137962	01/01/2025	Sanit.-Trash Service At PS1	5.00	5.00	1873	01/23/2025
17498	12/01/2024	Sanit.-Trash Pickup At PS1	7.50	7.50	1855	01/09/2025
Total ELITE RECYCLING & DISPOSAL:			12.50	12.50		
EMPLOYERS COUNCIL						
0000525189	11/11/2024	Admin-Annual membership for HR consultation (2025)	3,995.00	3,995.00	1843	01/09/2025
Total EMPLOYERS COUNCIL:			3,995.00	3,995.00		
FERGUSON WATERWORKS #1116						
1576686	12/04/2024	Geo-8x14 PVC Sewer Pipe (329 Feet) For Geo Line Replacement	329.28	329.28	10925102	01/09/2025
Total FERGUSON WATERWORKS #1116:			329.28	329.28		
FLYERS ENERGY LLC						
CFS-4111429	12/31/2024	PD-Patrol Vehicle Fuel	1,131.14	1,131.14	10925129	01/09/2025
Total FLYERS ENERGY LLC:			1,131.14	1,131.14		
FOUR CORNERS WELDING & GAS SUPPLY						
31687	12/19/2024	PD-Cylinder Hydro Testing	27.11	27.11	1823	01/09/2025
Total FOUR CORNERS WELDING & GAS SUPPLY:			27.11	27.11		
GEORGE T SANDERS COMPANY						
15921670-00	01/02/2025	Sanit.-PVC Threaded Union, Teflon Thread Seal Tape	42.66	42.66	12325111	01/23/2025
15921670-00	01/02/2025	Sanit.-Work Gloves (3 Pair)	23.72	23.72	12325111	01/23/2025
15921670-00	01/02/2025	Sanit.-Cam Locks	44.69	44.69	12325111	01/23/2025
15922985-00	01/06/2025	Sanit.-360 Degree Camera Kit M-Spector	302.43	302.43	12325111	01/23/2025
Total GEORGE T SANDERS COMPANY:			413.50	413.50		
GOVOS INC						
INV-7929	11/12/2024	Clerk-GovOS Short Term Rental tax and license system for 2025	19,247.80	19,247.80	10925138	01/09/2025
Total GOVOS INC:			19,247.80	19,247.80		
GRAINGER						
9371482762	01/14/2025	Parks-Antibacterial soap (20)	484.40	484.40	1863	01/23/2025
CR-9186852993	07/18/2024	Parks-Credit for soap	57.10-	57.10-	1863	01/23/2025
Total GRAINGER:			427.30	427.30		

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GRANICUS LLC						
195152	01/01/2025	Plng.- MyPagosa	5,416.08	5,416.08	10925133	01/09/2025
Total GRANICUS LLC:			5,416.08	5,416.08		
GREATAMERICA FINANCIAL SERVICES						
38248783	01/03/2025	Courts-Xerox 7020 Lease Agreement	115.03	115.03	10925113	01/09/2025
38248783	01/03/2025	Courts-Xerox 7020 Printing and Copying	36.13	36.13	10925113	01/09/2025
Total GREATAMERICA FINANCIAL SERVICES:			151.16	151.16		
HULU LLC						
10023638SS-1	10/03/2024	Tourism-Advertising (Balance of Invoice)	200.00	200.00	12325129	01/23/2025
Total HULU LLC:			200.00	200.00		
HUMANE SOCIETY OF PAGOSA SPGS						
28435	01/01/2025	PD-Impound Fees 1st Quarter	3,125.00	3,125.00	12325105	01/23/2025
Total HUMANE SOCIETY OF PAGOSA SPGS:			3,125.00	3,125.00		
IDSS Global LLC						
527752	12/02/2024	Tourism-IDSS Subscription Jan to June 2025	3,000.00	3,000.00	1847	01/09/2025
Total IDSS Global LLC:			3,000.00	3,000.00		
INTELLICHOICE INC						
1233656	01/01/2025	Courts-E-Force RMS Hosting and Support 2025	2,652.65	2,652.65	1833	01/09/2025
Total INTELLICHOICE INC:			2,652.65	2,652.65		
IWORQ SYSTEMS INC						
205825	12/02/2024	PW Admin-iWorq work, pavement, sign mgmt, citizen engagement a	6,825.00	6,825.00	12325118	01/23/2025
205825	12/02/2024	Fleet-iWorq fleet mgmt package subscription	2,500.00	2,500.00	12325118	01/23/2025
205825	12/02/2024	Sanit.-iWorq sewer mgmt subscription	1,500.00	1,500.00	12325118	01/23/2025
205825	12/02/2024	Clerk-iWorq citizen engagement and business licensing	2,150.00	2,150.00	12325118	01/23/2025
205825	12/02/2024	CD Admin-iWorq community development subscription 1/2	3,825.00	3,825.00	12325118	01/23/2025
Total IWORQ SYSTEMS INC:			16,800.00	16,800.00		
JESSE JAMES CREATIVE						
JJ6125D	12/04/2024	Tourism-Website and CMS Hosting 2025	3,750.00	3,750.00	10925103	01/09/2025
Total JESSE JAMES CREATIVE:			3,750.00	3,750.00		
LA PLATA ELECTRIC ASSOCIATION						
12-24	12/23/2024	Admin.-TH Electric	1,248.66	1,248.66	1864	01/23/2025
12-24	12/23/2024	Streets-Electric	3,547.78	3,547.78	1864	01/23/2025
12-24	12/23/2024	Parks-Electric	1,662.88	1,662.88	1864	01/23/2025
12-24	12/23/2024	Sanit-Electric	8,728.27	8,728.27	1864	01/23/2025
12-24	12/23/2024	GEO-Electric	661.20	661.20	1864	01/23/2025
12-24	12/23/2024	VC-Electric	196.36	196.36	1864	01/23/2025
12-24	12/23/2024	P&R Admin.-CC Electric	2,103.11	2,103.11	1864	01/23/2025
12-24	12/23/2024	F&F-EV Charging Station	841.43	841.43	1864	01/23/2025
12-24	12/23/2024	PW Admin-Maint. Fac. Electric	715.35	715.35	1864	01/23/2025
Total LA PLATA ELECTRIC ASSOCIATION:			19,705.04	19,705.04		
LA PLATA ELECTRIC ASSOCIATION-PROJECTS						
20241078	12/23/2024	Sanit.-Design Fee For Line Upgrade At KOA Lift Station	700.00	700.00	1840	01/09/2025
6997	12/23/2024	Sanit.-2025 Dark Fiber Annual Billing	2,436.78	2,436.78	1868	01/23/2025

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Total LA PLATA ELECTRIC ASSOCIATION-PROJECTS:			3,136.78	3,136.78		
LANGUAGE LINE SOLUTIONS						
11485341	12/31/2024	PD-Translation Services	26.44	26.44	12325119	01/23/2025
11492004	12/31/2024	Courts-Translation and Interpretation Services December 2024	37.10	37.10	10925130	01/09/2025
Total LANGUAGE LINE SOLUTIONS:			63.54	63.54		
LINCOLN LIFE INSURANCE						
4770897272	11/20/2024	HR-December Premium (Final Policy Payment)	1,742.06	1,742.06	1092502	01/09/2025
Total LINCOLN LIFE INSURANCE:			1,742.06	1,742.06		
LUCERO TIRE						
3240	12/04/2024	Sanit.-Change Out Tires On Units 101 & 103	120.00	120.00	1859	01/23/2025
3241	01/16/2025	Parks-Tire Repair on equipment	30.00	30.00	1859	01/23/2025
Total LUCERO TIRE:			150.00	150.00		
MBE CPAS LLP						
#INV1676379	12/31/2024	HR-FSA Administrative Fees - December 2024	77.00	77.00	1875	01/23/2025
Total MBE CPAS LLP:			77.00	77.00		
MEDICAL AIR SERVICES ASSOCIATION						
2017480	01/01/2025	HR-EE Paid Premiums	545.00	545.00	12325126	01/23/2025
Total MEDICAL AIR SERVICES ASSOCIATION:			545.00	545.00		
MILES PARTNERSHIP LLC						
#109203	01/01/2025	Tourism-State Vacation Guide Advertising 2025	16,500.00	16,500.00	10925112	01/09/2025
Total MILES PARTNERSHIP LLC:			16,500.00	16,500.00		
MINES AND ASSOCIATES INC						
PINV102311	08/30/2024	HR-Sep to Nov EAP Premium (2024)	921.25	921.25	10925122	01/09/2025
Total MINES AND ASSOCIATES INC:			921.25	921.25		
MOTOROLA SOLUTIONS INC						
8282035648	12/05/2024	PD-Remote Speakers (2) and Chargers (2) for Portable Radios	316.40	316.40	1845	01/09/2025
Total MOTOROLA SOLUTIONS INC:			316.40	316.40		
MOUNTAIN HOME SECURITY						
2267	01/01/2025	F&F-Town Hall Alarm Monitoring Jan 2025 - March 2025	120.00	120.00	10925148	01/09/2025
Total MOUNTAIN HOME SECURITY:			120.00	120.00		
NAVAJO TRAIL RENTAL						
10227	12/10/2024	Parks-oil	39.00	39.00	1828	01/09/2025
10227	12/10/2024	Parks-Equipment impeller sharpening, skid bars	239.00	239.00	1828	01/09/2025
Total NAVAJO TRAIL RENTAL:			278.00	278.00		
NET X IT SOLUTIONS						
3694156MUNI	01/02/2025	Courts-Xerox 6515 Service Agreement	20.00	20.00	1854	01/09/2025
3694156MUNI	01/02/2025	Courts-Xerox 6515 Printing and Copying	89.50	89.50	1854	01/09/2025
369437	01/02/2025	Courts-Two Multifunction Printers for the Court Clerks	1,210.00	1,210.00	1854	01/09/2025

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Total NET X IT SOLUTIONS:			1,319.50	1,319.50		
NEW YORK LIFE						
010925	01/09/2025	HR-EE Paid Premium	70.00	70.00	1872	01/23/2025
122624	12/26/2024	HR-EE Paid Premiums	70.00	70.00	1853	01/09/2025
Total NEW YORK LIFE:			140.00	140.00		
ODP BUSINESS SOLUTIONS						
404974031001	01/07/2025	PD-Pens and Tape	30.46	30.46	12325103	01/23/2025
405000420001	01/07/2025	PD-USB Drives (10)	72.38	72.38	12325103	01/23/2025
407908915001	01/17/2025	Courts-Binder	9.42	9.42	12325103	01/23/2025
407908916001	01/20/2025	Courts-Copy Paper	16.98	16.98	12325103	01/23/2025
407908916001	01/20/2025	Courts-Dry Erase Markers	12.69	12.69	12325103	01/23/2025
Total ODP BUSINESS SOLUTIONS:			141.93	141.93		
O'REILLY AUTO PARTS						
5878-331227	12/26/2024	Sanit.-Motor Oil	12.99	12.99	10925137	01/09/2025
5878-331227	12/26/2024	Sanit.-Heat Resistant Epoxy Syringe (JB Weld)	10.49	10.49	10925137	01/09/2025
5878-332736	01/08/2025	Sanit.-De-Icer (2)	9.98	9.98	12325124	01/23/2025
5878-332736	01/08/2025	Sanit.-Antifreeze (1 Gallon)	16.99	16.99	12325124	01/23/2025
Total O'REILLY AUTO PARTS:			50.45	50.45		
ORKIN GENERAL PEST CONTROL						
272604462	01/03/2025	F&F-Town Shop Pest Control For 2024 4th Qtr	236.00	236.00	12325102	01/23/2025
Total ORKIN GENERAL PEST CONTROL:			236.00	236.00		
PAGCO INCORPORATED						
123024	12/30/2024	Tourism-2024 Residential Holiday Lighting Contest 1st Place Winner	1,000.00	1,000.00	10925131	01/09/2025
249188J	01/15/2025	Sanit.-Black Nitrile Gloves XL (1 Box)	29.99	29.99	12325120	01/23/2025
Total PAGCO INCORPORATED:			1,029.99	1,029.99		
PAGOSA AREA WATER & SAN						
12-24	12/28/2024	Admin.-TH & HWY 84 Water 12/24	246.41	246.41	1860	01/23/2025
12-24	12/28/2024	Hsg.-Water Availability 12/24	354.11	354.11	1860	01/23/2025
12-24	12/28/2024	Parks-Water 12/24	1,219.30	1,219.30	1860	01/23/2025
12-24	12/28/2024	Sanit.-Water 12/24	832.09	832.09	1860	01/23/2025
12-24	12/28/2024	GEO-Water 12/24	258.03	258.03	1860	01/23/2025
12-24	12/28/2024	PW Admin.-Maint. Facility Water 12/24	171.45	171.45	1860	01/23/2025
12-24	12/28/2024	VC-Water 12/24	51.44	51.44	1860	01/23/2025
12-24	12/28/2024	P&R Admin.-CC-Water 12/24	321.94	321.94	1860	01/23/2025
12-24	12/28/2024	Parks-Cemetery Water 12/24	68.58	68.58	1860	01/23/2025
12-24	12/28/2024	Sanit.-Sewage Processing 12/24	11,571.20	11,571.20	1860	01/23/2025
Total PAGOSA AREA WATER & SAN:			15,094.55	15,094.55		
PAGOSA SPRINGS COMMUNITY DEVELOPMENT CO						
BB 1-2251	12/31/2024	Admin-4th Qtr Broadband Support	18,750.00	18,750.00	12325108	01/23/2025
BB 1-2252	12/31/2024	Admin-4th Qtr Main Street Coordinator	7,500.00	7,500.00	12325108	01/23/2025
BB 1-2252	12/31/2024	Admin-4th Qtr Main Street Programming	14,750.00	14,750.00	12325108	01/23/2025
BB 1-2252	12/31/2024	Admin-4th Qtr Economic Development Support	6,250.00	6,250.00	12325108	01/23/2025
Total PAGOSA SPRINGS COMMUNITY DEVELOPMENT CO:			47,250.00	47,250.00		
PARTS AUTHORITY LLC						
406-263286	12/17/2024	Streets-5w30 Oil (12)	63.00	63.00	10925120	01/09/2025

CONSENT AGENDA VI.3.

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406-263294	12/17/2024	Streets-Oil filter	15.50	15.50	10925120	01/09/2025
406-263298	12/17/2024	Streets-Oil Filter	15.50	15.50	10925120	01/09/2025
Total PARTS AUTHORITY LLC:			94.00	94.00		
PETTY CASH						
1224	12/26/2024	CD Admin - Arch. Cty Clerk-TOPS Amend 2024-03	28.00	28.00	1824	01/09/2025
1224	12/26/2024	Sanit.-Cashiers Ck River Center NSF	5.00	5.00	1824	01/09/2025
1224	12/26/2024	Admin.-Walmart Packing Tape	9.49	9.49	1824	01/09/2025
Total PETTY CASH:			42.49	42.49		
PIEDRA AUTOMOTIVE LLC						
77328	12/30/2024	PD-Vehicle C32 Lube, Oil, and Filter & Brake Light Bulb Replacemen	152.53	152.53	10925108	01/09/2025
77369	01/06/2025	PD-2023 Ford Interceptor Oil Change	85.80	85.80	10925108	01/09/2025
77383	01/07/2025	PD-Vehicle 129 New Tires and Brakes	2,437.09	2,437.09	10925108	01/09/2025
Total PIEDRA AUTOMOTIVE LLC:			2,675.42	2,675.42		
PINNACOL ASSURANCE						
21914143	12/16/2024	Streets-WC Premium January	2,089.73	2,089.73	1092500	01/09/2025
21914143	12/16/2024	Sanit.-WC Premium January	478.87	478.87	1092500	01/09/2025
21914143	12/16/2024	PD-WC Premium January	3,087.07	3,087.07	1092500	01/09/2025
21914143	12/16/2024	Courts-WC Premium January	33.36	33.36	1092500	01/09/2025
21914143	12/16/2024	Rec.-WC Premium January	598.21	598.21	1092500	01/09/2025
21914143	12/16/2024	P&R Admin.-WC Premium January	18.02	18.02	1092500	01/09/2025
21914143	12/16/2024	CD Admin-WC Premium January	12.45	12.45	1092500	01/09/2025
21914143	12/16/2024	Plng.-WC Premium January	22.95	22.95	1092500	01/09/2025
21914143	12/16/2024	Bldg.-WC Premium January	416.42	416.42	1092500	01/09/2025
21914143	12/16/2024	Proj.-WC Premium January	9.61	9.61	1092500	01/09/2025
21914143	12/16/2024	Housing-WC Premium January	10.19	10.19	1092500	01/09/2025
21914143	12/16/2024	Admin.-WC Premium January	.91	.91	1092500	01/09/2025
21914143	12/16/2024	Clerk-WC Premium January	27.15	27.15	1092500	01/09/2025
21914143	12/16/2024	HR-WC Premium January	17.03	17.03	1092500	01/09/2025
21914143	12/16/2024	Town Mgr-WC Premium January	18.45	18.45	1092500	01/09/2025
21914143	12/16/2024	PW Admin.-WC Premium January	25.74	25.74	1092500	01/09/2025
21914143	12/16/2024	Tourism-WC Premium January	7.33	7.33	1092500	01/09/2025
21914143	12/16/2024	Tourism Admin.-WC Premium January	18.82	18.82	1092500	01/09/2025
21914143	12/16/2024	VC-WC Premium January	13.71	13.71	1092500	01/09/2025
21914143	12/16/2024	F&F-WC Premium January	557.94	557.94	1092500	01/09/2025
21914143	12/16/2024	Parks-WC Premium January	1,173.15	1,173.15	1092500	01/09/2025
21914143	12/16/2024	TC-WC Premium January	12.71	12.71	1092500	01/09/2025
21914143	12/16/2024	TC Boards-WC Premium January	11.15	11.15	1092500	01/09/2025
21914143	12/16/2024	Planning Boards-WC Premium January	6.01	6.01	1092500	01/09/2025
21914143	12/16/2024	Tourism Admin. Boards-WC Premium January	6.01	6.01	1092500	01/09/2025
21914143	12/16/2024	P&R Admin. Boards-WC Premium January	6.01	6.01	1092500	01/09/2025
Total PINNACOL ASSURANCE:			8,679.00	8,679.00		
PLACER LABS INC						
#12.44001291-	12/05/2024	Tourism-Location Based Services & Analytics	8,400.00	8,400.00	10925141	01/09/2025
Total PLACER LABS INC:			8,400.00	8,400.00		
PONDEROSA LUMBER CO						
JOB 14 STMT 123124	12/31/2024	Sanit.-Work Gloves (3 Pair)	29.97	29.97	1832	01/09/2025
JOB 14 STMT 123124	12/31/2024	Sanit.-Plywood (3 Sheets)	128.55	128.55	1832	01/09/2025
JOB 14 STMT 123124	12/31/2024	Sanit.-Milkhouse Heater	27.99	27.99	1832	01/09/2025
JOB 14 STMT 123124	12/31/2024	Sanit.-Milkhouse Heater	27.99	27.99	1832	01/09/2025
JOB 14 STMT 123124	12/31/2024	Sanit.-Caution Tape, Fasteners,	133.35	133.35	1832	01/09/2025
JOB 14 STMT 123124	12/31/2024	Sanit.-Foam Sealant	19.98	19.98	1832	01/09/2025

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JOB 14 STMT 123124	12/31/2024	Sanit.-Windshield Fluid, Grease Cartridges	20.96	20.96	1832	01/09/2025
JOB 14 STMT 123124	12/31/2024	Sanit.-Reciprocating Blades (2), Tie Down Straps (2)	79.96	79.96	1832	01/09/2025
JOB 14 STMT 123124	12/31/2024	Sanit.-To Move Recip. Blades & Ties Downs to correct coding	79.96-	79.96-	1832	01/09/2025
JOB 5 STMT 123124	12/31/2024	Streets-Caulking	23.98	23.98	1832	01/09/2025
JOB 5 STMT 123124	12/31/2024	Streets-Clamp	3.98	3.98	1832	01/09/2025
JOB 6 STMT 123124	12/31/2024	F&F-Safety Glasses (1)	11.99	11.99	1832	01/09/2025
JOB 6 STMT 123124	12/31/2024	F&F-Supplies For Town Shop Sink Repair, FRP Adhesive	68.35	68.35	1832	01/09/2025
JOB 6 STMT 123124	12/31/2024	F&F-Wood Screws, Trex & Joist Tape For Visitor Center Deck Repla	5,081.36	5,081.36	1832	01/09/2025
JOB 6 STMT 123124	12/31/2024	F&F-Batteries For Community Center	103.90	103.90	1832	01/09/2025
JOB 6 STMT 123124	12/31/2024	F&F-Plywood For South Park Bathroom Repair (4 Sheets)	102.36	102.36	1832	01/09/2025
JOB 7 STMT 123124	12/23/2024	Parks-Fasteners, Cable ties, Keys, Bungee Cords, Trash Can, Pipe,	282.46	282.46	1832	01/09/2025
JOB 7 STMT 123124	12/23/2024	Parks-Grease	34.57	34.57	1832	01/09/2025
Total PONDEROSA LUMBER CO:			6,101.74	6,101.74		
PROCOM LLC						
116760	12/31/2024	HR-Drug Screen & Annual Limited Queries 2024	142.00	142.00	10925144	01/09/2025
117056	01/01/2025	HR-Drug Screening Annual Consortium Fee	300.00	300.00	12325127	01/23/2025
Total PROCOM LLC:			442.00	442.00		
PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT						
202501	12/10/2024	HR-January Premium ER	788.42	788.42	10925149	01/09/2025
202501	12/10/2024	HR-January Premium EE&ER	70,417.00	70,417.00	10925149	01/09/2025
202501	12/10/2024	HR-January Premium EE&ER	662.38	662.38	10925149	01/09/2025
202501	12/10/2024	HR-January Premium - EE & ER	1,823.36	1,823.36	10925149	01/09/2025
202501	12/10/2024	HR-EE Paid Premium	914.17	914.17	10925149	01/09/2025
202501	12/10/2024	HR-FSA/HSA Fees	48.90	48.90	10925149	01/09/2025
202502	01/14/2025	HR-February Vision Premiums	657.58	657.58	12325128	01/23/2025
202502	01/14/2025	HR-Basic Life February Premium	188.12	188.12	12325128	01/23/2025
202502	01/14/2025	HR-Voluntary Life February Premium	1,638.90	1,638.90	12325128	01/23/2025
202502	01/14/2025	HR-Supp Insurance February Premium	817.21	817.21	12325128	01/23/2025
202502	01/14/2025	HR-Short Term Dis February Premium	850.38	850.38	12325128	01/23/2025
202502	01/14/2025	HR-Flex Admin Fees February	19.50	19.50	12325128	01/23/2025
202502	01/14/2025	HR-HSA Admin Fees February	21.60	21.60	12325128	01/23/2025
202502	01/14/2025	HR-Health Insurance February Premium	71,404.00	71,404.00	12325128	01/23/2025
Total PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT:			150,251.52	150,251.52		
RECLA METALS LLLP						
60177	01/07/2025	Streets-Welding Supplies	1,362.24	1,362.24	12325121	01/23/2025
Total RECLA METALS LLLP:			1,362.24	1,362.24		
REGION 9 ECONOMIC DEVELOP. DIS						
1015470	01/03/2025	Admin.-Region 9 Dues 2025	3,146.00	3,146.00	1862	01/23/2025
Total REGION 9 ECONOMIC DEVELOP. DIS:			3,146.00	3,146.00		
RENNER SPORTS SURFACES						
9550	09/28/2024	Parks-Wind Fence Design for Pickleball courts	700.00	700.00	1870	01/23/2025
Total RENNER SPORTS SURFACES:			700.00	700.00		
SIMPLEVIEW LLC						
INV-SVUS-1011001	01/01/2025	Tourism-Book Direct Booking Engine Service on Website	9,106.00	9,106.00	1869	01/23/2025
Total SIMPLEVIEW LLC:			9,106.00	9,106.00		
SLATE COMMUNICATIONS LLC						
SLATE 3231	12/01/2024	TM-Communications Manager	2,084.00	2,084.00	10925132	01/09/2025

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Total SLATE COMMUNICATIONS LLC:			2,084.00	2,084.00		
SMART MOBILITY LLC dba FORD PRO						
INV30971949	12/31/2024	Streets-Ford Telematics For 4 Vehicles	80.00	80.00	1851	01/09/2025
Total SMART MOBILITY LLC dba FORD PRO:			80.00	80.00		
SOUTHWEST AG INC						
51788R	01/02/2025	Parks-snow plow maintenance	159.50	159.50	10925104	01/09/2025
Total SOUTHWEST AG INC:			159.50	159.50		
SOUTHWEST GASES, LTD						
4908	12/30/2024	Streets-Cylinder Rental (Oct 2024-Dec 2024)	48.00	48.00	10925119	01/09/2025
4908	12/30/2024	Streets-Argon Gas & Welding Wire	156.95	156.95	10925119	01/09/2025
Total SOUTHWEST GASES, LTD:			204.95	204.95		
SOUTHWEST RIVER ENGINEERING						
1236	12/27/2024	Parks-River Maintenance	3,350.00	3,350.00	10925128	01/09/2025
1237	01/03/2025	Proj-Yamaguchi S. River Improvement engineering	9,302.00	9,302.00	10925128	01/09/2025
Total SOUTHWEST RIVER ENGINEERING:			12,652.00	12,652.00		
STAPLES						
6021565974	01/13/2025	Admin.-Copy paper	37.79	37.79	12325125	01/23/2025
6021565974	01/13/2025	Admin.-Sticky notes	2.57	2.57	12325125	01/23/2025
Total STAPLES:			40.36	40.36		
STATEWIDE INTERNET PORTAL AUTHORITY						
10434	01/07/2025	Clerk-SIPA Email Addresses '25	231.00	231.00	1841	01/09/2025
10434	01/07/2025	TM-SIPA Email Addresses '25	46.20	46.20	1841	01/09/2025
10434	01/07/2025	HR-SIPA Email Addresses '25	92.40	92.40	1841	01/09/2025
10434	01/07/2025	TC-SIPA Email Addresses '25	323.40	323.40	1841	01/09/2025
10434	01/07/2025	Plng. Comm.-SIPA Email Addresses '25	277.20	277.20	1841	01/09/2025
10434	01/07/2025	CD Admin.-SIPA Email Addresses '25	46.20	46.20	1841	01/09/2025
10434	01/07/2025	Plng.-SIPA Email Addresses '25	231.00	231.00	1841	01/09/2025
10434	01/07/2025	Bldg.-SIPA Email Addresses '25	138.60	138.60	1841	01/09/2025
10434	01/07/2025	Proj.-SIPA Email Addresses '25	46.20	46.20	1841	01/09/2025
10434	01/07/2025	Hsg.-SIPA Email Addresses '25	46.20	46.20	1841	01/09/2025
10434	01/07/2025	Courts-SIPA Email Addresses '25	277.20	277.20	1841	01/09/2025
10434	01/07/2025	PD-SIPA Email Addresses '25	693.00	693.00	1841	01/09/2025
10434	01/07/2025	P&R Admn.-SIPA Email Addresses '25	92.40	92.40	1841	01/09/2025
10434	01/07/2025	Rec.-SIPA Email Addresses '25	184.80	184.80	1841	01/09/2025
10434	01/07/2025	Parks-SIPA Email Addresses '25	369.60	369.60	1841	01/09/2025
10434	01/07/2025	F&F-SIPA Email Addresses '25	138.60	138.60	1841	01/09/2025
10434	01/07/2025	PW Admn.-SIPA Email Addresses '25	92.40	92.40	1841	01/09/2025
10434	01/07/2025	Streets-SIPA Email Addresses '25	277.20	277.20	1841	01/09/2025
10434	01/07/2025	Sanit.-SIPA Email Addresses '25	184.80	184.80	1841	01/09/2025
10434	01/07/2025	Tour Admn.-SIPA Email Addresses '25	92.40	92.40	1841	01/09/2025
10434	01/07/2025	VC-SIPA Email Addresses '25	138.60	138.60	1841	01/09/2025
10434	01/07/2025	Tourism-SIPA Email Addresses '25	46.20	46.20	1841	01/09/2025
10447	01/08/2025	Admin-E-signature program through SIPA annual subscription (2025)	2,105.60	2,105.60	1841	01/09/2025
Total STATEWIDE INTERNET PORTAL AUTHORITY:			6,171.20	6,171.20		
SUSAN COPENHEAVER						
183164	12/27/2024	PD-Uniform Alternation for Sgt. Brogan	38.00	38.00	1830	01/09/2025

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Total SUSAN COPENHEAVER:			38.00	38.00		
TERRY'S ACE HARDWARE						
JOB 3 STMT 01-10-25	01/10/2025	F&F-Insulating Foam For South Park Bathroom	15.98	15.98	1865	01/23/2025
JOB 3 STMT 01-10-25	01/10/2025	F&F-Single Cylinder Deadbolt For Centennial Park Bathroom	18.99	18.99	1865	01/23/2025
JOB 3 STMT 01-10-25	01/10/2025	F&F-Nuts, Bolts, & Washers For Community Center	4.24	4.24	1865	01/23/2025
JOB 3 STMT 01-10-25	01/10/2025	F&F-Batteries & Drain Cleaner For Town Hall	36.07	36.07	1865	01/23/2025
JOB 3 STMT 01-10-25	01/10/2025	F&F-Discount Taken	.53-	.53-	1865	01/23/2025
Total TERRY'S ACE HARDWARE:			74.75	74.75		
THE PAGOSA SPRINGS SUN						
398901	12/26/2024	HR-Newspaper Advertisement	54.75	54.75	10925143	01/09/2025
399438	01/02/2025	Admin.-2024 Budget Amendment	16.54	16.54	10925143	01/09/2025
Total THE PAGOSA SPRINGS SUN:			71.29	71.29		
THOMSON REUTERS - WEST						
851303693	01/01/2025	Courts-Legal Research Subscription December 2024	1,386.29	1,386.29	10925115	01/09/2025
Total THOMSON REUTERS - WEST:			1,386.29	1,386.29		
TK ELEVATOR CORP						
3008292365	01/01/2025	F&F-Elevator Maintenance (1/1/25-3/31/25)	730.45	730.45	10925106	01/09/2025
Total TK ELEVATOR CORP:			730.45	730.45		
TKF Contracting Inc						
JOB#: 998.147	12/20/2024	Sanit.-Labor, materials, & equipment for KOA pump replacement	26,300.00	26,300.00	1842	01/09/2025
Total TKF Contracting Inc:			26,300.00	26,300.00		
TOWN OF PAGOSA SPRINGS						
1224	12/31/2024	Hsg.-Sewer Availability	532.00	532.00	1835	01/09/2025
1224	12/31/2024	PW Admin-Maint. Fac. Sewer	66.50	66.50	1835	01/09/2025
1224	12/31/2024	Admin.-TH Sewer	266.00	266.00	1835	01/09/2025
1224	12/31/2024	Parks-Sewer	399.00	399.00	1835	01/09/2025
1224	12/31/2024	VC-VC Sewer	66.50	66.50	1835	01/09/2025
1224	12/31/2024	P&R Admin.-CC Sewer	665.00	665.00	1835	01/09/2025
Total TOWN OF PAGOSA SPRINGS:			1,995.00	1,995.00		
UMB BANK, N.A.						
996122	12/09/2024	PW-UMB annual administrative fees for loan	2,500.00	2,500.00	10925126	01/09/2025
Total UMB BANK, N.A.:			2,500.00	2,500.00		
UNCC						
224121030	12/31/2024	Geo-RTL Transmissions	10.32	10.32	10925107	01/09/2025
224121031	12/31/2024	Sanit.-RTL Transmissions	27.09	27.09	10925107	01/09/2025
Total UNCC:			37.41	37.41		
UNCLES BAR & SOCIAL CLUB						
1217	12/21/2024	VC-Event Venue and Food for Tourism Board Holiday Party	500.00	500.00	1856	01/09/2025
Total UNCLES BAR & SOCIAL CLUB:			500.00	500.00		
UPPER SAN JUAN WATERSHED ENHANCEMENT						
1019	01/06/2025	Proj-PGP engineering	6,254.56	6,254.56	10925142	01/09/2025

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1019	01/06/2025	Proj-PGP WEP admin fees	875.00	875.00	10925142	01/09/2025
Total UPPER SAN JUAN WATERSHED ENHANCEMENT:			7,129.56	7,129.56		
US POSTMASTER						
425340	12/27/2024	Sanit.-Utility Billing Postage	304.36	304.36	1829	01/09/2025
Total US POSTMASTER:			304.36	304.36		
VAL'S VIP CLEANING LLC						
161B	01/10/2025	F&F-Parks Bathrooms Cleaning (12/20/24-12/29/24)	1,646.74	1,646.74	10925136	01/09/2025
162B	01/24/2025	F&F-Parks Bathrooms Cleaning	1,633.37	1,633.37	12325123	01/23/2025
184	01/10/2025	F&F-Town Buildings Cleaning (12/23/24-1/3/25)	3,450.50	3,450.50	10925136	01/09/2025
185	01/24/2025	F&F-Town Building Cleanings (1/6/25 - 1/17/25)	3,450.50	3,450.50	12325123	01/23/2025
Total VAL'S VIP CLEANING LLC:			10,181.11	10,181.11		
VERIZON WIRELESS						
6101902949	12/23/2024	Tourism-Staff Cell Phone	50.72	50.72	1826	01/09/2025
6101902949	12/23/2024	TM-Staff Cell Phone	40.72	40.72	1826	01/09/2025
6101902949	12/23/2024	Bldg.-Staff Cell Phone	101.44	101.44	1826	01/09/2025
6101902949	12/23/2024	Courts-Staff Cell Phone	40.72	40.72	1826	01/09/2025
6101902949	12/23/2024	Rec.-Tablet Data	40.72	40.72	1826	01/09/2025
6101902949	12/23/2024	Parks-Staff Cell Phone	40.72	40.72	1826	01/09/2025
6101902949	12/23/2024	Hsg.-Staff Cell Phone	40.72	40.72	1826	01/09/2025
6101902949	12/23/2024	VC-Staff Cell Phone	40.72	40.72	1826	01/09/2025
6101902949	12/23/2024	Tour Admn.-Staff Cell Phones	81.44	81.44	1826	01/09/2025
Total VERIZON WIRELESS:			477.92	477.92		
VITAL RECORDS HOLDINGS LLC						
4663223	12/31/2024	Courts-Bin Storage	20.31	20.31	12325109	01/23/2025
4663223	12/31/2024	PD-Bin Storage	20.32	20.32	12325109	01/23/2025
4663223	12/31/2024	Admin.-Bin Storage	20.32	20.32	12325109	01/23/2025
Total VITAL RECORDS HOLDINGS LLC:			60.95	60.95		
WAGNER EQUIPMENT CO						
P01C0332016	11/23/2024	Sanit.-Extra Keys For Mini Excavator	42.40	42.40	10925105	01/09/2025
P01C0332475	12/24/2024	Sanit.-Hydraulic Element & Lube Filters For Unit 204	111.71	111.71	12325104	01/23/2025
Total WAGNER EQUIPMENT CO:			154.11	154.11		
WATER TECHNOLOGY GROUP						
5613416	01/10/2025	Geo-Paco Pump & US Motor Repair For Geo Building	6,721.73	6,721.73	12325117	01/23/2025
Total WATER TECHNOLOGY GROUP:			6,721.73	6,721.73		
WESTERN PAPER DISTRIBUTORS						
4950872	09/11/2024	Parks-Can liners	1,043.35	1,043.35	10925110	01/09/2025
5004761	11/13/2024	Parks-Bathroom tissue and towels	1,635.97	1,635.97	10925110	01/09/2025
5036498	12/18/2024	F&F-Can Liners, Bath Tissue, Paper Towels	1,107.54	1,107.54	10925110	01/09/2025
5060136	01/15/2025	Parks-Multifold towels, bath tissues, restroom supplies	1,070.80	1,070.80	12325107	01/23/2025
Total WESTERN PAPER DISTRIBUTORS:			4,857.66	4,857.66		
WILLIAM ROCKENSOCK						
010625	01/06/2025	PD-Per Diem for Rockensock, Surviving Violent Encounter, Denver,	322.00	322.00	1825	01/09/2025
Total WILLIAM ROCKENSOCK:			322.00	322.00		

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WORLD FUEL SERVICES INC						
3025143-41525	12/06/2024	F&F-Equipment Fuel For Week Of 12/6/24	131.98	131.98	10925123	01/09/2025
3025143-41525	12/06/2024	Parks-Equipment Fuel For Week Of 12/6/24	372.23	372.23	10925123	01/09/2025
3025143-41525	12/06/2024	Sanit.-Equipment Fuel For Week Of 12/6/24	363.53	363.53	10925123	01/09/2025
3025143-41525	12/06/2024	Streets-Equipment Fuel For Week Of 12/6/24	495.97	495.97	10925123	01/09/2025
3031684-41525	12/13/2024	Parks-Equipment Fuel For Week Of 12/13/24	183.74	183.74	10925123	01/09/2025
3031684-41525	12/13/2024	Sanit.-Equipment Fuel For Week Of 12/13/24	347.44	347.44	10925123	01/09/2025
3031684-41525	12/13/2024	Streets-Equipment Fuel For Week Of 12/13/24	136.50	136.50	10925123	01/09/2025
3031684-41525	12/13/2024	Rec-Equipment Fuel For Week Of 12/13/24	46.64	46.64	10925123	01/09/2025
3038546-41525	12/20/2024	F&F-Equipment Fuel For Week Of 12/20/24	55.97	55.97	10925123	01/09/2025
3038546-41525	12/20/2024	Parks-Equipment Fuel For Week Of 12/20/24	256.49	256.49	10925123	01/09/2025
3038546-41525	12/20/2024	Sanit.-Equipment Fuel For Week Of 12/20/24	55.38	55.38	10925123	01/09/2025
3038546-41525	12/20/2024	Streets-Equipment Fuel For Week Of 12/20/24	343.02	343.02	10925123	01/09/2025
3045393-41525	12/27/2024	Parks-Equipment Fuel For Week Of 12/27/24	159.53	159.53	10925123	01/09/2025
3045393-41525	12/27/2024	Sanit.-Equipment Fuel For Week Of 12/27/24	178.02	178.02	10925123	01/09/2025
3045393-41525	12/27/2024	Streets-Equipment Fuel For Week Of 12/27/24	216.28	216.28	10925123	01/09/2025
3051206-41525	01/03/2025	F&F-Equipment Fuel For Week Of 1/3/25	56.28	56.28	12325115	01/23/2025
3051206-41525	01/03/2025	Parks-Equipment Fuel For Week Of 1/3/25	58.68	58.68	12325115	01/23/2025
3051206-41525	01/03/2025	Sanit.-Equipment Fuel For Week Of 1/3/25	181.34	181.34	12325115	01/23/2025
3051206-41525	01/03/2025	Streets-Equipment Fuel For Week Of 1/3/25	127.01	127.01	12325115	01/23/2025
Total WORLD FUEL SERVICES INC:			3,766.03	3,766.03		
ZOHO CORPORATION						
5020002575	12/11/2024	Courts-Server subscription split between Town, Courts & PD server (	430.00	430.00	1848	01/09/2025
5020002575	12/11/2024	PD-Server subscription split between Town, Courts & PD server (202	430.00	430.00	1848	01/09/2025
5020002575	12/11/2024	Clerk-ZOHO Server subscription split between Town, Courts & PD se	430.00	430.00	1848	01/09/2025
Total ZOHO CORPORATION:			1,290.00	1,290.00		
Grand Totals:			923,827.56	923,827.56		

Report Criteria:

Detail report type printed



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: David Harris, Town Manager

PROJECT:	Approval of a Letter of Support for a Grant Application for a New Ambulance and Power Stretcher by the Pagosa Springs Medical Center Emergency Medical Services
ACTION:	Council Action

PURPOSE/BACKGROUND:

EMS Deputy Chief Connie Cook is requesting a letter of support for grant funding to purchase a new ambulance along with a power stretcher and loading system. Applications were due February 12. The Mayor has executed the letter and it is being presented to Council for ratification.

ATTACHMENTS:

[PSMC EMS ambulance stretcher letter](#)

FISCAL IMPACT:

No fiscal impact in regards to this requested Letter of Support.

RECOMMENDATIONS:

Approve the letter of support.



February 7, 2025

Colorado Department of Public Health & Environment
Health Facilities & Emergency Medical Services Division
Emergency Medical and Trauma Services Branch
Grant Review Committee

Dear Grant Review Committee:

The Mayor and Town Council are in support of the proposal (RFA# 33499362) being submitted by the Upper San Juan Health Service District dba Pagosa Springs Medical Center - EMS Division (PSMC EMS) for the FY26 EMTS Provider grant to purchase a new ambulance and a power patient stretcher and loading system.

PSMC EMS is the only ambulance service serving an 1,800 square mile area covering Archuleta and portions of Mineral and Hinsdale counties in southwest Colorado. 911 and interfacility call volume continue to climb in the region, along with requests for long-distance transport for patients requiring services unavailable in the area. The need for reliable and safe vehicles for emergency medical services response in the varied and rural terrain within the jurisdiction, and long-distance transport is imperative. The request for funding to assist in the purchase of an ambulance will help accomplish this by replacing an aging 2012 ambulance in the PSMC EMS fleet with a new Type 1 4WD ambulance with enhanced safety features. The industry standard safety concept design and features will offer reliable and safe transport for patients and providers.

Additionally, PSMC is requesting an industry-standard power operated stretcher loading system and compatible power patient stretcher that will enhance the safety design, providing a durable and easy to use system compatible with existing equipment. This equipment also supports EMS provider wellness by reducing the risk of lifting and moving injuries, resulting in a healthier and more sustainable workforce for our rural community.

Thank you for your consideration, and for your continued commitment to the enhancements and improvements to our community's EMS services.

Best regards,

A handwritten signature in blue ink that reads "Shari Pierce".

Shari Pierce
Mayor



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025
FROM: Jennifer Green, Tourism Director

PROJECT: Resolution 2025-05, Appointing Austin Marchand to the Pagosa Springs Tourism Board

ACTION: Discussion and Possible Action

PURPOSE/BACKGROUND:

The term of the Chamber of Commerce seat expired. Dallas Weaver was a greatly appreciated member of the Tourism Board for a few years. The Chamber of Commerce Board appointed Austin Marchand to the Tourism Board, Austin is owner of Rocky Mountain Balloon Adventures. The letter of recommendation from the Chamber is attached.

- Town Council Appointed Seat: Gary Williams
- Board of County Commissioners Appointed Seat: John Ranson
- Board of Realtors Seat: Amy Johnson
- Chamber of Commerce Seat: Open
- At Large Seats (2): Rosanna Dufour, Shane Lucero
- Lodging Seat: Sarah Mashue
- STR Seat: Lance Thornton
- Hospitality / Recreations: Shane Prince

ATTACHMENTS:

[PSAT PSCOC Nomination Marchand 02032025115714](#)

[Resolution 2025-05 Appointing Austin Marchand to the Tourism Board](#)

FISCAL IMPACT:

There is no fiscal impact to appointing members to the Pagosa Springs Area Tourism Board

RECOMMENDATIONS:

1. Move to Approve Resolution 2025-05, appointing Austin Marchand to open Chamber of Commerce seat
2. Move to Deny Approval of the Resolution and direct staff



February 3, 2025

Jennie Green
Pagosa Springs Area Tourism
Pagosa Springs Town Council

Dear Jennie and Councils.

At the Chamber's annual board retreat, held on January 31, 2025, Austin Marchand, owner of Rocky Mountain Balloon Adventures was nominated and elected to represent the Chamber of Commerce on the Tourism board for 2025. The Chamber offers up this seat to all Chamber board members at the annual retreat; thus, Mr. Marchand will represent our organization for 2025.

Mr. Marchand runs a successful tourism-related business in our community. Therefore, we feel he is an excellent candidate to represent not only the tourism aspect of our community, but also the small business aspect. Mr. Marchand has shown an interest in serving on this committee in the past as he submitted his name for an open seat on the board in 2024. He is willing to commit the time and do the work needed to represent our businesses on this important advisory committee. He also sat in on meetings in 2024, so he knows how the board functions.

Should you have any questions regarding Mr. Marchand's nomination or our election process, do not hesitate to contact me.

Respectfully,

Mary Jo Coulehan
Executive Director

P.O. Box 787 * Pagosa Springs, CO 81147  (970) 264-2360 * pagosachamber.com



TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION 2025-05

A RESOLUTION OF THE TOWN OF PAGOSA SPRINGS, COLORADO APPOINTING AUSTIN MARCHAND TO THE PAGOSA SPRINGS AREA TOURISM BOARD.

WHEREAS, Town Ordinance No. 678 creates bylaws for the Pagosa Springs Area Tourism Board; and

WHEREAS, Section 16.4.12(2)(a) of the municipal code requires the appointment of nine (9) members of the Board representing the different sectors of the community; and

WHEREAS, the Pagosa Springs Area Tourism Board recommends the appointment of Austin Marchand to the Chamber of Commerce seat as a member of the Pagosa Springs Area Tourism Board for a two (2) year term; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

1. Appointment of Pagosa Springs Area Tourism Board Member: Austin Marchand is hereby appointed to serve as the Chamber of Commerce member of the Pagosa Springs Area Tourism Board for a two (2) year term, commencing on February 18th, 2025 and concluding on February 18th, 2027.
2. Severability: If any part, section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
3. Effective Date: This Resolution shall take effect and be enforced immediately upon its approval by the Town Council.

ADOPTED THIS ____ DAY OF _____, 2025, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, BY A VOTE OF ____ IN FAVOR, ____ AGAINST.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

Attest:

April Hessman, Town Clerk



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: David Harris, Town Manager

PROJECT: Resolution 2025-06, Regarding Letters of Support

ACTION: Council Action

PURPOSE/BACKGROUND:

The Town is regularly asked to provide letters of support from other governmental entities and area 501(c)3 non-profit organizations when they are applying for grant funding. Typically, these requests are in line with the Town's goals, policies, and values and do not impose a fiscal obligation on the Town. Adopting this resolution will allow the Mayor and Town Manager to assess the request and sign the letter should it meet these qualifications otherwise, the request will be routed to the Town Council for consideration.

ATTACHMENTS:

[Resolution 2025-06 Regarding Letters of Support](#)

FISCAL IMPACT:

No fiscal impact

RECOMMENDATIONS:

Approval of the consent agenda, is approval of Resolution 2025-06 as submitted.



TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION NO. 2025-06

**A RESOLUTION OF THE TOWN OF PAGOSA SPRINGS, COLORADO REGARDING
LETTERS OF SUPPORT**

WHEREAS, the Town of Pagosa Springs ("Town") is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended (the "Charter"); and

WHEREAS, pursuant to Section 1.4.A of the Charter the Town has all the power of local self-government and home rule; and

WHEREAS, pursuant to Section 2.3.B of the Charter the Mayor shall execute and authenticate legal instruments requiring the signature of the Mayor; and

WHEREAS, pursuant to Section 2.3.C of the Charter, the Town Council of the Town of Pagosa Springs (the "Town Council") may delegate certain non-legislative duties of the Mayor to the Town Manager; and

WHEREAS, the Town receives, from time to time, requests to submit letters of support ("Letters of Support") from governmental entities or local 501(c)(3) non-profit corporations for certain initiatives or applications or to sign on to letters that take a policy stance; and

WHEREAS, typically, these requests are time-sensitive and need to be addressed before the next regular meeting of the Town Council meeting; and

WHEREAS, these requests often align with the Town's general goals, policies and values.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

1. Review Procedure

- a. The Mayor and the Town Manager shall review the contents of a Letter of Support request and determine if the requester is a governmental entity, local 501(c)(3) non-profit corporation, or similar organization, whether the requested support is consistent with the Town's goals, policies and values, and whether the Letter of Support would impose any fiscal obligations on the Town.
- b. Subject to Section 2 of this Resolution, the Mayor or the Town Manager may sign a requested Letter of Support if the Mayor and Town Manager both deem

the Letter of Support reasonably consistent with the Town's goals, policies, and values.

- c. In the event either the Mayor or the Town Manager deem that a requested Letter of Support requires further consideration by the Town Council, is not from a governmental entity, local 501(c)(3) non-profit corporation, or similar organization, is inconsistent with the Town's goals, policies and values, or may impose financial obligations on the Town, the Letter of Support shall be placed on the consent or action agenda at the next regular meeting of the Town Council.
2. No Fiscal Obligations. The authority to sign a Letter of Support without prior Town Council approval granted to the Mayor and the Town Manager by this resolution shall not extend to any Letter of Support that imposes fiscal obligations on the Town.
3. Public Inspection. The full text of this Resolution, with any amendments, is available for public inspection at the office of the Town Clerk.
4. Severability. If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
5. Effective Date. This Resolution shall take effect and be enforced immediately upon adoption.

ADOPTED THIS ____ DAY OF _____, 2025 BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, BY A VOTE OF ____ IN FAVOR, ____ AGAINST.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

Attest:

By: _____
April Hessman, Town Clerk



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: David Harris, Town Manager

PROJECT: Sales Tax Report - December 2024

ACTION: Council Information

ATTACHMENTS:

[Sales Tax Report - Feb 2025](#)

Sales Tax Revenue Report
Town of Pagosa Springs
December 2024

	Dec-24	Dec-23	Δ	% Δ
Total Town & County	1,704,736	1,540,735	164,002	10.64%

Industry breakdown

Categories	Difference	%
Construction	(5,393)	▼ 15.38%
Manufacturing	34,933	▲ 76.40%
Retail Trade	53,703	▲ 5.95%
Information	(8,087)	▼ 20.95%
Finance and Insurance	114	▲ 6.88%
Real Estate and Rental and Leasing	747	▲ 2.66%
Professional, Scientific and Technical Services	2,334	▲ 19.89%
Accommodation and Food Services	44,661	▲ 17.84%
Other Services (except Public Administration)	(8,527)	▼ 22.09%
Miscellaneous	49,517	▲ 26.34%
Total	164,002	▲ 10.64%

Town distribution

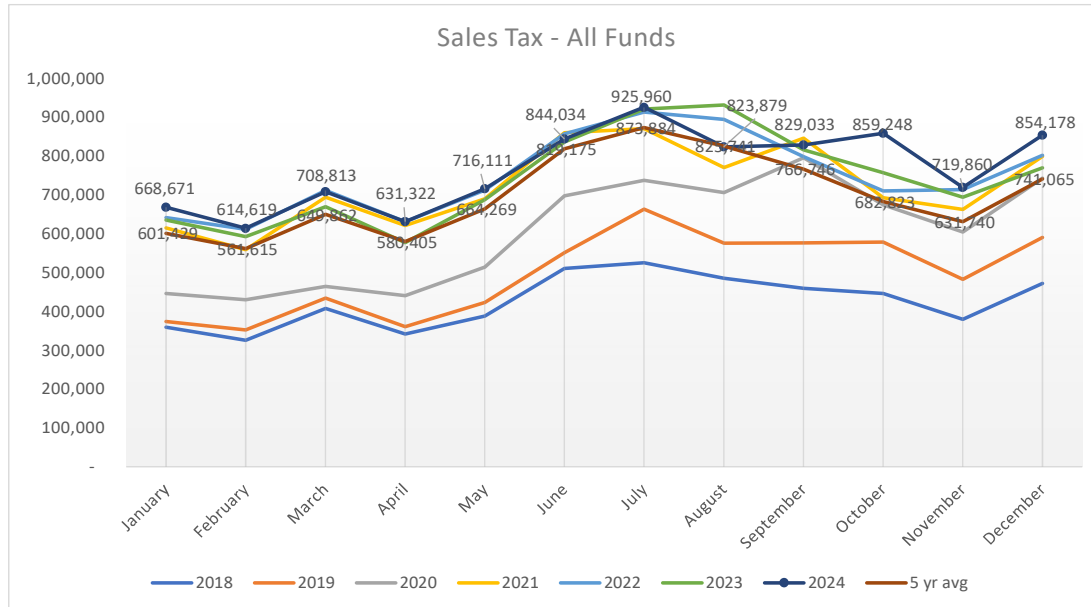
The County and Town split the total sales tax 50/50 with an adjustment made for aviation sales tax which is credited to the County-run airport. *The 2023 figures above include Retail Marijuana Sales which are not included below; The Town discontinued the Marijuana Sales split beginning September 30, 2024.* The Town's portion is split evenly between the General Fund and the Capital Improvement Fund.

	Dec-24	Dec-23	Δ	% Δ
General Fund	427,089	384,816	42,273	
Capital Improvement Fund	427,089	384,816	42,273	
TOTAL	854,178	769,631	84,547	10.99%

Sales tax collections for the Town for the past three years has steadied.

December		
2021	799,607	
2022	802,396	0.35%
2023	769,631	-4.08%
2024	854,178	10.99%

The six year history of the Town's Sales Tax collections is reflected in the chart below, reflecting the stabilization of receipts over the past three years.



The 2024 change to the 2-year average remains flat. No changes in operations are anticipated.

	2022	2023	2024	% Δ	Inflation
January	642,042	635,395	668,671	5.2%	2.7%
February	611,635	592,530	614,619	3.7%	
March	712,017	669,681	708,813	5.8%	2.8%
April	631,818	577,173	631,322	9.4%	
May	712,585	687,568	716,111	4.2%	2.7%
June	857,376	836,245	844,034	0.9%	
July	913,741	921,184	925,960	0.5%	1.9%
August	895,133	932,097	823,879	-11.6%	
September	798,504	816,768	829,033	1.5%	1.4%
October	710,256	757,112	859,248	13.5%	
November	713,674	694,613	719,860	3.6%	2.0%
December	802,396	769,631	854,178	11.0%	
TOTAL	9,001,178	8,889,996	9,195,729		



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: April Hessman, Town Clerk

PROJECT: Administration Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

Staff has been working with Hinton Burdick CPAs on the 2024 audit. The auditors will be onsite in mid-April to review documents and will have the audit complete by the end of June. The administration department spends a great deal of time providing documentation for the auditors and having easily accessible items is preferred.

Staff created new general ledger revenue accounts for use in 2025. Once the 2024 audit is complete, the old accounts will merge with the new ones.

Staff continues to have monthly gatherings to celebrate birthdays, work-a-versaries, and new employees. The core values team work hard to provide opportunities to focus on the Town's core values and put them into action.

Business License Process and MuniRevs:

Staff continues to work on processing business licenses and sending out renewal notices through the new iWorq system. There are 922 active business licenses issued within the Town and 9 new business license applications under review. Currently, there are 102 issued vacation rental licenses, three currently in the application and approval stage, and nine (9) on the waitlist. Staff is in the process of renewing vacation rental licenses for 2025.

Personnel/Recruitment:

The Town is actively recruiting for the following positions:

- Day Camp Staff - Seasonal Kids Camp (Parks & Recreation)
- Planning Manager (Development Department)
- Police Officer (Police)

The following positions have been recently filled:

- Administrative Assistant (Public Works)
- Building Code Official (Development)
- Equipment Operator I (Public Works - Streets)

Current Staffing Numbers:

- 59 Full-time Positions - 56 Filled, 3 Open
- 10 Part-time Positions - 10 Filled, 0 Open



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: James Dickhoff, Development Director

PROJECT: Development Department Reports

ACTION: Council information

ATTACHMENTS:

[Development Department Reports - February 2025](#)



DEVELOPMENT DEPARTMENT MONTHLY REPORT

FEBRUARY 2025

FROM: JAMES DICKHOFF, DEVELOPMENT DEPARTMENT DIRECTOR
BUILDING DIVISION / PLANNING DIVISION / PROJECTS DIVISION / HOUSING DIVISION

RECENT HIGHLIGHTS

CDOT Hwy Reconstruction Project Scheduled to Begin March 17, 2025

CDOT has awarded the reconstruction of Pagosa Street and San Juan Street between 1st and 10th Streets to WW Clyde. CDOT has also awarded the project management to RockSol who will be CDOT's on site manager, public information officer and CDOT representative. Town staff have been meeting with WW Clyde to discuss the coordination of Town infrastructure improvements that will occur in conjunction with the CDOT project. Over the next two months we will learn more about how the project will be sequenced through downtown. The Main Street Board's Cone Zone Committee will continue to work with our downtown businesses for creative solutions to reduce the impacts of the project. The Town has secured public parking agreements with the Springs Resort and the Library to accommodate public parking needs during the reconstruction project, which is expected to last at least two years. On March 17th, WW Clyde will begin placing traffic control barricades along Hwy 160 (Pagosa Street and San Juan Street) between 1st and 8th Street to close the north ¾ of the roadway width. This will remove all on-street parking for the duration of the project.

GOCO Grant Awarded

The Town received notification of a \$420,000 GOCO grant award on December 6th towards the purchase of 1040 E. Hwy 160. The Project Manager presented our second grant application to the Land and Water Conservation Fund (LWCF) grant review committee on Thursday, December 12th regarding our grant application for \$490,000 for the remaining funds needed to purchase and phase one river access improvements. We expect to know the first week of February if our application will be recommended for funding. No word yet if this federally funded grant program is in jeopardy.

Gateway River improvement Project

Staff applied for an additional \$296,000 from the Colorado Water Conservation Board to accommodate increased costs and additional improvements that were identified during the public engagement process. Award notification is expected in March, and there is no additional local match required. There is currently enough state funding to complete the 100% final design Plans. It is currently unknown if the Federally awarded grant funds will still be available for construction activities.

Department Name Change

The Town's Community Development Department changed its name as of January 1st to the Development Department, to reduce confusion with the Pagosa Springs Community Development Corporation, the local Economic Development organization jointly funded by the Town and County.

Planning Manager and Building Official Positions Advertised

The Development Department is currently advertising to fill the vacant Planning Manager Position.

Town Zoning Map

We are currently developing a more comprehensive ARC GIS Town Zoning Map. The intent is to structure the data and information so that it is much more user friendly with the typically public information being sought readily available. We expect to roll out the new map in March that will be followed by notifying the public and seeking their input on the functionality and information provided.

GENERAL INFORMATION

DOLA More Housing Now Grant

We received Grant Award notification on November 15, officially awarding \$1,989,000 towards required public infrastructure to serve the proposed Pagosa Peaks Housing apartment development east of the Hospital. The development proposes up to 96 units serving middle income housing needs in the 60%-140% of AMI range, with the entire project averaging below 100% of AMI with a 30-year deed restriction. The developer is expected to begin their Major Subdivision and Development application processes in the 1st quarter of 2025.

Upper San Juan Water Shed Enhancement Partnership (WEP)

The Town's Development Department Director serves on the Board as a Town Representative. WEP has recently identified a grant opportunity to benefit an agricultural related water conservation project that can benefit from the current available state funding, specifically the Park Ditch diversion structure, which needs substantial structural and efficiency improvements. Additionally, WEP continues to effectively manage the Town's Gateway River Improvement Project which is currently in the 60% Design Phase of the project.

FEMA and Colorado Water Conservation Board (CWCB) Phase Two – Floodplain Mapping Updates

In 2022, FEMA and the CWCB completed phase one of a flood hazard mapping project that started at the south end of Town boundaries south through Archuleta County. The Town's Development Director serves as the Town's Floodplain Manager, and has activity advocated that phase two include remapping of the San Juan River and McCabe Creek above and through Town, as well as adding Rumbaugh Creek (Horse Gulch) and West McCabe Creek to Great West Ave. The new mapping technology uses Light Detection and Ranging (LIDAR) equipment that collects data for more accurate mapping for ground and water elevations. Over the years, there have been multiple circumstances in which the current FEMA Flood Hazard map seemed inaccurate in portions of the community for the purposes of determining 100 year flood elevations to inform development approvals through a Certificate of Elevation application process.

Phase two is about to begin, and recently the Development Director convened a meeting of stakeholders, who work with the FEMA Flood Hazard maps on a regular basis, to review the proposed scope of mapping for phase two. Stakeholders included local Engineers, Surveyors, CDOT Hydraulic Engineer, and the County's Floodplain Manager, who also met with State and FEMA staff to discuss our local preferences of areas that needed to be included in phase two. Our efforts were very successful, and phase two now includes the areas of our community identified by the stakeholders as high priorities for remapping or including in the flood hazard maps.

The full phase two mapping process is expected to take 18-24 months, with a public review period prior to final adoption by the State and FEMA. It is currently uncertain if the federal funding associated with this phase-two effort will still be available to complete phase-two.

BUILDING DIVISION, PLANNING DIVISION, PROJECTS DIVISION AND HOUSING DIVISION REPORTS FOLLOW



BUILDING DIVISION

MONTHLY REPORT

FEBRUARY 2025

Community Development Department

Building Code Official Hired

The Town has hired Tim Hatch as our new Building Code Official. Mr. Hatch started on February 10th and has been becoming familiar with our active building permit projects and processes.

Building Division Activity:

Please note: Due to the staff transition in the Building Division, the following information has yet to be updated for January 2025.

During November, the Building Division processed three building applications, conducted 28 building inspections, and issued 3 building permits – 2 residential and 1 commercial. As of 12/12/24, one commercial permit application is pending review and approval. Year to date, 71 building permits have been issued and the Division maintains an active caseload of 86 building permits. Twelve (12) building permits expired through November– owner contacts are in the process.

	September	October	November	Year to Date
Building - Plan Review/Permits	10	1	3	75
Building – Inspections	28	19	28	268
Building Permits - Commercial	2	0	1	19
Building Permits - Residential	8	1	2	52
Contractor/Property Service Providers	4	8	2	266
New In-Town Businesses	0	5	2	35
Vacation Rental – Inspections	3	7	10	23

Building Permit Summary:

		Year to Date	Jan – December Year Ending		
	November	2024	2023	2022	2021
Commercial Addition	0	7	3	4	4
Commercial New	0	1	8	7	2
Commercial Other (Demo/Mech)	1	5	12	20	14
Commercial Repair/Remodel	1	6	17	17	14
Residential Addition	1	18	7	5	7
Residential New	0	10	11	21	26

Residential Other (Demo/Mech)	0	17	16	21	10
Residential Repair/Remodel	0	7	5	6	10
Total Building Permit	3	71	79	101	87
Total Project Valuations	35,000	22,731,900	55,459,731	13,822,049	16,333,056

Commercial/Multifamily Building Permits Issued During November:

- Pagosa Mill RV Park (Contractor-Redstone), 1647 W Hwy 160, commercial demolition of laundry, shower and toilet building permit issued 11/18/24. The owner is in the process of applying for a new/remodeled building.

Commercial/Multifamily Active Building Permits:

- A&M Marijuana, 84 Goldmine Drive, commercial building interior remodel for retail store building permit issued during August. Framing is complete. It is planned to finalize the project during January.
- Archuleta Country Transit Facility (Contractor -Buildings by Design), 83 Harman Drive, new commercial building - 2,652 sq. ft. transit facility and 3,262 sq. ft. bus bay. Groundbreaking took place on April 15, 2024, and it is planned to complete the project in January 2025. An onsite pre-construction meeting took place between the Town, County and Buildings by Design representatives during May. The foundation footers, stem walls and piers are complete. Wall framing has begun. Project changes include groundwork and underground plumbing which do not affect the value of the project. Building staff met with contractor BBD and reviewed the exterior sheathing and new metal stud framing. Fasteners are approved where installed. Metal stud framing is 90% completed. Fasteners are complete at roof sheathing onto TJI's above the lobby. Interior wood backing is in process.
- Best Western [Lodge] (Contractor-Patel), 3505 W. Hwy 160, pool building reconstruction building permit was issued May 2021 extended, and expired September 2024. The exterior is complete except for snow racks on roof. Interior framing is in process. Staff is working with owner and contractor to extend the respective building permit.
- Casas at Two Doves- Boutique Hotel Phase 1 (Contractor-McMullen), 320 Hot Springs Blvd, approved 6 living units on 5/10/23, expires 5/10/25. Foundations, framing, and roofs are complete. Windows, doors and siding are in process. Rock veneer is complete.
- Parish Hall (Contractor-Dutton Creek), 451 Lewis Street, interior remodel, roof demolition permit issued 11/17/23. Roof demo and remodel is complete. An additional Interior remodel application was submitted. Fire district approval was received. The Planning Division received and approved the plat amendment and mechanical screening during December 2024. Work is in process.
- Quality Inn (Contractor-Patel/Alley), 174 Hot Springs Blvd., lobby addition, building permit issued March 2020. The project is nearly complete, interior items needed flooring, bathroom, and fixtures. Staff is working with contractor and owner to address items to complete the project.

- Springs Resort (Contractor-FCI Constructors), 323 Hot Springs Blvd., Food and Beverage Building (1500 sq. ft) non-sprinkled to include commercial kitchen, mechanical equipment rooms, restrooms and covered outdoor seating area. The foundation is complete. The roof and walls are complete, interior work has begun.
- Springs Resort (Contractor-FCI Constructors), 323 Hot Springs Blvd., Springs Resort Expansion – three story hotel, spa, lounge, and restaurant (85,000 sq. ft). Building permit was issued 5/26/23. Projects foundation and framing are complete with insulation, drywall and mechanical in process on all floors. First floor is completed; fixtures are in process. Second and Third floors are framed, and drywall is in process. Drywall, tape and mud in process on Level 3 as well as metal framing and insulation on-going. Aluminum storefront windows in progress at the stairways.

Exterior stucco work is on-going at the East side of building. Staff reviewed drywall fasteners on the walls of main lobby area. VRP heating and cooling units being installed at Level 2. Reviewed metal stud framing at Level 3 Kitchen and restaurant areas. Drop-ceiling on-going at Level 2 main hallway. Drywall at Units 334-336 in progress.

- Springs Resort (Contractor FCI Constructors) 165 Hot Springs Blvd., commercial addition of 707 square feet freestanding cabana and trellis structures. The building permit was issued 9/11/24.
- Sunridge of Pagosa (Contractor-Z-Carpenters), 480 Boulder Drive, 10 townhome units, in 5 buildings building permit issued October 2022, expires October 2024. Two buildings – four units are complete, and Certificate of Occupancies issued. The remaining three buildings' foundation and framing are complete. Exterior sheathing is in the process. The owner/contractor plans to complete the building project by January 2025.
- Timberline/FCBMD at Pagosa Springs (Contractor-Watermark Commercial Contractors), 135 Legacy, Multi-Family Residential Complex (50 dwellings, leasing office and clubhouse within two buildings). The building permit was issued 7/25/24. During November, the perimeter foundation and Building A. Foundation for Building B was completed, staff confirmed that the contractor had installed plastic chairs to support the welded wire mesh. Insulated blankets are on-site. Trautner Geo-Tech is taking regular samples.
- Timberline/FCBMD at Pagosa Springs (Contractor-Watermark Commercial Contractors), 135 Legacy, Multi-Family Residential Complex plan changes to siding, addition of trash enclosure roof, interior fire barrier, roofing details and A/C condenser. Landscape and screen plans changes were exempt for final review by CD Director. The building permit was issued 9/30/24.
- Quality Inn (Contractor-Whispering Pines) 174 Hot Springs Blvd., commercial repair - install drywall fasteners (screws) and vertical jigs to attach ceiling to rafters in all second-floor rooms. Safeguards are installed at the front entry and access to the second floor during construction activity. Building permit was issued on 5/28/24. The last ceiling is in process and Staff is working with owner and contractor to finalize the project.
- Upper San Juan Hospital District (Contractor-Nunn Construction), 95 S Pagosa Blvd, Oxygen generator enclosure to be located on the west side of the building, permit issued 5/9/24. Foundation, framing, insulation and roof are complete. Final electrical and site items are in process, it is anticipated the project will finish during January.

Completed Commercial Projects:

- *None.*

New Contractor/Commercial Businesses:

Two new contractor/property service provider business licenses were issued during November – a total of 266 contractor licenses are on file.

The following seven new businesses opened within the Town during October and November. Year to date, the Town has approved 35 new business operations within the town limits.

- Black Bart's Brunch, 274 Pagosa Street, formally Riff Raff, retail food establishment serving waffles, fried chicken, coffee, boba, alcoholic beverages, pizza, and brunch foods.
- 7Five Spice Co, 84 Goldmine Drive, manufacture and sell hot sauce.
- Pagosa Peak Restaurant, 230 Country Center Dr., formally Chato's Restaurante, full-service restaurant.
- Abundant Wellness, 729 San Juan., Ste E, healing center and energy therapy.
- Les Schwab Tire Centers of Colorado, 3087 Country Center, Existing business with new owner - retail sales of new car and truck tires in combination with automotive related services.
- Time Out Restaurant, 729 San Juan, formally The Den, full-service restaurant.
- Pagosa Hat Bar, 458 Pagosa Street, retail specializing in clothing and semi-custom hats.

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PLANNING DIVISION MONTHLY REPORT

FEBRUARY 2025

FROM: KATELYN TUNNELL

Planning Commission Meetings

The upcoming scheduled PC meeting is February 25, 2025.

Thus far PC meetings have been cancelled in 2025 due to lack of development applications.

The Planning Commission will determine their regular meeting schedule and Chair and Co-chair elections on February 25th.

The Planning Division has recently conducted several pre-application conferences for proposed developments. We are expecting a busy start to 2025 with several expected development applications to be submitted in the 1st and 2nd quarter.

The Town Planning Division has issued 2 Outdoor Commercial Establishment (OCE) permits for food trucks/trailers for the 2025 season thus far. There have been 3 sign permits approved for 2025 (1 temporary sign permit and 2 regular sign permits).

Two Town Development Department Staff Members will be attending the National Planning Conference March 28 – April 1.

The Town is currently seeking interested Town Residents to fill an alternate member seat on the Planning Commission.

CURRENT DEVELOPMENT PROPOSAL UPDATES:

811 San Juan Street, Ruby Sisson Library Expansion

The library has submitted a Final Design Review application which was approved by the Design Review Board on December 10, 2024. The proposed project includes a renovation of the existing facility along with a 3,300 SF building addition, exterior facade upgrades, and full site improvements. The site improvements will include reconfiguring the existing parking lot, a large community reading garden and a smaller children's garden.

232 Pagosa Street, Eagle Mountain Mixed Use Project: The applicant has submitted a request for extension of their Final Design Review approval till July 2026 due to the potential conflict with the Main Street reconstruction project. The Planning Commission approved the requested extension on December 10th. No changes to the previously approved development are proposed.

2737 Cornerstone Drive, Pagosa Peak Family Dentistry

New proposed development of a vacant parcel for a two-story 4,932 S.F. (4,058 S.F. first floor and 865 S.F. second floor) Dental office/clinic facility. The Design Review Board approved the Final Design Review application on Tuesday, October 22nd.

140 Hot Springs Blvd. The Healing Waters Spa Resort and Spa have submitted a Sketch Major Design Review application for the phased redevelopment of the entire property. The Design Review Board approved the sketch concept plan on July 23rd.

Town's Enclave Workforce Housing Project: Council conducted a work session on July 25, 2024, and supported continuing to work on a means to pencil the project out with Servitas. The Housing Coordinator is working with Servitas to identify a path forward for this project.

2911 Cornerstone Drive, Circle K Stores: Town staff conducted a meeting with the project design team in June 2024 to review the numerous outstanding submittals needed to complete the building permit and Major Design Review conditions of approval. It is uncertain when the outstanding items will be received and when the project intends to break ground.

600 W. Highway 160, Pagosa Views PUD: The applicant is now expected to move forward with their subdivision application process in the 1st Q of 2025, for consideration by the Planning Commission and subsequently by the Town Council. The recorded PUD agreement for the 80 acres just west of the Elementary School includes a mix of up to 675 housing units, to include 78 deed-restricted workforce units, along with 144 lodging units and recreational and commercial level amenities. Subsequent applications would include Final Major Subdivision and then Major Design Review for each phase.

400 Hot Springs Blvd. Mixed-Use: The Planning Commission had granted a one-year approval extension for this Sketch MDR proposal to submit a complete Final MDR application for consideration. This extension expired on January 10, 2025.



PROJECT DIVISION MONTHLY REPORT

FEBRUARY 2025

FROM: DAVID HILBORN, PROJECT MANAGER

Middle School Sidewalk Improvement

The Town has been granted the Revitalizing Main Street (RMS) grant for the proposed sidewalk enhancements along Pagosa Street, adjacent to the Middle School. This grant allocates \$250,000, requiring a 10% contribution from the applicant. The project aims to encompass the replacement of the sidewalk spanning from the middle school to the Hwy. 160 curbside, alongside the incorporation of various amenities including benches, a bus stop, trash receptacles, and a solar bike repair station.

Due to the delay in the CDOT Mainstreet Reconstruction project staff has requested a grant extension through the end of April 2026. Preliminary engineering and design phases have already been completed.

400 Block Sidewalk Reconstruction

The reconstruction of the 400 block sidewalk is planned to coincide with CDOT's Main Street Reconstruct Project. The Town will assume the financial responsibility for the demolition and reconstruction of the sidewalk on the 400 block, in addition to the installation of new street trees with 4'x4' flush-mounted tree grates and standard Town streetlights. Three public meetings have convened by staff with property and business owners along the 400 block to outline the tentative placement of the street trees and lights, offering an avenue for input.

The sidewalk design is complete. Staff will hold a meeting with the chosen contractor for the CDOT Mainstreet Reconstruction Project to discuss the project details and the contractor's ability to complete the sidewalk project in coordination with the Mainstreet Reconstruction.

Main Street Reconstruction Project

The Town's scope of work within the project includes sidewalk replacements, storm drainage improvements, landscaping, geothermal line relocation and replacement, sanitary sewer upgrades, crosswalks, side street tie-ins, and street lighting. Additionally, the Piedra Road/Hwy 160 crosswalk project will be incorporated into the broader Main Street Reconstruction Project. Other necessary add-ons in coordination with the Colorado Department of Transportation (CDOT) project include the 400-block sidewalk, middle school sidewalk, sewer main tie-in replacement, fire hydrant installation, and 2nd Street drainage improvements.

CDOT solicited bids for the Main Street Reconstruction Project in October and received three submissions in November. The contract has been awarded to the lowest bidder, WW Clyde, who has begun mobilizing project management staff in preparation for a mid-March start. Town staff has met with WW Clyde to evaluate their capacity to undertake the Town's add-on projects. Contractor estimates are expected by the end of February, after which staff will present recommendations to the Town Council. Construction is scheduled for 2025–2026, with the possibility of extending into 2027.

First Street Pedestrian Bridge – Design/Engineering Phase

Multiple iterations of the bridge design and alignment have been conducted to evaluate the feasibility of accommodating future waterlines. However, the project team has determined that incorporating waterlines into this project is not the most effective approach for advancing its progress. Consequently, the decision has been made to exclude the waterlines, significantly reducing the overall structural weight and enabling a return to the original Pratt Truss design.

BCS is currently in the process of updating the draft bridge design. Upon finalization of the design and engineering phases, BCS Fabrication will require a 25% down payment to initiate the fabrication process. This expenditure is anticipated to occur early to mid-2025, with project completion projected for fall 2025.

Gateway River project

The Gateway project, aimed at enhancing the river ecosystem and improving water quality, is progressing under the oversight of the Watershed Enhancement Partnership (WEP). Thus far, FlyWater, the contractor, has completed a riparian health assessment, river surveys, endangered species surveys, identified and pre-ordered a portion of the required containerized plantings, organized meetings with all property owners along the project reach, and concluded two public comment periods. Two public meetings have occurred for this project and comments received were used to inform the design progression. The Town has expended the obligated \$54,000 match for this project. The project design currently includes improvements that create a \$140,000 shortfall in the construction budget. In an effort to include these design concepts without creating a shortfall, Town staff has collaborated with the WEP to submit a CWCBC grant. The award results are anticipated in mid-March. If the funds are not awarded, the scope outlined within the current design will be reduced to align with the current project budget. The project is advancing according to its outlined schedule with final design expected to be in-hand in April 2025 and construction expected to be completed by the end of 2025, pending the availability of the awarded federal funding for the project construction.

Yamaguchi South River Improvements Project and Grant

The Yamaguchi South River Improvement Project aims to enhance stream and river access for recreational and ecological purposes. The Town has secured funding for this project through grants from the Colorado Water Conservation Board (CWCBC), Southwest Water Conservation District, Archuleta County, and Town matching funds.

Surveys, biological assessments, 95% designs plans, and project cost estimates have been completed to-date. Two public meetings have taken place and comments received have been used to inform the final design. The project is advancing as scheduled with final design and permitting expected to be completed in June and project completion expected in November of 2025.

Town-to-Lakes: 10th St to Great West Ave

The Town was awarded Congestion Mitigation and Air Quality (CMAQ) Improvement Program funds for the design and construction of the Town to Pagosa Lakes Trail segment, spanning from 10th St to Great West Ave. These funds were granted as part of the last available funding through the CMAQ program in late 2019, as the CMAQ program no longer exists. The Town was awarded \$662,320 in funding with a local match obligation of \$137,680. This project involves the design and construction of a ten-foot-wide asphalt or concrete non-motorized shared-use path between 10th Street and Great West Ave.

In alignment with the Pagosa Views Planned Development set to proceed in 2025-26, the development bears the responsibility of constructing the trail along their frontage. The Town's role is to finalize

engineered construction plans and execute the connections to the Pagosa Views property from 10th St and Great West Ave. The awarded CMAQ funds are expected to cover the expenses associated with the Town's portion of the project.

Site surveys are completed, and trail design is currently on schedule for 2025 completion. The engineered construction plans are scheduled to be finalized in 2025, with construction set to commence during the 2026 construction season. This project is funded with federal funding, thus progress will be determined on the continued availability of the awarded federal funds.

East Gateway River Park Project

Town staff has submitted funding applications to the Great Outdoors Colorado (GOCO) and the Land & Water Conservation Fund (LWCF) programs to support the purchase of the property located at 1040 E. Highway 160 (Basin Coop). This funding will facilitate the initial phase of the East Gateway River Park Project, focusing on the strategic acquisition and development of 4.315 acres adjacent to the San Juan River. Upon acquiring the property, the first phase will include conducting an environmental assessment, site cleanup, refining park improvement designs, enhancing parking areas, and installing a boat ramp to provide public river access.

On December 6, 2024, the Town was awarded \$420,000 through GOCO's Community Impact grant program. Additionally, the Archuleta County Commissioners have committed \$30,000 from their 2025 Conservation Trust Fund, and the Town has pledged \$50,000 from its 2025 Conservation Trust Fund, bringing total committed funds to \$500,000. Town staff delivered an in-person presentation to the LWCF subcommittee on December 12, 2024, with award announcements anticipated in March 2025.

The Town has entered into a contract to purchase the property, contingent upon the successful award of both the LWCF and GOCO grants. If the LWCF grant is awarded, the Town plans to finalize the purchase in April 2025 and commence project design in May 2025.

Town of Pagosa Springs ADA Accessibility Grant Program

Staff has established an ADA working group consisting of key departmental personnel. The purpose of this working group is to establish the required ADA standards for Title II entities (includes municipal facilities, parks, programs, and employment). Some of these standards include acceptable grievance procedures, employee accommodation request procedures, facility and program self-assessments, and accessibility transition plans. To date, the working group has conducted six meetings and has established a plan to complete the ADA self-assessment and transition plans for all applicable Town facilities and parks by the middle of 2025. Additionally, staff has completed seven ADA inspection checklists and has generated self-assessments for Town Hall, the Community Center, the Visitor Center, and the Public Works Facility.

Town Hall Remodel

The Safety Committee has identified the security of the Town Hall building as a significant concern for staff. In response, a minor remodel aimed at limiting uninterrupted public access to the entire Town Hall has been included in the 2025 budget. Town staff is currently collaborating with Archis Architects to develop construction documentation, with the goal of soliciting contractor bids by the end of February.

Regional Workforce Center

The Town of Pagosa Springs has been awarded \$600,000 in Community Development Block Grant funds through the Department of Local Affairs to support the construction of a Regional Workforce and Technical Training Center. This new facility will be located on property owned by the Archuleta School District and will serve as a resource for the school district and regional partners. It will be equipped to

provide technical training in a variety of trades, contributing to the development of the future workforce. The design phase of the project is set to commence in mid-2025, with completion anticipated by December 2026.

CALSTART Clean Energy Strategic Plan

Staff has been approached by the non-profit organization Four Corners Office for Resource Efficiency (4CORE) to collaborate on the development of a zero-emissions mobility plan for the greater Pagosa Springs area. This initiative aims to deliver an actionable clean transportation and mobility plan for the community, serving as a valuable resource for pursuing future funding opportunities related to sustainable transportation in the greater Archuleta County region.

4CORE has secured a \$135,000 grant to support the creation of this plan and is seeking Community-Based Organizations (CBOs) to assist with current condition inventories and community outreach efforts. The Town, Archuleta County, and Pagosa Springs Community Development Corporation (PSCDC) have been identified as potential CBO partners to coordinate these efforts. Compensation for participation will be provided through the grant funding, with \$50,000 in revenue to be shared equally among the Town, Archuleta County, and PSCDC.



HOUSING DIVISION MONTHLY REPORT

FEBRUARY 2025

FROM: JEFF SAMS, HOUSING COORDINATOR

Housing Needs Assessment (HNA)

Continue to work with Emily Lashbrooke, James Dickhoff and Pam Flowers including biweekly meetings with ECONorthwest. We have reviewed survey results (about 600 employer surveys and 100 employer surveys were completed) and they continue to crunch data to complete the report. They are scheduled to report to the joint work session between Town Council and the County on February 25th. Final report should be completed by end of March.

Phase 1 CDC Chris Mountain Work Force Ownership Housing

Continued contact with buyers that have applied to purchase. The first two houses are scheduled to close on February 20th. The CDC is planning another open house on February 13, 2025. The last one was very well attended and proved to be a great way to promote the program.

Deed Restrictions are ready including modifications that were required for a USDA Loan.

The RFP for the Workforce Housing Guidelines was closed out this week and the first interview was completed. We have a good applicant and working towards next steps. We are shooting for a completion time in April. The Guidelines will be referenced by Town and County officials, Other Government Agencies (including state agencies and those working on Prop 123), Developers, those looking for housing, etc.

The Formal Application process for Land Banking Funds is being released and we were approved to move forward. This program has funds available to purchase land and have that purchase amount forgiven once developed. The goal of the program is to set aside land for future workforce housing projects. The formal application is not due until February 10th.

Potential Developments

- Pagosa Views is still working towards submitting subdivision applications for getting their project being built.
- Town's Enclave property with a development agreement with Servitas is on hold as they look at other financial and construction options. I have connected them with a Modular Construction Company, [Vederra](#). They have been working on pricing for the project and reviewing options to build.
- Colorado Outdoors, LLC is moving forward with a proposed middle income (60-140% of AMI) apartment rental project east of the Pagosa Springs Medical Center. At this point we are waiting for their major subdivision development application. Once that is submitted, we will have a better idea of what steps will be needed for the proposed workforce housing apartments. The

County recently changed it's position on buying a lot in this potential development which will result in the site for the workforce housing apartments moving to the site previously contemplated for the County Admin Offices. The Town received a \$2 million DOLA More Housing Now grant that will be used towards the costs of the public infrastructure needed to serve the housing project.

- Timberline Apartment LITCH project next to Walmart is making good progress on the 50 units. They are planning on submitting for a second project of 50 units as well. The projected rental range is broad, which helps us hit multiple income ratios in the lower income brackets, with units serving 30%-80% of AMI. The target is to have occupancy late 2025, but could move into 2026.
- Looking at other construction options for Single Family homes in Chris Mountain. Meetings with Vederra to review options and pricing to see how that would suit us.

Other Work in Progress

I have also been attending several meetings with Region 9, DOLA and other Prop 123 groups and updates. It helps to keep up with changes and helps me understand what is going on in the industry.

Continued attending C.A.S.T. (Colorado Area Ski Towns) Housing Task Force Meetings. This group has had a big focus on Workforce Housing. Emily presented a bill to change the AMI requirements to allow a petition process to increase the AMI level. They were all in agreement and will support a bill.

Continue to review alternative construction methods, mostly focused on modular construction. Met with first manufacturer and will continue to look at other companies.

Started working towards Phase 2 of the Chris Mountain Workforce housing project. Many buyers that have inquired are looking at purchasing in 2025. Will be working to get them qualified.

Completed Federal requirements for PIT Count (Point in Time Count of the homeless) on January 28th. This involved visiting locations where the homeless are and completing a survey with them.



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025
FROM: Jennifer Green, Tourism Director

PROJECT: Lodging Tax Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

TOURISM BOARD MEETINGS

The Tourism Board held its most recent regularly scheduled meeting on Wednesday, February 5th at 4pm at Town Hall. Approved minutes from December have been included in the packet. Staff should be able to get back on schedule to provide draft minutes in the Town Council packet for the March mid month meeting. The next regularly scheduled meeting is Wednesday, March 5th at 4pm at Town Hall.

LODGERS TAX FINANCIAL REPORT

Town lodging tax collections are due on the 20th of each month, following the month of collections. Reports from the Town are usually available at the beginning of each month. County collections are received quarterly from the State and are typically received about two months after the last month of the quarter.

For Town collections, 2024 saw increases compared to 2023. YTD 2024 (through December) shows a 12.75% increase over 2023, or \$101,976. December was up 23.42% over 2023, or \$15,520. A more accurate monthly accounting will be conducted before the March reports.

The full detailed report has been excluded in the packet, however is available through google drive:
https://drive.google.com/drive/folders/1RcO8Ltc1h9OGATGXGO1hm_Oh2LYcQO1I?usp=drive_link

BLUE ROOM RESEARCH WORKSHOP

The Tourism Board scheduled the onboarding workshop for Wednesday, February 5th at 9am at the Ross Aragon Community Center. Blue Room will lead the session and work with the Tourism Board to determine the monthly reports and data they would specifically like measured. Blue Room has offered to have a meeting with stakeholders once a draft report has been created to walk through data with area businesses.

VISITOR CENTER UPDATE

The Visitor Center lobby is open 7 days per week from 10am - 4pm. We aim to be open 362 days a year, closed only on Thanksgiving, Christmas and New Years. However, we do adjust the schedule and hours based on inclement weather, if needed. We remain able to seamlessly switch to virtual operations if needed. Continuous promotion of the app across all channels helps complete the virtual operations.

STAFFING UPDATE

Director is evaluating staffing needs, given recent change. The Tourism Department currently has three (3) full time employees: Director, Marketing Manager and Administrative Assistant, plus 2 part time visitor center employees and one bonus very part time person to help fill in weekends, holidays and summer (full time teacher). All employees report to the Director and the Director oversees all activities, projects and manages visitor center operations (for the last 8+ months). We do not anticipate adding any staff given ongoing discussions about uses of lodging tax, however we will utilize an intern during the summer through the CDC program, if that is an option for 2025.

Staff compiled a list of tasks handled in January for review (in packet). We will continue to provide this type of update if others find it helpful. Staff has stepped up, continued to handle all tasks and provide all of the services expected and requested.

SOCIAL MEDIA UPDATE

- Facebook - www.facebook.com/visitpagosasprings: 38,560 followers
- Instagram - www.instagram.com/visitpagosa: 25,795 followers
- Twitter / X - www.twitter.com/visitpagosa - 2,215 followers
- Youtube - www.youtube.com/visitpagosa - 1,530+ subscribers; 294,876 video views
- TikTok @visitpagosa - 3,582 followers, 18,400+ likes

All detailed social media data can be reviewed in the google drive by month:

https://drive.google.com/drive/folders/10DVMc8EcHxfk82J_Z-qmTHaz8EZt-ARs?usp=sharing

TOURISM BOARD INFORMATION

The google drive folder featuring all materials related to the Tourism Board continues to be updated. The folder includes a variety of information, such as meeting minutes, contact information, brand overview, marketing plan, budget, research, bylaws, data, statewide research, mission statement and much more.

https://drive.google.com/drive/folders/12Cy6vSyq_8oF5_nEMsG0tfe8aZgPV3Hu?usp=sharing

RECENT & UPCOMING PROMOTIONS

The 2025 Marketing Plan was presented to the Tourism Board during the December meeting. The plan can be reviewed at: <https://docs.google.com/presentation/d/1ySwY7ZRPgoS3vWGk1Lv2C06wOBMGj1tqMa-i4weK9wU/edit?usp=sharing>

Staff is currently working on 2025 placements and late winter / early spring campaigns. Director attended Go West Summit January 6th - 10th in Palm Springs, CA to meet with international tour operators and receptives. Pagosa currently has 4 properties with contracts with Rocky Mountain Holiday Tours, a CO-based international receptive tour operator, which provides inventory for key Tour Operators in Europe.

PRESS & MEDIA RELATIONS

All media tracking can be found at: https://docs.google.com/spreadsheets/d/1d1pXYOK_IUk6dxSps9b9GRvNJ2_-4UNh5XLRvzFls2g/edit?usp=sharing. It was a busy year of hosting media and travel trade. 2025 requests have begun.

DESTINATION BLUEPRINT

The Tourism Board held the onboarding workshop on Wednesday, February 5th at 9am at the Ross Aragon Community Center. Blue Room led the session to determine, with members of the tourism board, what monthly reports and data they would specifically like measured. Blue Room has offered to have a meeting with stakeholders once a draft report has been created to walk through data with area businesses. The first report will be available for the April meeting, most likely.

UPCOMING EVENTS

The Tourism Board reviewed multiple event funding applications and has likely found an event producer to take over the Halloween Hootenanny. During the February meeting, the Tourism Board approved \$50,750 in event funding for mostly shoulder season events. The event funding overview can be found at:

<https://docs.google.com/spreadsheets/d/10sao3FGXJxB8Cusxij7J062Qj29-X2TD/edit?usp=sharing&oid=100188597006051921201&rtpof=true&sd=true>

ATTACHMENTS:

[Minutes 121724v2](#)

[January 2025 Staff Updates](#)

[Pagosa Springs Board Report Feb 5 2025](#)

[Pagosa Springs Destination Blueprint Mentor Scope of Work](#)



Visitor Center - 105 Hot Springs Blvd
Pagosa Springs, CO 81147

MINUTES

Pagosa Springs Area Tourism Board Meeting
December 17, 2024 @ 4:00 PM

A regular meeting of the Pagosa Springs Area Tourism Board was called to order on December 17, 2024, at 4:00 PM in the Visitor Center - 105 Hot Springs Blvd.

BOARD PRESENT: Board Member Johnson, Board Member Lucero, Board Member Dufour, Board Member Weaver, Council Member Williams, Lance Thornton, Shane Prince, and Sarah Mashue

BOARD ABSENT: Board Member Maez

I. CALL MEETING TO ORDER

II. PUBLIC COMMENT – *Please sign in to make public comment*

1. Public comment was taken at the end of the meeting. Dallas Weaver stated that he had forgotten.

Jesse Hensle spoke about the letter he emailed to the Board prior to the meeting. He apologized for the late email sent at 3 40 pm today, but they had to move quickly as the packet was sent out the day before. Jesse indicated he absolutely loved the discussion the board had about these metrics and the measurement pieces there. I think this is where the magic starts to happen with some of this stuff is really pushing back and understanding and asking, What is it that we want to do? What is important for the marketing direction? What is most impactful? Jesse offered to attend a meeting and dig into it with the board more. Jesse also pointed out a second opportunity. Jesse wants an amazing campaign to leverage some of that data we got from the destination blueprint in which the community overwhelmingly supported tourism, growth and strategic tourism growth.

Anne Marie Sukcik spoke next and wanted to provide the business owner perspective. She explained that they are slow in the shoulder seasons and asked what specific campaigns that had been run in 2024 and what were the results of these campaigns? And what are we going to do in 2025? And what are the goals? Measurable goals? And when we talk about measurable goals, we're talking about percent increase in specific metrics, but specifics is important for businesses. She iterated that businesses have to cover all the expenses and the shoulder season is hard on them. She also pointed out that it's easier when you work for a property versus when you're a business owner. She was talking from the business owner perspective.

III. CONSENT AGENDA

1. Approval of the November 19th Meeting Minutes

Lance Thornton moved to approve the consent agenda, Shane Prince seconded.

Carried.

IV. REPORTS TO BOARD

1. Director Report

Pagosa Springs Area Tourism Board
December 17, 2024

The report was bumped to the end of the meeting, given the lengthy agenda. Director provided updates based on the report provided. The Board needs to schedule the in person workshop with Blue Room Research. Blue Room has advised the workshop is intended for members of the Tourism Board. The group decided on the morning of Feb 5th.

YTD 2024 (through October) shows a 10.73% increase over 2023, or \$73,635. Combined, Town and County collections through Q3 reflect an increase of 6.06%, or \$60,340.94.

Rosanna asked about the CTO Championing the Value of Tourism video that had been discussed a few months prior. Director explained that the form had been submitted and we had meetings with CTO and consultants, but the CTO changed vendors and the new vendors didn't like the data provided by the previous vendor. The previous numbers were created by Dave Santucci and leveraged Dean Runyan data from 2022, which was the information he presented during the Tourism Conference in April. 2023 data was released in summer of 2024. Dean Runyan research data is a year in arrears.

V. NEW BUSINESS

1. 2025 Regular Meeting Schedule

The Board discussed possible options for a 2025 meeting schedule. The desire to hold meetings in Council Chambers at Town Hall and not to compete with any other advisory board meetings was reviewed. The group settled on the 1st Wednesday of each month at Town Hall for the 2025 meeting schedule. The first 2025 meeting will be held on February 5th, given the January meeting would've fallen on New Years Day.

Council Member Williams moved to set the 2025 regular meeting schedule for the 1st Wednesday of each month, Shane Prince seconded.

Carried.

2. Election of 2025 Officers

The Board discussed the election of officers for 2025 and reviewed the officers in 2024. The chair leads the meetings, Vice Chair runs the meeting in the absence of the Chair and the Secretary / Treasurer position does not have any specific duties. The Board discussed and voted on each one separately. Gary Williams asked Rosanna if she was interested in the Chair position, but she indicated she had too much on her plate to commit.

Shane Prince moved to approve Shane Lucero as Chair, Board Member Johnson seconded.

Carried.

Board Member Lucero moved to approve Amy Johnson as Vice Chair, Council Member Williams seconded.

Carried.

Council Member Williams moved to approve Shane Prince as Secretary / Treasurer, Shane Prince seconded.

Carried.

3. 2025 Event Waste Considerations

In efforts to continue to reduce waste at events, the Director met with Elite recently to discuss adding recycling as an option for event organizers. Elite would be able to bring recycling containers (two - 96 gallon recycling bins) and take them to the transfer station following event for a cost of \$55 per event.

Pagosa Springs Area Tourism Board
December 17, 2024

However, recycling services are limited and would only accept aluminum cans and cardboard boxes. Any used paper or plastic products (cups, plates, etc) cannot be accepted. The agreed to offer recycling, but asked to make it very easy to tell what bins were for recycling. They also suggested signage for branding.

Director explained that given limited recycling options in Archuleta County, staff has investigated purchasing (in bulk) branded reusable cups that could be made available to event organizers. The cups can be provided to event organizers when kegs are used at events. Hard plastic (recyclable) is approximately \$0.50 / each and Aluminum cups are \$2.50-3 minimum. The only way for this to be cost effective would be to order large quantities.

Board asked Director to bring back recommendations to purchase reusable cups during the February meeting.

4. 2025 Event Funding Application, Criteria and Process

In preparation for 2025 event funding, the Board discussed event funding criteria and process. Director explained that the Tourism Board has not strictly adhered to the criteria in all of their funding decisions, especially later in the calendar year. The Tourism Director has brought this up to the board in the past. It seems that if there are funds remaining, all requests are funded, regardless of the request. Best practices in budgeting if to reduce the amount budgeted in future years, if all funds are not needed or expended. Any unused lodging tax funds in a calendar year go into reserves and are not "lost." The practice of funding all requests towards the end of the year with budget remaining, makes it difficult for staff to manage funding expectations for event organizers.

The Board discussed funding criteria and agreed to continue to favor new events and / or new requests, events held during shoulder season, events that are working with lodging properties and events that attract an out of town audience.

The Director also wanted to discuss how to handle requests from entities not organizing an event, but participating in an existing event. Director asked if the board wanted a separate application and budget line item. The existing event funding application is geared towards event organizers that are organizing tourism-related events, and asks more detailed questions that aren't necessary to someone participating in an event organized by others. The Tourism Board funded two separate requests in 2024 and two in 2023 for organizations that were participating in events that were organized by others. Additionally, the final report required of funding recipients is geared towards understanding the impact of the event, such as visitors in attendance and demographics of attendees. Rosanna Dufour motioned for a separate budget of \$10,000 for participating in event. There was no second. The Board opted to not have a separate application for entities not producing events and not to establish a line item in the event budget for those requests.

The Board then discussed events organized by Tourism staff. Basically, if the Board does not want staff to organize events, the events either go away or the Board will need to compensate an event organizer to take over. The direct costs will be more with a 3rd party event organizer than with Tourism staff handling, but will allow tourism staff to focus on the tasks already on their plates. The Board suggested trying to locate an event organizer to take over the events that tourism staff has had to organize in the last few years.

Pagosa Springs Area Tourism Board
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The Director asked the Board to approve the 2025 event funding application, based on the discussion. Gary asked why the board needed to approve it. Director explained that it sets the funding criteria and process. Staff would prefer the Board approve, so that staff can explain board decisions and the process to apply for and receive funding.

Board Member Johnson moved to approve the 2025 event funding application and process, Shane Prince seconded.

Carried.

5. 2025 Marketing Plan

Director provided an overview of the proposed marketing plan for 2025. The target audiences are based on the visitation data presented to the Board during the November meeting. The international efforts outlined are largely covered in the CTO marketing grant with Visit Alamosa. Director walked through educational efforts versus shoulder season advertising. Director explained what the different layers of the marketing strategy included, such as backbone, paid advertising, international, social media, etc. Director also explained that given the uncertainty of construction project in 2025, the marketing plan is proposed to be a bit more nimble to provide flexibility to address construction-related impacts.

Director also indicated that results from all efforts are included in the data folder and updated monthly. The Board discussed data at length. Director explained that the work shop with Blue Room should help the board define the metrics they want to measure. Director explained that staff is looking at results on a regular basis and are evaluating various efforts in different ways, for example email newsletter might be open rates, the campaign with Hulu was impressions, which we completed video views, social media might be engagement. Sarah Mashue said the lodgers wanted more measurable goals in the marketing plan. Shane Lucero asked if the lodgers would be willing to share what they are doing the results they see. Director explained tourism is focused on promoting the overall destination. Rosanna Dufour asked for quantitative results. She thought the board or staff should set the goals and Blue Room could then evaluate if we are meeting or exceeding the goals. Director explained that during the April retreat, someone suggested a 6% annual growth in lodging tax, but the group did not agree to include that in their goals. Amy Johnson said the Board needed to set a baseline and then determine what growth they want to see. Shane Lucero stated that lodging tax is up and the discussion makes it seem like we are in decline or in a deficit. Rosanna explained that she wasn't implying we were in a decline, she just wanted a baseline to follow. Shane Prince said that we are standardizing the data so the board has a better idea of what they want to measure against. Gary Williams asked if we shouldn't just sit back and see if we are going up or not, instead of setting specific numbers. Rosanna asked if Director had met with lodgers about providing occupancy data. Director explained that she had not had time, but it was definitely on the list. Director also indicated she might need to be cloned to get everything done. Gary expressed disappointment that we now have two letters from lodgers and we were excluding them from the workshop with Blue Room. Director explained that it will be a public meeting, but it is Blue Room's workshop and we are following their recommendations by beginning with the Board. She also explained that Blue Room offered to have a meeting with businesses and stakeholders once the report process had been done with the Tourism Board. Lance Thornton said he thinks we are trying to measure something, we get there and then they want something else. Shane Prince felt the Board should be the one to determine the metrics. There was more discussion about what to measure. Director asked for direction on the marketing plan presented. If the Board waits until February, we will miss the window for effective spring campaigns.

Pagosa Springs Area Tourism Board
December 17, 2024

Council Member Williams moved to approve the marketing plan, Board Member Johnson seconded.

Carried.

VI. OLD BUSINESS

1. PARC Update - Lance Thornton

Lance Thornton recently attended the PARC meeting, with about 40 attendees. Lance explained that he met with Director to better understand visitor information and trail usage. Director provided an update that she was setting up Points of Interest for each trailhead to measure usage for all seasons. Director thanked Lance for representing the Tourism Board. Lance said the next meeting had not yet been set.

VII. NEXT TOURISM BOARD MEETING FEBRUARY 5TH at 4pm

VIII. ADJOURNMENT

January 2025 Staff Updates

General Tourism

- Completed December meeting minutes
- Compiled report for Town Council
- End of year Budget Reconciliation
- Process invoices for payment
- Attended Main Street Advisory Board Strategic Planning Refresh Meetings
- Attended MET Task Force meeting
- Attended Region 9 quarterly meeting
- Attended weekly Department Head meetings
- Weekly Tourism staff meetings and project review / collaboration
- Worked with CTO Consultant on Destination Blueprint Workplan
- Worked with Blue Room Research on draft monthly report
- Organized Blue Room Workshop
- Completed financial paperwork for 2025 CTO Marketing Grant
- Staff completed monthly required Town trainings
- Prepared packet for monthly board meeting
- Weekly Events Newsletter with updates / info for local business and stakeholders (200+ subscribers)
- Compiled meeting space overview to add to website
- Completed 2024 CTO final report
- Worked with Town communication firm to use Tourism email platform

Marketing / PR

- Attended Go West Summit and met with over 45 tour operators and media
- Submitted ad materials to CTO for January out of state e-newsletter
- Created and submitted ad materials to MMGY for February social media CTO co-op
- Designed ad for CTO International Holiday Guide and corresponding landing page
- Worked with Orange 142 to develop robust Spring campaign to launch end of Feb and run through end of May
- Sent monthly email to visitors (80,000 subscribers), updated design to be mobile-friendly
- Created Refrigerator Magnet with QR code to direct visitors to key information - to distribute to area vacation rentals and other properties, and developed landing page
- Assisted Rocky Mountain PBS on upcoming Pagosa / Geothermal feature to air in Fall 2025
- Met with MET staff to review new bus signage; Sent contractor edits and design direction
- Create / Plan monthly social calendar with posts and reels for Facebook, Instagram, TikTok, and YouTube Shorts
- Monitor social media platforms daily, reply to comments, answer questions, provide resources/links as needed
- Captured Winterfest / Skijoring footage, edit, and post for event promotion
- Evaluated AI options for website enhancements
- Worked with website vendor on site fixes / enhancements

- Design 2-page spread for the Pagosa Springs SUN Summer Visitor Guide
- Film original reels - involves planning, traveling locally to film outdoor locations or collaborate with businesses (ie PSCA), and editing
- Call with Crowdriff to review assets, galleries, issues, learn new tactics and more ways to use the platform
- Google Ads meeting, learn new performance max and ways to optimize ads
- Review Colorado.com PS pages and report updates/changes

Events

- Add events to website
- Met with Event Organizers to brainstorm event ideas to help fill in gaps
- Assisted event organizers in Event Funding Process
- Worked with Event Organizers to reserve event services (trailer, stage, trash, recycling)
- Compiled comprehensive overview of 2025 events in downtown area for CDOT contractors

Visitor Center

- Packed and organized Christmas Decorations; decorated workshop for winter
- Organized storage unit at Town Shop, brochure room and completed inventory accounting
- Fully organized closets, drawers, etc at Visitor Center
- Compiled weekly Events & Live Music
- Processed leads and mailed Travel Planners
- Update restaurant hours on spreadsheet shared with businesses and visitors
- Staffed visitor center and assisted visitors 10am-4pm daily
- Developed new inventory tracking system for entire team

Data Analysis

- Worked within Placer.AI platform to set up and organize Point of Interests (POIs) for businesses in construction zone to monitor traffic / business impacts
- Worked within Placer.AI platform to set up and organize Point of Interests (POIs) for all key summer / winter trailheads for PARC efforts
- Met with other Town staff to provide overview of POIs for their uses
- Met with Placer.AI to review POIs and understand data irregularities
- Monthly Analytics reporting and review to inform content calendar
- Review GA4 per Blue Room advice, learn more and assess data accuracy
- Compiled monthly data



Destination Blueprint Program Update

Pagosa Springs Area Tourism Board
February 5, 2024



COLORADO
TOURISM OFFICE

Update

- Blueprint Program Recap
- Workshop Summary Report
 - Key Findings
 - Recommendations
- Mentor Scope of Work
- Next Steps

Blueprint Program Recap

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Destination Blueprint

Destination Blueprint provides strategic planning support via capacity building, expertise, and research. Program components are:

- Destination Assessment
- Workshop
- 100 hours of consulting



Destination Assessment

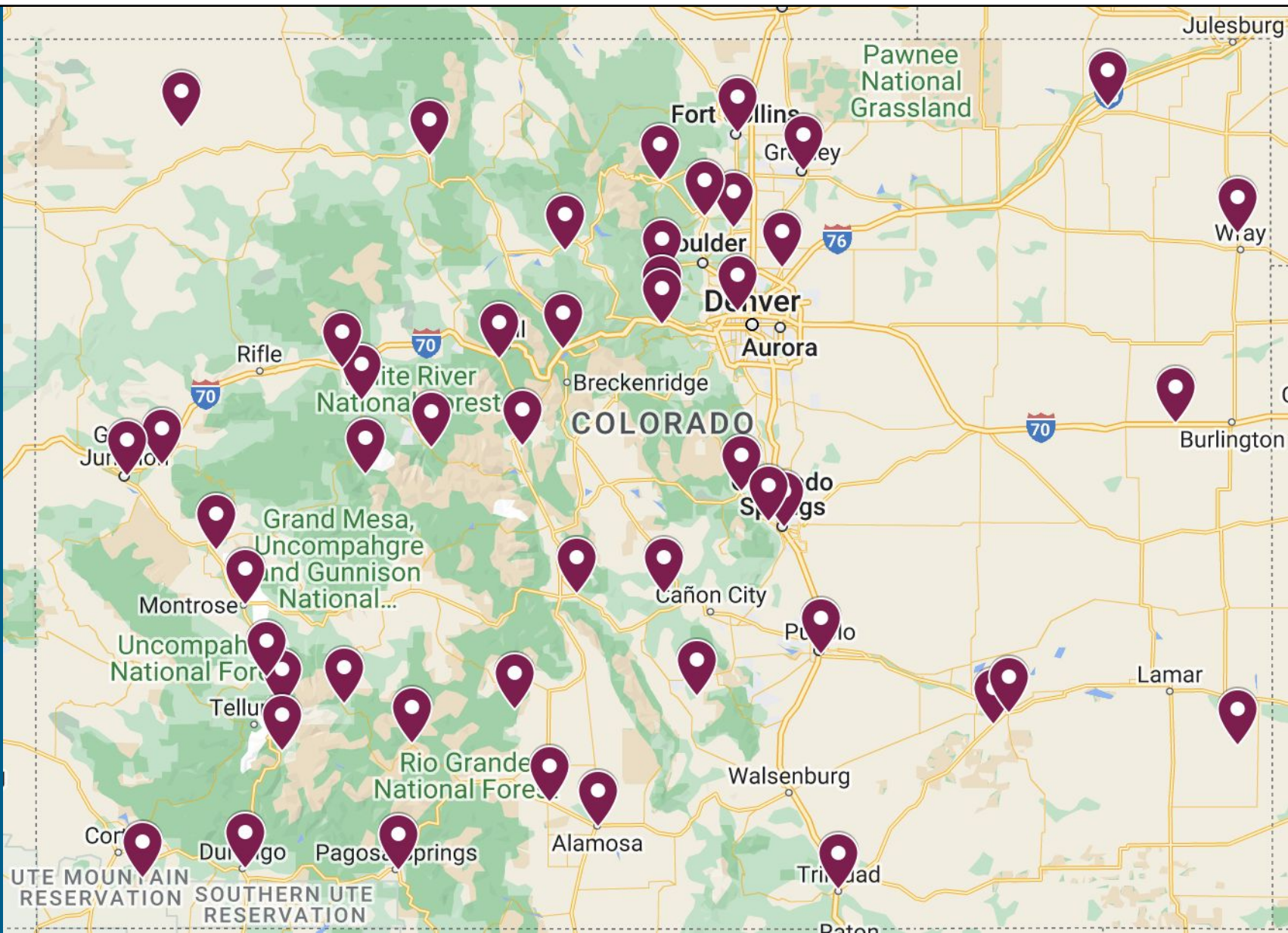
- Research Review
- Core Team
- Stakeholder Survey
- Resident Survey
- Stakeholder Interviews
- Workshop



Pagosa Objectives

- foster collaboration, communication, and trust between local tourism stakeholders
- align on a vision for future tourism marketing and management for Pagosa Springs
- enhance community understanding of the value of tourism in Pagosa Springs





Shared Industry Priorities

1. Advance off-peak tourism opportunities
2. Advance tourism workforce
3. Champion the value of tourism
4. Develop & enhance visitor experience
5. Encourage responsible & respectful use
6. Foster inclusive travel opportunities
7. Promote local businesses & experiences



Workshop Summary Report

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Pagosa Springs Priorities

1. Advance off-peak tourism opportunities
2. Champion the value of tourism
3. Develop & enhance visitor experience
4. Promote local businesses & experiences



Resident Survey Key Findings

- more respondents agree that tourism is headed in the right direction than headed in the wrong direction
- a slight majority of respondents agree that the “positive impacts of tourism outweigh negative impacts”
- respondents agree that winter, spring, and fall have capacity for more visitors



Stakeholder Survey Key Findings

- top concerns construction impacts and **resident tourism sentiment**
- PSTAB priorities promoting local businesses, driving off-peak visitation, and **championing tourism**
- positive about business
- tourism is essential to success
- more aware of marketing efforts than management efforts of PSATB



Workshop Priorities

- Champion Value of Tourism
- Advance Off Peak Tourism
- Promote Local Businesses and Experiences
- Develop and Enhance Visitor Experiences



How to Proceed?

- Residents say caution, slow down
- Businesses say let's go!



Mentor Scope of Work

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Scope of Work

- Residents say caution, slow down
 - Don't know about management efforts
 - 1 in 5 say tourism greatly diminishes their quality of life
- Businesses say let's go!
 - Don't know about management efforts
 - Said resident sentiment is a top threat to tourism



Scope of Work

- Champion Value of Tourism
 - audit current communications
 - recommend improvements
 - capture management stories
 - develop distribution plan
 - provide guide to how to continue



THANK YOU





**Destination Blueprint Program
Mentor Project Scope of Work
Winter - Spring 2025**

Name of Project Representative: Jennifer Green	Name of Mentor: Dave Santucci
Primary Email: sales@visitpagosasprings.com	Primary Email: dave.santucci@colorado.com
Primary Phone Number: (970) 903-9728	Primary Phone Number: (720) 287-9650

Brief Description of Project and Desired Outcomes:

The Pagosa Springs Area Tourism Board (PSATB) is responsible for managing tourism for the Pagosa Springs and Archuleta County region. As the region's primary destination management organization, PSATB promotes tourism's economic benefits while addressing the community's needs, such as workforce support, affordable housing, and maintaining resident quality of life. Funded by a combination of Town (4.9%) and County (2%) lodging taxes, PSATB supports local businesses, fosters responsible visitation, and develops off-peak tourism opportunities to help alleviate seasonal strain.

The purpose of this project is to advance priority actions that emerged from PSATB's participation in the Destination Blueprint Program. The primary objective is to champion the value of tourism management in Pagosa Springs.

A specific focus will include an audit of current resident and stakeholder communication channels and developing a plan, content and step-by-step guide to communicate the value of tourism management in Pagosa Springs and Archuleta County. Results from successful completion will increase resident and stakeholder understanding of the positive impact of tourism management on the community and the critical role PSATB plays in the management of Pagosa Springs.

Project Deliverables:

Specific project deliverables include:

- conduct an audit of current resident and stakeholders communication channels to include:
 - current messaging and reach of existing communication channels
 - recommended strategies to improve outreach to residents and stakeholders, such as new website content, dedicated communication channels on social, or targeted email campaigns
- develop content that captures three stories that champion tourism management in Archuleta County to be distributed to residents and stakeholders over a 3-month period



Destination Blueprint Program Mentor Project Scope of Work Winter - Spring 2025

- research relevant and engaging local characters and stories
 - potential topics include: fire management, seasonality and visitor management through advertising, river and avalanche safety, highway construction navigation
- develop campaign content, including
 - a blog to live on PSATB website
 - email and social content
 - press release (if applicable) championing the value of tourism
- develop a step-by-step guide for PSATB to create and distribute champion the value of tourism management content that includes:
 - every-other month editorial calendar that runs through the remainder of 2025
 - recommended distribution channels and messaging for each month
 - champion the value of tourism management presentation template to utilize for public speaking and stakeholder engagement opportunities
 - messaging catered to appropriate audiences based on what each audience will respond to for the value of tourism management

Success Metrics:

The deliverables will be measured by the following success metrics:

- audit of current resident and stakeholder communication channels
- champion the value of tourism management content for the 2nd quarter of 2025
- a step-by-step guide for PSATB that includes an editorial calendar for the creation and distribution of future champion the value of tourism management content
- biweekly meetings between Mentor and PSATB Executive Director

Project Deliverables are expected to be completed by May 31, 2025.



**Destination Blueprint Program
Mentor Project Scope of Work
Winter - Spring 2025**

By signing the form below I agree to the project purpose, desired outcomes, deliverables, and timeline as outlined above. I also agree with the following statements:

I agree to contact the Colorado Tourism Office immediately should circumstances of the Project or Mentor change, or should either party prove to be an incompatible fit with achieving the agreed upon project deliverables or timeline.

I agree to participate in program evaluative activities, including filling out a short narrative report and being available for follow-up questions and short surveys.

Deliverables will be shared with CTO staff members upon project completion as part of program documentation, and content approved by both parties may be released as part of case study examples.

<i>David Santucci</i>	2/5/2025
Signature of Mentor	<u>Date</u>

<i>Jennifer Green</i>	2/5/2025
Signature of Project Representative	<u>Date</u>



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: Candace Dzielak, Court Administrator

PROJECT: Municipal Court Department Report

ACTION: Council Update

PURPOSE/BACKGROUND:

IN-COURT ACTIVITY UPDATE AND SUPERVISION CASELOAD UPDATE

COURT SESSIONS ~ Four (4) court sessions were conducted in January 2025.

- Please see attachment for Case Characteristics and Supervision Caseload.

COURT FILINGS -- YEAR TO DATE

	<u>2025 (through January)</u>	<u>2024 (through January)</u>
Traffic	27	22
Parking	12	28
Criminal Adult	3	10
Criminal Juvenile	2	0
Civil	0	0

DEBT RECOVERY REPORTS

- **UPDATE** ~ During the last quarter of 2024, the Municipal Court Clerks resumed the referral process for delinquent client accounts. After court staff has exhausted all internal collection options, delinquent accounts will be referred for debt recovery.
- Please see the Debt Recovery Report included in the attachment.
- One hundred seventy-two (172) cases have been referred for debt recovery. Six (6) of the referred cases are traffic matters in which the defendant did not have sufficient insurance coverage at the time of an accident. The restitution owed, on these 6 traffic cases, is \$23,948.89.
- Of the \$58,192.69 remaining in collections, \$28,546.69 (49%) is unpaid restitution owed to the victims of the original offenses. Since debt recovery started in 2018/2019, \$2,009.00 has been recovered from referred accounts.

ATTACHMENTS:

[Supervision Caseload and Case Characteristics for January 2025, Report to Council February 2025](#)



Pagosa Springs Municipal Court
Report to Council
February 18, 2025

Pagosa Springs Municipal Court Activity January 2025		
Cases Docketed	38	
Criminal	28	
Adults		18
Juveniles		10
Traffic	10	
Adults		9
Juveniles		1
Civil	0	
Adults		0
Juveniles		0

Pagosa Springs Municipal Court Supervision Caseload January 31, 2025		
Cases Under Supervision	Total	Percentage of Caseload
Criminal	19	57.58%
Adults	16	
Juveniles	3	
Males	11	
Females	8	
Diversion	3	9.09%
Adults	0	
Juveniles	3	
Males	1	
Females	2	
Traffic	11	33.33%
Adults	11	
Juveniles	0	
Males	4	
Females	7	
Civil	0	0.00%
Adults	0	
Juveniles	0	
Males	0	
Females	0	

Pagosa Springs Municipal Court Debt Recovery Report January 31, 2025						
Year Referred	CRIMINAL			TRAFFIC		
	Cases Referred	Amount Referred	Amount Recovered	Cases Referred	Amount Referred	Amount Recovered
2018	0	\$0.00	\$0.00	0	\$0.00	\$0.00
2019	11	\$3,155.45	\$35.00	2	\$8,643.14	\$0.00
2020	16	\$3,438.72	\$0.00	3	\$1,680.00	\$0.00
2021	10	\$3,065.00	\$328.00	4	\$12,429.25	\$0.00
2022	16	\$2,425.00	\$0.00	34	\$8,721.50	\$156.00
2023	11	\$3,640.63	\$135.00	20	\$5,627.00	\$823.00
2024	10	\$1,435.00	\$0.00	27	\$5,065.00	\$335.00
2025	8	\$876.00	\$0.00	0	\$0.00	\$197.00
TOTALS	82	\$18,035.80	\$498.00	90	\$42,165.89	\$1,511.00
Criminal Restitution Owed \$4,597.80				Traffic Restitution Owed \$23,948.89		
Amounts Unrecoverable \$0.00				Amounts Unrecoverable \$450.00		



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: Darren Lewis, Parks & Recreation Director

PROJECT: Parks and Recreation Department Monthly Report

ACTION: Information

PURPOSE/BACKGROUND:

Recreation:

Recreation Department Report: In January 1122 community members participated in our free program offerings, which included yoga, dance, drop-in volleyball, open gym, open pickleball, and beginner pickleball lessons.

Our youth basketball program has strong participation, with 59 boys (ages 10-12) currently enrolled. Registration for girls' volleyball (ages 9-12) is now open and will begin once basketball concludes.

Public Art Update – Geothermal Mural Project

The Geothermal Mural Project is now open for submissions, and the call for artists has been widely advertised. The deadline for Round 1 submissions is March 5, 2025.

Staff has secured all bands for ComFest this summer.

Parks:

The Parks staff have been continuing tree and brush cleanup throughout the parks. Staff have recently excavated and repaired the landscape for the camera installation in the Hippy Dip area of Mary Fisher Park. Parks Staff have installed a Labyrinth in the area behind the Yamaguchi baseball field. Staff have been working to identify parking lights within the parks parking lots that are needing to be upgraded to LED and performing the conversions.

Staff is currently gathering quotes for budgeted projects for 2025. Staff has awarded a contractor the vendor access project at Yamaguchi Park.



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: Bill Rockensock, Police Chief

PROJECT: Police Department Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

POLICE DEPARTMENT INCIDENT REPORTING

The Pagosa Springs Police Department Statistics for January 2025.

Officers responded to 510 calls for service.

Officers completed 61 incident offense reports.

Officers completed 10 accident investigation reports.

<https://docs.google.com/spreadsheets/d/1lhy6dels9c9NBEPJ-JLN228HW33juUW8/edit?usp=sharing&ouid=110596842914264149875&rtpof=true&sd=true>

OFFICER TRAINING UPDATE

Training for December 2025.

Daily training bulletins are administered to each officer by Lexipol to keep current on police department policy, officers reviewed and were tested on 345 scenario based policy questions in 2024.

All officers completed Milo Firearms and use of Force training.

Chief Rockensock completed Violent encounters and Threats training.

Asst. Chief Brown completed Problem Drone search and seizure training.

Officer Calvin completed Traffic Incident Management training.

RECRUITING UPDATE

The police department has 1 position open - Patrol Officer

COMMUNITY EVENTS UPDATE

The police department has increased foot patrol in the downtown area and the community policing effort.

The police department is participating in the statewide DUI Enforcement Campaign.

You can follow the police department's updated events and local information on Facebook.

CAPITAL IMPROVEMENTS UPDATE

The police department has received the CBI "Persons who wander" grant of \$13, 678 for 2025.

The police department has received a Colorado POST in-service training grant of \$4,475 for the 2024/2025 fiscal year.

The police department has received multiple regional POST scholarships for advanced training in multiple disciplines.

The police department has been awarded a DUI enforcement grant(s) of over \$14,000 for DUI enforcement for the 2023 / 2024 fiscal year.

The Police Department has received the 2024 patrol F-150 from the dealer and it is being upfitted.

TOWN COUNCIL GOALS & OBJECTIVES:

Parking Enforcement: The police department is actively enforcing parking violations in the restricted areas.

Community Communications: The police department has an active online presence to provide information flow to the public through its use of Facebook.



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: Karl Johnson, Public Works Director

PROJECT: Public Works Department Brief

ACTION: Council Information

PURPOSE/BACKGROUND:

Staffing/Other:

- Public Works has filled the Administrative Assistant position with Victoria Connell.
- Public Works has filled the Equipment Operator with Justin McNulty.
- Staff continues to review and edit the construction standards for work on public property including Streets, Sanitation, and Facilities.
- Staff has found additional language to continue updates to the Right of Way permit to better reflect Town's Municipal Code, and updates in industry standards, additional changes to verbiage under review.
- The Town continues to promote iWorq as a way for the community to bring maintenance items to the Town's attention.
- Staff has been in training for new Iworq modules including fleet, permitting, and cemetery.

PROJECTS/ADMINISTRATION:

Status of projects:

- 1 St Street Pedestrian Bridge Design continues to move forward with pre-design locating, verifications and investigations nearing completion. Initiation of outside agency approvals started with FEMA flood plain reviews and environmental impacts.
- Staff has been re-working 10 year Capital Plan to a more manageable 5 Year Plan for current budget and near future budget processes.

Streets Division:

- Staff has been performing maintenance on equipment.
- Building stands for V box sanders for easier loading and off loading between storms.
- Building a Stand for the asphalt hot box.
- Staff has been making additions to heavy equipment for safety improvements.
- Staff has been working on converting an old V-box sander into a material spreader to improve shoulder rehabilitation after paving operations.
- Staff has reviewed work completed by Black Hills energy's sub-contractor for satisfactory completion. Project areas are being monitored for warranty issues.
- Staff has received the 2025 proposed Black Hills steel pipe replacement project plans for review, and is developing a sequencing plan to minimize sanitary system and paving improvement conflicts.
- Staff has been removing holiday decorations.
- Staff assisted with the Old Fashion Christmas.
- Performing a sign inventory with inspection, repair and replacement.
- Staff has been requesting quotations for new equipment purchases.

Facilities/Fleet Division:

- Staff has been performing maintenance on heat units at all Town facilities.
- Staff has been working on office realignment at Town Hall.
- Staff has been working on safety upgrades at Town shop.
- Staff has ordered two new pickups with the Fleet/Facilities F150 being the electric Lightning version.
- Staff is assessing fleet vehicles to be auctioned off before end of 2024.

- Staff has serviced snow blowers for start Winter season.
- Completed repair and replacements at Town Hall of roof snow stops.
- Staff working on ADA compliance improvements.

Utilities Division:

- Staff is monitoring Geothermal daily for heating loop efficiency with reduces flows.
- Staff working with asphalt contractor to improve N 3rd St asphalt patches.
- Staff worked with contractor to replace KOA lift station pumping equipment and controls. Working with :PEA on transformer upgrade.
- Worked with Contractor on 3rd St emergency replacement project. Approximately 650 lineal feet of sewer main replaced.
- Staff working with Municipal Advisor Joey McKliney.
- Jetting of trouble spots in PSSGID collection system.
- Repair and replace Manhole ring and covers during CCTV inspection project to ensure MH access.
- Geothermal grant award contract paperwork in final stages.
- Pump and Lift Station routine maintenance.
- Jetting of Category 4 areas before camera inspection.
- Staff is completed video inspection of all known Category 5 areas. Working on RFQ for replacement engineering and construction.
- Staff working on lagoon decommissioning budgetary numbers with contractors and Roaring Fork Engineering.
- Staff working on replacement budget for Category 5 and 4 location.
- Staff completed repairs of Category 4 segment on Rainbow.



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: Darren Lewis, Parks & Recreation Director

PROJECT: July 4th Celebration

ACTION: Council action

PURPOSE/BACKGROUND:

As staff considers options for this year's parade, traffic congestion, parking limitations, and overall safety remain key concerns—especially with ongoing construction affecting Hwy 160. Attached (See Attached Celebration Options) are three potential approaches, each addressing these challenges in different ways. Attached you will also find traffic control needed for the options presented and parking identified for the event. After discussion staff will be asking Town Council for direction/options for the July 4th Celebration.

ATTACHMENTS:

[Celebration Options](#)

[Springs Construction Parking Lot](#)

[Parade Route Traffic Control 2024](#)

[6th Street Traffic Control 2025](#)

RECOMMENDATIONS:

Direction for staff

Parade & Celebration Options: Addressing Main Street Construction, Safety, Traffic, and Parking Challenges

As we consider options for this year's parade, traffic congestion, parking limitations, and overall safety remain key concerns—especially with ongoing construction affecting Hwy 160. Below are three potential approaches, each addressing these challenges in different ways:

Option 1: Last Years Parade Route (High Traffic & Parking Challenges)

- **Parking & Road Closures:** No parking on Hwy 160 due to construction. Limited parking, road closures start at 9am with 10am parade start. Adjacent to the Hot Springs Resort additional parking has been reserved for construction parking but will not be accessible during the parade for most spectators. Hot Springs Blvd closures causing frustration for residents, visitors, and businesses. Hot Springs Resort staff has voiced concerns about guest access during the parade.
- **Traffic & Safety Risks:** Highway closures create gridlock, requiring significant staffing and enforcement—volunteers often struggle to manage crowds.
- **Construction Impact:** Increased logistical difficulties and parking scarcity near the highway and Town Park.

Key Concern: Is this high-traffic, high-stress experience ideal while our main streets are under construction? If we proceed, a clear plan is needed for parking solutions, additional staffing, and better public communication.

Option 2: Community Celebration at Yamaguchi Park 4-8pm (Less Traffic, More Parking Options)

- **Safer, Controlled Event:** Eliminates street closures and traffic management concerns. Families can enjoy an open, interactive space without safety risks from moving vehicles.
- **Alternative Activities:** Free live music (4-8 PM) put on by outside entity. Staff can organize bouncy houses from an outside company. Water truck by fire department, police cars, and town trucks to add entertainment for kids to walk by.
- **Parking Availability:** Centralized parking at Yamaguchi Park with High school parking lot and surrounding areas, reducing congestion and frustration. Length of time is open to more flexibility to explore Pagosa.

Key Benefit: A structured, family-friendly event in a designated space with better parking availability and reduced staff burden.

Option 3: Stationary Parade on 6th Street (Lower Traffic Impact, Walkable Experience)

- **Minimal Road Closures:** Shifts floats to a stationary setup, reducing highway congestion and eliminating the need for parade-related road closures.
- **Walkable & Interactive:** Spectators walk along displays at their own pace, reducing crowding and traffic conflicts. Can extend float parking option to 2 hours so it spreads out spectator viewing. **Suggested time 10 a.m. - noon**

- **Parking Solutions:** Located near available high school and Yamaguchi parking lots, alternative parking location next to the Hot Springs Resort, Community Center, Library and Centennial Park parking solutions to walk over 6th street bridge from the riverwalk to avoid high-traffic areas affected by construction.

Key Benefit: Maintains a parade experience while removing major traffic concerns and providing more accessible parking options.

Final Considerations:

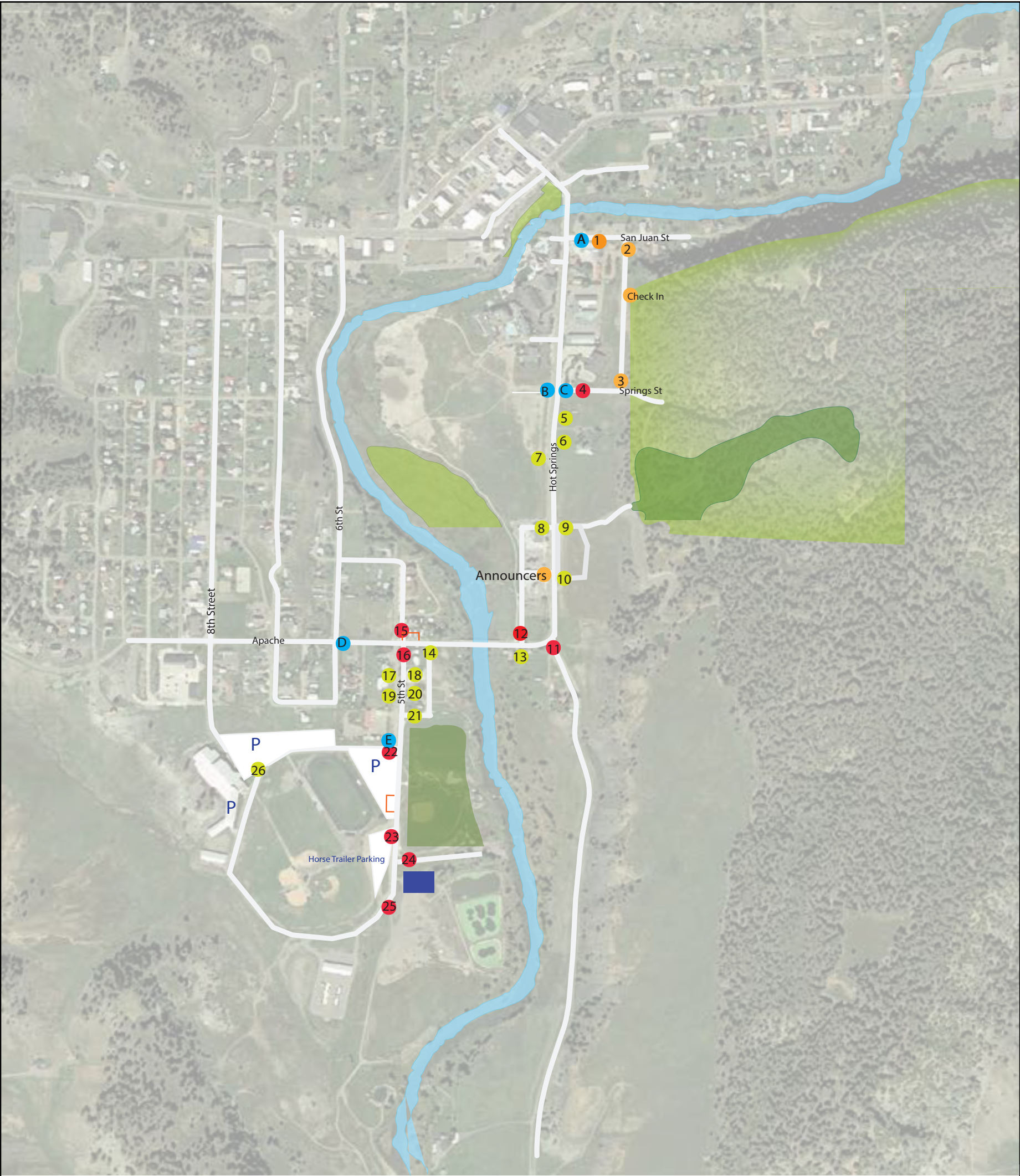
Given ongoing construction and parking limitations, Options 2 & 3 provide safer and more manageable alternatives while still fostering community engagement.

EXHIBIT A

Licensed Area



Approximately 5 acres of Temporary Parking Area



Line Up 7:30am San Juan St
Put Barricades and Signs out night before

7:30 am A Cop and Line up Crew
8:00 am Traffic Control/ Rangers
9:00 am Marshalls/ KIDS Camp Staff

- Police
- A Bishop, Brandon

B Rockensock, Bill

C Calavan, Colton

D Brown, Brooks

E Neagle, Boyd & Civiletto, Cody
- Check In Carothers, Jamie

- Marshalls
- 1 Dickhoff, James

2 Wisezbrod, Andrea

3 Lewis, Leslie

4 Deluche, Katelyn

5 Rivera, Christa

6 Neagle, Brandy

Parade Route

- 1 Gadowski, Amanda

2 Clark, Michelle

3 Porter, Kate Harker, Kathy

4 Lattin, Brad

5 Ranger

6 Ranger

7 Ranger

8 Ranger

9 Ranger

10 Ranger

21 Ranger

23 Moore, Cesar

25 Sroufe, Tyler
- 11 Fletcher, Andrew

12 Lapen, Mark

13 Zaborowski, Matt

14 Schofiled, Ty

15 Johnson, Karl

16 Williams, Wade

17 Ranger

18 Ranger

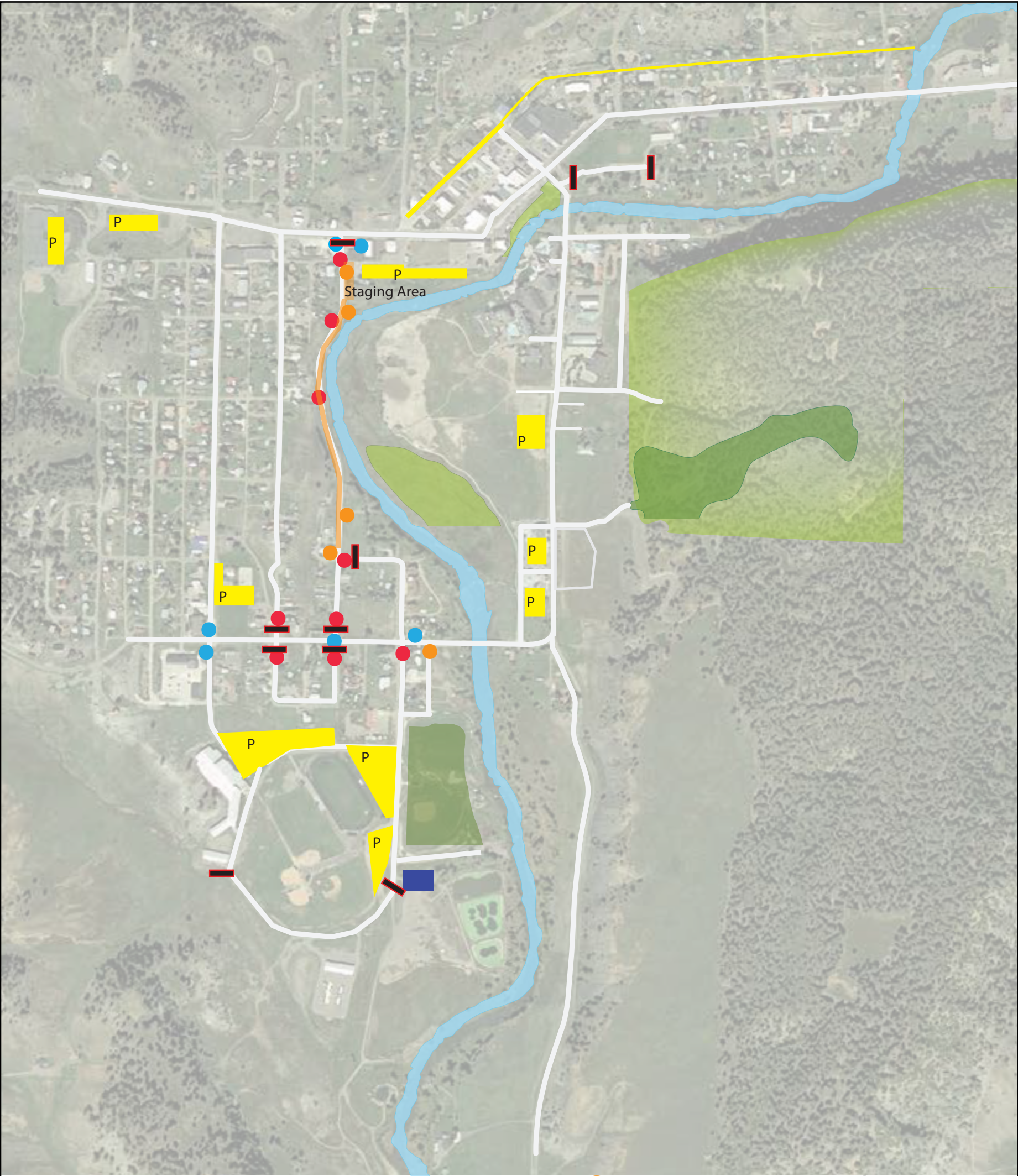
19 Ranger

20 Ranger

22 Mestas, Frank

24 Haag, Justin

26 Printz, Nick



- 6 Police
- 9 Tier 1 Volunteers
- 5 Tier 2 Volunteers
- 4 Roamer Volunteers



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: April Hessman, Town Clerk

PROJECT:	New Hotel & Restaurant Liquor License -Two Chicks and a Hippie dba Two Chicks and a Hippie located at 135 Country Center Dr # B
ACTION:	Discuss and possible action

PURPOSE/BACKGROUND:

The applicant, Two Chicks and a Hippie dba Two Chicks and a Hippie has requested the Town Council to grant a new Hotel & Restaurant liquor license for their business located at 135 Country Center Dr # B. All application items are complete, fees are paid, and public notices and posting, and background checks have been completed.

As of the date of this report, no concerns/oppositions to the liquor license has been received in the Clerk's office.

If approved by the Town Council, the signed license application will be submitted to the State of Colorado for review and dual approval. The Town's license will coincide with the State's license expiration date.

RECOMMENDATIONS:

1. Move to approve a new hotel & restaurant liquor license for Two Chicks and a Hippie dba Two Chicks and a Hippie located at 135 Country Center Dr # B
2. Move to approve a new hotel & restaurant liquor license for Two Chicks and a Hippie with the following conditions...
3. Direct staff in alternatives



AGENDA BRIEF

MEETING: Town Council - 18 Feb 2025

FROM: David Harris, Town Manager

PROJECT: Consideration of a variance to the Short Term Rental Code at 584 Oren Road by McCelvey/Smith Family and representative Megan Caler

ACTION: Discussion and possible action

PURPOSE/BACKGROUND:

The applicant, the McCelvey/Smith Family and Representative Megan Caler, are seeking a variance to the Short Term Rental Code at 584 Oren Road (see attached letter). Relevant Town Code sections read as follows:

Sec. 6.7.3. - Vacation Rental License Required; Term

Effective January 1, 2019, it shall be unlawful for any person to operate a vacation rental within the Town without first obtaining a vacation rental license for such vacation rental. A vacation rental license shall be in lieu of a business license under Article 1 of this Chapter. **A vacation rental license is non-transferable** and shall require the payment of the non-pro rated annual fee regardless of the month and day it was obtained and shall expire on the last day of the calendar year of which it was obtained. Issuance of a vacation rental license shall not create a continued right to operate a vacation rental beyond the term of the license. **All vacation rentals shall be subject to amendments to this Article.**

Sec. 6.7.12. - Restrictions on Eligibility and Density(2)

Eligibility. The Licensing Officer shall not accept applications under [Section 6.7.5](#) of this Chapter until the applicant for a short-term vacation rental license requiring a conditional use permit can **demonstrate ownership of the subject dwelling unit of the property for at least two (2) years prior to the date of the application.** In the case of a vacant property, the Licensing Officer shall not accept applications under [Section 6.7.5](#) of this Chapter until the applicant for a short-term vacation rental license requiring a conditional use permit has held a certificate of occupancy for at least two (2) years prior to the date of application. **Applicant** must submit an acknowledgment, signed by both property owner and the local agent (if different) that they have read and understand all other requirements of this Chapter.

If Council decides in favor of the request, applicant will still need to meet all other relevant permitting requirements including items related to health and safety.

ATTACHMENTS:

[Oren statement](#)

RECOMMENDATIONS:

1. Move to approve a one-time variance to Town Code 6.7.3 and 6.7.12 for the owners of 584 Oren Road.
2. Move to approve a one-time variance to Town Code 6.7.3 and 6.7.12 for the owners of 584 Oren Road with the following conditions...
3. Move to deny a one-time variance to Town Code 6.7.3 and 6.7.12 for the owners of 584 Oren Road.
4. Direct staff in alternatives

We, the McCelvey/Smith family and representative, Megan Caler/ White Buffalo Property Management, would like to make an appeal to the requirements of section 6.7.5 (ownership of 2 years prior to application of vacation rental) for the reasons listed below:

1. The permit is currently in and has been operating under James Lynn McCelvey's name who is deceased, as of October 2021. The home has been in probate since that time.
2. The home was purchased by James and wife, DaSha McCelvey in February 2018. The requirement of ownership of two years (section 6.7.5) was not put in place until 2021. In the meantime, their permit was obtained in June of 2019.
3. The McCelvey family has always maintained their permit with the town since being granted one. We are not asking to bring a new rental to the heavily saturated STR market, we are asking to maintain our current one that is a well-established business.

With this timeline of the purchase of the home, the permit given, the regulation changes, the time of death and the inevitable change of hands within the family- the family would like to appeal and request to be grandfathered in with a short-term permit. Especially since the original permit was granted before section 6.7.5 was implemented.

*With all that being said, all parties are aware that a new permit would need to be obtained, as vacation rental permits are non-transferable (section 6.7.3).