



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

AGENDA

Town Council Meeting
Tuesday, June 17, 2025 @ 5:00 PM

1. REMOTE PARTICIPATION

A Zoom link is made available, however, the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://zoom.us/j/85365344003>
Dial by Phone - 1-669-900-6833 US - Meeting ID: 853 6534 4003

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST

V. PUBLIC COMMENT

VI. CONSENT AGENDA

1. Approval of the June 3, 2025 Meeting Minutes

[Town Council - 03 Jun 2025 - Minutes - Pdf](#)

2. May Financial Statement and Payments

[Agenda Brief - May Financial Statement and Payments - Pdf](#)

VII. REPORTS TO COUNCIL

1. Sales Tax Brief

Sales Tax Report - April 2025

[Agenda Brief - Sales Tax Report - April 2025 - Pdf](#)

Review of Council Goals and Objectives 2024-25

[Agenda Brief - Review of Council Goals and Objectives 2024-25 and for 2025-26 - Pdf](#)

2. Other Department Reports

Administration Report

[Agenda Brief - Administration - Pdf](#)

Development Department Monthly Report

[Agenda Brief - Development Department Monthly Report - Pdf](#)

Lodging Tax Report

[Agenda Brief - Lodging Tax Report - Pdf](#)

Municipal Court Report

[Agenda Brief - Municipal Court Department Report - Pdf](#)

Parks and Recreation Report

[Agenda Brief - Parks and Recreation Department Monthly Report - Pdf](#)

Police Department Report

*Public comment and agenda comment item sign-up sheets are available at the meeting
Copies of proposed Ordinances and Resolutions are available to the public from the Town Clerk*

[Agenda Brief Police Department Head Report - Pdf](#)

Public Works Department Brief

[Agenda Brief - Public Works Department Brief - Pdf](#)

VIII. UNFINISHED BUSINESS

1. Enclave workforce housing project

IX. NEW BUSINESS

1. Resolution 2025-12, Library development review fee exemption

[Agenda Brief - Resolution 2025-12, granting an exemption of development review fees for the Upper San Juan Library District - Pdf](#)

X. PUBLIC COMMENT

Please sign in to make public comment

XI. MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS

XII. EXECUTIVE SESSION

1. Executive session pursuant to C.R.S. 24-6-402(4)(a), Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest near or around Hot Springs Blvd.

XIII. UPCOMING COUNCIL MEETINGS

- June 23, 2025: Joint Town-County Board Meeting
- July 1, 2025: Regular Council Meeting
- July 15, 2025: Regular Council Meeting
- July 28, 2025: Joint Town-County Board Meeting
- August 5, 2025: Regular Council Meeting
- August 19, 2025: Regular Council Meeting
- August 25, 2025: Joint Town-County Meeting

XIV. ADJOURNMENT

Shari Pierce
Mayor



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

MINUTES

Town Council Meeting
June 3, 2025 @ 5:00 PM

A regular meeting of the Pagosa Town Council was called to order on June 3, 2025, at 5:00 PM in the Town Hall 551 Hot Springs Blvd.

COUNCIL PRESENT:

Mayor Pierce, Council Member Bergon, Council Member deGraaf, Council Member DeGuise, Council Member Lindner, Council Member Martinez, and Council Member Williams

COUNCIL ABSENT:

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST – None

- V. PUBLIC COMMENT** – Mr. Bill Hudson said Council Member Martinez asked the seniors about the sanitation system issues, and Mr. Hudson said there was support for a sales tax increase to support the sewer issues. Mr. Eddie Archuleta said he didn't get a response from the Mayor on his previous questions. He said the parking lot near the library had semi-trucks staying overnight and the cops won't move them. He said the speed bump on San Juan Alley hasn't been addressed.
- Ms. Jane Weitzel said she moved from a metro district and does not want to be in another metro district. She said if a developer cannot pay to develop the property without a metro district, they have no business starting a development. She said the fees are passed on to the landowners of the development.
- Mr. Frank Meiners said he lives in Alpha and said the large property taxes on metro district provide an incentive for the developer but might backfire for low-income housing.
- Mr. Joe Rovig said the City of Lakewood had five metro districts that went bankrupt and the City had to pay for the development. He said the Town will have to take over tax-free bonds that don't get paid off.
- Ms. Niara Isley said the elk, bears, and wild animals use the 100 acres to cross. She said the 100 acres should be used as a park.
- Mr. Brian Collabолletta said he had to contact the police three times last week for the loud music and people at the Hidden Track. He said his home is ten feet from the backyard where customers scream and yell at this business late into the evening.
- Ms. Terri Pritchard said the town council should listen to the public regarding the metro district disaster. She said the developer needs to pay for their development. She said the Town should stop pandering to the tourists.
- Ms. Sharon Carter said there have been several disastrous metro districts. She said the county's metro districts require the developer to complete the infrastructure and the property owners vote on only the maintenance of the development.

VI. CONSENT AGENDA

- 1. Approval of the May 20, 2025 Meeting Minutes**
- 2. Proclamation Celebrating 2025 LGBTQ+ Pride Month**

Town Council
June 3, 2025

The Pagosa Pride Coalition requested a proclamation celebrating June 2025 as LGBTQ+ Pride Month.

Council Member Lindner moved to approve the consent agenda, Council Member Williams seconded.

Carried.

VII. NEW BUSINESS

1. Metropolitan District Policy and Model Service Plan

The Town Council and Planning Commission have held two work sessions to discuss Metro District policies and the development of Metro Districts within the Town of Pagosa Springs. During one session the council and commissioners were wavering on their support in continuing to look into Metro Districts. Mayor Pierce requested the topic be revisited for a decision at the June 3rd meeting.

Mayor Pierce said that even if the Town Council does not approve the metro district policies, the property on the west end of Pagosa will be developed. Council Member Williams said the growth rate should be at a level comfortable for the Town and should be directed downtown if possible. He said the Town should focus on getting the URA up and running. Council Member Martinez said this micro-authority is not needed in the community and he is not in favor of a metro district. Council Member Lindner said the policy the council was reviewing was not for a specific developer, it was to be a tool for future development. He said it is not the right time for a metro district policy. Council Member DeGuisse said he was concerned with the Town's risk for partially funded metro districts. Council Member Bergon said this time might not be the right time for a metro district, but said she would like to work on the policy to guide development. Mayor Pierce said the Town Council is thoughtful and intelligent and thanked them and the staff.

Council Member deGraaf moved to no longer pursue metro districts as an option for the Town of Pagosa Springs, Council Member Martinez seconded. Council Member Martinez rescinded his second. Council Member deGraaf withdrew his motion.

Council Member deGraaf moved that the Town of Pagosa Springs not pursue metro districts at this time, Council Member Martinez seconded.

Carried.

2. July 4th Celebration Update

Staff provided an update on the events during the 4th of July celebration at Yamaguchi Park, including a Stars & Stripes Stroll walking parade honoring our veterans and first responders. Bouncy houses, live music, food trucks, spirits, and, weather permitting, a fireworks display that evening.

3. Hwy 160 reconstruction temporary parking lots and Visitor Movements update

The Town has secured agreements to utilize vacant portions of land at the Ruby M. Sisson Memorial Library, the Springs Resort, and the Malt Shoppe lot for temporary parking during main street construction. Additional material and signage are needed for these parking areas; the costs have been reduced significantly. Staff has worked in coordination with CDOT's PIO team, WW Clyde, and Main Street groups to improve the signage for public access to Main Street businesses during the reconstruction project. Posters have been ordered to explain parking locations, driver safety, and project information.

The Town Council said they would like restrooms placed at the temporary parking lots and chains installed across the entrance to deter visitors from parking overnight in the lots.

VIII. PUBLIC COMMENT – Mr. Eddie Archuleta said those businesses that were complaining about the construction were closed during the Memorial Day weekend. He said the courthouse corner will have an accident soon and

Town Council
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the police need to get involved. He said there is racing on the Hwy from 8th to 15th Street every night. Mr. Bill Hudson said the State is looking at the dysfunction of metro districts. He said having the planning commission involved in the metro district discussion was positive. He said the ancient pine trees will be cut down if the Pagosa West development moves forward. He said PAWSD is working to replace seven fire hydrants.

- IX.** MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS – Council Member Bergon said she would like to have a discussion on having the parade on Hwy 160 once again. Council Member Lindner said the labyrinth in Yamaguchi Park is really cool. He said the pickleball courts are a huge success. He said the downtown businesses were positive and upbeat during his shopping spree. The feedback says the locals are stepping up. Council Member Martinez said he is eating downtown three times per week. He said there is an effort by locals to do more for the downtown businesses. Council Member Williams said the Rose said they are down 30%, but Kips said the Town and WW Clyde were very supportive. Council Member Martinez said a thank you to Town Manager Harris for his community engagement at the seniors event. Town Manager Harris said there are three listening sessions scheduled for June 16, 17, and 18 regarding SOS - Saving our Sewers. Additional dates will be held in July. An effort is being made to ask our community to support our downtown businesses. He said the speed hump on San Juan Alley is at engineering and design to be constructed. He said the 2.5 million in CDS funding for sewers has passed Senator Bennet and Hickenlooper's office and is moving along in the process. A wildfire adapted grant was awarded for mitigation on Reservoir Hill to add twelve acres to the eight already funded.
- X.** UPCOMING COUNCIL MEETINGS –
- June 17, 2025: Regular Council Meeting
 - June 23, 2025: Joint Town-County Board Meeting
 - July 1, 2025: Regular Council Meeting
 - July 15, 2025: Regular Council Meeting
 - July 28, 2025: Joint Town-County Board Meeting
- XI.** ADJOURNMENT – Mayor Pierce adjourned the meeting at 6:40 pm.

Shari Pierce
Mayor



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: April Hessman, Town Clerk

PROJECT: May Financial Statement and Payments

ACTION: Council information

PURPOSE/BACKGROUND:

Staff provides Town Council monthly financial information including the payments made each month. The attachments represent May's financial statement to date with actual expenditures in comparison to the 2025 budget as well as the payments made during May.

Staff is working to apply payments to the correct department and GL code, causing some items to be applied to unbudgeted general ledger codes. We believe it is best to show the true costs as suggested by GFOA. Staff has completed updating the revenue GL codes for use in 2025.

Staff has been able to move several vendors to ACH payment saving time and money in printing and mailing checks. The vendor receives their payments faster with less chance of errors through the postal system.

ATTACHMENTS:

[May 2025 Financial Stmt](#)

[May 2025 Payments](#)

RECOMMENDATIONS:

Council information only

TOWN OF PAGOSA SPRINGS
COMBINED CASH INVESTMENT
MAY 31, 2025

COMBINED CASH ACCOUNTS

01-10300	CASH IN CHECKING FSWB	60,124.79
01-10310	BANK OF THE SAN JUANS CHECKING	57,787.11
01-10320	BANK OF THE SAN JUANS SAVINGS	4,576,871.47
01-10330	BANK SAN JUANS GEN WKG SAVINGS	1,195,194.18
01-10450	FSWB ESCROW ACCT	1,040.24
01-10500	CASH - XPRESS DEPOSIT ACCOUNT	133,890.56
01-10550	CASH - COLOTRUST PLUS INVEST	5,669,922.90
01-10565	CASH - CSLIP INVESTMENT POOL	4,575,328.64
TOTAL COMBINED CASH		16,270,159.89

TOTAL UNALLOCATED CASH	16,270,159.89
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,801,714.90
21	ALLOCATION TO CONSERVATION TRUST FUND	101,932.60
31	ALLOCATION TO TRUST/IMPACT FUND	1,110,556.38
41	ALLOCATION TO LODGERS TAX FUND	1,540,271.89
51	ALLOCATION TO CAPITAL IMPROVEMENT FUND	4,032,636.53
53	ALLOCATION TO SANITATION FUND	5,425,232.39
55	ALLOCATION TO GEOTHERMAL FUND	257,815.20
TOTAL ALLOCATIONS TO OTHER FUNDS		16,270,159.89
ALLOCATION FROM COMBINED CASH FUND - 01-10100		(16,270,159.89)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
MAY 31, 2025
GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	3,801,714.90
10-10275	ROAD CUT FSWB 558761984	12,900.01
10-10500	PETTY CASH	300.00
10-10530	ACCTS RECEIVABLE - GEN FUND	1,185.53
10-10701	ADVANCE TO SANITATION	59,587.17
10-10900	LEASE RECEIVABLE	1,222,133.07
10-11500	PROPERTY TAX	132,644.00
10-11510	SALES TAX	778,817.32
10-11511	MARIJUANA TAX	15,581.42
TOTAL ASSETS		<u>6,024,863.42</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	(21,571.09)
10-21000	WAGES PAYABLE	122,848.49
10-21300	FEDERAL INCOME TAX WITHHELD	16,327.58
10-21400	STATE INCOME TAX WITHHELD	6,366.00
10-21500	FICA TAXES WITHHELD	21,354.82
10-21550	SUTA PAYABLE	1,600.94
10-21600	CAFETERIA PLAN	510.97
10-21605	HEALTH SAVINGS ACCOUNTS	1,623.19
10-21610	MASA INSURANCE	279.50
10-21615	VISION INSURANCE	274.82
10-21620	DENTAL INSURANCE	205.34
10-21630	LIFE INSURANCE	262.66
10-21635	VOLUNTARY LIFE INSURANCE	725.37
10-21640	NEW YORK LIFE PAYABLE	70.00
10-21645	SHORT TERM DISABILITY	(703.49)
10-21650	AFLAC PAYABLE	123.24
10-21655	SUPP INSURANCE	(95.36)
10-21700	POLICE PENSION, 8%	7,457.47
10-21800	CCOERA PENSION FUND	38,033.29
10-21900	HEALTH INSURANCE	(76,885.97)
10-21910	ESCROW ACCOUNT	590.24
10-22100	ROAD CUT BONDS	13,197.11
10-22210	UNEARNED REVENUE	(2,315.00)
10-22250	DEFERRED INFLOW-LEASES	1,180,361.55
10-22260	DEFERRED INFLOW-PROPERTY TAXES	134,959.00
TOTAL LIABILITIES		1,445,600.67

FUND EQUITY

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
MAY 31, 2025

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE	4,862,583.54
10-29810	FUND BALANCE - ASSIGNED	107,364.73
	REVENUE OVER EXPENDITURES - YTD	(390,685.52)
		<u>4,579,262.75</u>
	BALANCE - CURRENT DATE	<u>4,579,262.75</u>
	TOTAL FUND EQUITY	<u>4,579,262.75</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>6,024,863.42</u></u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-101 PROPERTY TAX	48,558.24	97,010.33	132,644.00	35,633.67	73.1
10-31-102 SPECIFIC OWNERSHIP/MVL TAX	1,322.10	7,021.17	18,000.00	10,978.83	39.0
10-31-103 SALES TAX	383,111.54	1,851,318.80	4,594,359.00	2,743,040.20	40.3
10-31-104 CIGARETTE TAX	959.39	4,764.81	15,150.00	10,385.19	31.5
10-31-105 MARIJUANA TAX	8,064.31	39,120.18	105,000.00	65,879.82	37.3
10-31-106 SEVERANCE TAX	.00	.00	10,000.00	10,000.00	.0
10-31-310 SALES TAX	.00 (	410.80)	.00	410.80	.0
10-31-420 CIGARETTE TAX	.00 (	1,434.13)	.00	1,434.13	.0
10-31-600 GAS FRANCHISE	.00 (	7,821.24)	.00	7,821.24	.0
10-31-750 CABLE TV FRANCHISE	.00 (	296.72)	.00	296.72	.0
10-31-770 GROUND LEASE	(960.00)	.00	.00	.00	.0
TOTAL TAXES	441,055.58	1,989,272.40	4,875,153.00	2,885,880.60	40.8
<u>LICENSES AND PERMITS</u>					
10-32-200 LIQUOR LICENSES	1,273.75	4,731.25	11,275.00	6,543.75	42.0
10-32-201 MARIJUANA LICENSES	.00	8,000.00	18,000.00	10,000.00	44.4
10-32-202 VACATION RENTAL LICENSES	.00	54,100.00	56,000.00	1,900.00	96.6
10-32-203 BUSINESS LICENSES	5,585.00	22,490.00	40,000.00	17,510.00	56.2
10-32-206 BUILDING PERMITS	19,081.00	37,515.50	75,000.00	37,484.50	50.0
10-32-207 PLANNING PERMITS	1,120.00	3,670.00	11,000.00	7,330.00	33.4
TOTAL LICENSES AND PERMITS	27,059.75	130,506.75	211,275.00	80,768.25	61.8
<u>INTERGOVERNMENTAL REVENUES</u>					
10-33-304 ARCHULETA COUNTY	30,000.00	30,000.00	183,265.00	153,265.00	16.4
10-33-305 STATE OF COLORADO GRANTS	.00	28,711.99	882,098.00	853,386.01	3.3
10-33-306 DOLA GRANTS	9,446.46	9,446.46	.00	(9,446.46)	.0
TOTAL INTERGOVERNMENTAL REVENUES	39,446.46	68,158.45	1,065,363.00	997,204.55	6.4
<u>CHARGES FOR SERVICES</u>					
10-34-400 DEPT. SPECIFIC SVC. CHARGE FEE	.00	.00	21,000.00	21,000.00	.0
10-34-402 DEPARTMENT SPEC. CHG FOR SVC	1,277.50	5,827.42	5,000.00	(827.42)	116.6
10-34-403 PROGRAM/EVENT FEES	4,640.00	64,210.13	109,000.00	44,789.87	58.9
10-34-410 CHGS FOR ADDED SERVICES-POLICE	11,798.52	56,739.34	105,000.00	48,260.66	54.0
TOTAL CHARGES FOR SERVICES	17,716.02	126,776.89	240,000.00	113,223.11	52.8

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES, FEES & FORFEITURES</u>					
10-35-110 COURT FINES	.00	.20	.00	(.20)	.0
10-35-115 TRAFFIC SURCHARGES	.00	.50	.00	(.50)	.0
10-35-500 DEPARTMENT SPECIFIC FINES	3,605.00	25,540.00	48,000.00	22,460.00	53.2
10-35-501 DEPARTMENT SPECIFIC SURCHARGES	523.00	3,376.31	8,000.00	4,623.69	42.2
10-35-502 CONVENIENCE/CC FEES	300.00	2,600.95	9,000.00	6,399.05	28.9
10-35-503 LATE FEES (PENALTIES & INT.)	.00	40.00	.00	(40.00)	.0
TOTAL FINES, FEES & FORFEITURES	4,428.00	31,557.96	65,000.00	33,442.04	48.6
<u>MISCELLANEOUS REVENUES</u>					
10-36-601 MISCELLANEOUS REVENUE	4,373.07	9,167.19	18,000.00	8,832.81	50.9
10-36-602 DEPARTMENT SPECIFIC MISC	.00	25.00	10,000.00	9,975.00	.3
10-36-603 INTEREST INCOME	18,270.78	91,239.51	191,365.00	100,125.49	47.7
TOTAL MISCELLANEOUS REVENUES	22,643.85	100,431.70	219,365.00	118,933.30	45.8
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
10-37-701 PRIVATE/NON-PROFIT COLLABORAT.	.00	3,000.00	.00	(3,000.00)	.0
10-37-702 SCHOLARSHIP FUNDING	2,361.05	7,172.90	32,000.00	24,827.10	22.4
TOTAL CONTRIBUTIONS & OTHR GRANT REV	2,361.05	10,172.90	32,000.00	21,827.10	31.8
<u>LEASES & RENTS</u>					
10-38-802 GROUND LEASE REVENUE	2,222.78	45,276.63	101,235.00	55,958.37	44.7
10-38-803 MINERAL LEASING REVENUE	.00	.00	800.00	800.00	.0
10-38-805 FRANCHISE FEES-CABLE TV	.00	564.33	1,500.00	935.67	37.6
10-38-806 FRANCHISE FEES-GAS	.00	18,024.14	22,330.00	4,305.86	80.7
10-38-812 DEPT. SPEC. LEASES-P&R ADMIN	2,743.76	15,102.80	36,477.00	21,374.20	41.4
10-38-813 DEPT. SPEC. RENT FEES-P&R ADMN	695.00	15,158.50	25,000.00	9,841.50	60.6
TOTAL LEASES & RENTS	5,661.54	94,126.40	187,342.00	93,215.60	50.2
<u>INTERFUND TRANSFERS</u>					
10-39-904 TRANSFER FROM CTF	.00	.00	50,000.00	50,000.00	.0
10-39-906 TRANSFER FROM TRUST FUND	.00	.00	7,500.00	7,500.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	57,500.00	57,500.00	.0
TOTAL FUND REVENUE	560,372.25	2,551,003.45	6,952,998.00	4,401,994.55	36.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURTS</u>					
10-41-401 SALARIES	32,121.27	117,925.01	274,561.00	156,635.99	43.0
10-41-402 PART TIME	5,174.46	21,231.17	10,587.00	(10,644.17)	200.5
10-41-403 OVERTIME	123.54	123.54	750.00	626.46	16.5
10-41-411 FICA	2,768.12	10,315.52	21,814.00	11,498.48	47.3
10-41-412 EMPLOYEE INSURANCE	3,690.61	18,419.30	43,890.00	25,470.70	42.0
10-41-413 PENSION	2,243.64	8,226.68	19,434.00	11,207.32	42.3
10-41-423 WORKERS COMPENSATION INSURANCE	.00	129.51	265.00	135.49	48.9
10-41-501 OFFICE SUPPLIES	.00	348.15	2,150.00	1,801.85	16.2
10-41-502 OPERATING SUPPLIES	.00	6.49	.00	(6.49)	.0
10-41-503 MAINTENANCE & CLEANING SUPPLIE	.00	9.46	150.00	140.54	6.3
10-41-504 POSTAGE/SHIPPING	.00	294.04	1,200.00	905.96	24.5
10-41-505 COPY/PRINTING	345.94	871.05	5,800.00	4,928.95	15.0
10-41-511 FUEL/OIL/OPERATING FLUIDS	30.29	30.29	250.00	219.71	12.1
10-41-521 DEPARTMENT MATERIALS	.00	.00	800.00	800.00	.0
10-41-551 FURNISHINGS & FIXTURES	.00	1,330.46	4,437.00	3,106.54	30.0
10-41-581 SMALL EQUIPMENT	.00	.00	150.00	150.00	.0
10-41-583 COMPUTER/IT EQUIPMENT	.00	1,436.66	1,200.00	(236.66)	119.7
10-41-584 SOFTWARE SUBSCRIPTIONS	1,484.32	11,080.03	25,279.00	14,198.97	43.8
10-41-621 TELEPHONE SERVICE-UTILITY	173.88	644.92	2,153.00	1,508.08	30.0
10-41-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	162.72	512.00	349.28	31.8
10-41-632 LAUNDRY/CLEANING SERVICES	.00	.00	200.00	200.00	.0
10-41-646 R&M-OTHER	.00	.00	70.00	70.00	.0
10-41-691 DISPOSAL/RECYCLING/SHREDDING	.00	144.40	650.00	505.60	22.2
10-41-702 ATTORNEY	.00	.00	40,000.00	40,000.00	.0
10-41-704 CONTRACTED SERVICES (OTHER PRO	1,341.85	4,530.98	22,190.00	17,659.02	20.4
10-41-705 IT SERVICES	608.48	3,641.78	11,292.00	7,650.22	32.3
10-41-707 SECURITY	.00	.00	4,500.00	4,500.00	.0
10-41-708 TRANSLATION SERVICES	.00	45.10	1,500.00	1,454.90	3.0
10-41-711 TRAVEL-TRANSPORTATION	19.00	19.00	600.00	581.00	3.2
10-41-712 TRAVEL-MEALS	.00	1,115.00	3,309.00	2,194.00	33.7
10-41-713 TRAVEL-LODGING	.00	1,100.00	6,000.00	4,900.00	18.3
10-41-722 MEETING-REGISTRATION	.00	875.00	2,250.00	1,375.00	38.9
10-41-731 RENTAL-EQUIPMENT	115.03	460.12	2,600.00	2,139.88	17.7
10-41-751 BOOKS & SUBSCRIPTIONS	.00	145.89	800.00	654.11	18.2
10-41-761 INSURANCE & BONDS	(104.64)	67.88	250.00	182.12	27.2
10-41-792 DUES & MEMBERSHIPS	.00	681.00	565.00	(116.00)	120.5
10-41-794 TEAM BUILDING	40.00	160.29	500.00	339.71	32.1
10-41-796 BOARD EXPENSES/VOLUNTEER APPRE	119.97	224.59	2,000.00	1,775.41	11.2
TOTAL COURTS	50,336.44	205,796.03	514,658.00	308,861.97	40.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-49-401 SALARIES	110,086.45	366,292.79	903,513.00	537,220.21	40.5
10-49-402 PART TIME	1,802.83	6,645.32	115,775.00	109,129.68	5.7
10-49-403 OVERTIME	6,992.37	14,742.04	18,413.00	3,670.96	80.1
10-49-404 ON-CALL	1,025.00	1,025.00	.00	(1,025.00)	.0
10-49-406 ADDED DUTY/BILLABLE OT/GRANTS	2,568.59	9,869.55	41,887.00	32,017.45	23.6
10-49-411 FICA	2,543.68	8,169.28	26,373.00	18,203.72	31.0
10-49-412 EMPLOYEE INSURANCE	14,354.32	67,089.68	167,097.00	100,007.32	40.2
10-49-413 PENSION	14,740.83	52,911.25	136,330.00	83,418.75	38.8
10-49-423 WORKERS COMPENSATION INSURANCE	.00	11,985.22	26,863.00	14,877.78	44.6
10-49-501 OFFICE SUPPLIES	53.55	413.32	1,420.00	1,006.68	29.1
10-49-502 OPERATING SUPPLIES	4,666.03	10,944.90	14,022.00	3,077.10	78.1
10-49-503 MAINTENANCE & CLEANING SUPPLIE	20.28	54.27	125.00	70.73	43.4
10-49-504 POSTAGE/SHIPPING	78.90	187.42	1,065.00	877.58	17.6
10-49-505 COPY/PRINTING	.00	1,433.27	6,425.00	4,991.73	22.3
10-49-506 LOGO WEAR	.00	604.42	5,500.00	4,895.58	11.0
10-49-511 FUEL/OIL/OPERATING FLUIDS	2,451.50	10,118.80	35,000.00	24,881.20	28.9
10-49-521 DEPARTMENT MATERIALS	.00	.00	100.00	100.00	.0
10-49-543 SMALL TOOLS	18.16	140.19	500.00	359.81	28.0
10-49-544 TOOLS	.00	913.00	.00	(913.00)	.0
10-49-551 FURNISHINGS & FIXTURES	.00	.00	1,300.00	1,300.00	.0
10-49-561 COMMUNITY ENGAGEMENT/COMMUNITY	1,154.52	1,749.62	5,000.00	3,250.38	35.0
10-49-581 SMALL EQUIPMENT	.00	.00	500.00	500.00	.0
10-49-582 EQUIPMENT	.00	(22.50)	11,151.00	11,173.50	(.2)
10-49-583 COMPUTER/IT EQUIPMENT	.00	43.89	3,000.00	2,956.11	1.5
10-49-584 SOFTWARE SUBSCRIPTIONS	329.73	3,745.75	17,824.00	14,078.25	21.0
10-49-621 TELEPHONE SERVICE-UTILITY	267.84	1,071.36	4,263.00	3,191.64	25.1
10-49-622 TELEPHONE-EE ISSUED CELL PHONE	1,039.96	4,141.80	13,000.00	8,858.20	31.9
10-49-641 R&M-VEHICLES	9.71	9.71	.00	(9.71)	.0
10-49-642 R&M-EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-49-691 DISPOSAL/RECYCLING/SHREDDING	.00	119.40	650.00	530.60	18.4
10-49-704 CONTRACTED SERVICES (OTHER PRO	3,125.00	117,590.64	462,026.00	344,435.36	25.5
10-49-705 IT SERVICES	2,447.95	12,970.33	36,494.00	23,523.67	35.5
10-49-708 TRANSLATION SERVICES	28.09	75.85	342.00	266.15	22.2
10-49-711 TRAVEL-TRANSPORTATION	473.41	1,072.39	1,000.00	(72.39)	107.2
10-49-712 TRAVEL-MEALS	.00	2,261.00	6,200.00	3,939.00	36.5
10-49-713 TRAVEL-LODGING	904.97	2,524.82	10,000.00	7,475.18	25.3
10-49-721 MEETING & TRAINING-SUPPLIES	.00	.00	1,000.00	1,000.00	.0
10-49-751 BOOKS & SUBSCRIPTIONS	.00	5.00	2,244.00	2,239.00	.2
10-49-761 INSURANCE & BONDS	.00	34,866.32	68,846.00	33,979.68	50.6
10-49-762 INSURANCE CLAIM DEDUCTIBLES	.00	500.00	.00	(500.00)	.0
10-49-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	500.00	500.00	.0
10-49-792 DUES & MEMBERSHIPS	.00	860.00	1,135.00	275.00	75.8
10-49-793 TRAINING & SCHOOLS	195.00	4,094.77	24,000.00	19,905.23	17.1
10-49-794 TEAM BUILDING	114.41	507.00	900.00	393.00	56.3
TOTAL POLICE	171,493.08	751,726.87	2,173,783.00	1,422,056.13	34.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC. ADMIN</u>					
10-54-401 SALARIES	17,820.27	65,341.00	154,434.00	89,093.00	42.3
10-54-411 FICA	1,302.99	4,807.24	11,851.00	7,043.76	40.6
10-54-412 EMPLOYEE INSURANCE	3,539.38	17,653.25	35,036.00	17,382.75	50.4
10-54-413 PENSION	1,603.80	5,880.60	13,891.00	8,010.40	42.3
10-54-414 PHONE STIPEND	60.00	200.00	480.00	280.00	41.7
10-54-423 WORKERS COMPENSATION INSURANCE	.00	69.95	144.00	74.05	48.6
10-54-501 OFFICE SUPPLIES	.00	125.64	500.00	374.36	25.1
10-54-502 OPERATING SUPPLIES	.00	8.65	200.00	191.35	4.3
10-54-503 MAINTENANCE & CLEANING SUPPLIE	7.88	7.88	.00	(7.88)	.0
10-54-505 COPY/PRINTING	.00	.00	500.00	500.00	.0
10-54-584 SOFTWARE SUBSCRIPTIONS	45.33	340.15	448.00	107.85	75.9
10-54-601 GAS-UTILITY	794.98	7,811.83	13,618.00	5,806.17	57.4
10-54-602 ELECTRIC-UTILITY	2,177.08	8,652.98	23,411.00	14,758.02	37.0
10-54-603 WATER-UTILITY	336.90	1,440.20	6,509.00	5,068.80	22.1
10-54-604 SEWER-UTILITY	.00	2,850.00	8,550.00	5,700.00	33.3
10-54-621 TELEPHONE SERVICE-UTILITY	228.72	914.88	1,253.00	338.12	73.0
10-54-705 IT SERVICES	405.65	1,822.39	3,764.00	1,941.61	48.4
10-54-731 RENTAL-EQUIPMENT	257.46	643.65	2,081.00	1,437.35	30.9
10-54-732 RENTAL-MISC.	.00	.00	350.00	350.00	.0
10-54-742 CONVENIENCE (CREDIT CARD PROCE	875.20	1,960.88	6,000.00	4,039.12	32.7
10-54-761 INSURANCE & BONDS	.00	87.88	.00	(87.88)	.0
10-54-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	10,000.00	10,000.00	.0
10-54-794 TEAM BUILDING	.00	125.98	200.00	74.02	63.0
10-54-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	1,323.38	3,800.00	2,476.62	34.8
10-54-812 FURNITURE & FIXTURES	.00	327.76	1,500.00	1,172.24	21.9
TOTAL PARKS & REC. ADMIN	29,455.64	122,396.17	298,520.00	176,123.83	41.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-55-401 SALARIES	27,708.49	101,597.71	240,141.00	138,543.29	42.3
10-55-402 PART TIME	2,735.25	3,785.25	80,000.00	76,214.75	4.7
10-55-411 FICA	2,257.45	7,808.60	18,371.00	10,562.40	42.5
10-55-412 EMPLOYEE INSURANCE	4,131.75	20,567.77	40,937.00	20,369.23	50.2
10-55-413 PENSION	2,493.81	9,143.97	20,181.00	11,037.03	45.3
10-55-414 PHONE STIPEND	60.00	100.00	.00	(100.00)	.0
10-55-423 WORKERS COMPENSATION INSURANCE	.00	2,322.46	2,741.00	418.54	84.7
10-55-501 OFFICE SUPPLIES	5.97	132.04	500.00	367.96	26.4
10-55-502 OPERATING SUPPLIES	2,798.17	9,223.20	36,500.00	27,276.80	25.3
10-55-503 MAINTENANCE & CLEANING SUPPLIE	.00	8.94	.00	(8.94)	.0
10-55-505 COPY/PRINTING	.00	288.81	2,000.00	1,711.19	14.4
10-55-506 LOGO WEAR	.00	.00	900.00	900.00	.0
10-55-511 FUEL/OIL/OPERATING FLUIDS	14.82	83.97	1,000.00	916.03	8.4
10-55-543 SMALL TOOLS	12.34	340.10	1,500.00	1,159.90	22.7
10-55-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	806.42	16,600.00	15,793.58	4.9
10-55-581 SMALL EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
10-55-584 SOFTWARE SUBSCRIPTIONS	77.21	7,493.60	7,835.00	341.40	95.6
10-55-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,497.00	1,497.00	.0
10-55-622 TELEPHONE-EE ISSUED CELL PHONE	.00	122.04	504.00	381.96	24.2
10-55-632 LAUNDRY/CLEANING SERVICES	46.75	46.75	3,500.00	3,453.25	1.3
10-55-704 CONTRACTED SERVICES (OTHER PRO	.00	343.00	15,400.00	15,057.00	2.2
10-55-705 IT SERVICES	811.30	3,644.80	7,528.00	3,883.20	48.4
10-55-711 TRAVEL-TRANSPORTATION	.00	.00	2,500.00	2,500.00	.0
10-55-712 TRAVEL-MEALS	.00	.00	700.00	700.00	.0
10-55-713 TRAVEL-LODGING	.00	.00	3,000.00	3,000.00	.0
10-55-721 MEETING & TRAINING-SUPPLIES	.00	.00	200.00	200.00	.0
10-55-722 MEETING-REGISTRATION	.00	.00	1,000.00	1,000.00	.0
10-55-732 RENTAL-MISC.	590.00	590.00	3,400.00	2,810.00	17.4
10-55-761 INSURANCE & BONDS	.00	508.22	597.00	88.78	85.1
10-55-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	4,500.00	4,500.00	.0
10-55-782 KIDS CAMP-TRAINING/CERTIFICATI	544.64	1,158.91	2,400.00	1,241.09	48.3
10-55-783 KIDS CAMP-STAFF UNIFORMS	.00	.00	1,000.00	1,000.00	.0
10-55-784 KIDS CAMP-SUPPLIES & SNACKS	1,864.41	1,864.41	7,500.00	5,635.59	24.9
10-55-785 KIDS CAMP-CONTRACTED ACTIVITIE	.00	.00	3,000.00	3,000.00	.0
10-55-786 KIDS CAMP-ADVERTISING	.00	682.50	750.00	67.50	91.0
10-55-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	3,700.00	3,700.00	.0
10-55-792 DUES & MEMBERSHIPS	.00	700.00	.00	(700.00)	.0
10-55-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
10-55-794 TEAM BUILDING	81.67	158.78	600.00	441.22	26.5
10-55-830 EQUIPMENT-CAPITAL OUTLAY	.00	11,000.00	.00	(11,000.00)	.0
TOTAL RECREATION	46,234.03	184,522.25	535,482.00	350,959.75	34.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMM. DEVEL. ADMIN</u>					
10-62-401 SALARIES	12,313.41	45,149.17	106,716.00	61,566.83	42.3
10-62-411 FICA	899.79	3,298.07	8,201.00	4,902.93	40.2
10-62-412 EMPLOYEE INSURANCE	764.82	3,792.75	9,114.00	5,321.25	41.6
10-62-413 PENSION	1,108.20	4,063.40	9,599.00	5,535.60	42.3
10-62-414 PHONE STIPEND	60.00	200.00	480.00	280.00	41.7
10-62-423 WORKERS COMPENSATION INSURANCE	.00	48.36	99.00	50.64	48.9
10-62-501 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-62-505 COPY/PRINTING	.00	.00	1,700.00	1,700.00	.0
10-62-511 FUEL/OIL/OPERATING FLUIDS	.00	46.00	200.00	154.00	23.0
10-62-581 SMALL EQUIPMENT	.00	205.32	.00	(205.32)	.0
10-62-584 SOFTWARE SUBSCRIPTIONS	37.03	4,375.46	13,766.00	9,390.54	31.8
10-62-621 TELEPHONE SERVICE-UTILITY	226.49	946.52	340.00	(606.52)	278.4
10-62-705 IT SERVICES	405.65	1,822.39	3,764.00	1,941.61	48.4
10-62-708 TRANSLATION SERVICES	.00	.00	200.00	200.00	.0
10-62-711 TRAVEL-TRANSPORTATION	.00	161.17	400.00	238.83	40.3
10-62-712 TRAVEL-MEALS	.00	290.00	400.00	110.00	72.5
10-62-713 TRAVEL-LODGING	756.00	756.00	1,200.00	444.00	63.0
10-62-722 MEETING-REGISTRATION	.00	785.00	1,000.00	215.00	78.5
10-62-761 INSURANCE & BONDS	.00	259.34	93.00	(166.34)	278.9
10-62-792 DUES & MEMBERSHIPS	.00	50.00	1,030.00	980.00	4.9
10-62-793 TRAINING & SCHOOLS	149.00	149.00	.00	(149.00)	.0
TOTAL COMM. DEVEL. ADMIN	16,720.39	66,397.95	158,602.00	92,204.05	41.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING</u>					
10-63-401 SALARIES	16,785.00	51,531.22	152,931.00	101,399.78	33.7
10-63-402 PART TIME	3,674.91	12,474.02	35,225.00	22,750.98	35.4
10-63-411 FICA	1,467.14	4,604.60	14,431.00	9,826.40	31.9
10-63-412 EMPLOYEE INSURANCE	3,565.07	14,255.30	26,846.00	12,590.70	53.1
10-63-413 PENSION	1,486.26	4,566.93	13,756.00	9,189.07	33.2
10-63-414 PHONE STIPEND	120.00	360.00	480.00	120.00	75.0
10-63-423 WORKERS COMPENSATION INSURANCE	.00	1,616.69	3,501.00	1,884.31	46.2
10-63-501 OFFICE SUPPLIES	8.44	222.89	500.00	277.11	44.6
10-63-504 POSTAGE/SHIPPING	.00	.00	100.00	100.00	.0
10-63-505 COPY/PRINTING	.00	45.13	250.00	204.87	18.1
10-63-506 LOGO WEAR	.00	.00	450.00	450.00	.0
10-63-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	150.00	150.00	.0
10-63-583 COMPUTER/IT EQUIPMENT	.00	.00	200.00	200.00	.0
10-63-584 SOFTWARE SUBSCRIPTIONS	67.99	1,128.61	1,398.00	269.39	80.7
10-63-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,301.00	1,301.00	.0
10-63-622 TELEPHONE-EE ISSUED CELL PHONE	57.57	361.65	1,277.00	915.35	28.3
10-63-705 IT SERVICES	608.48	3,036.34	7,528.00	4,491.66	40.3
10-63-711 TRAVEL-TRANSPORTATION	.00	214.77	600.00	385.23	35.8
10-63-712 TRAVEL-MEALS	.00	644.00	700.00	56.00	92.0
10-63-713 TRAVEL-LODGING	.00	1,760.46	1,800.00	39.54	97.8
10-63-721 MEETING & TRAINING-SUPPLIES	.00	.00	700.00	700.00	.0
10-63-722 MEETING-REGISTRATION	.00	372.24	1,000.00	627.76	37.2
10-63-751 BOOKS & SUBSCRIPTIONS	.00	294.00	.00	(294.00)	.0
10-63-792 DUES & MEMBERSHIPS	.00	31.33	800.00	768.67	3.9
10-63-793 TRAINING & SCHOOLS	98.00	1,036.30	3,000.00	1,963.70	34.5
TOTAL BUILDING	27,938.86	98,556.48	268,924.00	170,367.52	36.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-64-401 SALARIES	11,195.62	31,346.50	196,701.00	165,354.50	15.9
10-64-402 PART TIME	1,987.19	16,990.47	.00	(16,990.47)	.0
10-64-411 FICA	904.17	3,403.81	15,048.00	11,644.19	22.6
10-64-412 EMPLOYEE INSURANCE	2,890.66	12,347.56	47,547.00	35,199.44	26.0
10-64-413 PENSION	1,186.47	4,350.39	22,427.00	18,076.61	19.4
10-64-423 WORKERS COMPENSATION INSURANCE	.00	89.10	183.00	93.90	48.7
10-64-501 OFFICE SUPPLIES	27.75	27.75	600.00	572.25	4.6
10-64-504 POSTAGE/SHIPPING	155.96	155.96	750.00	594.04	20.8
10-64-505 COPY/PRINTING	.00	.00	500.00	500.00	.0
10-64-511 FUEL/OIL/OPERATING FLUIDS	68.03	68.03	.00	(68.03)	.0
10-64-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
10-64-583 COMPUTER/IT EQUIPMENT	.00	.00	150.00	150.00	.0
10-64-584 SOFTWARE SUBSCRIPTIONS	53.63	7,992.11	7,085.00	(907.11)	112.8
10-64-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,325.00	1,325.00	.0
10-64-704 CONTRACTED SERVICES (OTHER PRO	110.00	220.00	2,000.00	1,780.00	11.0
10-64-705 IT SERVICES	405.65	2,730.57	9,410.00	6,679.43	29.0
10-64-711 TRAVEL-TRANSPORTATION	86.03	86.03	800.00	713.97	10.8
10-64-712 TRAVEL-MEALS	.00	315.00	1,000.00	685.00	31.5
10-64-713 TRAVEL-LODGING	756.00	756.00	2,200.00	1,444.00	34.4
10-64-722 MEETING-REGISTRATION	.00	963.00	2,000.00	1,037.00	48.2
10-64-743 RECORDING FEES	.00	352.00	750.00	398.00	46.9
10-64-751 BOOKS & SUBSCRIPTIONS	.00	.00	335.00	335.00	.0
10-64-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	321.66	1,000.00	678.34	32.2
10-64-792 DUES & MEMBERSHIPS	.00	131.00	1,200.00	1,069.00	10.9
10-64-793 TRAINING & SCHOOLS	.00	149.00	600.00	451.00	24.8
10-64-794 TEAM BUILDING	.00	.00	200.00	200.00	.0
10-64-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	1,808.52	12,877.00	11,068.48	14.0
TOTAL PLANNING	19,827.16	84,604.46	327,088.00	242,483.54	25.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOUSING</u>					
10-65-401 SALARIES	10,072.50	36,932.50	87,295.00	50,362.50	42.3
10-65-411 FICA	718.14	2,644.10	6,678.00	4,033.90	39.6
10-65-412 EMPLOYEE INSURANCE	2,018.67	10,068.63	9,075.00	(993.63)	111.0
10-65-413 PENSION	906.54	3,323.98	7,852.00	4,528.02	42.3
10-65-423 WORKERS COMPENSATION INSURANCE	.00	39.56	81.00	41.44	48.8
10-65-501 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-65-584 SOFTWARE SUBSCRIPTIONS	22.66	472.72	548.00	75.28	86.3
10-65-603 WATER-UTILITY	412.96	1,532.82	4,378.00	2,845.18	35.0
10-65-604 SEWER-UTILITY	.00	2,280.00	6,840.00	4,560.00	33.3
10-65-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	162.72	512.00	349.28	31.8
10-65-704 CONTRACTED SERVICES (OTHER PRO	5,950.00	10,049.19	25,000.00	14,950.81	40.2
10-65-705 IT SERVICES	202.83	911.21	1,882.00	970.79	48.4
10-65-711 TRAVEL-TRANSPORTATION	214.40	214.40	190.00	(24.40)	112.8
10-65-712 TRAVEL-MEALS	56.00	56.00	160.00	104.00	35.0
10-65-713 TRAVEL-LODGING	538.84	538.84	400.00	(138.84)	134.7
10-65-721 MEETING & TRAINING-SUPPLIES	.00	183.69	.00	(183.69)	.0
10-65-722 MEETING-REGISTRATION	.00	.00	500.00	500.00	.0
10-65-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	7,500.00	7,500.00	.0
10-65-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
TOTAL HOUSING	21,154.22	69,410.36	159,691.00	90,280.64	43.5
<u>PROJECTS</u>					
10-66-401 SALARIES	8,191.17	29,733.98	82,370.00	52,636.02	36.1
10-66-411 FICA	629.70	2,291.18	6,338.00	4,046.82	36.2
10-66-412 EMPLOYEE INSURANCE	16.45	2,160.82	8,731.00	6,570.18	24.8
10-66-413 PENSION	.00	1,856.91	5,614.00	3,757.09	33.1
10-66-414 PHONE STIPEND	40.00	180.00	480.00	300.00	37.5
10-66-423 WORKERS COMPENSATION INSURANCE	.00	37.33	77.00	39.67	48.5
10-66-501 OFFICE SUPPLIES	.00	.00	200.00	200.00	.0
10-66-504 POSTAGE/SHIPPING	.00	.00	200.00	200.00	.0
10-66-505 COPY/PRINTING	.00	.00	200.00	200.00	.0
10-66-584 SOFTWARE SUBSCRIPTIONS	314.30	764.36	548.00	(216.36)	139.5
10-66-621 TELEPHONE SERVICE-UTILITY	.00	.00	340.00	340.00	.0
10-66-705 IT SERVICES	202.83	911.21	1,882.00	970.79	48.4
10-66-711 TRAVEL-TRANSPORTATION	.00	.00	200.00	200.00	.0
10-66-712 TRAVEL-MEALS	.00	.00	200.00	200.00	.0
10-66-713 TRAVEL-LODGING	.00	.00	600.00	600.00	.0
10-66-722 MEETING-REGISTRATION	.00	.00	600.00	600.00	.0
10-66-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	100.00	100.00	.0
10-66-792 DUES & MEMBERSHIPS	.00	.00	150.00	150.00	.0
10-66-793 TRAINING & SCHOOLS	.00	.00	400.00	400.00	.0
10-66-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	200.00	200.00	.0
TOTAL PROJECTS	9,394.45	37,935.79	109,430.00	71,494.21	34.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN. SERVICES ADMIN</u>					
10-80-403 OVERTIME	.00	.00	8,000.00	8,000.00	.0
10-80-405 ADDED PAY	.00	2,023.82	6,500.00	4,476.18	31.1
10-80-411 FICA	.00	154.82	920.00	765.18	16.8
10-80-412 EMPLOYEE INSURANCE	.00	4.05	.00	(4.05)	.0
10-80-423 WORKERS COMPENSATION INSURANCE	.00	3.52	500.00	496.48	.7
10-80-501 OFFICE SUPPLIES	32.31	328.45	2,650.00	2,321.55	12.4
10-80-502 OPERATING SUPPLIES	.00	28.82	1,000.00	971.18	2.9
10-80-503 MAINTENANCE & CLEANING SUPPLIE	.00	25.85	.00	(25.85)	.0
10-80-504 POSTAGE/SHIPPING	345.70	637.70	2,500.00	1,862.30	25.5
10-80-505 COPY/PRINTING	163.61	663.80	2,800.00	2,136.20	23.7
10-80-521 DEPARTMENT MATERIALS	.00	.00	3,300.00	3,300.00	.0
10-80-551 FURNISHINGS & FIXTURES	.00	100.03	.00	(100.03)	.0
10-80-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	1,100.00	1,100.00	.0
10-80-583 COMPUTER/IT EQUIPMENT	26,400.00	26,400.00	26,400.00	.00	100.0
10-80-584 SOFTWARE SUBSCRIPTIONS	.00	12,951.50	15,666.00	2,714.50	82.7
10-80-601 GAS-UTILITY	523.04	4,243.34	7,476.00	3,232.66	56.8
10-80-602 ELECTRIC-UTILITY	1,367.02	4,954.73	16,047.00	11,092.27	30.9
10-80-603 WATER-UTILITY	347.85	1,103.22	3,147.00	2,043.78	35.1
10-80-604 SEWER-UTILITY	.00	1,140.00	3,420.00	2,280.00	33.3
10-80-621 TELEPHONE SERVICE-UTILITY	252.21	1,072.86	804.00	(268.86)	133.4
10-80-691 DISPOSAL/RECYCLING/SHREDDING	.00	119.42	650.00	530.58	18.4
10-80-702 ATTORNEY	17,062.50	45,615.50	120,000.00	74,384.50	38.0
10-80-705 IT SERVICES	.00	(79.00)	.00	79.00	.0
10-80-706 EVENT SERVICES	.00	.00	17,000.00	17,000.00	.0
10-80-731 RENTAL-EQUIPMENT	91.00	455.00	1,250.00	795.00	36.4
10-80-732 RENTAL-MISC.	.00	.00	1,750.00	1,750.00	.0
10-80-741 FEES	53.28	561.18	2,500.00	1,938.82	22.5
10-80-742 CONVENIENCE (CREDIT CARD PROCE	227.44	1,255.67	4,500.00	3,244.33	27.9
10-80-743 RECORDING FEES	.00	.00	1,200.00	1,200.00	.0
10-80-751 BOOKS & SUBSCRIPTIONS	.00	.00	150.00	150.00	.0
10-80-761 INSURANCE & BONDS	133.72	1,131.25	9,354.00	8,222.75	12.1
10-80-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	150.00	150.00	.0
10-80-792 DUES & MEMBERSHIPS	200.00	10,822.00	9,180.00	(1,642.00)	117.9
10-80-993 TRANSFER TO SANITATION FUND	.00	.00	1,295,000.00	1,295,000.00	.0
10-80-994 TRANSFER TO GEOTHERMAL FUND	.00	.00	250,000.00	250,000.00	.0
TOTAL ADMIN. SERVICES ADMIN	47,199.68	115,717.53	1,814,914.00	1,699,196.47	6.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CLERK</u>					
10-81-401 SALARIES	26,910.12	95,639.73	232,799.00	137,159.27	41.1
10-81-411 FICA	1,874.07	6,776.55	17,809.00	11,032.45	38.1
10-81-412 EMPLOYEE INSURANCE	4,724.85	15,831.71	35,957.00	20,125.29	44.0
10-81-413 PENSION	2,421.90	8,530.78	20,940.00	12,409.22	40.7
10-81-423 WORKERS COMPENSATION INSURANCE	.00	104.75	217.00	112.25	48.3
10-81-501 OFFICE SUPPLIES	27.12	27.12	.00	(27.12)	.0
10-81-502 OPERATING SUPPLIES	.00	11.59	.00	(11.59)	.0
10-81-505 COPY/PRINTING	24.96	24.96	.00	(24.96)	.0
10-81-584 SOFTWARE SUBSCRIPTIONS	809.72	65,058.39	60,168.00	(4,890.39)	108.1
10-81-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,021.00	1,021.00	.0
10-81-703 AUDIT	.00	3,400.00	15,720.00	12,320.00	21.6
10-81-704 CONTRACTED SERVICES (OTHER PRO	.00	3,000.00	5,000.00	2,000.00	60.0
10-81-705 IT SERVICES	811.25	3,947.46	9,410.00	5,462.54	42.0
10-81-711 TRAVEL-TRANSPORTATION	.00	.00	1,150.00	1,150.00	.0
10-81-712 TRAVEL-MEALS	.00	.00	1,500.00	1,500.00	.0
10-81-713 TRAVEL-LODGING	.00	.00	4,600.00	4,600.00	.0
10-81-721 MEETING & TRAINING-SUPPLIES	.00	20.20	.00	(20.20)	.0
10-81-722 MEETING-REGISTRATION	.00	.00	2,675.00	2,675.00	.0
10-81-741 FEES	953.02	1,668.70	2,500.00	831.30	66.8
10-81-761 INSURANCE & BONDS	100.00	200.00	.00	(200.00)	.0
10-81-791 ADVERTISING/PUBLIC NOTIFICATIO	15.23	35.04	.00	(35.04)	.0
10-81-792 DUES & MEMBERSHIPS	.00	245.00	430.00	185.00	57.0
10-81-793 TRAINING & SCHOOLS	.00	.00	350.00	350.00	.0
10-81-794 TEAM BUILDING	84.29	162.17	.00	(162.17)	.0
TOTAL CLERK	38,756.53	204,684.15	412,246.00	207,561.85	49.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HR</u>					
10-82-401 SALARIES	17,267.34	63,292.96	145,929.00	82,636.04	43.4
10-82-411 FICA	1,205.82	4,438.86	11,164.00	6,725.14	39.8
10-82-412 EMPLOYEE INSURANCE	3,464.93	17,283.31	41,551.00	24,267.69	41.6
10-82-413 PENSION	1,554.06	5,696.36	11,551.00	5,854.64	49.3
10-82-421 EMPLOYEE ENRICHMENT	927.31 (	256.50)	21,800.00	22,056.50 (	1.2)
10-82-422 EMPLOYEE EDUCATION-TUITION REI	1,500.00	3,000.00	4,500.00	1,500.00	66.7
10-82-423 WORKERS COMPENSATION INSURANCE	.00	66.11	136.00	69.89	48.6
10-82-501 OFFICE SUPPLIES	.00	56.09	.00 (	56.09)	.0
10-82-504 POSTAGE/SHIPPING	.00	4.40	.00 (	4.40)	.0
10-82-505 COPY/PRINTING	.00	19.30	.00 (	19.30)	.0
10-82-506 LOGO WEAR	.00	.00	500.00	500.00	.0
10-82-584 SOFTWARE SUBSCRIPTIONS	45.33	945.43	9,649.00	8,703.57	9.8
10-82-621 TELEPHONE SERVICE-UTILITY	.00	.00	680.00	680.00	.0
10-82-704 CONTRACTED SERVICES (OTHER PRO	351.64	1,320.16	3,050.00	1,729.84	43.3
10-82-705 IT SERVICES	405.65	1,822.39	3,764.00	1,941.61	48.4
10-82-711 TRAVEL-TRANSPORTATION	.00	.00	450.00	450.00	.0
10-82-712 TRAVEL-MEALS	.00	.00	600.00	600.00	.0
10-82-713 TRAVEL-LODGING	.00	.00	1,950.00	1,950.00	.0
10-82-722 MEETING-REGISTRATION	.00	.00	1,650.00	1,650.00	.0
10-82-741 FEES	.00	.00	250.00	250.00	.0
10-82-761 INSURANCE & BONDS	.00	544.14	.00 (	544.14)	.0
10-82-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	1,002.50	3,500.00	2,497.50	28.6
10-82-792 DUES & MEMBERSHIPS	.00	.00	620.00	620.00	.0
10-82-793 TRAINING & SCHOOLS	.00	.00	250.00	250.00	.0
10-82-794 TEAM BUILDING	.00	.00	250.00	250.00	.0
TOTAL HR	26,722.08	99,235.51	263,794.00	164,558.49	37.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN MANAGER</u>					
10-83-401 SALARIES	18,249.00	66,913.00	158,158.00	91,245.00	42.3
10-83-411 FICA	1,321.80	4,798.87	12,099.00	7,300.13	39.7
10-83-412 EMPLOYEE INSURANCE	1,468.06	7,293.17	17,549.00	10,255.83	41.6
10-83-413 PENSION	1,642.41	6,022.17	14,226.00	8,203.83	42.3
10-83-423 WORKERS COMPENSATION INSURANCE	.00	71.64	147.00	75.36	48.7
10-83-501 OFFICE SUPPLIES	.00	6.64	.00	(6.64)	.0
10-83-584 SOFTWARE SUBSCRIPTIONS	22.66	507.05	976.00	468.95	52.0
10-83-621 TELEPHONE SERVICE-UTILITY	.00	.00	340.00	340.00	.0
10-83-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	162.72	512.00	349.28	31.8
10-83-704 CONTRACTED SERVICES (OTHER PRO	2,411.00	7,452.00	25,000.00	17,548.00	29.8
10-83-705 IT SERVICES	202.83	1,213.93	3,764.00	2,550.07	32.3
10-83-711 TRAVEL-TRANSPORTATION	.00	90.64	1,500.00	1,409.36	6.0
10-83-712 TRAVEL-MEALS	265.05	438.06	500.00	61.94	87.6
10-83-713 TRAVEL-LODGING	.00	692.48	1,700.00	1,007.52	40.7
10-83-721 MEETING & TRAINING-SUPPLIES	.00	.00	750.00	750.00	.0
10-83-722 MEETING-REGISTRATION	.00	710.74	1,000.00	289.26	71.1
10-83-751 BOOKS & SUBSCRIPTIONS	.00	.00	350.00	350.00	.0
10-83-792 DUES & MEMBERSHIPS	821.60	1,354.60	1,400.00	45.40	96.8
10-83-793 TRAINING & SCHOOLS	.00	149.00	.00	(149.00)	.0
TOTAL TOWN MANAGER	26,445.09	97,876.71	239,971.00	142,094.29	40.8
<u>COUNCIL</u>					
10-84-401 SALARIES	1,500.00	7,500.00	18,000.00	10,500.00	41.7
10-84-411 FICA	114.75	573.75	1,377.00	803.25	41.7
10-84-412 EMPLOYEE INSURANCE	3.00	15.00	36.00	21.00	41.7
10-84-423 WORKERS COMPENSATION INSURANCE	.00	49.34	17.00	(32.34)	290.2
10-84-505 COPY/PRINTING	.00	29.08	.00	(29.08)	.0
10-84-584 SOFTWARE SUBSCRIPTIONS	334.55	334.55	1,523.00	1,188.45	22.0
10-84-704 CONTRACTED SERVICES (OTHER PRO	.00	9,315.99	578,751.00	569,435.01	1.6
10-84-711 TRAVEL-TRANSPORTATION	.00	.00	300.00	300.00	.0
10-84-712 TRAVEL-MEALS	.00	176.73	400.00	223.27	44.2
10-84-713 TRAVEL-LODGING	.00	616.48	1,500.00	883.52	41.1
10-84-721 MEETING & TRAINING-SUPPLIES	.00	89.75	15,000.00	14,910.25	.6
10-84-722 MEETING-REGISTRATION	.00	250.00	900.00	650.00	27.8
10-84-761 INSURANCE & BONDS	1,300.06	1,300.06	6,686.00	5,385.94	19.4
10-84-771 INITIATIVES & ECONOMIC DEVELOP	.00	56,741.50	203,000.00	146,258.50	28.0
10-84-796 BOARD EXPENSES/VOLUNTEER APPRE	(1,634.61)	2,075.12	2,500.00	424.88	83.0
10-84-801 LAND	.00	723,761.36	740,000.00	16,238.64	97.8
10-84-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	222,098.00	222,098.00	.0
TOTAL COUNCIL	1,617.75	802,828.71	1,792,088.00	989,259.29	44.8
TOTAL FUND EXPENDITURES	533,295.40	2,941,688.97	9,069,191.00	6,127,502.03	32.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	27,076.85	(390,685.52)	(2,116,193.00)	(1,725,507.48)	(18.5)

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
MAY 31, 2025

CONSERVATION TRUST FUND

<u>ASSETS</u>			
21-10100	CASH IN COMBINED CASH FUND	101,932.60	
	TOTAL ASSETS		101,932.60
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
21-29800	FUND BALANCE	65,546.56	
	REVENUE OVER EXPENDITURES - YTD	36,386.04	
	BALANCE - CURRENT DATE	101,932.60	
	TOTAL FUND EQUITY		101,932.60
	TOTAL LIABILITIES AND EQUITY		101,932.60

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTERGOVERNMENTAL REVENUES</u>					
21-33-301	INTERGOVERNMENTAL TAX SHARING	.00	30,000.00	85,000.00	55,000.00	35.3
21-33-303	COLORADO LOTTERY/CTF	.00	5,214.18	20,000.00	14,785.82	26.1
	TOTAL INTERGOVERNMENTAL REVENUES	.00	35,214.18	105,000.00	69,785.82	33.5
	<u>MISCELLANEOUS REVENUES</u>					
21-36-603	INTEREST INCOME	307.70	1,171.86	500.00	(671.86)	234.4
	TOTAL MISCELLANEOUS REVENUES	307.70	1,171.86	500.00	(671.86)	234.4
	<u>INTERGOVERNMENTAL REVENUES</u>					
21-37-700	COUNTY LOTTERY	(15,000.00)	.00	.00	.00	.0
	TOTAL INTERGOVERNMENTAL REVENUES	(15,000.00)	.00	.00	.00	.0
	TOTAL FUND REVENUE	(14,692.30)	36,386.04	105,500.00	69,113.96	34.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FUND ADMINISTRATION-CTF</u>					
21-50-992	TRANSFER TO CAPITAL FUND	.00	.00	99,500.00	99,500.00	.0
	TOTAL FUND ADMINISTRATION-CTF	.00	.00	99,500.00	99,500.00	.0
	TOTAL FUND EXPENDITURES	.00	.00	99,500.00	99,500.00	.0
	NET REVENUE OVER EXPENDITURES	(14,692.30)	36,386.04	6,000.00	(30,386.04)	606.4

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
MAY 31, 2025

TRUST/IMPACT FUND

<u>ASSETS</u>			
31-10100	CASH IN COMBINED CASH FUND	1,110,556.38	
	TOTAL ASSETS		<u>1,110,556.38</u>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
31-23410	EAST END TRAIL DONATIONS	5,000.00	
31-23520	HEALTH ACCOUNT	194,125.20	
31-23585	CEMETERY MAINTENANCE FEE	23,478.77	
31-23586	VACATION RENTAL SURCHARGE	108,564.50	
31-23590	RESERVOIR HILL TICKET FEE	53,202.81	
31-23624	SUNRIDGE OF PAGOSA TOWNHOMES	24,505.00	
31-23626	WORKFORCE HOUSING FEE	62,000.00	
31-23627	TOURISM EVENT VENUE	524,878.28	
31-23628	PLASTIC BAG FEES LIABILITY	26,652.11	
31-23629	RIVER DOMES TRAIL IN LIEU FEE	16,848.75	
31-23631	ADA PROGRAM PAYMENT IN LIEU	1,000.00	
31-23632	THE DRIFT SIDEWALK-5TH ST	19,750.00	
31-23633	CIED-COMM INFRAST & ECON DEV	8,696.51	
	TOTAL LIABILITIES		1,068,701.93
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
31-29800	FUND BALANCE	(20,444.10)	
	REVENUE OVER EXPENDITURES - YTD	<u>62,298.55</u>	
	BALANCE - CURRENT DATE	<u>41,854.45</u>	
	TOTAL FUND EQUITY		<u>41,854.45</u>
	TOTAL LIABILITIES AND EQUITY		<u>1,110,556.38</u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

TRUST/IMPACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES, FEES & FORFEITURES</u>					
31-35-504 DEPARTMENT SPECIFIC FEES	.00	.00	10,000.00	10,000.00	.0
31-35-506 WORKFORCE HOUSING FEES	.00	53,000.00	57,500.00	4,500.00	92.2
31-35-507 CEMETERY FEES	920.00	1,970.00	3,000.00	1,030.00	65.7
TOTAL FINES, FEES & FORFEITURES	920.00	54,970.00	70,500.00	15,530.00	78.0
<u>MISCELLANEOUS REVENUES</u>					
31-36-419 PLASTIC BAG FEE	.00	(9,646.02)	.00	9,646.02	.0
31-36-603 INTEREST INCOME	1,878.31	7,764.35	.00	(7,764.35)	.0
31-36-604 PASS THROUGH REVENUE	.00	.00	40,000.00	40,000.00	.0
TOTAL MISCELLANEOUS REVENUES	1,878.31	(1,881.67)	40,000.00	41,881.67	(4.7)
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
31-37-704 PLASTIC BAG PROGRAM	.00	13,713.60	3,000.00	(10,713.60)	457.1
TOTAL CONTRIBUTIONS & OTHR GRANT REV	.00	13,713.60	3,000.00	(10,713.60)	457.1
TOTAL FUND REVENUE	2,798.31	66,801.93	113,500.00	46,698.07	58.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

		TRUST/IMPACT FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HEALTH ACCOUNT</u>						
31-43-421	EMPLOYEE ENRICHMENT	.00	50.00	9,115.00	9,065.00	.6
31-43-424	TOWN FUNDED BENEFITS	827.64	4,453.38	15,753.00	11,299.62	28.3
TOTAL HEALTH ACCOUNT		827.64	4,503.38	24,868.00	20,364.62	18.1
<u>FUND ADMINISTRATION-TRUST/IMP.</u>						
31-50-561	COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	48,000.00	48,000.00	.0
31-50-666	R&M-RESERVOIR HILL PARK	.00	.00	5,000.00	5,000.00	.0
31-50-991	TRANSFER TO GENERAL FUND	.00	.00	7,500.00	7,500.00	.0
TOTAL FUND ADMINISTRATION-TRUST/IMP.		.00	.00	60,500.00	60,500.00	.0
TOTAL FUND EXPENDITURES		827.64	4,503.38	85,368.00	80,864.62	5.3
NET REVENUE OVER EXPENDITURES		1,970.67	62,298.55	28,132.00	(34,166.55)	221.5

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
MAY 31, 2025

LODGERS TAX FUND

<u>ASSETS</u>			
41-10100	CASH IN COMBINED CASH FUND	1,540,271.89	
41-11500	LODGERS TAX	231,471.73	
	TOTAL ASSETS		1,771,743.62
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
41-21211	ACCRUED WAGES	12,200.90	
	TOTAL LIABILITIES		12,200.90
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
41-29800	FUND BALANCE	1,644,011.18	
	REVENUE OVER EXPENDITURES - YTD	115,531.54	
	BALANCE - CURRENT DATE	1,759,542.72	
	TOTAL FUND EQUITY		1,759,542.72
	TOTAL LIABILITIES AND EQUITY		1,771,743.62

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
41-31-108 LODGERS TAX	51,300.50	337,198.62	950,000.00	612,801.38	35.5
41-31-510 VISITOR CENTER REVENUE	(204.20)	.00	.00	.00	.0
TOTAL TAXES	51,096.30	337,198.62	950,000.00	612,801.38	35.5
<u>INTERGOVERNMENTAL REVENUES</u>					
41-33-301 INTERGOVERNMENTAL TAX SHARING	149,630.77	149,630.77	525,000.00	375,369.23	28.5
41-33-304 ARCHULETA COUNTY	(149,630.77)	.00	.00	.00	.0
41-33-305 STATE OF COLORADO GRANTS	.00	49,999.00	50,000.00	1.00	100.0
TOTAL INTERGOVERNMENTAL REVENUES	.00	199,629.77	575,000.00	375,370.23	34.7
<u>MISCELLANEOUS REVENUES</u>					
41-36-603 INTEREST INCOME	5,606.41	27,304.87	40,000.00	12,695.13	68.3
41-36-604 PASS THROUGH REVENUE	419.45	1,027.93	1,500.00	472.07	68.5
TOTAL MISCELLANEOUS REVENUES	6,025.86	28,332.80	41,500.00	13,167.20	68.3
<u>LEASES & RENTS</u>					
41-38-800 DEPT. SPECIFIC RENTAL REVENUE	1,400.00	1,900.00	5,000.00	3,100.00	38.0
TOTAL LEASES & RENTS	1,400.00	1,900.00	5,000.00	3,100.00	38.0
TOTAL FUND REVENUE	58,522.16	567,061.19	1,571,500.00	1,004,438.81	36.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOURISM ADMIN.</u>					
41-71-401 SALARIES	19,063.02	69,897.74	161,329.00	91,431.26	43.3
41-71-411 FICA	1,414.38	5,200.71	12,342.00	7,141.29	42.1
41-71-412 EMPLOYEE INSURANCE	2,677.70	13,339.61	30,244.00	16,904.39	44.1
41-71-413 PENSION	1,715.67	6,290.79	10,365.00	4,074.21	60.7
41-71-423 WORKERS COMPENSATION INSURANCE	.00	28.48	150.00	121.52	19.0
41-71-511 FUEL/OIL/OPERATING FLUIDS	201.14	201.14	.00	(201.14)	.0
41-71-583 COMPUTER/IT EQUIPMENT	9.88	9.88	.00	(9.88)	.0
41-71-584 SOFTWARE SUBSCRIPTIONS	59.99	908.36	752.00	(156.36)	120.8
41-71-622 TELEPHONE-EE ISSUED CELL PHONE	81.36	325.44	1,025.00	699.56	31.8
41-71-703 AUDIT	3,277.21	3,277.21	3,277.00	(.21)	100.0
41-71-711 TRAVEL-TRANSPORTATION	.00	639.93	5,000.00	4,360.07	12.8
41-71-712 TRAVEL-MEALS	15.72	44.23	.00	(44.23)	.0
41-71-713 TRAVEL-LODGING	538.98	1,561.26	7,500.00	5,938.74	20.8
41-71-722 MEETING-REGISTRATION	.00	3,495.00	7,000.00	3,505.00	49.9
41-71-741 FEES	52.22	250.93	800.00	549.07	31.4
41-71-742 CONVENIENCE (CREDIT CARD PROCE	(16.36)	(67.35)	375.00	442.35	(18.0)
41-71-761 INSURANCE & BONDS	.00	327.10	.00	(327.10)	.0
41-71-792 DUES & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
41-71-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	1,300.06	6,100.00	4,799.94	21.3
TOTAL TOURISM ADMIN.	29,090.91	107,030.52	247,759.00	140,728.48	43.2
<u>TOURISM</u>					
41-72-401 SALARIES	7,251.13	26,587.50	62,835.00	36,247.50	42.3
41-72-411 FICA	534.03	1,969.88	4,807.00	2,837.12	41.0
41-72-412 EMPLOYEE INSURANCE	1,230.71	5,703.66	9,230.00	3,526.34	61.8
41-72-413 PENSION	652.59	2,392.83	5,652.00	3,259.17	42.3
41-72-423 WORKERS COMPENSATION INSURANCE	.00	73.09	58.00	(15.09)	126.0
41-72-505 COPY/PRINTING	.00	392.37	.00	(392.37)	.0
41-72-584 SOFTWARE SUBSCRIPTIONS	2,120.70	9,039.01	980.00	(8,059.01)	922.4
41-72-622 TELEPHONE-EE ISSUED CELL PHONE	50.68	202.72	544.00	341.28	37.3
41-72-659 R&M-WAYFINDING & SIGNAGE	.00	.00	5,000.00	5,000.00	.0
41-72-704 CONTRACTED SERVICES (OTHER PRO	.00	56,221.40	67,791.00	11,569.60	82.9
41-72-705 IT SERVICES	202.83	911.21	1,882.00	970.79	48.4
41-72-706 EVENT SERVICES	18,492.00	122,954.00	116,000.00	(6,954.00)	106.0
41-72-711 TRAVEL-TRANSPORTATION	.00	.00	750.00	750.00	.0
41-72-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	64,800.00	64,800.00	.0
41-72-791 ADVERTISING/PUBLIC NOTIFICATIO	27,856.02	73,386.97	438,410.00	365,023.03	16.7
41-72-793 TRAINING & SCHOOLS	.00	.00	450.00	450.00	.0
41-72-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	207.21	1,200.00	992.79	17.3
41-72-992 TRANSFER TO CAPITAL FUND	.00	.00	353,996.00	353,996.00	.0
TOTAL TOURISM	58,390.69	300,041.85	1,134,385.00	834,343.15	26.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VISITOR CENTER</u>					
41-73-401 SALARIES	87.36	534.34	68,687.00	68,152.66	.8
41-73-402 PART TIME	5,805.30	21,411.62	48,844.00	27,432.38	43.8
41-73-411 FICA	450.79	1,678.87	8,991.00	7,312.13	18.7
41-73-412 EMPLOYEE INSURANCE	11.78	43.90	15,013.00	14,969.10	.3
41-73-413 PENSION	.00	.00	4,413.00	4,413.00	.0
41-73-423 WORKERS COMPENSATION INSURANCE	.00	53.25	109.00	55.75	48.9
41-73-501 OFFICE SUPPLIES	.00	45.96	3,900.00	3,854.04	1.2
41-73-502 OPERATING SUPPLIES	278.00	307.06	1,000.00	692.94	30.7
41-73-504 POSTAGE/SHIPPING	.00	6,035.64	4,000.00	(2,035.64)	150.9
41-73-505 COPY/PRINTING	124.74	1,843.76	12,500.00	10,656.24	14.8
41-73-543 SMALL TOOLS	.00	355.49	.00	(355.49)	.0
41-73-551 FURNISHINGS & FIXTURES	1,550.94	1,550.94	1,500.00	(50.94)	103.4
41-73-583 COMPUTER/IT EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
41-73-584 SOFTWARE SUBSCRIPTIONS	15.28	240.34	316.00	75.66	76.1
41-73-601 GAS-UTILITY	100.08	760.42	1,266.00	505.58	60.1
41-73-602 ELECTRIC-UTILITY	153.23	709.85	2,110.00	1,400.15	33.6
41-73-603 WATER-UTILITY	52.84	208.56	3,794.00	3,585.44	5.5
41-73-604 SEWER-UTILITY	.00	285.00	855.00	570.00	33.3
41-73-621 TELEPHONE SERVICE-UTILITY	48.38	193.52	764.00	570.48	25.3
41-73-622 TELEPHONE-EE ISSUED CELL PHONE	5.60	43.69	512.00	468.31	8.5
41-73-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	7,000.00	7,000.00	.0
41-73-705 IT SERVICES	405.65	1,519.67	1,882.00	362.33	80.8
41-73-761 INSURANCE & BONDS	.00	51.70	146.00	94.30	35.4
41-73-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	6,583.70	.00	(6,583.70)	.0
41-73-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	.00	250.00	250.00	.0
TOTAL VISITOR CENTER	9,089.97	44,457.28	189,352.00	144,894.72	23.5
TOTAL FUND EXPENDITURES	96,571.57	451,529.65	1,571,496.00	1,119,966.35	28.7
NET REVENUE OVER EXPENDITURES	(38,049.41)	115,531.54	4.00	(115,527.54)	28882

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
MAY 31, 2025

CAPITAL IMPROVEMENT FUND

<u>ASSETS</u>			
51-10100	CASH IN COMBINED CASH FUND	4,032,636.53	
51-10200	SERIES 2019 INTEREST ZIONS	.44	
51-10201	SERIES 2019 PRINCIPAL ZIONS	.30	
51-10202	SERIES 2019 CONSTRUCTION FUND	.12	
51-10530	ACCTS RECEIVABLE - CAP IMPROV	15,250.00	
51-11510	SALES TAX	778,817.32	
	TOTAL ASSETS		4,826,704.71
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
51-21000	WAGES PAYABLE	34,339.01	
	TOTAL LIABILITIES		34,339.01
<u>FUND EQUITY</u>			
	UNAPPROPRIATED FUND BALANCE:		
51-29800	FUND BALANCE	4,221,495.10	
	REVENUE OVER EXPENDITURES - YTD	570,870.60	
	BALANCE - CURRENT DATE	4,792,365.70	
	TOTAL FUND EQUITY		4,792,365.70
	TOTAL LIABILITIES AND EQUITY		4,826,704.71

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
51-31-100 HIGHWAY USERS TAX	.00	(7,421.98)	.00	7,421.98	.0
51-31-103 SALES TAX	383,111.55	1,851,318.81	4,594,359.00	2,743,040.19	40.3
51-31-107 HIGHWAY USER TAX (HUTF)	7,417.87	35,867.12	74,057.00	38,189.88	48.4
51-31-109 ROAD MILL TAX	.00	.00	20,000.00	20,000.00	.0
51-31-310 SALES TAX	.00	(410.79)	.00	410.79	.0
51-31-640 PARK USER FEES	.00	100.00	.00	(100.00)	.0
TOTAL TAXES	390,529.42	1,879,453.16	4,688,416.00	2,808,962.84	40.1
<u>LICENSES AND PERMITS</u>					
51-32-208 ROAD CUT PERMITS	(1,800.00)	(600.00)	.00	600.00	.0
TOTAL LICENSES AND PERMITS	(1,800.00)	(600.00)	.00	600.00	.0
<u>INTERGOVERNMENTAL REVENUES</u>					
51-33-305 STATE OF COLORADO GRANTS	.00	.00	1,156,579.00	1,156,579.00	.0
51-33-307 CDOT GRANTS	6,560.35	13,744.83	1,111,000.00	1,097,255.17	1.2
TOTAL INTERGOVERNMENTAL REVENUES	6,560.35	13,744.83	2,267,579.00	2,253,834.17	.6
<u>CHARGES FOR SERVICES</u>					
51-34-401 CHARGES FOR ADDED SERVICES	400.00	746.35	.00	(746.35)	.0
51-34-409 EV CHARGING STATION REVENUES	1,628.92	10,148.32	13,000.00	2,851.68	78.1
TOTAL CHARGES FOR SERVICES	2,028.92	10,894.67	13,000.00	2,105.33	83.8
<u>FINES, FEES & FORFEITURES</u>					
51-35-500 DEPARTMENT SPECIFIC FINES	.00	169.58	.00	(169.58)	.0
51-35-504 DEPARTMENT SPECIFIC FEES	9,850.00	9,850.00	18,000.00	8,150.00	54.7
51-35-507 CEMETERY FEES	300.00	3,900.00	7,000.00	3,100.00	55.7
TOTAL FINES, FEES & FORFEITURES	10,150.00	13,919.58	25,000.00	11,080.42	55.7
<u>MISCELLANEOUS REVENUES</u>					
51-36-601 MISCELLANEOUS REVENUE	3,650.00	9,433.05	22,000.00	12,566.95	42.9
51-36-603 INTEREST INCOME	13,976.89	69,579.23	120,000.00	50,420.77	58.0
TOTAL MISCELLANEOUS REVENUES	17,626.89	79,012.28	142,000.00	62,987.72	55.6

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
51-37-701	PRIVATE/NON-PROFIT COLLABORAT.	.00	.00	3,000.00	3,000.00	.0
	TOTAL CONTRIBUTIONS & OTHR GRANT REV	.00	.00	3,000.00	3,000.00	.0
	<u>LEASES & RENTS</u>					
51-38-801	DEPT. SPECIFIC LEASE REVENUE	.00	11,553.00	11,655.00	102.00	99.1
51-38-810	DEPT. SPEC. RENTAL FEES-PARKS	1,875.00	8,590.00	.00	(8,590.00)	.0
51-38-811	DEPT. SPEC. LEASES-F&F	977.40	4,887.00	.00	(4,887.00)	.0
	TOTAL LEASES & RENTS	2,852.40	25,030.00	11,655.00	(13,375.00)	214.8
	<u>INTERFUND TRANSFERS</u>					
51-39-902	TRANSFER FROM SANITATION FUND	.00	.00	218,754.00	218,754.00	.0
51-39-904	TRANSFER FROM CTF	.00	.00	99,500.00	99,500.00	.0
51-39-905	TRANSFER FROM LODGERS FUND	.00	.00	353,996.00	353,996.00	.0
	TOTAL INTERFUND TRANSFERS	.00	.00	672,250.00	672,250.00	.0
	TOTAL FUND REVENUE	427,947.98	2,021,454.52	7,822,900.00	5,801,445.48	25.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE-CAPITAL</u>					
51-49-582 EQUIPMENT	.00	17,096.79	17,017.00	(79.79)	100.5
51-49-641 R&M-VEHICLES	308.79	8,539.62	18,000.00	9,460.38	47.4
51-49-642 R&M-EQUIPMENT	.00	.00	100.00	100.00	.0
51-49-761 INSURANCE & BONDS	16.66	70.52	.00	(70.52)	.0
51-49-830 EQUIPMENT-CAPITAL OUTLAY	.00	13,610.00	.00	(13,610.00)	.0
51-49-832 VEHICLES	.00	.00	179,125.00	179,125.00	.0
TOTAL POLICE-CAPITAL	325.45	39,316.93	214,242.00	174,925.07	18.4
<u>PARKS & REC ADMIN-CAPITAL</u>					
51-54-551 FURNISHINGS & FIXTURES	.00	395.62	.00	(395.62)	.0
51-54-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	20,000.00	20,000.00	.0
51-54-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	812.00	.00	(812.00)	.0
TOTAL PARKS & REC ADMIN-CAPITAL	.00	1,207.62	20,000.00	18,792.38	6.0
<u>RECREATION-CAPITAL</u>					
51-55-812 FURNITURE & FIXTURES-CAPITAL A	.00	1,882.56	.00	(1,882.56)	.0
TOTAL RECREATION-CAPITAL	.00	1,882.56	.00	(1,882.56)	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS-CAPITAL</u>					
51-58-401 SALARIES	42,814.00	146,432.68	380,280.00	233,847.32	38.5
51-58-402 PART TIME	3,315.55	8,850.55	26,915.00	18,064.45	32.9
51-58-403 OVERTIME	106.01	400.34	5,988.00	5,587.66	6.7
51-58-404 ON-CALL	600.00	1,200.00	9,120.00	7,920.00	13.2
51-58-411 FICA	3,437.19	11,533.09	32,007.00	20,473.91	36.0
51-58-412 EMPLOYEE INSURANCE	8,362.62	44,326.01	119,841.00	75,514.99	37.0
51-58-413 PENSION	3,538.44	12,455.72	30,771.00	18,315.28	40.5
51-58-414 PHONE STIPEND	.00	.00	322.00	322.00	.0
51-58-415 UNIFORM STIPEND	454.02	1,254.34	2,877.00	1,622.66	43.6
51-58-423 WORKERS COMPENSATION INSURANCE	.00	4,554.63	9,494.00	4,939.37	48.0
51-58-501 OFFICE SUPPLIES	.00	105.31	125.00	19.69	84.3
51-58-502 OPERATING SUPPLIES	16,505.36	22,759.49	33,000.00	10,240.51	69.0
51-58-503 MAINTENANCE & CLEANING SUPPLIE	.00	.00	125.00	125.00	.0
51-58-504 POSTAGE/SHIPPING	25.00	25.00	.00	(25.00)	.0
51-58-506 LOGO WEAR	.00	.00	2,000.00	2,000.00	.0
51-58-507 PERSONAL PROTECTIVE EQUIP.	50.37	194.08	750.00	555.92	25.9
51-58-511 FUEL/OIL/OPERATING FLUIDS	1,288.67	4,254.21	14,000.00	9,745.79	30.4
51-58-521 DEPARTMENT MATERIALS	.00	529.41	5,000.00	4,470.59	10.6
51-58-541 VEHICLE PARTS	.00	50.99	.00	(50.99)	.0
51-58-542 EQUIPMENT PARTS	87.38	1,814.62	.00	(1,814.62)	.0
51-58-543 SMALL TOOLS	413.04	1,879.62	2,500.00	620.38	75.2
51-58-544 TOOLS	.00	1,500.00	4,000.00	2,500.00	37.5
51-58-551 FURNISHINGS & FIXTURES	.00	8,587.04	11,500.00	2,912.96	74.7
51-58-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
51-58-582 EQUIPMENT	676.17	676.17	2,000.00	1,323.83	33.8
51-58-583 COMPUTER/IT EQUIPMENT	.00	1,654.26	2,800.00	1,145.74	59.1
51-58-584 SOFTWARE SUBSCRIPTIONS	22.66	482.87	547.00	64.13	88.3
51-58-601 GAS-UTILITY	81.23	630.06	1,248.00	617.94	50.5
51-58-602 ELECTRIC-UTILITY	1,483.47	6,351.35	20,261.00	13,909.65	31.4
51-58-603 WATER-UTILITY	837.08	4,049.85	44,631.00	40,581.15	9.1
51-58-604 SEWER-UTILITY	.00	1,710.00	5,130.00	3,420.00	33.3
51-58-621 TELEPHONE SERVICE-UTILITY	25.30	101.20	304.00	202.80	33.3
51-58-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	162.72	512.00	349.28	31.8
51-58-623 INTERNET SERVICE	.00	695.52	2,800.00	2,104.48	24.8
51-58-642 R&M-EQUIPMENT	.00	2,355.63	15,000.00	12,644.37	15.7
51-58-658 R&M-PARKS & TRAILS	103.35	103.35	41,200.00	41,096.65	.3
51-58-660 R&M-YAMAGUCHI NORTH PARK	.00	291.29	.00	(291.29)	.0
51-58-662 R&M-CENTENNIAL PARK	.00	1,063.23	.00	(1,063.23)	.0
51-58-666 R&M-RESERVOIR HILL PARK	928.78	928.78	.00	(928.78)	.0
51-58-669 R&M-MARY FISHER PARK	.00	1,119.06	.00	(1,119.06)	.0
51-58-670 R&M-TOWN PARK	.00	370.21	.00	(370.21)	.0
51-58-672 R&M-TRAILS/SIDEWALKS	.00	.00	13,500.00	13,500.00	.0
51-58-701 ENGINEERING & MODELING (NON CI	.00	.00	15,000.00	15,000.00	.0
51-58-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	18,500.00	18,500.00	.0
51-58-705 IT SERVICES	202.83	911.21	1,882.00	970.79	48.4
51-58-711 TRAVEL-TRANSPORTATION	.00	.00	1,000.00	1,000.00	.0
51-58-712 TRAVEL-MEALS	.00	.00	500.00	500.00	.0
51-58-713 TRAVEL-LODGING	.00	.00	3,000.00	3,000.00	.0
51-58-722 MEETING-REGISTRATION	.00	.00	750.00	750.00	.0
51-58-731 RENTAL-EQUIPMENT	102.35	102.35	4,000.00	3,897.65	2.6
51-58-732 RENTAL-MISC.	280.00	830.00	2,100.00	1,270.00	39.5
51-58-741 FEES	.00	102.33	.00	(102.33)	.0

FOR ADMINISTRATION USE ONLY

41 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-58-751 BOOKS & SUBSCRIPTIONS	.00	108.95	.00	(108.95)	.0
51-58-754 PRE-PROJECT CONSULTING	980.57	980.57	.00	(980.57)	.0
51-58-761 INSURANCE & BONDS	136.27	6,039.89	10,176.00	4,136.11	59.4
51-58-793 TRAINING & SCHOOLS	.00	375.00	2,500.00	2,125.00	15.0
51-58-794 TEAM BUILDING	.00	.00	500.00	500.00	.0
51-58-812 FURNITURE & FIXTURES-CAPITAL A	19,617.00	19,993.40	30,900.00	10,906.60	64.7
51-58-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	1,988,579.00	1,988,579.00	.0
51-58-830 EQUIPMENT-CAPITAL OUTLAY	.00	34,920.84	38,000.00	3,079.16	91.9
51-58-853 CAPITAL ENGINEERING	4,738.51	23,441.87	96,000.00	72,558.13	24.4
TOTAL PARKS-CAPITAL	111,253.90	383,259.09	3,054,335.00	2,671,075.91	12.6
COMM. DEVEL. ADMIN.-CAPITAL					
51-62-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	10,000.00	10,000.00	.0
51-62-761 INSURANCE & BONDS	.00	30.24	.00	(30.24)	.0
TOTAL COMM. DEVEL. ADMIN.-CAPITAL	.00	30.24	10,000.00	9,969.76	.3
PROJECTS-CAPITAL					
51-66-704 CONTRACTED SERVICES (OTHER PRO	.00	5,500.00	.00	(5,500.00)	.0
51-66-753 PRE-PROJECT ADVERTISING	.00	17.19	300.00	282.81	5.7
51-66-754 PRE-PROJECT CONSULTING	.00	.00	15,000.00	15,000.00	.0
51-66-755 PRE-PROJECT ENGINEERING/DESIGN	.00	.00	15,000.00	15,000.00	.0
51-66-853 CAPITAL ENGINEERING	.00	78,007.23	105,000.00	26,992.77	74.3
TOTAL PROJECTS-CAPITAL	.00	83,524.42	135,300.00	51,775.58	61.7
ADMIN. SERVICES ADMIN-CAPITAL					
51-80-583 COMPUTER/IT EQUIPMENT	9,600.00	9,749.55	23,500.00	13,750.45	41.5
51-80-584 SOFTWARE SUBSCRIPTIONS	.00	.00	300.00	300.00	.0
51-80-761 INSURANCE & BONDS	.00	27.96	.00	(27.96)	.0
51-80-771 INITIATIVES & ECONOMIC DEVELOP	.00	18,750.00	110,000.00	91,250.00	17.1
51-80-944 LEASE PAYMENTS	.00	167.90	521.00	353.10	32.2
TOTAL ADMIN. SERVICES ADMIN-CAPITAL	9,600.00	28,695.41	134,321.00	105,625.59	21.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMIN.</u>					
51-90-401 SALARIES	24,692.62	85,911.42	220,615.00	134,703.58	38.9
51-90-411 FICA	1,799.58	6,308.28	16,877.00	10,568.72	37.4
51-90-412 EMPLOYEE INSURANCE	2,763.48	13,628.06	46,026.00	32,397.94	29.6
51-90-413 PENSION	2,222.31	7,731.95	18,752.00	11,020.05	41.2
51-90-423 WORKERS COMPENSATION INSURANCE	.00	99.93	205.00	105.07	48.8
51-90-501 OFFICE SUPPLIES	112.55	532.97	2,000.00	1,467.03	26.7
51-90-502 OPERATING SUPPLIES	.00	37.79	360.00	322.21	10.5
51-90-503 MAINTENANCE & CLEANING SUPPLIE	.00	25.18	300.00	274.82	8.4
51-90-504 POSTAGE/SHIPPING	.00	.00	50.00	50.00	.0
51-90-505 COPY/PRINTING	390.80	932.67	1,618.00	685.33	57.6
51-90-511 FUEL/OIL/OPERATING FLUIDS	23.40	23.40	2,500.00	2,476.60	.9
51-90-542 EQUIPMENT PARTS	255.00	255.00	.00	(255.00)	.0
51-90-543 SMALL TOOLS	.00	19.59	.00	(19.59)	.0
51-90-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	1,900.00	18,000.00	16,100.00	10.6
51-90-583 COMPUTER/IT EQUIPMENT	299.25	650.53	225.00	(425.53)	289.1
51-90-584 SOFTWARE SUBSCRIPTIONS	683.95	8,576.84	13,204.00	4,627.16	65.0
51-90-601 GAS-UTILITY	861.59	8,692.96	16,990.00	8,297.04	51.2
51-90-602 ELECTRIC-UTILITY	736.74	3,107.83	8,690.00	5,582.17	35.8
51-90-603 WATER-UTILITY	253.84	1,038.03	14,213.00	13,174.97	7.3
51-90-604 SEWER-UTILITY	.00	285.00	855.00	570.00	33.3
51-90-621 TELEPHONE SERVICE-UTILITY	78.91	265.04	949.00	683.96	27.9
51-90-622 TELEPHONE-EE ISSUED CELL PHONE	.00	264.44	1,585.00	1,320.56	16.7
51-90-623 INTERNET SERVICE	.00	330.00	350.00	20.00	94.3
51-90-701 ENGINEERING & MODELING (NON CI	.00	.00	4,000.00	4,000.00	.0
51-90-703 AUDIT	10,951.99	10,951.99	14,482.00	3,530.01	75.6
51-90-704 CONTRACTED SERVICES (OTHER PRO	.00	.00	5,000.00	5,000.00	.0
51-90-705 IT SERVICES	811.30	3,644.80	7,528.00	3,883.20	48.4
51-90-711 TRAVEL-TRANSPORTATION	.00	.00	550.00	550.00	.0
51-90-712 TRAVEL-MEALS	104.46	104.46	150.00	45.54	69.6
51-90-713 TRAVEL-LODGING	428.40	428.40	332.00	(96.40)	129.0
51-90-722 MEETING-REGISTRATION	(50.00)	505.00	460.00	(45.00)	109.8
51-90-732 RENTAL-MISC.	.00	360.00	350.00	(10.00)	102.9
51-90-741 FEES	.00	2.98	.00	(2.98)	.0
51-90-751 BOOKS & SUBSCRIPTIONS	.00	35.00	35.00	.00	100.0
51-90-761 INSURANCE & BONDS	.00	860.06	250.00	(610.06)	344.0
51-90-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	1,000.00	1,000.00	.0
51-90-792 DUES & MEMBERSHIPS	.00	100.00	500.00	400.00	20.0
51-90-794 TEAM BUILDING	314.07	521.37	1,889.00	1,367.63	27.6
51-90-853 CAPITAL ENGINEERING	555.00	15,130.00	50,000.00	34,870.00	30.3
51-90-941 DEBT SERVICE-PRINCIPAL	.00	.00	307,000.00	307,000.00	.0
51-90-942 DEBT SERVICE-INTEREST	25,279.81	60,711.06	126,569.00	65,857.94	48.0
51-90-943 DEBT SERVICE-FEES	.00	2,500.00	4,000.00	1,500.00	62.5
TOTAL PUBLIC WORKS ADMIN.	73,569.05	236,472.03	908,459.00	671,986.97	26.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
51-91-401 SALARIES	44,823.20	156,456.49	381,855.00	225,398.51	41.0
51-91-403 OVERTIME	450.82	1,193.34	17,183.00	15,989.66	6.9
51-91-404 ON-CALL	.00	.00	18,250.00	18,250.00	.0
51-91-411 FICA	3,366.71	11,749.89	31,049.00	19,299.11	37.8
51-91-412 EMPLOYEE INSURANCE	7,103.78	33,604.03	75,270.00	41,665.97	44.6
51-91-413 PENSION	4,034.07	14,081.05	34,348.00	20,266.95	41.0
51-91-414 PHONE STIPEND	120.00	400.00	960.00	560.00	41.7
51-91-415 UNIFORM STIPEND	277.02	969.57	2,407.00	1,437.43	40.3
51-91-423 WORKERS COMPENSATION INSURANCE	.00	8,113.13	18,852.00	10,738.87	43.0
51-91-501 OFFICE SUPPLIES	.00	132.74	500.00	367.26	26.6
51-91-502 OPERATING SUPPLIES	869.72	7,550.72	56,000.00	48,449.28	13.5
51-91-503 MAINTENANCE & CLEANING SUPPLIE	.00	187.02	1,000.00	812.98	18.7
51-91-505 COPY/PRINTING	.00	217.15	.00	(217.15)	.0
51-91-506 LOGO WEAR	.00	.00	2,400.00	2,400.00	.0
51-91-507 PERSONAL PROTECTIVE EQUIP.	20.05	282.37	2,000.00	1,717.63	14.1
51-91-511 FUEL/OIL/OPERATING FLUIDS	1,355.33	7,231.94	30,000.00	22,768.06	24.1
51-91-521 DEPARTMENT MATERIALS	10,780.90	37,033.65	50,000.00	12,966.35	74.1
51-91-541 VEHICLE PARTS	.00	121.99	4,000.00	3,878.01	3.1
51-91-542 EQUIPMENT PARTS	832.50	1,217.49	.00	(1,217.49)	.0
51-91-543 SMALL TOOLS	1,278.91	2,475.13	3,500.00	1,024.87	70.7
51-91-544 TOOLS	189.99	18,589.99	1,000.00	(17,589.99)	1859.0
51-91-551 FURNISHINGS & FIXTURES	.00	1,086.00	.00	(1,086.00)	.0
51-91-581 SMALL EQUIPMENT	.00	1,340.01	2,000.00	659.99	67.0
51-91-582 EQUIPMENT	4,000.07	4,000.07	1,000.00	(3,000.07)	400.0
51-91-584 SOFTWARE SUBSCRIPTIONS	117.02	743.25	1,461.00	717.75	50.9
51-91-602 ELECTRIC-UTILITY	3,438.75	13,993.40	43,379.00	29,385.60	32.3
51-91-621 TELEPHONE SERVICE-UTILITY	25.30	101.20	304.00	202.80	33.3
51-91-622 TELEPHONE-EE ISSUED CELL PHONE	.00	676.92	2,800.00	2,123.08	24.2
51-91-642 R&M-EQUIPMENT	.00	871.08	58,000.00	57,128.92	1.5
51-91-671 R&M-CEMETERY	.00	.00	10,000.00	10,000.00	.0
51-91-672 R&M-TRAILS/SIDEWALKS	.00	.00	20,000.00	20,000.00	.0
51-91-674 R&M-INFRASTRUCTURE/LINES	.00	.00	1,821,776.00	1,821,776.00	.0
51-91-682 R&M-STREETS	(10,000.00)	(10,000.00)	334,000.00	344,000.00	(3.0)
51-91-683 R&M-DRAINAGE	1,630.00	3,942.00	20,000.00	16,058.00	19.7
51-91-684 R&M-STREET LIGHTS	.00	477.21	162,500.00	162,022.79	.3
51-91-685 R&M-ALLEYS	.00	.00	30,000.00	30,000.00	.0
51-91-704 CONTRACTED SERVICES (OTHER PRO	.00	125.00	600.00	475.00	20.8
51-91-705 IT SERVICES	405.66	1,519.70	1,882.00	362.30	80.8
51-91-711 TRAVEL-TRANSPORTATION	.00	.00	425.00	425.00	.0
51-91-712 TRAVEL-MEALS	.00	374.00	875.00	501.00	42.7
51-91-713 TRAVEL-LODGING	894.00	894.00	1,900.00	1,006.00	47.1
51-91-721 MEETING & TRAINING-SUPPLIES	.00	.00	2,400.00	2,400.00	.0
51-91-722 MEETING-REGISTRATION	.00	.00	4,625.00	4,625.00	.0
51-91-731 RENTAL-EQUIPMENT	3,131.75	3,925.25	.00	(3,925.25)	.0
51-91-741 FEES	.00	.53	.00	(.53)	.0
51-91-761 INSURANCE & BONDS	.00	1,907.28	3,794.00	1,886.72	50.3
51-91-792 DUES & MEMBERSHIPS	.00	.00	225.00	225.00	.0
51-91-793 TRAINING & SCHOOLS	240.00	690.00	2,000.00	1,310.00	34.5
51-91-794 TEAM BUILDING	.00	139.72	1,000.00	860.28	14.0
51-91-822 SIDEWALKS, CROSSINGS, CURB & G	.00	.00	30,000.00	30,000.00	.0
51-91-830 EQUIPMENT-CAPITAL OUTLAY	.00	28,711.84	39,000.00	10,288.16	73.6
51-91-861 ROAD CONSTRUCTION-NEW OR REPLA	.00	.00	246,000.00	246,000.00	.0

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-91-931 DEBT SVC. DUE-GENERAL FUND	.00	.00	84,720.00	84,720.00	.0
TOTAL STREETS	79,385.55	357,126.15	3,657,240.00	3,300,113.85	9.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES & FLEET</u>					
51-94-401 SALARIES	16,901.40	57,099.05	171,112.00	114,012.95	33.4
51-94-403 OVERTIME	.00	158.56	5,879.00	5,720.44	2.7
51-94-404 ON-CALL	150.00	1,650.00	18,250.00	16,600.00	9.0
51-94-411 FICA	1,302.62	4,538.12	14,007.00	9,468.88	32.4
51-94-412 EMPLOYEE INSURANCE	1,658.32	8,240.27	49,503.00	41,262.73	16.7
51-94-413 PENSION	1,448.02	5,065.78	14,584.00	9,518.22	34.7
51-94-414 PHONE STIPEND	120.00	400.00	1,282.00	882.00	31.2
51-94-415 UNIFORM STIPEND	107.73	353.97	1,072.00	718.03	33.0
51-94-423 WORKERS COMPENSATION INSURANCE	.00	2,166.15	6,022.00	3,855.85	36.0
51-94-501 OFFICE SUPPLIES	.00	9.89	150.00	140.11	6.6
51-94-502 OPERATING SUPPLIES	.00	516.05	3,000.00	2,483.95	17.2
51-94-503 MAINTENANCE & CLEANING SUPPLIE	790.14	3,174.32	17,000.00	13,825.68	18.7
51-94-506 LOGO WEAR	.00	.00	600.00	600.00	.0
51-94-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	200.00	200.00	.0
51-94-511 FUEL/OIL/OPERATING FLUIDS	139.41	788.83	2,500.00	1,711.17	31.6
51-94-521 DEPARTMENT MATERIALS	.00	125.64	1,000.00	874.36	12.6
51-94-541 VEHICLE PARTS	667.19	2,745.88	.00	(2,745.88)	.0
51-94-542 EQUIPMENT PARTS	(131.85)	246.39	3,100.00	2,853.61	8.0
51-94-543 SMALL TOOLS	167.22	385.43	1,500.00	1,114.57	25.7
51-94-544 TOOLS	.00	188.99	.00	(188.99)	.0
51-94-551 FURNISHINGS & FIXTURES	.00	998.00	2,500.00	1,502.00	39.9
51-94-581 SMALL EQUIPMENT	.00	966.91	1,500.00	533.09	64.5
51-94-582 EQUIPMENT	.00	769.00	1,500.00	731.00	51.3
51-94-583 COMPUTER/IT EQUIPMENT	(11.99)	148.98	200.00	51.02	74.5
51-94-584 SOFTWARE SUBSCRIPTIONS	37.03	3,177.21	3,088.00	(89.21)	102.9
51-94-602 ELECTRIC-UTILITY	1,067.03	4,607.59	11,802.00	7,194.41	39.0
51-94-621 TELEPHONE SERVICE-UTILITY	25.30	101.20	304.00	202.80	33.3
51-94-631 JANITORIAL SERVICES	10,321.46	51,309.52	138,000.00	86,690.48	37.2
51-94-641 R&M-VEHICLES	593.79	801.81	25,000.00	24,198.19	3.2
51-94-643 R&M-ART	522.50	522.50	2,000.00	1,477.50	26.1
51-94-646 R&M-OTHER	.00	.00	9,000.00	9,000.00	.0
51-94-651 R&M-BUILDING	.00	177.51	.00	(177.51)	.0
51-94-652 R&M-TOWN HALL	405.55	3,351.08	27,000.00	23,648.92	12.4
51-94-653 R&M-MAINTENANCE FACILITY	572.05	1,358.83	5,000.00	3,641.17	27.2
51-94-654 R&M-VISITOR CENTER	.00	83.23	12,000.00	11,916.77	.7
51-94-655 R&M-COMMUNITY CENTER	3,164.06	11,918.25	18,000.00	6,081.75	66.2
51-94-656 R&M-GEO BUILDING	.00	.00	500.00	500.00	.0
51-94-657 R&M-MUSEUM	.00	12.49	.00	(12.49)	.0
51-94-658 R&M-PARKS & TRAILS	.00	3,224.55	10,000.00	6,775.45	32.3
51-94-659 R&M-WAYFINDING & SIGNAGE	.00	.00	2,000.00	2,000.00	.0
51-94-660 R&M-YAMAGUCHI NORTH PARK	.00	.00	4,500.00	4,500.00	.0
51-94-661 R&M-SOUTH PAGOSA PARK	.00	291.86	500.00	208.14	58.4
51-94-663 R&M-BELL TOWER PARK	.00	.00	300.00	300.00	.0
51-94-664 R&M-RIVER CENTER PARK	.00	.00	300.00	300.00	.0
51-94-669 R&M-MARY FISHER PARK	.00	.00	500.00	500.00	.0
51-94-670 R&M-TOWN PARK	.00	291.86	1,000.00	708.14	29.2
51-94-691 DISPOSAL/RECYCLING/SHREDDING	(32.24)	144.51	.00	(144.51)	.0
51-94-692 ALARM MONITORING	.00	540.00	2,300.00	1,760.00	23.5
51-94-704 CONTRACTED SERVICES (OTHER PRO	.00	3,129.00	5,150.00	2,021.00	60.8
51-94-705 IT SERVICES	405.65	2,125.13	5,646.00	3,520.87	37.6
51-94-707 SECURITY	.00	.00	7,450.00	7,450.00	.0
51-94-741 FEES	14.09	27.37	.00	(27.37)	.0

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-94-751 BOOKS & SUBSCRIPTIONS	.00	22.45	.00	(22.45)	.0
51-94-761 INSURANCE & BONDS	708.54	23,436.06	42,109.00	18,672.94	55.7
51-94-793 TRAINING & SCHOOLS	.00	.00	900.00	900.00	.0
51-94-811 BUILDING IMPROVEMENTS	.00	.00	142,775.00	142,775.00	.0
51-94-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	1,000.00	1,000.00	.0
51-94-832 VEHICLES	(748.75)	102,679.25	110,000.00	7,320.75	93.3
51-94-852 CAPITAL ARCHITECTURAL	.00	15,000.00	.00	(15,000.00)	.0
TOTAL FACILITIES & FLEET	40,364.27	319,069.47	904,585.00	585,515.53	35.3
TOTAL FUND EXPENDITURES	314,498.22	1,450,583.92	9,038,482.00	7,587,898.08	16.1
NET REVENUE OVER EXPENDITURES	113,449.76	570,870.60	(1,215,582.00)	(1,786,452.60)	47.0

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
MAY 31, 2025

SANITATION FUND

ASSETS

53-10100	CASH IN COMBINED CASH FUND	5,425,232.39	
53-10500	PETTY CASH	100.00	
53-11000	PLANT/SYSTEM	12,637,126.13	
53-11100	EQUIPMENT	1,421,915.45	
53-11250	WORK IN PROGRESS	216,473.25	
53-11400	PROPERTY TAX RECEIVABLE	58,148.00	
53-11500	ACCTS RECEIVABLE - SANITATION	128,890.08	
53-11550	ACCTS RECEIVABLE - TREAS LIENS	7,251.71	
53-11600	ALLOWANCE FOR DOUBTFUL ACCTS	(8,035.43)	
53-11700	RIGHT OF WAYS	16,376.00	
53-11800	ACCUMULATED DEPRECIATION	(3,596,825.88)	
	TOTAL ASSETS		<u>16,306,651.70</u>

LIABILITIES AND EQUITY

LIABILITIES

53-20310	INTEREST PAYABLE	9,761.81	
53-21400	PIPELINE LOAN WPCRF	1,120,859.09	
53-21405	NOTE PAYABLE TO UMB	4,524,951.97	
53-21800	ACCRUED VACATION	7,454.52	
53-21850	ACCRUED WAGES	6,236.58	
53-22210	UNEARNED REVENUE	58,148.00	
53-22215	LONG TERM LIABILITY PAWSD	1,828,646.49	
53-22221	LEASE PAYABLE GEN FUND VACUUM	(19,861.61)	
53-23000	ADVANCE TO GENERAL FUND	79,447.30	
	TOTAL LIABILITIES		7,615,644.15

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
53-29800	RETAINED EARNINGS-UNRESERVED	7,482,639.05	
53-29850	CONTRIBUTED CAPITAL	965,626.24	
	REVENUE OVER EXPENDITURES - YTD	<u>242,742.26</u>	
	BALANCE - CURRENT DATE		<u>8,691,007.55</u>
	TOTAL FUND EQUITY		<u>8,691,007.55</u>
	TOTAL LIABILITIES AND EQUITY		<u>16,306,651.70</u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

SANITATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
53-31-101	PROPERTY TAX	20,367.06	42,188.95	58,148.00	15,959.05	72.6
53-31-102	SPECIFIC OWNERSHIP/MVL TAX	346.79	1,864.99	4,500.00	2,635.01	41.4
	TOTAL TAXES	20,713.85	44,053.94	62,648.00	18,594.06	70.3
	<u>INTERGOVERNMENTAL REVENUES</u>					
53-33-306	DOLA GRANTS	.00	5,343.50	200,000.00	194,656.50	2.7
	TOTAL INTERGOVERNMENTAL REVENUES	.00	5,343.50	200,000.00	194,656.50	2.7
	<u>CHARGES FOR SERVICES</u>					
53-34-400	DEPT. SPECIFIC SVC. CHARGES	2,485.21	4,991.77	9,600.00	4,608.23	52.0
53-34-401	CHARGES FOR ADDED SERVICES	.00	.00	3,500.00	3,500.00	.0
53-34-404	UTILITY CONNECTION FEES	6,520.00	19,249.00	97,800.00	78,551.00	19.7
53-34-405	UTILITY BILLING	572,450.62	572,450.62	1,368,000.00	795,549.38	41.9
	TOTAL CHARGES FOR SERVICES	581,455.83	596,691.39	1,478,900.00	882,208.61	40.4
	<u>FINES, FEES & FORFEITURES</u>					
53-35-503	LATE FEES (PENALTIES & INT.)	3,437.98	3,437.98	5,000.00	1,562.02	68.8
	TOTAL FINES, FEES & FORFEITURES	3,437.98	3,437.98	5,000.00	1,562.02	68.8
	<u>MISCELLANEOUS REVENUES</u>					
53-36-601	MISCELLANEOUS REVENUE	949.04	2,742.65	6,500.00	3,757.35	42.2
53-36-603	INTEREST INCOME	19,902.44	66,857.58	130,000.00	63,142.42	51.4
53-36-607	LOAN PROCEEDS	.00	.00	4,524,952.00	4,524,952.00	.0
	TOTAL MISCELLANEOUS REVENUES	20,851.48	69,600.23	4,661,452.00	4,591,851.77	1.5
	<u>LEASES & RENTS</u>					
53-38-100	SANT MONTHLY COLLECTIONS	(453,854.94)	.00	.00	.00	.0
53-38-600	INTEREST	(657.46)	.00	.00	.00	.0
53-38-900	PENALTY	(2,541.05)	.00	.00	.00	.0
	TOTAL LEASES & RENTS	(457,053.45)	.00	.00	.00	.0

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERFUND TRANSFERS</u>					
53-39-900 TRANSFER FROM GENERAL FUND	.00	.00	1,295,000.00	1,295,000.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	1,295,000.00	1,295,000.00	.0
TOTAL FUND REVENUE	169,405.69	719,127.04	7,703,000.00	6,983,872.96	9.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION</u>					
53-92-401 SALARIES	21,542.63	77,489.65	217,240.00	139,750.35	35.7
53-92-403 OVERTIME	93.39	1,886.15	19,552.00	17,665.85	9.7
53-92-404 ON-CALL	2,100.00	7,700.00	18,249.00	10,549.00	42.2
53-92-411 FICA	1,779.04	6,537.33	18,471.00	11,933.67	35.4
53-92-412 EMPLOYEE INSURANCE	4,415.73	17,775.98	54,122.00	36,346.02	32.8
53-92-413 PENSION	1,521.35	5,384.63	19,541.00	14,156.37	27.6
53-92-415 UNIFORM STIPEND	123.12	415.53	1,204.00	788.47	34.5
53-92-423 WORKERS COMPENSATION INSURANCE	.00	1,859.17	4,269.00	2,409.83	43.6
53-92-501 OFFICE SUPPLIES	.00	1.19	250.00	248.81	.5
53-92-502 OPERATING SUPPLIES	5,565.51	11,506.06	5,000.00	(6,506.06)	230.1
53-92-503 MAINTENANCE & CLEANING SUPPLIE	3,601.99	8,017.93	.00	(8,017.93)	.0
53-92-504 POSTAGE/SHIPPING	302.78	1,355.51	4,000.00	2,644.49	33.9
53-92-506 LOGO WEAR	.00	.00	900.00	900.00	.0
53-92-507 PERSONAL PROTECTIVE EQUIP.	.00	874.59	3,500.00	2,625.41	25.0
53-92-511 FUEL/OIL/OPERATING FLUIDS	913.27	4,933.89	14,000.00	9,066.11	35.2
53-92-521 DEPARTMENT MATERIALS	.00	1,587.24	3,500.00	1,912.76	45.4
53-92-541 VEHICLE PARTS	305.99	535.94	4,000.00	3,464.06	13.4
53-92-542 EQUIPMENT PARTS	1,012.40	11,600.40	.00	(11,600.40)	.0
53-92-543 SMALL TOOLS	654.75	3,927.75	4,500.00	572.25	87.3
53-92-544 TOOLS	.00	4,100.00	4,800.00	700.00	85.4
53-92-551 FURNISHINGS & FIXTURES	.00	.00	1,800.00	1,800.00	.0
53-92-581 SMALL EQUIPMENT	954.28	2,081.62	2,800.00	718.38	74.3
53-92-582 EQUIPMENT	799.99	8,150.15	1,000.00	(7,150.15)	815.0
53-92-583 COMPUTER/IT EQUIPMENT	.00	260.61	4,100.00	3,839.39	6.4
53-92-584 SOFTWARE SUBSCRIPTIONS	64.83	2,052.26	2,152.00	99.74	95.4
53-92-602 ELECTRIC-UTILITY	9,654.83	36,040.49	105,295.00	69,254.51	34.2
53-92-603 WATER-UTILITY	70.44	278.04	1,423.00	1,144.96	19.5
53-92-621 TELEPHONE SERVICE-UTILITY	28.31	113.24	340.00	226.76	33.3
53-92-622 TELEPHONE-EE ISSUED CELL PHONE	.00	548.84	1,200.00	651.16	45.7
53-92-623 INTERNET SERVICE	70.01	3,112.77	3,293.00	180.23	94.5
53-92-641 R&M-VEHICLES	.00	.00	14,500.00	14,500.00	.0
53-92-674 R&M-INFRASTRUCTURE/LINES	.00	2,148.30	1,335,000.00	1,332,851.70	.2
53-92-675 R&M-LIFT & PUMP STATIONS	104.65	104.65	7,500.00	7,395.35	1.4
53-92-676 R&M-APACHE LS	.00	.00	8,000.00	8,000.00	.0
53-92-677 R&M-KOA LS	.00	15,555.00	7,500.00	(8,055.00)	207.4
53-92-678 R&M-CHAMBER LS	.00	.00	7,500.00	7,500.00	.0
53-92-679 R&M-5TH STREET PS	439.97	3,967.64	45,000.00	41,032.36	8.8
53-92-680 R&M-TIMBER RIDGE PS	5,996.80	12,313.65	65,000.00	52,686.35	18.9
53-92-681 R&M-PIPELINE ODOR SYSTEM	.00	.00	500.00	500.00	.0
53-92-691 DISPOSAL/RECYCLING/SHREDDING	52.05	436.60	.00	(436.60)	.0
53-92-701 ENGINEERING & MODELING (NON CI	.00	.00	400,000.00	400,000.00	.0
53-92-702 ATTORNEY	.00	12,768.00	3,000.00	(9,768.00)	425.6
53-92-703 AUDIT	3,770.80	5,070.80	3,771.00	(1,299.80)	134.5
53-92-704 CONTRACTED SERVICES (OTHER PRO	15,902.01	101,628.25	230,000.00	128,371.75	44.2
53-92-705 IT SERVICES	608.48	3,339.06	9,410.00	6,070.94	35.5
53-92-711 TRAVEL-TRANSPORTATION	.00	.00	500.00	500.00	.0
53-92-712 TRAVEL-MEALS	.00	.00	150.00	150.00	.0
53-92-713 TRAVEL-LODGING	.00	.00	3,500.00	3,500.00	.0
53-92-721 MEETING & TRAINING-SUPPLIES	.00	.00	50.00	50.00	.0
53-92-722 MEETING-REGISTRATION	.00	.00	2,600.00	2,600.00	.0
53-92-741 FEES	1,076.61	4,053.81	2,800.00	(1,253.81)	144.8
53-92-742 CONVENIENCE (CREDIT CARD PROCE	534.84	2,625.42	9,600.00	6,974.58	27.4

FOR ADMINISTRATION USE ONLY

41 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-92-761 INSURANCE & BONDS	.00	7,048.72	13,283.00	6,234.28	53.1
53-92-791 ADVERTISING/PUBLIC NOTIFICATIO	16.54	16.54	.00	(16.54)	.0
53-92-792 DUES & MEMBERSHIPS	.00	.00	700.00	700.00	.0
53-92-793 TRAINING & SCHOOLS	.00	105.68	10,000.00	9,894.32	1.1
53-92-794 TEAM BUILDING	.00	114.57	500.00	385.43	22.9
53-92-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	500,000.00	500,000.00	.0
53-92-853 CAPITAL ENGINEERING	2,035.50	18,602.50	.00	(18,602.50)	.0
53-92-865 SEWER/WATER SYSTEM CONST-NEW O	.00	10,000.00	.00	(10,000.00)	.0
53-92-868 OTHER INFRASTRUCTURE-NEW OR RE	.00	.00	2,488,080.00	2,488,080.00	.0
53-92-931 DEBT SVC. DUE-GENERAL FUND	.00	.00	20,606.00	20,606.00	.0
53-92-941 DEBT SERVICE-PRINCIPAL	.00	50,754.33	236,655.00	185,900.67	21.5
53-92-942 DEBT SERVICE-INTEREST	.00	5,604.30	166,614.00	161,009.70	3.4
53-92-944 LEASE PAYMENTS	.00	.00	1,320.00	1,320.00	.0
53-92-991 TRANSFER TO GENERAL FUND	.00	.00	20,000.00	20,000.00	.0
53-92-992 TRANSFER TO CAPITAL FUND	.00	.00	218,754.00	218,754.00	.0
TOTAL SANITATION	86,112.89	476,384.78	6,352,894.00	5,876,509.22	7.5
TOTAL FUND EXPENDITURES	86,112.89	476,384.78	6,352,894.00	5,876,509.22	7.5
NET REVENUE OVER EXPENDITURES	83,292.80	242,742.26	1,350,106.00	1,107,363.74	18.0

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
MAY 31, 2025

GEOHERMAL FUND

ASSETS

55-10100	CASH IN COMBINED CASH FUND	257,815.20	
55-11500	ACCTS RECEIVABLE - GEOTHERMAL	9,130.47	
55-16000	PLANT/SYSTEM	80,527.01	
55-16210	WELL AND SYSTEM	1,182,419.00	
55-16300	EQUIPMENT	30,199.02	
55-16900	ACCUMULATED DEPRECIATION	(1,039,783.51)	
	TOTAL ASSETS		520,307.19

LIABILITIES AND EQUITY

LIABILITIES

55-23000	ADVANCE TO GENERAL FUND	(.26)	
55-25000	CONTRIBUTED CAPITAL	690,420.12	
	TOTAL LIABILITIES		690,419.86

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
55-29800	RETAINED EARNINGS-UNRESERVED	(140,094.44)	
	REVENUE OVER EXPENDITURES - YTD	(30,018.23)	
	BALANCE - CURRENT DATE	(170,112.67)	
	TOTAL FUND EQUITY		(170,112.67)
	TOTAL LIABILITIES AND EQUITY		520,307.19

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
55-33-305 STATE OF COLORADO GRANTS	.00	.00	140,390.00	140,390.00	.0
TOTAL INTERGOVERNMENTAL REVENUES	.00	.00	140,390.00	140,390.00	.0
<u>CHARGES FOR SERVICES</u>					
55-34-405 UTILITY BILLING	59,443.81	59,443.81	57,000.00	(2,443.81)	104.3
55-34-407 ENERGY USER REVENUES (GEO)	.00	.00	30,500.00	30,500.00	.0
55-34-408 MINERAL USER REVENUES (GEO)	.00	.00	24,500.00	24,500.00	.0
TOTAL CHARGES FOR SERVICES	59,443.81	59,443.81	112,000.00	52,556.19	53.1
<u>MISCELLANEOUS REVENUES</u>					
55-36-603 INTEREST	994.11	4,225.60	.00	(4,225.60)	.0
TOTAL MISCELLANEOUS REVENUES	994.11	4,225.60	.00	(4,225.60)	.0
<u>LEASES & RENTS</u>					
55-38-100 GEOTHERMAL BILLINGS	(50,375.76)	.00	.00	.00	.0
TOTAL LEASES & RENTS	(50,375.76)	.00	.00	.00	.0
<u>INTERFUND TRANSFERS</u>					
55-39-900 TRANSFER FROM GENERAL FUND	.00	.00	250,000.00	250,000.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	250,000.00	250,000.00	.0
TOTAL FUND REVENUE	10,062.16	63,669.41	502,390.00	438,720.59	12.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 5 MONTHS ENDING MAY 31, 2025

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEOHERMAL</u>					
55-93-502 OPERATING SUPPLIES	.00	311.57	.00 (	311.57)	.0
55-93-503 MAINTENANCE & CLEANING SUPPLIE	.00	149.23	.00 (	149.23)	.0
55-93-504 POSTAGE/SHIPPING	.00	.00	55.00	55.00	.0
55-93-521 DEPARTMENT MATERIALS	5,356.80	5,356.80	.00 (	5,356.80)	.0
55-93-543 SMALL TOOLS	.00	77.36	.00 (	77.36)	.0
55-93-581 SMALL EQUIPMENT	.00	298.01	.00 (	298.01)	.0
55-93-582 EQUIPMENT	.00	.00	9,000.00	9,000.00	.0
55-93-602 ELECTRIC-UTILITY	640.14	2,559.62	3,709.00	1,149.38	69.0
55-93-603 WATER-UTILITY	1,998.56	3,465.01	8,245.00	4,779.99	42.0
55-93-642 R&M-EQUIPMENT	14,352.25	23,937.64	167,500.00	143,562.36	14.3
55-93-656 R&M-GEO BUILDING	.00	12,675.00	16,000.00	3,325.00	79.2
55-93-674 R&M-INFRASTRUCTURE/LINES	.00	6,721.73	300,000.00	293,278.27	2.2
55-93-701 ENGINEERING & MODELING (NON CI	.00	.00	2,500.00	2,500.00	.0
55-93-702 ATTORNEY	661.50	14,828.92	2,000.00 (	12,828.92)	741.5
55-93-704 CONTRACTED SERVICES (OTHER PRO	18.60	22,705.35	.00 (	22,705.35)	.0
55-93-761 INSURANCE & BONDS	.00	601.40	1,072.00	470.60	56.1
55-93-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	50,000.00	50,000.00	.0
55-93-865 SEWER/WATER SYSTEM CONST-NEW O	.00	.00	3,000.00	3,000.00	.0
55-93-991 TRANSFER TO GENERAL FUND	.00	.00	1,000.00	1,000.00	.0
TOTAL GEOHERMAL	23,027.85	93,687.64	564,081.00	470,393.36	16.6
TOTAL FUND EXPENDITURES	23,027.85	93,687.64	564,081.00	470,393.36	16.6
NET REVENUE OVER EXPENDITURES	(12,965.69)	(30,018.23)	(61,691.00)	(31,672.77)	(48.7)

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
Check issue dates: 5/1/2025 - 5/31/2025

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Report Criteria:

Detail report type printed

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
4 Corners Trailers Inc						
31922	03/11/2025	SANIT-Shelves 15x10x24 & Straps to be Mounted on Unit #138	305.99	305.99	5152525	05/15/2025
Total 4 Corners Trailers Inc:			305.99	305.99		
A TO Z RECREATION LLC						
4129	05/23/2025	Parks-Outdoor fitness equipment (Recumbent Bike, Strider, Hand Cy	19,617.00	19,617.00	52925114	05/29/2025
4130	05/23/2025	Parks-Engineered wood fiber mulch for the parks (2 Loads)	9,999.00	9,999.00	52925114	05/29/2025
Total A TO Z RECREATION LLC:			29,616.00	29,616.00		
ACCUSOURCEHR INC						
#121439	04/30/2025	HR-Background Checks	187.64	187.64	50125127	05/01/2025
Total ACCUSOURCEHR INC:			187.64	187.64		
ADVANCE AUTO PARTS						
15238-300846	04/08/2025	SANIT-Antifreeze/Coolant Unit #124	20.99	20.99	2045	05/15/2025
Total ADVANCE AUTO PARTS:			20.99	20.99		
ADVANCED INFOSYSTEMS INC						
16739	05/04/2025	Santi.-Sewer Billing Printing	256.51	256.51	5152513	05/15/2025
Total ADVANCED INFOSYSTEMS INC:			256.51	256.51		
ALPINE PORTABLE TOILETS LLC						
11527	04/21/2025	Parks-toilet rental pickleball courts (2) 4/22-5/22	280.00	280.00	2017	05/01/2025
11549	04/28/2025	Rec.-Toilet Rentals for the baseball fields at the high school for our p	590.00	590.00	2034	05/15/2025
11623	05/20/2025	Parks-Pickleball court restroom rental	280.00	280.00	2056	05/29/2025
Total ALPINE PORTABLE TOILETS LLC:			1,150.00	1,150.00		
AMAZON CAPITAL SERVICES						
143G-H7T6-93QT	05/01/2025	F&F-REFUND: Display Port Cable for Invoice #1JRG-6D1F-4YHT da	11.99-	11.99-	52925116	05/29/2025
14G7-JWK4-Y3GF	03/01/2025	STREETS-Dykem Layout Fld Blue 16OZ Aerosol, Grd 8 Coarse Hex	67.74	67.74	50125115	05/01/2025
14G7-JWK4-Y3GF	03/01/2025	STREETS-Grd 8 Coarse Hex Cap Screws 1/2-13x5 -YELLOW-10PC	186.81	186.81	50125115	05/01/2025
17P3-4RJX-GCR6	05/01/2025	F&F-Parks New Unit #141 - 6" Running Boards	152.99	152.99	5152524	05/15/2025
17P3-4RJX-GCR6	05/01/2025	F&F-Replacement Garage Door Opener Remote 3PK FOR Vehicles	33.98	33.98	5152524	05/15/2025
17P3-4RJX-GCR6	05/01/2025	F&F-Garage Door Wireless Keypad and Entry System for Wash Bay	54.56	54.56	5152524	05/15/2025
1CD4-31MD-36DQ	04/14/2025	VC-Tab Stickers for Mailing Visitor Guides (20,000)	76.50	76.50	50125115	05/01/2025
1FXK-FGP7-FY4X	05/01/2025	STREETS-Ultrasonic Small Parts Cleaner 30L, Deutsch 12 Pin DT	406.05	406.05	5152524	05/15/2025
1FXK-FGP7-FY4X	05/01/2025	STREETS-Button Head Socket Cap Screw 1/2"-13x1-1/12"Allen Soc	201.11	201.11	5152524	05/15/2025
1FXK-FGP7-FY4X	05/01/2025	STREETS-3M N95 Respirator 10PK w/Cool Flow Valve	20.05	20.05	5152524	05/15/2025
1FXK-FGP7-FY4X	05/01/2025	STREETS-44-7/8" Bandsaw Blades 3PK(2), HVY DTY Waterproof 6"	286.36	286.36	5152524	05/15/2025
1FXK-FGP7-FY4X	05/01/2025	STREETS-37PC Battery Term Nut/Bolt Kit, Torx Sec Tamper-Resist	326.41	326.41	5152524	05/15/2025
1GV6-KXWG-JKK9	05/01/2025	STREETS-3/8" Skid Steer Plate Attachment w Quick Attach/Remove	189.99	189.99	5152524	05/15/2025
1HPM-J46Q-GGFW	05/27/2025	HR-CPR/1ST AID TRAINING SUPPLIES	276.33	276.33	52925116	05/29/2025
1JWM-GK97-KXHL	05/01/2025	WINDOW PUNCHES (12)	276.33	276.33	52925116	05/29/2025
1JWM-GK97-KXHL	05/01/2025	SANIT-Heavy Duty Extra Deep Impact Socket Set of 6 Assorted Size	107.70	107.70	5152524	05/15/2025
1JWM-GK97-KXHL	05/01/2025	SANIT-PS2-4300W Gas Powered Super Quiet Outdoor Inverter Gen	477.14	477.14	5152524	05/15/2025
1JWM-GK97-KXHL	05/01/2025	SANIT-PS2-4300W Gas Powered Super Quiet Outdoor Inverter Gen	477.14	477.14	5152524	05/15/2025
1KJ9-4M7L-FXWG	05/01/2025	PW-Cleaning Dusters, 9-Volt Batteries 12Ct, 2" 3-Ring Binders 4PK,	95.55	95.55	5152524	05/15/2025
1KJ9-4M7L-FXWG	05/01/2025	PW-Printer Cartridge (Cyan), Printer Cartridge (Yellow)	363.78	363.78	5152524	05/15/2025
1KJ9-4M7L-FXWG	05/01/2025	PW-Sandwich Bags, Pretzels, Coffee Filters, Salt/Pepper Shakers	74.16	74.16	5152524	05/15/2025
1KJ9-4M7L-FXWG	05/01/2025	PW-Document Scanner	299.25	299.25	5152524	05/15/2025
Total AMAZON CAPITAL SERVICES:			4,161.61	4,161.61		

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Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
ANTHONY SCARPA						
552572	04/16/2025	Courts-Door blind for court office	230.00	230.00	2019	05/01/2025
Total ANTHONY SCARPA:			230.00	230.00		
ARCHULETA COUNTY SOLID WASTE						
78858-	03/27/2025	Sanit.-Loose Debris Disposal	46.75	46.75	2059	05/29/2025
78093	04/22/2025	SANIT-Trash pickup for PS1	35.00	35.00	2020	05/01/2025
79117	04/24/2025	SANIT-Trash pickup for PS1	112.50	112.50	2020	05/01/2025
79128	04/24/2025	SANIT-Trash pickup for PS1	51.15	51.15	2020	05/01/2025
Total ARCHULETA COUNTY SOLID WASTE:			245.40	245.40		
ARCHULETA COUNTY TREASURER						
051025	05/10/2025	Admin-March Aviation Tax (Gen)	349.00	349.00	52925101	05/29/2025
051025	05/10/2025	Admin-March Aviation tax (Cap)	349.00	349.00	52925101	05/29/2025
Total ARCHULETA COUNTY TREASURER:			698.00	698.00		
AT&T MOBILITY						
287296307139 0425	04/20/2025	PD-Cellphone Bill for April	1,039.96	1,039.96	2027	05/01/2025
287298047432X04282025	04/28/2025	SANIT-Employee Cell Phones	137.21	137.21	2047	05/15/2025
287298047432X04282025	04/28/2025	PW-Public Works Director Cell Phone	66.11	66.11	2047	05/15/2025
287298047432X04282025	04/28/2025	STREETS-Supervisor Cell Phone & Employee iPads (3)	169.23	169.23	2047	05/15/2025
Total AT&T MOBILITY:			1,412.51	1,412.51		
BANK OF SAN JUANS VISA						
5-1-25-CC ADMIN SERVIC	05/01/2025	HR-Hazardous Training Lunch	106.90	106.90	5292502	05/05/2025
5-1-25-CC ADMIN SERVIC	05/01/2025	Clerk-Name Badge (Bishop)	27.12	27.12	5292502	05/05/2025
5-1-25-CC ADMIN SERVIC	05/01/2025	Clerk-BCDS (Bishop)	24.96	24.96	5292502	05/05/2025
5-1-25-CC BUILDING	05/12/2025	Bldg.-Inspector training	49.00	49.00	5292502	05/05/2025
5-1-25-CC BUILDING	05/12/2025	Bldg.-Training for inspector	49.00	49.00	5292502	05/05/2025
5-1-25-CC COMMUNITY C	04/30/2025	Rec.-Fingerprinting KIDS Camp Counselors	524.64	524.64	5292502	05/05/2025
5-1-25-CC COMMUNITY C	04/30/2025	Rec.-KIDS Camp craft supplies	1,864.41	1,864.41	5292502	05/05/2025
5-1-25-CC COMMUNITY C	04/30/2025	Rec.-Toothbrushes to clean Turf Tank	5.97	5.97	5292502	05/05/2025
5-1-25-CC COMMUNITY C	04/30/2025	Rec.-Coffee, batteries, tissues	81.67	81.67	5292502	05/05/2025
5-1-25-CC COMMUNITY C	04/30/2025	Rec.-Youth TBall & Baseball jerseys (106) & Hats (84), Balls (120) &	2,798.17	2,798.17	5292502	05/05/2025
5-1-25-CC COMMUNITY D	05/01/2025	CD Admin-Hyatt Natl Planning Conference 2025 Denver	756.00	756.00	5292502	05/05/2025
5-1-25-CC COMMUNITY D	05/01/2025	CD Admin-ICMA On Line Class	149.00	149.00	5292502	05/05/2025
5-1-25-CC COURTS	04/28/2025	Courts-Lunch for Juvenile Assessment Board on April 10, 2025	119.97	119.97	5292502	05/05/2025
5-1-25-CC COURTS	04/28/2025	Courts-Car wash for Town travel vehicle	19.00	19.00	5292502	05/05/2025
5-1-25-CC COURTS	04/28/2025	Courts-Fuel for Town travel vehicle upon return from training	30.29	30.29	5292502	05/05/2025
5-1-25-CC PARKS	04/30/2025	Parks-Battery & Air Filter for polaris 4 wheeler	52.33	52.33	5292502	05/05/2025
5-1-25-CC PARKS	04/30/2025	Parks-Arbor Day Foundation Credit	6.83-	6.83-	5292502	05/05/2025
5-1-25-CC PARKS	04/30/2025	Parks-Planting seeds	110.18	110.18	5292502	05/05/2025
5-1-25-CC PARKS	04/30/2025	Parks-CLR Pro Calcium (4 5 Gal), pins, pipes, welded wire, plug	739.06	739.06	5292502	05/05/2025
5-1-25-CC PARKS	04/30/2025	Parks-Playground Safety Inspection Kit	312.97	312.97	5292502	05/05/2025
5-1-25-CC PARKS	04/30/2025	Parks-Foldable tailgate ladder	92.90	92.90	5292502	05/05/2025
5-1-25-CC PARKS	04/30/2025	Parks-Expedite shipping for Arbor Day	25.00	25.00	5292502	05/05/2025
5-1-25-CC PARKS	04/30/2025	Parks-Centennial Park Tree's	2,911.00	2,911.00	5292502	05/05/2025
5-1-25-CC PARKS AND R	04/30/2025	P&R Admin-Walmart Hand Sanitizer (4)	7.88	7.88	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.- Parking fees for NPC	48.39	48.39	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.- Gas for NPC	50.25	50.25	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.-Hotel for KMT for NPC	875.08	875.08	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.- Refund for hotel taxes	119.08-	119.08-	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.- Parking fees for NPC	32.39	32.39	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.- Gas for NPC	17.78	17.78	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.- Car wash after NPC	5.25	5.25	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.- USPS stamps for public notification Pagosa West	155.96	155.96	5292502	05/05/2025
5-1-25-CC PLANNING	05/01/2025	Ping.- PC snacks and office supplies	27.75	27.75	5292502	05/05/2025

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Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
5-1-25-CC PLANNING	05/01/2025	Bldg. - Green pens for review	8.44	8.44	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-Ponderosa Lumber-Spray Gel, Rags, Windex	20.28	20.28	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-TLO Transunion-LE Search Engine Software	75.00	75.00	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-O'Reilly Auto Parts-Capsule	9.71	9.71	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-Papa Johns Pizza-Lunch during Search Warrant	60.37	60.37	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-Phillips 66 Sonoco-Drinks during Search Warrant	11.54	11.54	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-USPS-Postage	78.90	78.90	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-Tractor Supply-Circular Steel Padlock	18.16	18.16	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-Amazon-Uniform Badge Holder X2	35.98	35.98	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-PSI Exams-Drone Training and Testing Kit	175.00	175.00	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-Swank Motion Pictures-Movie for Movie Night in the Park (2)	1,154.52	1,154.52	5292502	05/05/2025
5-1-25-CC POLICE EXPE	04/28/2025	PD-Delta Hotels-Lodging Northglenn, CO Wernerlund	457.00	457.00	5292502	05/05/2025
5-1-25-CC PW ADMIN	05/01/2025	PW-Vista Print Business Cards (Connell)	27.02	27.02	5292502	05/05/2025
5-1-25-CC PW ADMIN	05/01/2025	PW-Walmart Sancks, Candy, Coffee & Soda	159.93	159.93	5292502	05/05/2025
5-1-25-CC PW ADMIN	05/01/2025	PW-USPS Mailbox Key (1)	17.00	17.00	5292502	05/05/2025
5-1-25-CC PW DIRECTOR	05/01/2025	PW Admin.-Alterra Rechargeable Battery for Global Navigation Satel	255.00	255.00	5292502	05/05/2025
5-1-25-CC PW DIRECTOR	05/01/2025	PW Admin.-El Tapatio CCMA Meal (No Detailed Receipt)	50.42	50.42	5292502	05/05/2025
5-1-25-CC PW DIRECTOR	05/01/2025	PW Admin.-Peak Deli CCMA Meal (Harris & Johnson)	54.04	54.04	5292502	05/05/2025
5-1-25-CC PW DIRECTOR	05/01/2025	PW Admin.-La Quinta CCMA Lodging	428.40	428.40	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-CC Floor Scrubber Repair: Strainer-CK Valve, Nozzle Sprayer(	131.85-	131.85-	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-TH Boiler:1/4FemX1/4Male SMVBRASS MiniBall ValveT-HndI L	363.15	363.15	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-TH Boiler:2"PEM Dual Scale Economy Pressure Gauge 0 to 60	42.40	42.40	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-Hilmor Dual Readout Thermometer & Clamp(w Tax)	178.76	178.76	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-TH Drum for Recycling of Glycol: Polyethylene 30GAL Closed H	79.51	79.51	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-CC Evap Cooler Cleaner Qrt(4)	44.81	44.81	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-Tax Refund: Hilmor Dual Readout Thermometer & Clamp	11.54-	11.54-	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-Plates for Unit #141	14.09	14.09	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-Tires for Unit #102	514.20	514.20	5292502	05/05/2025
5-1-25-CC PW FACILITIES	05/01/2025	F&F-F-150 EV Level 2 Charge Station Return (Charger Supplied by	748.75-	748.75-	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	SANIT-Harbor Freight Titanium 45A Plasma Cutter	799.99	799.99	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	SANIT-Tractor Supply Color Coded Coupler/Plug Kit 14PC	32.99	32.99	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	SANIT-Tractor Supply Hand Crank Hose Reel 3/8x100'	89.99	89.99	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	SANIT-Home Depot Ratcheting 27" Flat Strap Hook	23.96	23.96	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	SANIT-Summit Time Delay Fuse 250A 800V Class RK5(8)	1,918.21	1,918.21	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	SANIT-Summit Toolbag Backpack w Worklight, Fold HexKey Set3-K	412.21	412.21	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	PW Admin.-Floral Arrangements for Admin. Day	79.98	79.98	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	SANIT-Tractor Supply Reseed after Digging:Seed(5)	299.95	299.95	5292502	05/05/2025
5-1-25-CC PW SANIT	05/01/2025	SANIT-Tractor Supply PPE 72" Boot Lace	4.99	4.99	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-APWA Conference Registration(3)	360.00	360.00	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-APWA Conference Registration(1): REFUNDED	120.00-	120.00-	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-44-7/8" TPI Metal Deep Cut Extreme Band Saw 9PK	78.00	78.00	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-Impact Duty 1/4" Hex Shank Socket Adapter Set 3PC(3),	37.88	37.88	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-50LB Fast-Setting Concrete Mix(64)	392.24	392.24	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-Rubber SPD BMP(6) End Caps(4);Refi Str Signs 36x36-A	2,600.46	2,600.46	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-Asst.Str Signs:Public Parking(Left Arrow) 24x24(8), Publi	1,048.35	1,048.35	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-Asst.Str Signs: 48x24 HVTY END ROAD WORK Roll	834.98	834.98	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-Fuel	38.34	38.34	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-APWA Conference Lodging	447.00	447.00	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-APWA Conference Lodging	447.00	447.00	5292502	05/05/2025
5-1-25-CC PW STREETS	05/01/2025	STREETS-Parking Sign Vinyl 30" Premium Cast Vinyl 10YD Azure B	655.93	655.93	5292502	05/05/2025
5-1-25-CC ROCKENSOCK	04/28/2025	PD-Circle K-Fuel Centennial, CO Rockensock	44.73	44.73	5292502	05/05/2025
5-1-25-CC ROCKENSOCK	04/28/2025	PD-Embassy Suites-Lodging Centennial, CO Rockensock	447.97	447.97	5292502	05/05/2025
5-1-25-CC ROCKENSOCK	04/28/2025	PD-Budget.com-Car Rental Las Vegas, NV Rockensock	473.41	473.41	5292502	05/05/2025
5-1-25-CC TOURISM	05/01/2025	Tourism-Google Advertising	180.24	180.24	5292502	05/05/2025
5-1-25-CC TOURISM	05/01/2025	VC-Water bottle refill station for VC	1,550.94	1,550.94	5292502	05/05/2025
5-1-25-CC TOURISM	05/01/2025	Tourism-Subscriptions for Visit Widget, Vertical Response, Mail Chim	2,003.00	2,003.00	5292502	05/05/2025
5-1-25-CC TOURISM	05/01/2025	Tour Admn.- Adobe Subscription	59.99	59.99	5292502	05/05/2025
5-1-25-CC TOURISM	05/01/2025	Tour Admn.-Lodging for CTO Media Reception and Tour Colorado M	538.98	538.98	5292502	05/05/2025
5-1-25-CC TOURISM	05/01/2025	Tour Admn.-Gas and Parking for CTO Media Reception and Tour Col	201.14	201.14	5292502	05/05/2025
5-1-25-CC TOURISM	05/01/2025	Tour Admn-Travel Meal Tour Colorado Meeting	15.72	15.72	5292502	05/05/2025
5-1-25-CC TOWN CLERK	05/01/2025	Admin.-Kips Grill Team Building Lunch	84.29	84.29	5292502	05/05/2025

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5-1-25-CC TOWN CLERK	05/01/2025	Admin.-Sam's Club Bank Deposit Ticket Books	121.62	121.62	5292502	05/05/2025
5-1-25-CC TOWN CLERK	05/01/2025	HR- WalMart All Staff Team Buildings (Egg Hunt & Let's Celebrate)	263.08	263.08	5292502	05/05/2025
5-1-25-CC TOWN CLERK	05/01/2025	Admin.-USPS Stamps (4 Rolls) & Bus. License Mailing (6 Certified R	345.70	345.70	5292502	05/05/2025
5-1-25-CC TOWN MANAG	05/01/2025	TM-Bfast-The Rose-Business Prospect (3 People)	66.77	66.77	5292502	05/05/2025
5-1-25-CC TOWN MANAG	05/01/2025	Admin.-Proclamation Folders (30)	21.66	21.66	5292502	05/05/2025
5-1-25-CC TOWN MANAG	05/01/2025	TM-ICMA Dues	821.60	821.60	5292502	05/05/2025
5-1-25-CC TOWN MANAG	05/01/2025	TM-Lunch-Serious TX BBQ-SWTPR meeting (Harris & Johnson)	29.92	29.92	5292502	05/05/2025
5-1-25-CC TOWN MANAG	05/01/2025	TM-Lunch-Fresh Cafe-Sewer Accts (Harris & Johnson)	20.75	20.75	5292502	05/05/2025
5-1-25-CC TOWN MANAG	05/01/2025	TM-Lunch-PS Rotary/Sewer presentation (Harper, McRae, Torres, Jo	88.60	88.60	5292502	05/05/2025
5-1-25-CC TOWN MANAG	05/01/2025	TM-Lunch-Jan's Rest-CCCMA conf (Harris & Johnson)	59.01	59.01	5292502	05/05/2025
5-1-25-CC VISITOR CENT	05/01/2025	VC-Printer ink for VC and Printing of Banner for museum	109.92	109.92	5292502	05/05/2025
5-1-25-CC VISITOR CENT	05/01/2025	VC-Flower baskets for VC	278.00	278.00	5292502	05/05/2025
5-1-25-CC VISITOR CENT	05/01/2025	Tour Admn.-Wireless mouse for Becky	9.88	9.88	5292502	05/05/2025
5-1-25-CC VISITOR CENT	05/01/2025	Tourism-Adobe and Apple Subscriptions	95.04	95.04	5292502	05/05/2025
5-1-25-CC VISITOR CENT	05/01/2025	Tourism-Facebook Ads paid social campaigns	700.00	700.00	5292502	05/05/2025
Total BANK OF SAN JUANS VISA:			34,500.26	34,500.26		
BLACK HILLS ENERGY						
APRIL 2025	04/28/2025	Admin.-TH Gas	523.04	523.04	2044	05/15/2025
APRIL 2025	04/28/2025	PW Admin.-Maint. Fac. Gas	881.59	881.59	2044	05/15/2025
APRIL 2025	04/28/2025	Parks-Gazbo Gas	81.23	81.23	2044	05/15/2025
APRIL 2025	04/28/2025	VC-VC Gas	100.08	100.08	2044	05/15/2025
APRIL 2025	04/28/2025	P&R Admin.-CC Gas	794.98	794.98	2044	05/15/2025
Total BLACK HILLS ENERGY:			2,360.92	2,360.92		
BROWNS HILL ENGINEERING & CONTROLS LLC						
30313	04/24/2025	SANIT-Troubleshoot PS2 Pump Issues. Faulty Breaker/Swapped w	6,316.85	6,316.85	50125112	05/01/2025
30438	05/08/2025	SANIT-PS2 Lightning Strike Damage Repairs	2,478.00	2,478.00	52925110	05/29/2025
30473	05/15/2025	SANIT-PS2 Lightning Strike Damage Repair	3,518.80	3,518.80	52925110	05/29/2025
Total BROWNS HILL ENGINEERING & CONTROLS LLC:			12,313.65	12,313.65		
BUCKSKIN TOWING & REPAIR LLC						
100157	05/08/2025	F&F-Unit #124-Balance Tires	51.00	51.00	52925100	05/29/2025
99885	04/10/2025	F&F-Unit 110 Fix Heater: Replace Radiator Hose, Thermostat Housi	542.79	542.79	5152501	05/15/2025
Total BUCKSKIN TOWING & REPAIR LLC:			593.79	593.79		
CAPITAL BUSINESS SYSTEMS INC						
39041946	04/21/2025	ADMIN.- COPIER LEASE	91.00	91.00	50125121	05/01/2025
39267602	05/21/2025	Admin.-TH Copier Lease	91.00	91.00	52925122	05/29/2025
39267603	05/21/2025	Rec.-Copy Lease for May and June. Late Charge was removed	257.46	257.46	52925122	05/29/2025
Total CAPITAL BUSINESS SYSTEMS INC:			439.46	439.46		
CASCADE WATER/COFFEE SERVICE						
43044	04/17/2025	PD-Water (5)	57.79	57.79	5152510	05/15/2025
43045	04/17/2025	Courts-Water Delivery (3)	20.00	20.00	5152510	05/15/2025
825999	04/30/2025	PD-Water Delivery (6)	50.00	50.00	50125107	05/01/2025
826000	04/30/2025	Courts-Water Delivery (1)	12.50	12.50	50125107	05/01/2025
828354	05/13/2025	PD-Water (5)	42.50	42.50	52925108	05/29/2025
828355	05/13/2025	Courts-Water Delivery (2)	20.00	20.00	52925108	05/29/2025
Total CASCADE WATER/COFFEE SERVICE:			202.79	202.79		
CASELLE INC						
INV-06397	05/01/2025	Clerk-Caselle additional user fee	720.00	720.00	5152507	05/15/2025

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Total CASELLE INC:			720.00	720.00		
CENTURYLINK						
3008899699-05/25	05/27/2025	SANIT.-PS DSL	70.01	70.01	2053	05/29/2025
3008899699-05/25	05/27/2025	ADMIN.-TH ELEVATOR PHONE	74.32	74.32	2053	05/29/2025
4192025	04/19/2025	Sanit.-PS DSL	70.01	70.01	2015	05/01/2025
4192025	04/19/2025	Admin.-TH Elevator Phone	74.32	74.32	2015	05/01/2025
Total CENTURYLINK:			288.66	288.66		
CHAD HASPELS SCULPTURE						
SCULPTURE 042825	04/28/2025	F&F- Reservoir Hill Sculpture "Beyond The Trails" Maintenance & Re	522.50	522.50	5152509	05/15/2025
Total CHAD HASPELS SCULPTURE:			522.50	522.50		
CHRISTA RIVERA						
052825	05/28/2025	HR-Tuition Reimbursement	1,500.00	1,500.00	2071	05/29/2025
Total CHRISTA RIVERA:			1,500.00	1,500.00		
CIRCLE G ROOFING LLC						
1459	04/23/2025	GEO-Geothermal Utility Building Roof Down Pmt for Materials	4,225.00	4,225.00	5152539	05/15/2025
1460	04/30/2025	GEO-Geothermal Utility Building Roof Replacement-Balance	8,450.00	8,450.00	5152539	05/15/2025
Total CIRCLE G ROOFING LLC:			12,675.00	12,675.00		
CIRSA						
242184	11/15/2024	PD-Deductible for PD Vehicle Interceptor from 08/15/2024.	500.00	500.00	50125101	05/01/2025
INV1001845	05/01/2025	Clerk-T Bishop bond	100.00	100.00	5152502	05/15/2025
INV1001707	05/13/2025	F&F-F150 APD & AL (VIN 9612)	369.34	369.34	52925102	05/29/2025
INV1001707	05/13/2025	F&F-PARKS F350 APD (VIN 6674)	339.20	339.20	52925102	05/29/2025
INV1001707	05/13/2025	PARKS-F350 AL (VIN 6674)	136.27	136.27	52925102	05/29/2025
INV1001707	05/13/2025	PD- DRONE INS (DJI MATRICE 30T)	16.66	16.66	52925102	05/29/2025
INV1001814	05/20/2025	COURTS-CSWAMP AUDIT CREDIT	104.64	104.64	52925102	05/29/2025
INV1001814	05/20/2025	ADMIN.-ALL TOWN VAMP AUDIT ADJ.	133.72	133.72	52925102	05/29/2025
Total CIRSA:			1,490.55	1,490.55		
CLUB 20						
23810	05/21/2025	ADMIN-2025 ANNUAL DUES	200.00	200.00	2055	05/29/2025
Total CLUB 20:			200.00	200.00		
COLLINS COLE FLYNN WINN & ULMER						
7600	05/12/2025	Admin-April Attorney fees	17,062.50	17,062.50	52925125	05/29/2025
Total COLLINS COLE FLYNN WINN & ULMER:			17,062.50	17,062.50		
COLORADO STATE TREASURER						
202501	04/24/2025	HR-1st Quarter 2025 Premium	2,174.74	2,174.74	5012503	05/01/2025
Total COLORADO STATE TREASURER:			2,174.74	2,174.74		
COLORADO TITLE & CLOSING SERVICES						
AR22403297	04/30/2025	TC-Purchase 1040 E. Hwy 160 (Bob's LP River) (Includes credit of \$	723,761.36	723,761.36	2024	05/01/2025
Total COLORADO TITLE & CLOSING SERVICES:			723,761.36	723,761.36		
CORDANT HEALTH SOLUTIONS						
FS-980043025	04/30/2025	Courts-Drug Testing and Monitoring April 2025	13.85	13.85	50125100	05/01/2025

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Total CORDANT HEALTH SOLUTIONS:			13.85	13.85		
CROSSFIRE AGGREGATE SERVICES LLC						
19010	04/22/2025	Parks-Topsoil Centennial Park 1 Load Delivered	586.10	586.10	50125111	05/01/2025
19011	04/22/2025	Parks-Centennial Park topsoil 1 Load Delivered	477.13	477.13	50125111	05/01/2025
19282	04/29/2025	SANIT-PS1: Gravel for Driveway (1 Ld Delivered)	566.30	566.30	5152517	05/15/2025
19263	04/29/2025	SANIT-PS1: Gravel for Driveway (2 Lds Delivered)	890.68	890.68	5152517	05/15/2025
19337	05/01/2025	SANIT-PS1: Gravel for Driveway (2 Lds Delivered)	856.76	856.76	5152517	05/15/2025
19338	05/01/2025	SANIT-PS1: Gravel for Driveway (1 Ld Delivered)	557.37	557.37	5152517	05/15/2025
19339	05/01/2025	SANIT-PS1: Gravel for Driveway (1 Ld Delivered)	438.26	438.26	5152517	05/15/2025
Total CROSSFIRE AGGREGATE SERVICES LLC:			4,372.60	4,372.60		
DAVIS ENGINEERING SERVICE INC						
17283	03/30/2025	Parks-project survey vendors access yamaguchi park	980.57	980.57	5152503	05/15/2025
17400	03/31/2025	SANIT-PSSGID Surveying Consulting-Engineering	1,020.00	1,020.00	5152503	05/15/2025
17444	04/30/2025	PW-Highway Construction Support, Sec. 13-T35N-R2W-Engineering	474.00	474.00	5152503	05/15/2025
17492	04/30/2025	Parks-1st St Pedestrian Bridge engineering	479.93	479.93	5152503	05/15/2025
17505	04/30/2025	Parks-Town to Lakes Trail engineering	4,258.58	4,258.58	52925103	05/29/2025
17526	04/30/2025	SANIT-PSSGID Surveying Consulting-Engineering	1,015.50	1,015.50	5152503	05/15/2025
17530	04/30/2025	PW-Speed Dip San Juan Alley-Engineering	81.00	81.00	5152503	05/15/2025
Total DAVIS ENGINEERING SERVICE INC:			8,309.58	8,309.58		
DELTA DENTAL OF COLORADO						
1964977	04/09/2025	HR-Dental Premiums May	3,347.91	3,347.91	5012502	05/01/2025
2001493	05/09/2025	HR-June Premiums	3,398.70	3,398.70	5292501	05/29/2025
Total DELTA DENTAL OF COLORADO:			6,746.61	6,746.61		
ECHO IT CONSULTING						
113199	04/16/2025	PW Admin.-Perlegear Monitor Stand	34.99	34.99	50125110	05/01/2025
113225	05/01/2025	Clerk-Software	89.72	89.72	5152516	05/15/2025
113225	05/01/2025	Town Manager-Software	22.66	22.66	5152516	05/15/2025
113225	05/01/2025	Human Resources-Software	45.33	45.33	5152516	05/15/2025
113225	05/01/2025	CD Admin.-Software	37.03	37.03	5152516	05/15/2025
113225	05/01/2025	Planning-Software	53.63	53.63	5152516	05/15/2025
113225	05/01/2025	Building-Software	67.99	67.99	5152516	05/15/2025
113225	05/01/2025	Planning-Software	44.41	44.41	5152516	05/15/2025
113225	05/01/2025	Housing-Software	22.66	22.66	5152516	05/15/2025
113225	05/01/2025	Courts-Software	98.03	98.03	5152516	05/15/2025
113225	05/01/2025	Police-Software	254.73	254.73	5152516	05/15/2025
113225	05/01/2025	P&R Admin.-Software	45.33	45.33	5152516	05/15/2025
113225	05/01/2025	Recreation-Software	77.21	77.21	5152516	05/15/2025
113225	05/01/2025	Parks-Software	22.66	22.66	5152516	05/15/2025
113225	05/01/2025	F&F-Software	37.03	37.03	5152516	05/15/2025
113225	05/01/2025	PW Admin.-Software	83.95	83.95	5152516	05/15/2025
113225	05/01/2025	Streets-Software	22.66	22.66	5152516	05/15/2025
113225	05/01/2025	Sanitation-Software	64.83	64.83	5152516	05/15/2025
113225	05/01/2025	Visitor Center-Software	15.28	15.28	5152516	05/15/2025
113225	05/01/2025	Cemetery-Streets-Software	14.36	14.36	5152516	05/15/2025
113225	05/01/2025	Tourism-Software	22.66	22.66	5152516	05/15/2025
113260	05/01/2025	Admin.-Phones	177.89	177.89	5152516	05/15/2025
113260	05/01/2025	CD Admin.-Phones	226.49	226.49	5152516	05/15/2025
113260	05/01/2025	Courts-Phones	173.88	173.88	5152516	05/15/2025
113260	05/01/2025	Police-Phones	267.84	267.84	5152516	05/15/2025
113260	05/01/2025	Rec.-Phones	228.72	228.72	5152516	05/15/2025
113260	05/01/2025	Parks-Phones	25.30	25.30	5152516	05/15/2025
113260	05/01/2025	F&F-Phones	25.30	25.30	5152516	05/15/2025
113260	05/01/2025	PW Admin.-Phones	78.91	78.91	5152516	05/15/2025

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113260	05/01/2025	Streets-Phones	25.30	25.30	5152516	05/15/2025
113260	05/01/2025	Sanit.-Phones	28.31	28.31	5152516	05/15/2025
113260	05/01/2025	VC-Phones	48.38	48.38	5152516	05/15/2025
113303	05/01/2025	PD-Amazon Digital Storage Fee for April	419.70	419.70	5152516	05/15/2025
113304	05/01/2025	Clerk-IT Services	811.25	811.25	5152516	05/15/2025
113304	05/01/2025	Town Manager-IT Services	202.83	202.83	5152516	05/15/2025
113304	05/01/2025	Human Services-IT Services	405.65	405.65	5152516	05/15/2025
113304	05/01/2025	CD Admin.-IT Services	405.65	405.65	5152516	05/15/2025
113304	05/01/2025	Planning-IT Services	405.65	405.65	5152516	05/15/2025
113304	05/01/2025	Building-IT Services	608.48	608.48	5152516	05/15/2025
113304	05/01/2025	Projects-IT Services	202.83	202.83	5152516	05/15/2025
113304	05/01/2025	Housing-IT Services	202.83	202.83	5152516	05/15/2025
113304	05/01/2025	Courts-IT Services	608.48	608.48	5152516	05/15/2025
113304	05/01/2025	Police-IT Services	2,028.25	2,028.25	5152516	05/15/2025
113304	05/01/2025	P&R Admin.-IT Services	405.65	405.65	5152516	05/15/2025
113304	05/01/2025	Recreation-IT Services	811.30	811.30	5152516	05/15/2025
113304	05/01/2025	Parks-IT Services	202.83	202.83	5152516	05/15/2025
113304	05/01/2025	F&F-IT Services	405.65	405.65	5152516	05/15/2025
113304	05/01/2025	PW Admin.-IT Services	811.30	811.30	5152516	05/15/2025
113304	05/01/2025	Streets-IT Services	202.83	202.83	5152516	05/15/2025
113304	05/01/2025	Sanit.-IT Services	608.48	608.48	5152516	05/15/2025
113304	05/01/2025	VC-IT Services	405.65	405.65	5152516	05/15/2025
113304	05/01/2025	Cemetery-Streets-IT Services	202.83	202.83	5152516	05/15/2025
113304	05/01/2025	Tourism-IT Services	202.83	202.83	5152516	05/15/2025
113340	05/07/2025	Proj.-Adobe Subscription	269.89	269.89	5152516	05/15/2025
113368	05/08/2025	Admin-Replacement computers	26,400.00	26,400.00	52925109	05/29/2025
113368	05/08/2025	Admin-Capital computer replacement	9,600.00	9,600.00	52925109	05/29/2025
Total ECHO IT CONSULTING:			49,314.31	49,314.31		
ELITE RECYCLING & DISPOSAL						
393994	05/01/2025	Tourism-Event Trash Brews for Rescues	212.00	212.00	2051	05/15/2025
394029	05/01/2025	SANIT-Recycling and Disposal	5.30	5.30	2051	05/15/2025
Total ELITE RECYCLING & DISPOSAL:			217.30	217.30		
FERGUSON WATERWORKS #1116						
1582613	04/15/2025	SANIT-Line Maintenance: 8x14 PVC GJ Sewer PIPE (42), 8x12-1/2	752.48	752.48	50125103	05/01/2025
1583605	05/05/2025	Parks-Reservoir Hill pump house repairs due to vandalism	296.77	296.77	5152504	05/15/2025
Total FERGUSON WATERWORKS #1116:			1,049.25	1,049.25		
FLYERS ENERGY LLC						
CFS-4221207	04/15/2025	PD-Patrol Vehicle Fuel	1,143.53	1,143.53	50125118	05/01/2025
CFS-4233592	04/30/2025	PD-Patrol Vehicle Fuel	1,348.05	1,348.05	5152528	05/15/2025
CFS-4251106	05/15/2025	PD-Patrol Vehicle Fuel	1,058.72	1,058.72	52925119	05/29/2025
Total FLYERS ENERGY LLC:			3,550.30	3,550.30		
FOREST HEALTH COMPANY LLC						
447	05/21/2025	Parks-Regular mulch for the parks (3 Loads)	900.00	900.00	2084	05/29/2025
Total FOREST HEALTH COMPANY LLC:			900.00	900.00		
FORREST CONST-BEARFOOT GARAGE LLC						
38672377	05/09/2025	F&F- Town Shop garage door repair/maintenance	435.00	435.00	2042	05/15/2025
Total FORREST CONST-BEARFOOT GARAGE LLC:			435.00	435.00		
GEORGE T SANDERS COMPANY						
15980867-00	04/08/2025	Parks-240' fish reel	92.90	92.90	5152520	05/15/2025

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15994334-00	04/30/2025	Parks-Parts Reservoir Hill Pump houseTo Repair Vandalism	632.01	632.01	5152520	05/15/2025
15995780-00	05/01/2025	F&F-#4 BLK Stranded Wire(6), 4GA WHT THHN Stranded(6), THHN	48.51	48.51	5152520	05/15/2025
16003888-00	05/15/2025	Parks-Reservoir Hill pump house twist lock plug	19.53	19.53	52925111	05/29/2025
Total GEORGE T SANDERS COMPANY:			792.95	792.95		
GRAINGER						
9491448008	04/30/2025	Parks-Reservoir Hill Pump House backflow preventer (Replacement	676.17	676.17	2038	05/15/2025
WEB2606817624	04/24/2025	Parks-Backpack and pump sprayer kit	27.05	27.05	2038	05/15/2025
Total GRAINGER:			703.22	703.22		
GREATAMERICA FINANCIAL SERVICES						
39144111	05/05/2025	Courts-Xerox 7020 Lease Agreement	115.03	115.03	5152515	05/15/2025
39144111	05/05/2025	Courts-Xerox 7020 Printing and Copying	30.91	30.91	5152515	05/15/2025
Total GREATAMERICA FINANCIAL SERVICES:			145.94	145.94		
GREEN ANALYTICAL LABORATORIES						
2504232	04/28/2025	SANIT-Regulation 85 Package - Fecal/Total Coliform Testing - Lagoo	408.00	408.00	5152505	05/15/2025
Total GREEN ANALYTICAL LABORATORIES:			408.00	408.00		
HINTONBURDICK						
323460	04/30/2025	TOUR ADMIN.- 2024 AUDIT FEES	3,277.21	3,277.21	52925112	05/29/2025
323460	04/30/2025	SANIT.- 2024 AUDIT FEES	3,770.80	3,770.80	52925112	05/29/2025
323460	04/30/2025	PW ADMIN.-2024 AUDIT FEES	10,951.99	10,951.99	52925112	05/29/2025
Total HINTONBURDICK:			18,000.00	18,000.00		
HUMANE SOCIETY OF PAGOSA SPGS						
28599	05/01/2025	PD-Impound Fees 2nd Quarter	3,125.00	3,125.00	52925106	05/29/2025
Total HUMANE SOCIETY OF PAGOSA SPGS:			3,125.00	3,125.00		
HWY 160 AUTO WASH						
5	05/05/2025	PD-Patrol Vehicle Car Washes	43.75	43.75	5152538	05/15/2025
6	05/05/2025	PD-Patrol Vehicle Car Washes	74.00	74.00	5152538	05/15/2025
Total HWY 160 AUTO WASH:			117.75	117.75		
INDUSTRIAL CHEM LABS & SVCS						
411030	04/07/2025	SANIT-Lift Station Degreaser (100 lb)	542.75	542.75	50125126	05/01/2025
Total INDUSTRIAL CHEM LABS & SVCS:			542.75	542.75		
ISCO INDUSTRIES INC						
16030523	04/18/2025	GEO-Piping Replacements:8" DR 11 IPS 45 DEG Elbow Molded (12	5,356.80	5,356.80	52925118	05/29/2025
Total ISCO INDUSTRIES INC:			5,356.80	5,356.80		
JAMES GARRETT ATTORNEY						
042825-19MC074	04/28/2025	Courts-Court Appointed Counsel	140.00	140.00	2026	05/01/2025
042825-24MC090	04/28/2025	Courts-Court Appointed Counsel	140.00	140.00	2026	05/01/2025
042825-25MC005	04/28/2025	Courts-Court Appointed Counsel	210.00	210.00	2026	05/01/2025
051625-25MC004.24MT32	05/16/2025	Courts-Court Appointed Counsel	1,008.00	1,008.00	2066	05/29/2025
Total JAMES GARRETT ATTORNEY:			1,498.00	1,498.00		
JEFF SAMS						
04.15.25	04/16/2025	HSG-Lodging-Colo Mnt Housing Coalition Conference (Reimb.)	538.84	538.84	2052	05/15/2025

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04.15.25	04/16/2025	HSG-Transportation-Colo Mnt Housing Coalition Conference (Mileag	214.40	214.40	2052	05/15/2025
04.15.25	04/16/2025	HSG-Meals-colo mnt housing coalition conference Per Diem	56.00	56.00	2052	05/15/2025
Total JEFF SAMS:			809.24	809.24		
JUST CLICK PRINTING INC						
77188	04/14/2025	VC-Printing of Spring/Summer Event posters (25) and Scavenger hu	41.34	41.34	50125114	05/01/2025
77457	04/28/2025	VC-Printing of Santa's Workshop Summer Signs (2)	14.82	14.82	5152523	05/15/2025
Total JUST CLICK PRINTING INC:			56.16	56.16		
KERMODE CONSULTING LLC						
03.24.25	03/24/2025	HSG-Guidelines for Housing Deed Restrictions Phase 1	4,099.19	4,099.19	50125131	05/01/2025
05.06.25-PHASE TWO	05/06/2025	HSG-Housing Deed Restriction Guidelines Phase Two Completion	5,950.00	5,950.00	52925129	05/29/2025
Total KERMODE CONSULTING LLC:			10,049.19	10,049.19		
KIMBALL MIDWEST						
103336165	05/05/2025	Streets-Nylon Insert Lock Nut 25PK (25)	58.50	58.50	5152518	05/15/2025
Total KIMBALL MIDWEST:			58.50	58.50		
LA PLATA ELECTRIC ASSOCIATION						
4-22-2025	04/22/2025	Admin.-Town Hall	1,367.02	1,367.02	2039	05/15/2025
4-22-2025	04/22/2025	Streets-Electric	3,438.75	3,438.75	2039	05/15/2025
4-22-2025	04/22/2025	Parks-Electric	1,483.47	1,483.47	2039	05/15/2025
4-22-2025	04/22/2025	Sanit.-Electric	9,654.83	9,654.83	2039	05/15/2025
4-22-2025	04/22/2025	GEO-Electric	640.14	640.14	2039	05/15/2025
4-22-2025	04/22/2025	VC-Electric	153.23	153.23	2039	05/15/2025
4-22-2025	04/22/2025	P&R Admin-CC Electric	2,177.08	2,177.08	2039	05/15/2025
4-22-2025	04/22/2025	F&F-EV Charging Station	1,067.03	1,067.03	2039	05/15/2025
4-22-2025	04/22/2025	PW Admin.-Maint. Fac. Electric	736.74	736.74	2039	05/15/2025
Total LA PLATA ELECTRIC ASSOCIATION:			20,718.29	20,718.29		
LANGUAGE LINE SOLUTIONS						
11595142	04/30/2025	PD-Translation Services	28.09	28.09	5152529	05/15/2025
Total LANGUAGE LINE SOLUTIONS:			28.09	28.09		
LEGACY MARK LLC						
6080	03/24/2025	PW-2025 GIS Web Application Hosting & Maintenance (March throu	600.00	600.00	2041	05/15/2025
Total LEGACY MARK LLC:			600.00	600.00		
LUCERO TIRE						
3418	04/28/2025	F&F-Mount & Balance New Tires (Unit #102)	104.00	104.00	2016	05/01/2025
Total LUCERO TIRE:			104.00	104.00		
MARC (MID-AMERICAN)						
0844147-IN	03/21/2025	F&F-Metered Deodorizers (6), Metered Aerosol Dispenser	643.76	643.76	Multiple	Multiple
0844750-IN	03/27/2025	Parks-Graffiti remover/Citrus Blast Degreaser (24)	582.21	582.21	Multiple	Multiple
848130-IN	05/02/2025	F&F-CC Gym Floor: Refinish	3,119.25	3,119.25	2054	05/29/2025
Total MARC (MID-AMERICAN):			4,345.22	4,345.22		
MEDICAL AIR SERVICES ASSOCIATION						
2106442	05/01/2025	HR-EE Paid Premiums May	587.00	587.00	52925126	05/29/2025

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Total MEDICAL AIR SERVICES ASSOCIATION:			587.00	587.00		
MILES PARTNERSHIP LLC						
#114666	05/01/2025	Tourism-Marketing CTO Holiday Guide Ad	1,165.00	1,165.00	50125109	05/01/2025
#114670	05/01/2025	Tourism-2025 Advertising, part 2 of 6	10,367.12	10,367.12	5152514	05/15/2025
Total MILES PARTNERSHIP LLC:			11,532.12	11,532.12		
MONTAD LODGING LLC						
#21072	05/18/2025	Tourism-Lodging for Brand USA MegaFAM	954.00	954.00	2068	05/29/2025
Total MONTAD LODGING LLC:			954.00	954.00		
MOUNTAIN HOME SECURITY						
3051	04/01/2025	F&F-Community Center Alarm Monitoring April 2025 through June 2	180.00	180.00	50125128	05/01/2025
Total MOUNTAIN HOME SECURITY:			180.00	180.00		
NAVAJO TRAIL RENTAL						
10372	03/03/2025	Parks-Bolt for equipment	8.00	8.00	2037	05/15/2025
Total NAVAJO TRAIL RENTAL:			8.00	8.00		
NAVAJO TRAIL RUG SERVICE						
0468	04/30/2025	Rec.-Event tablecloth cleaning	46.75	46.75	2043	05/15/2025
Total NAVAJO TRAIL RUG SERVICE:			46.75	46.75		
NET X IT SOLUTIONS						
370277MUNI	05/02/2025	Courts-Xerox 6515 and Xerox C325(2) Service Agreements	40.00	40.00	2050	05/15/2025
370277MUNI	05/02/2025	Courts-Xerox 6515 and Xerox C325(2) Printing and Copying	315.03	315.03	2050	05/15/2025
Total NET X IT SOLUTIONS:			355.03	355.03		
NEW YORK LIFE						
040925	04/09/2025	HR-EE Paid Premium	70.00	70.00	2029	05/01/2025
042525	04/25/2025	HR-EE Paid Premium	70.00	70.00	2049	05/15/2025
050925	05/09/2025	HR-EE Paid Premium	70.00	70.00	2070	05/29/2025
Total NEW YORK LIFE:			210.00	210.00		
NFA PRODUCTIONS LLC						
042225 HIGHNOON FEST	04/22/2025	Tourism-Event Funding HighNoon Fest	15,000.00	15,000.00	2028	05/01/2025
042225 HOOTENANNY	04/22/2025	Tourism-Event Funding Halloween Hootenanny	15,000.00	15,000.00	2028	05/01/2025
Total NFA PRODUCTIONS LLC:			30,000.00	30,000.00		
ODP BUSINESS SOLUTIONS						
414656779001	04/18/2025	Courts-Batteries AAA (36) AA (36)	59.96	59.96	50125104	05/01/2025
414675858001	04/18/2025	Courts-Markers	19.87	19.87	50125104	05/01/2025
419241041001	04/24/2025	Courts-4 Port USB Hubs (2) for new laptops	121.18	121.18	50125104	05/01/2025
423457698001	05/13/2025	PD-Letter Opener	5.62	5.62	52925104	05/29/2025
423458979001	05/13/2025	PD-Folders, Ruler, Tissue	47.93	47.93	52925104	05/29/2025
424198643001	05/14/2025	Admin-Staples and pens	10.65	10.65	52925104	05/29/2025
424198643001	05/14/2025	Admin-Copy paper	41.99	41.99	52925104	05/29/2025
Total ODP BUSINESS SOLUTIONS:			307.20	307.20		
OH PAGOSA LLC						
05.05.2025	05/05/2025	Final bond release for competition of development	1,000.00	1,000.00	5152537	05/15/2025

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Total OH PAGOSA LLC:			1,000.00	1,000.00		
ORANGE142 LLC						
INV-O-4382	02/28/2025	Tourism-Marketing	1,706.34	1,706.34	50125119	05/01/2025
INV-O-4777	04/30/2025	Tourism-Marketing	11,589.66	11,589.66	52925121	05/29/2025
Total ORANGE142 LLC:			13,296.00	13,296.00		
O'REILLY AUTO PARTS						
5878-340485	03/14/2025	SANIT-Sea Foam Gailon Fuel Treatment	59.99	59.99	50125123	05/01/2025
5878-344745	04/17/2025	SANIT-PS1-Super Start Heavy Duty Top Post Battery(2)	506.20	506.20	5152532	05/15/2025
5878-344745	04/17/2025	SANIT-PS2-Super Start Heavy Duty Top Post Battery(2)	506.20	506.20	5152532	05/15/2025
5878-344745	04/17/2025	SANIT-16"x12" Microfiber Cloths 48PK	37.99	37.99	5152532	05/15/2025
Total O'REILLY AUTO PARTS:			1,110.38	1,110.38		
ORKIN GENERAL PEST CONTROL						
276734605	04/16/2025	F&F-Community Center & Visitor Center - Pest Control Standard (E	303.00	303.00	50125102	05/01/2025
276735074	04/16/2025	F&F-Town Shop - Pest Control Standard - Quarterly 4	236.00	236.00	50125102	05/01/2025
Total ORKIN GENERAL PEST CONTROL:			539.00	539.00		
PACEM DEFENSE						
049072	04/07/2025	PD-Less Lethal Munitions	4,630.05	4,630.05	2089	05/29/2025
Total PACEM DEFENSE:			4,630.05	4,630.05		
PAGOSA AREA WATER & SAN						
WATER 04/25	05/01/2025	ADMIN-TH & HWY 84 WATER 04/25	347.85	347.85	2033	05/15/2025
WATER 04/25	05/01/2025	HSG.-WATER AVAILABILITY 04/25	412.96	412.96	2033	05/15/2025
WATER 04/25	05/01/2025	PARKS-WATER 04/25	766.64	766.64	2033	05/15/2025
WATER 04/25	05/01/2025	SANIT.-WATER 04/25	70.44	70.44	2033	05/15/2025
WATER 04/25	05/01/2025	GEO-WATER 04/25	1,998.56	1,998.56	2033	05/15/2025
WATER 04/25	05/01/2025	PW ADMIN.-MAINT. FACILITY WATER 04/25	253.84	253.84	2033	05/15/2025
WATER 04/25	05/01/2025	VC-WATER 04/25	52.84	52.84	2033	05/15/2025
WATER 04/25	05/01/2025	P&R ADMIN.-CC-WATER 04/25	336.80	336.80	2033	05/15/2025
WATER 04/25	05/01/2025	PARKS-CEMETERY WATER 04/25	70.44	70.44	2033	05/15/2025
WATER 04/25	05/01/2025	SANITATION-SEWAGE PROCESSING 04/25	15,237.50	15,237.50	2033	05/15/2025
Total PAGOSA AREA WATER & SAN:			19,547.97	19,547.97		
PAGOSA LOCK AND KEY						
10268	04/22/2025	F&F-Parks Bathrooms: Thumb Turn Deadbolts(18), Dbl Deadbolts (6	3,224.55	3,224.55	50125132	05/01/2025
10268	04/22/2025	F&F-CC: Lever Lock Exterior Cafe, Re-Key Exterior/Interior(5), Mast	345.55	345.55	50125132	05/01/2025
Total PAGOSA LOCK AND KEY:			3,570.10	3,570.10		
PAGOSA MOUNTAIN SPORTS						
2200000943859	05/28/2025	HR-TOWN HALL BIKE HANDLE GRIPS FOR STAFF WELLNESS BI	21.00	21.00	2065	05/29/2025
Total PAGOSA MOUNTAIN SPORTS:			21.00	21.00		
PAGOSA NURSERY COMPANY						
2200	05/16/2025	Parks-Tree for Athletic Field	290.00	290.00	2057	05/29/2025
Total PAGOSA NURSERY COMPANY:			290.00	290.00		
PB ELECTRONICS INC						
147532	04/22/2025	PD-3 Radar Certifications and Repairs	2,311.50	2,311.50	50125108	05/01/2025

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Total PB ELECTRONICS INC:			2,311.50	2,311.50		
PIEDRA AUTOMOTIVE LLC						
78275	05/08/2025	PD-2023 Ford Responder Lube, Oil, and Filter Change	85.14	85.14	52925107	05/29/2025
78325	05/14/2025	PD-Vehicle C-27 Lube, Oil, and Filter Change	105.90	105.90	52925107	05/29/2025
Total PIEDRA AUTOMOTIVE LLC:			191.04	191.04		
PINE VALLEY RENTAL & SALES INC						
C-068478	05/19/2025	Parks-Super Power Snake Rental	102.35	102.35	2060	05/29/2025
Total PINE VALLEY RENTAL & SALES INC:			102.35	102.35		
PINNACOL ASSURANCE						
22039911	04/21/2025	Admin.-WC Premium May	.87	.87	5012501	05/01/2025
22039911	04/21/2025	Bldg.-WC Premium May	400.09	400.09	5012501	05/01/2025
22039911	04/21/2025	CD Admin.-WC Premium May	11.97	11.97	5012501	05/01/2025
22039911	04/21/2025	Clerk-WC Premium May	26.20	26.20	5012501	05/01/2025
22039911	04/21/2025	Courts-WC Premium May	32.05	32.05	5012501	05/01/2025
22039911	04/21/2025	F&F-WC Premium May	536.07	536.07	5012501	05/01/2025
22039911	04/21/2025	Housing-WC Premium May	9.79	9.79	5012501	05/01/2025
22039911	04/21/2025	HR-WC Premium May	16.36	16.36	5012501	05/01/2025
22039911	04/21/2025	P&R Admin.-WC Premium May	17.31	17.31	5012501	05/01/2025
22039911	04/21/2025	P&R Board-WC Premium May	5.77	5.77	5012501	05/01/2025
22039911	04/21/2025	Parks-WC Premium May	1,127.16	1,127.16	5012501	05/01/2025
22039911	04/21/2025	PD-WC Premium May	2,966.05	2,966.05	5012501	05/01/2025
22039911	04/21/2025	Planning.-WC Premium May	22.05	22.05	5012501	05/01/2025
22039911	04/21/2025	Planning Boards-WC Premium May	5.77	5.77	5012501	05/01/2025
22039911	04/21/2025	Projects-WC Premium May	9.24	9.24	5012501	05/01/2025
22039911	04/21/2025	PW Admin.-WC Premium May	24.73	24.73	5012501	05/01/2025
22039911	04/21/2025	Recreation-WC Premium May	574.75	574.75	5012501	05/01/2025
22039911	04/21/2025	Sanitation-WC Premium May	460.10	460.10	5012501	05/01/2025
22039911	04/21/2025	Streets-WC Premium May	2,007.80	2,007.80	5012501	05/01/2025
22039911	04/21/2025	TC Boards-WC Premium May	10.72	10.72	5012501	05/01/2025
22039911	04/21/2025	TM-WC Premium May	17.73	17.73	5012501	05/01/2025
22039911	04/21/2025	Tourism-WC Premium May	7.05	7.05	5012501	05/01/2025
22039911	04/21/2025	Tourism Board-WC Premium May	5.77	5.77	5012501	05/01/2025
22039911	04/21/2025	Tourism Admin.-WC Premium May	18.09	18.09	5012501	05/01/2025
22039911	04/21/2025	Town Council-WC Premium May	12.21	12.21	5012501	05/01/2025
22039911	04/21/2025	Visitor Center-WC Premium May	13.18	13.18	5012501	05/01/2025
22039911	04/21/2025	HR-Cost Contain Disc.	502.88-	502.88-	5012501	05/01/2025
Total PINNACOL ASSURANCE:			7,836.00	7,836.00		
PONDEROSA LUMBER CO						
JOB 14 STMT 033125	03/31/2025	SANIT-Inflatable Pry Bar & Leveling Tool 2PK, Double Utility Bar Nail	64.97	64.97	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Diablo Cut-Off Wheel 4-1/2, 7/8 Arbor, AluminumOxide Abrasi	35.70	35.70	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Work Glove Large	18.99	18.99	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Parking Lot by Library: Concrete Mix 80# 42p(15), 2x6-12 #2	193.28	193.28	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Diablo Drive Bit T20 Torx 1/4 Shank Hex Shank 2"	2.79	2.79	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Diesel Fuel Additive	33.98	33.98	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-1/8X1X48 Steel Angle, Steel Round Rod 3/8x4'	93.94	93.94	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Expansion Joint 3/4", Clear Sealant 2.8OZ, Hanger CNDT Sp	43.14	43.14	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Vinyl Electrical Tape 3/4x66'	6.49	6.49	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Stroke Fuel 1GAL	29.99	29.99	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Wire Plier Electrician, Adjustable Wire Stripper, Crimping Plier	81.97	81.97	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Krylon Flt White Spry 12OZ, Textured Paint Spry DKBRZ ,Ha	26.67	26.67	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Alum Flat Bar 1/8x1/2x4'	9.99	9.99	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Butt Splice Conn, 8" Cable Ties PK100, Assorted Shrink Tubi	25.37	25.37	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Snip Spring 5/8x4.72, 22PC Combo Hex-1 Keys	31.97	31.97	2021	05/01/2025

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JOB 14 STMT 033125	03/31/2025	SANIT-Weld Steel Tube SQ 1"x4'	75.98	75.98	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT- Recip Carbide Blade 9"	21.99	21.99	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Snap Spring SS 5/16"	35.96	35.96	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Gorilla Duct Tape 30YD Polyethelene Coated Cloth Backing,	22.98	22.98	2021	05/01/2025
JOB 14 STMT 033125	03/31/2025	SANIT-Screwdriving Set	24.99	24.99	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	F&F-CC-Duplex Receptacle, Square Duplex Raised Cover 4"	9.48	9.48	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	F&F-CC Water Leak Repair:1-1/4 Tube Cap, NL Ball Viv, Cop Male A	231.55	231.55	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	F&F-One Sided Key(5)	9.95	9.95	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	F&F-CC Water Line Repair:MIL Bast File 8"w/hdl, Cop Union, Cop C	73.53	73.53	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	Sanit-Milwaukee Shockwave Metric 6Pt Impact Socket Set 19PC, Q	147.95	147.95	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	COURTS-TH Partition Wall/Courts: 10/3" BTX-Bronze Star Dr5#, 2x4	154.39	154.39	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	COURTS-Finish Nails 15GA 1-3/4" Galv 15GA 2"Galv	58.48	58.48	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	F&F-4lb Engineer Hammer 16"	19.99	19.99	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	F&F-TH: Hex Bushing 1/2x3/8, 3/4x3/8 Hex Bushing	14.48	14.48	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	F&F-TH: Blend Fil Pencil #2, Hex Bushing 1/2x1/4, Nelson Composit	23.37	23.37	2021	05/01/2025
JOB 6 STMT 033125	03/31/2025	F&F-CC Water Leak Repair: 1/2Cop 90Elb(2), 3/4x1/2 90Elb(2),3/4w	33.07	33.07	2021	05/01/2025
STMT 043025 JOB 7	04/25/2025	Parks-Concrete mix, tape, towels, fasteners, cable ties, plastic weld	757.33	757.33	2061	05/29/2025
STMT 043025 JOB 7	04/25/2025	Parks-Gloves (2), Respirator (1)	50.37	50.37	2061	05/29/2025
STMT 043025 JOB 7	04/25/2025	Parks-Brush wood handle	7.17	7.17	2061	05/29/2025
Total PONDEROSA LUMBER CO:			2,472.25	2,472.25		
PROCOCM LLC						
140635	04/30/2025	HR-Random Drug Screens	164.00	164.00	5152536	05/15/2025
Total PROCOCM LLC:			164.00	164.00		
PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT						
2505	05/01/2025	HR-Vision May Premium	716.46	716.46	50125130	05/01/2025
2505	05/01/2025	HR-Basic Life May Premium	171.38	171.38	50125130	05/01/2025
2505	05/01/2025	HR-Voluntary Life May Premium	1,139.13	1,139.13	50125130	05/01/2025
2505	05/01/2025	HR-Supplemental May Premium	859.27	859.27	50125130	05/01/2025
2505	05/01/2025	HR-Short Term Disability May Premium	741.87	741.87	50125130	05/01/2025
2505	05/01/2025	HR-FSA/HSA May Fees	46.80	46.80	50125130	05/01/2025
2505	05/01/2025	HR-Health Insurance May Premium	75,405.00	75,405.00	50125130	05/01/2025
2506	06/01/2025	HR-Vision June Premium	722.13	722.13	52925127	05/29/2025
2506	06/01/2025	HR-Basic Life June Premium	187.17	187.17	52925127	05/29/2025
2506	06/01/2025	HR-Voluntary Life June Premium	1,574.90	1,574.90	52925127	05/29/2025
2506	06/01/2025	HR-Supplemental June Premium	896.07	896.07	52925127	05/29/2025
2506	06/01/2025	HR-Short Term Disability June Premium	763.68	763.68	52925127	05/29/2025
2506	06/01/2025	HR-FSA/HSA June Fees	46.80	46.80	52925127	05/29/2025
2506	06/01/2025	HR-Health Insurance June Premium	78,726.00	78,726.00	52925127	05/29/2025
Total PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT:			161,996.66	161,996.66		
QUALITY IRRIGATION SOLUTIONS LLC						
16046-1	05/14/2025	SANIT-Line Maintenance/Liquid Plunger Alkaline Drain Cleaner (36)	3,564.00	3,564.00	52925128	05/29/2025
Total QUALITY IRRIGATION SOLUTIONS LLC:			3,564.00	3,564.00		
RECLA METALS LLLP						
63617	04/10/2025	Streets-Welding Materials	2,742.30	2,742.30	50125120	05/01/2025
63738	04/14/2025	STREETS-Metal tubing (Twisted-assorted)-11	54.41	54.41	50125120	05/01/2025
64578	05/06/2025	STREETS-Welding Materials	3,910.28	3,910.28	5152530	05/15/2025
Total RECLA METALS LLLP:			6,706.99	6,706.99		
ROARING FORK ENGINEERING INC						
7641	03/21/2025	SANIT-Engineering Sewer Replacement, McCabe Creek Crossing, E	10,117.25	10,117.25	50125124	05/01/2025
7735	04/18/2025	SANI-2024-75 Pagosa Springs Sewer Replacement - McCabe Creek	1,029.75	1,029.75	50125124	05/01/2025
7736	04/18/2025	GEO-GEO Rate Study	5,824.75	5,824.75	50125124	05/01/2025

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Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total ROARING FORK ENGINEERING INC:			16,971.75	16,971.75		
RON SUTCLIFFE						
25 CS09	03/15/2025	Plng.-Plat Amendment-Ross Aragon xx Apache	110.00	110.00	2067	05/29/2025
Total RON SUTCLIFFE:			110.00	110.00		
SAN JUAN REDIMIX						
4519	05/08/2025	STREETS-Flowfill for Repair at South 8th Street & Zuni Street - 10 Y	1,630.00	1,630.00	5152534	05/15/2025
4575	05/22/2025	STREETS-Cemetery: Cement 3yds w fibermesh For Flag Pole	684.00	684.00	52925124	05/29/2025
Total SAN JUAN REDIMIX:			2,314.00	2,314.00		
SEAN CARTER						
043025	04/30/2025	PD-Per Diem International Association for Property and Evidence Tr	206.00	206.00	2030	05/01/2025
Total SEAN CARTER:			206.00	206.00		
SEBIS DIRECT INC						
430522	05/05/2025	Sanit.-Utility Billing Postage	302.78	302.78	5152512	05/15/2025
Total SEBIS DIRECT INC:			302.78	302.78		
SGM INC						
2025-171.001-1	04/25/2025	GEO-Review of Town's Geothermal Well Production Data	629.00	629.00	2031	05/01/2025
Total SGM INC:			629.00	629.00		
SKIS AND SADDLES PAGOSA COUNTRY						
#022	04/10/2025	Tourism-Event Funding Skijor 2026	5,000.00	5,000.00	2025	05/01/2025
Total SKIS AND SADDLES PAGOSA COUNTRY:			5,000.00	5,000.00		
SLATE COMMUNICATIONS LLC						
3310	04/30/2025	Manager-Public Affairs April	2,411.00	2,411.00	52925120	05/29/2025
Total SLATE COMMUNICATIONS LLC:			2,411.00	2,411.00		
SMART MOBILITY LLC dba FORD PRO						
INV34264568	04/30/2025	STREETS-Telematics Vehicle Tracking/Monitoring (4)	80.00	80.00	2048	05/15/2025
Total SMART MOBILITY LLC dba FORD PRO:			80.00	80.00		
SOUTHWEST AG INC						
8210	04/29/2025	STREETS-Suction Pump, Adapter, Suction Hose	4,000.07	4,000.07	5152506	05/15/2025
Total SOUTHWEST AG INC:			4,000.07	4,000.07		
SOUTHWEST GASES, LTD						
5081	03/31/2025	STREETS-Quarterly Cylinder Rental(2)- Jan 2025 through April 2025	48.00	48.00	5152521	05/15/2025
5095	05/14/2025	STREETS-Argon Gas & Welding Wire (0.035" 33# Spool)	178.95	178.95	52925113	05/29/2025
Total SOUTHWEST GASES, LTD:			226.95	226.95		
SOUTHWEST RIVER ENGINEERING						
1256	04/22/2025	Proj.-Yamaguchi River Improvements design/permitting.	31,878.00	31,878.00	50125117	05/01/2025
Total SOUTHWEST RIVER ENGINEERING:			31,878.00	31,878.00		

TOWN OF PAGOSA SPRINGS

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Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
SOUTHWEST WATER AND PROPERTY LAW LLC						
3284	05/07/2025	GEO-April Attorney Fees	661.50	661.50	5152526	05/15/2025
Total SOUTHWEST WATER AND PROPERTY LAW LLC:			661.50	661.50		
STALKER RADAR						
455930	04/11/2025	STREETS-50W Solar Power Package plus (Pannel Repl.) Cable 8' S	832.50	832.50	5152533	05/15/2025
Total STALKER RADAR:			832.50	832.50		
SUMMIT SUPPLY CORP OF COLO						
3313/1	04/30/2025	STREETS-4" Clr Suction Hose 60psi(40), 4"Female Q.CxHose C-40	1,230.03	1,230.03	2035	05/15/2025
Total SUMMIT SUPPLY CORP OF COLO:			1,230.03	1,230.03		
SUMRALL LAW OFFICE						
460	05/11/2025	Courts-Court Appointed Counsel	280.00	280.00	2046	05/15/2025
Total SUMRALL LAW OFFICE:			280.00	280.00		
TERRY'S ACE HARDWARE						
JOB 4 STMT 041025	04/10/2025	STREETS-Nuts, Bolts, & Washers(2)	4.78	4.78	2022	05/01/2025
JOB 4 STMT 041025	04/10/2025	STREETS-Wet/Dry Vac Filter, Chip Brsh WH Brstl 1"(3), Paint Brsh	39.01	39.01	2022	05/01/2025
JOB 4 STMT 041025	04/10/2025	STREETS-Clamp Plstc BLK 1/2"CD12, Clamp Plstc BLK 1/4"CD18(2	20.46	20.46	2022	05/01/2025
052625 JOB 2	05/10/2025	Rec.-Spade bit for turf tank paint10-55-544	12.34	12.34	2063	05/29/2025
052625 JOB 9	05/10/2025	Parks-Keys, tape, bushings, ball valves, duct tape, deep root irrigator	217.10	217.10	2063	05/29/2025
052625 JOB 9	05/10/2025	Parks-Grease, engine oil (6)	66.90	66.90	2063	05/29/2025
JOB 3 STMT 041025	04/10/2025	F&F- T.H. - Hex Bush 1/2"-1/4"	10.62	10.62	2022	05/01/2025
JOB 3 STMT 041025	04/10/2025	F&F- C.C. - Duct Tape 60 Yds White	9.49	9.49	2022	05/01/2025
JOB 3 STMT 041025	04/10/2025	F&F- T.H. - Garden Hose Cap 3/4", Hose Adapter 3/4", Ball Valve 3/4	71.14	71.14	2022	05/01/2025
JOB 5 STMT 041025	04/10/2025	SANIT-4LB Sledge Hammer	20.89	20.89	2040	05/15/2025
Total TERRY'S ACE HARDWARE:			472.73	472.73		
THE PAGOSA SPRINGS SUN						
405964	04/10/2025	Ping.- Sun notice for Sketch MDR Pagosa Bible Church	26.35	26.35	50125125	05/01/2025
405965	04/10/2025	Ping.- Sun notice for Design Review - Supercharger Station	25.04	25.04	50125125	05/01/2025
407593	04/30/2025	Tourism-Advertising Summer Visitor Guide	2,900.00	2,900.00	50125125	05/01/2025
407594	04/30/2025	HR-Help Wanted Ad Parks Maintenance	19.25	19.25	50125125	05/01/2025
407595	04/30/2025	HR-Help Wanted Ad Facilities & Fleet	23.50	23.50	50125125	05/01/2025
408213	05/08/2025	Clerk-Publish to amend 2025 Town budget	15.23	15.23	5152535	05/15/2025
408214	05/08/2025	Clerk-Notice to Amend Sanitation 2025 Budget	16.54	16.54	5152535	05/15/2025
Total THE PAGOSA SPRINGS SUN:			3,025.91	3,025.91		
THINGAMAJIG THEATRE COMPANY						
041625	04/16/2025	Tourism-Event Funding 2025 Thingamajig Theatre Company	18,280.00	18,280.00	2062	05/29/2025
Total THINGAMAJIG THEATRE COMPANY:			18,280.00	18,280.00		
THOMSON REUTERS - WEST						
85188855	05/01/2025	Courts-Legal Research Subscription April 2025	1,386.29	1,386.29	5152519	05/15/2025
Total THOMSON REUTERS - WEST:			1,386.29	1,386.29		
TK ELEVATOR CORP						
3008451689	04/01/2025	F&F-Town Hall - Elevator - Platinum - Full Maintenance	730.45	730.45	50125105	05/01/2025
Total TK ELEVATOR CORP:			730.45	730.45		

TOWN OF PAGOSA SPRINGS

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Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
TOWN OF PAGOSA SPRINGS						
4-30-25	04/30/2025	Hsg.-Housing Sewer Avail.	570.00	570.00	2023	05/01/2025
4-30-25	04/30/2025	PW Admin.-Maint. Fac. Sewer	71.25	71.25	2023	05/01/2025
4-30-25	04/30/2025	Admin-TH Sewer	285.00	285.00	2023	05/01/2025
4-30-25	04/30/2025	Parks-Sewer	427.50	427.50	2023	05/01/2025
4-30-25	04/30/2025	VC-VC Sewer	71.25	71.25	2023	05/01/2025
4-30-25	04/30/2025	P&R Admin.-CC Sewer	712.50	712.50	2023	05/01/2025
Total TOWN OF PAGOSA SPRINGS:			2,137.50	2,137.50		
UNCC						
225031095	03/31/2025	SANT-Locate Call Center Fees (Monthly)	81.40	81.40	50125106	05/01/2025
225041135	04/30/2025	GEO-811-Positive Response Re-Notifications	18.60	18.60	5152508	05/15/2025
225041136	04/30/2025	SANIT-301-Locate Call Center Fees (Monthly)	104.65	104.65	5152508	05/15/2025
Total UNCC:			204.65	204.65		
Upper San Juan Health Service District						
25-792009	05/21/2025	REC.-KIDS CAMP CPR/1ST AID (1)	20.00	20.00	2058	05/29/2025
25-792009	05/21/2025	PD-CPR & 1ST AID CLASS (1)	20.00	20.00	2058	05/29/2025
25-792009	05/21/2025	HR-CPR & 1ST AID CLASS (13)	260.00	260.00	2058	05/29/2025
Total Upper San Juan Health Service District:			300.00	300.00		
US POSTAL SERVICE						
042925	04/29/2025	VC-Bulk Mail Funds for mailing Visitor Guides	3,000.00	3,000.00	2018	05/01/2025
Total US POSTAL SERVICE:			3,000.00	3,000.00		
VAL'S VIP CLEANING LLC						
170B	04/23/2025	F&F-Park Bathroom Cleaning & Locking (4/7-4/20)	1,718.77	1,718.77	50125122	05/01/2025
171B	05/15/2025	F&F-Park Bathroom Cleaning & Locking Town Bathrooms 04/21-05/0	1,701.69	1,701.69	5152531	05/15/2025
172B	05/29/2025	F&F-Park Bathroom Cleaning and Locking Town Bathrooms 5/09-18/	1,718.77	1,718.77	52925123	05/29/2025
192	05/02/2025	F&F-Town Building Cleaning (4/14-4/25)	3,450.50	3,450.50	50125122	05/01/2025
193	05/15/2025	F&F-Town Building Cleaning 04/28-05/09	3,450.50	3,450.50	5152531	05/15/2025
194	05/29/2025	F&F-Town Building Cleaning 5/12-30/25	3,450.50	3,450.50	52925123	05/29/2025
Total VAL'S VIP CLEANING LLC:			15,490.73	15,490.73		
VERIZON WIRELESS						
6111773705	04/23/2025	Tourism-Staff Cell Phone	50.68	50.68	2036	05/15/2025
6111773705	04/23/2025	TM-Staff Cell Phone	40.68	40.68	2036	05/15/2025
6111773705	04/23/2025	Bldg.-Staff Cell Phone	57.57	57.57	2036	05/15/2025
6111773705	04/23/2025	Courts-Staff Cell Phone	40.68	40.68	2036	05/15/2025
6111773705	04/23/2025	Parks-Staff Cell Phone	40.68	40.68	2036	05/15/2025
6111773705	04/23/2025	Hsg.-Staff Cell Phone	40.68	40.68	2036	05/15/2025
6111773705	04/23/2025	VC-Staff Cell Phone	5.60	5.60	2036	05/15/2025
6111773705	04/23/2025	Tourism Admin.-Staff Cell Phone	81.36	81.36	2036	05/15/2025
Total VERIZON WIRELESS:			357.93	357.93		
WAGNER EQUIPMENT CO						
P00R0535548	02/21/2025	SANIT-Equipment Key Return (5P-8500)	10.60-	10.60-	52925105	05/29/2025
C9526601	05/20/2025	STREETS-Main Street Construction: Soil Compactor/Roller Rental 4/	3,083.75	3,083.75	52925105	05/29/2025
Total WAGNER EQUIPMENT CO:			3,073.15	3,073.15		
WALMART STORE, INC.						
24MC102-1	04/16/2025	Courts-Kyle Lucero Restitution Payment	55.00	55.00	168	05/01/2025
25MC009-1	05/21/2025	Courts-Katherine Cernosek restitution payment	510.08	510.08	169	05/29/2025
25MC012-1	05/19/2025	Courts-Jeremy Hill Restitution Payment	89.00	89.00	169	05/29/2025

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
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Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
Total WALMART STORE, INC.:			654.08	654.08		
WATER TECHNOLOGY GROUP						
5618613	03/14/2025	GEO-PUMP REPLACEMENT	9,585.39	9,585.39	50125116	05/01/2025
5620230	04/02/2025	SANIT-KOA Replacement Pump	15,125.00	15,125.00	50125116	05/01/2025
5622895	05/02/2025	GEO-Geothermal Circulation Pump Replacement(2)	14,352.25	14,352.25	52925117	05/29/2025
5623572	05/08/2025	SANIT-PS1: LCP MOUNTING KIT (2)	439.97	439.97	52925117	05/29/2025
Total WATER TECHNOLOGY GROUP:			39,502.61	39,502.61		
WESTERN PAPER DISTRIBUTORS						
356521	05/07/2025	Parks-Multifold towels and bath tissue for restrooms	614.00	614.00	5152511	05/15/2025
5155807	04/30/2025	F&F-2ply Prem M-Fold Towel WHT 16-125(3), BSL Prem 8" HandTo	704.78	704.78	5152511	05/15/2025
5161896	05/07/2025	F&F-Bathroom Disinfectant Cleaner 12/32OZ (2), Bath Tissue 2ply 8	159.26	159.26	5152511	05/15/2025
Total WESTERN PAPER DISTRIBUTORS:			1,478.04	1,478.04		
WORLD FUEL SERVICES INC						
3147476-41525	04/11/2025	PARKS-Equipment Fuel for Week of 04/11/2025	108.02	108.02	50125113	05/01/2025
3147476-41525	04/11/2025	SANIT-Equipment Fuel for Week of 04/11/25	70.70	70.70	50125113	05/01/2025
3147476-41525	04/11/2025	STREETS-Equipment for Week of 04/11/2025	413.22	413.22	50125113	05/01/2025
3160372-41525	04/25/2025	F&F-Equipment Fuel for week of 04/17/25	36.27	36.27	5152522	05/15/2025
3160372-41525	04/25/2025	PARKS-Equipment Fuel for week of 04/17/25	388.52	388.52	5152522	05/15/2025
3160372-41525	04/25/2025	SANIT-Equipment Fuel for week of 04/17/25	41.95	41.95	5152522	05/15/2025
3160372-41525	04/25/2025	STREETS-Equipment Fuel for week of 04/17/25	392.52	392.52	5152522	05/15/2025
3160372-41525	04/25/2025	PW-Equipment Fuel for week of 04/17/25	23.40	23.40	5152522	05/15/2025
3172334-41525	05/07/2025	F&F-Equipment Fuel for week of 05/07/2025	49.93	49.93	52925115	05/29/2025
3172334-41525	05/07/2025	PARKS-Equipment Fuel for week of 05/07/2025	218.36	218.36	52925115	05/29/2025
3172334-41525	05/07/2025	SANIT-Equipment Fuel for week of 05/07/2025	289.65	289.65	52925115	05/29/2025
3172334-41525	05/07/2025	STREETS-Equipment Fuel for week of 05/07/2025	386.76	386.76	52925115	05/29/2025
3174747-41525	05/09/2025	F&F-Equipment Fuel for week of 5/9/25	53.21	53.21	52925115	05/29/2025
3174747-41525	05/09/2025	PARKS-Equipment Fuel for week of 5/9/25	614.89	614.89	52925115	05/29/2025
3174747-41525	05/09/2025	SANIT-Equipment Fuel for week of 5/9/25	560.68	560.68	52925115	05/29/2025
3174747-41525	05/09/2025	STREETS-Equipment Fuel for week of 5/9/25	537.71	537.71	52925115	05/29/2025
3174747-41525	05/09/2025	REC-Equipment Fuel for week of 5/9/25	14.82	14.82	52925115	05/29/2025
Total WORLD FUEL SERVICES INC:			4,200.61	4,200.61		
ZIEMS FORD CORNERS INC						
SWG09612	04/22/2025	F&F-2025 Ford F150 Lightning (1FTVW1BK5SWG09612)	45,819.00	45,819.00	50125129	05/01/2025
Total ZIEMS FORD CORNERS INC:			45,819.00	45,819.00		
ZIONS BANCORPORATION						
050125	05/01/2025	PW Admin-Maintenance Facility Interest pmt 1 of 2	25,279.81	25,279.81	5152527	05/15/2025
Total ZIONS BANCORPORATION:			25,279.81	25,279.81		
Grand Totals:			1,497,515.	1,497,515.		

Report Criteria:
Detail report type printed



AGENDA BRIEF

MEETING: Town Council - 20 May 2025

FROM: David Harris, Town Manager

PROJECT: Sales Tax Report - April 2025

ACTION: Council Information

ATTACHMENTS:

[Sales Tax April 2025](#)

Sales Tax Revenue Report
Town of Pagosa Springs
April 2025

	Apr-25	Apr-24	Δ	% Δ
Total Town & County (County provided)	1,548,703	1,419,214	129,489	9.12%

Industry breakdown (County provided)

Categories	Difference	%
Construction	50	▲ 0.14%
Manufacturing	65,331	▲ 106.01%
Retail Trade	36,188	▲ 5.31%
Information	3,638	▲ 14.16%
Finance and Insurance	(808)	▼ 44.46%
Real Estate and Rental and Leasing	(3,627)	▼ 14.96%
Professional, Scientific and Technical Services	(6,147)	▼ 39.56%
Accommodation and Food Services	9,903	▲ 5.32%
Other Services (except Public Administration)	3,302	▲ 14.35%
Miscellaneous	9,794	▲ 4.73%
Total	117,622	▲ 9.32%

Town distribution (actual received)

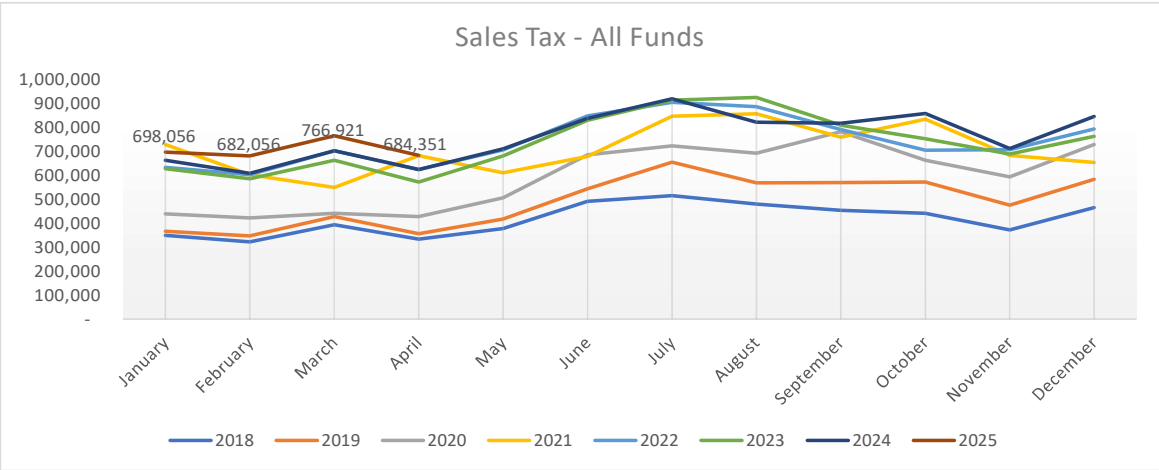
The County and Town split the total sales tax 50/50 with an adjustment made for aviation sales tax which is credited to the County-run airport. Below are actual sales tax funds deposited with the Town. It does not include Marijuana Tax which is listed below. The Town's portion is split evenly between the General Fund and the Capital Improvement Fund.

	Apr-25	Apr-24	Δ	% Δ
General Fund	342,175	313,270	28,906	
Capital Improvement Fund	342,175	313,270	28,906	
TOTAL	684,351	626,539	57,811	9.23%

Sales tax collections for the Town for the past three years has steadied.

April		
2022	625,834	
2023	573,226	-8.41%
2024	626,539	9.30%
2025	684,351	9.23%

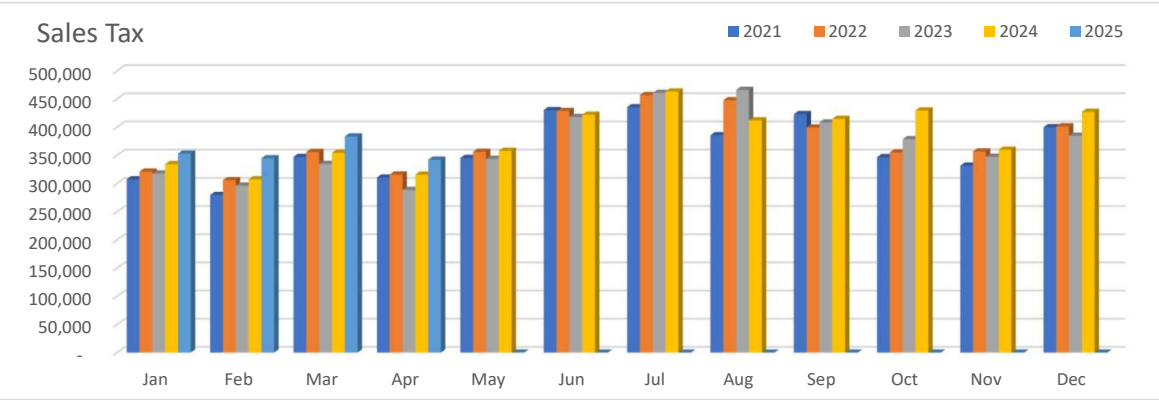
The six year history of the Town's Sales Tax collections is reflected in the chart below, reflecting the stabilization of receipts over the past three years.

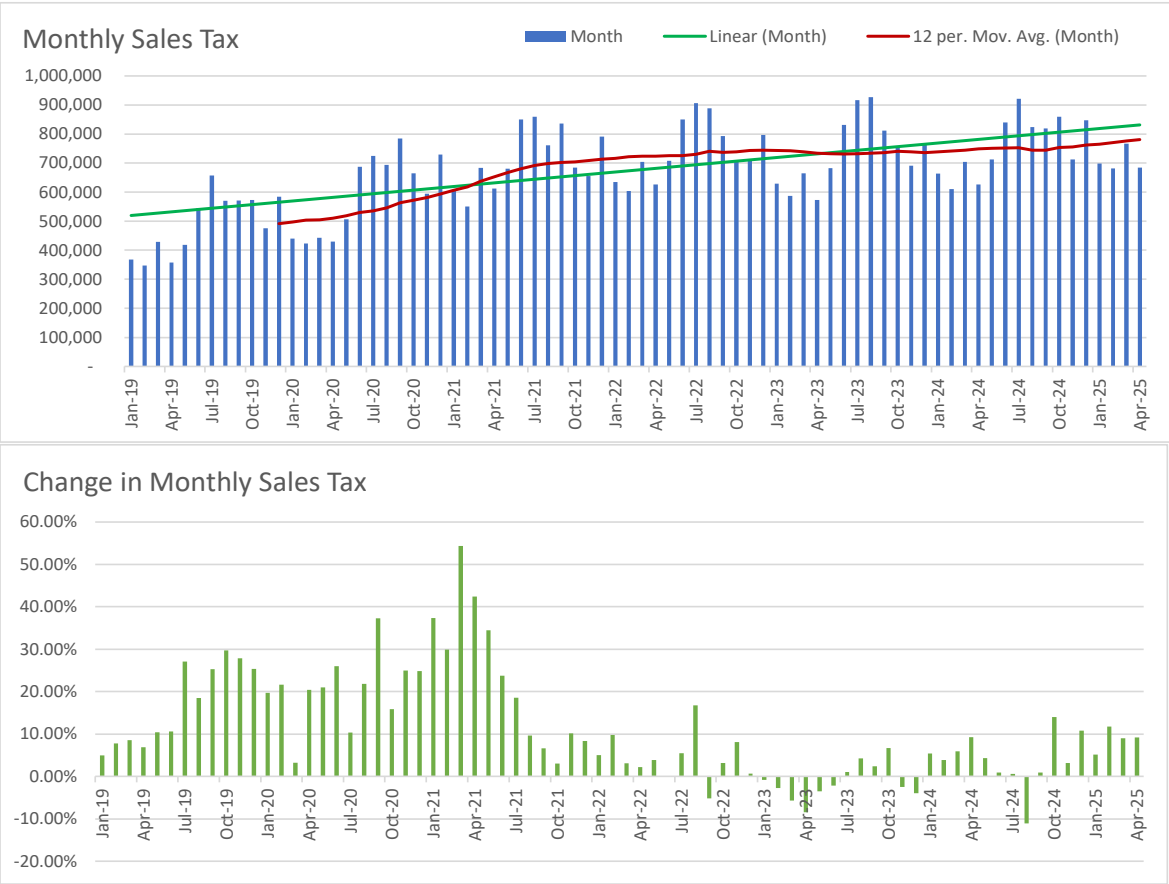


The 2025 change to the 2-year average remains flat. No changes in operations are anticipated.

	2023	2024	2025	% Δ
January	629,643	664,047	698,056	5.1%
February	587,117	610,161	682,056	11.8%
March	664,583	703,873	766,921	9.0%
April	573,226	626,539	684,351	9.3%
May	682,779	712,247	-	4.3%
June	831,354	839,367	-	1.0%
July	916,135	921,473	-	0.6%
August	926,641	823,879	-	-11.1%
September	811,673	818,895	-	0.9%
October	753,851	859,248	-	14.0%
November	690,953	712,691	-	3.1%
December	764,524	847,074	-	10.8%
TOTAL	8,832,478	9,139,494	2,831,384	

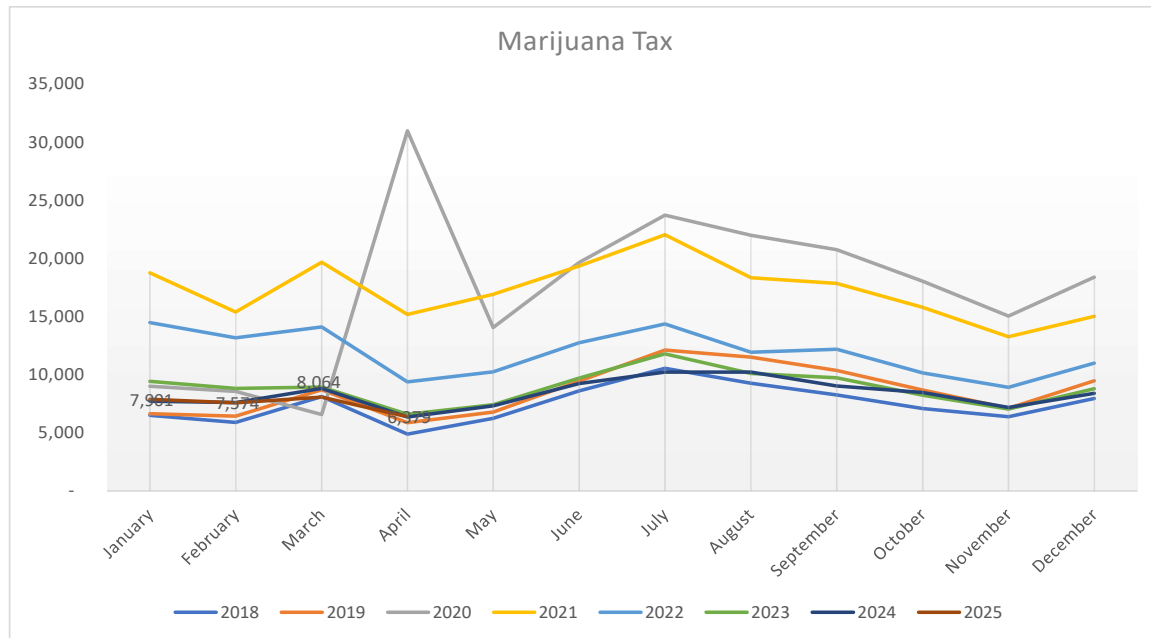
Below are three new graphs depicting the Town's sales tax collections.





Marijuana Tax

The six year history of the Town's Marijuana Tax collections is reflected in the chart below. This tax is not longer combined in the Sales Tax numbers above.



	2023	2024	2025	% Δ
January	9,425	7,726	7,901	2.3%
February	8,807	7,616	7,574	-0.6%
March	8,924	8,817	8,064	-8.5%
April	6,584	6,355	6,379	0.4%
May	7,408	7,329	-	-1.1%
June	9,708	9,257	-	-4.6%
July	11,789	10,233	-	-13.2%
August	10,108	10,223	-	1.1%
September	9,722	9,023	-	-7.2%
October	8,242	8,470	-	2.8%
November	7,040	7,169	-	1.8%
December	8,793	8,412	-	-4.3%
TOTAL	106,549	100,630	29,918	



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: David Harris, Town Manager

PROJECT: Review of Council Goals and Objectives 2024-25 and for 2025-26

ACTION: Council action or information

PURPOSE/BACKGROUND:

Attached is an update of the Council Goals and Objectives for 2024-25. All department heads have reviewed the document and provided updates when appropriate.

ATTACHMENTS:

[Council Goals and Objectives 2024 080124](#)

RECOMMENDATIONS:

Discussion



Town Council 2024-2025 Goals & Objectives

August 6, 2024
June 17, 2025 update

Red*=high priority

PW=Public Works
Admin=Administration
Dev=Development
PD=Police Department
Parks=Parks
Courts=Courts
Tourism=Tourism

May 2025

GOALS & OBJECTIVES

ITEM & VISION	2024-2025 FOCUS	FUTURE CONSIDERATIONS
1. Sanitation District* <i>Develop a long-term strategy to provide essential sanitation collection and treatment services that are financially viable, future-oriented, and maximize the existing assets and partnerships in a community of our size with limited resources.</i>	1a: PW- Review and adjust Recommendations from Roaring Fork Engineering Study and Make Determinations on Next Steps on an on-going basis 1b: Ensure proper Staffing, Equipment and Resources to Maintain the Collection System Appropriately PW- - Work on PSSGID fleet and equipment upgrades. - Monitor need for season/contract employees to perform in-house collection system repairs - Continue to offer training opportunities for current staff 1c: Find additional financial resources to complete key capital projects (replacing aging collection lines, rebuild and upsize lift station vaults, Vista Plant WWTP portion for Reg 85, automated bar screen and grit clarifier, etc.) - Consider hiring a grant writer (and/or project manager) that specializes in wastewater projects - Apply for EIAF, Congressional Direct Spending and State revolving fund - Explore additional funding sources including sales tax, property tax, or rate adjustments 1d: Continue to review and update Rate Study - Consider <i>Availability for Service Fee</i> to spread costs; utilize existing study from 2023 to conduct a refresh of rates - Consider a support plan for fixed income residents; potential Town subsidy for low-income qualified residents - Ensure proper assessment of equivalent units (EUs)	- Work with community partners and funding agencies to ensure that the community has a functional wastewater treatment plant and upgraded infrastructure. - Consider the Town's role in providing sanitation collection services and whether it should divest itself of this service. PW- - Explore construction of PSSGID WWTP - Develop short term funding needs to keep PS1 and PS 2 operational

May 2025

2. Staffing*

Ensure adequate staffing levels and appropriate employee benefit packages to carry out core services and desired programs for the community.

2a: Conduct an Employee Survey of Benefit Options, Employee Satisfaction, and More

- Analyze and develop recommendations for new benefits options during 2024 budget cycle

Admin: Survey completed in 2023 for the 2024 budget cycle. Level of benefits and affordability is important to employees. Changed our benefit providers effective 11/01/2024 to Public Sector Health Care Group Authority which allowed us to maintain our current level of coverage at a cost savings in premiums for both the employees and the Town. Approved an additional two holidays for 2025.

2b: Analyze Staffing Levels to Ensure Proper Coverage, Reduce Burnout, and Enhance Employee Retention

- Work with department heads to make recommendations to Council on additional staffing needs, opportunities for contracting or privatizing, and removing items from staff workload during 2024 budget cycle

Admin: Salary increases in 2024 positioned the Town to be more competitive in the recruiting process and retention of employees. The Town saw a drop in the turnover rate from 26.66% in 2023 to 16.36% in 2024. Two additional positions were budgeted for 2025 - one in Parks and one in Public Works - Facilities/Fleet.

2c: Town Manager to Recommend Potential Salary and Benefits Options During 2024 Budget Season

- Categorize critical job roles to inform recruitment and retention
- Review scope of roles to avoid burnout

2d: Address work environment safety issues

Admin: Established a safety committee composed of representatives from each department/division that meets monthly. Implemented a cost containment program, which includes quarterly safety meetings for all staff—cost containment program provides a 5% savings on workers comp premiums. In 2025, staff will work on a Job Safety Analysis (JSA) implementation for the organization that identifies and analyzes tasks performed to create a guide for safe operations.

2e: Adjust office hours to allow for greater flexibility for modified work schedules

Admin: Hours for Town Hall and Maintenance Facility have been adjusted on Fridays to 8:00 am to 11:30 am. Individual departments have been provided the ability to manage flexible schedules for employees based on their facility hours of service and business requirements.

- *Ensure proper staffing levels, salary, and benefits to provide coverage for excellent delivery of public services.*
- *Conduct salary/market survey to inform future compensation efforts*

May 2025

3. Workforce Housing* <i>Support private sector and community organizations' efforts to provide housing of all types to ensure housing choices for residents.</i>	3a: Define the Town's Role and Enhance Strategies for Private and Non-Profit Housing Sector Development of New Inventory: Creative mechanisms to encourage development, not be in the housing business • Fee waivers, public-private partnerships, land use flexibility, etc. Dev: Currently working with County and CDC staff to bring forward deed restriction guidelines which will consider the formula/criteria for determining length of deed restrictions based on the totality of all local incentives combined. 3b: Meet Deadline to Opt-In to Proposition 123 (work with CDC and County) Dev: Town and County are both separately Opted-In and have been designated Rural Resort Communities. Town, County and PSCDC staff will be working together to submit a petition requesting the ability to raise the high end of AMIs for grant applications. Opting-in has allowed private developers to access additional funding opportunities directly through the state. 3c: Continue to Research other Successful Community Models Dev: The Multijurisdictional Housing Coordinator, James, Pam and Emily are all working together to identify successful models. The Town, County and PSCDC have been very successful securing approximately \$5 mil in the last couple years for our community to incentivize housing projects, complete the Housing Needs Assessment, Hire a Housing Coordinator, and fund the Housing Action Plan. 3d: Evaluate Open Housing Coordinator Position and Consider Needs Dev: Housing Coordinator, Jeff Sams, has been employed for 9 months now. Filling this position has created a dedicated position working on housing, supplementing Town, County and PSCDC efforts. We are seeing beneficial progress with Jeff's efforts. 3e: Work with Town Attorney on Options for Current P3 Development Agreement Dev: Town Staff and the Housing Coordinator are in process of working with Servitas for re-proposing the Enclave workforce housing project . 3f: Work with Homes Fund, USDA And Other Partners to Enhance Utilization of USDA Loans and Downpayment Assistance Programs Dev: Homes Fund Down payment assistance program is being utilized for the Chris Mountain project. More work needs to be conducted to look at feasibility for using USDA program funds, if they are not cut from the Federal budget. 3g: Work with Partners to Create Master List of Potential Short-Term Locations to Fill Housing Gaps ○ Pagosa Inn & Suites, Short-Term Rentals, Apartments, RV Parks for Worker Housing Dev: Pagosa Inn and suites is 80% occupied. San Juan Motel was recently converted for employee housing for the Springs Resort. 3h: Establish More Public-Private Partnerships to Build more Units	• Research new type of P3 arrangement on Town-owned land • Consider seasonal worker housing opportunities: cabins, need to know infrastructure requirements, prove employment within Town limits to qualify, hands off management for Town, lease to operator
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May 2025

	○ Potential to donate land to developers, ex. Fund below ground infrastructure ○ Infrastructure grants for property developers with deed restrictions Dev: Town received a \$2 mil More Housing Now grant for public infrastructure to serve the 88 unit Pagosa Peaks Apartments serving 60%-140% of AMI. This is a good example of a public-private partnership, using the Town's grant eligibility to support a private deed restricted project.	
4. Traffic Management, Parking, Road Maintenance* <i>Ensure safe and efficient roadways that are well-maintained; explore opportunities for additional road networks; and understand parking needs in order to support a robust economy.</i>	4a: Take Full Advantage of CDOT Corridor Reconstruction Project (expected start Spring 2025) ○ Budget in 2025 and 2026 for local agency projects ○ Provide effective communications to ensure residents understand and are on board with desired outcomes; work with Main Street on engagement efforts Dev: Town Council has decided to take advantage of the opportunity to construct, in coordination with the CDOT project, side street improvements, sewer service line replacements, street lighting, street trees, storm drainage, fire protection hydrants, sidewalks and connection to riverwalk, and more. All local organizations are working together to reduce impacts to businesses. CDOT PIO's, Chamber of Commerce, Cone Zone Committee, Tourism Office are doing a great job informing businesses and the public. 4b: Hold Work Session to Understand and Explore Parking Needs and Next Steps ○ Consider input from Main Street Advisory Board, Pagosa Area Tourism Board, and downtown business owners ○ Research traffic management models (e.g., outsourcing parking management through apps and kiosks) ○ Consider opportunities for additional public parking surface lots, temporary lease agreements, shared parking arrangements, paid parking in high turnover areas, etc. ○ Continue to update off street and on street parking inventory ○ Discuss in LUDC update parking requirements for new and redevelopments Dev: Other than securing and improving temporary parking areas for use during the reconstruction project, No meaningful progress on this item.	● Develop a Master Parking Plan ● Plan for and secure financial resources for Hot Springs Boulevard reconstruction ● Consider options to move people uptown and downtown that may not involve single passenger vehicles (e.g., transit systems, finish town to lakes trail, etc.)

May 2025

	4c: Access Control Committee to Explore Next Steps - Review secondary access and road connection opportunities, negotiation on easements or property purchases - Work with CDOT to update the old Access Control Plan - Work with developers on public-private partnerships to improve access and road connections Dev: Town Council considering if Metro Districts might be a tool to achieve local road connectivity. The ACP committee has not met in the last year, due to Town staff capacity limitations and the County staff turn over last year. The development Director hopes we can reconvene the committee meetings sometime in 2025, to begin considerations for updating the ACP, work with CDOT, and look for low hanging fruit opportunities. 4d: Continue Work on Pavement Plan and Ensure Proper Staffing, Resources, and Equipment to Support Streets Division in Public Works Department - Present budget recommendations for mill and overlay, reconstructions, drainage improvements, staffing, and equipment to Council for review for 2024 budget - Continue to update Pavement Plan as progress is made on street maintenance	
5. Parks & Trails Maintenance* <i>Enhance community pride and town culture through the upkeep of current parks, trails, open spaces, and rights of way through proper staffing levels, provision of equipment, and community partnerships. Focus on upkeep before adding new projects to maintain.</i>	5a: Focus on Maintenance of existing assets. Ensure proper staffing levels in Parks Maintenance Division considering new park and trail amenities added in 2023 & 2024. No new projects in 2024-25 - Develop plans to provide accessibility to all parks for the mobility challenged. Parks: Always working toward ADA compliance within the parks. Dev: The Project Division has reviewed the previously completed ADA assessment and improvement plans. - Gazebo: make it useable—replace decking - Parks: Done 5b: Evaluate designs for future parks, trails, pedestrian islands and bump outs to ensure maintenance is considered. Develop designs for the built environment that factor in limited water for irrigation, staffing levels, etc. Seek low cost/low maintenance options - Budget for maintenance resources beyond project completion - Parks: Always considered Dev: New 1st Street Ped Bridge design considered a concrete deck for long term sustainability. Project Manager will continue to work with the Parks and Recreation Department to seek low maintenance considerations. 5c: Complete Maintenance Staffing Review and Develop Budget and Resource Recommendations - Consider addition of new staff in Parks Maintenance Division - Parks: Added one F/T - Establish new ROW Maintenance Crew in Public Works Department or Parks and Recreation Department that is focused on ROW Maintenance and projects to enhance beautification, safety, and cleanliness (e.g., tree/shrub pruning and planting, weed management, snow removal on ADA ramps, some sidewalks/ped crossings, mowing right of ways, planting and watering bump outs and pedestrian islands, and more) - Parks: Will occur once the main street project is complete	Consider taking on new projects when maintenance is able to be staffed correctly and resources for upkeep of existing assets are established in a long-term maintenance plan

May 2025

	○ Explore alternative/interim options: Volunteer coordinator, Freshmen interns (4-year cycles) 5d: Engage with Contractors to Determine What is Hindering them From Taking on Town Work (e.g., is there a need to lower liability insurance thresholds?) <i>Parks: Not having a problem currently</i> 5e: Ensure regular maintenance of Hilltop Cemetery and Pagosa Springs Cemetery <i>Parks: Done</i> 5f: Establish “Rain Plan” for Concerts <i>Parks: We do not have the amenities to accommodate this request during the summer</i>	
6. Land Acquisition Strategy <i>Seek opportunities for strategic land investments to ensure public access into the future for preserving open space and development of community assets.</i>	6a: Committee of Councilmember deGraaf and Councilmember Linder to research land trusts, endowments, and acquisition strategies for future assets. 6b: Explore developing/partnering with a land trust <i>Parks/Rec: There is a current effort looking into opportunities.</i>	● <i>Explore opportunities for road access in new secondary road networks to create bypasses and other options to manage traffic</i>
7. Geothermal System <i>Ensure a well-functioning, updated geothermal heating utility that is financially solvent and a source of community pride.</i>	7a: Hold work session in 2024 Q4 to discuss geothermal system status, challenges, and opportunities. 7b: Explore grant funding and additional financial resources (including user rates and fees) to upgrade existing network and associated equipment- PW- 2024 DOE grant award project for Geo building improvements, install new pumps and controls, process control instrumentation upgrades 7c: Continue maintenance efforts to ensure proper delivery of geothermal-sourced heat. 7d: Consider applying for additional Geothermal Water Rights	● <i>Consider opportunities to expand geothermal water rights</i> ● <i>Explore options for additional uses utilizing Town's geothermal resources</i>
8. Tourism	8a: Create a hospitable environment for visitors - <i>Tourism: Created and launched Pagosa Business Partner & Tourism Ambassador Program</i> 8b: diverse activities in the shoulder season - 8c: stay “on top of game” 8d: modify activities to address changing weather and climate conditions ● i.e. snowmaking on Reservoir Hill for sledding, ropes courses, continued development of trail system, regional wayfinding to trail systems outside of Town in National Forest Dev: Town to Lakes Trail segment between 10th and Great West is now under design. Potential construction beginning in late 2026. Dev: Construction of both the Pagosa Gateway and Yamaguchi South river improvement projects are expected to be substantially completed by the end of 202. Both project designs accommodate the impact of lower river flows with the inclusion of low flow channels. 8e: Colorado north-south “cut” exemplifies need to develop cultural & historical tourism of San Juan	

May 2025

	River region Dev: Main Street Board looking into reforming the Town's Historic Preservation Board in 2025.	
9. Public Arts <i>Provide public art and special event opportunities that add interest and vitality to public spaces and honor the creative economy.</i>	9a: Continue and/or expand current levels of financial support for public art within the annual budget Parks: Completed 9b: Identify key project areas for public art such as Geothermal Utility Building Parks: Completed 9c: Explore a "Percent for the Arts" program where public projects include a 1% budget line item for art and beautification within the delivery of the project Parks: Not explored yet	• Consider applying to become a Creative District through Colorado Creative Industries • Explore opportunities to promote and support community arts programs such as lifelong learning through the Town's Parks and Recreation Department (e.g., painting,
	9d: Continue promotion of public art pieces through ArtWalk map, "artist profiles" and more. Parks: In progress 9e: Ensure agreement with Arts Council and artists for ongoing maintenance of installations to protect pieces into the future. Parks: Completed	<i>Potters' wheel, etc.) using existing studio spaces</i>

10. Continued Support of Community Priorities <i>Without taking on a coordinating role, support community priorities through funding and letters of support, provision of facilities (e.g., Senior Center, leased space at South Pagosa Park for Seeds of Learning, SCAN fiber, Carrier Neutral Facility at Town Hall), and grants, where applicable.</i>	10a: Broadband - Continue to support Broadband Services Management Office in annual budget process - Contribute to local match funds required for grant funding Dev: Town is cost sharing with Archuleta County the cost for the Fiber Conduit and Fiber install occurring as part of the Main Street reconstruction project. 10b: Early Childhood Care and Education - Watch for opportunities to make more affordable for those without access - Encourage expansion of additional slots and creation of new ECE centers 10c: Senior Population - Seek opportunities to support seniors in the community, such as support of Archuleta Seniors Inc.	- Provide financial and political support to build additional broadband infrastructure. - Work with Seeds of Learning to allow for expansion in South Pagosa Park, consider traffic flow and parking management - Work with existing and future providers to identify expansion opportunities
11. Historic Preservation & Culture <i>Support and enhance multi-culturalism, honoring the community's past, present, and future through protection of historic assets, festivals, and learning opportunities.</i>	11a: Continue support of Pagosa Springs Main Street Program through PSCDC (Coordinator role and program funds such as FIG (Façade Improvement Grant) and other items), including Historical Resources Committee Dev: Financial Support continues in 2025. Main Street Board and Cone Zone Committee have stepped in to help businesses stay informed during the reconstruction project. 11b: Continue restoration projects to protect and teach about historic community assets (e.g., Pagosa Springs Cemetery, Rumbaugh Bridge, Water Works Facility, geothermal building interpretive signage, etc). Dev: Federal Preservation improvements funding is at risk. The State expects the Town to complete the final restoration phase of the Rumbaugh Stone Arched Bridge before pursuing other restoration projects. Staff has not had the capacity to structure a plan to pursue the next round of funding to complete this project. 11c: Plan activities for Archaeology and Historic Preservation Month (May) Dev: None pursued in 2025. 11d: Develop Oral History tour using QR Codes 11e: Pursue grant funding for Museum Roof Dev: The state has requested the Town complete the final restoration of the Stone Arched Bridge prior to seeking funding for the museum roof. 11f: Work with Main Street history committee to assume some of the duties of the Historic Preservation Board. Dev: Meeting to review Certified Local Government (CLG) requirements for considering re-forming a preservation board in conjunction with the Main Street Board's History Committee.	- Develop/update historic resources interpretive signage and walking tour information - Work with community leaders to explore opportunities for multi-cultural and heritage celebrations
12. Recreation District <i>Form a county-wide recreation district with governance and financial support to build and manage a recreation center and expanded recreational amenities.</i>	12a: Establish Exploratory Committee with Town, BoCC and Community Leaders to research options, develop planning and seek community support Parks: PARC(Parks and Recreation coalition) is exploring this - Involve residents in the process and get input on recreational/facility needs and desires - Develop communication outlets - Consider advisory vote and possible polling - Consider role of PLPOA assets	- Develop facility project plans, scope, management structure and budget to present to the community - Develop and continue outreach methods to ensure community buy in

May 2025

	Consider PLPOA expansion and/or partnership to expand club sports baseball, soccer fields, etc. Parks: Talk ongoing with PLPOA	
13. East End Project <i>Implement the East End Multi Modal Plan to improve traffic</i>	13a: Develop committee of business owners, property owners and interested stakeholders to help steer the project implementation. Dev: 1st Street Pedestrian Bridge is funded with engineering Design underway. Bridge placement expected by mid 2026. Additional Grant funding will be key to any meaningful progress. The adopted plan provides the data, public engagement and priorities for seeking grant funding. The plan also assists with guiding potential new developments in the East End. 13b: Explore the devolution process of frontage roads with CDOT. Investigate cost implications, timing, Benefits of Town ownership, etc. Dev: No progress as of yet.	Implement adopted plan over time as funds and partnerships with CDOT and property owners allow.
<i>Management, parking, pedestrian access, and beautification for a well-functioning, connected and welcoming east side gateway.</i>	13c: Explore financial opportunities (grants, URA, special assessment, etc.) for implementation of specific elements (e.g., sidewalk connections, round a bout, etc.). Dev: Staff has been presenting Metro Districts as a potential tool for accommodating public improvements associated with new developments. 13d: Work with property owners, including new ones, as for sale and/or vacant properties change hands to redevelop with public improvements in mind. Consider public-private partnership to achieve mutual goals. Dev: 1040 E. Hwy 160 was purchased by the Town, which provides a future opportunity for extending the riverwalk for connectivity with the East End. The property is being improved for boater and recreation access to the river with parking and relative facilities, enhancing the eastern gateway to Downtown. 13e. Continue efforts to explore public parking opportunities. Dev: There are current opportunities for purchasing property for public parking, however, current availableTown funding to do so is extremely limited. 13f. Work with CDOT to build projects into TPR 13 Year Plan (traffic circle, highway reconstruct, etc.).	Develop connections into neighboring public areas (e.g., trailhead on Reservoir Hill north and SE intersection corner at Hwy 84)

FOR FUTURE CONSIDERATION: Items that did not rise to Priority List above, but are possible items for consideration in the future	
	• Hold smaller version of Town Council Retreat throughout the year • Simplify government licenses, permits, enforcement (in process, continue to identify opportunities) • Diversify winter sports (consider supporting non-profit or other organizations to deliver programming unless additional staff are hired to manage)-current support is for Multi-Purpose Pavilion (ice rink), Nordic Ski Club, maintenance of skating ponds behind River Center • Consider electrification of town fleet vehicles (consider pilot project) • Explore installation of solar panels on town facilities; work with LPEA on solar gardening options on town-owned properties • Develop honorary positions for Town adult/youth (e.g., Historian, Poet, Artist, Star Athlete)-will need additional staff or organization to coordinate this program



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: April Hessman, Town Clerk

PROJECT: Administration Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

The 2024 audit was completed by Hinton Burdick and is expected to be presented to Town Council in July. The administration department spends a great deal of time providing documentation for the auditors and having easily accessible items is preferred. The Administration staff moved the AP process to Caselle Connect Online which has streamlined the process and made it available to the auditors so they can easily find invoices in question.

Staff created new general ledger revenue accounts for use in 2025. Once the 2024 audit is complete, the old accounts will merge with the new ones.

Staff continues to have monthly gatherings to celebrate birthdays, work anniversaries, and new employees. The core values team works hard to provide opportunities to focus on the Town's core values and put them into action.

The Town's finance specialist, Michelle Clark, spends her time downtown as a volunteer firefighter and EMT-IV, as well as an AHA instructor for our CPR and First Aid classes. Michelle worked with the Pagosa Springs EMS Training Center to create a program to certify staff and council in CPR/First Aid at a reduced rate. Over 30 town employees have been certified in the last 45 days. More than 20 will be certified in the next few months. Every staff member who wanted the training was provided with this vital training.

Traci Bishop, our new administrative assistant, has completed her training to obtain her notary seal. The Town has notaries on staff to assist with Town business.

Business License Process and MuniRevs:

Staff continues to work on processing business licenses and sending out renewal notices through the new iWorq system. There are 807 active business licenses issued within the Town and 13 new business license applications under review. Currently, there are 101 issued vacation rental licenses, three currently in the application and approval stage, and nine (9) on the waitlist.

Personnel/Recruitment:

The Town is actively recruiting for the following positions:

- Court Appointed Defense Counsel
- Planning Manager (Development Department)
- Police Detective (Police)
- Police Officer (Police)

Current Staffing Numbers:

- 61 Full-time Positions - 58 Filled, 3 Open
- 10 Part-time Positions - 10 Filled, 0 Open



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: James Dickhoff, Development Director

PROJECT: Development Department Monthly Report

ACTION: Council information

ATTACHMENTS:

[Development Department Reports-June 2025](#)



DEVELOPMENT DEPARTMENT MONTHLY REPORT

JUNE 2025

FROM: JAMES DICKHOFF, DEVELOPMENT DEPARTMENT DIRECTOR
BUILDING DIVISION / PLANNING DIVISION / PROJECTS DIVISION / HOUSING DIVISION

RECENT HIGHLIGHTS

Project Manager Hired

Kyle Rickert has been selected to fill the open Project Manager position. She started on June 2nd and brings her project management experience to this position, and is actively engaging into all active projects.

Main Street Reconstruction Project

The Development Director and Public Works Director continue to participate in weekly CDOT meetings and meetings with WW Clyde for performing Town improvements incorporated into and improvements occurring alongside the CDOT project.

GENERAL INFORMATION

Upper San Juan Water Shed Enhancement Partnership (WEP)

The Town's Development Department Director serves on the Board as a Town Representative. WEP continues to effectively manage the Pagosa Gateway River Improvements Project for the Town pursuant an agreement formalized in Resolution 2023-15. WEP is also pursuing an agricultural irrigation improvement project and is working on project scope and identifying grant funding. More details will be provided once the proposed project matures.

FEMA and Colorado Water Conservation Board (CWCB) Phase Two – Floodplain Mapping Updates

The Colorado Water Conservation Board (CWCB) begun notifying property owners along the portions of waterways that they intend to re-map, for conducting surveying and data collection to inform the re-mapping process. The full phase two mapping process is expected to take 18-24 months, with a public review period prior to final adoption by the State and FEMA.

In 2022, FEMA and the CWCB completed phase one of a flood hazard mapping project that started at the south end of Town boundaries south through Archuleta County. The new mapping technology uses Light Detection and Ranging (LIDAR) equipment that collects data for more accurate mapping for ground and water elevations. Over the years, there have been multiple circumstances in which the current FEMA Flood Hazard map seemed inaccurate in portions of the community for the purposes of determining 100 year flood elevations to inform development approvals through a Certificate of Elevation application process.

BUILDING DIVISION, PLANNING DIVISION, PROJECTS DIVISION AND HOUSING DIVISION REPORTS FOLLOW



PLANNING DIVISION MONTHLY REPORT

JUNE 2025

FROM: KATELYN TUNNELL

Planning Commission Meetings

The Planning Commission and Town Council held a joint work session on May 29, 2025, to continue discussions regarding metropolitan districts. This was the second work session on the topic. Following that discussion, on June 3, 2025, the Town Council voted not to pursue metropolitan districts at this time.

At its April 22, 2025, meeting, the Planning Commission approved a Sketch Major Design for Pagosa Bible Church at 209 Harman Park Drive and a Design Review for an EV Supercharger Station at 105 Country Center Drive.

New Online Town Zoning Map

Planning staff have been working on a new online Town zoning map that will provide links to information to help answer questions we frequently receive. The property information has been structured to be clear and user friendly. The link to the new zoning map is on the Town website and here:

<https://tops.maps.arcgis.com/apps/instant/basic/index.html?appid=a537f6d3905a4a40860f962a7bfb2a86>

The Planning Division has recently conducted several pre-application conferences for proposed developments. Most of these proposed projects, if they mature, are expected to submit development applications in 3rd quarter of 2025.

The Town Planning Division has issued 6 Outdoor Commercial Establishment (OCE) permits for the 2025 season thus far. There have been 16 sign permits approved for 2025 (4 temporary sign permits and 12 regular sign permits).

CURRENT DEVELOPMENT PROPOSAL UPDATES:

103 Majestic Drive, Pagosa Auto Rents Parking: Staff received a Sketch Major Design Review application for an auto rental parking lot at 103 Majestic Drive. This application will be reviewed at the June 24, 2025, meeting by the Design Review Board.

140 Hot Springs Blvd., The Healing Waters Spa Resort and Spa: The applicant submitted a Sketch Major Design Review application for the phased redevelopment of the entire property. The Design Review Board approved the sketch concept plan on July 23rd. The applicant applied for a one-year extension. This will be reviewed at the June 24, 2025, Planning Commission meeting.

209 Harman Park Drive, Pagosa Bible Church: Staff received a complete Sketch Major Design Review application for an addition to the existing Pagosa Bible Church at 209 Harman Park Drive. The proposed multi-story addition will include a 5,800 SF main level and a 4,200 SF upper level, to be constructed adjacent to the southern boundary of the current building. This application was reviewed and approved by the Design Review Board on April 22, 2025.

105 Country Center Drive, Electric Vehicle Supercharging Station (EVCS): Staff received a complete Design Review application for the paved parking area at 105 Country Center Drive. The applicant is proposing the installation of supercharger cabinets, charging posts, a switchboard, a utility transformer, a meter, and pole-mounted luminaires. The project will utilize 10 existing parking spaces at the site. This application will be reviewed by the Design Review Board on April 22, 2025. No word when the project intends to break ground.

Pagosa West Sketch Major Subdivision Application: Staff received a complete Sketch Major Subdivision application for the 100-acre vacant land located on the SE corner of S. Pagosa Blvd and Hwy 160. The vacant land is comprised of 3 total parcels. The applicant proposes commercial and residential housing. The application was considered at the Planning Commission meeting on March 25, 2025. The application was continued and is expected to be considered at a July Planning Commission meeting.

811 San Juan Street, Ruby Sisson Library Expansion: The library has submitted a Final Design Review application which was approved by the Design Review Board on December 10, 2024. The proposed project includes a renovation of the existing facility along with a 3,300 SF building addition, exterior facade upgrades, and full site improvements. The site improvements will include reconfiguring the existing parking lot, a large community reading garden and a smaller children's garden. Construction is expected to begin in August 2025.

232 Pagosa Street, Eagle Mountain Mixed Use Project: The applicant has submitted a request for extension of their Final Design Review approval by July 2026 due to the potential conflict with the Main Street reconstruction project. The Planning Commission approved the requested extension on December 10, 2024. There are no changes to the previously approved development proposed.

2737 Cornerstone Drive, Pagosa Peak Family Dentistry: New proposed development of a vacant parcel for a two-story 4,932 S.F. (4,058 S.F. first floor and 865 S.F. second floor) Dental office/clinic facility. A building permit application has been submitted and approved. The Design Review Board approved the Final Design Review application on Tuesday, October 22nd. Construction is expected to begin in June 2025.

Town's Enclave Workforce Housing Project: Council conducted a work session on July 25, 2024, and supported continuing to work on a means to pencil the project out with Servitas. The Housing Coordinator is working with Servitas to identify a path forward for this project, with plans to bring the matter to the Town Council on June 17, 2025.

2911 Cornerstone Drive, Circle K Stores: Town staff have not heard back from the design and construction team in 6 months and are currently uncertain if this project is moving forward.

600 W. Highway 160, Pagosa Views PUD: The applicant is now expected to move forward with their subdivision application process in the 2nd Q of 2025, for consideration by the Planning Commission and subsequently by the Town Council. The recorded PUD agreement for the 80 acres just west of the Elementary School includes a mix of up to 675 housing units, to include 78 deed-restricted workforce units, along with 144 lodging units and recreational and commercial level amenities. Subsequent applications would include Major Design Review for each phase.



BUILDING DIVISION

MONTHLY REPORT

JUNE 2025 (MINOR UPDATES SINCE MAY)

From: Tim Hatch, Building Official

Building Division Permitting and Activity

Current Building Permit details provided below under "Active Building Permits Summary". The department has updated many of our forms and created several new documents detailing processes, policies and procedures. The new documentation should increase consistency and reduce uncertainty about what is required when permitting or not permitting projects. The goal is to be as consistent as possible while ensuring the adopted regulations of the Town are properly administered.

Please note, due to a change in permitting processes, previous required multiple permits for one project and a slowdown in construction activity, the numbers will go down. In the past a new permit was issued for every plan change, unless the plan change is drastically different from the original plans for the project, plan changes will be tracked under the original permit. Also, mechanical permits for some residential projects were issued as separate permits. Mechanical, like framing and insulation is figured into the home valuation for permitting and permit fee. The mechanical submittals will be reviewed at the time of the building plan review if provided at that time. If mechanicals are not submitted at the time of the initial plan review, they will be required to submit a plan change for the mechanical prior to framing inspection. A fee for the plan change could be applied. The idea is to keep all project information under one permit reducing confusion and search efforts when researching a project or property.

Building Department Activity (updates expected in July report)

		February	March	April	Year to Date
Building - Plan Review/Permits		0	0	3	4
Building – Inspections		13	9	7	48
Building Permits - Commercial		1	0	2	5
Building Permits - Residential		0	0	4	5
Business License inspection			1	9	15
Vacation Rental Inspection		8	1	1	50

Building Permits By Type

		Year to Date	Same period by year			
	April	2025		2024	2023	2022
Commercial Addition	0	1		4	0	1
Commercial New	1	2		0	1	3
Commercial Other (Demo/Mech)	0	0		4	2	7
Commercial Repair/Remodel	1	2		3	6	8
Residential Addition	0	0		4	2	0
Residential New home/garage	4	4		4	4	4
Residential Other (Demo/Mech)	0	0		6	2	6
Residential Repair/Remodel	0	1		4	1	1
Total Building Permits	6	10		29	18	30
Total Project Valuations	1,033,702					

Commercial Projects on the horizon

- Walmart remodel involves 7,450 sf. including restrooms, checkout and pharmacy.
- Garden Nursery, 23 Pike Dr.

Commercial and Multifamily Building Permits Issued During March and April:

- Verizon Cell Tower Equipment Upgrade, 298 Hot Springs Blvd. (Res Hill)
- Growing Spaces, 1868 Majestic Dr. After the fact permit shed permit. 180 sf. Discovered during a business license inspection.
- Pagosa Baking Company, 238 Pagosa St. Temporary structure permit is good for 3 years. Fees waived and the permit was expedited for road construction relief assistance.
- Pagosa Peak Family Dentistry, 2737 Cornerstone Dr. New medical facility consisting of 5,186 sf.

Commercial/Multifamily Active Building Permits:

- Ruby Sission Library, the Remodel/Expansion is expected to break ground in August 2025.
- Pagosa Peak Dental, 2737 Cornerstone Dr. Breaking Ground in the next couple weeks.
- The Springs Resort has the Certificate of Occupancy and is operational.
- Archuleta Country Transit Facility , 83 Harman Drive, new commercial building - 2,652 sq. ft. transit facility and 3,262 sq. ft. bus bay. Certificate of Occupancy issued on June 10, 2025.
- San Juan Motel, 191 E. Pagosa St. (Contractor-Pat Alley) Project was submitted and permitted as a minor cosmetic remodel of the 957 sf in the kitchen, laundry and dining room. The new owner intends to use the

property for employee housing (*boarding house*) and some continued long-term rental to individuals outside of the organization. The project has been issued a Certificate of Occupancy.

- 802 Rosita St. (Contractor-Custom Comforts) This project was permitted as a Residential (IRC) remodel, however, the correct occupancy is commercial R-2 as it is proposed to be used as *congregate living*, not single family residential. Staff is working with the builder to ensure proper code review, plans and documentation is provided.
- Timberline Apartments/FCBMD at Pagosa Springs (Contractor-Watermark Commercial Contractors), 135 Legacy, Multi-Family Residential Complex (50 dwellings, leasing office and clubhouse within two buildings). The building permit was issued 7/25/24. The buildings are dried in and the exterior finishes are being installed. We were preparing for a frame and mechanical inspection 3 weeks ago. The HVAC systems being installed did not match the engineered mechanical drawings. We sent an email requesting accurate information and submittals for the heating and ventilation systems as well as the pressure testing reports for piping.
- Quality Inn (Contractor-Whispering Pines), 174 Hot Springs Blvd., met with the owner to discuss progress. The fastening of the drywall to the ceilings in the existing building has been completed. The addition project in the south building is nearly complete. Working towards getting their final electrical inspection. They will have a little drywall work in a mechanical room and an HVAC unit to trim out and make operational. The owner was informed of potential fees to extend permit.
- Casas at Two Doves- Boutique Hotel Phase 1 (Contractor-McMullen/Owner), 320 Hot Springs Blvd, the owner has been unable to work on the project for months due to a family matter. He has informed us he has had a change of plans and wants to permit several other structures (Phase 2) prior to completing the current project(s).
- Parish Hall (Contractor-Dutton Creek), 451 Lewis Street, interior remodel, roof demolition permit issued 11/17/23. Basically, little to no change. Roof demo and remodel is complete. An additional Interior remodel application was submitted. Fire district approval was received. The Planning Division received and approved the plat amendment and mechanical screening during December 2024. Work is in process.
- Sunridge of Pagosa (Contractor-Z-Carpenters), 2790 Rock Rd, 3 two family units for a total of 6 single family homes as part of phase two. buildings building permit issued October 2022, expires October 2024. Four units are complete, and the Certificate of Occupancies are being processed. The last building is insulated. The site work has been completed for Phase 2.

Completed Commercial Projects (May-June):

- *Archuleta County Transit Facility*
- *San Juan Motel*
- *Springs Resort Hotel*

New Contractor/Commercial Businesses:

- Added a new State Licensed Architect to the Business License list.



PROJECT DIVISION MONTHLY REPORT JUNE 2025

Middle School Sidewalk Improvement

The middle Sidewalk replacement project will be constructed in 2025, most likely during school summer break. The Town has been granted the Revitalizing Main Street (RMS) grant for the proposed sidewalk enhancements along Pagosa Street, adjacent to the Middle School. This grant allocates \$250,000, requiring a 10% contribution from the applicant. The project aims to encompass the replacement of the sidewalk spanning from the middle school to the Hwy 160 curbside, alongside the incorporation of various amenities including benches, a bus stop, trash receptacles, and a bike repair station.

Due to the delay in the CDOT Mainstreet Reconstruction project beginning, staff received a grant extension through the end of April 2026. Preliminary engineering and design phases have already been completed. Staff is working with WW Clyde to complete this sidewalk improvement project in coordination with the CDOT project in 2025.

400 Block Sidewalk Reconstruction

Street Trees were removed with most of them being transplanted in the Town Park Athletic Field, NE corner. Two trees were too tall for safety removing or transplanting, thus those two were cut down. WW Clyde and our Parks staff coordinated this effort. New mature replacement trees were reserved in the fall of 2024 and will be planted in the new, to-be-constructed tree boxes in 2025.

The reconstruction of the 400-block sidewalk is planned to coincide with CDOT's Main Street Reconstruct Project in 2025. The Town included this work within our contract with WW Clyde to complete.

Main Street Reconstruction Project

On April 1, 2025 the Town Council approved a number of improvements along and adjacent to main street to be completed by WW Clyde, including the 400-block sidewalk, middle school sidewalk, sewer service line replacements, fire hydrant installation, S. 8th, S. 7th, HSB, intersection improvements, 2nd Street drainage improvements and reconstruction of S. 5th Street to Centennial Park.

The Town's scope of work within the CDOT project includes: landscaping, geothermal line replacement and relocation, and street lighting, to name a few.

Additionally, the Piedra Road/Hwy 160 crosswalk project will be incorporated into the broader Main Street Reconstruction Project, with construction occurring in 2026.

First Street Pedestrian Bridge – Design/Engineering Phase

Multiple iterations of bridge design and alignment have been conducted to evaluate the feasibility of accommodating future waterlines. However, the project team has determined that incorporating

waterlines into this project is not the most effective approach for advancing its progress. Consequently, the decision has been made to exclude the waterlines, significantly reducing the overall structural weight and enabling a return to the original Pratt Truss design.

Bridge manufacturer BCS is currently in the process of finalizing the bridge design which will allow Davis Engineering to finalize the bridge abutment and trail connection designs. Upon finalization of the design and engineering phases, BCS Fabrication will require a 25% down payment to initiate the fabrication process. This expenditure is anticipated to occur mid-late 2025. Project completion is projected for Spring 2026.

Gateway River Project

The Gateway project, aimed at enhancing the river ecosystem and improving water quality, is progressing under the oversight of the Watershed Enhancement Partnership (WEP). Thus far, FlyWater, the contractor, has completed a riparian health assessment, river surveys, endangered species surveys, identified and pre-ordered a portion of the required containerized plantings, organized meetings with all property owners along the project reach, and concluded two public comment periods. Two public meetings have occurred for this project and comments received were used to inform the design progression, with the Final Design being recently approved by the WEP Board. Construction drawings and permitting are now underway. The project has expended the Town's obligated \$54,000 match for this project.

This project's design was based on the inclusion of improvements received during three public comment and engagement opportunities. In an effort to include all improvements without reducing the scope of the project due to the limited budget, staff applied for and was awarded an additional \$292,222.00 from the Colorado Water Conservation Board, utilizing existing grant awards for required matching funds to cover the expected additional estimated cost.

As part of the requirements for the Colorado Water Plan (CWCBC) Grant, WEP, in partnership with the Town, is currently accepting bids for a contractor to design and implement an environmental monitoring plan for a five-year period. This portion of the project will commence around the beginning of the construction slated to start in September 2025. The cost of the work shall not exceed \$90,000 and will be covered by the Colorado Water Plan (CWCBC) Grant. The WEP Board will have its recommendation for bid award to present to Town Council on July 15th, 2025.

Yamaguchi South River Improvements Project

The Yamaguchi South River Improvement Project aims to enhance stream and river access for recreational and ecological purposes. The Town has secured funding for this project through grants from the Colorado Water Conservation Board (CWCBC), Southwest Water Conservation District, Archuleta County, and Town matching funds.

Surveys, biological assessments, 95% designs plans, and project cost estimates have been completed to-date. Two public meetings have taken place and comments received have been used to inform the final design.

The project is advancing as scheduled with final design and permitting expected to be completed in June with construction beginning in September and project completion expected in November of 2025.

Town-to-Pagosa Lakes Commuter Trail: 10th St to Great West Ave

The Town was awarded Congestion Mitigation and Air Quality (CMAQ) Improvement Program funds for the design and construction of the Town to Pagosa Lakes Trail segment, spanning from 10th St to Great West Ave. These funds were granted as part of the last available funding through the CMAQ program in late 2019, as the CMAQ program no longer exists. The Town was awarded \$662,320 in funding with a local match obligation of \$137,680. This project involves the design and construction of a twelve-foot-wide asphalt or concrete non-motorized shared-use path between 10th Street and Great West Ave.

In coordination with the Pagosa Views Planned Development set to proceed in 2025-26, the development bears the responsibility of constructing the trail along their frontage. The Town's role is to finalize engineered construction plans and execute the connections to the Pagosa Views property from 10th St and Great West Ave. The awarded CMAQ funds are expected to cover the expenses associated with the Town's portion of the project.

Site surveys are completed, and trail design is currently on schedule for late 2025 – early 2026. completion. Construction may commence during the 2026 construction season, However, TBD. This project is funded with federal funding, thus progress will be determined on the continued availability of the awarded federal funds.

A Field Inspection Review (FIR) meeting has occurred with CDOT to review the 30% design plans and seek direction from CDOT for plan revisions. Staff and our consultant will use CDOT's feedback to inform the subsequent design considerations.

East Gateway River Park Project

The Town officially purchased the property located at 1040 E. Hwy 160 on May 5, 2025.

Land & Water Conservation Fund (LWCF) and GOCO funding grants supported the purchase of the property. This funding will facilitate the initial phase of the East Gateway River Park Project, focusing on the strategic acquisition of the property and rustic improvements on the 4.315 acres site adjacent to the San Juan River. The first phase includes completing the environmental assessment, site cleanup, refining park improvement master plan designs, enhancing parking areas, and installing a boat ramp to provide public river access and a CDOT access permit.

Town of Pagosa Springs ADA Accessibility Grant Program

Staff has established an ADA working group consisting of key departmental personnel. The purpose of this working group is to establish the required ADA standards for Title II entities (includes municipal facilities, parks, programs, and employment). Some of these standards include acceptable grievance procedures, employee accommodation request procedures, facility and program self-assessments, and accessibility transition plans. To date, the working group has conducted six meetings and has established a plan to complete the ADA self-assessment and transition plans for all applicable Town facilities and parks by the middle of 2025. Additionally, staff has completed seven ADA inspection checklists and has generated self-assessments for Town Hall, the Community Center, the Visitor Center, and the Public Works Facility.

Town Hall Remodel

The Safety Committee has identified the security of the Town Hall building as a significant concern for staff. In response, a minor remodel aimed at limiting uninterrupted public access to the entire Town Hall has been included in the 2025 budget. Archis Architects has finalized the construction documentation for this project. Town staff initially solicited construction bids, however, received no bids before the deadline. The project was readvertised with one bid received, which is more than budgeted funding.

Corey Eisenbarth, Facilities Manager, is now managing the project. He is working with the Town Manager to determine a reduced project scope or additional funding sources.

Regional Workforce Center

The Town of Pagosa Springs has been awarded \$600,000 in Community Development Block Grant funds through the Department of Local Affairs to support the construction of a Regional Workforce and Technical Training Center being managed by Build Pagosa. This new facility will be located on property owned by the Archuleta School District and will serve as a resource for the school district and regional partners. It will be equipped to provide technical training in a variety of trades, contributing to the development of the future workforce. The design phase of the project is set to commence in mid-2025, with completion anticipated by December 2026. Build Pagosa has advertised an RFP for design services, with a contractor selection expected soon.

CALSTART Clean Energy Strategic Plan

Staff is working with the non-profit organization Four Corners Office for Resource Efficiency (4CORE) to collaborate on the development of a zero-emissions mobility plan for the greater Pagosa Springs area. In collaboration with Archuleta County, Pagosa Springs Community Development Corporation, and Town, staff is gathering existing conditions data for advancing the project to the next phase. This initiative aims to deliver an actionable clean transportation and mobility plan for the community, serving as a valuable resource for pursuing future funding opportunities related to sustainable transportation in the greater Archuleta County region.

4CORE has secured a \$135,000 grant to support the creation of this plan and is seeking Community-Based Organizations (CBOs) to assist with current condition inventories and community outreach efforts. The Town, Archuleta County, and Pagosa Springs Community Development Corporation (PSCDC) have been identified as potential CBO partners to coordinate these efforts. Compensation for participation will be provided through the grant funding, with \$50,000 in revenue to be shared equally among the Town, Archuleta County, and PSCDC.



HOUSING DIVISION MONTHLY REPORT

JUNE, 2025

FROM: JEFF SAMS, HOUSING COORDINATOR

Housing Needs Assessment (HNA)

The Housing Needs Assessment was completed and adopted by both the Town and County. It showed a need for 362 Units to catch up with current demand and a total of 1316 units needed by 2035. This should help guide us in reviewing current projects. Our next step will be to create a Housing Action Plan.

Housing Action Plan

The county was approved for a grant to hire a consultant to complete the Housing Action Plan. This is the State required document that follows the Housing Needs Assessment. Since, as a community, we are ahead of most in the state, the state guidance and criteria for Housing Action Plans is still being drafted and is expected to be published by the end of June. At that time we will engage with our consultant to begin the public engagement process.

Phase 1 CDC Chris Mountain Work Force Ownership Housing

Continued contact with buyers that have applied to purchase. The first two houses closed on February 20th. We have sold an additional 2-bedroom home in May, and one 3-bedroom home was also sold. Currently we have 5 potential buyers that are working through the process of purchasing.

The Workforce Housing Guidelines

We are drafting Workforce Housing Guidelines with Jennifer Kermode of Kermode Consulting, LLC which continues to progress. This document will provide guidance for work force housing deed restrictions, rental and ownership, and the considerations of public incentives for determining the length of deed restrictions for projects. We completed our work sessions on March 17th and 19th. Key stakeholders attended those with representation from the Town and County. There was great progress made towards identifying key goals around workforce housing to guide the completion of this document. The Guidelines will be referenced by Town and County officials, Other Government Agencies (including state agencies and those working on Prop 123), Developers, those looking for housing, etc. The consultant is making good progress to complete guidelines by the end of May.

Land Banking

The PSCDC Land Banking application to purchase 11 lots currently owned by the county in Chris Mountain II was approved. Land Banking is designed to hold land to be build affordable housing, so we have 5 years to build on them. We have received application approval and are working on scheduling when to go under contract for the purchase and sale of the lots.

Potential Developments

- Pagosa Views is still working towards submitting subdivision applications for getting their project built.
- Town's Enclave property with a development agreement with Servitas has been working on a model for this property. I have connected them with a Modular Construction Company, [Vederra](#). They have been working on pricing for the project and reviewing options to build. Continued meetings with Servitas have produced a rough estimate of construction costs. They have continued to work on a model that would work and finalizing the financial structure. Servitas is presented to the Town Council on May 20th to review the proposed build and financial structure. Town council planned to review and gather questions to be presented to Servitas. Their next presentation to the Town Council is scheduled for June 17th.
- Colorado Outdoors, LLC is moving forward with a proposed middle income (60-140% of AMI) apartment rental project east of the Pagosa Springs Medical Center. Attended the planning commission meeting for sketch review. The Commission voted for a continuance to allow the Developer to make some changes and give additional time for review. The second presentation has not been scheduled yet but is expected in July. The Town received a \$2 million DOLA More Housing Now grant that will be used towards the costs of the public infrastructure needed to serve the housing project.
- Timberline Apartment LITCH project next to Walmart is making good progress on the 50 units. They are planning on submitting for a second project of 50 units as well. The projected rental range is broad, which helps us hit multiple income ratios in the lower income brackets, with units serving 30%-80% of AMI. The target is to have occupancy by late 2025 but could move into 2026.
- Looking at other construction options for Single Family homes in Chris Mountain. Meetings with Vederra Modular to review options and pricing to see how that would fit for a housing project. Working towards some final pricing to give a full review of the project and compare it to traditional construction. Search started for a general contractor to cover foundation and stitching on site. Also reviewing options with Clayton Homes for modular construction.

Other Work in Progress

I have also been attending several meetings with Region 9, DOLA and other Prop 123 groups and updates. It helps to keep up with changes and helps me understand what is going on in the industry.

Continued attending C.A.S.T. (Colorado Area Ski Towns) Housing Task Force Meetings. This group has had a big focus on Workforce Housing.

Continue to review alternative construction methods, mostly focused on modular construction. Met with Higher Purpose homes that does panelized construction and will continue to look at other companies. Recently heard from them again and they are interested in bidding a project this year. Another company with a similar product out of Delta has also reached out.

The CDC has been working towards Phase 2 of the Chris Mountain Workforce housing project. Many buyers that have inquired are looking at purchasing in 2025. Will be working to get them qualified.

Grant approval was received for Phase 2 at the end of February. We have an Informational Meeting set up for 6/10/25 for those interested in purchasing a home.



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: Jennifer Green, Executive Director

PROJECT: Lodging Tax Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

TOURISM BOARD MEETINGS

The Tourism Board held its most recent regular meeting on Wednesday, May 7th at 4pm at Town Hall. The regularly scheduled June 4th meeting was cancelled. The next regularly scheduled meeting will be held on Wednesday, July 2nd at 4pm at Town Hall.

TOURISM BOARD INFORMATION

The google drive folder featuring all materials related to the Tourism Board continues to be updated. The folder includes a variety of information, such as meeting minutes, contact information, brand overview, marketing plan, budget, research, bylaws, data, statewide research, mission statement and much more.

https://drive.google.com/drive/folders/12Cy6vSyq_8oF5_nEMsG0tfe8aZgPV3Hu?usp=sharing

LODGERS TAX FINANCIAL REPORT

Town lodging tax collections are due on the 20th of each month, following the month of collections. Reports from the Town are usually available at the beginning of each month. County collections are received quarterly from the State and are typically received about two months after the last month of the quarter. However, there are some glitches for 2025.

Q1 County collections, the State reported an issue with the County Lodging Distribution. The Department of Revenue believes the issue has been resolved, and they do not anticipate any future issues. They anticipate everything will reconcile by the next distribution. Verbally, the amount expected once the issue is resolved will show an increase over Q1 2024.

For Town collections, payments are still outstanding for both March and April. It appears both March and April will be up, once all payments are received. The spreadsheet linked below will be updated as new information is received.

The full detailed report is available through google drive:

<https://drive.google.com/drive/folders/1VCvv4F3PFlixRkzwkXxmdAMoVS-9Ksrp?usp=sharing>

BLUE ROOM RESEARCH

The most recent report through Blue Room is in the 2025 data folder on google drive:

<https://drive.google.com/drive/folders/1BhAKSC8LD5zdX2ZogJX1oJK17RSDZm9o?usp=sharing>. We continue to work with the website vendor to get accurate GA4 info. As Spring campaigns are wrapping up, the June report should include analysis of those results.

VISITOR CENTER UPDATE

The Visitor Center lobby is open 7 days per week from 10am - 4pm. We aim to be open 362 day a year, closed only on Thanksgiving, Christmas and New Years. Continuous promotion of the app across all channels helps complete the virtual operations. We currently have two part time staff ensuring hours of operation and one very part time filler; Director

manages day to day operations and is on call 7 days a week for any issues that arise. We have seen strong app usage and scavenger hunts since May 1st. The most recent report is in the data folder.

STAFFING UPDATE

The Tourism Department currently has three (3) full time employees: Director, Marketing Manager and Administrative Assistant, plus 2 part time visitor center employees and one bonus very part time person to help fill in weekends, holidays and summer (full time teacher). All employees report to the Director and the Director oversees all activities, projects and manages visitor center operations. Director is taking on a lot of additional work in order to keep the rest of staff okay.

Staff compiled a list of tasks handled in May for review (in packet). Staff continues to step up, continued to handle all tasks and provide all of the services expected and requested.

CONSTRUCTION PLANNING / MESSAGING

Director is actively involved in many things construction:

- **Completed:** High traffic area large poster signage, temporary pedestrian signage, and scenic overlook signage
 - Multiple have been distributed, but more large posters are available for high traffic areas
- **In Progress:** Sidewalk Decals - ordered, but expensive; will be evaluated as project changes. Alternative and more cost effective ideas might need to be considered
- **Ongoing:** Distribute magnets, stickers and / or table tent options to area lodgers
- **Soon to be completed:** Downtown parking "tour" added to app, the same way we led visitors to public restrooms during COVID (will launch with new signage)
- **Ongoing:** Discussions with MET for more ways to move visitors through community

Tourism staff has distributed all of the temporary people moving signs currently in place, with more for parking lots and other high traffic areas. The aluminum pedestrian signs are printed and will be installed by other town departments.

Tourism budgeted \$20k for construction messaging in 2025, and with all of the efforts in place we have spent less than \$10k so far. Director feels like the amount budgeted will cover needs for remaining of 2025.

SOCIAL MEDIA UPDATE

- Facebook - www.facebook.com/visitpagosasprings: 39,554 followers
- Instagram - www.instagram.com/visitpagosa: 26,239 followers
- Twitter / X - www.twitter.com/visitpagosa - 2,192 followers
- Youtube - www.youtube.com/visitpagosa - 1,540+ subscribers; 319,359 video views
- TikTok @visitpagosa - 3,771 followers, 20k likes

All detailed social media data can be reviewed in the google drive by month:

<https://drive.google.com/drive/folders/1U7dqMzDtK4YsLLSVySGWHeQqe1Qb1Fw?usp=sharing>

RECENT & UPCOMING PROMOTIONS

The 2025 Marketing Plan was presented to the Tourism Board during the December meeting. It was recently brought to Tourism Director's attention that the plan was not added in a new folder in the google drive. The link below indicates this correction: <https://drive.google.com/drive/folders/1MjwPBL1yKlxFtMoj8sFtWVOWykPWwql?usp=sharing>
Spring advertising is wrapping up. Orange 142 Spring campaign launched February 26th and ran through the end of May. All results are in 2025 Ad Campaign folder: https://drive.google.com/drive/folders/1yxxYhTRcDb39IB-TWVUcW6E-c9qMzbwb?usp=drive_link. Director asked the vendor to provide a review of other destination clients, timeframe and budget sizes to compare our media results. Campaign Analysis based on other DMOs:

- Visit Pagosa Springs outperformed other DMO campaigns in terms of Meta engagement, achieving a 3.01% CTR, which is notably higher than what we typically see across similar campaigns.

- The overall CTR of 0.98% for Pagosa Springs is strong, especially considering the diversity of tactics used (InStream, Native, Search-Based Display, Retargeting, and Meta).
- Creative performance was a standout for Pagosa, with multiple assets across Meta and Native driving high engagement. For example, the “Meta - Image - C” creative alone delivered nearly 10,000 clicks.
- While the other DMO campaigns followed similar timelines and used comparable tactics, the Pagosa campaign demonstrated stronger pacing, creative diversity, and conversion tracking, suggesting a more optimized and responsive media strategy.

Blue Room Research will provide an analysis in the July report, but indications show strong performance.

In April, we began working with a consultant to handle paid social. Results are impressive. We are also seeing organic social engagement increase as the campaigns have been running. Blue Room Research will begin to provide an analysis in the July report.

Additionally, Alamosa and Pagosa have begun to work on 2025 CTO grant, to launch late summer / early fall. The grant focuses on international tourism efforts in UK and German-speaking markets. On Wednesday, May 14th, we had 14 different German Tour operators (4 different groups) in town to get a first hand experience in Pagosa. Our efforts to reach the German-speaking markets are paying off. While international travel is down in the US due to many factors out of our control, the UK and German-speaking markets are still booking and traveling. Colorado is typically the 4th visit to the US (NY, FL and CA and National Parks are typically the first few visits). Colorado's international visitors are experienced US travelers and are not as impacted by political changes or other concerns. The most impacted international markets showing strong declines are Canada and Mexico, neither are key international markets for Pagosa.

Interesting side note, the two reps hosted from Ruck Zuck Urlaub on May 14 & 15, which was a direct result of Director attending CTO German sales mission in October 2024, had an especially interesting visit. Director took them on a tour of Chimney Rock on May 15th and the forest service ranger at the Great House used to work with Get It Across in PR, the German-based agency that promotes Colorado to German markets (through the CTO). It was a small world moment, as we all had the same connections / friends. Additionally, when we got to the Great House, there was another German family there.

PRESS & MEDIA RELATIONS

All media tracking can be found at: https://docs.google.com/spreadsheets/d/1d1pXYOK_IUk6dxSps9b9GRvNJ2_-4UNh5XLrVzFls2g/edit?usp=sharing. 2025 requests have begun.

DESTINATION BLUEPRINT

This effort is wrapping up. Staff continues to work with website vendor on adding Resources ad Blog feature on website. A fire dousing video ad has been running on social for the last month, we intentionally opened it up for local audience to see, to increase local knowledge of visitor education efforts, which was a weakness uncovered with Destination Blueprint. The final report has been included in the packet for review. Staff has a lot of work to complete all of the tasks outlined.

SIGNAGE

Director is now working with Newman Signs to handle the various sign fabrication needs. Director is working with multiple Town departments, USFS and MET transit on multiple needs.

CERTIFIED PAGOSA PARTNER & TOURISM AMBASSADOR PROGRAM

Director has been working with the Chamber to roll out the new CPP & Ambassador program. Mary Jo and I have scheduled the first in person training for at Friday, June 20th from 12-1:30. Online training is on hold until after July 1st, as the CTO is updating their learning labs. We have over 12 businesses interested.

Program Overview:

https://docs.google.com/document/d/1piw3fbr0QyIL8bXZMUyR3w4WimvGrm_JS16nYqBIWT4/edit?usp=sharing

Sign Up Form: <https://docs.google.com/forms/d/e/1FAIpQLScq8gNQPKTJklvj0cC99rM8ysE4e5-DBoH--9c-utTySaKrQQ/viewform?usp=header>

IGA UPDATES

Director has been working with elected officials to update the IGA between the Town and County on uses of lodging tax. The changes to the IGA are intended to clarify the staff reporting structure and update terms from 2 to 3 years. The budget process will remain the same, however, both the Town and County are pursuing additional ways to utilize lodging tax. Once a closer to final version is available, it will be made public. The Town and County reviewed and discussed a version during their May 19th joint meeting.

ATTACHMENTS:

[May 2025 Staff Updates](#)

[Pagosa Springs Destination Blueprint Mentor Summary Report](#)

May 2025 Staff Updates

General Tourism

- Completed May 7th meeting minutes
- Compiled report(s) for Town Council
- Continued to work with Town Council and County Commissioner representatives on Tourism IGA
 - Presented during May 19th joint work session, more updates in progress
- Process invoices for payment
- Attended weekly Department Head meetings
- Staff attended May all staff required training
- Weekly+ Tourism staff meetings and project review / collaboration
- Finalizing work with CTO Consultant on Destination Blueprint Workplan
- Staff completed online monthly required Town trainings
- Weekly Events Newsletter with updates / info for local business and stakeholders (200+ subscribers)
- Working with vendor (Newman Signs) to finalize sign orders
- Developed and began rolling out Certified Pagosa Partner & Tourism Ambassador Program - first in person training set for June 20th
- Held small Volunteer Trash Pick Up day for May 10th - thanks to Becky, Sarah, Gary, Shari, David
- Development / production of visitor wayfinding through construction (aligned with CDOT team)
 - Temporary laminated purple signage (with CDOT approval) - staff was only yelled at by one person
 - Aluminum purple pedestrian signs - **completed; other Town departments in charge of installation**
 - Large poster boards distributed; more available for high traffic areas - **in place; more available for high traffic areas**
 - Other construction signage as needed
- Working with elected officials on updated IGA

Marketing / PR

- Continued working with Fluegge Consulting on paid Meta / social campaigns - currently running 3-4 concurrent campaigns
- Monitored Orange 142 results Spring campaign
- Sent monthly email to visitors (75,000 subscribers), updated design to be mobile-friendly
- Continued distribution of Refrigerator Magnet with QR code to direct visitors to key information - to distribute to area vacation rentals and other properties; with new landing page for upcoming important info ie construction, fire restrictions, etc
- Distribution of business cards with QR codes linking to welcome page
- Drafted coaster for bars / restaurants linking to welcome page with safe ride options included - **need to print**
- Hosted CTO / Brand USA Mega FAM on May 14th (10 attendees)

- Hosted German Tour Operator May 14th & 15th (see Report for more details)
- Create / Plan monthly social calendar with posts and reels for Facebook, Instagram, TikTok, and YouTube Shorts
- Monitor social media platforms daily, reply to comments, answer questions, provide resources/links as needed (many platforms!)
- Worked with website vendor on site fixes / enhancements
- Film original reels - involves planning, traveling locally to film outdoor locations or collaborate with businesses (ie PSCA), and editing
- Call with Crowdriff to review assets, galleries, issues, learn new tactics and more ways to use the platform
- Google Ads meeting, learn new performance max and ways to optimize ads
- Review Colorado.com PS pages and report updates/changes
- Working with website vendor on new business resources section, blog and GA4 questions
- Switched website to spring
- Development of video for Spring - intended for Meta and Youtube

Events

- Compile weekly Events & Liv6t87e Music
- Add events to website
- Assisting event organizers with promotion
- Managing stage, trailer, and all various requests
- Filming / photography at local events
- Working with Event Organizers to reserve event services (trailer, stage, trash, recycling)
- Compiled 4th of July poster - distribution week of June 9th
- Continued distribution of Spring/Summer 2025 Events poster

Visitor Center

- Updating Travel Planner and reprinting (**huge effort**)
- Processed leads and mailed Travel Planners
- Update restaurant hours on spreadsheet shared with businesses and visitors
- Staffed visitor center and assisted visitors 10am-4pm daily - busier season requires 2 people most days (with very small team)
- Handing out stress ball construction cones to any visitors that express issues with construction - **no complaints yet from visitors**

Data Analysis

- Worked within Placer.AI platform to set up and organize Point of Interests (POIs) for all key summer / winter trailheads for PARC efforts
- Director reviewing POIs for businesses impacted by construction
- Met with other Town staff to provide overview of POIs for their uses
- Met with Placer.AI to add traffic pins and understand data irregularities
- Monthly Analytics reporting and review to inform content calendar

- Working with website vendor on GA4 misfiring for new and unique visitors on website
- Compiled monthly data
- Worked with Blue Room Research on monthly report

Signage

- Working with Newman Signs for the following:
 - Country Center Drive, Riverwalk Park Rules, MET bus stop signs
- Requests for more signage continues



Destination Blueprint Mentor Summary Report Pagosa Springs Area Tourism Board, Archuleta County

Pagosa Springs Area Tourism Board (PSATB) was approved to participate in the Destination Blueprint Program by the Colorado Tourism Office in July 2024. The purpose of this mentor project was to advance priority actions that emerged from PSATB's participation in the Destination Blueprint Program.

Throughout its participation in the Destination Blueprint Program, PSATB was paired with Dave Santucci, Principal Consultant for Mission2Market, a mentor with 20 years of experience in destination management and marketing.

PSATB began its work on the Destination Blueprint Program by assembling a core team of local tourism leaders to provide input on a destination assessment. The destination assessment included background research, a visitor profile study, and resident and tourism stakeholder insights.

PSATB then hosted a community visioning and action planning workshop in fall 2024 to align on a series of tourism priorities and develop an action plan to advance destination stewardship. Upon completion of the work, PSATB worked with its mentor to deliver 100 hours of consulting to conduct the activities listed below.

Objectives

Project objectives included:

- conduct an audit of current resident and stakeholder communication channels
- develop content that captures three stories that champion tourism management in Archuleta County to be distributed to residents and stakeholders over a 3-month period
- develop a step-by-step guide for PSATB to create and distribute content to champion the value of tourism management
- review and provide suggested improvements to a developing tourism ambassador program



Results

PSATB achieved the following results through the Destination Blueprint Mentor project:

- audit of current resident and stakeholder communication channels including review of current messaging, reach of various channels and recommended strategies to improve outreach to visitors and residents
 - [communication audit](#)
- content highlighting case studies of PSATB's efforts around tourism management in Archuleta County to be distributed to residents and stakeholders through social media and digital communication channels
 - [wildfire safety content including social media, newsletter, and blog content](#)
 - [visit responsibly content](#)
 - [tourism partner communications content](#)
 - ["About Us" webpage content for Visit Pagosa Springs webpage](#)
 - ["Resident and Partner" webpage content for Visit Pagosa Springs](#)
- step-by-step guide and bimonthly communications calendar for PSATB to develop and distribute champion the value of tourism management content through 2025
 - [step-by-step guide](#)
 - [communications calendar](#)
- champion the value of tourism management presentation for public outreach and stakeholder engagement opportunities
 - [slide deck](#)
- feedback on suggested improvements to a developing tourism ambassador program
 - [tourism ambassador program review and recommendations](#)

Recommended Next Steps

Immediate - Now through August 2025

1. finalize and distribute champion the value of tourism management content
2. develop an "About Us" webpage on the Visit Pagosa Springs website for champion the value of tourism management content
3. publish the first blog post and promote related content aligned with the communications calendar theme through email, social media, and ambassadors
4. share champion the value of tourism management content via the town newsletter, stakeholder emails, and the Pagosa Springs Chamber's communication channels to increase resident and stakeholder awareness of PSATB's efforts



5. launch the tourism ambassador program with champion the value of tourism management content to educate frontline staff and visitors on PSATB's tourism management efforts and best practices
 - a. finalize the program structure with recommended incentives (gift cards, lapel pins, off-peak perks such as hot springs or ski passes good for off-peak times)
 - b. encourage and/or incentivize ambassadors to complete relevant Colorado Tourism Office Learning Labs
6. present the champion the value of tourism management slide deck during public and stakeholder meetings (e.g., town council, or the Pagosa Springs Chamber) to build awareness of current management efforts

Short-term - September to December 2025

1. continue publishing bi-monthly champion the value of tourism management content including the responsible visitation article
2. utilize provided champion the value of tourism management content as template for ongoing bi-monthly communications about PSATB's tourism management efforts
3. expand the stakeholder email list by integrating newsletter signup links or QR codes on the website, visitor center signage, and other appropriate areas
4. launch the proposed Visit Pagosa Springs LinkedIn page
 - a. invite followers of relevant pages such as the Pagosa Springs Chamber to follow the new LinkedIn page
 - b. promote the champion the value of tourism management content via this channel along with other relevant tourism content

Long-term - January 2026 to June 2027

1. populate the editorial calendar with new champion the value of tourism management content and follow the established process to promote to residents and stakeholders
2. integrate champion the value of tourism management messaging into PSATB's core presentations, staff onboarding, and annual tourism reports
3. gather feedback from ambassador program participants to refine or expand ambassador content that champions the value of tourism management
4. conduct a follow-up audit of the effectiveness of resident and stakeholder communications and adjust the distribution plan accordingly
5. conduct a resident sentiment survey in the first quarter of 2027 and compare results to 2025 survey with the goal of understanding the effectiveness of resident and stakeholder communications in improving tourism sentiment locally



About Destination Blueprint Program

The Destination Blueprint Program supports Colorado tourism destinations to foster industry resilience. Awarded destinations receive a destination assessment, a full-day workshop, and 100 hours of consulting from the Colorado Tourism Office.

Contact Information

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Faith Overall
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Dave Santucci
Destination Blueprint Program Mentor
Mission2Market
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AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: Candace Dzielak, Court Administrator

PROJECT: Municipal Court Department Report

ACTION: Council Update

PURPOSE/BACKGROUND:

IN-COURT ACTIVITY UPDATE AND SUPERVISION CASELOAD UPDATE

COURT SESSIONS ~ Three (3) court sessions were conducted in May 2025.

- Please see the attachment for Case Characteristics and Supervision Caseload.

JUVENILE ASSESSMENT BOARD (JAB) ~ There was one meeting of the Juvenile Assessment Board in May 2025.

- Two (2) youth were staffed by fifteen (15) community volunteers.

COURT FILINGS -- YEAR TO DATE

	<u>2025 [through May]</u>	<u>2024 [through May]</u>	<u>2023 [through May]</u>
Traffic	144	162	147
Parking	102	66	88
Criminal Adult	21	38	30
Criminal Juvenile	7	20	40
Civil	0	0	0

ATTACHMENTS:

[Supervision Caseload and Case Characteristics for May 2025, Report to Council June 2025](#)



Pagosa Springs Municipal Court
Report to Council
June 17, 2025

Pagosa Springs Municipal Court Activity May 2025	
Cases Docketed	32
Criminal	17
Adults	10
Juveniles	7
Traffic	15
Adults	15
Juveniles	1
Civil	0
Adults	0
Juveniles	0

Pagosa Springs Municipal Court Supervision Caseload June 2, 2025		
Cases Under Supervision	Total	Percentage of Caseload
Criminal	12	41.379%
Adults	9	
Juveniles	3	
Males	9	
Females	3	
Diversion	3	10.345%
Adults	0	
Juveniles	3	
Males	1	
Females	2	
Traffic	14	48.276%
Adults	13	
Juveniles	1	
Males	7	
Females	7	
Civil	0	0.00%
Adults	0	
Juveniles	0	
Males	0	
Females	0	

Pagosa Springs Municipal Court Debt Recovery Report May 31, 2025						
Year Referred	CRIMINAL			TRAFFIC		
	Cases Referred	Amount Referred	Amount Recovered	Cases Referred	Amount Referred	Amount Recovered
2018	0	\$0.00	\$0.00	0	\$0.00	\$0.00
2019	11	\$3,155.45	\$35.00	2	\$8,643.14	\$0.00
2020	16	\$3,438.72	\$0.00	3	\$1,680.00	\$0.00
2021	10	\$3,065.00	\$328.00	4	\$12,429.25	\$0.00
2022	16	\$2,425.00	\$0.00	34	\$8,721.50	\$156.00
2023	11	\$3,640.63	\$135.00	20	\$5,627.00	\$823.00
2024	10	\$1,435.00	\$0.00	27	\$5,065.00	\$335.00
2025	15	\$2,361.99	\$0.00	5	\$1,210.00	\$197.00
TOTALS	89	\$19,521.79	\$498.00	95	\$43,375.89	\$1,511.00
Criminal Restitution Owed \$5,343.79				Traffic Restitution Owed \$23,948.89		
Amounts Unrecoverable \$0.00				Amounts Unrecoverable \$450.00		



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: Darren Lewis, Parks & Recreation Director

PROJECT: Parks and Recreation Department Monthly Report

ACTION: Information

PURPOSE/BACKGROUND:

Recreation:

In May, 859 individuals took part in our free community program classes, which included yoga, dance, zentangle, drop-in volleyball, open gym, open pickleball, and both beginner pickleball lessons. The T-ball program had over 75 kids signed up that enjoyed the program.

Our KIDS camp is off to a great start. We've had approximately 45 children per day for the initial couple of weeks. We anticipate numbers increasing to around 60 kids participating daily during weeks 3 and 4 as staff scheduling adjusts. Our counselors are fully trained and enthusiastic about the summer program. Current Recreation Sports include coach pitch for ages 7-9 and 10-12 baseball, which has 93 participants total. Adult softball will begin in mid-June and continue through July in the evenings.

Registration for ALL our fall/winter youth sports is now open. We have a variety of options available, including Pee Wee soccer, soccer for ages 5-6, 7-9, and separate boys' and girls' teams for ages 10-12. Basketball offerings include co-ed for ages 7-9, and separate girls' and boys' teams for ages 10-12. We also have youth fitness classes for ages 7-12. Interested participants can sign up through our Parks and Recreation website.

We've recently launched a new Reusable Jersey program for all youth sports to help reduce costs for families. For a \$20 jersey fee, participants will have a jersey that can be used across all our programs, which also lowers the overall program cost to \$40. We will be monitoring the re-ordering process and gathering parent feedback to assess the success of this initiative.

We're excited to announce several new programs within the Recreation Department. Peggy Bergon will be leading historic walking tours through downtown, highlighting Pagosa's rich history. We've also partnered with the San Juan Mountain Association to offer guided hikes, and the Pagosa Wetland Partners will be conducting wetland tours on Tuesday evenings at 7 pm and Saturday mornings at 8 am. Furthermore, the Pagosa Sidewalk Astronomers are hosting a Full Moon Hike on June 10th. Pagosa Women's Connect has also begun offering classes focused on meaningful connections, art and crafts, and health discussions for women. More detailed information about all these events can be found on our website.

Park

The Parks Department has been actively engaged in general maintenance across all Town properties. The recent combination of rain and warm weather has significantly boosted vegetation growth, requiring staff to conduct both mechanical and chemical weed removal.

Our team successfully relocated and planted several Main Street trees on the eastern hillside of Town Park Athletic Field. We are pleased to see they are adapting well to their new location, showing noticeable new growth.

Irrigation systems are now operational, and we have begun aeration and fertilization efforts in the Parks. Additionally, all shade structures have been reinstalled in their respective locations.

The new outdoor gym equipment is now installed at Yamaguchi Park, situated behind the baseball diamond. Staff also completed the installation of ADA-compliant mulch around this area. Currently, staff is working on installing ADA mulch around the event area in Yamaguchi Park and will follow up by installing regular wood chips in other sections of the park, including the pickleball courts.

Our team is also planting flowers in the large planters throughout Town, utilizing many plants that were started from seed by our staff. The new water truck is in use, and we have received the new, larger tank. We anticipate installing it in the coming weeks, which will double our current water capacity.

Projects

The Yamaguchi Park vendor access area will be completed in June along with outdoor corn hole. The outside fitness equipment at Yamaguchi Park has been installed. Engineered wood fiber mulch has been delivered and will be installed at Yamaguchi Park and Town Park. Preparation for ComFest on June 20th at Yamaguchi Park are being finalized. Approximately 20 acres on Reservoir Hill will be mitigated for fire danger this year.



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: Bill Rockensock, Police Chief

PROJECT: Police Department Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

POLICE DEPARTMENT INCIDENT REPORTING

The Pagosa Springs Police Department Statistics for May 2025.

Officers responded to 590 calls for service.

Officers completed 65 incident offense reports.

Officers completed 13 accident investigation reports.

<https://docs.google.com/spreadsheets/d/1ZxJXEte209KEEIFBCJebDz6sBKAAO2PY/edit?usp=sharing&ouid=110596842914264149875&rtpof=true&sd=true>

OFFICER TRAINING UPDATE

Training for May 2025.

Daily training bulletins are administered to each officer by Lexipol to keep current on police department policy.

Officer Civileto and Sgt Brogan completed domestic violence training.

All Officers completed firearms training and qualifications.

Chief Rockensock completed constitutional use of force management certification.

Asst Chief Brown and Officer Leewitt completed drone training for indoors and search and rescue.

RECRUITING UPDATE

The police department has 3 position(s) open -

(one candidate in background investigation process)

COMMUNITY EVENTS UPDATE

The police department has increased foot patrol in the downtown area and the community policing effort.

The police department is participating in the statewide DUI Enforcement Campaign.

The police department is participating in the statewide Click it or Ticket Campaign.

The police department has secured licensing for two family movie nights for 2025.

You can follow the police department's updated events and local information on Facebook.

CAPITAL IMPROVEMENTS UPDATE

The police department has submitted a Colorado POST in-service training grant for the 2025/2026 fiscal year.

The police department received a \$2000 Walmart community grant for National Night Out.

The police department has received a \$3500 CDOT Click it or Ticket grant for 2025.

The police department has received multiple regional POST scholarships for advanced training in multiple disciplines.

The Police Department has received the 2024 patrol F-150 from the dealer and it is being upfitted.

TOWN COUNCIL GOALS & OBJECTIVES:

Parking Enforcement: The police department is actively enforcing parking violations in the restricted areas.

Community Communications: The police department has an active online presence to provide information flow to the public through its use of Facebook.



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: Karl Johnson, Public Works Director

PROJECT: Public Works Department Brief

ACTION: Council Information

PURPOSE/BACKGROUND:

Staffing/Other:

- Staff has been working on RFPs reviews, awards and contracting for multiple projects.
- Staff has been working on a Sewer account audit.
- Staff has been participating in CDOT's Southwest 2050 Regional Transportation Plan updates.
- Public Works Streets is completely staffed. PW Facilities has an newly created for 2025 open position advertised. PW Utilities has an open position advertised.
- Staff continues to review and edit the construction standards for work on public property including Streets, Sanitation, and Facilities.
- Staff has found additional language to continue updates to the Right of Way permit to better reflect Town's Municipal Code, and updates in industry standards, additional changes to verbiage under review.
- The Town continues to promote iWorq as a way for the community to bring maintenance items to the Town's attention.
- Staff has been in training for new Iworq modules including fleet, permitting, and cemetery.

PROJECTS/ADMINISTRATION:

Status of projects:

- Staff has been working with WW Clyde on CDOT Hwy 160 Project. Conflict Utilities and Street light locations.
- Staff has been working with WW Clyde on TOPS associated projects in conjunction to CDOT Hwy 160 Project. Sewer services not in conflict, fire hydrants, and side street improvements.
- Staff has been re-working 10 year Capital Plan to a more manageable 5 Year Plan for current budget and near future budget processes.

Streets Division:

- The right of way permit issuance moratorium for Winter 2024/25 was lifted on April 1, 2025 in conjunction with Archuleta County Road and Bridge.
- Staff has been working on drainage maintenance along Oren and Majestic.
- Staff has been meeting with Utility providers to review updates to Right of Way permitting process.
- Staff has been working with Davis Engineering to complete Hwy 160 reconstruction interfacing project design completion.
- Staff has been performing maintenance on equipment.
- Staff working on dump body for F550.
- Staff has been making additions to heavy equipment for safety improvements.
- Staff completed cemetery clean up.
- Staff has reviewed work completed by Black Hills energy's sub-contractor for satisfactory completion. Project areas are being monitored for warranty issues.
- Staff is investigating Lewis St along the 200 block with a major settling.
- Staff is monitoring the 2025 Black Hills steel pipe replacement project plans for review, and is developing a sequencing plan to minimize sanitary system and paving improvement conflicts.
- Staff has been working on temporary signage on parking locations, rules of stay and wayfinding. Still waiting on shipment of sign post bases. Reached out to vendor and they have re-shipped the order.

- Performing a sign inventory with inspection, repair and replacement.
- Staff has started the first round of street edge mowing through out town.

Facilities/Fleet Division:

- Staff has been performing maintenance on HVAC units at all Town facilities.
- Staff has been working on office realignment at Town Hall, and installation of additional partition walls.
- Staff has been working on safety upgrades at Town shop.
- Staff has taken delivery of two new pickups with the Fleet/Facilities F150 being the electric Lightening version. Installation of a charging unit at the Maintenance Shop has been completed.
- Staff is assisting JJ Cane with 6 fleet vehicles to be auctioned off before end of June 2025.
- Staff has received one bid for Town Hall remodel project.
- Staff working on ADA compliance improvements.

Utilities Division:

- Staff has been Jetting and videoing for CDOT Hwy 160 reconstruct project, assist in pothole locating of sewer service line along the project area.
- Staff has been inspecting sewer service replacements along the Hwy 160 Project.
- Staff has been working on water rights.
- Staff is monitoring Geothermal flows being diverted directly and not through the heat exchanger to the Springs Resort.
- Staff worked with contractor to replace KOA lift station pumping equipment and controls. Working with LPEA on transformer upgrade.
- Worked with Contractor on 3rd St emergency replacement project. Approximately 650 lineal feet of sewer main replaced.
- Staff working with Municipal Advisor Joey McKliney on ballot language for potential sales tax increase for sanitation system repairs and replacements.
- Jetting of trouble spots in PSSGID collection system.
- Repair and replace Manhole ring and covers during CCTV inspection project to ensure MH access.
- Geothermal grant award projects in progress. Roof has been replaced, siding repairs are scheduled, Heat exchanger plate pack order and delivery scheduled.
- Pump and Lift Station routine maintenance.
- Jetting of Category 4 areas before camera inspection.
- Staff is completed video inspection of all known Category 5 areas. Working on RFQ for replacement engineering and construction.
- Staff working on lagoon decommissioning budgetary numbers with contractors and Roaring Fork Engineering.
- Staff working on replacement budget for Category 5 and 4 location.



AGENDA BRIEF

MEETING: Town Council - 17 Jun 2025

FROM: James Dickhoff, Development Director

PROJECT:	Resolution 2025-12, granting an exemption of development review fees for the Upper San Juan Library District
ACTION:	Council action

PURPOSE/BACKGROUND:

The Upper San Juan Library District has submitted a request, attached, for the exemption of development review fees for their upcoming remodel and expansion project.

The total cost of their project is approximately \$5.1 mil with the building structure improvements at approximately \$3.5 mil. The associated development applications include Major Design Review and the Building Permit (include commercial plan review fee) applications. The building permit fee is based on the cost of building structure improvements, not the site improvements. Design Review application fees are \$750 and Building Permit application fees are \$22,500, totaling \$23,250. Exemption of fees does not include any third party review expenses. Though third party expenses are not anticipated, any would need to be reimbursed to the Town by the Library.

Ordinance 911 provides Town Council with the authority to consider granting the exemption of development review fees for intergovernmental partnerships that provide benefit to residents and visitors.

The Library expects to break ground in July-August 2025.

ATTACHMENTS:

[Library Request for Fee Exemption](#)

[Res 2025-12 Library Development Review Fee Exemption](#)

FISCAL IMPACT:

Reduction of \$23,250 in revenue, generally resulting in the donation of staff time for development plan review and inspections.

RECOMMENDATIONS:

1. Move to Approve Resolution 2025-12, granting an exemption of development review fees for the Upper San Juan Library District.
2. Move to Deny Resolution 2025-12.
3. Move to provide direction to staff and/or the applicant.



811 San Juan St
PO Box 849
Pagosa Springs, CO 81147
www.pagosalibrary.org

LIBRARY BOARD

Andrea Cox, President
Katie Cloudman, Vice
President
David Hamilton,
Treasurer
Marcie Taylor,
Secretary
Sherry Spears
Gayle Dixon
Al Northup

June 3, 2025

Dear Pagosa Springs Town Council,

The Upper San Juan Library District, Ruby Sisson Memorial Library, has awarded the bid for the expansion and renovation of the library building at 811 San Juan St., Pagosa Springs, to FCI Constructors. Construction is scheduled to begin in July 2025. We are formally requesting a waiver to any building application and review fees associated with this project, pursuant to Town Ordinance no. 886 (Series 2018).

This library construction project is a public/ private partnership that provides a benefit to residents and visitors to the Town. The Town has provided funds toward the cost of the project, estimated at \$5.3 million. The library has been awarded a DOLA grant of \$840,000 for the project. The majority of fundraising has been from private individuals and foundations. No taxes have been levied for the project.

We sincerely appreciate your consideration of our fee waiver request.

Respectfully,

Barbara Brattin
Library Director

TOWN OF PAGOSA SPRINGS

RESOLUTION 2025-12

**RESOLUTION OF THE TOWN OF PAGOSA SPRINGS, COLORADO
GRANTING AN EXEMPTION OF DEVELOPMENT REVIEW FEES
FOR THE UPPER SAN JUAN LIBRARY DISTRICT**

WHEREAS, the Town of Pagosa Springs is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Town's home rule charter; and

WHEREAS, the members of the Town Council have been duly elected, chosen and qualified and have the authority under Title XX to protect the health, life, safety and welfare of the Pagosa Springs community; and

WHEREAS, the Upper San Juan Library District plans to conduct substantial renovations to their existing Library facility located at 811 San Juan Street, hereinafter referred to the "Project"; and

WHEREAS, the Design Review Board approved the remodel and expansion development plans for the Library on December 10, 2024; and

WHEREAS, the Upper San Juan Library District has submitted a request to the Town Council for exemption of fees of Building Permit application and review fees as well as Major Design Review Application fees for their remodeling and expansion project; and

WHEREAS, Town Council approved Ordinance 911 which states that Town Council may, by resolution, grant an exemption of development review fees for intergovernmental partnerships that provide a benefit to residents and visitors; and

WHEREAS, the estimated development application fees requested for exemption includes building permit fees of \$22,500.00 and design review fees of \$750.00, totaling \$23,250.00; and

WHEREAS, the Town Council considers the Library expansion and remodeling project to be beneficial and necessary for the residents and visitors of the community.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL FOR THE TOWN OF PAGOSA SPRINGS, COLORADO, THAT:

1. The Town Council hereby waives the collection of any building permit fees, plan review fees and major design review application fees up to \$23,250.00 for the Upper San Juan Library District' library expansion and remodeling construction Project.

ADOPTED this ____ day of _____ 2025.

TOWN OF PAGOSA SPRINGS, COLORADO

By _____
Sharri Pierce, Mayor

Attest:

April Hessman, Town Clerk