



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

AGENDA

Town Council Meeting
Tuesday, August 19, 2025 @ 5:00 PM

1. REMOTE PARTICIPATION

A Zoom link is made available, however, the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://zoom.us/j/87855938917>

Dial by Phone - 1-669-900-6833 US - Meeting ID: 878 5593 8917

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST

V. PUBLIC COMMENT

VI. CONSENT AGENDA

1. Approval of the August 5, 2025 Meeting Minutes

[Town Council - 05 Aug 2025 - Minutes - Pdf](#)

2. July Financial Statement and Payments

[Agenda Brief - July Financial Statement and Payments - Pdf](#)

3. Resolution 2025-14, Appointing Roxanne Rickert to Combined Parks and Recreation Advisory Board

[Agenda Brief - Resolution 2025-14, Appointing Roxanne Rickert to Combined Parks and Recreation Advisory Board - Pdf](#)

4. Addendum to IGA for School Resource Officer with Archuleta School District #50 JT

[Agenda Brief - SRO IGA Addendum - Pdf](#)

5. Awarding a contract to Southwest Engineering for Design, Engineering, and Construction of Phase One of the East Gateway River Park

[Agenda Brief - Design, engineering, permitting, and construction services for the recreational improvement of the San Juan River – East Gateway River Park. - Pdf](#)

VII. PRESENTATIONS

1. The Potential Expansion of Reservoir Hill Park

VIII. REPORTS TO COUNCIL

1. Sales Tax Brief

Sales Tax Report - June 2025

[Agenda Brief - Sales Tax Report - June 2025 - Pdf](#)

2. Other Department Reports

Administration Report

[Agenda Brief - Administration - Pdf](#)

Development Department Monthly Report

[Agenda Brief - Development Department Monthly Report - Pdf](#)

Lodging Tax Report

[Agenda Brief - Lodging Tax Report - Pdf](#)

Municipal Court Report

[Agenda Brief - Municipal Court Department Report - Pdf](#)

Parks and Recreation Report

[Agenda Brief - Parks and Recreation Department Monthly Report - Pdf](#)

Police Department Report

[Agenda Brief Police Department Head Report - Pdf](#)

Public Works Department Brief

[Agenda Brief - Public Works Department Brief - Pdf](#)

IX. UNFINISHED BUSINESS

1. Ordinance 1014, Second Reading, Calling the Coordinated Election and Setting the Ballot Language
[Agenda Brief - An Ordinance 1014, Second Reading, Calling the Coordinated Election and Setting the Ballot Language - Pdf](#)

X. NEW BUSINESS

1. Request to Waive Park Fees
[Agenda Brief - Waive Park Fees - Pdf](#)
2. Ordinance 1015, First Reading, Authorizing the Declaration of Fire Restrictions and Amending Chapter 21, Section 6.13.6 of the Pagosa Springs Municipal Code
[Agenda Brief - Ordinance 1015, First Reading, Authorizing the Declaration of Fire Restrictions and Amending Chapter 21, Section 6.13.6 of the Pagosa S - Pdf](#)
3. Ordinance 1016, An Emergency Ordinance of the Town of Pagosa Springs Continuing the Mayor and Town Manager Order No. 2025-1 Imposing Stage I Fire Restrictions
[Agenda Brief - Ordinance 1016, An Emergency Ordinance of the Town of Pagosa Springs Continuing the Mayor and Town Manager Order No. 2025-1 Imposing St - Pdf](#)

XI. PUBLIC COMMENT

XII. MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS

XIII. EXECUTIVE SESSION

1. Executive Session pursuant to pursuant to section 24-6-402(4)(b), C.R.S to confer with the Town's water attorney for the purposes of receiving legal advice on specific legal questions and pursuant to section 24-6-402(4)(e), C.R.S. to determine positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, concerning the adjudication of the geothermal well permit issued to McMullen Properties Inc. and the water rights applications filed in Case Nos. 25CW3019 and 25CW3020.

XIV. RECONVENE INTO REGULAR SESSION

1. Approve appropriate actions related to the geothermal well permit issued to McMullen Properties Inc. and the water rights applications filed in Case Nos. 25CW3019 and 25CW3020.

XV. UPCOMING COUNCIL MEETINGS

- August 25, 2025: Joint Town-County Board Meeting
- September 2, 2025: Regular Council Meeting
- September 16, 2025: Regular Council Meeting
- September 22, 2025: Joint Town-County Work Session
- October 7, 2025: Regular Council Meeting
- October 21, 2025: Regular Council Meeting
- October 27, 2025: Joint Town-County Work Session

XVI. ADJOURNMENT

Shari Pierce
Mayor



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

MINUTES

Town Council Meeting
August 5, 2025 @ 5:00 PM

A regular meeting of the Pagosa Town Council was called to order on August 5, 2025, at 5:00 PM in the Town Hall 551 Hot Springs Blvd.

COUNCIL PRESENT: Mayor Pierce, Council Member Bergon, Council Member deGraaf, Council Member DeGuise, Council Member Lindner, and Council Member Martinez

COUNCIL ABSENT: Council Member Williams

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST – None

V. PUBLIC COMMENT – Mr. Bill Hudson said not to criticize staff, but that grants are being brought to the Town Council for approval at the last minute. He said the Town Council should consider public comment on grant projects before decisions to apply for grants are made.

VI. CONSENT AGENDA

1. Approval of the July 15, 2025 Meeting Minutes

Council Member Lindner moved to approve the meeting minutes, Council Member deGraaf seconded.

Carried.

2. Authorizing the Town Manager to enter into an Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council

Town Manager Harris provided background on the Houston-Galveston Area Council (HGAC) nation-wide purchasing cooperative. This allows member agencies to purchase items that have already been put out through a competitive bidding process with a small fee.

Council Member deGraaf moved to authorize the Town Manager to enter into an Interlocal Contract for Cooperative Purchasing with the Houston-Galveston Area Council, Council Member Lindner seconded.

Carried.

VII. PROCLAMATION

1. A Proclamation regarding the Public Works Utility Division

Council Member DeGuise moved to approve the proclamation, Council Member Lindner seconded.

Carried.

VIII. PRESENTATIONS

1. Presentation on Flock Camera System

Town Council
August 5, 2025

Archuleta County Sheriff Mike Le Roux provided council a quick update on the current fire restrictions.

Sheriff Le Roux and Pagosa Springs Chief of Police Bill Rockensock presented the Flock camera system to the Town Council. Sheriff Le Roux said the county has four cameras already in use. Sheriff Le Roux wants to collaborate with the Town of Pagosa Springs and get two more cameras added within Town limits. Sheriff Le Roux said he is working on funding for the next two years at a cost of \$5,000 per camera per year. Chief Rockensock said it is best to collaborate and said it's a great tool to add for law enforcement. Council Member Martinez asked about the use of drones. Chief Rockensock said the Police Department and the Sheriff Department have successful drone programs currently running. Council is in agreement to move forward with the Flock camera system in joint efforts with Archuleta County.

IX. NEW BUSINESS

1. Ordinance 1014, First Reading, Calling the Coordinated Election and Setting the Ballot Language

Ordinance 1014 brings a ballot question to the Town voters in November for a 1% sales tax to support upgrades and repairs to the failing sewer system. Several public meetings were held to educate and listen to the public's concerns and questions. Staff and the Town's municipal advisor agree that a sales tax is the most efficient way to obtain the funding needed.

Attorney Bob Cole said the proposed sales tax would begin January 1, 2026, in perpetuity, and to be used for the sanitation district. The municipal code language does not include a vendor fee or any additional exemptions above what Archuleta County currently exempts. Council Member Martinez said he has presented to 270 locals to provide information and understands the dire situation the Town is in. He said there is a sense of support for this community issue. He said there are a large number of election requests on the table, and the County Commissioners and the School Board were in favor of bringing the ballot question forward. He said there is an urgency to get the sewer issues brought to the voters.

Town Manager Harris said the District should have started on this long ago, and there is an urgency to move forward. Council Member Martinez said this is an important election question, and he wants to participate in the campaign. He said he is willing to take a step back from the council in order not to cause an issue with his participation. Attorney Cole said a campaign cannot use any public funds, and Town employees cannot participate in the campaign during work hours. Mayor Pierce said she appreciates Leonard participating in the campaign and said he is a valuable asset to this issue.

Council Member deGraaf said the response rate on the survey is very low and would have liked to have more participation. Mayor Pierce said she has talked with Town residents who have said a sales tax is the way to go. Ms. Kristen Knoll with Slate Communication said online engagement for the illustrated video and promotion of June and July meetings has reached between 937 and 1,194, and the paid YouTube ad reached over 9,296 people. Council Member Bergon said she has been asked about the pipeline and the former council's decisions. She is glad to be taking a step to move forward with improving the system. Council Member DeGuise said he is in favor of moving forward.

Mr. Bill Hudson said fundraising is going to be a problem from the poorest part of our community. He said a lodging tax on the same ballot could cover \$1 million and lower the property tax. He said the County will not be building an administration building in two years. He said the ballot measures that have passed, the committees have spent months and years selling the ballot question. He said now is not the time. Mr. Greg Giehl said the sewer improvements need to be done and suggested a 2% sales tax to get it done sooner. He said there needs to be a sunset in the ballot question and it should be presented in the spring election.

Council Member DeGuise said the campaign will be fighting online comments no matter when they begin. Mayor Pierce said the bonds the GID received were supposed to fix 4s and 5s, and then the pumps at the pump station went out, and the bond money was used to fix the failing pumps. Council

Town Council
August 5, 2025

Member Lindner said the urgency is meaningless if it doesn't succeed. He said more time will give an idea of what the opposition will bring up. Council Member Martinez said there is an urgency in managing the risks the GID has currently. He said the Town Council is putting the community at risk by delaying moving forward to fix the system.

Council Member DeGuise moved to approve an Ordinance 1014, First Reading, Calling the Coordinated Election and Setting the Ballot Language, Council Member Bergon seconded.

Carried.

- X.** PUBLIC COMMENT – Mr. Greg Giehl said Town Council needs to put in place a moratorium on new sewer connections until all repairs on the sewer system are complete.
- XI.** MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS – Mayor Pierce said she wants to thank the Town Council for being united on the election ordinance vote.
- XII.** UPCOMING COUNCIL MEETINGS –
 - August 6, 2025: Joint Town-Tourism-County Work Session
 - August 19, 2025: Regular Council Meeting
 - August 25, 2025: Joint Town-County Board Meeting
 - September 2, 2025: Regular Council Meeting
 - September 16, 2025: Regular Council Meeting
 - September 22, 2025: Joint Town-County Work Session
- XIII.** ADJOURNMENT – Mayor Pierce adjourned the meeting at 7:25 pm.

Shari Pierce
Mayor



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: April Hessman, Town Clerk

PROJECT: July Financial Statement and Payments

ACTION: Council information

PURPOSE/BACKGROUND:

Staff provides Town Council monthly financial information including the payments made each month. The attachments represent July's financial statement to date with actual expenditures in comparison to the 2025 budget as well as the payments made during July.

Staff is working to apply payments to the correct department and GL code, causing some items to be applied to unbudgeted general ledger codes. We believe it is best to show the true costs as suggested by GFOA. Staff has completed updating the revenue GL codes for use in 2025.

Staff has been able to move several vendors to ACH payment saving time and money in printing and mailing checks. The vendor receives their payments faster with less chance of errors through the postal system.

ATTACHMENTS:

[July 2025 Financial Stmt](#)

[July 2025 Payments](#)

RECOMMENDATIONS:

Council information only

TOWN OF PAGOSA SPRINGS
COMBINED CASH INVESTMENT
JULY 31, 2025

COMBINED CASH ACCOUNTS

01-10300	CASH IN CHECKING FSWB	78,281.36
01-10310	BANK OF THE SAN JUANS CHECKING	163,010.37
01-10320	BANK OF THE SAN JUANS SAVINGS	4,609,959.70
01-10330	BANK SAN JUANS GEN WKG SAVINGS	1,579,905.80
01-10450	FSWB ESCROW ACCT	650.00
01-10500	CASH - XPRESS DEPOSIT ACCOUNT	190,326.55
01-10550	CASH - COLOTRUST PLUS INVEST	5,711,465.60
01-10565	CASH - CSLIP INVESTMENT POOL	4,608,265.35

TOTAL COMBINED CASH	16,941,864.73
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TOTAL UNALLOCATED CASH	16,941,864.73
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	3,844,998.64
21	ALLOCATION TO CONSERVATION TRUST FUND	107,596.06
31	ALLOCATION TO TRUST/IMPACT FUND	1,139,344.90
41	ALLOCATION TO LODGERS TAX FUND	1,702,328.45
51	ALLOCATION TO CAPITAL IMPROVEMENT FUND	4,371,735.06
53	ALLOCATION TO SANITATION FUND	5,582,972.65
55	ALLOCATION TO GEOTHERMAL FUND	192,888.97

TOTAL ALLOCATIONS TO OTHER FUNDS	16,941,864.73
ALLOCATION FROM COMBINED CASH FUND - 01-10100	(16,941,864.73)

ZERO PROOF IF ALLOCATIONS BALANCE	.00
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TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JULY 31, 2025

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	3,844,998.64	
10-10275	ROAD CUT FSWB 558761984	12,907.55	
10-10500	PETTY CASH	300.00	
10-10530	ACCTS RECEIVABLE - GEN FUND	1,284.97	
10-10700	DUE FROM CAPITAL FUND - LOAN	351,629.00	
10-10701	ADVANCE TO SANITATION	59,587.17	
10-10800	EMPLOYEE ASSET ACCOUNT	(114.00)	
10-10900	LEASE RECEIVABLE	1,147,565.83	
10-11500	PROPERTY TAX	132,644.00	
10-11510	SALES TAX	778,817.32	
10-11511	MARIJUANA TAX	15,581.42	
	TOTAL ASSETS		6,345,201.90

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	(436,087.64)	
10-21000	WAGES PAYABLE	121,458.24	
10-21300	FEDERAL INCOME TAX WITHHELD	14,478.21	
10-21400	STATE INCOME TAX WITHHELD	6,229.00	
10-21500	FICA TAXES WITHHELD	22,980.14	
10-21550	SUTA PAYABLE	1,053.24	
10-21600	CAFETERIA PLAN	(205.32)	
10-21605	HEALTH SAVINGS ACCOUNTS	1,912.49	
10-21610	MASA INSURANCE	868.00	
10-21615	VISION INSURANCE	267.59	
10-21620	DENTAL INSURANCE	(82.80)	
10-21630	LIFE INSURANCE	263.10	
10-21635	VOLUNTARY LIFE INSURANCE	1,059.59	
10-21640	NEW YORK LIFE PAYABLE	70.00	
10-21645	SHORT TERM DISABILITY	(719.57)	
10-21650	AFLAC PAYABLE	(351.16)	
10-21655	SUPP INSURANCE	(166.95)	
10-21700	POLICE PENSION, 8%	6,076.13	
10-21800	CCOERA PENSION FUND	38,197.93	
10-21900	HEALTH INSURANCE	(80,766.40)	
10-21910	ESCROW ACCOUNT	200.00	
10-22100	ROAD CUT BONDS	13,197.11	
10-22250	DEFERRED INFLOW-LEASES	1,083,293.55	
10-22260	DEFERRED INFLOW-PROPERTY TAXES	132,644.00	
	TOTAL LIABILITIES		925,868.48

FUND EQUITY

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JULY 31, 2025

GENERAL FUND

UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE	5,203,186.82
10-29810	FUND BALANCE - ASSIGNED	107,364.73
	REVENUE OVER EXPENDITURES - YTD	<u>108,781.87</u>
	BALANCE - CURRENT DATE	<u>5,419,333.42</u>
	TOTAL FUND EQUITY	<u>5,419,333.42</u>
	TOTAL LIABILITIES AND EQUITY	<u><u>6,345,201.90</u></u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-101 PROPERTY TAX	17,214.65	123,678.29	132,644.00	8,965.71	93.2
10-31-102 SPECIFIC OWNERSHIP/MVL TAX	1,965.69	10,430.02	18,000.00	7,569.98	57.9
10-31-103 SALES TAX	366,702.70	2,559,843.66	4,594,359.00	2,034,515.34	55.7
10-31-104 CIGARETTE TAX	902.01	6,402.07	15,150.00	8,747.93	42.3
10-31-105 MARIJUANA TAX	6,756.76	52,256.34	105,000.00	52,743.66	49.8
10-31-106 SEVERANCE TAX	.00	.00	10,000.00	10,000.00	.0
10-31-310 SALES TAX	.00 (	8,612.31)	.00	8,612.31	.0
10-31-420 CIGARETTE TAX	.00 (	1,434.13)	.00	1,434.13	.0
10-31-600 GAS FRANCHISE	.00 (	7,821.24)	.00	7,821.24	.0
10-31-750 CABLE TV FRANCHISE	.00 (	296.72)	.00	296.72	.0
TOTAL TAXES	393,541.81	2,734,445.98	4,875,153.00	2,140,707.02	56.1
<u>LICENSES AND PERMITS</u>					
10-32-200 LIQUOR LICENSES	1,878.75	8,028.75	11,275.00	3,246.25	71.2
10-32-201 MARIJUANA LICENSES	.00	10,000.00	18,000.00	8,000.00	55.6
10-32-202 VACATION RENTAL LICENSES	.00	54,850.00	56,000.00	1,150.00	98.0
10-32-203 BUSINESS LICENSES	6,260.00	36,140.00	40,000.00	3,860.00	90.4
10-32-206 BUILDING PERMITS	16,646.50	77,244.50	75,000.00 (	2,244.50)	103.0
10-32-207 PLANNING PERMITS	350.00	6,590.00	11,000.00	4,410.00	59.9
TOTAL LICENSES AND PERMITS	25,135.25	192,853.25	211,275.00	18,421.75	91.3
<u>INTERGOVERNMENTAL REVENUES</u>					
10-33-304 ARCHULETA COUNTY	.00	30,000.00	183,265.00	153,265.00	16.4
10-33-305 STATE OF COLORADO GRANTS	420,000.00	429,851.77	882,098.00	452,246.23	48.7
10-33-306 DOLA GRANTS	15,364.43	51,535.54	.00 (	51,535.54)	.0
TOTAL INTERGOVERNMENTAL REVENUES	435,364.43	511,387.31	1,065,363.00	553,975.69	48.0
<u>CHARGES FOR SERVICES</u>					
10-34-400 DEPT. SPECIFIC SVC. CHARGE FEE	.00	.00	21,000.00	21,000.00	.0
10-34-402 DEPARTMENT SPEC. CHG FOR SVC	3,081.45	13,139.87	5,000.00 (	8,139.87)	262.8
10-34-403 PROGRAM/EVENT FEES	25,907.00	100,723.78	109,000.00	8,276.22	92.4
10-34-410 CHGS FOR ADDED SERVICES-POLICE	1,030.36	59,991.53	105,000.00	45,008.47	57.1
TOTAL CHARGES FOR SERVICES	30,018.81	173,855.18	240,000.00	66,144.82	72.4

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES, FEES & FORFEITURES</u>					
10-35-110 COURT FINES	.00	.20	.00	(.20)	.0
10-35-115 TRAFFIC SURCHARGES	.00	.50	.00	(.50)	.0
10-35-500 DEPARTMENT SPECIFIC FINES	6,235.00	38,490.00	48,000.00	9,510.00	80.2
10-35-501 DEPARTMENT SPECIFIC SURCHARGES	808.00	5,216.31	8,000.00	2,783.69	65.2
10-35-502 CONVENIENCE/CC FEES	540.53	3,648.18	9,000.00	5,351.82	40.5
10-35-503 LATE FEES (PENALTIES & INT.)	.00	80.00	.00	(80.00)	.0
TOTAL FINES, FEES & FORFEITURES	7,583.53	47,435.19	65,000.00	17,564.81	73.0
<u>MISCELLANEOUS REVENUES</u>					
10-36-601 MISCELLANEOUS REVENUE	.00	9,167.19	18,000.00	8,832.81	50.9
10-36-602 DEPARTMENT SPECIFIC MISC	.00	25.00	10,000.00	9,975.00	.3
10-36-603 INTEREST INCOME	17,079.18	123,608.06	191,365.00	67,756.94	64.6
TOTAL MISCELLANEOUS REVENUES	17,079.18	132,800.25	219,365.00	86,564.75	60.5
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
10-37-701 PRIVATE/NON-PROFIT COLLABORAT.	.00	3,000.00	.00	(3,000.00)	.0
10-37-702 SCHOLARSHIP FUNDING	14,334.15	25,409.64	32,000.00	6,590.36	79.4
TOTAL CONTRIBUTIONS & OTHR GRANT REV	14,334.15	28,409.64	32,000.00	3,590.36	88.8
<u>LEASES & RENTS</u>					
10-38-802 GROUND LEASE REVENUE	14,911.51	61,450.92	101,235.00	39,784.08	60.7
10-38-803 MINERAL LEASING REVENUE	.00	.00	800.00	800.00	.0
10-38-804 FRANCHISE FEES-TELEPHONE	2,200.00	2,200.00	.00	(2,200.00)	.0
10-38-805 FRANCHISE FEES-CABLE TV	.00	564.33	1,500.00	935.67	37.6
10-38-806 FRANCHISE FEES-GAS	4,139.27	22,163.41	22,330.00	166.59	99.3
10-38-812 DEPT. SPEC. LEASES-P&R ADMIN	3,739.76	21,786.32	36,477.00	14,690.68	59.7
10-38-813 DEPT. SPEC. RENT FEES-P&R ADMN	3,065.00	20,026.00	25,000.00	4,974.00	80.1
TOTAL LEASES & RENTS	28,055.54	128,190.98	187,342.00	59,151.02	68.4
<u>INTERFUND TRANSFERS</u>					
10-39-904 TRANSFER FROM CTF	.00	.00	50,000.00	50,000.00	.0
10-39-906 TRANSFER FROM TRUST FUND	.00	.00	7,500.00	7,500.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	57,500.00	57,500.00	.0
TOTAL FUND REVENUE	951,112.70	3,949,377.78	6,952,998.00	3,003,620.22	56.8

FOR ADMINISTRATION USE ONLY

58 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURTS</u>					
10-41-401 SALARIES	21,561.20	158,809.49	274,561.00	115,751.51	57.8
10-41-402 PART TIME	5,174.46	31,580.09	10,587.00	(20,993.09)	298.3
10-41-403 OVERTIME	.00	123.54	750.00	626.46	16.5
10-41-411 FICA	1,982.32	14,280.16	21,814.00	7,533.84	65.5
10-41-412 EMPLOYEE INSURANCE	3,670.07	25,759.44	43,890.00	18,130.56	58.7
10-41-413 PENSION	1,495.76	11,218.20	19,434.00	8,215.80	57.7
10-41-423 WORKERS COMPENSATION INSURANCE	36.05	197.61	265.00	67.39	74.6
10-41-501 OFFICE SUPPLIES	152.76	605.76	2,150.00	1,544.24	28.2
10-41-503 MAINTENANCE & CLEANING SUPPLIE	.00	9.46	150.00	140.54	6.3
10-41-504 POSTAGE/SHIPPING	.00	294.04	1,200.00	905.96	24.5
10-41-505 COPY/PRINTING	24.88	1,301.48	5,800.00	4,498.52	22.4
10-41-511 FUEL/OIL/OPERATING FLUIDS	.00	71.28	250.00	178.72	28.5
10-41-521 DEPARTMENT MATERIALS	.00	.00	800.00	800.00	.0
10-41-551 FURNISHINGS & FIXTURES	.00	1,330.46	4,437.00	3,106.54	30.0
10-41-581 SMALL EQUIPMENT	.00	.00	150.00	150.00	.0
10-41-583 COMPUTER/IT EQUIPMENT	.00	1,436.66	1,200.00	(236.66)	119.7
10-41-584 SOFTWARE SUBSCRIPTIONS	1,386.29	13,950.64	25,279.00	11,328.36	55.2
10-41-621 TELEPHONE SERVICE-UTILITY	174.06	992.86	2,153.00	1,160.14	46.1
10-41-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	244.08	512.00	267.92	47.7
10-41-632 LAUNDRY/CLEANING SERVICES	.00	.00	200.00	200.00	.0
10-41-646 R&M-OTHER	.00	.00	70.00	70.00	.0
10-41-691 DISPOSAL/RECYCLING/SHREDDING	.00	215.43	650.00	434.57	33.1
10-41-702 ATTORNEY	.00	.00	40,000.00	40,000.00	.0
10-41-704 CONTRACTED SERVICES (OTHER PRO	280.00	5,059.83	22,190.00	17,130.17	22.8
10-41-705 IT SERVICES	622.09	4,885.96	11,292.00	6,406.04	43.3
10-41-707 SECURITY	.00	.00	4,500.00	4,500.00	.0
10-41-708 TRANSLATION SERVICES	.00	45.10	1,500.00	1,454.90	3.0
10-41-711 TRAVEL-TRANSPORTATION	.00	83.00	600.00	517.00	13.8
10-41-712 TRAVEL-MEALS	600.00	1,715.00	3,309.00	1,594.00	51.8
10-41-713 TRAVEL-LODGING	1,241.31	4,541.31	6,000.00	1,458.69	75.7
10-41-722 MEETING-REGISTRATION	.00	1,556.00	2,250.00	694.00	69.2
10-41-731 RENTAL-EQUIPMENT	115.03	690.18	2,600.00	1,909.82	26.6
10-41-751 BOOKS & SUBSCRIPTIONS	.00	747.19	800.00	52.81	93.4
10-41-761 INSURANCE & BONDS	.00	67.88	250.00	182.12	27.2
10-41-792 DUES & MEMBERSHIPS	.00	681.00	565.00	(116.00)	120.5
10-41-794 TEAM BUILDING	40.00	245.57	500.00	254.43	49.1
10-41-796 BOARD EXPENSES/VOLUNTEER APPRE	99.56	453.33	2,000.00	1,546.67	22.7
TOTAL COURTS	38,696.52	283,192.03	514,658.00	231,465.97	55.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-49-401 SALARIES	58,035.00	473,021.12	903,513.00	430,491.88	52.4
10-49-402 PART TIME	479.89	8,088.68	115,775.00	107,686.32	7.0
10-49-403 OVERTIME	1,392.07	18,435.53	18,413.00	(22.53)	100.1
10-49-404 ON-CALL	1,100.00	3,300.00	.00	(3,300.00)	.0
10-49-406 ADDED DUTY/BILLABLE OT/GRANTS	1,494.96	13,935.54	41,887.00	27,951.46	33.3
10-49-411 FICA	1,526.04	11,140.14	26,373.00	15,232.86	42.2
10-49-412 EMPLOYEE INSURANCE	11,052.35	87,453.74	167,097.00	79,643.26	52.3
10-49-413 PENSION	8,187.70	69,144.11	136,330.00	67,185.89	50.7
10-49-423 WORKERS COMPENSATION INSURANCE	2,083.05	17,034.32	26,863.00	9,828.68	63.4
10-49-501 OFFICE SUPPLIES	62.10	565.41	1,420.00	854.59	39.8
10-49-502 OPERATING SUPPLIES	135.57	11,080.47	14,022.00	2,941.53	79.0
10-49-503 MAINTENANCE & CLEANING SUPPLIE	.00	54.27	125.00	70.73	43.4
10-49-504 POSTAGE/SHIPPING	62.30	371.00	1,065.00	694.00	34.8
10-49-505 COPY/PRINTING	.00	1,433.27	6,425.00	4,991.73	22.3
10-49-506 LOGO WEAR	.00	624.37	5,500.00	4,875.63	11.4
10-49-511 FUEL/OIL/OPERATING FLUIDS	2,210.59	14,648.78	35,000.00	20,351.22	41.9
10-49-521 DEPARTMENT MATERIALS	.00	.00	100.00	100.00	.0
10-49-543 SMALL TOOLS	53.27	307.50	500.00	192.50	61.5
10-49-544 TOOLS	.00	913.00	.00	(913.00)	.0
10-49-551 FURNISHINGS & FIXTURES	.00	.00	1,300.00	1,300.00	.0
10-49-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	2,049.62	5,000.00	2,950.38	41.0
10-49-581 SMALL EQUIPMENT	.00	.00	500.00	500.00	.0
10-49-582 EQUIPMENT	.00	(22.50)	11,151.00	11,173.50	(.2)
10-49-583 COMPUTER/IT EQUIPMENT	.00	43.89	3,000.00	2,956.11	1.5
10-49-584 SOFTWARE SUBSCRIPTIONS	75.00	4,150.48	17,824.00	13,673.52	23.3
10-49-621 TELEPHONE SERVICE-UTILITY	268.11	1,607.31	4,263.00	2,655.69	37.7
10-49-622 TELEPHONE-EE ISSUED CELL PHONE	2,301.49	7,545.84	13,000.00	5,454.16	58.0
10-49-641 R&M-VEHICLES	.00	9.71	.00	(9.71)	.0
10-49-642 R&M-EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-49-691 DISPOSAL/RECYCLING/SHREDDING	.00	190.43	650.00	459.57	29.3
10-49-704 CONTRACTED SERVICES (OTHER PRO	563.50	118,659.14	462,026.00	343,366.86	25.7
10-49-705 IT SERVICES	2,512.46	17,983.49	36,494.00	18,510.51	49.3
10-49-708 TRANSLATION SERVICES	27.26	147.82	342.00	194.18	43.2
10-49-711 TRAVEL-TRANSPORTATION	21.60	1,226.99	1,000.00	(226.99)	122.7
10-49-712 TRAVEL-MEALS	110.00	2,960.76	6,200.00	3,239.24	47.8
10-49-713 TRAVEL-LODGING	.00	3,229.24	10,000.00	6,770.76	32.3
10-49-721 MEETING & TRAINING-SUPPLIES	.00	145.76	1,000.00	854.24	14.6
10-49-751 BOOKS & SUBSCRIPTIONS	.00	5.00	2,244.00	2,239.00	.2
10-49-761 INSURANCE & BONDS	.00	34,866.32	68,846.00	33,979.68	50.6
10-49-762 INSURANCE CLAIM DEDUCTIBLES	.00	500.00	.00	(500.00)	.0
10-49-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	455.00	500.00	45.00	91.0
10-49-792 DUES & MEMBERSHIPS	.00	860.00	1,135.00	275.00	75.8
10-49-793 TRAINING & SCHOOLS	1,600.00	5,714.77	24,000.00	18,285.23	23.8
10-49-794 TEAM BUILDING	142.78	734.78	900.00	165.22	81.6
TOTAL POLICE	95,497.09	934,615.10	2,173,783.00	1,239,167.90	43.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC. ADMIN</u>					
10-54-401 SALARIES	13,188.07	89,150.39	154,434.00	65,283.61	57.7
10-54-411 FICA	969.87	6,645.77	11,851.00	5,205.23	56.1
10-54-412 EMPLOYEE INSURANCE	3,374.77	24,556.29	35,036.00	10,479.71	70.1
10-54-413 PENSION	970.37	7,920.17	13,891.00	5,970.83	57.0
10-54-414 PHONE STIPEND	40.00	275.76	480.00	204.24	57.5
10-54-423 WORKERS COMPENSATION INSURANCE	2,622.31	2,709.57	144.00	(2,565.57)	1881.7
10-54-501 OFFICE SUPPLIES	76.42	202.06	500.00	297.94	40.4
10-54-502 OPERATING SUPPLIES	.00	8.65	200.00	191.35	4.3
10-54-503 MAINTENANCE & CLEANING SUPPLIE	.00	7.88	.00	(7.88)	.0
10-54-505 COPY/PRINTING	.00	.00	500.00	500.00	.0
10-54-584 SOFTWARE SUBSCRIPTIONS	.00	385.48	448.00	62.52	86.0
10-54-601 GAS-UTILITY	312.75	8,660.28	13,618.00	4,957.72	63.6
10-54-602 ELECTRIC-UTILITY	1,804.06	12,175.59	23,411.00	11,235.41	52.0
10-54-603 WATER-UTILITY	630.26	2,443.24	6,509.00	4,065.76	37.5
10-54-604 SEWER-UTILITY	1,425.00	4,987.50	8,550.00	3,562.50	58.3
10-54-621 TELEPHONE SERVICE-UTILITY	228.99	1,372.59	1,253.00	(119.59)	109.5
10-54-705 IT SERVICES	414.73	2,651.85	3,764.00	1,112.15	70.5
10-54-731 RENTAL-EQUIPMENT	128.73	901.11	2,081.00	1,179.89	43.3
10-54-732 RENTAL-MISC.	.00	.00	350.00	350.00	.0
10-54-742 CONVENIENCE (CREDIT CARD PROCE	308.68	2,441.11	6,000.00	3,558.89	40.7
10-54-761 INSURANCE & BONDS	.00	87.88	.00	(87.88)	.0
10-54-771 INITIATIVES & ECONOMIC DEVELOP	10,000.00	10,000.00	10,000.00	.00	100.0
10-54-794 TEAM BUILDING	.00	125.98	200.00	74.02	63.0
10-54-796 BOARD EXPENSES/VOLUNTEER APPRE	5.77	1,334.92	3,800.00	2,465.08	35.1
10-54-812 FURNITURE & FIXTURES	.00	327.76	1,500.00	1,172.24	21.9
TOTAL PARKS & REC. ADMIN	36,500.78	179,371.83	298,520.00	119,148.17	60.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-55-401 SALARIES	18,472.30	136,584.95	240,141.00	103,556.05	56.9
10-55-402 PART TIME	32,326.50	67,644.40	80,000.00	12,355.60	84.6
10-55-403 OVERTIME	1,078.60	1,738.96	.00	(1,738.96)	.0
10-55-411 FICA	3,955.93	15,593.35	18,371.00	2,777.65	84.9
10-55-412 EMPLOYEE INSURANCE	4,112.40	28,852.99	40,937.00	12,084.01	70.5
10-55-413 PENSION	1,662.54	12,469.05	20,181.00	7,711.95	61.8
10-55-414 PHONE STIPEND	40.00	180.00	.00	(180.00)	.0
10-55-423 WORKERS COMPENSATION INSURANCE	574.75	3,471.96	2,741.00	(730.96)	126.7
10-55-501 OFFICE SUPPLIES	.00	132.04	500.00	367.96	26.4
10-55-502 OPERATING SUPPLIES	3,158.41	19,704.97	36,500.00	16,795.03	54.0
10-55-503 MAINTENANCE & CLEANING SUPPLIE	.00	8.94	.00	(8.94)	.0
10-55-505 COPY/PRINTING	.00	464.73	2,000.00	1,535.27	23.2
10-55-506 LOGO WEAR	55.00	55.00	900.00	845.00	6.1
10-55-511 FUEL/OIL/OPERATING FLUIDS	15.88	254.03	1,000.00	745.97	25.4
10-55-521 DEPARTMENT MATERIALS	.00	21.51	.00	(21.51)	.0
10-55-543 SMALL TOOLS	100.65	733.02	1,500.00	766.98	48.9
10-55-551 FURNISHINGS & FIXTURES	474.24	714.23	.00	(714.23)	.0
10-55-561 COMMUNITY ENGAGEMENT/COMMUNITY	1,014.28	2,300.70	16,600.00	14,299.30	13.9
10-55-581 SMALL EQUIPMENT	.00	.00	2,500.00	2,500.00	.0
10-55-584 SOFTWARE SUBSCRIPTIONS	.00	7,570.81	7,835.00	264.19	96.6
10-55-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,497.00	1,497.00	.0
10-55-622 TELEPHONE-EE ISSUED CELL PHONE	.00	122.04	504.00	381.96	24.2
10-55-632 LAUNDRY/CLEANING SERVICES	300.30	347.05	3,500.00	3,152.95	9.9
10-55-704 CONTRACTED SERVICES (OTHER PRO	4,468.00	9,111.00	15,400.00	6,289.00	59.2
10-55-705 IT SERVICES	829.46	5,303.72	7,528.00	2,224.28	70.5
10-55-711 TRAVEL-TRANSPORTATION	.00	1,150.03	2,500.00	1,349.97	46.0
10-55-712 TRAVEL-MEALS	19.01	19.01	700.00	680.99	2.7
10-55-713 TRAVEL-LODGING	.00	.00	3,000.00	3,000.00	.0
10-55-721 MEETING & TRAINING-SUPPLIES	.00	.00	200.00	200.00	.0
10-55-722 MEETING-REGISTRATION	.00	745.00	1,000.00	255.00	74.5
10-55-732 RENTAL-MISC.	350.00	1,880.00	3,400.00	1,520.00	55.3
10-55-761 INSURANCE & BONDS	.00	521.68	597.00	75.32	87.4
10-55-771 INITIATIVES & ECONOMIC DEVELOP	1,500.00	3,000.00	4,500.00	1,500.00	66.7
10-55-782 KIDS CAMP-TRAINING/CERTIFICATI	169.78	1,501.13	2,400.00	898.87	62.6
10-55-783 KIDS CAMP-STAFF UNIFORMS	.00	903.00	1,000.00	97.00	90.3
10-55-784 KIDS CAMP-SUPPLIES & SNACKS	3,246.32	5,840.59	7,500.00	1,659.41	77.9
10-55-785 KIDS CAMP-CONTRACTED ACTIVITIE	321.30	321.30	3,000.00	2,678.70	10.7
10-55-786 KIDS CAMP-ADVERTISING	.00	682.50	750.00	67.50	91.0
10-55-791 ADVERTISING/PUBLIC NOTIFICATIO	448.14	1,109.64	3,700.00	2,590.36	30.0
10-55-792 DUES & MEMBERSHIPS	.00	700.00	.00	(700.00)	.0
10-55-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
10-55-794 TEAM BUILDING	.00	158.78	600.00	441.22	26.5
10-55-830 EQUIPMENT-CAPITAL OUTLAY	.00	11,000.00	.00	(11,000.00)	.0
TOTAL RECREATION	78,693.79	342,912.11	535,482.00	192,569.89	64.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMM. DEVEL. ADMIN</u>					
10-62-401 SALARIES	8,208.94	60,697.21	106,716.00	46,018.79	56.9
10-62-411 FICA	599.86	4,497.79	8,201.00	3,703.21	54.8
10-62-412 EMPLOYEE INSURANCE	756.99	5,306.73	9,114.00	3,807.27	58.2
10-62-413 PENSION	738.80	5,541.00	9,599.00	4,058.00	57.7
10-62-414 PHONE STIPEND	40.00	275.76	480.00	204.24	57.5
10-62-423 WORKERS COMPENSATION INSURANCE	1,858.97	1,919.30	99.00 (	1,820.30)	1938.7
10-62-501 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-62-505 COPY/PRINTING	.00	.00	1,700.00	1,700.00	.0
10-62-511 FUEL/OIL/OPERATING FLUIDS	48.75	94.75	200.00	105.25	47.4
10-62-581 SMALL EQUIPMENT	.00	205.32	.00 (	205.32)	.0
10-62-584 SOFTWARE SUBSCRIPTIONS	.00	4,412.49	13,766.00	9,353.51	32.1
10-62-621 TELEPHONE SERVICE-UTILITY	226.73	1,399.74	340.00 (	1,059.74)	411.7
10-62-705 IT SERVICES	414.73	2,651.85	3,764.00	1,112.15	70.5
10-62-708 TRANSLATION SERVICES	.00	.00	200.00	200.00	.0
10-62-711 TRAVEL-TRANSPORTATION	45.00	206.17	400.00	193.83	51.5
10-62-712 TRAVEL-MEALS	.00	290.00	400.00	110.00	72.5
10-62-713 TRAVEL-LODGING	233.98	989.98	1,200.00	210.02	82.5
10-62-722 MEETING-REGISTRATION	.00	1,080.00	1,000.00 (	80.00)	108.0
10-62-761 INSURANCE & BONDS	.00	259.34	93.00 (	166.34)	278.9
10-62-792 DUES & MEMBERSHIPS	.00	50.00	1,030.00	980.00	4.9
10-62-793 TRAINING & SCHOOLS	.00	149.00	.00 (	149.00)	.0
10-62-794 TEAM BUILDING	61.53	61.53	.00 (	61.53)	.0
TOTAL COMM. DEVEL. ADMIN	13,234.28	90,087.96	158,602.00	68,514.04	56.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING</u>					
10-63-401 SALARIES	11,144.84	73,168.60	152,931.00	79,762.40	47.8
10-63-402 PART TIME	2,514.85	17,362.50	35,225.00	17,862.50	49.3
10-63-403 OVERTIME	27.94	27.94	.00	(27.94)	.0
10-63-411 FICA	981.75	6,561.42	14,431.00	7,869.58	45.5
10-63-412 EMPLOYEE INSURANCE	3,552.43	21,359.99	26,846.00	5,486.01	79.6
10-63-413 PENSION	990.84	6,548.61	13,756.00	7,207.39	47.6
10-63-414 PHONE STIPEND	80.00	515.76	480.00	(35.76)	107.5
10-63-423 WORKERS COMPENSATION INSURANCE	(151.91)	1,864.87	3,501.00	1,636.13	53.3
10-63-501 OFFICE SUPPLIES	.00	222.89	500.00	277.11	44.6
10-63-504 POSTAGE/SHIPPING	19.36	19.36	100.00	80.64	19.4
10-63-505 COPY/PRINTING	.00	45.13	250.00	204.87	18.1
10-63-506 LOGO WEAR	.00	.00	450.00	450.00	.0
10-63-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	150.00	150.00	.0
10-63-543 SMALL TOOLS	123.49	123.49	.00	(123.49)	.0
10-63-583 COMPUTER/IT EQUIPMENT	.00	.00	200.00	200.00	.0
10-63-584 SOFTWARE SUBSCRIPTIONS	.00	1,196.60	1,398.00	201.40	85.6
10-63-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,301.00	1,301.00	.0
10-63-622 TELEPHONE-EE ISSUED CELL PHONE	50.68	463.01	1,277.00	813.99	36.3
10-63-705 IT SERVICES	622.09	4,280.52	7,528.00	3,247.48	56.9
10-63-711 TRAVEL-TRANSPORTATION	.00	214.77	600.00	385.23	35.8
10-63-712 TRAVEL-MEALS	.00	644.00	700.00	56.00	92.0
10-63-713 TRAVEL-LODGING	.00	1,760.46	1,800.00	39.54	97.8
10-63-721 MEETING & TRAINING-SUPPLIES	.00	.00	700.00	700.00	.0
10-63-722 MEETING-REGISTRATION	.00	372.24	1,000.00	627.76	37.2
10-63-743 RECORDING FEES	.00	18.00	.00	(18.00)	.0
10-63-751 BOOKS & SUBSCRIPTIONS	.00	294.00	.00	(294.00)	.0
10-63-792 DUES & MEMBERSHIPS	.00	346.33	800.00	453.67	43.3
10-63-793 TRAINING & SCHOOLS	.00	1,036.30	3,000.00	1,963.70	34.5
TOTAL BUILDING	19,956.36	138,446.79	268,924.00	130,477.21	51.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-64-401 SALARIES	8,788.54	48,350.29	196,701.00	148,350.71	24.6
10-64-402 PART TIME	.00	16,632.50	.00 (	16,632.50)	.0
10-64-411 FICA	602.78	4,609.37	15,048.00	10,438.63	30.6
10-64-412 EMPLOYEE INSURANCE	2,882.88	18,113.32	47,547.00	29,433.68	38.1
10-64-413 PENSION	790.98	5,932.35	22,427.00	16,494.65	26.5
10-64-423 WORKERS COMPENSATION INSURANCE	1,020.05	1,131.20	183.00 (	948.20)	618.1
10-64-501 OFFICE SUPPLIES	19.84	47.59	600.00	552.41	7.9
10-64-504 POSTAGE/SHIPPING	.00	175.32	750.00	574.68	23.4
10-64-505 COPY/PRINTING	.00	3.50	500.00	496.50	.7
10-64-507 PERSONAL PROTECTIVE EQUIP.	20.96	20.96	.00 (	20.96)	.0
10-64-511 FUEL/OIL/OPERATING FLUIDS	.00	68.03	.00 (	68.03)	.0
10-64-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
10-64-583 COMPUTER/IT EQUIPMENT	.00	.00	150.00	150.00	.0
10-64-584 SOFTWARE SUBSCRIPTIONS	.00	8,045.74	7,085.00 (	960.74)	113.6
10-64-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,325.00	1,325.00	.0
10-64-704 CONTRACTED SERVICES (OTHER PRO	.00	505.00	2,000.00	1,495.00	25.3
10-64-705 IT SERVICES	414.73	3,560.03	9,410.00	5,849.97	37.8
10-64-711 TRAVEL-TRANSPORTATION	.00	86.03	800.00	713.97	10.8
10-64-712 TRAVEL-MEALS	.00	315.00	1,000.00	685.00	31.5
10-64-713 TRAVEL-LODGING	.00	756.00	2,200.00	1,444.00	34.4
10-64-722 MEETING-REGISTRATION	.00	963.00	2,000.00	1,037.00	48.2
10-64-743 RECORDING FEES	.00	418.00	750.00	332.00	55.7
10-64-751 BOOKS & SUBSCRIPTIONS	.00	.00	335.00	335.00	.0
10-64-791 ADVERTISING/PUBLIC NOTIFICATIO	43.80	365.46	1,000.00	634.54	36.6
10-64-792 DUES & MEMBERSHIPS	.00	131.00	1,200.00	1,069.00	10.9
10-64-793 TRAINING & SCHOOLS	.00	149.00	600.00	451.00	24.8
10-64-794 TEAM BUILDING	.00	.00	200.00	200.00	.0
10-64-796 BOARD EXPENSES/VOLUNTEER APPRE	38.89	1,853.18	12,877.00	11,023.82	14.4
TOTAL PLANNING	14,623.45	112,231.87	327,088.00	214,856.13	34.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOUSING</u>					
10-65-401 SALARIES	6,715.00	49,650.96	87,295.00	37,644.04	56.9
10-65-411 FICA	478.76	3,601.62	6,678.00	3,076.38	53.9
10-65-412 EMPLOYEE INSURANCE	2,012.42	14,093.47	9,075.00	(5,018.47)	155.3
10-65-413 PENSION	604.36	4,532.70	7,852.00	3,319.30	57.7
10-65-423 WORKERS COMPENSATION INSURANCE	9.79	59.14	81.00	21.86	73.0
10-65-501 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-65-584 SOFTWARE SUBSCRIPTIONS	.00	495.38	548.00	52.62	90.4
10-65-603 WATER-UTILITY	367.45	2,267.72	4,378.00	2,110.28	51.8
10-65-604 SEWER-UTILITY	1,140.00	3,990.00	6,840.00	2,850.00	58.3
10-65-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	244.08	512.00	267.92	47.7
10-65-704 CONTRACTED SERVICES (OTHER PRO	2,275.00	12,324.19	25,000.00	12,675.81	49.3
10-65-705 IT SERVICES	207.36	1,325.93	1,882.00	556.07	70.5
10-65-711 TRAVEL-TRANSPORTATION	.00	214.40	190.00	(24.40)	112.8
10-65-712 TRAVEL-MEALS	.00	56.00	160.00	104.00	35.0
10-65-713 TRAVEL-LODGING	.00	538.84	400.00	(138.84)	134.7
10-65-721 MEETING & TRAINING-SUPPLIES	.00	183.69	.00	(183.69)	.0
10-65-722 MEETING-REGISTRATION	.00	.00	500.00	500.00	.0
10-65-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	7,500.00	7,500.00	.0
10-65-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
TOTAL HOUSING	13,850.82	93,578.12	159,691.00	66,112.88	58.6

<u>PROJECTS</u>					
10-66-401 SALARIES	6,153.84	41,370.27	82,370.00	40,999.73	50.2
10-66-411 FICA	440.02	3,193.36	6,338.00	3,144.64	50.4
10-66-412 EMPLOYEE INSURANCE	752.84	2,925.74	8,731.00	5,805.26	33.5
10-66-413 PENSION	553.84	2,964.59	5,614.00	2,649.41	52.8
10-66-414 PHONE STIPEND	.00	175.76	480.00	304.24	36.6
10-66-423 WORKERS COMPENSATION INSURANCE	1,119.24	1,165.81	77.00	(1,088.81)	1514.0
10-66-501 OFFICE SUPPLIES	.00	59.28	200.00	140.72	29.6
10-66-504 POSTAGE/SHIPPING	.00	.00	200.00	200.00	.0
10-66-505 COPY/PRINTING	.00	20.57	200.00	179.43	10.3
10-66-584 SOFTWARE SUBSCRIPTIONS	294.76	1,103.53	548.00	(555.53)	201.4
10-66-621 TELEPHONE SERVICE-UTILITY	.00	.00	340.00	340.00	.0
10-66-705 IT SERVICES	207.36	1,325.93	1,882.00	556.07	70.5
10-66-711 TRAVEL-TRANSPORTATION	.00	.00	200.00	200.00	.0
10-66-712 TRAVEL-MEALS	19.01	19.01	200.00	180.99	9.5
10-66-713 TRAVEL-LODGING	.00	.00	600.00	600.00	.0
10-66-722 MEETING-REGISTRATION	.00	.00	600.00	600.00	.0
10-66-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	100.00	100.00	.0
10-66-792 DUES & MEMBERSHIPS	.00	.00	150.00	150.00	.0
10-66-793 TRAINING & SCHOOLS	.00	.00	400.00	400.00	.0
10-66-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	200.00	200.00	.0
TOTAL PROJECTS	9,540.91	54,323.85	109,430.00	55,106.15	49.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN. SERVICES ADMIN</u>					
10-80-403 OVERTIME	1,838.09	1,838.09	8,000.00	6,161.91	23.0
10-80-405 ADDED PAY	.00	2,023.82	6,500.00	4,476.18	31.1
10-80-411 FICA	79.66	234.48	920.00	685.52	25.5
10-80-412 EMPLOYEE INSURANCE	677.62	681.67	.00	(681.67)	.0
10-80-423 WORKERS COMPENSATION INSURANCE	2,209.87	2,214.26	500.00	(1,714.26)	442.9
10-80-501 OFFICE SUPPLIES	26.00	368.63	2,650.00	2,281.37	13.9
10-80-502 OPERATING SUPPLIES	.00	28.82	1,000.00	971.18	2.9
10-80-503 MAINTENANCE & CLEANING SUPPLIE	.00	25.85	.00	(25.85)	.0
10-80-504 POSTAGE/SHIPPING	19.36	657.06	2,500.00	1,842.94	26.3
10-80-505 COPY/PRINTING	39.99	1,062.27	2,800.00	1,737.73	37.9
10-80-521 DEPARTMENT MATERIALS	.00	.00	3,300.00	3,300.00	.0
10-80-551 FURNISHINGS & FIXTURES	.00	100.03	.00	(100.03)	.0
10-80-561 COMMUNITY ENGAGEMENT/COMMUNITY	451.95	451.95	1,100.00	648.05	41.1
10-80-583 COMPUTER/IT EQUIPMENT	.00	26,400.00	26,400.00	.00	100.0
10-80-584 SOFTWARE SUBSCRIPTIONS	.00	12,951.50	15,666.00	2,714.50	82.7
10-80-601 GAS-UTILITY	136.57	4,660.84	7,476.00	2,815.16	62.3
10-80-602 ELECTRIC-UTILITY	1,441.23	7,690.20	16,047.00	8,356.80	47.9
10-80-603 WATER-UTILITY	253.18	1,573.70	3,147.00	1,573.30	50.0
10-80-604 SEWER-UTILITY	570.00	1,995.00	3,420.00	1,425.00	58.3
10-80-621 TELEPHONE SERVICE-UTILITY	252.23	1,577.32	804.00	(773.32)	196.2
10-80-623 INTERNET SERVICE	65.00	65.00	.00	(65.00)	.0
10-80-691 DISPOSAL/RECYCLING/SHREDDING	.00	190.46	650.00	459.54	29.3
10-80-702 ATTORNEY	2,392.50	55,397.00	120,000.00	64,603.00	46.2
10-80-703 AUDIT	1,000.00	1,000.00	.00	(1,000.00)	.0
10-80-705 IT SERVICES	.13	(78.74)	.00	78.74	.0
10-80-706 EVENT SERVICES	16,000.00	16,395.88	17,000.00	604.12	96.5
10-80-731 RENTAL-EQUIPMENT	91.00	637.00	1,250.00	613.00	51.0
10-80-732 RENTAL-MISC.	650.00	650.00	1,750.00	1,100.00	37.1
10-80-741 FEES	371.63	1,010.38	2,500.00	1,489.62	40.4
10-80-742 CONVENIENCE (CREDIT CARD PROCE	228.54	1,650.62	4,500.00	2,849.38	36.7
10-80-743 RECORDING FEES	.00	101.00	1,200.00	1,099.00	8.4
10-80-751 BOOKS & SUBSCRIPTIONS	.00	.00	150.00	150.00	.0
10-80-761 INSURANCE & BONDS	.00	1,131.25	9,354.00	8,222.75	12.1
10-80-791 ADVERTISING/PUBLIC NOTIFICATIO	714.96	1,338.96	150.00	(1,188.96)	892.6
10-80-792 DUES & MEMBERSHIPS	.00	10,822.00	9,180.00	(1,642.00)	117.9
10-80-993 TRANSFER TO SANITATION FUND	.00	.00	1,295,000.00	1,295,000.00	.0
10-80-994 TRANSFER TO GEOTHERMAL FUND	.00	.00	250,000.00	250,000.00	.0
TOTAL ADMIN. SERVICES ADMIN	29,509.51	156,846.30	1,814,914.00	1,658,067.70	8.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CLERK</u>					
10-81-401 SALARIES	17,940.08	129,622.37	232,799.00	103,176.63	55.7
10-81-411 FICA	1,249.38	9,275.31	17,809.00	8,533.69	52.1
10-81-412 EMPLOYEE INSURANCE	4,708.55	25,248.81	35,957.00	10,708.19	70.2
10-81-413 PENSION	1,614.60	11,759.98	20,940.00	9,180.02	56.2
10-81-423 WORKERS COMPENSATION INSURANCE	26.20	157.15	217.00	59.85	72.4
10-81-501 OFFICE SUPPLIES	.00	54.10	.00	(54.10)	.0
10-81-502 OPERATING SUPPLIES	.00	11.59	.00	(11.59)	.0
10-81-505 COPY/PRINTING	.00	26.46	.00	(26.46)	.0
10-81-584 SOFTWARE SUBSCRIPTIONS	.00	65,148.11	60,168.00	(4,980.11)	108.3
10-81-621 TELEPHONE SERVICE-UTILITY	.00	.00	1,021.00	1,021.00	.0
10-81-703 AUDIT	2,088.82	14,258.52	15,720.00	1,461.48	90.7
10-81-704 CONTRACTED SERVICES (OTHER PRO	.00	3,000.00	5,000.00	2,000.00	60.0
10-81-705 IT SERVICES	829.48	5,606.42	9,410.00	3,803.58	59.6
10-81-711 TRAVEL-TRANSPORTATION	.00	.00	1,150.00	1,150.00	.0
10-81-712 TRAVEL-MEALS	218.00	218.00	1,500.00	1,282.00	14.5
10-81-713 TRAVEL-LODGING	.00	.00	4,600.00	4,600.00	.0
10-81-721 MEETING & TRAINING-SUPPLIES	.00	20.20	.00	(20.20)	.0
10-81-722 MEETING-REGISTRATION	2,859.00	2,859.00	2,675.00	(184.00)	106.9
10-81-741 FEES	.00	1,834.63	2,500.00	665.37	73.4
10-81-761 INSURANCE & BONDS	.00	200.00	.00	(200.00)	.0
10-81-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	35.04	.00	(35.04)	.0
10-81-792 DUES & MEMBERSHIPS	.00	245.00	430.00	185.00	57.0
10-81-793 TRAINING & SCHOOLS	115.00	115.00	350.00	235.00	32.9
10-81-794 TEAM BUILDING	.00	162.17	.00	(162.17)	.0
TOTAL CLERK	31,649.11	269,857.86	412,246.00	142,388.14	65.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
HR					
10-82-401 SALARIES	11,511.57	85,097.02	145,929.00	60,831.98	58.3
10-82-411 FICA	803.88	6,046.62	11,164.00	5,117.38	54.2
10-82-412 EMPLOYEE INSURANCE	3,454.48	24,192.27	41,551.00	17,358.73	58.2
10-82-413 PENSION	1,036.04	7,768.44	11,551.00	3,782.56	67.3
10-82-421 EMPLOYEE ENRICHMENT	187.51 (	13.79)	21,800.00	21,813.79 (	.1)
10-82-422 EMPLOYEE EDUCATION-TUITION REI	.00	3,000.00	4,500.00	1,500.00	66.7
10-82-423 WORKERS COMPENSATION INSURANCE	16.36	98.83	136.00	37.17	72.7
10-82-501 OFFICE SUPPLIES	.00	56.09	.00 (	56.09)	.0
10-82-504 POSTAGE/SHIPPING	.00	4.40	.00 (	4.40)	.0
10-82-505 COPY/PRINTING	.00	19.30	.00 (	19.30)	.0
10-82-506 LOGO WEAR	.00	.00	500.00	500.00	.0
10-82-584 SOFTWARE SUBSCRIPTIONS	.00	990.76	9,649.00	8,658.24	10.3
10-82-621 TELEPHONE SERVICE-UTILITY	.00	.00	680.00	680.00	.0
10-82-704 CONTRACTED SERVICES (OTHER PRO	82.00	1,402.16	3,050.00	1,647.84	46.0
10-82-705 IT SERVICES	414.73	2,651.85	3,764.00	1,112.15	70.5
10-82-711 TRAVEL-TRANSPORTATION	.00	.00	450.00	450.00	.0
10-82-712 TRAVEL-MEALS	.00	.00	600.00	600.00	.0
10-82-713 TRAVEL-LODGING	.00	.00	1,950.00	1,950.00	.0
10-82-722 MEETING-REGISTRATION	.00	.00	1,650.00	1,650.00	.0
10-82-741 FEES	333.12	333.12	250.00 (	83.12)	133.3
10-82-761 INSURANCE & BONDS	.00	544.14	.00 (	544.14)	.0
10-82-791 ADVERTISING/PUBLIC NOTIFICATIO	48.00	1,287.75	3,500.00	2,212.25	36.8
10-82-792 DUES & MEMBERSHIPS	360.00	360.00	620.00	260.00	58.1
10-82-793 TRAINING & SCHOOLS	.00	.00	250.00	250.00	.0
10-82-794 TEAM BUILDING	.00	.00	250.00	250.00	.0
TOTAL HR	18,247.69	133,838.96	263,794.00	129,955.04	50.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN MANAGER</u>					
10-83-401 SALARIES	12,166.00	89,955.86	158,158.00	68,202.14	56.9
10-83-411 FICA	909.45	6,617.77	12,099.00	5,481.23	54.7
10-83-412 EMPLOYEE INSURANCE	1,457.34	10,207.85	17,549.00	7,341.15	58.2
10-83-413 PENSION	1,094.94	8,212.05	14,226.00	6,013.95	57.7
10-83-423 WORKERS COMPENSATION INSURANCE	17.73	107.10	147.00	39.90	72.9
10-83-501 OFFICE SUPPLIES	.00	6.64	.00	(6.64)	.0
10-83-584 SOFTWARE SUBSCRIPTIONS	.00	529.71	976.00	446.29	54.3
10-83-621 TELEPHONE SERVICE-UTILITY	.00	.00	340.00	340.00	.0
10-83-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	244.08	512.00	267.92	47.7
10-83-704 CONTRACTED SERVICES (OTHER PRO	2,375.00	12,202.00	25,000.00	12,798.00	48.8
10-83-705 IT SERVICES	207.36	1,628.65	3,764.00	2,135.35	43.3
10-83-711 TRAVEL-TRANSPORTATION	20.00	1,122.86	1,500.00	377.14	74.9
10-83-712 TRAVEL-MEALS	69.92	740.11	500.00	(240.11)	148.0
10-83-713 TRAVEL-LODGING	369.28	1,481.76	1,700.00	218.24	87.2
10-83-721 MEETING & TRAINING-SUPPLIES	.00	.00	750.00	750.00	.0
10-83-722 MEETING-REGISTRATION	.00	710.74	1,000.00	289.26	71.1
10-83-751 BOOKS & SUBSCRIPTIONS	130.00	130.00	350.00	220.00	37.1
10-83-792 DUES & MEMBERSHIPS	69.00	1,423.60	1,400.00	(23.60)	101.7
10-83-793 TRAINING & SCHOOLS	.00	149.00	.00	(149.00)	.0
TOTAL TOWN MANAGER	18,926.70	135,469.78	239,971.00	104,501.22	56.5
<u>COUNCIL</u>					
10-84-401 SALARIES	1,500.00	10,447.02	18,000.00	7,552.98	58.0
10-84-411 FICA	114.75	803.25	1,377.00	573.75	58.3
10-84-412 EMPLOYEE INSURANCE	3.00	21.00	36.00	15.00	58.3
10-84-423 WORKERS COMPENSATION INSURANCE	(70.79)	(9.24)	17.00	26.24	(54.4)
10-84-505 COPY/PRINTING	.00	29.08	.00	(29.08)	.0
10-84-584 SOFTWARE SUBSCRIPTIONS	.00	334.55	1,523.00	1,188.45	22.0
10-84-704 CONTRACTED SERVICES (OTHER PRO	.00	9,315.99	578,751.00	569,435.01	1.6
10-84-711 TRAVEL-TRANSPORTATION	.00	.00	300.00	300.00	.0
10-84-712 TRAVEL-MEALS	.00	176.73	400.00	223.27	44.2
10-84-713 TRAVEL-LODGING	.00	616.48	1,500.00	883.52	41.1
10-84-721 MEETING & TRAINING-SUPPLIES	65.82	178.75	15,000.00	14,821.25	1.2
10-84-722 MEETING-REGISTRATION	.00	250.00	900.00	650.00	27.8
10-84-761 INSURANCE & BONDS	.00	3,385.90	6,686.00	3,300.10	50.6
10-84-771 INITIATIVES & ECONOMIC DEVELOP	37,712.25	166,501.76	203,000.00	36,498.24	82.0
10-84-796 BOARD EXPENSES/VOLUNTEER APPRE	10.72	10.72	2,500.00	2,489.28	.4
10-84-801 LAND	.00	723,761.36	740,000.00	16,238.64	97.8
10-84-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	222,098.00	222,098.00	.0
TOTAL COUNCIL	39,335.75	915,823.35	1,792,088.00	876,264.65	51.1
TOTAL FUND EXPENDITURES	458,262.76	3,840,595.91	9,069,191.00	5,228,595.09	42.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES	492,849.94	108,781.87	(2,116,193.00)	(2,224,974.87)	5.1

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JULY 31, 2025

CONSERVATION TRUST FUND

<u>ASSETS</u>			
21-10100	CASH IN COMBINED CASH FUND	107,596.06	
	TOTAL ASSETS		107,596.06
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
21-29800	FUND BALANCE	65,546.56	
	REVENUE OVER EXPENDITURES - YTD	42,049.50	
	BALANCE - CURRENT DATE	107,596.06	
	TOTAL FUND EQUITY		107,596.06
	TOTAL LIABILITIES AND EQUITY		107,596.06

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>INTERGOVERNMENTAL REVENUES</u>					
21-33-301	INTERGOVERNMENTAL TAX SHARING	.00	30,000.00	85,000.00	55,000.00	35.3
21-33-303	COLORADO LOTTERY/CTF	.00	10,123.30	20,000.00	9,876.70	50.6
	TOTAL INTERGOVERNMENTAL REVENUES	.00	40,123.30	105,000.00	64,876.70	38.2
	<u>MISCELLANEOUS REVENUES</u>					
21-36-603	INTEREST INCOME	398.50	1,926.20	500.00	(1,426.20)	385.2
	TOTAL MISCELLANEOUS REVENUES	398.50	1,926.20	500.00	(1,426.20)	385.2
	TOTAL FUND REVENUE	398.50	42,049.50	105,500.00	63,450.50	39.9

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CONSERVATION TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FUND ADMINISTRATION-CTF</u>					
21-50-992 TRANSFER TO CAPITAL FUND	.00	.00	99,500.00	99,500.00	.0
TOTAL FUND ADMINISTRATION-CTF	.00	.00	99,500.00	99,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	99,500.00	99,500.00	.0
NET REVENUE OVER EXPENDITURES	398.50	42,049.50	6,000.00	(36,049.50)	700.8

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JULY 31, 2025

TRUST/IMPACT FUND

ASSETS

31-10100	CASH IN COMBINED CASH FUND	1,139,344.90	
	TOTAL ASSETS		1,139,344.90

LIABILITIES AND EQUITY

LIABILITIES

31-23410	EAST END TRAIL DONATIONS	5,000.00	
31-23520	HEALTH ACCOUNT	194,125.20	
31-23585	CEMETERY MAINTENANCE FEE	23,478.77	
31-23586	VACATION RENTAL SURCHARGE	108,564.50	
31-23590	RESERVOIR HILL TICKET FEE	53,202.81	
31-23624	SUNRIDGE OF PAGOSA TOWNHOMES	24,505.00	
31-23626	WORKFORCE HOUSING FEE	62,000.00	
31-23627	TOURISM EVENT VENUE	524,878.28	
31-23628	PLASTIC BAG FEES LIABILITY	26,652.11	
31-23629	RIVER DOMES TRAIL IN LIEU FEE	16,848.75	
31-23631	ADA PROGRAM PAYMENT IN LIEU	1,000.00	
31-23632	THE DRIFT SIDEWALK-5TH ST	19,750.00	
31-23633	CIED-COMM INFRAST & ECON DEV	8,696.51	
	TOTAL LIABILITIES		1,068,701.93

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
31-29800	FUND BALANCE	472.75	
	REVENUE OVER EXPENDITURES - YTD	70,170.22	
	BALANCE - CURRENT DATE	70,642.97	
	TOTAL FUND EQUITY		70,642.97
	TOTAL LIABILITIES AND EQUITY		1,139,344.90

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

TRUST/IMPACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>FINES, FEES & FORFEITURES</u>					
31-35-504 DEPARTMENT SPECIFIC FEES	.00	.00	10,000.00	10,000.00	.0
31-35-506 WORKFORCE HOUSING FEES	.00	53,500.00	57,500.00	4,000.00	93.0
31-35-507 CEMETERY FEES	300.00	2,570.00	3,000.00	430.00	85.7
TOTAL FINES, FEES & FORFEITURES	300.00	56,070.00	70,500.00	14,430.00	79.5
<u>MISCELLANEOUS REVENUES</u>					
31-36-419 PLASTIC BAG FEE	.00	(9,646.02)	.00	9,646.02	.0
31-36-603 INTEREST INCOME	1,986.75	11,610.34	.00	(11,610.34)	.0
31-36-604 PASS THROUGH REVENUE	.00	.00	40,000.00	40,000.00	.0
TOTAL MISCELLANEOUS REVENUES	1,986.75	1,964.32	40,000.00	38,035.68	4.9
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
31-37-704 PLASTIC BAG PROGRAM	4,513.08	18,226.68	3,000.00	(15,226.68)	607.6
TOTAL CONTRIBUTIONS & OTHR GRANT REV	4,513.08	18,226.68	3,000.00	(15,226.68)	607.6
TOTAL FUND REVENUE	6,799.83	76,261.00	113,500.00	37,239.00	67.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

TRUST/IMPACT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HEALTH ACCOUNT</u>					
31-43-421 EMPLOYEE ENRICHMENT	.00	50.00	9,115.00	9,065.00	.6
31-43-424 TOWN FUNDED BENEFITS	842.30	6,040.78	15,753.00	9,712.22	38.4
TOTAL HEALTH ACCOUNT	842.30	6,090.78	24,868.00	18,777.22	24.5
<u>FUND ADMINISTRATION-TRUST/IMP.</u>					
31-50-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	48,000.00	48,000.00	.0
31-50-666 R&M-RESERVOIR HILL PARK	.00	.00	5,000.00	5,000.00	.0
31-50-991 TRANSFER TO GENERAL FUND	.00	.00	7,500.00	7,500.00	.0
TOTAL FUND ADMINISTRATION-TRUST/IMP.	.00	.00	60,500.00	60,500.00	.0
TOTAL FUND EXPENDITURES	842.30	6,090.78	85,368.00	79,277.22	7.1
NET REVENUE OVER EXPENDITURES	5,957.53	70,170.22	28,132.00	(42,038.22)	249.4

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JULY 31, 2025

LODGERS TAX FUND

<u>ASSETS</u>			
41-10100	CASH IN COMBINED CASH FUND	1,702,328.45	
41-11500	LODGERS TAX	231,471.73	
	TOTAL ASSETS		1,933,800.18
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
41-20250	AUDIT ACCT PAYABLE	9,490.42	
41-21211	ACCRUED WAGES	12,200.90	
	TOTAL LIABILITIES		21,691.32
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
41-29800	FUND BALANCE	1,642,597.19	
	REVENUE OVER EXPENDITURES - YTD	269,511.67	
	BALANCE - CURRENT DATE	1,912,108.86	
	TOTAL FUND EQUITY		1,912,108.86
	TOTAL LIABILITIES AND EQUITY		1,933,800.18

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
41-31-108	LODGERS TAX	236,949.84	643,178.67	950,000.00	306,821.33	67.7
	TOTAL TAXES	236,949.84	643,178.67	950,000.00	306,821.33	67.7
	<u>INTERGOVERNMENTAL REVENUES</u>					
41-33-301	INTERGOVERNMENTAL TAX SHARING	.00	149,630.77	525,000.00	375,369.23	28.5
41-33-305	STATE OF COLORADO GRANTS	.00	49,999.00	50,000.00	1.00	100.0
	TOTAL INTERGOVERNMENTAL REVENUES	.00	199,629.77	575,000.00	375,370.23	34.7
	<u>MISCELLANEOUS REVENUES</u>					
41-36-603	INTEREST INCOME	5,710.45	38,392.37	40,000.00	1,607.63	96.0
41-36-604	PASS THROUGH REVENUE	104.58	1,240.46	1,500.00	259.54	82.7
	TOTAL MISCELLANEOUS REVENUES	5,815.03	39,632.83	41,500.00	1,867.17	95.5
	<u>LEASES & RENTS</u>					
41-38-800	DEPT. SPECIFIC RENTAL REVENUE	.00	2,700.00	5,000.00	2,300.00	54.0
	TOTAL LEASES & RENTS	.00	2,700.00	5,000.00	2,300.00	54.0
	TOTAL FUND REVENUE	242,764.87	885,141.27	1,571,500.00	686,358.73	56.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOURISM ADMIN.</u>					
41-71-401 SALARIES	12,708.68	94,523.18	161,329.00	66,805.82	58.6
41-71-411 FICA	942.92	7,086.55	12,342.00	5,255.45	57.4
41-71-412 EMPLOYEE INSURANCE	2,665.38	18,670.37	30,244.00	11,573.63	61.7
41-71-413 PENSION	1,143.78	8,578.35	10,365.00	1,786.65	82.8
41-71-423 WORKERS COMPENSATION INSURANCE	2,296.05	2,331.58	150.00	(2,181.58)	1554.4
41-71-511 FUEL/OIL/OPERATING FLUIDS	.00	201.14	.00	(201.14)	.0
41-71-583 COMPUTER/IT EQUIPMENT	.00	9.88	.00	(9.88)	.0
41-71-584 SOFTWARE SUBSCRIPTIONS	.00	968.35	752.00	(216.35)	128.8
41-71-622 TELEPHONE-EE ISSUED CELL PHONE	81.36	488.16	1,025.00	536.84	47.6
41-71-703 AUDIT	435.50	3,712.71	3,277.00	(435.71)	113.3
41-71-711 TRAVEL-TRANSPORTATION	944.26	1,650.86	5,000.00	3,349.14	33.0
41-71-712 TRAVEL-MEALS	64.75	108.98	.00	(108.98)	.0
41-71-713 TRAVEL-LODGING	1,954.75	3,757.37	7,500.00	3,742.63	50.1
41-71-722 MEETING-REGISTRATION	.00	6,495.00	7,000.00	505.00	92.8
41-71-741 FEES	64.68	353.95	800.00	446.05	44.2
41-71-742 CONVENIENCE (CREDIT CARD PROCE	(60.37)	(121.99)	375.00	496.99	(32.5)
41-71-761 INSURANCE & BONDS	.00	327.10	.00	(327.10)	.0
41-71-792 DUES & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
41-71-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	1,300.06	6,100.00	4,799.94	21.3
TOTAL TOURISM ADMIN.	23,241.74	150,441.60	247,759.00	97,317.40	60.7

<u>TOURISM</u>					
41-72-401 SALARIES	4,834.08	35,954.44	62,835.00	26,880.56	57.2
41-72-411 FICA	356.02	2,681.92	4,807.00	2,125.08	55.8
41-72-412 EMPLOYEE INSURANCE	1,226.06	8,155.78	9,230.00	1,074.22	88.4
41-72-413 PENSION	435.06	3,262.95	5,652.00	2,389.05	57.7
41-72-423 WORKERS COMPENSATION INSURANCE	18.09	109.27	58.00	(51.27)	188.4
41-72-505 COPY/PRINTING	.00	392.37	.00	(392.37)	.0
41-72-521 DEPARTMENT MATERIALS	1,480.96	1,480.96	.00	(1,480.96)	.0
41-72-584 SOFTWARE SUBSCRIPTIONS	538.03	11,805.74	980.00	(10,825.74)	1204.7
41-72-622 TELEPHONE-EE ISSUED CELL PHONE	50.68	304.08	544.00	239.92	55.9
41-72-659 R&M-WAYFINDING & SIGNAGE	.00	.00	5,000.00	5,000.00	.0
41-72-704 CONTRACTED SERVICES (OTHER PRO	12,241.04	85,182.44	67,791.00	(17,391.44)	125.7
41-72-705 IT SERVICES	207.36	1,325.93	1,882.00	556.07	70.5
41-72-706 EVENT SERVICES	16,513.60	139,724.40	116,000.00	(23,724.40)	120.5
41-72-711 TRAVEL-TRANSPORTATION	.00	.00	750.00	750.00	.0
41-72-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	64,800.00	64,800.00	.0
41-72-791 ADVERTISING/PUBLIC NOTIFICATIO	17,788.76	114,761.85	438,410.00	323,648.15	26.2
41-72-793 TRAINING & SCHOOLS	.00	.00	450.00	450.00	.0
41-72-796 BOARD EXPENSES/VOLUNTEER APPRE	5.77	251.75	1,200.00	948.25	21.0
41-72-992 TRANSFER TO CAPITAL FUND	.00	.00	353,996.00	353,996.00	.0
TOTAL TOURISM	55,695.51	405,393.88	1,134,385.00	728,991.12	35.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VISITOR CENTER</u>					
41-73-401 SALARIES	.00	858.50	68,687.00	67,828.50	1.3
41-73-402 PART TIME	4,868.28	30,273.79	48,844.00	18,570.21	62.0
41-73-411 FICA	372.41	2,406.16	8,991.00	6,584.84	26.8
41-73-412 EMPLOYEE INSURANCE	9.74	62.92	15,013.00	14,950.08	.4
41-73-413 PENSION	.00	.00	4,413.00	4,413.00	.0
41-73-423 WORKERS COMPENSATION INSURANCE	13.18	79.61	109.00	29.39	73.0
41-73-501 OFFICE SUPPLIES	.00	45.96	3,900.00	3,854.04	1.2
41-73-502 OPERATING SUPPLIES	.00	307.06	1,000.00	692.94	30.7
41-73-504 POSTAGE/SHIPPING	26.30	6,061.94	4,000.00	(2,061.94)	151.6
41-73-505 COPY/PRINTING	31.99	4,122.04	12,500.00	8,377.96	33.0
41-73-543 SMALL TOOLS	.00	355.49	.00	(355.49)	.0
41-73-551 FURNISHINGS & FIXTURES	.00	1,550.94	1,500.00	(50.94)	103.4
41-73-583 COMPUTER/IT EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
41-73-584 SOFTWARE SUBSCRIPTIONS	.00	255.62	316.00	60.38	80.9
41-73-601 GAS-UTILITY	25.45	859.62	1,266.00	406.38	67.9
41-73-602 ELECTRIC-UTILITY	183.73	1,035.75	2,110.00	1,074.25	49.1
41-73-603 WATER-UTILITY	1,089.34	1,476.44	3,794.00	2,317.56	38.9
41-73-604 SEWER-UTILITY	142.50	498.75	855.00	356.25	58.3
41-73-621 TELEPHONE SERVICE-UTILITY	48.41	290.31	764.00	473.69	38.0
41-73-622 TELEPHONE-EE ISSUED CELL PHONE	.00	43.69	512.00	468.31	8.5
41-73-704 CONTRACTED SERVICES (OTHER PRO	.00	225.00	7,000.00	6,775.00	3.2
41-73-705 IT SERVICES	414.73	2,349.13	1,882.00	(467.13)	124.8
41-73-761 INSURANCE & BONDS	.00	51.70	146.00	94.30	35.4
41-73-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	6,583.70	.00	(6,583.70)	.0
41-73-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	.00	250.00	250.00	.0
TOTAL VISITOR CENTER	7,226.06	59,794.12	189,352.00	129,557.88	31.6
TOTAL FUND EXPENDITURES	86,163.31	615,629.60	1,571,496.00	955,866.40	39.2
NET REVENUE OVER EXPENDITURES	156,601.56	269,511.67	4.00	(269,507.67)	67377

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JULY 31, 2025

CAPITAL IMPROVEMENT FUND

ASSETS

51-10100	CASH IN COMBINED CASH FUND	4,371,735.06	
51-10200	SERIES 2019 INTEREST ZIONS	.44	
51-10201	SERIES 2019 PRINCIPAL ZIONS	.30	
51-10202	SERIES 2019 CONSTRUCTION FUND	.12	
51-10530	ACCTS RECEIVABLE - CAP IMPROV	10,000.00	
51-11510	SALES TAX	778,817.32	
	TOTAL ASSETS		5,160,553.24

LIABILITIES AND EQUITY

LIABILITIES

51-20250	AUDIT ACCT PAYABLE	121,841.18	
51-20700	DUE TO GENERAL FUND - LOAN	351,629.00	
51-21000	WAGES PAYABLE	34,339.01	
	TOTAL LIABILITIES		507,809.19

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
51-29800	FUND BALANCE	3,867,815.19	
	REVENUE OVER EXPENDITURES - YTD	784,928.86	
	BALANCE - CURRENT DATE	4,652,744.05	
	TOTAL FUND EQUITY		4,652,744.05
	TOTAL LIABILITIES AND EQUITY		5,160,553.24

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
51-31-100 HIGHWAY USERS TAX	.00	(7,421.98)	.00	7,421.98	.0
51-31-103 SALES TAX	366,702.69	2,559,843.67	4,594,359.00	2,034,515.33	55.7
51-31-107 HIGHWAY USER TAX (HUTF)	7,592.47	51,345.77	74,057.00	22,711.23	69.3
51-31-109 ROAD MILL TAX	.00	30,862.48	20,000.00	(10,862.48)	154.3
51-31-310 SALES TAX	.00	(8,612.30)	.00	8,612.30	.0
51-31-640 PARK USER FEES	.00	100.00	.00	(100.00)	.0
TOTAL TAXES	374,295.16	2,626,117.64	4,688,416.00	2,062,298.36	56.0
<u>LICENSES AND PERMITS</u>					
51-32-208 ROAD CUT PERMITS	150.00	7,050.00	.00	(7,050.00)	.0
TOTAL LICENSES AND PERMITS	150.00	7,050.00	.00	(7,050.00)	.0
<u>INTERGOVERNMENTAL REVENUES</u>					
51-33-305 STATE OF COLORADO GRANTS	94,830.25	94,830.25	1,156,579.00	1,061,748.75	8.2
51-33-307 CDOT GRANTS	7,687.32	21,432.15	1,111,000.00	1,089,567.85	1.9
TOTAL INTERGOVERNMENTAL REVENUES	102,517.57	116,262.40	2,267,579.00	2,151,316.60	5.1
<u>CHARGES FOR SERVICES</u>					
51-34-401 CHARGES FOR ADDED SERVICES	.00	746.35	.00	(746.35)	.0
51-34-409 EV CHARGING STATION REVENUES	4,563.81	18,371.64	13,000.00	(5,371.64)	141.3
TOTAL CHARGES FOR SERVICES	4,563.81	19,117.99	13,000.00	(6,117.99)	147.1
<u>FINES, FEES & FORFEITURES</u>					
51-35-500 DEPARTMENT SPECIFIC FINES	.00	169.58	.00	(169.58)	.0
51-35-504 DEPARTMENT SPECIFIC FEES	.00	12,500.00	18,000.00	5,500.00	69.4
51-35-507 CEMETERY FEES	100.00	3,750.00	7,000.00	3,250.00	53.6
TOTAL FINES, FEES & FORFEITURES	100.00	16,419.58	25,000.00	8,580.42	65.7
<u>MISCELLANEOUS REVENUES</u>					
51-36-601 MISCELLANEOUS REVENUE	1,405.51	10,838.56	22,000.00	11,161.44	49.3
51-36-603 INTEREST INCOME	15,025.83	98,682.88	120,000.00	21,317.12	82.2
51-36-606 SALE OF ASSETS	13,089.50	13,089.50	.00	(13,089.50)	.0
TOTAL MISCELLANEOUS REVENUES	29,520.84	122,610.94	142,000.00	19,389.06	86.4

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
51-37-701	PRIVATE/NON-PROFIT COLLABORAT.	.00	.00	3,000.00	3,000.00	.0
	TOTAL CONTRIBUTIONS & OTHR GRANT REV	.00	.00	3,000.00	3,000.00	.0
	<u>LEASES & RENTS</u>					
51-38-801	DEPT. SPECIFIC LEASE REVENUE	.00	11,553.00	11,655.00	102.00	99.1
51-38-810	DEPT. SPEC. RENTAL FEES-PARKS	5,095.00	19,536.00	.00	(19,536.00)	.0
51-38-811	DEPT. SPEC. LEASES-F&F	1,954.80	6,841.80	.00	(6,841.80)	.0
	TOTAL LEASES & RENTS	7,049.80	37,930.80	11,655.00	(26,275.80)	325.5
	<u>INTERFUND TRANSFERS</u>					
51-39-902	TRANSFER FROM SANITATION FUND	.00	.00	218,754.00	218,754.00	.0
51-39-904	TRANSFER FROM CTF	.00	.00	99,500.00	99,500.00	.0
51-39-905	TRANSFER FROM LODGERS FUND	.00	.00	353,996.00	353,996.00	.0
	TOTAL INTERFUND TRANSFERS	.00	.00	672,250.00	672,250.00	.0
	TOTAL FUND REVENUE	518,197.18	2,945,509.35	7,822,900.00	4,877,390.65	37.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE-CAPITAL</u>					
51-49-582 EQUIPMENT	3,926.10	21,022.89	17,017.00	(4,005.89)	123.5
51-49-641 R&M-VEHICLES	2,040.64	13,820.35	18,000.00	4,179.65	76.8
51-49-642 R&M-EQUIPMENT	.00	.00	100.00	100.00	.0
51-49-761 INSURANCE & BONDS	.00	70.52	.00	(70.52)	.0
51-49-830 EQUIPMENT-CAPITAL OUTLAY	.00	13,610.00	.00	(13,610.00)	.0
51-49-832 VEHICLES	.00	.00	179,125.00	179,125.00	.0
TOTAL POLICE-CAPITAL	5,966.74	48,523.76	214,242.00	165,718.24	22.7
<u>PARKS & REC ADMIN-CAPITAL</u>					
51-54-551 FURNISHINGS & FIXTURES	.00	395.62	.00	(395.62)	.0
51-54-771 INITIATIVES & ECONOMIC DEVELOP	530.00	8,030.00	20,000.00	11,970.00	40.2
51-54-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	812.00	.00	(812.00)	.0
TOTAL PARKS & REC ADMIN-CAPITAL	530.00	9,237.62	20,000.00	10,762.38	46.2
<u>RECREATION-CAPITAL</u>					
51-55-812 FURNITURE & FIXTURES-CAPITAL A	.00	1,882.56	.00	(1,882.56)	.0
TOTAL RECREATION-CAPITAL	.00	1,882.56	.00	(1,882.56)	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS-CAPITAL</u>					
51-58-401 SALARIES	28,133.20	201,595.71	380,280.00	178,684.29	53.0
51-58-402 PART TIME	2,502.76	13,021.18	26,915.00	13,893.82	48.4
51-58-403 OVERTIME	.00	392.21	5,988.00	5,595.79	6.6
51-58-404 ON-CALL	.00	1,200.00	9,120.00	7,920.00	13.2
51-58-411 FICA	2,214.77	16,068.90	32,007.00	15,938.10	50.2
51-58-412 EMPLOYEE INSURANCE	11,253.58	66,835.96	119,841.00	53,005.04	55.8
51-58-413 PENSION	2,347.55	17,219.67	30,771.00	13,551.33	56.0
51-58-414 PHONE STIPEND	.00	.00	322.00	322.00	.0
51-58-415 UNIFORM STIPEND	200.08	1,630.44	2,877.00	1,246.56	56.7
51-58-423 WORKERS COMPENSATION INSURANCE	115.16	5,796.95	9,494.00	3,697.05	61.1
51-58-501 OFFICE SUPPLIES	.00	105.31	125.00	19.69	84.3
51-58-502 OPERATING SUPPLIES	1,245.00	31,560.81	33,000.00	1,439.19	95.6
51-58-503 MAINTENANCE & CLEANING SUPPLIE	.00	6.14	125.00	118.86	4.9
51-58-504 POSTAGE/SHIPPING	.00	25.00	.00	25.00	.0
51-58-506 LOGO WEAR	.00	.00	2,000.00	2,000.00	.0
51-58-507 PERSONAL PROTECTIVE EQUIP.	28.38	352.72	750.00	397.28	47.0
51-58-511 FUEL/OIL/OPERATING FLUIDS	803.71	6,837.87	14,000.00	7,162.13	48.8
51-58-521 DEPARTMENT MATERIALS	4,499.29	7,696.40	5,000.00	2,696.40	153.9
51-58-541 VEHICLE PARTS	.00	50.99	.00	50.99	.0
51-58-542 EQUIPMENT PARTS	13.49	1,870.10	.00	1,870.10	.0
51-58-543 SMALL TOOLS	383.94	2,285.75	2,500.00	214.25	91.4
51-58-544 TOOLS	.00	2,339.98	4,000.00	1,660.02	58.5
51-58-551 FURNISHINGS & FIXTURES	1,507.29	12,268.33	11,500.00	768.33	106.7
51-58-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
51-58-581 SMALL EQUIPMENT	.00	284.36	.00	284.36	.0
51-58-582 EQUIPMENT	.00	1,955.39	2,000.00	44.61	97.8
51-58-583 COMPUTER/IT EQUIPMENT	.00	1,654.26	2,800.00	1,145.74	59.1
51-58-584 SOFTWARE SUBSCRIPTIONS	.00	505.53	547.00	41.47	92.4
51-58-601 GAS-UTILITY	31.26	723.40	1,248.00	524.60	58.0
51-58-602 ELECTRIC-UTILITY	1,709.27	9,570.94	20,261.00	10,690.06	47.2
51-58-603 WATER-UTILITY	11,179.77	17,161.89	44,631.00	27,469.11	38.5
51-58-604 SEWER-UTILITY	855.00	2,992.50	5,130.00	2,137.50	58.3
51-58-621 TELEPHONE SERVICE-UTILITY	25.33	151.83	304.00	152.17	49.9
51-58-622 TELEPHONE-EE ISSUED CELL PHONE	40.68	244.08	512.00	267.92	47.7
51-58-623 INTERNET SERVICE	.00	1,391.04	2,800.00	1,408.96	49.7
51-58-642 R&M-EQUIPMENT	842.66	4,077.81	15,000.00	10,922.19	27.2
51-58-658 R&M-PARKS & TRAILS	134.00	237.35	41,200.00	40,962.65	.6
51-58-660 R&M-YAMAGUCHI NORTH PARK	.00	2,502.17	.00	2,502.17	.0
51-58-662 R&M-CENTENNIAL PARK	.00	1,063.23	.00	1,063.23	.0
51-58-666 R&M-RESERVOIR HILL PARK	.00	928.78	.00	928.78	.0
51-58-669 R&M-MARY FISHER PARK	.00	1,119.06	.00	1,119.06	.0
51-58-670 R&M-TOWN PARK	.00	370.21	.00	370.21	.0
51-58-672 R&M-TRAILS/SIDEWALKS	.00	.00	13,500.00	13,500.00	.0
51-58-701 ENGINEERING & MODELING (NON CI	.00	.00	15,000.00	15,000.00	.0
51-58-704 CONTRACTED SERVICES (OTHER PRO	22,722.50	28,647.50	18,500.00	10,147.50	154.9
51-58-705 IT SERVICES	207.36	1,325.93	1,882.00	556.07	70.5
51-58-711 TRAVEL-TRANSPORTATION	.00	575.04	1,000.00	424.96	57.5
51-58-712 TRAVEL-MEALS	.00	.00	500.00	500.00	.0
51-58-713 TRAVEL-LODGING	.00	.00	3,000.00	3,000.00	.0
51-58-722 MEETING-REGISTRATION	.00	1,490.00	750.00	740.00	198.7
51-58-731 RENTAL-EQUIPMENT	.00	102.35	4,000.00	3,897.65	2.6
51-58-732 RENTAL-MISC.	280.00	1,390.00	2,100.00	710.00	66.2

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-58-741 FEES	.00	102.33	.00	(102.33)	.0
51-58-751 BOOKS & SUBSCRIPTIONS	.00	108.95	.00	(108.95)	.0
51-58-754 PRE-PROJECT CONSULTING	.00	980.57	.00	(980.57)	.0
51-58-761 INSURANCE & BONDS	.00	6,148.35	10,176.00	4,027.65	60.4
51-58-793 TRAINING & SCHOOLS	.00	375.00	2,500.00	2,125.00	15.0
51-58-794 TEAM BUILDING	.00	.00	500.00	500.00	.0
51-58-812 FURNITURE & FIXTURES-CAPITAL A	.00	27,836.56	30,900.00	3,063.44	90.1
51-58-821 IMPROVE. OTHER THAN BUILDINGS	.00	13,727.00	1,988,579.00	1,974,852.00	.7
51-58-830 EQUIPMENT-CAPITAL OUTLAY	.00	34,920.84	38,000.00	3,079.16	91.9
51-58-853 CAPITAL ENGINEERING	18,682.46	42,124.33	96,000.00	53,875.67	43.9
TOTAL PARKS-CAPITAL	111,958.49	595,949.00	3,054,335.00	2,458,386.00	19.5
COMM. DEVEL. ADMIN.-CAPITAL					
51-62-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	10,000.00	10,000.00	.0
51-62-761 INSURANCE & BONDS	.00	30.24	.00	(30.24)	.0
TOTAL COMM. DEVEL. ADMIN.-CAPITAL	.00	30.24	10,000.00	9,969.76	.3
PROJECTS-CAPITAL					
51-66-704 CONTRACTED SERVICES (OTHER PRO	.00	10,725.00	.00	(10,725.00)	.0
51-66-753 PRE-PROJECT ADVERTISING	.00	17.19	300.00	282.81	5.7
51-66-754 PRE-PROJECT CONSULTING	.00	.00	15,000.00	15,000.00	.0
51-66-755 PRE-PROJECT ENGINEERING/DESIGN	.00	.00	15,000.00	15,000.00	.0
51-66-853 CAPITAL ENGINEERING	.00	91,822.03	105,000.00	13,177.97	87.5
TOTAL PROJECTS-CAPITAL	.00	102,564.22	135,300.00	32,735.78	75.8
ADMIN. SERVICES ADMIN-CAPITAL					
51-80-583 COMPUTER/IT EQUIPMENT	141.23	13,304.45	23,500.00	10,195.55	56.6
51-80-584 SOFTWARE SUBSCRIPTIONS	1,088.00	1,088.00	300.00	(788.00)	362.7
51-80-761 INSURANCE & BONDS	.00	27.96	.00	(27.96)	.0
51-80-771 INITIATIVES & ECONOMIC DEVELOP	.00	72,500.00	110,000.00	37,500.00	65.9
51-80-944 LEASE PAYMENTS	.00	167.90	521.00	353.10	32.2
TOTAL ADMIN. SERVICES ADMIN-CAPITAL	1,229.23	87,088.31	134,321.00	47,232.69	64.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMIN.</u>					
51-90-401 SALARIES	16,461.74	117,074.75	220,615.00	103,540.25	53.1
51-90-411 FICA	1,199.72	8,707.72	16,877.00	8,169.28	51.6
51-90-412 EMPLOYEE INSURANCE	2,748.03	19,124.12	46,026.00	26,901.88	41.6
51-90-413 PENSION	1,481.54	10,695.03	18,752.00	8,056.97	57.0
51-90-423 WORKERS COMPENSATION INSURANCE	(1,150.27)	(1,025.61)	205.00	1,230.61	(500.3)
51-90-501 OFFICE SUPPLIES	.00	532.97	2,000.00	1,467.03	26.7
51-90-502 OPERATING SUPPLIES	.00	79.52	360.00	280.48	22.1
51-90-503 MAINTENANCE & CLEANING SUPPLIE	.00	25.18	300.00	274.82	8.4
51-90-504 POSTAGE/SHIPPING	.00	.00	50.00	50.00	.0
51-90-505 COPY/PRINTING	.00	932.67	1,618.00	685.33	57.6
51-90-511 FUEL/OIL/OPERATING FLUIDS	.00	63.47	2,500.00	2,436.53	2.5
51-90-521 DEPARTMENT MATERIALS	14.99	14.99	.00	(14.99)	.0
51-90-542 EQUIPMENT PARTS	.00	255.00	.00	(255.00)	.0
51-90-543 SMALL TOOLS	.00	19.59	.00	(19.59)	.0
51-90-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	2,127.50	18,000.00	15,872.50	11.8
51-90-583 COMPUTER/IT EQUIPMENT	.00	650.53	225.00	(425.53)	289.1
51-90-584 SOFTWARE SUBSCRIPTIONS	.00	8,660.79	13,204.00	4,543.21	65.6
51-90-601 GAS-UTILITY	122.65	9,409.73	16,990.00	7,580.27	55.4
51-90-602 ELECTRIC-UTILITY	892.56	4,876.15	8,690.00	3,813.85	56.1
51-90-603 WATER-UTILITY	2,127.10	3,832.11	14,213.00	10,380.89	27.0
51-90-604 SEWER-UTILITY	142.50	498.75	855.00	356.25	58.3
51-90-621 TELEPHONE SERVICE-UTILITY	79.00	422.95	949.00	526.05	44.6
51-90-622 TELEPHONE-EE ISSUED CELL PHONE	66.14	396.69	1,585.00	1,188.31	25.0
51-90-623 INTERNET SERVICE	330.00	660.00	350.00	(310.00)	188.6
51-90-701 ENGINEERING & MODELING (NON CI	.00	2,394.50	4,000.00	1,605.50	59.9
51-90-703 AUDIT	1,924.49	16,406.78	14,482.00	(1,924.78)	113.3
51-90-704 CONTRACTED SERVICES (OTHER PRO	.00	299.00	5,000.00	4,701.00	6.0
51-90-705 IT SERVICES	829.46	5,303.72	7,528.00	2,224.28	70.5
51-90-711 TRAVEL-TRANSPORTATION	394.80	394.80	550.00	155.20	71.8
51-90-712 TRAVEL-MEALS	28.74	355.20	150.00	(205.20)	236.8
51-90-713 TRAVEL-LODGING	.00	428.40	332.00	(96.40)	129.0
51-90-722 MEETING-REGISTRATION	.00	505.00	460.00	(45.00)	109.8
51-90-732 RENTAL-MISC.	4,200.00	4,560.00	350.00	(4,210.00)	1302.9
51-90-741 FEES	.00	10.36	.00	(10.36)	.0
51-90-751 BOOKS & SUBSCRIPTIONS	.00	35.00	35.00	.00	100.0
51-90-761 INSURANCE & BONDS	.00	860.06	250.00	(610.06)	344.0
51-90-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	1,000.00	1,000.00	.0
51-90-792 DUES & MEMBERSHIPS	.00	100.00	500.00	400.00	20.0
51-90-794 TEAM BUILDING	161.89	801.87	1,889.00	1,087.13	42.5
51-90-853 CAPITAL ENGINEERING	5,706.00	27,090.00	50,000.00	22,910.00	54.2
51-90-941 DEBT SERVICE-PRINCIPAL	.00	.00	307,000.00	307,000.00	.0
51-90-942 DEBT SERVICE-INTEREST	.00	60,711.06	126,569.00	65,857.94	48.0
51-90-943 DEBT SERVICE-FEES	1,500.00	4,000.00	4,000.00	.00	100.0
TOTAL PUBLIC WORKS ADMIN.	39,261.08	312,290.35	908,459.00	596,168.65	34.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
51-91-401 SALARIES	29,882.10	212,707.10	381,855.00	169,147.90	55.7
51-91-403 OVERTIME	364.40	1,557.74	17,183.00	15,625.26	9.1
51-91-404 ON-CALL	.00	.00	18,250.00	18,250.00	.0
51-91-411 FICA	2,249.36	16,220.74	31,049.00	14,828.26	52.2
51-91-412 EMPLOYEE INSURANCE	7,074.72	47,752.74	75,270.00	27,517.26	63.4
51-91-413 PENSION	2,689.39	19,459.82	34,348.00	14,888.18	56.7
51-91-414 PHONE STIPEND	80.00	548.96	960.00	411.04	57.2
51-91-415 UNIFORM STIPEND	184.68	1,317.70	2,407.00	1,089.30	54.7
51-91-423 WORKERS COMPENSATION INSURANCE	1,253.80	11,374.73	18,852.00	7,477.27	60.3
51-91-501 OFFICE SUPPLIES	.00	132.74	500.00	367.26	26.6
51-91-502 OPERATING SUPPLIES	521.93	9,502.36	56,000.00	46,497.64	17.0
51-91-503 MAINTENANCE & CLEANING SUPPLIE	.00	466.02	1,000.00	533.98	46.6
51-91-505 COPY/PRINTING	.00	217.15	.00	(217.15)	.0
51-91-506 LOGO WEAR	.00	288.00	2,400.00	2,112.00	12.0
51-91-507 PERSONAL PROTECTIVE EQUIP.	.00	962.01	2,000.00	1,037.99	48.1
51-91-511 FUEL/OIL/OPERATING FLUIDS	1,460.64	11,398.71	30,000.00	18,601.29	38.0
51-91-521 DEPARTMENT MATERIALS	23,178.74	72,955.22	50,000.00	(22,955.22)	145.9
51-91-541 VEHICLE PARTS	.00	121.99	4,000.00	3,878.01	3.1
51-91-542 EQUIPMENT PARTS	206.99	1,424.48	.00	(1,424.48)	.0
51-91-543 SMALL TOOLS	.00	2,843.59	3,500.00	656.41	81.3
51-91-544 TOOLS	1,250.14	19,840.13	1,000.00	(18,840.13)	1984.0
51-91-551 FURNISHINGS & FIXTURES	.00	1,086.00	.00	(1,086.00)	.0
51-91-581 SMALL EQUIPMENT	.00	1,340.01	2,000.00	659.99	67.0
51-91-582 EQUIPMENT	6,840.00	10,840.07	1,000.00	(9,840.07)	1084.0
51-91-583 COMPUTER/IT EQUIPMENT	27.99	909.29	.00	(909.29)	.0
51-91-584 SOFTWARE SUBSCRIPTIONS	80.00	940.27	1,461.00	520.73	64.4
51-91-602 ELECTRIC-UTILITY	3,322.11	20,658.42	43,379.00	22,720.58	47.6
51-91-621 TELEPHONE SERVICE-UTILITY	25.33	151.83	304.00	152.17	49.9
51-91-622 TELEPHONE-EE ISSUED CELL PHONE	169.26	1,015.41	2,800.00	1,784.59	36.3
51-91-642 R&M-EQUIPMENT	5,446.76	6,317.84	58,000.00	51,682.16	10.9
51-91-671 R&M-CEMETERY	.00	7,271.00	10,000.00	2,729.00	72.7
51-91-672 R&M-TRAILS/SIDEWALKS	.00	.00	20,000.00	20,000.00	.0
51-91-674 R&M-INFRASTRUCTURE/LINES	.00	.00	1,821,776.00	1,821,776.00	.0
51-91-682 R&M-STREETS	41,490.00	41,490.00	334,000.00	292,510.00	12.4
51-91-683 R&M-DRAINAGE	.00	3,942.00	20,000.00	16,058.00	19.7
51-91-684 R&M-STREET LIGHTS	.00	1,656.46	162,500.00	160,843.54	1.0
51-91-685 R&M-ALLEYS	.00	.00	30,000.00	30,000.00	.0
51-91-704 CONTRACTED SERVICES (OTHER PRO	14,045.00	14,170.00	600.00	(13,570.00)	2361.7
51-91-705 IT SERVICES	414.72	2,349.14	1,882.00	(467.14)	124.8
51-91-711 TRAVEL-TRANSPORTATION	.00	.00	425.00	425.00	.0
51-91-712 TRAVEL-MEALS	.00	374.00	875.00	501.00	42.7
51-91-713 TRAVEL-LODGING	.00	894.00	1,900.00	1,006.00	47.1
51-91-721 MEETING & TRAINING-SUPPLIES	.00	.00	2,400.00	2,400.00	.0
51-91-722 MEETING-REGISTRATION	.00	.00	4,625.00	4,625.00	.0
51-91-731 RENTAL-EQUIPMENT	.00	3,925.25	.00	(3,925.25)	.0
51-91-741 FEES	.00	2.25	.00	(2.25)	.0
51-91-761 INSURANCE & BONDS	.00	1,907.28	3,794.00	1,886.72	50.3
51-91-792 DUES & MEMBERSHIPS	.00	124.00	225.00	101.00	55.1
51-91-793 TRAINING & SCHOOLS	95.00	785.00	2,000.00	1,215.00	39.3
51-91-794 TEAM BUILDING	120.00	259.72	1,000.00	740.28	26.0
51-91-821 IMPROVE. OTHER THAN BUILDINGS	.00	14,908.00	.00	(14,908.00)	.0
51-91-822 SIDEWALKS, CROSSINGS, CURB & G	.00	.00	30,000.00	30,000.00	.0

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
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CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-91-830 EQUIPMENT-CAPITAL OUTLAY	.00	28,711.84	39,000.00	10,288.16	73.6
51-91-861 ROAD CONSTRUCTION-NEW OR REPLA	.00	.00	246,000.00	246,000.00	.0
51-91-931 DEBT SVC. DUE-GENERAL FUND	.00	.00	84,720.00	84,720.00	.0
TOTAL STREETS	142,473.06	597,121.01	3,657,240.00	3,060,118.99	16.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES & FLEET</u>					
51-94-401 SALARIES	13,703.96	83,120.62	171,112.00	87,991.38	48.6
51-94-403 OVERTIME	.00	158.56	5,879.00	5,720.44	2.7
51-94-404 ON-CALL	200.00	1,656.87	18,250.00	16,593.13	9.1
51-94-411 FICA	1,047.54	6,617.90	14,007.00	7,389.10	47.3
51-94-412 EMPLOYEE INSURANCE	3,401.13	15,042.13	49,503.00	34,460.87	30.4
51-94-413 PENSION	1,087.16	7,240.10	14,584.00	7,343.90	49.6
51-94-414 PHONE STIPEND	80.00	548.96	1,282.00	733.04	42.8
51-94-415 UNIFORM STIPEND	92.34	530.16	1,072.00	541.84	49.5
51-94-423 WORKERS COMPENSATION INSURANCE	689.07	3,391.29	6,022.00	2,630.71	56.3
51-94-501 OFFICE SUPPLIES	.00	9.89	150.00	140.11	6.6
51-94-502 OPERATING SUPPLIES	262.79	803.83	3,000.00	2,196.17	26.8
51-94-503 MAINTENANCE & CLEANING SUPPLIE	1,025.18	4,407.46	17,000.00	12,592.54	25.9
51-94-506 LOGO WEAR	.00	.00	600.00	600.00	.0
51-94-507 PERSONAL PROTECTIVE EQUIP.	.00	77.59	200.00	122.41	38.8
51-94-511 FUEL/OIL/OPERATING FLUIDS	49.27	1,002.98	2,500.00	1,497.02	40.1
51-94-521 DEPARTMENT MATERIALS	227.59	476.91	1,000.00	523.09	47.7
51-94-541 VEHICLE PARTS	88.06	4,075.14	.00 (	4,075.14)	.0
51-94-542 EQUIPMENT PARTS	.00	246.39	3,100.00	2,853.61	8.0
51-94-543 SMALL TOOLS	420.72	1,445.74	1,500.00	54.26	96.4
51-94-544 TOOLS	.00	188.99	.00 (	188.99)	.0
51-94-551 FURNISHINGS & FIXTURES	.00	998.00	2,500.00	1,502.00	39.9
51-94-581 SMALL EQUIPMENT	57.99	1,525.68	1,500.00 (	25.68)	101.7
51-94-582 EQUIPMENT	.00	769.00	1,500.00	731.00	51.3
51-94-583 COMPUTER/IT EQUIPMENT	.00	463.44	200.00 (	263.44)	231.7
51-94-584 SOFTWARE SUBSCRIPTIONS	.00	3,214.24	3,088.00 (	126.24)	104.1
51-94-602 ELECTRIC-UTILITY	1,426.07	7,088.59	11,802.00	4,713.41	60.1
51-94-621 TELEPHONE SERVICE-UTILITY	25.33	151.83	304.00	152.17	49.9
51-94-631 JANITORIAL SERVICES	10,306.62	72,139.59	138,000.00	65,860.41	52.3
51-94-641 R&M-VEHICLES	369.40	1,824.88	25,000.00	23,175.12	7.3
51-94-643 R&M-ART	250.00	772.50	2,000.00	1,227.50	38.6
51-94-646 R&M-OTHER	.00	.00	9,000.00	9,000.00	.0
51-94-651 R&M-BUILDING	.00	177.51	.00 (	177.51)	.0
51-94-652 R&M-TOWN HALL	97.93	10,029.80	27,000.00	16,970.20	37.2
51-94-653 R&M-MAINTENANCE FACILITY	12.99	1,459.01	5,000.00	3,540.99	29.2
51-94-654 R&M-VISITOR CENTER	.00	102.60	12,000.00	11,897.40	.9
51-94-655 R&M-COMMUNITY CENTER	37.48	13,058.76	18,000.00	4,941.24	72.6
51-94-656 R&M-GEO BUILDING	.00	.00	500.00	500.00	.0
51-94-657 R&M-MUSEUM	63.00	248.44	.00 (	248.44)	.0
51-94-658 R&M-PARKS & TRAILS	.00	3,224.55	10,000.00	6,775.45	32.3
51-94-659 R&M-WAYFINDING & SIGNAGE	.00	.00	2,000.00	2,000.00	.0
51-94-660 R&M-YAMAGUCHI NORTH PARK	.00	.00	4,500.00	4,500.00	.0
51-94-661 R&M-SOUTH PAGOSA PARK	.00	291.86	500.00	208.14	58.4
51-94-663 R&M-BELL TOWER PARK	.00	.00	300.00	300.00	.0
51-94-664 R&M-RIVER CENTER PARK	.00	.00	300.00	300.00	.0
51-94-669 R&M-MARY FISHER PARK	.00	58.75	500.00	441.25	11.8
51-94-670 R&M-TOWN PARK	.00	291.86	1,000.00	708.14	29.2
51-94-691 DISPOSAL/RECYCLING/SHREDDING	.00	209.51	.00 (	209.51)	.0
51-94-692 ALARM MONITORING	.00	1,080.00	2,300.00	1,220.00	47.0
51-94-704 CONTRACTED SERVICES (OTHER PRO	1,924.00	7,653.43	5,150.00 (	2,503.43)	148.6
51-94-705 IT SERVICES	414.73	2,954.59	5,646.00	2,691.41	52.3
51-94-707 SECURITY	.00	.00	7,450.00	7,450.00	.0
51-94-741 FEES	30.00	85.36	.00 (	85.36)	.0

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58 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-94-751 BOOKS & SUBSCRIPTIONS	.00	22.45	.00	(22.45)	.0
51-94-761 INSURANCE & BONDS	.00	23,436.06	42,109.00	18,672.94	55.7
51-94-793 TRAINING & SCHOOLS	.00	.00	900.00	900.00	.0
51-94-794 TEAM BUILDING	.00	119.64	.00	(119.64)	.0
51-94-811 BUILDING IMPROVEMENTS	.00	.00	142,775.00	142,775.00	.0
51-94-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	1,000.00	1,000.00	.0
51-94-821 IMPROVE. OTHER THAN BUILDINGS	2,353.10	2,353.10	.00	(2,353.10)	.0
51-94-832 VEHICLES	.00	104,046.88	110,000.00	5,953.12	94.6
51-94-852 CAPITAL ARCHITECTURAL	.00	15,000.00	.00	(15,000.00)	.0
TOTAL FACILITIES & FLEET	39,743.45	405,893.42	904,585.00	498,691.58	44.9
TOTAL FUND EXPENDITURES	341,162.05	2,160,580.49	9,038,482.00	6,877,901.51	23.9
NET REVENUE OVER EXPENDITURES	177,035.13	784,928.86	(1,215,582.00)	(2,000,510.86)	64.6

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JULY 31, 2025

SANITATION FUND

ASSETS

53-10100	CASH IN COMBINED CASH FUND	5,582,972.65	
53-10500	PETTY CASH	100.00	
53-11000	PLANT/SYSTEM	13,262,240.55	
53-11100	EQUIPMENT	1,421,915.45	
53-11400	PROPERTY TAX RECEIVABLE	58,148.00	
53-11500	ACCTS RECEIVABLE - SANITATION	126,674.48	
53-11550	ACCTS RECEIVABLE - TREAS LIENS	4,822.93	
53-11600	ALLOWANCE FOR DOUBTFUL ACCTS	(8,035.43)	
53-11700	RIGHT OF WAYS	16,376.00	
53-11800	ACCUMULATED DEPRECIATION	(4,024,736.71)	
	TOTAL ASSETS		16,440,477.92

LIABILITIES AND EQUITY

LIABILITIES

53-20250	AUDIT ACCT PAYABLE	314,823.54	
53-20310	INTEREST PAYABLE	9,761.81	
53-21400	PIPELINE LOAN WPCRF	1,120,859.09	
53-21405	NOTE PAYABLE TO UMB	4,524,951.97	
53-21800	ACCRUED VACATION	7,555.17	
53-21850	ACCRUED WAGES	6,236.58	
53-22210	UNEARNED REVENUE	58,148.00	
53-22215	LONG TERM LIABILITY PAWSD	1,828,646.49	
53-23000	ADVANCE TO GENERAL FUND	59,585.69	
	TOTAL LIABILITIES		7,930,568.34

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
53-29800	RETAINED EARNINGS-UNRESERVED	7,429,870.44	
53-29850	CONTRIBUTED CAPITAL	965,626.24	
	REVENUE OVER EXPENDITURES - YTD	114,412.90	
	BALANCE - CURRENT DATE	8,509,909.58	
	TOTAL FUND EQUITY		8,509,909.58
	TOTAL LIABILITIES AND EQUITY		16,440,477.92

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
53-31-101 PROPERTY TAX	7,663.81	53,356.94	58,148.00	4,791.06	91.8
53-31-102 SPECIFIC OWNERSHIP/MVL TAX	569.56	2,779.40	4,500.00	1,720.60	61.8
TOTAL TAXES	8,233.37	56,136.34	62,648.00	6,511.66	89.6
<u>INTERGOVERNMENTAL REVENUES</u>					
53-33-306 DOLA GRANTS	.00	5,343.50	200,000.00	194,656.50	2.7
TOTAL INTERGOVERNMENTAL REVENUES	.00	5,343.50	200,000.00	194,656.50	2.7
<u>CHARGES FOR SERVICES</u>					
53-34-400 DEPT. SPECIFIC SVC. CHARGES	1,086.54	6,078.31	9,600.00	3,521.69	63.3
53-34-401 CHARGES FOR ADDED SERVICES	.00	.00	3,500.00	3,500.00	.0
53-34-404 UTILITY CONNECTION FEES	.00	25,499.00	97,800.00	72,301.00	26.1
53-34-405 UTILITY BILLING	118,868.16	810,056.96	1,368,000.00	557,943.04	59.2
TOTAL CHARGES FOR SERVICES	119,954.70	841,634.27	1,478,900.00	637,265.73	56.9
<u>FINES, FEES & FORFEITURES</u>					
53-35-503 LATE FEES (PENALTIES & INT.)	684.99	5,082.76	5,000.00	(82.76)	101.7
TOTAL FINES, FEES & FORFEITURES	684.99	5,082.76	5,000.00	(82.76)	101.7
<u>MISCELLANEOUS REVENUES</u>					
53-36-601 MISCELLANEOUS REVENUE	1,443.19	5,330.46	6,500.00	1,169.54	82.0
53-36-603 INTEREST INCOME	19,961.60	106,017.01	130,000.00	23,982.99	81.6
53-36-607 LOAN PROCEEDS	.00	.00	4,524,952.00	4,524,952.00	.0
TOTAL MISCELLANEOUS REVENUES	21,404.79	111,347.47	4,661,452.00	4,550,104.53	2.4
<u>INTERFUND TRANSFERS</u>					
53-39-900 TRANSFER FROM GENERAL FUND	.00	.00	1,295,000.00	1,295,000.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	1,295,000.00	1,295,000.00	.0
TOTAL FUND REVENUE	150,277.85	1,019,544.34	7,703,000.00	6,683,455.66	13.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SANITATION</u>					
53-92-401 SALARIES	15,810.46	105,101.27	217,240.00	112,138.73	48.4
53-92-403 OVERTIME	3,899.54	11,062.70	19,552.00	8,489.30	56.6
53-92-404 ON-CALL	1,400.00	10,053.16	18,249.00	8,195.84	55.1
53-92-411 FICA	1,602.25	9,827.50	18,471.00	8,643.50	53.2
53-92-412 EMPLOYEE INSURANCE	4,411.15	26,600.51	54,122.00	27,521.49	49.2
53-92-413 PENSION	1,144.62	7,673.87	19,541.00	11,867.13	39.3
53-92-415 UNIFORM STIPEND	92.34	577.33	1,204.00	626.67	48.0
53-92-423 WORKERS COMPENSATION INSURANCE	1,311.10	3,630.37	4,269.00	638.63	85.0
53-92-501 OFFICE SUPPLIES	.00	1.19	250.00	248.81	.5
53-92-502 OPERATING SUPPLIES	140.47	11,941.74	5,000.00	(6,941.74)	238.8
53-92-503 MAINTENANCE & CLEANING SUPPLIE	559.98	9,103.34	.00	(9,103.34)	.0
53-92-504 POSTAGE/SHIPPING	600.47	1,955.98	4,000.00	2,044.02	48.9
53-92-505 COPY/PRINTING	30.33	30.33	.00	(30.33)	.0
53-92-506 LOGO WEAR	255.70	255.70	900.00	644.30	28.4
53-92-507 PERSONAL PROTECTIVE EQUIP.	343.41	2,577.81	3,500.00	922.19	73.7
53-92-511 FUEL/OIL/OPERATING FLUIDS	2,769.40	12,518.67	14,000.00	1,481.33	89.4
53-92-521 DEPARTMENT MATERIALS	4,740.17	30,805.72	3,500.00	(27,305.72)	880.2
53-92-541 VEHICLE PARTS	433.74	758.71	4,000.00	3,241.29	19.0
53-92-542 EQUIPMENT PARTS	108.56	11,965.95	.00	(11,965.95)	.0
53-92-543 SMALL TOOLS	2,039.69	6,989.97	4,500.00	(2,489.97)	155.3
53-92-544 TOOLS	1,923.30	8,318.30	4,800.00	(3,518.30)	173.3
53-92-551 FURNISHINGS & FIXTURES	.00	.00	1,800.00	1,800.00	.0
53-92-561 COMMUNITY ENGAGEMENT/COMMUNITY	63.44	63.44	.00	(63.44)	.0
53-92-581 SMALL EQUIPMENT	413.29	4,203.82	2,800.00	(1,403.82)	150.1
53-92-582 EQUIPMENT	1,707.98	9,858.13	1,000.00	(8,858.13)	985.8
53-92-583 COMPUTER/IT EQUIPMENT	.00	520.59	4,100.00	3,579.41	12.7
53-92-584 SOFTWARE SUBSCRIPTIONS	.00	2,117.09	2,152.00	34.91	98.4
53-92-602 ELECTRIC-UTILITY	9,505.93	54,926.81	105,295.00	50,368.19	52.2
53-92-603 WATER-UTILITY	742.76	1,210.98	1,423.00	212.02	85.1
53-92-621 TELEPHONE SERVICE-UTILITY	28.34	169.89	340.00	170.11	50.0
53-92-622 TELEPHONE-EE ISSUED CELL PHONE	137.30	823.35	1,200.00	376.65	68.6
53-92-623 INTERNET SERVICE	399.99	3,582.78	3,293.00	(289.78)	108.8
53-92-641 R&M-VEHICLES	2,409.34	2,409.34	14,500.00	12,090.66	16.6
53-92-642 R&M-EQUIPMENT	138.95	138.95	.00	(138.95)	.0
53-92-674 R&M-INFRASTRUCTURE/LINES	.00	2,148.30	1,335,000.00	1,332,851.70	.2
53-92-675 R&M-LIFT & PUMP STATIONS	.00	104.65	7,500.00	7,395.35	1.4
53-92-676 R&M-APACHE LS	.00	.00	8,000.00	8,000.00	.0
53-92-677 R&M-KOA LS	.00	15,555.00	7,500.00	(8,055.00)	207.4
53-92-678 R&M-CHAMBER LS	.00	.00	7,500.00	7,500.00	.0
53-92-679 R&M-5TH STREET PS	371.40	10,494.44	45,000.00	34,505.56	23.3
53-92-680 R&M-TIMBER RIDGE PS	10,876.57	24,324.22	65,000.00	40,675.78	37.4
53-92-681 R&M-PIPELINE ODOR SYSTEM	.00	.00	500.00	500.00	.0
53-92-691 DISPOSAL/RECYCLING/SHREDDING	105.30	547.20	.00	(547.20)	.0
53-92-701 ENGINEERING & MODELING (NON CI	.00	.00	400,000.00	400,000.00	.0
53-92-702 ATTORNEY	795.00	14,165.00	3,000.00	(11,165.00)	472.2
53-92-703 AUDIT	501.19	4,271.99	3,771.00	(500.99)	113.3
53-92-704 CONTRACTED SERVICES (OTHER PRO	38,154.42	142,420.86	230,000.00	87,579.14	61.9
53-92-705 IT SERVICES	622.09	4,583.24	9,410.00	4,826.76	48.7
53-92-711 TRAVEL-TRANSPORTATION	1,015.40	1,015.40	500.00	(515.40)	203.1
53-92-712 TRAVEL-MEALS	156.94	156.94	150.00	(6.94)	104.6
53-92-713 TRAVEL-LODGING	255.59	255.59	3,500.00	3,244.41	7.3
53-92-721 MEETING & TRAINING-SUPPLIES	420.35	420.35	50.00	(370.35)	840.7

FOR ADMINISTRATION USE ONLY

58 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-92-722 MEETING-REGISTRATION	.00	.00	2,600.00	2,600.00	.0
53-92-731 RENTAL-EQUIPMENT	33,242.50	33,242.50	.00	(33,242.50)	.0
53-92-741 FEES	923.56	5,770.28	2,800.00	(2,970.28)	206.1
53-92-742 CONVENIENCE (CREDIT CARD PROCE	516.15	3,681.00	9,600.00	5,919.00	38.3
53-92-761 INSURANCE & BONDS	.00	7,048.72	13,283.00	6,234.28	53.1
53-92-791 ADVERTISING/PUBLIC NOTIFICATIO	1,658.30	1,926.84	.00	(1,926.84)	.0
53-92-792 DUES & MEMBERSHIPS	.00	.00	700.00	700.00	.0
53-92-793 TRAINING & SCHOOLS	.00	6,105.68	10,000.00	3,894.32	61.1
53-92-794 TEAM BUILDING	110.41	579.72	500.00	(79.72)	115.9
53-92-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	500,000.00	500,000.00	.0
53-92-831 HEAVY EQUIPMENT	.00	164,550.00	.00	(164,550.00)	.0
53-92-853 CAPITAL ENGINEERING	24,607.10	43,629.60	.00	(43,629.60)	.0
53-92-865 SEWER/WATER SYSTEM CONST-NEW O	.00	10,000.00	.00	(10,000.00)	.0
53-92-868 OTHER INFRASTRUCTURE-NEW OR RE	.00	.00	2,488,080.00	2,488,080.00	.0
53-92-931 DEBT SVC. DUE-GENERAL FUND	.00	.00	20,606.00	20,606.00	.0
53-92-941 DEBT SERVICE-PRINCIPAL	.00	50,754.33	236,655.00	185,900.67	21.5
53-92-942 DEBT SERVICE-INTEREST	.00	5,604.30	166,614.00	161,009.70	3.4
53-92-944 LEASE PAYMENTS	.00	.00	1,320.00	1,320.00	.0
53-92-991 TRANSFER TO GENERAL FUND	.00	.00	20,000.00	20,000.00	.0
53-92-992 TRANSFER TO CAPITAL FUND	.00	.00	218,754.00	218,754.00	.0
TOTAL SANITATION	173,496.27	905,131.44	6,352,894.00	5,447,762.56	14.3
TOTAL FUND EXPENDITURES	173,496.27	905,131.44	6,352,894.00	5,447,762.56	14.3
NET REVENUE OVER EXPENDITURES	(23,218.42)	114,412.90	1,350,106.00	1,235,693.10	8.5

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
JULY 31, 2025

GEOHERMAL FUND

ASSETS

55-10100	CASH IN COMBINED CASH FUND	192,888.97	
55-16000	PLANT/SYSTEM	80,527.01	
55-16210	WELL AND SYSTEM	1,182,419.00	
55-16300	EQUIPMENT	30,199.02	
55-16900	ACCUMULATED DEPRECIATION	(1,069,356.58)	
	TOTAL ASSETS		416,677.42

LIABILITIES AND EQUITY

LIABILITIES

55-20250	AUDIT ACCT PAYABLE	1,516.83	
55-23000	ADVANCE TO GENERAL FUND	(.26)	
55-25000	CONTRIBUTED CAPITAL	690,420.12	
	TOTAL LIABILITIES		691,936.69

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
55-29800	RETAINED EARNINGS-UNRESERVED	(169,667.51)	
	REVENUE OVER EXPENDITURES - YTD	(105,591.76)	
	BALANCE - CURRENT DATE	(275,259.27)	
	TOTAL FUND EQUITY		(275,259.27)
	TOTAL LIABILITIES AND EQUITY		416,677.42

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
55-33-305 STATE OF COLORADO GRANTS	13,513.62	13,513.62	140,390.00	126,876.38	9.6
TOTAL INTERGOVERNMENTAL REVENUES	13,513.62	13,513.62	140,390.00	126,876.38	9.6
<u>CHARGES FOR SERVICES</u>					
55-34-405 UTILITY BILLING	.00	59,297.07	57,000.00	(2,297.07)	104.0
55-34-407 ENERGY USER REVENUES (GEO)	.00	.00	30,500.00	30,500.00	.0
55-34-408 MINERAL USER REVENUES (GEO)	.00	.00	24,500.00	24,500.00	.0
TOTAL CHARGES FOR SERVICES	.00	59,297.07	112,000.00	52,702.93	52.9
<u>MISCELLANEOUS REVENUES</u>					
55-36-603 INTEREST	682.23	5,807.85	.00	(5,807.85)	.0
TOTAL MISCELLANEOUS REVENUES	682.23	5,807.85	.00	(5,807.85)	.0
<u>INTERFUND TRANSFERS</u>					
55-39-900 TRANSFER FROM GENERAL FUND	.00	.00	250,000.00	250,000.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	250,000.00	250,000.00	.0
TOTAL FUND REVENUE	14,195.85	78,618.54	502,390.00	423,771.46	15.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 7 MONTHS ENDING JULY 31, 2025

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEOHERMAL</u>					
55-93-502 OPERATING SUPPLIES	.00	311.57	.00	(311.57)	.0
55-93-503 MAINTENANCE & CLEANING SUPPLIE	.00	227.20	.00	(227.20)	.0
55-93-504 POSTAGE/SHIPPING	.00	.00	55.00	55.00	.0
55-93-521 DEPARTMENT MATERIALS	23.57	3,867.89	.00	(3,867.89)	.0
55-93-543 SMALL TOOLS	.00	77.36	.00	(77.36)	.0
55-93-581 SMALL EQUIPMENT	.00	298.01	.00	(298.01)	.0
55-93-582 EQUIPMENT	.00	.00	9,000.00	9,000.00	.0
55-93-602 ELECTRIC-UTILITY	333.42	3,527.08	3,709.00	181.92	95.1
55-93-603 WATER-UTILITY	211.32	9,940.09	8,245.00	(1,695.09)	120.6
55-93-642 R&M-EQUIPMENT	.00	23,937.64	167,500.00	143,562.36	14.3
55-93-656 R&M-GEO BUILDING	2,034.00	14,709.00	16,000.00	1,291.00	91.9
55-93-674 R&M-INFRASTRUCTURE/LINES	.00	78,523.59	300,000.00	221,476.41	26.2
55-93-701 ENGINEERING & MODELING (NON CI	.00	.00	2,500.00	2,500.00	.0
55-93-702 ATTORNEY	2,069.25	17,923.92	2,000.00	(15,923.92)	896.2
55-93-704 CONTRACTED SERVICES (OTHER PRO	2,420.60	30,265.55	.00	(30,265.55)	.0
55-93-761 INSURANCE & BONDS	.00	601.40	1,072.00	470.60	56.1
55-93-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	50,000.00	50,000.00	.0
55-93-865 SEWER/WATER SYSTEM CONST-NEW O	.00	.00	3,000.00	3,000.00	.0
55-93-991 TRANSFER TO GENERAL FUND	.00	.00	1,000.00	1,000.00	.0
TOTAL GEOHERMAL	7,092.16	184,210.30	564,081.00	379,870.70	32.7
TOTAL FUND EXPENDITURES	7,092.16	184,210.30	564,081.00	379,870.70	32.7
NET REVENUE OVER EXPENDITURES	7,103.69	(105,591.76)	(61,691.00)	43,900.76	(171.2)

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
Check issue dates: 7/1/2025 - 7/31/2025

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Report Criteria:
Detail report type printed

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
4 RIVERS EQUIPMENT LLC						
1805786	07/11/2025	STREETS-Unit #210: Electrical trouble shooting, parts, and repairs	4,755.32	4,755.32	72125161	07/21/2025
Total 4 RIVERS EQUIPMENT LLC:			4,755.32	4,755.32		
A-1 CHIPSEAL CO						
14559-01	06/30/2025	STREETS-Chip Seal/Crack Seal	41,490.00	41,490.00	71025128	07/10/2025
Total A-1 CHIPSEAL CO:			41,490.00	41,490.00		
ABRACADABRA CORPORATION						
23367	07/01/2025	F&F-CC: Radon Testing for Kid's Camp	300.00	300.00	2149	07/10/2025
Total ABRACADABRA CORPORATION:			300.00	300.00		
ADVANCE AUTO PARTS						
15238-305277	06/11/2025	SANIT-5 GALLON Red Gas Can	53.85	53.85	2168	07/21/2025
15238-306949	07/01/2025	F&F-Unit #110 Windshield Wiper Blades (2)	19.98	19.98	2140	07/10/2025
15238-308270	07/16/2025	F&F-Unit #105 Turn Signal bulb - mini bulb long life	9.76	9.76	2168	07/21/2025
15238-308660	07/21/2025	Parks-Equipment batteries	137.67	137.67	2188	07/31/2025
15238-309368	07/29/2025	Parks-Tail light for trailer	13.49	13.49	2188	07/31/2025
15238-309380	07/29/2025	F&F-Unit #105 Lift Support (2)	81.98	81.98	2188	07/31/2025
15238-309381	07/29/2025	F&F-Unit #105 Lift Support Return (2)	23.66-	23.66-	2188	07/31/2025
Total ADVANCE AUTO PARTS:			293.07	293.07		
ADVANCED INFOSYSTEMS INC						
16796	07/10/2025	Sanit.-Sewer Bill Printing	242.97	242.97	72125143	07/21/2025
16806	07/14/2025	Manager-SOS insert in Utility Billing-election	336.50	336.50	73125105	07/31/2025
Total ADVANCED INFOSYSTEMS INC:			579.47	579.47		
AFLAC						
699056	07/12/2025	HR-EE Paid Premium July	405.76	405.76	7212502	07/21/2025
Total AFLAC:			405.76	405.76		
ALPINE PORTABLE TOILETS LLC						
11734	06/20/2025	PW-Main Street Const.: Toilet Rental @ Library Pkg. (12 Months) wit	2,100.00	2,100.00	2124	07/10/2025
11736	06/20/2025	PW-Main Street Construction: Handicapped Toilet Rental @ Springs	2,100.00	2,100.00	2124	07/10/2025
11797	07/02/2025	Admin.-4th of July Toilet Rental	650.00	650.00	2124	07/10/2025
11842	07/16/2025	Rec.-ComFest Toilet Rental (Tax Not Remitted)	350.00	350.00	2179	07/31/2025
11846	07/21/2025	Parks-Pickleball Courts Toilet rental	280.00	280.00	2179	07/31/2025
Total ALPINE PORTABLE TOILETS LLC:			5,480.00	5,480.00		
AMAZON CAPITAL SERVICES						
112-7266419-3009026	04/20/2025	Bldg.-Dept Ladder	123.49	123.49	72125149	07/21/2025
11HK-MYHV-9J6Q	06/23/2025	ADMIN.-TABLE CLOTH (2) & LETTERING	44.98	44.98	71025119	07/10/2025
11HK-MYHV-9J6Q	06/23/2025	ADMIN.-COPIER PAPER CASE (1)	39.99	39.99	71025119	07/10/2025
11HK-MYHV-9J6Q	06/23/2025	HR-CPR LUNGS FOR MANEQUINS (50)	24.69	24.69	71025119	07/10/2025
11HK-MYHV-9J6Q	06/23/2025	ADMIN.-STAPLER & POST IT NOTES (18)	26.00	26.00	71025119	07/10/2025
17JX-DJ1J-MX1G	07/01/2025	SANIT-Ultra High Strength Nylon PVC Chest High Wader(2)	208.96	208.96	72125149	07/21/2025
17JX-DJ1J-MX1G	07/01/2025	SANIT-Bassdash Long Sleeve UV Fishing Shirt/Hoodie (10)	255.70	255.70	72125149	07/21/2025
17JX-DJ1J-MX1G	07/01/2025	SANIT-Carburetor	43.69	43.69	72125149	07/21/2025
17VR-HRXD-K1MG	07/01/2025	STREETS-Surface Pro Glass Screen Protector	27.99	27.99	71025119	07/10/2025
17VR-HRXD-K1MG	07/01/2025	STREETS-Unit #212 - Replacement/Slope Meter No. 2	206.99	206.99	71025119	07/10/2025
17VR-HRXD-K1MG	07/01/2025	STREETS-40PC 3.5" Dbl End Bolt Snap Hooks Key Holder, 5PK 5/8	163.20	163.20	71025119	07/10/2025

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19G4-1LXQ-NFNX	07/01/2025	SANIT-Public Utilities Water Leak Finder/Detector to 5M Depth	1,707.98	1,707.98	72125149	07/21/2025
19G4-1LXQ-NFNX	07/01/2025	SANIT-Unit #138: Front Windows Precut Tint Kit	39.99	39.99	72125149	07/21/2025
1DLG-YLV3-P11M	07/01/2025	SANIT-Ultra High Strength Nylon PVC Chest High Waders	104.48	104.48	72125149	07/21/2025
1DLG-YLV3-P11M	07/01/2025	SANIT-Unit #276: Vinyl Flooring Mats, Fitted Bucket Seat Covers (2),	293.90	293.90	72125149	07/21/2025
1MYV-Y1VY-T9CP	07/01/2025	F&F-Alarm Pannel Repl. Battery & Tool, Insulation Displacement Co	47.94	47.94	71025119	07/10/2025
1TYH-HY9P-TG9L	06/28/2025	ADMIN.-CLERK NOTARY STAMP & JOURNAL (BISHOP)	26.98	26.98	71025119	07/10/2025
1TYH-HY9P-TG9L	06/28/2025	F&F-PARKING LOT SIGN BLANKS (8)	79.96	79.96	71025119	07/10/2025
Total AMAZON CAPITAL SERVICES:			3,466.91	3,466.91		
ARCHULETA COUNTY EDUCATION CENTER						
033583	07/24/2025	TC-ECE 2025 Award second half	11,895.75	11,895.75	73125115	07/31/2025
Total ARCHULETA COUNTY EDUCATION CENTER:			11,895.75	11,895.75		
ARCHULETA COUNTY SOLID WASTE						
764	04/30/2025	F&F-VC: Water Fountain Disposal Ticket #TS816	65.00	65.00	2132	07/10/2025
816	06/30/2025	SANIT-Disposal: Refrigerator, Waste	100.00	100.00	2182	07/31/2025
Total ARCHULETA COUNTY SOLID WASTE:			165.00	165.00		
ARCHULETA COUNTY TREASURER						
071025	07/08/2025	Admin-May aviation tax	562.00	562.00	71025100	07/10/2025
071025	07/08/2025	Admin-May aviation tax	562.00	562.00	71025100	07/10/2025
Total ARCHULETA COUNTY TREASURER:			1,124.00	1,124.00		
AT&T MOBILITY						
287296307139 060125	06/28/2025	PD-Cellphone Bill June	1,147.98	1,147.98	2170	07/21/2025
287298047432X06282025	06/28/2025	SANIT-Employee Cell Phones	137.30	137.30	2143	07/10/2025
287298047432X06282025	06/28/2025	PW-Public Works Director Cell Phone	66.14	66.14	2143	07/10/2025
287298047432X06282025	06/28/2025	STREETS-Streets Supervisor Cell Phone & Employee iPads(3)	169.26	169.26	2143	07/10/2025
Total AT&T MOBILITY:			1,520.68	1,520.68		
AXON ENTERPRISE INC						
INUS167707	06/28/2023	PD-Tasers Packages X3 from an Invoice in 2023 that was not paid.	3,926.10	3,926.10	72125151	07/21/2025
Total AXON ENTERPRISE INC:			3,926.10	3,926.10		
BANK OF SAN JUANS VISA						
7-1-25	07/10/2025	Rec-Walmart Baseball Supplies, Umpire Kits (3), T-Balls, (6) Line Up	84.64	84.64	70725100	07/07/2025
7-1-25	07/10/2025	Rec- Thank You cards for coaches (50)	29.96	29.96	70725100	07/07/2025
7-1-25	07/10/2025	Parks-Water Cans Community Garden (3)	117.96	117.96	70725100	07/07/2025
7-1-25	07/10/2025	Rec-Adult Softball Supplies: Pens (24), 8x10 Tarps (2), AA batteries (	44.67	44.67	70725100	07/07/2025
7-1-25	07/10/2025	Rec-Community center wireless mic repair and set up (50% Down)	474.24	474.24	70725100	07/07/2025
7-1-25-CC ADMIN SERVIC	07/01/2025	HR-Papa John's Meal for Cemetery Labor Appreciation	88.32	88.32	70725100	07/07/2025
7-1-25-CC ADMIN SERVIC	07/01/2025	HR-Help Wanted Facebook Boost	5.00	5.00	70725100	07/07/2025
7-1-25-CC BUILDING DIVI	06/27/2025	Bldg-Certified Mail Postage	9.68	9.68	70725100	07/07/2025
7-1-25-CC BUILDING DIVI	06/27/2025	Bldg-Certified Mail Postage	9.68	9.68	70725100	07/07/2025
7-1-25-CC COMMUNITY C	07/01/2025	Rec.-CO Govt Services/Papa Johns-Kids Camp Background/CPR tr	169.78	169.78	70725100	07/07/2025
7-1-25-CC COMMUNITY C	07/01/2025	Rec.-Walmart Kids Camp Food & Snacks	3,246.32	3,246.32	70725100	07/07/2025
7-1-25-CC COMMUNITY C	07/01/2025	Rec.-Walmart Canopy, bungee cords, Stakes for Tie down (4)	100.65	100.65	70725100	07/07/2025
7-1-25-CC COMMUNITY C	07/01/2025	Rec.-Rky Mtn Wildlife Park-Kids Camp Field Trip (7 Adults & 35 Kids	321.30	321.30	70725100	07/07/2025
7-1-25-CC COMMUNITY C	07/01/2025	P&R Admin.-Office Depot Copy Paper	76.42	76.42	70725100	07/07/2025
7-1-25-CC COMMUNITY C	07/01/2025	Parks-Saris Infrastructure- bike repair station for main st.	1,386.89	1,386.89	70725100	07/07/2025
7-1-25-CC COMMUNITY C	07/01/2025	Rec.-Epic Sports Softballs (48) & 1 Flag Football Jersey	369.84	369.84	70725100	07/07/2025
7-1-25-CC COMMUNITY C	07/01/2025	Rec.OTC Brands-July 4th Swag	406.97	406.97	70725100	07/07/2025
7-1-25-CC COURTS	06/27/2025	Courts-At-A-Glance 2026 Planners (4)	152.76	152.76	70725100	07/07/2025
7-1-25-CC COURTS	06/27/2025	Courts-Monarch Hotel-Lodging for CAMCA Professional Developme	1,241.31	1,241.31	70725100	07/07/2025
7-1-25-CC COURTS	06/27/2025	Courts-Walmart/Subway-Beverages, Snacks, and Lunch for JAB	99.56	99.56	70725100	07/07/2025

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7-1-25-CC PARKS CARD	07/01/2025	Parks-Tractor Supply/Amazon-Vegetation Killer Bulk (9 Gal)	893.39	893.39	70725100	07/07/2025
7-1-25-CC PARKS CARD	07/01/2025	Parks-Walmart/Bayfield Gardens/Home Depot-Flowers for planters	718.90	718.90	70725100	07/07/2025
7-1-25-CC PARKS CARD	07/01/2025	Parks-Amazon-Mop (1), Tractor Supply Hitch Pin & Wire Lock Pin	51.66	51.66	70725100	07/07/2025
7-1-25-CC PARKS CARD	07/01/2025	Parks-Amazon/Tractor Supply-Tree watering bags (25)	157.99	157.99	70725100	07/07/2025
7-1-25-CC PLANNING	07/01/2025	Plng.- Walmart Packing Tape & Pens	19.84	19.84	70725100	07/07/2025
7-1-25-CC PLANNING	07/01/2025	Plng.- Walmart - Safety Vests (2)	20.96	20.96	70725100	07/07/2025
7-1-25-CC PLANNING	07/01/2025	CD Admin.- Conoco Fuel	48.75	48.75	70725100	07/07/2025
7-1-25-CC PLANNING	07/01/2025	Proj.- Sage Fresh Eats - Kyle Meeting Lunch	19.01	19.01	70725100	07/07/2025
7-1-25-CC PLANNING	07/01/2025	Rec.- Sage Fresh Eats - Amanda Meeting Lunch	19.01	19.01	70725100	07/07/2025
7-1-25-CC POLICE EXPE	06/27/2025	PD-Walmart, Lock for Evidence Department	16.00	16.00	70725100	07/07/2025
7-1-25-CC POLICE EXPE	06/27/2025	PD-TLO Transunion, LE Monthly Search Engine Fee	75.00	75.00	70725100	07/07/2025
7-1-25-CC POLICE EXPE	06/27/2025	PD-Arrowhead Forensics, Blood Alcohol Kits	135.57	135.57	70725100	07/07/2025
7-1-25-CC POLICE EXPE	06/27/2025	PD-O'Reilly, Vehicle Hitch Pin	6.99	6.99	70725100	07/07/2025
7-1-25-CC POLICE EXPE	06/27/2025	PD-Walmart, Vehicle Start Kit	30.28	30.28	70725100	07/07/2025
7-1-25-CC POLICE TRAVE	06/27/2025	PD-Express Tolls, Highway Toll Fee S. Carter 04/29/2025	21.60	21.60	70725100	07/07/2025
7-1-25-CC PW ADMIN	07/01/2025	PW Admin.-Personal Meal Purchased In Error To Be Reimbursed Wit	24.85	24.85	70725100	07/07/2025
7-1-25-CC PW ADMIN	07/01/2025	PW Admin.-Coffee, Candy & Snacks For Town Shop	161.89	161.89	70725100	07/07/2025
7-1-25-CC PW DIRECTOR	07/01/2025	PW Admin.-Tractor Supply: Phillips Head Self Drilling Screws #10 - 1	14.99	14.99	70725100	07/07/2025
7-1-25-CC PW DIRECTOR	07/01/2025	PW Admin.-Empire Burger: CML Conference Meal (2 Johnson & Har	47.74	47.74	70725100	07/07/2025
7-1-25-CC PW FACILITIES	07/01/2025	F&F-Home Depot: Tool Bag (3)	119.94	119.94	70725100	07/07/2025
7-1-25-CC PW FACILITIES	07/01/2025	F&F-Home Depot: Drill Bit Sets (2)/ 23 PC Red Twist & 21 PC Blk&G	99.94	99.94	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Colorado Certified Water Professionals: Operator License Re	85.00	85.00	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Tractor Supply Co: Self-Drilling Screws Asst, Metric Bolts Ass	33.96	33.96	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-American Airline (Priceline): Flights (2), Crane Truck Pick Up	837.96	837.96	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-AirBnB: 2 guests, Crane Truck Pick Up	255.59	255.59	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Chick-Fil-A: Meal (2), Crane Truck Pick Up No Receipt	58.97	58.97	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Phillips 66/Pak a Sac: Fuel, Crane Truck	68.33	68.33	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Wright on Taco: Meal (2), Crane Truck Pick Up	97.97	97.97	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Exxon Quick Track: Fuel, Crane Truck Pick Up No Receipt	120.00	120.00	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Grand Slam: Fuel, Crane Truck Pick Up	72.43	72.43	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Enterprise: Car Rental/Travel (1 Day), Crane Truck Pick Up	177.44	177.44	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Love's: Fuel, Crane Truck Pick Up No Receipt	112.98	112.98	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Tractor Supply Co: Unit #138 Pintle Hitch Combo Ball & Solid	173.98	173.98	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Tractor Supply Co: Unit #138 Ratchet Ties (4)	49.98	49.98	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Colorado Roadhouse: Team Building (5 Meals)	110.41	110.41	70725100	07/07/2025
7-1-25-CC PW SANITATIO	07/01/2025	SANIT-Les Schwab Tire Center: Unit #143 Replace 2 Front Tires	804.50	804.50	70725100	07/07/2025
7-1-25-CC PW STREETS	07/01/2025	STREET-Community Health Care: DOT Physical - Frank Mestas	125.00	125.00	70725100	07/07/2025
7-1-25-CC PW STREETS	07/01/2025	STREET-OnlineFlagger.com: Flagger Course-Brad Latlin	95.00	95.00	70725100	07/07/2025
7-1-25-CC PW STREETS	07/01/2025	STREET-Hall Signs: 100 Custom Reflective Decal/Warning Vandali	361.39	361.39	70725100	07/07/2025
7-1-25-CC PW STREETS	07/01/2025	STREET-Colorado Roadhouse-Team Building (5)	120.00	120.00	70725100	07/07/2025
7-1-25-CC TOURISM	07/01/2025	Tour Admn.-Flight and Uber Transportation for IPW	944.26	944.26	70725100	07/07/2025
7-1-25-CC TOURISM	07/01/2025	Tour Admn.-Travel Meals for IPW	64.75	64.75	70725100	07/07/2025
7-1-25-CC TOURISM	07/01/2025	Tour Admn.-Lodging for IPW	1,954.75	1,954.75	70725100	07/07/2025
7-1-25-CC TOURISM	07/01/2025	Tourism-Google Paid Advertising	616.47	616.47	70725100	07/07/2025
7-1-25-CC TOURISM	07/01/2025	Tourism-Subscriptions for Visit Widget, Vertical Response, MailChim	442.99	442.99	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	TC-ROSIE'S MEETING DINNER	65.82	65.82	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	HR-Walmart Let's Celebrate Supplies for Team Building	81.88	81.88	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	ADMIN.-USPS CERTIFIED MAILING-Lodgers lien	19.36	19.36	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	CLERK-COLORADO SECRETARY OF STATE-BISHOP NOTARY	10.00	10.00	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	SANIT.-City Market SOS PUBLIC MEETING FOOD	101.97	101.97	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	SANIT.-City Market SOS PUBLIC MEETING FOOD	77.84	77.84	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	SANIT.-Walmart POSTER FRAME	16.47	16.47	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	SANIT.-Walmart SOS PUBLIC MEETING ICE	1.88	1.88	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	SANIT.-City Market SOS PUBLIC MEETING FOOD	101.97	101.97	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	SANIT.-Walmart SOS PUBLIC MEETING FOOD	7.12	7.12	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	SANIT.-Walmart SOS POSTER	13.86	13.86	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	SANIT.-Walmart SOS PUBLIC MEETING FOOD	129.57	129.57	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	CLERK-CASELLE ANNUAL CONFERENCE-CLARK REGISTRATIO	649.00	649.00	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	CLERK-CGFOA CONF. REGIST. (HESSMAN)	350.00	350.00	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	ADMIN.-AMAZON WEB-CASELLE DATA STORAGE FEE	.13	.13	70725100	07/07/2025
7-1-25-CC TOWN CLERK	07/01/2025	ADMIN.-STARLINK BACKUP INTERNET SUBSCRIPTION	65.00	65.00	70725100	07/07/2025

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7-1-25-CC TOWN CLERK	07/01/2025	HR-Walmart STAFF 1/4LY TRAINING LUNCH SUPPLIES	155.50	155.50	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Manager-ABQ Parking-CM Study Group	20.00	20.00	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Manager-Hilton Hotel-DAL CM study group Dallas, TX	170.00	170.00	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Manager-Rose Lunch-Pub Affairs Amy Johnson	49.49	49.49	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Manager-Curtis Hotel-Den Eagle Awards dinner	227.86	227.86	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Manager-Curtis Hotel-Den Eagle Awards dinner	28.58-	28.58-	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Bldg-Curtis Hotel-Den Eagle Awards dinner	264.98	264.98	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Bldg-Curtis Hotel-Den Eagle Awards dinner	31.00-	31.00-	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Manager-Kips Lunch Refund	36.82-	36.82-	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Manager-Kips Lunch-Greg Schulte	57.25	57.25	70725100	07/07/2025
7-1-25-CC TOWN MANAG	07/01/2025	Manager-Durango Herald subscription	130.00	130.00	70725100	07/07/2025
7-1-25-CC VISITOR CENT	07/01/2025	Tourism-Paid Social Campaigns and Construction Communication si	5,640.17	5,640.17	70725100	07/07/2025
7-1-25-CC VISITOR CENT	07/01/2025	VC-Printer ink	31.99	31.99	70725100	07/07/2025
7-1-25-CC VISITOR CENT	07/01/2025	VC-Postage to mail Visitor Guides to Frisco VC	26.30	26.30	70725100	07/07/2025
7-1-25-CC VISITOR CENT	07/01/2025	Tourism-Apple and Adobe Subscriptions	95.04	95.04	70725100	07/07/2025
Total BANK OF SAN JUANS VISA:			27,388.41	27,388.41		
BLACK HILLS ENERGY						
6-25	07/01/2025	ADMIN.-TH GAS	136.57	136.57	2139	07/10/2025
6-25	07/01/2025	PW ADMIN-MAINT. FAC. GAS	122.65	122.65	2139	07/10/2025
6-25	07/01/2025	PARKS-GAZEBO GAS	31.26	31.26	2139	07/10/2025
6-25	07/01/2025	VC-VC GAS	25.45	25.45	2139	07/10/2025
6-25	07/01/2025	P&R ADMIN.-CC GAS	312.75	312.75	2139	07/10/2025
Total BLACK HILLS ENERGY:			628.68	628.68		
BLUE ROOM RESEARCH INC						
219	07/01/2025	Tourism-Third of four (4) payments for data, analytics, and reporting	7,250.00	7,250.00	71025132	07/10/2025
Total BLUE ROOM RESEARCH INC:			7,250.00	7,250.00		
BOB'S LOCK AND KEY						
25878	07/08/2025	F&F-CC: Rekey 18 Panic Devices to Master System, Rekey 26K-I-K	1,591.00	1,591.00	2141	07/10/2025
Total BOB'S LOCK AND KEY:			1,591.00	1,591.00		
BROWNS HILL ENGINEERING & CONTROLS LLC						
30640	06/19/2025	SANIT-PS1: Replace Autodialer parts and labor for critical alarm	6,155.40	6,155.40	71025116	07/10/2025
30691	06/25/2025	SANIT-PS2:Lightning Strike: Trouble Shoot and repair Pumps	1,848.00	1,848.00	71025116	07/10/2025
30740	07/02/2025	SANIT-PS2:Lightning Strike: Hook up Pumps- Replace/Repull Level	2,762.50	2,762.50	72125146	07/21/2025
Total BROWNS HILL ENGINEERING & CONTROLS LLC:			10,765.90	10,765.90		
BSN SPORTS LLC						
930248626	07/15/2025	Rec.- Youth Soccer Balls Size 4 (70)	649.30	649.30	73125103	07/31/2025
Total BSN SPORTS LLC:			649.30	649.30		
BUCKSKIN TOWING & REPAIR LLC						
100641	06/23/2025	SANIT-KOA: Generator not starting/Service Call	171.05	171.05	72125132	07/21/2025
100732	07/09/2025	F&F-Unit #111: LOF, Check Air & Breather Filter, Fluid Levels, Tire Pr	220.08	220.08	73125100	07/31/2025
100733	07/10/2025	F&F-Unit #131: Oil/Filter Change, Brake Inspection-Rear Pads dragg	117.34	117.34	73125100	07/31/2025
Total BUCKSKIN TOWING & REPAIR LLC:			508.47	508.47		
C&J GRAVEL PRODUCTS INC						
627913	06/09/2025	STREETS-3/4" ABC Gravel (15 Loads)	4,788.75	4,788.75	71025104	07/10/2025
627914	06/13/2025	STREETS-3/4" ABC Gravel (15 Loads)	4,220.00	4,220.00	71025104	07/10/2025
627915	06/10/2025	STREETS-3/4" ABC Gravel (15 Loads)	4,723.50	4,723.50	71025104	07/10/2025

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Total C&J GRAVEL PRODUCTS INC:			13,732.25	13,732.25		
CANDACE ROCKENSOCK						
07072025	07/07/2025	Courts-Per Diem for CAMCA Professional Development Training, Mi	200.00	200.00	2128	07/10/2025
Total CANDACE ROCKENSOCK:			200.00	200.00		
CAPITAL BUSINESS SYSTEMS INC						
39491436	06/20/2025	Admin.-TH Copier Lease	91.00	91.00	71025123	07/10/2025
39491436	06/20/2025	Admin.-TH Copy Charges	277.29	277.29	71025123	07/10/2025
39491437	06/20/2025	Rec.-Copier Lease	128.73	128.73	71025123	07/10/2025
39491437	06/20/2025	Rec.-Copy printing	175.92	175.92	71025123	07/10/2025
39709565	07/21/2025	Admin.-TH Copier Lease	91.00	91.00	73125113	07/31/2025
39709657	07/21/2025	Rec.-Copier lease	128.73	128.73	73125113	07/31/2025
Total CAPITAL BUSINESS SYSTEMS INC:			892.67	892.67		
CASCADE WATER/COFFEE SERVICE						
144050	06/11/2025	CD Admin.- Water Service (2 Bottles Water & Bottle Deposit Fee + D	33.74	33.74	71025107	07/10/2025
145955	07/08/2025	CD Admin. - Water Service (3)	27.79	27.79	71025107	07/10/2025
835423	06/26/2025	PD-Water (5)	42.78	42.78	72125140	07/21/2025
835425	06/26/2025	Courts-Water Delivery (1)	12.78	12.78	71025107	07/10/2025
836620	07/08/2025	PD-Water (8)	65.00	65.00	72125140	07/21/2025
836621	07/08/2025	Courts-Water Delivery (2)	20.00	20.00	71025107	07/10/2025
838287	01/07/2023	PD-Water (4)	35.00	35.00	73125104	07/31/2025
838288	07/23/2025	Courts-Water Delivery (2)	20.00	20.00	73125104	07/31/2025
Total CASCADE WATER/COFFEE SERVICE:			257.09	257.09		
CENTURYLINK						
3008899699-07/25	07/19/2025	Sanit.-PS DSL	69.99	69.99	2177	07/31/2025
3008899699-07/25	07/19/2025	Admin.-TH Elevator Phone	74.16	74.16	2177	07/31/2025
Total CENTURYLINK:			144.15	144.15		
CHAD HASPELS SCULPTURE						
07152025	07/15/2025	P&R Admin.- Public Arts Sheep Final Install with Concrete slab adde	10,000.00	10,000.00	72125139	07/21/2025
07152025	07/15/2025	P&R Admin- Public Arts Sheep Install with concrete	500.00	500.00	72125139	07/21/2025
Total CHAD HASPELS SCULPTURE:			10,500.00	10,500.00		
CHRISTA RIVERA						
07072025	07/07/2025	Courts-Per Diem for CAMCA Professional Development Training, Mi	200.00	200.00	2153	07/10/2025
Total CHRISTA RIVERA:			200.00	200.00		
CHUCK'S EXPERT SERVICES LLC						
04305	05/12/2025	F&F-CC: Room by entrance across from lunchroom-Repair AC Bypa	712.50	712.50	2146	07/10/2025
04373	06/23/2025	F&F-CC: Kitchen 2 Door Freezer- Was freezing up - Repair and Inst	672.93	672.93	2146	07/10/2025
Total CHUCK'S EXPERT SERVICES LLC:			1,385.43	1,385.43		
CIRCLE G ROOFING LLC						
1474	07/01/2025	GEO-Geo Grant/Building: Replace 6 pieces of damaged wall metal p	2,034.00	2,034.00	71025133	07/10/2025
Total CIRCLE G ROOFING LLC:			2,034.00	2,034.00		
CMCA						
719	07/16/2025	HR-Harker CMCA Membership	180.00	180.00	2178	07/31/2025
722	07/16/2025	HR-Porter CMCA Membership	180.00	180.00	2178	07/31/2025

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764	07/28/2025	Clerk-Bishop CMCA Annual Conference Registration	930.00	930.00	2178	07/31/2025
765	07/28/2025	Clerk-Hessman CMCA Conference Registration	930.00	930.00	2178	07/31/2025
776	07/28/2025	Clerk-Bishop CMCA Election Training	105.00	105.00	2178	07/31/2025
Total CMCA:			2,325.00	2,325.00		
COGENT INC						
5627935	06/30/2025	SANIT- Replacement Wet Well Mixing System Mixer	5,894.67	5,894.67	73125108	07/31/2025
5628753	07/03/2025	SANIT-VELOCITY-Rental/Delivery and Installation of HL130M/Heidr	33,242.50	33,242.50	73125108	07/31/2025
Total COGENT INC:			39,137.17	39,137.17		
COLLINS COLE WINN & ULMER PLLC						
7721	07/11/2025	Admin-June Attorney costs	2,392.50	2,392.50	72125156	07/21/2025
7721	07/11/2025	Admin-June Attorney costs for Sanit.	144.00	144.00	72125156	07/21/2025
7721	07/11/2025	Geo-June Attorney costs	2,069.25	2,069.25	72125156	07/21/2025
7721	07/11/2025	Sanit-June Attorney costs	651.00	651.00	72125156	07/21/2025
Total COLLINS COLE WINN & ULMER PLLC:			5,256.75	5,256.75		
COLORADO STATE TREASURER						
202502	07/08/2025	HR-2nd Quarter 2025 Unemployment Insurance Premium	1,991.91	1,991.91	7102502	07/10/2025
Total COLORADO STATE TREASURER:			1,991.91	1,991.91		
COMMUNITY FOUNDATION SERVING SW CO						
2025-ECE-001	07/03/2025	TC-ECE FIRST HALF 2025 AWARD	575.00	575.00	2147	07/10/2025
Total COMMUNITY FOUNDATION SERVING SW CO:			575.00	575.00		
CROWDRIFF INC						
INV12483	07/02/2025	Tourism-CrowdRiff Platform License 2025-07-02 - 2026-12-31	4,991.04	4,991.04	2167	07/21/2025
Total CROWDRIFF INC:			4,991.04	4,991.04		
DAVIS ENGINEERING SERVICE INC						
17321	03/31/2025	STREETS-Cemetery Survey - Lath/Miscellaneous Costs & Expense	260.00	260.00	72125134	07/21/2025
17775	06/30/2025	PW-Main Street Construction: Highway Construction Support/Engine	3,118.50	3,118.50	71025101	07/10/2025
17777	06/30/2025	Parks-1st St. Pedestrian Bridge engineering	7,362.99	7,362.99	71025101	07/10/2025
17787	06/30/2025	Parks-Town to Lakes Trail 10th to Great West Engineering/Design	11,319.47	11,319.47	71025101	07/10/2025
17804	06/30/2025	PW-Speed Dip San Juan Alley/Engineering	2,587.50	2,587.50	71025101	07/10/2025
Total DAVIS ENGINEERING SERVICE INC:			24,648.46	24,648.46		
DAY LUMBER LLC						
3722	05/29/2025	STREETS-Cemetery: Culvert Bands (2)	88.18	88.18	72125133	07/21/2025
Total DAY LUMBER LLC:			88.18	88.18		
DELTA DENTAL OF COLORADO						
2041270	06/10/2025	HR-July Premiums	3,935.57	3,935.57	7102501	07/10/2025
2076923	07/10/2025	HR-August Premiums	3,768.73	3,768.73	7312501	07/31/2025
Total DELTA DENTAL OF COLORADO:			7,704.30	7,704.30		
DESIGN A SIGN						
28158	07/08/2025	Parks - Signage for parks Cotton Hole Park Rules	120.40	120.40	2127	07/10/2025
Total DESIGN A SIGN:			120.40	120.40		

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DHM DESIGN CORPORATION						
51863	06/30/2025	Parks.-East Gateway River Park Environmental Resources Survey	1,950.00	1,950.00	71025134	07/10/2025
52084	07/29/2025	Parks-East Gateway River Park Cultural Resource Survey	1,072.50	1,072.50	73125121	07/31/2025
Total DHM DESIGN CORPORATION:			3,022.50	3,022.50		
ECHO CONNECTIVITY SOLUTIONS						
131	07/01/2025	PW Admin-Jul-Dec internet line maint facility	330.00	330.00	71025120	07/10/2025
131	07/01/2025	Sanit-Jul-Dec internet line to PS1	330.00	330.00	71025120	07/10/2025
Total ECHO CONNECTIVITY SOLUTIONS:			660.00	660.00		
ECHO IT CONSULTING						
114007	06/17/2025	Admin.-Server Upgrades 1 Time Perpetual CALS Liscensing	1,088.00	1,088.00	71025113	07/10/2025
114013	06/19/2025	Admin-roof mount Starlink installation for redundancy	1,757.50	1,757.50	71025113	07/10/2025
114052	07/01/2025	PD-Digital Storage Fee for June	438.82	438.82	72125145	07/21/2025
114113	07/01/2025	Admin.-Phones	178.07	178.07	72125145	07/21/2025
114113	07/01/2025	CD Admin.-Phones	226.73	226.73	72125145	07/21/2025
114113	07/01/2025	Courts-Phones	174.06	174.06	72125145	07/21/2025
114113	07/01/2025	PD-Phones	268.11	268.11	72125145	07/21/2025
114113	07/01/2025	Rec.-Phones	228.99	228.99	72125145	07/21/2025
114113	07/01/2025	Parks-Phones	25.33	25.33	72125145	07/21/2025
114113	07/01/2025	F&F-Phones	25.33	25.33	72125145	07/21/2025
114113	07/01/2025	PW Admin.-Phones	79.00	79.00	72125145	07/21/2025
114113	07/01/2025	Streets-Phones	25.33	25.33	72125145	07/21/2025
114113	07/01/2025	Sanit.-Phones	28.34	28.34	72125145	07/21/2025
114113	07/01/2025	VC-Phones	48.41	48.41	72125145	07/21/2025
114124	07/01/2025	Clerk-IT Services	829.48	829.48	72125145	07/21/2025
114124	07/01/2025	TM-IT Services	207.36	207.36	72125145	07/21/2025
114124	07/01/2025	HR-IT Services	414.73	414.73	72125145	07/21/2025
114124	07/01/2025	CD Admin.-IT Services	414.73	414.73	72125145	07/21/2025
114124	07/01/2025	Plng.-IT Services	414.73	414.73	72125145	07/21/2025
114124	07/01/2025	Bldg.-IT Services	622.09	622.09	72125145	07/21/2025
114124	07/01/2025	Proj.-IT Services	207.36	207.36	72125145	07/21/2025
114124	07/01/2025	Hsg.-IT Services	207.36	207.36	72125145	07/21/2025
114124	07/01/2025	Courts-IT Services	622.09	622.09	72125145	07/21/2025
114124	07/01/2025	PD-IT Services	2,073.64	2,073.64	72125145	07/21/2025
114124	07/01/2025	P&R Admin.-IT Services	414.73	414.73	72125145	07/21/2025
114124	07/01/2025	Rec.-IT Services	829.46	829.46	72125145	07/21/2025
114124	07/01/2025	Parks-IT Services	207.36	207.36	72125145	07/21/2025
114124	07/01/2025	F&F-IT Services	414.73	414.73	72125145	07/21/2025
114124	07/01/2025	PW Admin.-IT Services	829.46	829.46	72125145	07/21/2025
114124	07/01/2025	Streets-IT Services	207.36	207.36	72125145	07/21/2025
114124	07/01/2025	Sanit.-IT Services	622.09	622.09	72125145	07/21/2025
114124	07/01/2025	VC-IT Services	414.73	414.73	72125145	07/21/2025
114124	07/01/2025	Cemetery-Streets-IT Services	207.36	207.36	72125145	07/21/2025
114124	07/01/2025	Tourism-IT Services	207.36	207.36	72125145	07/21/2025
114182	07/15/2025	Admin-Starlink Mount	141.23	141.23	72125145	07/21/2025
114183	07/16/2025	Proj.-Adobe Illustrator add on- prorated invoice.	294.76	294.76	72125145	07/21/2025
Total ECHO IT CONSULTING:			15,396.22	15,396.22		
ELITE RECYCLING & DISPOSAL						
576864	07/01/2025	Tourism-Trash and Recycling for Car Show and Reggae in the Park	513.60	513.60	2160	07/10/2025
576901	07/01/2025	SANIT-PS1 Trash Service/Disposal	5.30	5.30	2160	07/10/2025
Total ELITE RECYCLING & DISPOSAL:			518.90	518.90		
EMILY REMMERT						
07072025	07/07/2025	Courts-Per Diem for CAMCA Professional Development Training, Mi	200.00	200.00	2154	07/10/2025

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Total EMILY REMMERT:			200.00	200.00		
ENNIS-FLINT INC						
481009	07/18/2025	STREETS-Fast Drying Low Temp Waterborne Yellow High Build Traf	7,080.00	7,080.00	73125106	07/31/2025
Total ENNIS-FLINT INC:			7,080.00	7,080.00		
FERGUSON WATERWORKS #1116						
1584479-2	06/20/2025	SANIT-6x8-12 Sewer Saddle 6.28-6.30 (25) for inventory	8,664.25	8,664.25	71025103	07/10/2025
1584479-3	07/18/2025	SANIT-8 Hymax 2 Couplers (10)	4,433.50	4,433.50	73125102	07/31/2025
1586994	06/25/2025	SANIT-PS2:Mechanical Joint Short Body Reducer, Mechanical Joint	288.57	288.57	72125135	07/21/2025
1587155	06/27/2025	Parks-Irrigation parts	313.48	313.48	71025103	07/10/2025
1587155-1	07/10/2025	Parks-Irrigation supplies, Hunter rotors	514.22	514.22	72125135	07/21/2025
1587155-2	07/23/2025	Parks-Hunter Rotors (10) & irrigation supplies-Filter	495.04	495.04	73125102	07/31/2025
1588091	07/16/2025	Parks-PVC Irrigation supplies	39.48	39.48	73125102	07/31/2025
1588425	07/18/2025	Parks-Irrigation supplies, pipe, rotors	106.38	106.38	73125102	07/31/2025
1588425-1	07/23/2025	Parks-Irrigation Supplies Hunter Rotor (10) & Spray Nozzle	486.40	486.40	73125102	07/31/2025
1588898	07/25/2025	Parks-Rainbird irrigation supplies	586.22	586.22	73125102	07/31/2025
1589102	07/29/2025	Parks-Irrigation supplies PVC pipe	108.16	108.16	73125102	07/31/2025
Total FERGUSON WATERWORKS #1116:			16,035.70	16,035.70		
FLYERS ENERGY LLC						
CFS-4294283	06/30/2025	PD-Patrol Vehicle Fuel	1,133.86	1,133.86	72125150	07/21/2025
CFS-4311521	07/15/2025	PD-Fuel for Patrol Vehicles	1,076.73	1,076.73	73125112	07/31/2025
Total FLYERS ENERGY LLC:			2,210.59	2,210.59		
GARY DANIEL MAESTAS						
072825	07/28/2025	PD-Threat Pattern Recognition Training Class for Leewitt on August	1,150.00	1,150.00	2189	07/31/2025
Total GARY DANIEL MAESTAS:			1,150.00	1,150.00		
GEORGE T SANDERS COMPANY						
16029196-00	06/26/2025	SANIT-Brass Coupling 1-1/4"	18.10	18.10	72125147	07/21/2025
16030081-00	06/30/2025	Parks-Irrigation supplies cemetary	134.00	134.00	71025117	07/10/2025
Total GEORGE T SANDERS COMPANY:			152.10	152.10		
GMR Powersports						
019385	06/25/2000	Parks-Unit 200 Repairs & Parts (Front Wheel Bearing Assy)	379.99	379.99	2123	07/02/2025
Total GMR Powersports:			379.99	379.99		
GREATAMERICA FINANCIAL SERVICES						
39587963	07/03/2025	Courts-Xerox 7020 Lease Agreement	115.03	115.03	71025112	07/10/2025
39587963	07/03/2025	Courts-Xerox 7020 Printing and Copying	24.88	24.88	71025112	07/10/2025
Total GREATAMERICA FINANCIAL SERVICES:			139.91	139.91		
HEAD CRANE SERVICE LLC						
1512	06/17/2025	SANIT-PS2: Crane Services to Load Pump from PS1, move to PS2,	700.00	700.00	2159	07/10/2025
Total HEAD CRANE SERVICE LLC:			700.00	700.00		
HINTONBURDICK						
326293	06/30/2025	Admin.-GFOA COA App.	1,000.00	1,000.00	72125148	07/21/2025
326293	06/30/2025	Clerk-Audit Fees '24 Audit	2,088.82	2,088.82	72125148	07/21/2025
326293	06/30/2025	PW Admin.-Audit Fee '24 Audit	1,924.49	1,924.49	72125148	07/21/2025
326293	06/30/2025	Sanit.-Audit Fees '24 Audit	501.19	501.19	72125148	07/21/2025

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326293	06/30/2025	Tourism Admin.-Audit Fees '24 Audit	435.50	435.50	72125148	07/21/2025
Total HINTONBURDICK:			5,950.00	5,950.00		
INDUSTRIAL CHEM LABS & SVCS						
415587	06/30/2025	SANIT-Lift Station Degreaser (100 LB)	542.60	542.60	72125158	07/21/2025
Total INDUSTRIAL CHEM LABS & SVCS:			542.60	542.60		
J LEONARD MARTINEZ						
7-7-25	07/07/2025	Sanit.-SOS lunch reimbursement-Ranson, Lucero, Hansen, Johnson	63.44	63.44	2162	07/10/2025
Total J LEONARD MARTINEZ:			63.44	63.44		
JAMES GARRETT ATTORNEY						
070925-25MC001	07/09/2025	Courts-Court Appointed Counsel	140.00	140.00	2142	07/10/2025
070925-25MT111	07/09/2025	Courts-Court Appointed Counsel	140.00	140.00	2142	07/10/2025
Total JAMES GARRETT ATTORNEY:			280.00	280.00		
JK MARKETING LLC						
250981	07/04/2025	Admin.-1/2 7/4/25 Fireworks Display	16,000.00	16,000.00	2144	07/10/2025
250981	07/04/2025	Tourism-1/2 7/4/25 Fireworks Display	16,000.00	16,000.00	2144	07/10/2025
Total JK MARKETING LLC:			32,000.00	32,000.00		
JORGENSON LIMITED						
071825	07/09/2025	Rec.-ComFest Sound	1,800.00	1,800.00	2150	07/10/2025
Total JORGENSON LIMITED:			1,800.00	1,800.00		
Karen Roberts						
110454	05/28/2025	F&F-River Mosaic Annual Maintenance at Cotton's Hole Park	250.00	250.00	72125155	07/21/2025
Total Karen Roberts:			250.00	250.00		
KARL JOHNSON						
072225	07/22/2025	PW-Mileage Reimbursement: Roundtrip Pagosa to Lone Tree	394.80	394.80	2192	07/31/2025
Total KARL JOHNSON:			394.80	394.80		
KERMODE CONSULTING LLC						
06.19.25	06/19/2025	HSG-Final Invoice for Deed Restriction Guidelines	2,275.00	2,275.00	72125162	07/21/2025
Total KERMODE CONSULTING LLC:			2,275.00	2,275.00		
KEVIN CREAHAN						
7162025	07/16/2025	Cemetery-Headstone Refund	350.00	350.00	2175	07/21/2025
Total KEVIN CREAHAN:			350.00	350.00		
KWUF-AM/FM						
25060157	06/30/2025	Rec.-ComFest Advertising	164.64	164.64	2130	07/10/2025
25070017	07/04/2025	Admin.-4th of July Advertising	246.96	246.96	2130	07/10/2025
Total KWUF-AM/FM:			411.60	411.60		
LA PLATA ELECTRIC ASSOCIATION						
6-22-25	07/08/2025	ADMIN.-TH ELECTRIC	1,441.23	1,441.23	2135	07/10/2025
6-22-25	07/08/2025	STREETS-ELECTRIC	3,322.11	3,322.11	2135	07/10/2025
6-22-25	07/08/2025	PARKS-ELECTRIC	1,777.35	1,777.35	2135	07/10/2025

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6-22-25	07/08/2025	SANIT.-ELECTRIC	9,505.93	9,505.93	2135	07/10/2025
6-22-25	07/08/2025	GEO-ELECTRIC	333.42	333.42	2135	07/10/2025
6-22-25	07/08/2025	VC-ELECTRIC	183.73	183.73	2135	07/10/2025
6-22-25	07/08/2025	P&R ADMIN-CC ELECTRIC	1,804.06	1,804.06	2135	07/10/2025
6-22-25	07/08/2025	F&F-EV CHARGING STATION	1,426.07	1,426.07	2135	07/10/2025
6-22-25	07/08/2025	PW ADMIN.- MAINT. FAC. ELECTRIC	892.56	892.56	2135	07/10/2025
Total LA PLATA ELECTRIC ASSOCIATION:			20,686.46	20,686.46		
LANGUAGE LINE SOLUTIONS						
11640708	06/30/2025	PD-Translation Services for June	27.26	27.26	72125152	07/21/2025
Total LANGUAGE LINE SOLUTIONS:			27.26	27.26		
LARGO TANK & EQUIPMENT INC						
65741	05/19/2025	STREETS-5200 Gallon Vertical Storage Tank For Mag. Station	14,908.00	14,908.00	71025115	07/10/2025
Total LARGO TANK & EQUIPMENT INC:			14,908.00	14,908.00		
M&M CONSTRUCTION SERVICES LLC						
18030	07/18/2025	STREETS-Belly Dump Trucking from C&J Gravel to Oren Road (96	13,920.00	13,920.00	73125111	07/31/2025
Total M&M CONSTRUCTION SERVICES LLC:			13,920.00	13,920.00		
MICHELLE CLARK						
7-8-25	07/08/2025	CLERK-Travel Per Diem-Glenwood Spgs-Clark 7/21-7/25	218.00	218.00	2152	07/10/2025
Total MICHELLE CLARK:			218.00	218.00		
MILES PARTNERSHIP LLC						
#117641	07/01/2025	Tourism-Colorado Tourism Office Holiday Guide Full Page Ad	1,165.00	1,165.00	71025111	07/10/2025
#117646	07/01/2025	Tourism-2025 Advertising, part 4 of 6	10,367.12	10,367.12	71025111	07/10/2025
Total MILES PARTNERSHIP LLC:			11,532.12	11,532.12		
NAVAJO TRAIL RENTAL						
10649	06/04/2025	Parks-Fluids/oil	78.00	78.00	2129	07/10/2025
10744	06/18/2025	Parks-Equipment maintenance for weed eaters	325.00	325.00	2129	07/10/2025
10744	06/18/2025	Parks-fluids/oil	78.00	78.00	2129	07/10/2025
Total NAVAJO TRAIL RENTAL:			481.00	481.00		
NAVAJO TRAIL RUG SERVICE						
0529	06/23/2025	Rec.-Linens cleaned	300.30	300.30	2138	07/10/2025
Total NAVAJO TRAIL RUG SERVICE:			300.30	300.30		
NET X IT SOLUTIONS						
370723	07/01/2025	Courts-Xerox 6515 and Xerox C325(2) Service Agreements	40.00	40.00	2151	07/10/2025
370723	07/01/2025	Courts-Xerox 6515 and Xerox C325(2) Printing and Copying	137.26	137.26	2151	07/10/2025
Total NET X IT SOLUTIONS:			177.26	177.26		
NEW YORK LIFE						
062525	06/25/2025	HR-EE Paid Premium July	70.00	70.00	2148	07/10/2025
070925	07/09/2025	HR-EE Paid Premium July	70.00	70.00	2191	07/31/2025
Total NEW YORK LIFE:			140.00	140.00		
NEWMAN SIGNS INC						
TRFINV061922	07/16/2025	Tourism-Street signs (35), MET bus signs, riverwalk rules signs (1),	1,480.96	1,480.96	2169	07/21/2025

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Total NEWMAN SIGNS INC:			1,480.96	1,480.96		
ODP BUSINESS SOLUTIONS						
429310272001	06/26/2025	PD-Office Note Pads, Labels, Envelopes	62.10	62.10	72125136	07/21/2025
Total ODP BUSINESS SOLUTIONS:			62.10	62.10		
OMFLUENCE LLC						
1194	06/05/2025	Tourism-Hot Springs Loop Annual Partner Contribution	2,500.00	2,500.00	71025135	07/10/2025
Total OMFLUENCE LLC:			2,500.00	2,500.00		
O'REILLY AUTO PARTS						
2485-126961	06/19/2025	SANIT-AC Refrigerant w/gauge, Extreme Diesel Additive	82.98	82.98	72125154	07/21/2025
5878-353463	06/23/2025	SANIT-Unit #278 (Crane Truck) Oil Filter, Washer Fluid	29.98	29.98	71025125	07/10/2025
5878-353463	06/23/2025	SANIT-Unit #278 (Crane Truck) Drain Pan, Funnel	56.98	56.98	71025125	07/10/2025
5878-353463	06/23/2025	SANIT-Unit #278 (Crane Truck) Synthetic Motor Oil 2.5 GAL (2), Eng	176.97	176.97	71025125	07/10/2025
5878-353547	06/24/2025	SANIT-Diesel Additive	39.99	39.99	71025125	07/10/2025
5878-354985	07/03/2025	SANIT-KOA Generator: Diesel Additive, Diesel Extreme Additive	101.98	101.98	72125154	07/21/2025
5878-354985	07/03/2025	SANIT-KOA Generator: Fuel Filter, Fuel/Water Separator Filter	44.19	44.19	72125154	07/21/2025
5878-355811	07/09/2025	SANIT-Unit #124 Oil Filter	11.97	11.97	72125154	07/21/2025
5878-355811	07/09/2025	SANIT-Engine Oil Stabilizer QT, Motor Oil Synthetic 5W-30 5QT(2)	90.97	90.97	72125154	07/21/2025
5878-355811	07/09/2025	SANIT-1/2" Ratchet, 11PC Socket Set	74.98	74.98	72125154	07/21/2025
Total O'REILLY AUTO PARTS:			710.99	710.99		
ORKIN GENERAL PEST CONTROL						
279544758	06/30/2025	F&F- CC/VC: Pest Control Standard-End Of Month 7	303.00	303.00	71025102	07/10/2025
279544778	06/30/2025	F&F-TH: Pest Control Standard-End Of Month 7	226.00	226.00	71025102	07/10/2025
281008628	07/23/2025	F&F-TS: PC Standard - Quarterly 4 - PC Standard	236.00	236.00	73125101	07/31/2025
Total ORKIN GENERAL PEST CONTROL:			765.00	765.00		
PAGOSA AREA WATER & SAN						
06-25	07/16/2025	Admin.-TH & HWY 84 Water 06/25	253.18	253.18	2164	07/21/2025
06-25	07/16/2025	HSG.-Water Availability 06/25	367.45	367.45	2164	07/21/2025
06-25	07/16/2025	Parks-Water 06/25	11,109.33	11,109.33	2164	07/21/2025
06-25	07/16/2025	Sanit.-Water 06/25	742.76	742.76	2164	07/21/2025
06-25	07/16/2025	GEO-Water 06/25	211.32	211.32	2164	07/21/2025
06-25	07/16/2025	PW Admin.-Maint. Facility Water 06/25	2,127.10	2,127.10	2164	07/21/2025
06-25	07/16/2025	VC-Water 06/25	1,089.34	1,089.34	2164	07/21/2025
06-25	07/16/2025	P&R Admin.-CC Water 06/25	630.26	630.26	2164	07/21/2025
06-25	07/16/2025	Parks-Cemetery Water 06/25	70.44	70.44	2164	07/21/2025
06-25	07/16/2025	Sanitation-Sewage Processing 06/25	18,740.40	18,740.40	2164	07/21/2025
Total PAGOSA AREA WATER & SAN:			35,341.58	35,341.58		
PAGOSA COMMUNITY INITIATIVE						
BLOOM 141	07/01/2025	TC-ECE 2025 Award 2nd Half	2,125.00	2,125.00	71025126	07/10/2025
Total PAGOSA COMMUNITY INITIATIVE:			2,125.00	2,125.00		
PAGOSA COOKS LLC						
07092025	07/16/2025	Rec.-Pagosa Cooks Contracted Services Class (6)	168.00	168.00	72125160	07/21/2025
Total PAGOSA COOKS LLC:			168.00	168.00		
PAGOSA SPRINGS COMMUNITY DEVELOPMENT CO						
BB 1-2321	06/26/2025	Town Council-Q2 Economic Development Support	12,500.00	12,500.00	71025109	07/10/2025
BB 1-2321	06/26/2025	Town Council-Q2 & Q1 portion Main Street employee and programmi	21,902.26	21,902.26	71025109	07/10/2025

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BB 1-2321	06/26/2025	Admin-Q2 broadband management funding	18,750.00	18,750.00	71025109	07/10/2025
BB 1-2321	06/26/2025	Admin-Conduit & installation of Main Street reconstruction project	35,000.00	35,000.00	71025109	07/10/2025
Total PAGOSA SPRINGS COMMUNITY DEVELOPMENT CO:			88,152.26	88,152.26		
PEAK PERFORMANCE FIRE & SAFETY LLC						
134	07/30/2025	F&F-Annual Fire Extinguisher Inspections (86) and Recharge (3)	859.00	859.00	2190	07/31/2025
Total PEAK PERFORMANCE FIRE & SAFETY LLC:			859.00	859.00		
PHOTOS BY GRIZ						
168	07/16/2025	Rec.-Reversible Jerseys (90)	1,980.00	1,980.00	72125163	07/21/2025
175	07/03/2025	Rec.-Staff Logo Wear	45.00	45.00	73125120	07/31/2025
178	07/16/2025	Rec.-Staff Logo Gear	10.00	10.00	72125163	07/21/2025
Total PHOTOS BY GRIZ:			2,035.00	2,035.00		
PIEDRA AUTOMOTIVE LLC						
78761	07/03/2025	PD-C30 Lube, Oil and Filter Change	92.62	92.62	72125138	07/21/2025
78782	07/17/2025	SANIT-Unit #143 Replace AC Compressor (Warranty 12 Months), G	1,604.84	1,604.84	72125138	07/21/2025
Total PIEDRA AUTOMOTIVE LLC:			1,697.46	1,697.46		
PINNACOL ASSURANCE						
2024 AUDIT	06/20/2025	Admin.-2024 Audit Premium	2,209.00	2,209.00	7212501	07/21/2025
2024 AUDIT	06/20/2025	Bldg.-2024 Audit Premium	552.00-	552.00-	7212501	07/21/2025
2024 AUDIT	06/20/2025	CD Admin.-2024 Audit Premium	1,847.00	1,847.00	7212501	07/21/2025
2024 AUDIT	06/20/2025	TC-2024 Audit Premium	83.00-	83.00-	7212501	07/21/2025
2024 AUDIT	06/20/2025	Courts-2024 Audit Premium	4.00	4.00	7212501	07/21/2025
2024 AUDIT	06/20/2025	F&F-2024 Audit Premium	153.00	153.00	7212501	07/21/2025
2024 AUDIT	06/20/2025	Parks-2024 Audit Premium	1,012.00-	1,012.00-	7212501	07/21/2025
2024 AUDIT	06/20/2025	PD-2024 Audit Premium	883.00-	883.00-	7212501	07/21/2025
2024 AUDIT	06/20/2025	Plng-2024 Audit Premium	998.00	998.00	7212501	07/21/2025
2024 AUDIT	06/20/2025	Proj.-2024 Audit Premium	1,110.00	1,110.00	7212501	07/21/2025
2024 AUDIT	06/20/2025	PW Admin.-2024 Audit Premium	1,175.00-	1,175.00-	7212501	07/21/2025
2024 AUDIT	06/20/2025	Rec-2024 Audit Premium	2,605.00	2,605.00	7212501	07/21/2025
2024 AUDIT	06/20/2025	Sanitation-2024 Audit Premium	851.00	851.00	7212501	07/21/2025
2024 AUDIT	06/20/2025	Streets-2024 Audit Premium	754.00-	754.00-	7212501	07/21/2025
2024 AUDIT	06/20/2025	Tourism-2024 Audit Premium	2,289.00	2,289.00	7212501	07/21/2025
22094380	06/20/2025	Admin.-WC July Premium	.87	.87	7212501	07/21/2025
22094380	06/20/2025	Bldg.-WC July Premium	400.09	400.09	7212501	07/21/2025
22094380	06/20/2025	CD Admin.-WC July Premium	11.97	11.97	7212501	07/21/2025
22094380	06/20/2025	Clerk-WC July Premium	26.20	26.20	7212501	07/21/2025
22094380	06/20/2025	Courts-WC July Premium	32.05	32.05	7212501	07/21/2025
22094380	06/20/2025	F&F-WC July Premium	536.07	536.07	7212501	07/21/2025
22094380	06/20/2025	Housing-WC July Premium	9.79	9.79	7212501	07/21/2025
22094380	06/20/2025	HR-WC July Premium	16.36	16.36	7212501	07/21/2025
22094380	06/20/2025	P&R Admin.-WC July Premium	17.31	17.31	7212501	07/21/2025
22094380	06/20/2025	P&R Board-WC July Premium	5.77	5.77	7212501	07/21/2025
22094380	06/20/2025	Parks-WC July Premium	1,127.16	1,127.16	7212501	07/21/2025
22094380	06/20/2025	PD-WC July Premium	2,966.05	2,966.05	7212501	07/21/2025
22094380	06/20/2025	Planning-WC July Premium	22.05	22.05	7212501	07/21/2025
22094380	06/20/2025	Planning Boards-WC July Premium	5.77	5.77	7212501	07/21/2025
22094380	06/20/2025	Projects-WC July Premium	9.24	9.24	7212501	07/21/2025
22094380	06/20/2025	PW Admin.-WC July Premium	24.73	24.73	7212501	07/21/2025
22094380	06/20/2025	Recreation-WC July Premium	574.75	574.75	7212501	07/21/2025
22094380	06/20/2025	Sanitation-WC July Premium	460.10	460.10	7212501	07/21/2025
22094380	06/20/2025	Streets-WC July Premium	2,007.80	2,007.80	7212501	07/21/2025
22094380	06/20/2025	TC Boards-WC July Premium	10.72	10.72	7212501	07/21/2025
22094380	06/20/2025	TM-WC July Premium	17.73	17.73	7212501	07/21/2025
22094380	06/20/2025	Tourism-WC July Premium	7.05	7.05	7212501	07/21/2025

CONSENT AGENDA VI.2.

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22094380	06/20/2025	Tourism Admin.-WC July Premium	18.09	18.09	7212501	07/21/2025
22094380	06/20/2025	Tourism Board-WC July Premium	5.77	5.77	7212501	07/21/2025
22094380	06/20/2025	Town Council-WC July Premium	12.21	12.21	7212501	07/21/2025
22094380	06/20/2025	Visitor Center-WC July Premium	13.18	13.18	7212501	07/21/2025
22094380	06/20/2025	HR-Cost Contain Disc.	502.88-	502.88-	7212501	07/21/2025
Total PINNACOL ASSURANCE:			15,443.00	15,443.00		
PONDEROSA LUMBER CO						
JOB 14 STMT 06302025	06/30/2025	SANIT-Magnet Nut Driver Set	11.99	11.99	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-Gunk Foam Engine Cleaner (2)	17.38	17.38	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-Marking Wand (2)	79.98	79.98	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-AWP Utility Gloves L (2)	19.98	19.98	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-PS1: Rubbermaid Green Trash Can 32 GAL Snap-Lock Lid (2)	69.98	69.98	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-PS2: Spray Nozzle	8.69	8.69	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-Camera Truck: Water Transfer Pump 115V	119.99	119.99	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-PS2: All Weather Tape 25YD, Rope 3/8x75'	30.98	30.98	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-12" Adjustable Wrench	25.99	25.99	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-AWP Utility Gloves M (2)	9.99	9.99	2183	07/31/2025
JOB 14 STMT 06302025	06/30/2025	SANIT-Unit #138: Chrome Trailer Ball	16.99	16.99	2183	07/31/2025
JOB 6 STMT 063025	06/30/2025	F&F-Museum Roof Repair: 2x8-10' #2 Better Hem Fir	10.65	10.65	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-New Employee Small Tools-25 Box Bit Set (2), Bit Insert Torx S	69.93	69.93	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-Museum Roof Repair: Roof Cement 1GAL, 4x150 WH Tape, 4"	52.35	52.35	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-T.S.:Repair-143W Under Eave Vent 4"	12.99	12.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-T.H.: Batteries for Smoke Detectors 9V 4PK (3)	65.97	65.97	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-10x12 Med Duty Brown Tarp (2), Heavy Duty Adjustable Brass	63.96	63.96	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-T.S.:Pressure Washer Parts-Quick Connect Socket (2)	17.98	17.98	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-10" Adjustable Wrench	15.99	15.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-Unit #105 AC Repair-Refrigerant Refill 12OZ R-134A (2)	31.98	31.98	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-CC: Weldable Steel Tube 1/2"x48", Gel Super Glue 15G	29.98	29.98	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-CC: Hillman Fasteners (25)	7.50	7.50	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	PARKS-Irrigation Parts - PVC Regular & Purple Primer 4OZ, 1-1/2" 4	13.99	13.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-T.H.: Water Base Spray Texture	14.99	14.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-6" Jab Saw	12.99	12.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-ProSensor Stud Finder	57.99	57.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-T.H.:3/4"x30' Friction Tape, Joint Compound 12#	16.97	16.97	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-UV Cable Tie 14"	18.99	18.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-3 Pocket Tool/Nail Bag	19.99	19.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-Traffic Mark Latex Blue Gal (2)	85.98	85.98	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-#8 1-1/4" Cabinet Screws 100 Count	9.99	9.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-UV Cable Tie 14"	18.99	18.99	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-Flex Clamp Connector 3/8" Bag, Assorted Hillman Fasteners (5)	45.14	45.14	2133	07/10/2025
JOB 6 STMT 063025	06/30/2025	F&F-2" High Density Foam Brush (3), 3/16" Nap 9" Foam Cover Pain	7.46	7.46	2133	07/10/2025
STME 063025 JOB 7	06/30/2025	Parks-Stakes, caution tape, fasteners, Root Stimulator (4), Miracle G	233.65	233.65	2133	07/10/2025
STME 063025 JOB 7	06/30/2025	Parks-PPE Gloves (2)	28.38	28.38	2133	07/10/2025
STME 063025 JOB 7	06/30/2025	Parks-Irrigation parts, pipe, male adapters, Plugs (2)	575.54	575.54	2133	07/10/2025
STME 063025 JOB 7	06/30/2025	Parks-Credit wolmanized uc3b	121.75-	121.75-	2133	07/10/2025
STME 063025 JOB 7	06/30/2025	Parks-Credit irrigation parts, pipes nipples, bushings	124.31-	124.31-	2133	07/10/2025
Total PONDEROSA LUMBER CO:			1,706.20	1,706.20		
POTTERS INDUSTRIES LLC						
91435622-CREDIT	10/11/2024	STREETS-Highway Safety Marking Spheres ('24 Credit)	1,411.08-	1,411.08-	73125110	07/31/2025
91458964	07/18/2025	STREETS-Highway Safety Marking Spheres	2,676.00	2,676.00	73125110	07/31/2025
Total POTTERS INDUSTRIES LLC:			1,264.92	1,264.92		
POWELL BROTHERS PRODUCTIONS						
070825	07/08/2025	Rec.-ComFest Band	2,500.00	2,500.00	2161	07/10/2025

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Total POWELL BROTHERS PRODUCTIONS:			2,500.00	2,500.00		
PROCOM LLC						
141936	06/30/2025	HR-Pre-employment Drug Screen (Halverson)	82.00	82.00	71025130	07/10/2025
Total PROCOM LLC:			82.00	82.00		
PSYCHOLOGICAL RESOURCES						
2507116	07/01/2025	PD- Psychological Testing for Arajundi, Halverson, and Hill	450.00	450.00	2165	07/21/2025
Total PSYCHOLOGICAL RESOURCES:			450.00	450.00		
PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT						
2507	07/01/2025	HR-Vision July Premium	754.91	754.91	71025131	07/10/2025
2507	07/01/2025	HR-Basic Life July Premium	186.73	186.73	71025131	07/10/2025
2507	07/01/2025	HR-Voluntary Life July Premium	939.78	939.78	71025131	07/10/2025
2507	07/01/2025	HR-Supplemental July Premium	895.01	895.01	71025131	07/10/2025
2507	07/01/2025	HR-Short Term Disability July Premium	724.26	724.26	71025131	07/10/2025
2507	07/01/2025	HR-FSA/HSA July Fees	48.60	48.60	71025131	07/10/2025
2507	07/01/2025	HR-Health Insurance July Premium	82,274.00	82,274.00	71025131	07/10/2025
2508	08/01/2025	HR-Vision August Premium	730.34	730.34	73125118	07/31/2025
2508	08/01/2025	HR-Basic Life August Premium	183.77	183.77	73125118	07/31/2025
2508	08/01/2025	HR-Voluntary Life August Premium	1,260.00	1,260.00	73125118	07/31/2025
2508	08/01/2025	HR-Supplemental August Premium	896.07	896.07	73125118	07/31/2025
2508	08/01/2025	HR-Short Term Disability August Premium	782.02	782.02	73125118	07/31/2025
2508	08/01/2025	HR-FSA/HSA August Fees	48.60	48.60	73125118	07/31/2025
2508	08/01/2025	HR-Health Insurance August Premium	79,804.00	79,804.00	73125118	07/31/2025
Total PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT:			169,528.09	169,528.09		
RECLA METALS LLLP						
66557	06/26/2025	STREETS-Welding Materials	740.40	740.40	71025122	07/10/2025
Total RECLA METALS LLLP:			740.40	740.40		
ROARING FORK ENGINEERING INC						
7933	06/20/2025	SANIT-Pagosa Springs Sewer Replacement/McCabe Creek Crossin	5,216.50	5,216.50	71025127	07/10/2025
7934	06/20/2025	GEO-Pagosa Springs Sewer Replacement/Geothermal Rate Study-	196.25	196.25	71025127	07/10/2025
Total ROARING FORK ENGINEERING INC:			5,412.75	5,412.75		
ROTARY INTL PAGOSA SPRINGS						
499	07/09/2025	TM-Rotary quarterly dues	69.00	69.00	72125159	07/21/2025
Total ROTARY INTL PAGOSA SPRINGS:			69.00	69.00		
SAMUEL HILL						
583627-285-1989-78-80	07/07/2025	PD-Fingerprint Reimbursement for Recruiting, Colorado Fingerprintin	57.50	57.50	2173	07/21/2025
Total SAMUEL HILL:			57.50	57.50		
SAN JUAN REDIMIX						
4908	07/25/2025	STREETS-Lewis Street: Flowfill YDs (4) Ticket #9101	652.00	652.00	73125114	07/31/2025
Total SAN JUAN REDIMIX:			652.00	652.00		
SEBIS DIRECT INC						
431709	07/14/2025	Sanit.-Utility Billing Postage - May	305.13	305.13	72125142	07/21/2025
432840	07/14/2025	Sanit.-Utility Billing Postage-June	295.34	295.34	72125142	07/21/2025

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Total SEBIS DIRECT INC:			600.47	600.47		
SEEDS OF LEARNING						
501970	07/01/2025	TC-ECE 2025 AWARD 2ND HALF	9,595.75	9,595.75	71025108	07/10/2025
Total SEEDS OF LEARNING:			9,595.75	9,595.75		
SHERWIN-WILLIAMS CO						
7451-5	07/07/2025	F&F-GAL Paint, LG White Rags	93.69	93.69	2134	07/10/2025
8167-6	07/24/2025	F&F-Miscellaneous Paint Materials	46.01	46.01	2184	07/31/2025
Total SHERWIN-WILLIAMS CO:			139.70	139.70		
SILVER DOLLAR LIQUOR						
071825	07/18/2025	Rec.-Wine for the two ComFest events	539.28	539.28	2171	07/21/2025
Total SILVER DOLLAR LIQUOR:			539.28	539.28		
SLATE COMMUNICATIONS LLC						
3349	07/03/2025	TM-June 2025 Public Affairs	2,375.00	2,375.00	71025121	07/10/2025
3350	06/30/2025	Sanit.-SOS education phase 2 and 3	19,000.00	19,000.00	71025121	07/10/2025
Total SLATE COMMUNICATIONS LLC:			21,375.00	21,375.00		
SMART MOBILITY LLC dba FORD PRO						
INV36012801	06/30/2025	STREETS-Telematics Vehicle Tracking/Monitoring (4)	80.00	80.00	2145	07/10/2025
Total SMART MOBILITY LLC dba FORD PRO:			80.00	80.00		
SOS DRAIN OPENING						
061725	06/17/2025	SANIT-Camera Service - Check condition and ties into old Clay Main	370.00	370.00	2131	07/10/2025
Total SOS DRAIN OPENING:			370.00	370.00		
SPANISH FIESTA						
071825	07/18/2025	Rec.-ComFest non-profit	1,500.00	1,500.00	73125119	07/31/2025
Total SPANISH FIESTA:			1,500.00	1,500.00		
SPARTAN EQUIPMENT						
30932	07/24/2025	STREETS-Excavator Mount to Universal Fullsize Skid Steer Loader	2,745.00	2,745.00	73125117	07/31/2025
30932	07/24/2025	STREETS-30" Smooth Grading Bucket w Bolt on Cutting Edge 1000	1,530.00	1,530.00	73125117	07/31/2025
30932	07/24/2025	STREETS-84" Track Duty Bucket Low Profile w Teeth	2,565.00	2,565.00	73125117	07/31/2025
Total SPARTAN EQUIPMENT:			6,840.00	6,840.00		
SUMMIT SUPPLY CORP OF COLO						
20757-1	06/30/2025	Parks-Parts to Build Hose For Water Truck	106.92	106.92	2125	07/10/2025
22197	07/21/2025	Parks-Irrigation pump hose for Res Hill.	274.68	274.68	2180	07/31/2025
Total SUMMIT SUPPLY CORP OF COLO:			381.60	381.60		
TARGET RENTAL & BOBCAT OF DURANGO						
73613	05/20/2025	STREETS-Cemetery: 24" Auger Bit	1,250.14	1,250.14	71025110	07/10/2025
77860	07/18/2025	STREETS-Unit #207 Parts & Labor - Install Water kits/Mounts Air Filt	691.44	691.44	72125144	07/21/2025
Total TARGET RENTAL & BOBCAT OF DURANGO:			1,941.58	1,941.58		
TERRY'S ACE HARDWARE						
072625 JOB 9	07/10/2025	Parks-Top Soil (20), irrigation popups, fertilizer (2), Plants (18)	252.69	252.69	2185	07/31/2025

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072625 JOB 9	07/10/2025	Parks-Sprayer (2), nut, bolts, tie downs, Mop Head & Stick,	332.28	332.28	2185	07/31/2025
072625 JOB 9	07/10/2025	Parks-Credit galvanized nipple	4.74-	4.74-	2185	07/31/2025
445618 2	05/13/2025	Rec.- Turf Tank Supplies	21.51	21.51	2136	07/10/2025
JOB 3 STMT 071025	07/10/2025	F&F-Centennial Bathroom Doors: Paint	59.64	59.64	2185	07/31/2025
JOB 3 STMT 071025	07/10/2025	F&F-Centennial Bathroom Doors: Disposal Applicators	5.68	5.68	2185	07/31/2025
JOB 3 STMT 071025	07/10/2025	F&F-Misc. Dept Materials: Nuts, Bolts, Batteries	50.87	50.87	2185	07/31/2025
JOB 4 STMT 071025	07/10/2025	STREETS-Urethane, Paintcare, 6PC Trayset	76.73	76.73	2185	07/31/2025
JOB 4 STMT 071025	07/10/2025	STREETS-Clevis Farm Screws 7/16" (2), Anchor Shackle 3/8" (2)	22.00	22.00	2185	07/31/2025
JOB 5 STMT 061025	06/10/2025	SANIT-Auto Microfiber Cleaning Cloth 24PK, Protectant Spray	30.98	30.98	2136	07/10/2025
JOB 5 STMT 061025	06/10/2025	SANIT-Safety Glasses Polarized Bronze/BLK (1 Pair)	49.99	49.99	2136	07/10/2025
JOB 5 STMT 061025	06/10/2025	SANIT-PS2: Grinding Wheel T27 4.5x0.045x7/3, Pipeline Cutting Wh	6.63	6.63	2136	07/10/2025
JOB 5 STMT 061025	06/10/2025	SANIT-Gumout Start Fluid 11OZ(2)	11.18	11.18	2136	07/10/2025
JOB 5 STMT 061025	06/10/2025	SANIT-Lithium Grease 14OZ (4), Extreme Pressure Lithium Grease	54.32	54.32	2136	07/10/2025
JOB 5 STMT 061025	06/10/2025	SANIT-Diesel Fuel Gelling/Protectant 26OZ (2), Oil Stabilizer 32OZ	38.97	38.97	2136	07/10/2025
JOB 5 STMT 071025	07/10/2025	SANIT-Tacky Red Grease 14OZ (5), Lithium Grease 14OZ	47.54	47.54	2185	07/31/2025
JOB 5 STMT 071025	07/10/2025	SANIT-Hole Saw Blade	46.54	46.54	2185	07/31/2025
JOB 5 STMT 071025	07/10/2025	SANIT-ECO 56V String Trimmer	293.30	293.30	2185	07/31/2025
JOB 5 STMT 071025	07/10/2025	SANIT-String Trimmer Line	27.99	27.99	2185	07/31/2025
JOB 5 STMT 071025	07/10/2025	SANIT-Fuel Injector Cleaner 26OZ, Diesel Fuel Anti-Gel 26OZ	24.98	24.98	2185	07/31/2025
JOB 5 STMT 071025	07/10/2025	SANIT-100' Lighted Locking End Outdoor Extension Cord	80.74	80.74	2185	07/31/2025
JOB 5 STMT 071025	07/10/2025	GEO-"NO TRESPASS SIGN" 10x14 (2), R4 Star Fasteners Flat Hea	23.57	23.57	2185	07/31/2025
Total TERRY'S ACE HARDWARE:			1,553.39	1,553.39		
THE PAGOSA SPRINGS SUN						
411965	06/30/2025	SANT-Advertising for SOS meetings	252.00	252.00	73125116	07/31/2025
411966	06/30/2025	Plng.- MDR posting for Pagosa Auto Rents Sketch	43.80	43.80	72125157	07/21/2025
411967	06/30/2025	Rec.-Comfest Advertising	661.50	661.50	71025129	07/10/2025
411968	06/30/2025	Tourism-Ads for Board Member Vacancy	33.00	33.00	71025129	07/10/2025
411969	06/30/2025	ADMIN.-STARS & STRIPES STROLL ADVERTISING	624.00	624.00	71025129	07/10/2025
411970	06/30/2025	HR-Help Wanted Ad	42.50	42.50	71025129	07/10/2025
411971	06/30/2025	HR-Help Wanted Ad	43.50	43.50	71025129	07/10/2025
414487	07/31/2025	Sanit-SOS July public listening session advertising	252.00	252.00	73125116	07/31/2025
414555	07/31/2025	Sanit-SOS information YouTube campaign	1,069.80	1,069.80	73125116	07/31/2025
414559	07/31/2025	Rec.-ComFest advertising	283.50	283.50	73125116	07/31/2025
Total THE PAGOSA SPRINGS SUN:			3,305.60	3,305.60		
THOMSON REUTERS - WEST						
852183186	07/01/2025	Courts-Legal Research Subscription June 2025	1,386.29	1,386.29	71025114	07/10/2025
Total THOMSON REUTERS - WEST:			1,386.29	1,386.29		
TOWN OF PAGOSA SPRINGS						
2731	07/23/2025	P&R Admn.- Public Art, Phil Seth's Business License	30.00	30.00	2186	07/31/2025
6/30/2025	07/01/2025	HSG.-HOUSING SEWER AVAIL.	570.00	570.00	2137	07/10/2025
6/30/2025	07/01/2025	PW ADMIN-MAINT. FAC. SEWER	71.25	71.25	2137	07/10/2025
6/30/2025	07/01/2025	ADMIN-TH SEWER	285.00	285.00	2137	07/10/2025
6/30/2025	07/01/2025	PARKS-SEWER	427.50	427.50	2137	07/10/2025
6/30/2025	07/01/2025	VC-VC SEWER	71.25	71.25	2137	07/10/2025
6/30/2025	07/01/2025	P&R ADMIN.-CC SEWER	712.50	712.50	2137	07/10/2025
7/31/2025	07/31/2025	Hsg.-Housing Sewer Avail.	570.00	570.00	2186	07/31/2025
7/31/2025	07/31/2025	PW Admin.-Maint. Fac. Sewer	71.25	71.25	2186	07/31/2025
7/31/2025	07/31/2025	Admin.-TH Sewer	285.00	285.00	2186	07/31/2025
7/31/2025	07/31/2025	Parks-Sewer	427.50	427.50	2186	07/31/2025
7/31/2025	07/31/2025	VC-VC Sewer	71.25	71.25	2186	07/31/2025
7/31/2025	07/31/2025	P&R Admin.-CC Sewer	712.50	712.50	2186	07/31/2025
Total TOWN OF PAGOSA SPRINGS:			4,305.00	4,305.00		

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TRAINING LEADERSHIP & CHANGE MANAGEMENT						
25-11D	07/12/2025	PD-Instructional Methodologies Train the Trainer July 7-11, 2025, Ro	450.00	450.00	2174	07/21/2025
Total TRAINING LEADERSHIP & CHANGE MANAGEMENT:			450.00	450.00		
TRI COUNTY HEAD START						
1450	07/01/2025	TC-ECE 2025 Award second half	13,520.75	13,520.75	73125107	07/31/2025
Total TRI COUNTY HEAD START:			13,520.75	13,520.75		
TURNKEY CONSULTING LLC						
3328	06/02/2025	Parks-Traffic Count Research for 1040 E. Hwy 160	1,350.00	1,350.00	2193	07/31/2025
3343	07/01/2025	Parks-East Gateway Park Traffic Study	1,650.00	1,650.00	2158	07/10/2025
Total TURNKEY CONSULTING LLC:			3,000.00	3,000.00		
UNCC						
225061127	06/30/2025	GEO-811: Positive Response Re-Notifications PGSP01	18.60	18.60	71025106	07/10/2025
Total UNCC:			18.60	18.60		
UNITED STATES TREASURY						
7212025	07/21/2025	HR-PCORI Fee	333.12	333.12	2166	07/21/2025
Total UNITED STATES TREASURY:			333.12	333.12		
Upper San Juan Health Service District						
25-792012	07/30/2025	HR-CPR First Aid Class (6)	120.00	120.00	2181	07/31/2025
25-792013	07/30/2025	HR-CPR First Aid Class (7)	140.00	140.00	2181	07/31/2025
25-792014	07/30/2025	HR-CPR First Aid Class (4)	80.00	80.00	2181	07/31/2025
Total Upper San Juan Health Service District:			340.00	340.00		
VAL'S VIP CLEANING LLC						
175B	07/10/2025	F&F- Park Bathroom Cleaning/Locking Town Bathrooms, 06/16/25-0	1,791.55	1,791.55	71025124	07/10/2025
176B	07/24/2025	F&F-Park Bathroom Cleaning 7/05/25 thru 7/13/25, Locking Town Ba	1,614.07	1,614.07	72125153	07/21/2025
197	07/10/2025	F&F-Town Building Cleaning 06/30/25, 07/11/25	3,450.50	3,450.50	71025124	07/10/2025
198	07/24/2025	F&F-Town Building Cleaning 7/14/25 thru 7/25/25	3,450.50	3,450.50	72125153	07/21/2025
Total VAL'S VIP CLEANING LLC:			10,306.62	10,306.62		
VERIZON WIRELESS						
6116788404	06/23/2025	TOURISM-STAFF CELL PHONE	50.68	50.68	2126	07/10/2025
6116788404	06/23/2025	TM-STAFF CELL PHONE	40.68	40.68	2126	07/10/2025
6116788404	06/23/2025	BLDG.-STAFF CELL PHONE	50.68	50.68	2126	07/10/2025
6116788404	06/23/2025	COURTS-STAFF CELL PHONE	40.68	40.68	2126	07/10/2025
6116788404	06/23/2025	PARKS-STAFF CELL PHONE	40.68	40.68	2126	07/10/2025
6116788404	06/23/2025	TOURISM ADMIN.-STAFF CELL PHONES	81.36	81.36	2126	07/10/2025
6116788404	06/23/2025	Hsg.-Staff Cell Phone	40.68	40.68	2126	07/10/2025
Total VERIZON WIRELESS:			345.44	345.44		
WAGNER EQUIPMENT CO						
B6742101	07/03/2025	SANIT-Unit #277-Counter weight kit 100#	1,346.00	1,346.00	71025105	07/10/2025
B6756301	07/12/2025	SANIT-74" Bucket & BOCE (bolt on cutting edge)	1,923.30	1,923.30	72125137	07/21/2025
Total WAGNER EQUIPMENT CO:			3,269.30	3,269.30		
WESTERN PAPER DISTRIBUTORS						
5213363	07/09/2025	F&F-Paper M-fold Towels WH CS(3), Recycled Paper Towel Roll CS(	1,025.18	1,025.18	72125141	07/21/2025

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Total WESTERN PAPER DISTRIBUTORS:			1,025.18	1,025.18		
WILSON ENTERPRISES						
1690	07/15/2025	Parks-Fire reduction on Reservoir hill. \$12,000 will be reimbursed thr	20,000.00	20,000.00	2172	07/21/2025
Total WILSON ENTERPRISES:			20,000.00	20,000.00		
WORLD FUEL SERVICES INC						
3211415-41525	06/13/2025	F&F-Equipment fuel for week of 5/23/25	9.87	9.87	71025118	07/10/2025
3211415-41525	06/13/2025	PARKS-Equipment fuel for week of 5/23/25	494.87	494.87	71025118	07/10/2025
3211415-41525	06/13/2025	SANIT-Equipment fuel for week of 5/23/25	236.24	236.24	71025118	07/10/2025
3211415-41525	06/13/2025	STREETS-Equipment fuel for week of 5/23/25	810.55	810.55	71025118	07/10/2025
3211415-41525	06/13/2025	REC-Equipment fuel for week of 5/23/25	7.36	7.36	71025118	07/10/2025
3212973-41525	06/01/2025	PARKS-Equipment Fuel for week of 06/01/25	110.96	110.96	71025118	07/10/2025
3212973-41525	06/01/2025	SANIT-Equipment Fuel for week of 06/01/25	73.21	73.21	71025118	07/10/2025
3212973-41525	06/01/2025	STREETS-Equipment Fuel for week of 06/01/25	128.52	128.52	71025118	07/10/2025
3212973-41525	06/01/2025	REC-Equipment Fuel for week of 06/01/25	104.47	104.47	71025118	07/10/2025
3217651-41525	06/20/2025	F&F-Equipment Fuel for week of 06/09/25	65.38	65.38	71025118	07/10/2025
3217651-41525	06/20/2025	PARKS-Equipment Fuel for week of 06/09/25	215.79	215.79	71025118	07/10/2025
3217651-41525	06/20/2025	SANIT-Equipment Fuel for week of 06/09/25	81.83	81.83	71025118	07/10/2025
3217651-41525	06/20/2025	STREETS-Equipment Fuel for week of 06/09/25	749.70	749.70	71025118	07/10/2025
3217651-41525	06/20/2025	REC-Equipment Fuel for week of 06/09/25	10.01	10.01	71025118	07/10/2025
3217655-41525	06/20/2025	SANIT-PS1 Fuel Tank Diesel Fuel	1,180.33	1,180.33	71025118	07/10/2025
Total WORLD FUEL SERVICES INC:			4,279.09	4,279.09		
ZACH LEEWITT						
072225	07/22/2025	PD- Per Diem for Threat Pattern Recognition Training August 4-8, 20	110.00	110.00	2187	07/31/2025
Total ZACH LEEWITT:			110.00	110.00		
ZIONS BANCORPORATION						
072825	07/28/2025	Admin-Zions Annual Debit Service Fees	1,500.00	1,500.00	73125109	07/31/2025
Total ZIONS BANCORPORATION:			1,500.00	1,500.00		
Grand Totals:			840,936.34	840,936.34		

Report Criteria:

Detail report type printed



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Darren Lewis, Parks & Recreation Director

PROJECT: Resolution 2025-14, Appointing Roxanne Rickert to Combined Parks and Recreation Advisory Board

ACTION: Council action

PURPOSE/BACKGROUND:

The Combined Parks and Recreation Board accepted the resignation of Gwen Taylor in the fall of 2024. The resulting vacancy was advertised in the local newspaper and on the Town's website. One letter of interest was received for the position (see attached). The sole applicant, Roxanne Rickert, was interviewed by the Parks and Recreation Board on August 7, 2025. Following the interview, the board voted 4-0 in favor of appointing Ms. Rickert to fill the vacancy. Staff recommends approval of Resolution 2025-14 (see attached), formally appointing Roxanne Rickert to the Combined Parks and Recreation Advisory Board.

ATTACHMENTS:

[Resolution 2025-14 Appointing Roxanne Rickert to Combined Parks and Recreation Advisory Board](#)
[Interest Letter Roxanne Rickert](#)

RECOMMENDATIONS:

1. Motion to approve Resolution 2025-14 appointing Roxanne Rickert as a commissioner to the Combined Parks and Recreation Advisory Board.
2. Motion not to approve Resolution 2025-14 appointing Roxanne Rickert as a commissioner to the Combined Parks and Recreation Advisory Board and direct staff otherwise.



TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION 2025-14

**A RESOLUTION OF THE TOWN OF PAGOSA SPRINGS, COLORADO
APPOINTING ROXANNE RICKERT TO THE COMBINED PARKS
AND RECREATION ADVISORY BOARD**

WHEREAS, Town Ordinance No. 655 establishes powers and duties, qualifications, and terms for members of the Parks and Recreation Commission (PRC); and

WHEREAS, in 2019, the Town and County approved an agreement to create a joint advisory body; and

WHEREAS, the Combined Parks and Recreation Advisory Board shall consist of seven members composed of one (1) County Commissioner, one (1) Town Council Member, and five (5) At-large members; and

WHEREAS, each of the at-large members of the newly formed Combined Parks and Recreation Advisory Board shall serve a term of one (1) year; and

WHEREAS, the Combined Parks and Recreation Advisory Board recommends Roxanne Rickert be appointed for a one-year term until August 2026

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

1. Appointment of Combined Parks and Recreation Advisory Board: Ms. Roxanne Rickert is hereby appointed to serve as an at-large member of the Combined Parks and Recreation Advisory Board, commencing a one (1) year term on August 19, 2025, concluding on August 18, 2026.

2. Severability: If any part, section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

3. Effective Date: This Resolution shall take effect and be enforced immediately upon its approval by the Town Council.

ADOPTED THIS ____ DAY OF _____, 2025, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, BY A VOTE OF ____ IN FAVOR, ____ AGAINST.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

Attest:

April Hessman, Town Clerk

Roxanne DeMarco Rickert
244 Brookhill Dr
Pagosa Springs, CO

7.9.2025

Darren Lewis
Parks and Recreation Director
Town of Pagosa Springs

Re: Parks and Recreation Board Position

Dear Mr. Lewis

I am writing to express my interest in the open position on the Parks and Recreation Board.

I have been a resident of Pagosa Springs for over ten years and am an active user and supporter of our local parks (especially Yamaguchi Park) and the many recreational opportunities the town offers. I have participated in adult league soccer, the Summerfest Kickball Tournament, and coached Pee Wee Soccer.

As a mother of two young children who regularly enjoy our parks and programs, I bring a firsthand perspective on how these spaces can best serve families and the youngest members of our community.

Professionally, I have over a decade of experience in the financial services industry, including 7.5 years with First Southwest Bank, two years with First Southwest Community Fund, and one year with HelloBello Financial. While I am passionate about expanding and enhancing our parks, I also understand the importance of fiscal responsibility and will bring a financially grounded approach to board discussions and decisions.

Thank you for your time and consideration. I would welcome the opportunity to contribute to the continued growth and success of Pagosa's Parks and Recreation programs.

Sincerely,

Roxanne DeMarco Rickert

Roxanne DeMarco Rickert



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Bill Rockensock, Police Chief

PROJECT: Addendum to IGA for School Resource Officer with Archuleta School District #50 JT

ACTION: Council Information and Action

PURPOSE/BACKGROUND:

1. Police Department SRO program objectives.

A. Utilizing our current School Resource Officer in the most efficient and effective manner.

B. Continue development of the SRO program to address problems of delinquency, alcohol and substance abuse, and other youth-related problems that negatively affect the community and the safety of the schools.

C. Promote open and effective communication to bridge the gap between youth and law enforcement.

D. Community outreach building trust and respect.

2. Align Police Department enforcement goals with Archuleta County School District goals.

ATTACHMENTS:

[2025,2026 Addendum Town IGA for SRO agreement](#)

FISCAL IMPACT:

\$91,135 received from Archuleta School District 50JT

RECOMMENDATIONS:

1. Move to Approve Addendum Extending the IGA with Archuleta School District

2. Move to Approve Addendum Extending the IGA with the following changes...

3. Direct Staff in alternatives.

**ADDENDUM EXTENDING INTERGOVERNMENTAL AGREEMENT
BETWEEN THE TOWN OF PAGOSA SPRINGS AND THE ARCHULETA
SCHOOL DISTRICT 50 JT FOR THE 2025-2026 SCHOOL YEAR**

THIS ADDENDUM EXTENDING INTERGOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF PAGOSA SPRINGS AND THE ARCHULETA SCHOOL DISTRICT 50 JT FOR THE 2025-26 SCHOOL YEAR (“**Addendum**”) is made and entered into this 5 day of August , 2025, by and between the **TOWN OF PAGOSA SPRINGS** (“**Town**”) and the **ARCHULETA SCHOOL DISTRICT 50 JT** (“**District**”) hereinafter referred to as “**Party**”, and collectively referred to as “**Parties**,” for the purpose of extending the Parties’ INTERGOVERNMENTAL AGREEMENT dated August 6, 2019 (the “**IGA**”) for the 2025-26 School Year.

WITNESSETH

WHEREAS, the Town and the District wish to continue the School Resource Officer Program in accordance with the IGA for the 2025-26 School Year; and

WHEREAS, the novel coronavirus COVID-19 has resulted in school closure and may result in further school closures in the future, which either reduces or eliminates the need for an SRO during the period of closure; and

WHEREAS, The District Board of Education has determined it is in the best interests of the District to contribute to the salary of each SRO assigned to District schools during periods of school closure as needed to ensure the continuing availability of quality and experienced SROs when in-person education resumes in the schools.

NOW, THEREFORE, in consideration of the above recitals and of mutual promises, covenants, and agreements, the sufficiency of which is agreed upon, the Parties hereby agree as follows:

1. Section 4 of the IGA is hereby amended and restated as follows:

The cost of employing the SRO shall be shared as follows:

(a) For the 2025-2026 School Year, within thirty (30) days of the date of this Agreement as first set forth above, the District shall pay Ninety-One Thousand One Hundred Thirty Five Dollars (\$91,135) to the Town, in nine equal monthly installments, between September and May, within 30 days of receipt of an invoice, to be applied to the SRO’s annual salary, benefits and equipment, and the Town shall pay any remaining amount for the SRO’s total annual salary, benefits and equipment; and

(b) In the event District schools are closed for in-person learning for public health reasons due to the COVID-19 virus, the District will continue the contribution set forth in subsection 4.(a) above, unless the Town assigns the SRO to other

temporary work for the Town's benefit during all or a portion of the time period of such closure, in which case the Town shall refund the District's contribution proportionately.

(c) In the event the Town has a critical staffing issue within the police department. The Town by 30day written notice may terminate the contract. The district will not be responsible for any further contributions set forth in subsection 4.(a) above.

(d) This Agreement may be annually renewed by the mutual written agreement of the Parties.

2. Section 15 of the IGA is hereby amended and restated as follows:

Notice shall be deemed to have been sufficiently given for all purposes if sent by certified mail or registered mail, postage and fees prepaid, addressed to the Party to whom such notice is to be given at the address set forth below, or at such other address as has been previously furnished in writing, to the other Party or Parties. Such notice shall be deemed to have been given when deposited for delivery by the United States Postal Service.

If to the Town: David Harris, Town Manager
Town of Pagosa Springs
P.O. Box 1859
Pagosa Springs, Colorado 81147

With copy to: Bob Cole, Town Attorney
P. O. Box 1859
Pagosa Springs, Colorado 81147

If to the District: Rick Holt, Superintendent of Schools
Archuleta School District 50 JT
P.O. Box 1498
Pagosa Springs, Colorado 81147

With copy to: Darryl L. Farrington, School District Attorney
Semple, Farrington, Everall & Case, P.C.
1120 Lincoln Street, Suite 1308
Denver, Colorado 80203

3. Section 24 of the IGA is hereby amended and restated as follows:

The term of this Agreement shall begin on September 2, 2025 and continue through May 30, 2026, unless terminated.

4. All provisions of the IGA not expressly amended hereby shall remain in full force and effect in all particulars.

EXECUTED THIS _____ DAY OF _____, 2025.

Town of Pagosa Springs

Archuleta County School District 50 JT

By: _____ By: _____
Shari Pierce, Mayor Rick Holt, Superintendent

Date: _____ Date: _____

ATTEST:



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Kyle Rickert

PROJECT:	Design, engineering, permitting, and construction services for the recreational improvement of the San Juan River – East Gateway River Park.
ACTION:	Town Council Action

PURPOSE/BACKGROUND:

The primary purpose of the Project is to develop a multi-phase conceptual design for all phases of the project and to construct the phase one portion of the project. Phase one will include removing existing structures, cleaning the site, design improvements, constructing boat access, minor parking improvements, and potential landscaping. Phase two is anticipated to include the construction of restrooms, changing rooms, shade structures, and paved parking. Phase three is anticipated to include construction of the riverwalk trailhead with additional educational signage and riverwalk connectivity to the existing ADA-compliant paved trails upstream and downstream, a handicap accessible fishing pier, and final landscaping treatments.

ATTACHMENTS:

[RFP 2025-CD-04 East Gateway Park](#)

[2025-08-011 East Gateway River Park Proposal SW River Engineering Robins](#)

RECOMMENDATIONS:

1. Move to to approve staffs recommendation to award the East Gateway River Park RFP to SW River Engineering.
2. Move to not approve staffs recommendation and provide feedback on new direction.



Town of Pagosa Springs
551 Hot Springs Boulevard
Post Office Box 1859
Pagosa Springs, CO 81147
Phone: 970.264.4152

**Request for Proposal 2025-CD-04
East Gateway River Park: Design-Build Services
Town of Pagosa Springs**

Responses Due By 4 p.m. on Aug 11th, 2025

The Town of Pagosa Springs is soliciting proposals from qualified entities ("Contractor") to provide design, engineering, permitting, and construction services for the recreational improvement of the San Juan River – East Gateway River Park (the "Project"). The primary purpose of the Project is to develop a multi-phase conceptual design for all phases of the project. The Phase one portion of the project will be completed by the selected Contractor. Phase one will include removing existing structures, cleaning the site, design improvements, constructing boat access, minor parking improvements, and potential landscaping. Phase two is anticipated to include the construction of restrooms, changing rooms, shade structures, and paved parking. Phase three is anticipated to include construction of the riverwalk trailhead with additional educational signage and riverwalk connectivity to the existing ADA-compliant paved trails upstream and downstream, a handicap-accessible fishing pier, and final landscaping treatments.

Any requests for clarification or additional information deemed necessary by any respondent to present a proper proposal shall be submitted in writing to Kyle Rickert, Project Manager, **krickert@pagosasprings.co.gov**, referencing this Request for Proposal. Written requests for information must be received at a minimum by **August 6, 2025**. Any request received after the above stated deadline will not be considered. All requests received prior to the above deadline will be responded to in writing by the Town in the form of an addendum addressed to all prospective respondents.

A required pre-proposal site visit is scheduled for **Wednesday, July 28th, 2025 at 10:30 am**. Attendees will meet at 1040 East U.S. 160 (Basin Coop). An orientation, walk-through, and Q&A for the project scope will be conducted. **Please contact Kyle Rickert, Project Manager, at krickert@pagosasprings.co.gov if attendance is planned.**

I. Background and Project Overview

The Town of Pagosa Springs received funding from the Great Outdoors Colorado (GOCO) Community Impact Grant, Colorado Parks and Wildlife Land Water Conservation Fund Grant, and The Town of Pagosa Springs and Archuleta County Conservation Funds towards the purchase of 4.315-acres parcel at 1040 East U.S. Highway 160, Pagosa Springs, CO (Basin Coop), and construction of phase one improvements. The town finalized the purchase in May of 2025. The land is situated at the eastern gateway into the Town of Pagosa Springs. The parcel is bordered by the San Juan River to the north, U.S. Highway 160 to the south, and private property to the east and west. The property spans ¼ mile from east to west and roughly 150 feet from north to south. A significant portion of the western side of the property consists of wetlands, with the majority of the land situated within the 100-year flood plain and a small section located within the floodway. The terrain within the wetlands is variable, featuring a mixture of native and non-native vegetation. Roughly .92 acres are classified as wetlands and 1.73 acres are within the riverbed. Approximately 1.5 acres of the property is a flat, gravel-filled area containing three structures currently being used for a commercial liquid propane bottle filling business. An existing property use lease agreement exists on the property with Basin Co-op, however, they intend to relocate to another property within the next 6 months. A small portion of the western edge of the property is currently being utilized for unofficial public river access.

The strategic acquisition of this property secured the river front property for the Town and made possible a new boat access and public park for recreation and commercial river users, residents, and visitors. This project works as a complimentary improvement as the Pagosa Gateway Project completes river restoration along a 2.1 mile stretch of San Juan River in the Fall of 2025. The funding helped secure the purchase of the property but also included initial improvements and environmental due diligence required for the project. These enhancements align with broader Town Council and community goals to expand access to the San Juan River, support river recreation, and connect the property with the larger Pagosa River Project area. The park is envisioned as a new "gateway" to the east side of town and an important addition to outdoor amenities in Pagosa Springs. The area represents a major step forward in Pagosa Springs' commitment to improving public access to natural resources, supporting outdoor tourism, and enhancing quality of life for residents.

Access to recreational opportunities is central to this project. River enthusiasts, such as boaters, tubers, and anglers, will be able to explore a previously difficult to access section of the San Juan River, while walkers, joggers, cyclists, and dog owners will enjoy the extended riverwalk. Outdoor enthusiasts will also benefit from trails near thriving wetlands, providing opportunities to observe the diverse plant and animal habitats supported by the river. The extension of the riverwalk and addition of public boater access will naturally attract river and riverwalk users to this new river park. The project is designed with accessibility in mind, adhering to ADA standards to ensure that residents and visitors of all ages and abilities can fully enjoy the park's features. Over half of the town's 1,600 residents live within a 20-minute walk of the park, and all 13,300 county residents (as reported by 2022 Census data), along with more than 800,000 annual visitors (as reported by Placer.ai), will have access to this public space. By offering a broad range of recreational options, the park will cater to the varied interests of both residents and visitors, fostering community connections and social cohesion.

Project Goals:

- Safe and official river access where river access is limited. The project aligns with the community's long-term recreation priorities, enhancing river access, expanding accessible trails, and boosting local tourism and economic growth.
- Public river access will allow for commercial and recreational activities, including boating, fishing, tubing, and other water recreation activities.
- Develop land for river and trail access, creating new amenities for residents and visitors of all ages and abilities

Project Funding:

Phase one funding for design, engineering, permitting, and construction has been secured through the Colorado Parks and Wildlife Land Water Conservation Fund (LWCF) Grant Program (Federal Funding provisions apply). The total amount of **\$226,252.50** (\$192,314.63 + \$33,937.87 [15% contingency]) has been allocated toward the overall concept design and Phase one engineering, permitting, and construction. **\$30,560.00** has been allocated towards pre-award design/engineering. The notice to proceed for this project is expected on **August 28th, 2025**.

II. Scope of Work

The selected Contractor will be responsible for a full conceptual site design for all phases of the project; Phase one engineered construction plans, permitting and the construction of phase one elements to meet the Project's goals and objectives.

30% Site Concept Design:

- a. Meet with stakeholders to guide considerations, prior to 30% site concept plan.
- b. Complete 30% site concept plans, demonstrating a 3-phase project. Include optional concept consideration as appropriate (for example, boat access options).
- c. Phase one project inclusions shall include:
 - i. Access drive and parking lot improvements
 - ii. River and boat access concept options
 - iii. Boat access eddy structure coordination (included in Gateway River Project)
 - iv. Concrete pad screening structure for changing area and portable toilet
 - v. Landscaping treatments (mulch, trees, timbers)
 - vi. Existing building removal
 - vii. Interpretive, educational and etiquette signage
 - viii. Park Benches, bear resistant trash, recycling receptacles and other park amenities
- d. Present 30% site concept plans at a public open house to receive stakeholder and public input on the full concept and phase one improvements.

80% Site Concept and Phase One Design Plans:

- a. Complete 80% site concept design incorporating public comment from 30% plan review and specific phase one design plans.
- b. Provide technical specifications, expected permitting, updated project timeline, and cost estimates.

- c. Provide design report detailing design assessment and preferred methodology.
- d. Conduct public open house and/or meeting to seek final stakeholder and public comments to guide final site concept and phase one design plans.

100% Site Concept and Phase One Design Plans :

- a. Complete Final concept plans and Phase One Final Design/Construction Plans.
- b. Initiate and obtain all applicable and required permitting (Floodplain, USACE, etc.). The NEPA compliance and Topographic Survey were fulfilled by the Pagosa Gateway Project, which included this parcel of land. An Aquatic Resources Delineation Report conducted by SME Environmental, Inc. was also completed demonstrating 2.66 acres of wetlands. An initial boat access USACE permit design has been submitted for comments to help determine extent and type of permit needed.
- c. Update technical specifications, expected permitting, project schedule timeline, and cost estimates.
- d. Provide details of expected future maintenance obligations.

Construction of Phase One Elements:

- a. Construct all phase one elements in compliance with all permits and other legal requirements
- b. Remove identified existing structures
- c. Conduct site clean-up of debris
- d. Provide as built drawings as determined to be needed

Permitting:

The Contractor will be responsible for acquiring all necessary permits and authorizations for construction of the Project. The contractor shall identify all requisite permits, including but not limited to FEMA floodplain requirements and applicable Army Corps of Engineers permitting, and promptly initiate the permitting process at the earliest practicable juncture.

Please refer to Appendix A for the Description and Scope of Project as included in the awarded Land Water Conservation Fund grant application.

III. Project Schedule

Task	Date Complete
RFP Advertised	July 21, 2025
Required Site Visit	July 28, 2025
Request for Clarification deadline	August 6, 2025
Response to Clarification	August 7, 2025
Proposal submission deadline	August 11, 2025

Candidate Interviews	August 13, 2025
Award Selection	August 20, 2025
Contract fully executed	August 27, 2025
Notice to Proceed	August 28, 2025
Final Design Completion	January 1, 2026
Phase 1 Construction Completion	June 30, 2026

IV. Meetings, Reviews, and Input Process:

The Contractor and appropriate sub-contractors will coordinate project update and review meetings (weekly to biweekly contact as appropriate) with Kyle Rickert, Town Project Manager, and appropriate stakeholders. In addition, the Contractor and appropriate sub-contractors will participate in the following meetings with the Town:

- a) An initial coordination meeting with Town Staff where the Contractor will provide and review a detailed schedule of the design process, including the work of any sub-contractors, identifying important milestones in the process and target dates for these milestones. The Contractor will be expected to establish a project specific FTP site or use a simple web-based tool (Google Drive, DropBox, etc.) for data sharing accessible to Town staff. The tool will also be used during the design process for review and distribution of submittals. Documents and plans shall be provided in Adobe Acrobat format and Word for commenting to minimize software issues.
- b) Stakeholder Design Review Meetings:
 - a. Prior to the 30% design phase.
 - b. At the 80% design phase.
- c) Public Engagement Meetings to provide opportunities for the public to respond to design overview, solicit feedback, and address public concerns:
 - a. Public Open House to discuss design concepts and opinions of the 30% design.
 - b. Public Open House or Meeting at the 80% design phase.
 - c. 100% plans will be shared for public review by Town staff digitally on MyPagosa.org.

Additional meetings may be scheduled as needed.

V. Proposal Elements:

The response to this RFP, as described below, is limited to a maximum of 10 total pages, excluding front and back covers, resumes and references. Use no smaller than 11-point font and 0.5-inch margins. Each response should be complete yet concise and contain only the elements shown below. Please avoid submitting extraneous and unnecessary information.

A. Cover Letter

A one-page cover letter shall be provided expressing the Contractor's interest in being considered for the project and identifies the Contractor's primary contact person. Please provide the name, telephone number, and email address of the primary contact person. The cover letter shall be signed by a person who has contractual authority with the Contractor, such as a principal, partner, senior manager, or officer of the Contractor.

B. Project Team

The lead Contractor shall be experienced in designing, engineering, permitting, and construction of river access projects. An understanding of the culture and requirements involved in making a successful site around the river access point is imperative. Experience in breaking out projects into multiple phases for budgetary reasons is an important requirement as well.

All Contractors and sub-Contractors must provide references and meet the required qualification that demonstrates experience comparable to the scope and complexity of this project as outlined in the Selection Process section.

Describe the Contractor's team for the project and the Contractor's qualifications, including defined responsibilities, key team members experience working together (continuity), and an organizational chart for the team. Please also list any proposed sub-Contractors. For the key project team members, which as a minimum should include the Contractor's Project Manager and Project Engineer(s), please include:

1. A brief description of the individual's background and experience (resume should be included in an appendix, not to be counted as part of page limit). Keep resumes to within 2 pages each;
2. Where the individual is located (their primary office location);
3. Years of experience (total) designing, permitting and constructing on Rocky Mountain streams;
4. The individual's relevant experience;
5. The individual's role on the project.

C. Relevant Project Experience

Please provide the project team's relevant project experience regarding:

1. Construction of similar projects;
2. Structure resilience;
3. Reduced maintenance;
4. River hydraulics;
5. Geomorphology;
6. Scour analyses;
7. Demonstrated understanding of U.S. Army Corps of Engineer's permitting processes.
8. Demonstrated understanding of State, Town and Archuleta County planning and floodplain regulations related to the proposed work;
9. Preparation of construction drawings and technical specifications;
10. Understanding of bidding and construction processes;

Whenever possible, please identify in each project summary the following items:

- Name of project and client/owner.
- Project location.
- Description of the project and scope of services provided by the Contractor.
- Project construction cost (for projects that went to construction).
- Contractor's fee.
- Project Manager and project engineer(s).
- Any other key staff and sub-Contractors involved with the project that are also designated as part of the team proposed herein – identify their role in the project.
- Year project occurred.

Provide a total of three (one for each project, for up to three projects) references that have specific knowledge of how the primary Contractor performed on three of the included project descriptions.

D. Workload Capacity

This project has time requirements for scoping, analysis, design, engineering, review, permitting, and construction. Therefore, the Contractor's ability and commitment to perform the work in the available time frame is essential. Please list your proposed project team's current workload capacity and commitments in addition to its anticipated capacity for September 1, 2025 through July 1, 2026. Please provide the percentage of time that each project team member would be committed to this project. Please identify any current contractual obligations for similar engineering and construction services and indicate how the Contractor proposes to meet multiple obligations.

E. Project Approach

This section shall include the Contractor's detailed approach and understanding of the project based upon the provided background information, available resources, and assumptions as provided in this RFP. Provide specific examples of how the Contractor might approach this river access project. Please present the approach as written text in paragraph format and not as a scope of services outline.

F. Rates and Cost

As an attachment (not included in total page limits), please provide your Contractor's current rate sheet with the following clearly written on the front: "Professional Services Rates & Project Cost" and your Contractor's name. In the same attachment, please include your proposed cost for this project broken down into the sub-projects/tasks and key areas of work needed to complete this project based on your understanding of the RFP. **The cost for the entire Project may not exceed \$226,252.50 (this price includes a \$33,937.87, 15% contingency).** The contract will be awarded on a Not-to-Exceed Fee Schedule, Time and Expense direct cost basis agreement. The Contractor should provide an itemized schedule of fees, based upon the services described herein, and other requirements listed in this request for proposals.

G. Project Schedule

The Town wishes to see the boat access open prior to the 2026 spring boating season, approximately the beginning of April, if possible. However, a realistic project schedule shall be provided.

Other Proposal Elements and Conditions

1. Town of Pagosa Springs reserves the right to remove, eliminate or modify the proposed scope of work prior to contract award. Town of Pagosa Springs must know what the cost of design and engineering will be to adequately estimate the total cost of this project.
2. Scoring results may be disclosed to the public or other Contractors, upon request, after the selection process is complete.
3. The Contractor shall provide an updated project schedule after the initial meeting with the Town of Pagosa Springs, as well as monthly or at intervals appropriate to the design process. The Contractor shall notify the Town of Pagosa Springs if at any time the schedule is falling behind.
4. Include any additional information you feel will assist us in the evaluation of your qualifications. Please state why you and/or your firm should be selected.
5. Conflict of Interest-Disclose any potential conflict of interest in working on behalf of the Town, including any employees, elected officials, or other stakeholders working for the Town.
6. Any objections to the Proposed Contract attached as **Attachment C** should be included in the proposal.

VI. Submission Deadline and Requirements

- A. Submission Deadline:** The deadline for proposals is **4 p.m. on August 11th 2025**.
Candidates will be notified in writing by email or by phone if selected to be interviewed.
Late proposals will not be accepted.
- B. Submittal Requirements:** Proposals shall be submitted via email to Kyle Rickert, Town Project Manager, at krickert@pagosasprings.co.gov

VII. Selection Process

The proposals will be evaluated using the following criteria with a maximum of 100 points possible:

Project Approach (25%)

1. Understanding of the unique elements of the project and project area.
2. Understanding of issues, risks, concerns, multiple elements, and variety of interests.
3. Approach to design concepts and construction methodology.
4. Ideas for cost effective solutions, both in the engineering services themselves and the constructed elements.
5. Ability to work with the Colorado Parks and Wildlife, U.S. Army Corp of Engineers, and other permitting agencies collaboratively and effectively.

Project Schedule(20%)

1. Provide a proposed project schedule.
2. Describe your organization and sub-contractors current contracted workload and capacity to perform proposed schedule and to manage the Project.

Fee (15%)

1. Detailed itemization of costs for each project task and materials.
2. Proposed not to exceed fee shall contemplate a 15% contingency.

Relevant Project Experience (20%)

1. River boat access design, engineering, permitting, and construction experience.
2. Demonstrated knowledge of State and County floodplain regulations, water rights, and permitting processes.
3. Experience on San Juan River streams, or other western Colorado mountain streams.
4. References

Understanding (10%)

1. Overall understanding and completeness.
2. Understanding and completeness of the approach necessary to perform the desired services.
3. Clarity and professionalism of the proposal.
4. Adherence to RFP's proposal conditions and elements

Proposed Project Team (10%)

1. Definition and clarity of roles
2. Project Manager's qualifications
3. Project Engineer(s) qualifications
4. Other key team members' qualifications
5. Sub-contractor's qualifications
6. Experience of key team members working together (continuity)
7. Design team's proximity to Project Site

Scoring for above 6 criteria

90 – 100 Outstanding

80 - 89 Excellent

60 - 79 Good

40 - 59 Fair

20 - 39 Poor

0 - 19 Unsatisfactory

The contract will be awarded to the most responsible contractor whose proposal will be, on an overall basis, most advantageous to the Town. Qualifications, experience, and performance factors will be considered as elements of a responsible proposal at the sole discretion of the Town of Pagosa Springs. The Town's selection decision is final. The Town may require follow-up oral interviews with selected respondents and may require the respondents to participate in negotiations.

VIII. Terms and Conditions

This Request for Proposal does not commit the Town to award a contract, to pay any costs incurred in the preparation of proposals to the requests, or to procure or contract service or supplies. The Town reserves the right to accept or reject any or all proposals received as a result of this request, to negotiate with any qualified source, or to cancel in part or in its entirety the Request for Proposals, if it is in the best interest of the Town.

Services provided are on an as needed basis only. By entering into professional services agreement with the Town under this Scope of Work, the Town makes no obligations to the awarded firm of a guaranteed minimum or maximum number of hours.

The Agreement to be executed for professional services contains standard terms and conditions related to Insurance, Indemnification, Contractor status, Compliance with Laws, etc. An example of the Town's Professional Services Agreement is attached as **Appendix C** for review. The awarded firm shall maintain a valid Town of Pagosa Springs business license in good standing.

IX. Duration of Services

Services will terminate upon successful completion of the project, subject to the terms of the contract.

X. Appendices

Appendix A: Description and Scope of Project - Land Water Conservation Fund Grant

Appendix B: Vicinity Maps of Project Area

Appendix C: Design-Build Services Agreement Contract Template

Appendix A:
Description and Scope of Project -
Land Water Conservation Fund Grant (LWCF) application scope

Request for Proposals: Design-Build Services
East Gateway River Park Project

The Project objectives:

- Priority 1: The East Gateway River Park Project promotes equity by removing barriers to river and trail access, creating amenities for residents and visitors of all ages and abilities. Modern design and construction will ensure these features are sustainable and benefit future generations.
- Priority 2: The project will provide recreational access to the San Juan River, inclusive pathways to view the river and wetlands, and educational signage on the ecological importance of the area. Local businesses and recreators depend on these resources and understand the importance of remaining good stewards to ensure the preservation of their use for future generations.
- Priority 3: Complementing the Pagosa Gateway River Improvement project, which enhances aquatic habitat and recreational safety, the park will further conservation efforts by preserving wetland habitats while meeting the community's recreational needs.
- Priority 4: The project's success depends on leveraging grants, funding, and community partnerships. Collaborations with Archuleta County, Great Outdoors Colorado, and LWCF will ensure its completion and support future projects in the region. These funding sources reduce the Town's upfront costs to ensure and justify their phase two and three investments and continued long-term maintenance cost obligations.

Acquisition and Project Development:

- The multi-phase East Gateway River Park project involves acquiring and repurposing the 4.315-acre property adjacent to the San Juan River. Key features include a boat ramp, paved parking, restrooms, changing facilities, an ADA-accessible fishing pier, shade structures, landscaping, and a riverwalk trailhead connecting to existing upstream and downstream trails. LWCF funds requested will involve phase one tasks.
- The project will be completed in three phases:
 - Phase one: Acquire the property, demolish existing structures (excluding office building), clean the site, design improvements, and build a boat ramp with minor parking upgrades.
 - Phase two: Construct restrooms, changing rooms, shade structures, and paved parking.
 - Phase three: Construct the riverwalk trailhead with educational signage and riverwalk connection to the existing ADA-compliant paved trails upstream and downstream, a handicap-accessible fishing pier, and final landscaping.

The official award date for the LWCF grant is in October 2025. The total amount of **\$226,252.50** has been allocated toward the overall concept design and Phase one engineering, permitting, and construction. **\$30,560.00** has been allocated towards pre-award design/engineering and is allowed to be utilized prior to the award contract in October 2025. The notice to proceed for this project will be **August 28th, 2025**, but only pre-award design/engineering funds are able to be distributed prior to the award in October 2025.

Key Project Elements:

1. Site Concept Design

An overall site concept design will be created for the entire project divided into three phases.

2. Boat Ramp/River Access

The project involves constructing a boat ramp and eddy structure. The boat ramp is expected to have a lifespan of over 50 years. The eddy structure will enhance river health by providing additional fish habitat, controlling erosion, and improving the riparian ecosystem. The project will also feature educational signage to help control the spread of Aquatic Nuisance Species, as well as to inform the public about boating/water safety and etiquette. In addition, individual pedestrian trails down to the riverbank will be planned as well. Interpretive signage will be posted outlining river safety and mapping.

3. Demolition of Structures

Phase one of the project will address demolition of all structures.

4. Site Clean-up

5. Park Access and Parking Areas

The new park will be accessed from US Highway 160, with planned improvements including a westbound turning lane that will direct users onto the property across from US Highway 84. The access will be one-way and will exit where the current access to the business is on the east side of the property. Parking areas will be designed and constructed around the one-way traffic flow and boat ramp access. In Phase two of the project the parking areas will be paved. In phase one of the project the designated ADA-parking should be in accordance with the 2010 standards.

6. Restrooms and Shade Structures

Initially, screening will be constructed to provide a changing area and room for a porta-potty. Phase two of the project will include construction of brick-and-mortar restrooms on the site and shade structures.

7. Riverwalk Access and Trailhead

Designated walking areas will protect the wetland, and signage will educate visitors about the importance of the river and wetlands as essential natural resources. Conservation efforts, including the promotion of Leave No Trace principles, will be emphasized to help preserve the local ecosystem. The site will connect to the Pagosa Springs river walk trail.

8. ADA-accessible Fishing Pier and Boat Ramp

The other ADA improvements will occur in future phases including the boat ramp will have ADA-compliant angler access and parking and all signage will feature clear, readable fonts.

9. Final Landscaping

Appendix C – Proposed Contract

Request for Proposals: Design-Build Services

East Gateway River Project

DESIGN-BUILD SERVICES AGREEMENT BETWEEN

Town of Pagosa Springs

and

Name of Contractor

CONTRACT NO.: Contract Number

RE: Project Description

THIS DESIGN-BUILD SERVICES AGREEMENT (“Agreement”) is made and entered into the most recent day and year set forth below by and between the Town of Pagosa Springs, a municipal corporation and political subdivision of the State of Colorado, whose mailing address is P.O. Box 1859, Pagosa Springs, CO 81147 (the “Town”), and **NAME OF CONTRACTOR**¹, a Form of Entity² (“Contractor”), whose mailing address is Contractor Mailing Address. The Town is referred to in this Agreement as “Owner.” The Owner and the Contractor are sometimes referred to herein individually as a “Party” and collectively as the “Parties.”

WITNESSETH:

In consideration of the mutual covenants and obligations herein expressed, it is agreed by and between the Parties as follows:

1. Scope of Services. The Contractor agrees to provide professional design, engineering, permitting, and construction services related to the Pagosa Gateway Project, as further described in **Exhibit A**, attached hereto and incorporated herein by this reference (“Scope of Services”). All provisions of **Exhibit A**, including without limitation any terms and conditions included therein, shall be subject to the provisions of this Agreement. In the event of a conflict or inconsistency between a provision in the body of this Agreement

¹ Insert name of Contractor; should match records on Secretary of State’s website (see next comment).

² Insert type of entity and State of registration (e.g., a Colorado limited liability company)..

and a provision in **Exhibit A** or any other exhibit or schedule attached hereto, the provision in the body of this Agreement shall control.

2. Time of Commencement and Completion of Services. The services to be performed pursuant to this Agreement shall be initiated no later than Commencement Date and completed no later than Completion Date. Any modifications to such deadlines must be agreed upon in writing by the Parties prior to the applicable deadline.

3. Early Termination by Owner. Notwithstanding the time periods contained herein, the Owner may terminate this Agreement at any time without cause by providing written notice of termination to the Contractor. Such notice shall be delivered at least three (3) days prior to the termination date contained in said notice unless otherwise agreed in writing by the Parties. In the event of any such early termination by the Owner, the Contractor shall be paid for services rendered prior to the date of termination, subject only to the satisfactory performance of the Contractor's obligations under this Agreement. Contractor understands and agrees that such payment shall be the Contractor's sole right and remedy for such termination.

4. Suspension. Without terminating this Agreement or breaching its obligations hereunder, the Owner may, at their convenience, suspend the services of the Contractor by giving the Contractor written notice one (1) day in advance of the suspension date. Upon receipt of such notice, the Contractor shall cease its work in as efficient a manner as possible so as to keep its total charges to the Owner for services under this Agreement to the minimum, but in no circumstance later than three (3) business days after receipt of the notice of suspension. No work shall be performed during such suspension except with prior written authorization by the Owner Representative (as defined below). If a suspension is still in effect thirty (30) calendar days after the Contractor's receipt of the notice of suspension, the Contractor may terminate this Agreement by providing the Owner with written notice of termination. Upon the Owner's receipt of such notice of termination from Contractor, this Agreement will be deemed terminated.

5. Compensation. In consideration of the services to be performed pursuant to this Agreement, the Owner agree to pay Contractor the amounts set forth in **Exhibit A**. Total compensation shall not exceed amount spelled out Dollars (\$Numeric amount). Compensation shall be on a labor and materials basis as further set forth in **Exhibit A**. Reasonable expenses incurred by Contractor as a direct result of providing the services, such as travel, lodging, meals, reproduction, communication and outside services, will be reimbursed by Owner as provided in **Exhibit A**. The Owner shall provide no benefits to Contractor other than the compensation stated above. The Contractor shall bill its charges to the Owner periodically, but no more frequently than once a month.

6. Qualifications on Obligations to Pay. No partial payment made by the Owner shall be considered final acceptance or approval of that part of the Scope of Services paid for or shall relieve the Contractor of any of its obligations under this

Agreement. Notwithstanding any other terms of this Agreement, the Owner may withhold any payment (whether a progress payment or final payment) to the Contractor if any one or more of the following conditions exists:

(a) The Contractor is in default of any of its obligations under this Agreement, including without limitation the obligation to maintain insurance and provide Certificates of Insurance to the Owner in accordance with Section 12 (Insurance).

(b) Any part of such payment is attributable to services that are not performed in accordance with the terms of this Agreement and its associated exhibit(s). The Owner will pay for any portion of the services performed in conformance with this Agreement and its associated exhibit(s).

(c) The Contractor has failed to make payments promptly to any third party used to perform any portion of the services hereunder, subject to Section 9 (Assignment), for which the Owner has made payments to the Contractor.

7. Owner Representative. The Owner will designate, prior to commencement of work, their project representative (the "Owner Representative") who shall make, within the scope of his or her authority, all necessary and proper decisions with reference to the Scope of Services. All requests for contract interpretations, change orders, and other clarification or instruction shall be directed to the Owner Representative.

8. Independent Contractor. The Contractor agrees that the services to be performed by Contractor are those of an independent contractor and not of an employee of the Owner. **The Contractor is obligated to pay federal and state income tax on any moneys earned pursuant to this Agreement. Neither the Contractor nor its employees, if any, are entitled to workers' compensation benefits from the Owner for the performance of the services described in this Agreement.**

9. Assignment. The Contractor shall neither assign any responsibilities nor delegate any duties arising under this Agreement to a third party without the prior written consent of the Owner, which may be granted or denied in Owner's sole discretion.

10. Standard of Care. The Contractor shall perform the services hereunder pursuant to the professional standard of care in Colorado for the professional services provided by the Contractor.

11. Corrections to Work. The Contractor shall correct any errors or deficiencies in the Contractor's services of which it becomes aware promptly and without additional compensation unless such corrective action is directly attributable to errors or deficiencies in information furnished by the Owner. The Owner's approval of the Contractor's services shall not diminish or release the Contractor's duties or obligations hereunder, since the Owner are ultimately relying upon the Contractor's skill and knowledge to perform

the Scope of Services. The obligations contained in this Section 11 shall survive for a period of two (2) years following termination or expiration of this Agreement.

12. Insurance.

(a) During the term of this Agreement, the Contractor shall purchase and maintain, at its own cost and expense, the following:

(i) Workers' compensation insurance for its employees, if any, as required by Colorado law with limits of at least \$500,000 per injury or illness an employee suffers as a result of providing the services hereunder, with a \$500,000 aggregate per occurrence.

(ii) Employer's liability insurance with limits of at least \$500,000 per employee/accident and \$1,000,000 aggregate.

(iii) Commercial general liability insurance covering, without limitation, premises operations, products-completed operations, contractual liability insuring the obligations assumed by the Contractor under this Agreement, personal and advertising injury, and broad form property damage, with limits of at least \$2,000,000 per occurrence for bodily injury, death or damage to property; \$2,000,000 per occurrence for personal and advertising injury; \$2,000,000 products-completed operations; and \$2,000,000 general aggregate;

(iv) Automobile liability insurance covering all owned, hired and non-owned vehicles used in the performance of the Contractor's services under this Agreement with a limit of at least \$2,000,000 combined per accident for bodily injury and property damage; and

(v) Professional liability insurance with limits of at least \$2,000,000 per claim and \$2,000,000 aggregate.

(b) The insurance required herein may be satisfied through any combination of primary and excess/umbrella liability policies.

(c) The insurance required herein shall be written by an insurance company or companies that (i) have an A.M. Best Company rating of "A-VII" or better, and (ii) are authorized to issue insurance in the State of Colorado.

(d) The Owner, the Owner Representative, and the Owner' directors, officers, and employees shall be endorsed as "Additional Insureds" under the (i) commercial general liability insurance policy for both ongoing and completed services for a period of two (2) years; and (ii) automobile liability policy.

(e) The Contractor shall provide a waiver of subrogation endorsement, or its equivalent, under the (i) workers' compensation; (ii) commercial general liability; and (iii) automobile liability insurance policies in favor of the Owner, its directors, officers, agents, and employees.

(f) All liability insurance policies required herein shall provide that the coverage is primary and non-contributory to other insurance available to the Owner and their directors, officers, agents, and employees. Any insurance maintained by the Owner and their directors, officers, agents, and employees shall be excess of and shall not contribute with the Contractor's insurance.

(g) Prior to commencement of performance, the Contractor shall provide certificates of insurance satisfactory to the Owner that clearly evidence all insurance coverages required herein, including but not limited to endorsements (individually and collectively, "Certificates of Insurance"). The Contractor agrees that, until the Owner are supplied with Certificates of Insurance, no payment under this Agreement will be made by the Owner. The Contractor will provide the Owner with updated Certificates of Insurance within ten (10) calendar days of the anniversary of the effective date of coverage should that date fall during the term of this Agreement. Failure of the Owner to require Certificates of Insurance or to identify a deficiency in coverage shall not relieve the Contractor of its responsibility to provide the specific insurance coverages set forth herein.

(h) Subject to Section 9 (Assignment), the Contractor shall require each subcontractor and/or third-party performing work for the Contractor related to the Scope of Services to purchase and maintain insurance of the types and with policy limits no less than those required of Contractor under this Section 12. All general liability policies carried by a subcontractor and/or third-party shall be endorsed to include the Additional Insureds identified above. Each subcontractor and/or third-party shall be required to provide Contractor, upon request, with certificates of insurance evidencing such coverage prior to commencement of work by a subcontractor and/or third party.

(i) The insurance policies afforded hereunder shall not be cancelled or allowed to expire unless at least thirty (30) days' prior written notice has been delivered to the Owner, except in the event of cancellation due to non-payment of a premium, in which case notice shall be given to the Owner no later than ten (10) days prior to cancellation of the policy. Upon receipt of any notice of cancellation or non-renewal, the Contractor shall, within five (5) days, procure other policies of insurance as necessary to comply with this Section 12 and provide Certificates of Insurance evidencing the same to the Owner. Notwithstanding the provisions contained in Section 16 (Remedies), if the Contractor fails to procure the required insurance or provide the Owner with Certificates of Insurance within the timeframe provided, the Owner may terminate or suspend this Agreement upon written notice to the Contractor.

13. Compliance with Laws and Federal Funding Requirements. The Contractor is obligated to familiarize itself and comply with all laws applicable to the performance of the Scope of Services, including without limitation all state and local licensing and registration requirements. Contractor's compensation under the terms of this Agreement is partly funded by federal grants. Accordingly, the Contractor shall comply with the Federal Provisions set forth. By entering into this Agreement, Contractor certifies that it can meet the federal requirements including, without limitation, the Buy America Procurement Preference set forth. By signing this Agreement, Contractor certifies that it will be able to meet said requirements without the need for a waiver. To the extent federal funds cannot be used due to Contractor's failure to comply with the terms, the portion of compensation to Contractor that is funded by federal funds shall be deducted from the total amount of compensation for services provided.

14. Acceptance Not Waiver. The Owner' approval or acceptance of, or payment for, any of the services shall not be construed to operate as a waiver of any rights or benefits provided to the Owner under this Agreement.

15. Default. Each and every term and condition hereof shall be deemed to be a material element of this Agreement. In the event either Party should fail or refuse to perform according to the terms of this Agreement, such Party may be declared in default.

16. Remedies. Except as provided in Section 12(i) (Insurance), in the event a Party declares a default by the other Party, such defaulting Party shall be allowed a period of ten (10) days within which to cure said default. In the event the default remains uncorrected, the Party declaring default may elect to (a) terminate the Agreement and seek damages; (b) treat the Agreement as continuing and require specific performance; or (c) avail itself of any other remedy at law or equity. In the event of litigation, the prevailing party shall be entitled to receive from the other party its reasonable attorneys' fees and costs.

17. Indemnification; No Waiver of Liability or Immunity. The Contractor agrees to indemnify, defend, and hold harmless the Owner and its officers, directors, employees, agents, engineers, architects and attorneys from all costs, claims, damages, judgments, losses, liability and expenses of every nature, including reasonable attorneys' fees, arising at any time from any act or omission of the Contractor, its agents, representatives, subcontractors, or suppliers. The Contractor shall upon request of the Owner promptly assume the defense, with defense counsel of Owner' choice and at the Contractor's sole expense, of any claim, action, proceeding or suit that is brought against the Owner arising from any act or omission of the Contractor, its agents, representatives, subcontractors, or suppliers. If other persons and/or entities, excluding the Owner and its officers, directors, employees, agents, engineers, architects, and attorneys, at fault exist, the Contractor agrees to work in good faith with such persons and/or entities in determining how the Owner' defense costs shall be covered, but under no circumstances shall the Owner be responsible

for those costs. The Contractor further agrees that, to the extent applicable, indemnification shall only be to the extent and for an amount represented by the degree or percentage of negligence or fault attributable to the Contractor or its agents, representatives, subcontractors, or suppliers. The extent of the Contractor's obligation to indemnify the Owner and its officers, directors, employees, agents, engineers/architects and attorneys may be determined only after the Contractor's liability or fault has been determined by adjudication, alternative dispute resolution, or otherwise resolved by mutual agreement of the Parties. The Contractor's obligations under this Section 17 shall be to the fullest extent permitted by law and shall survive termination or expiration of this Agreement. **Notwithstanding any other provision contained in this Agreement, the Owner does not agree to defend, indemnify, or hold harmless the Contractor or waive or limit its rights and/or claims in any respect regarding the Contractor's liability (either by type of liability or amount).** The Owner is relying on and does not waive or intend to waive by any provision of this Agreement, the monetary limitations or any other rights, immunities, defenses and protections provided by the Colorado Governmental Immunity Act, § 24-10-101 *et seq.*, C.R.S., as from time to time amended, or otherwise available to the Owner or its officers or employees. Nothing herein shall be construed to require any indemnification that would make this Section 17, or any portion thereof, void or unenforceable or to eliminate or reduce the indemnification rights the Owner has by law.

18. Binding Effect. This writing constitutes the entire agreement between the Parties and shall be binding upon the Parties, their officers, employees, agents and assigns and shall inure to the benefit of the Parties' respective survivors, heirs, personal representatives, successors and permitted assigns.

19. Law; Venue. The laws of the State of Colorado shall govern the construction, interpretation, execution and enforcement of this Agreement. Venue for any dispute between the Parties arising out of or relating to this Agreement shall be in the State of Colorado District Court for Archuleta County.

20. Severability. In the event any term or condition of this Agreement is held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

21. Annual Appropriation. The Owner's obligations hereunder are subject to the annual appropriation of funds necessary for the performance thereof, which appropriations shall be made in the sole discretion of the Owner's Board of Directors.

22. Ownership of Work Product. All documents such as reports, plans, drawings and contract specifications, information, and other materials prepared or furnished by the Contractor (or the Contractor's independent professional associates, permitted subcontractors, and Contractors) and paid for pursuant to this Agreement are instruments of public information and property of the Owner. All internal documents which support

the public information such as field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by Contractor as instruments of service shall be provided to the Owner. The Owner understand such documents are not intended or represented to be suitable for reuse by the Owner or others for purposes outside the specific scope and conditions of the Scope of Services. Any reuse without written verification or adaptation by the Contractor for the specific purpose intended will be at Owner' sole risk and without liability or legal exposure to the Contractor, or to the Contractor's independent professional associates, permitted subcontractors, or Contractors.

23. Taxes. The Town is a governmental entity and is therefore exempt from state and local sales and use tax. The Owner will not pay for or reimburse any sales or use tax that may not directly be imposed against the Owner. The Contractor shall use the Town's sales tax exemption for the purchase of any and all products and equipment on behalf of the Owner.

24. Time is of the Essence. All times stated in this Agreement are of the essence.

25. Notices. All notices which are required, or which may be given under this Agreement shall be effective when mailed via registered or certified mail, postage prepaid and sent to the address first set forth above.

26. Counterparts, Electronic Signatures and Electronic Records. This Agreement may be executed in multiple counterparts, each of which shall be an original, but all of which, together, shall constitute one and the same instrument. The Parties consent to the use of electronic signatures and agree that the transaction may be conducted electronically pursuant to the Uniform Electronic Transactions Act, § 24-71.3-101, *et seq.*, C.R.S.

27. No Third-Party Beneficiaries. The Parties to this Agreement do not intend to benefit any person not a party to this Agreement. No person or entity, other than the Parties to this Agreement, shall have any right, legal or equitable, to enforce any provision of this Agreement.

28. Section Headings. The section headings in this Agreement have been inserted for convenience of reference only and shall not affect the meaning or interpretation of any part of this Agreement.

29. Not Construed Against Drafter. Each Party acknowledges that it has had an adequate opportunity to review each and every provision contained in this Agreement, including the opportunity to consult with legal counsel. Based on the foregoing, no provision of this Agreement shall be construed against either Party by reason of such Party being deemed to have drafted such provision.

Town of Pagosa Springs, a municipal corporation and political subdivision of the State of Colorado

By: _____

Name: _____

Title: _____

Date: _____

CONTRACTOR:
Name of Contractor³

By: _____

Name: _____

Title: _____

Date: _____

³ **NOTE TO USER:** Insert name of Contractor and type of entity. This should match the name of the Contractor in the Introductory paragraph of the Agreement.

EXHIBIT A

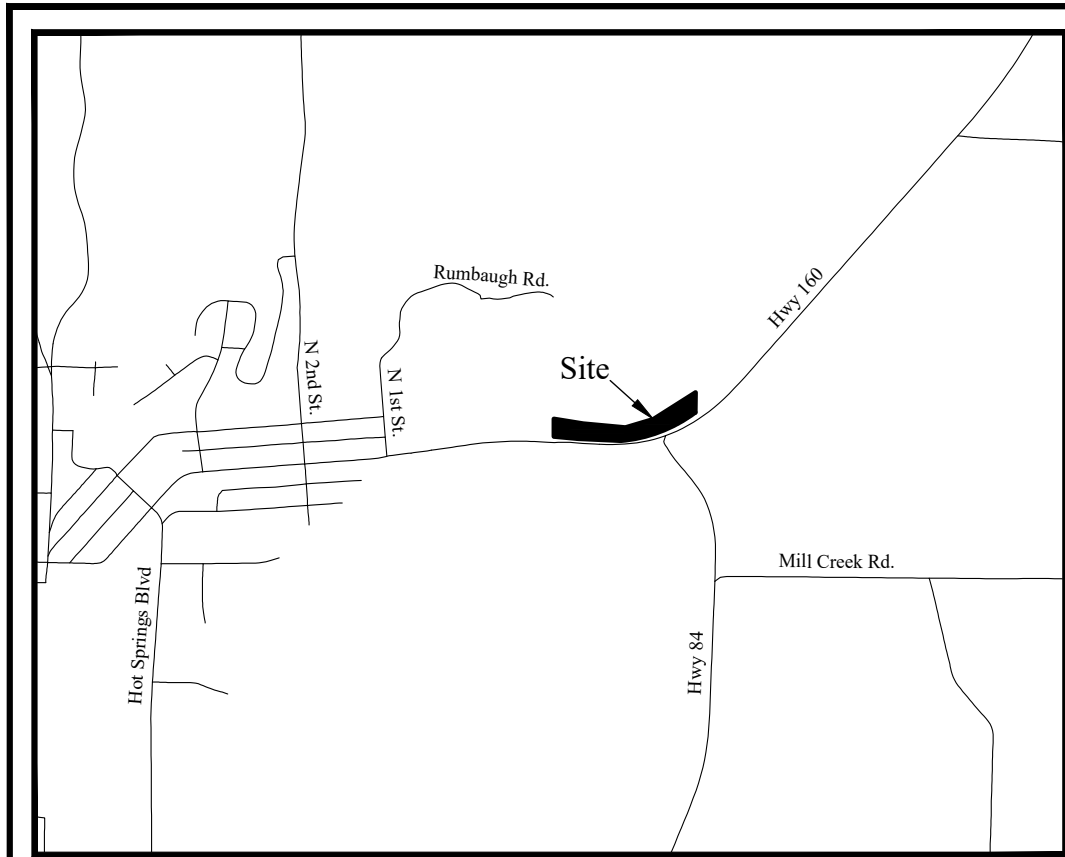
SCOPE OF SERVICES AND COMPENSATION

(Attach Contractor's proposal or other documentation if available and intended for incorporation into the Agreement)

Budget: East Gateway River Park

PHASE 1			
Phase/Invoice	Grant/Funding	Funding	Grant Allotment
DESIGN/PERMITTING			\$ 37,360.00
	Engineering/Design (Topo survey, Landscape Architect, Engineering)	LWCF	\$ 30,560.00
	USACE Permitting	LWCF	\$ 6,800.00
DEMOLITION & REMOVAL			\$ 50,000.00
	Site Cleanup		
	Building Demolition	LCWF	\$ 50,000.00
	Trash Removal	TOPS	\$ -
CONSTRUCTION			\$ 138,892.50
	Mobilization/demobilization	LWCF	\$ 16,000.00
	Boat Ramp		
	Place large Rocks	LWCF	\$ 45,750.00
	Place Large Rip Rap	LWCF	\$ 2,925.00
	Place, compact, water, Class 6 Agregate Base Course	LWCF	\$ 3,600.00
	Unclassified Excavation (fuel, operators)	LWCF	\$ 6,800.00
	Gravel Parking Lot		
	Large Rock Boulders	LWCF	\$ 13,200.00
	Place, compact, water, Class 6 Agregate Base Course	LWCF	\$ 4,880.00
	Layout staking/Project	LWCF	
	Layout staking/Project	LWCF	\$ 13,420.00
	Landscaping		
	Trees	LWCF	\$ 3,200.00
	Mulch	LWCF	\$ 1,000.00
	Timber	LWCF	\$ 700.00
	Park Ameneties		
	Changing Area Screening (concrete pad, screening material, construction)	LWCF	\$ 13,000.00
	Site Amenities	LWCF	\$ 8,722.50
	Educational Signage	LWCF	\$ 2,600.00
	Park Benches	LWCF	\$ 1,500.00
	Bearproof Trash Can	LWCF	\$ 1,595.00
TOTAL			\$ 226,252.50

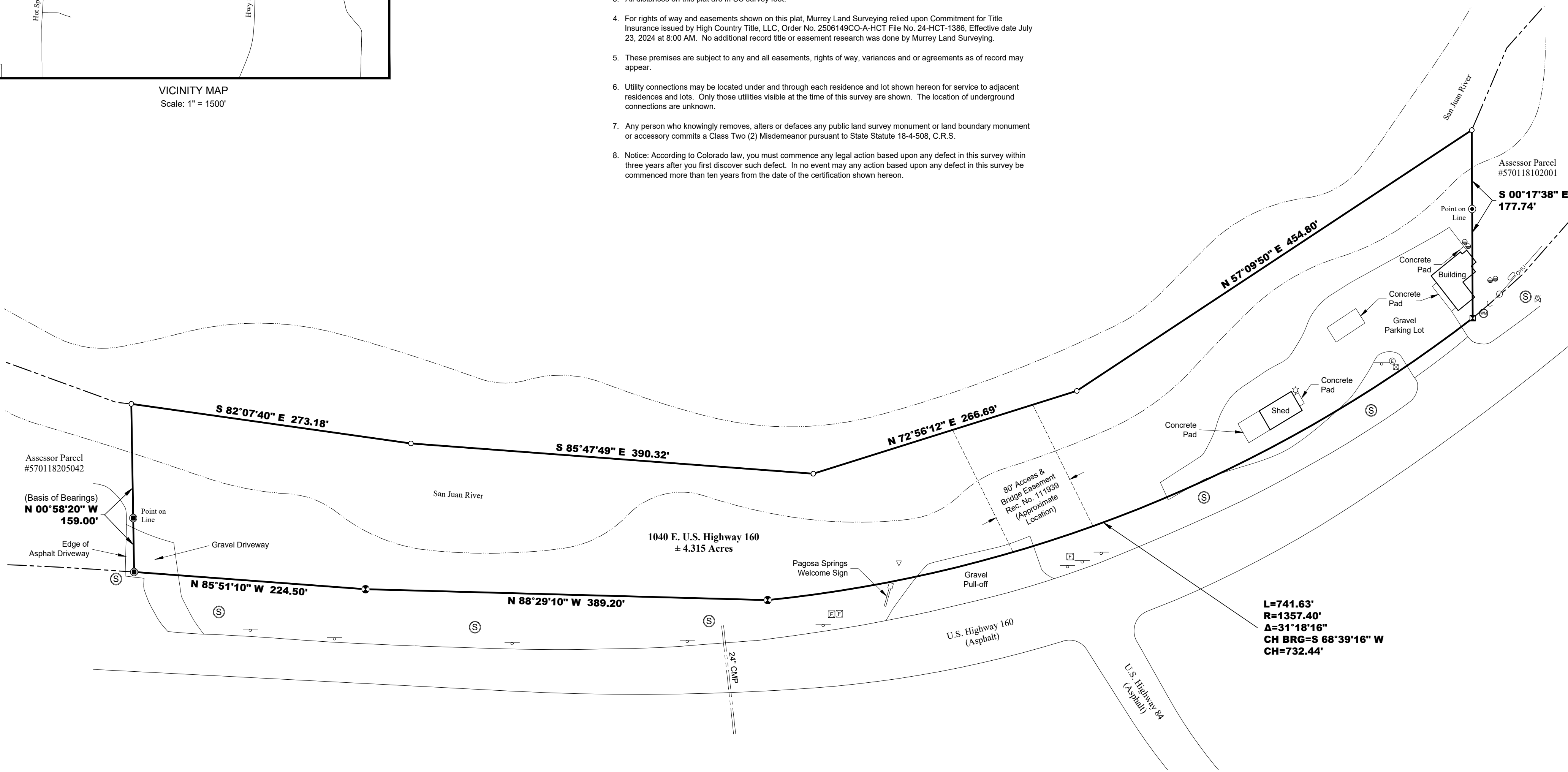
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VICINITY MAP
Scale: 1" = 1500'

NOTES:

1. Basis of Bearings: Bearings are geodetic bearings determined by GPS observations. The west line of the subject parcel, monumented as shown hereon, bears N 00°58'20" W.
2. Bearings and distances shown hereon are field measured. Record bearings and distances provided by High Country Title, LLC, Commitment Order No. File No. 2506149CO-A-HCT, Office File No. 24-HCT-1386 are listed under Parcel Description on the right side of this plat.
3. All distances on this plat are in US survey feet.
4. For rights of way and easements shown on this plat, Murrey Land Surveying relied upon Commitment for Title Insurance issued by High Country Title, LLC, Order No. 2506149CO-A-HCT File No. 24-HCT-1386, Effective date July 23, 2024 at 8:00 AM. No additional record title or easement research was done by Murrey Land Surveying.
5. These premises are subject to any and all easements, rights of way, variances and or agreements as of record may appear.
6. Utility connections may be located under and through each residence and lot shown hereon for service to adjacent residences and lots. Only those utilities visible at the time of this survey are shown. The location of underground connections are unknown.
7. Any person who knowingly removes, alters or defaces any public land survey monument or land boundary monument or accessory commits a Class Two (2) Misdemeanor pursuant to State Statute 18-4-508, C.R.S.
8. Notice: According to Colorado law, you must commence any legal action based upon any defect in this survey within three years after you first discover such defect. In no event may any action based upon any defect in this survey be commenced more than ten years from the date of the certification shown hereon.



LEGEND

- Set 2" Aluminum Cap PLS 37884 on 5/8" Rebar
- Found 2" Aluminum Cap PLS 34996 on 5/8" Rebar
- Found 1.5" Aluminum Cap PLS 31926 on 5/8" Rebar
- Found 1.5" Aluminum Cap PLS 20691 on 5/8" Rebar
- Calculated Corner - Falls in San Juan River
- Sanitary Sewer Manhole
- Sign
- Electric Panel
- Light Pole
- Solar Panel
- Fiber Optic Communications Pedestal
- Propane Tank
- Telephone Pedestal
- Water Meter
- Utility Pole
- Guy Wire
- Water Valve
- 4" PVC Sanitary Sewer Clean Out
- Overhead Utility Line

PLAT REFERENCE:

1. Survey Deposit Plat S-1574, recorded at the Archuleta County Clerk and Recorders Office in Pagosa Springs, Colorado, by Thomas E. Au.
2. Colorado State Highway Department R.O.W. plans for U.S. Highway 160.

SURVEYOR'S CERTIFICATE:

I, David J. Murrey, a Professional Land Surveyor licensed in the State of Colorado, hereby state, for and on behalf of Murrey Land Surveying, to, and only to, Town of Pagosa Springs that a survey, made on the ground, was conducted by me or under my direction during the month of July, 2024, that said survey and the attached print hereon were made in substantial accordance with C.R.S. 38-51-106 "Land Survey Plat", and is accurate to the best of my knowledge, information and belief. The notes are made a part of this statement.

David J. Murrey
PLS 37884



IMPROVEMENT SURVEY PLAT

1040 E. U.S. Highway 160
Lying within Section 18 T.35N R.1W, N.M.P.M.
ARCHULETA COUNTY, COLORADO

PARCEL DESCRIPTION:

Provided by High Country Title, LLC
Commitment Order No. 2506149CO-A-HCT
Office File No. 24-HCT-1386

A TRACT OF LAND LYING AND BEING IN THE SE 1/4 NW 1/4 AND THE NE 1/4 SW 1/4 OF SECTION 18, TOWNSHIP 35 NORTH, RANGE 1 WEST, N.M.P.M., ARCHULETA COUNTY, COLORADO, BEING A TRACT OF LAND LYING SOUTH OF THE CENTER-LINE OF THE SAN JUAN RIVER, AND NORTH OF THE NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 160, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS, TO-WIT: BEGINNING AT THE POINT WHERE THE WEST BOUNDARY LINE OF THE SAID NE 1/4 SW 1/4 OF SECTION 8 INTERSECTS THE NORTH RIGHT-OF-WAY LINE OF SAID U.S. HIGHWAY NO. 160, WHENCE THE NORTHEAST CORNER OF THE TOWNSITE OF PAGOSA SPRINGS BEARS N. 84°44' W., 1479.09 FEET THENCE RUNNING FROM SAID POINT OF BEGINNING, ALONG THE WEST BOUNDARY LINE OF THE SAID NE 1/4 SW 1/4 AND THE SE 1/4 NW 1/4, NORTHERLY, 110.34 FEET, MORE OR LESS TO THE CENTER OF THE SAID SAN JUAN RIVER; THENCE UP THE CENTER OF THE SAN JUAN RIVER, S. 73°23' E., 197.42 FEET; THENCE UP THE CENTER OF THE SAN JUAN RIVER, S. 89°45' 7", 447.3 FEET; THENCE UP THE CENTER OF THE SAN JUAN RIVER, N. 71°22' E., 211.9 FEET; THENCE UP THE CENTER OF THE SAN JUAN RIVER, N. 57°46' E., 570 FEET, MORE OR LESS, TO THE EAST BOUNDARY LINE OF THE SAID SE 1/4 NW 1/4; THENCE ALONG SAID EAST BOUNDARY LINE OF THE SE 1/4 NW 1/4, SOUTHERLY, 160 FEET, MORE OR LESS, TO THE SAID NORTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 160 (THE COLO. DEPT. OF HIGHWAYS R/W MAP SHOWS THAT THE NORTH ONE-QUARTER CORNER OF SAID SEC. 18 BEARS NORTH, 2489.9 FEET, FROM THIS POINT, THENCE ALONG SAID NORTH RIGHT-OF-WAY LINE, ALONG THE ARC OF A CURVE TO THE RIGHT IN A WESTERLY DIRECTION, 806.8 FEET, TO P.S.C. AT STA. 19/ 89.1 OF SAID HIGHWAY NO. 160, THENCE ALONG SAID NORTH RIGHT-OF-WAY LINE, N. 83°32' W., 389.2 FEET; THENCE ALONG SAID NORTH RIGHT-OF-WAY LINE, N. 71°23' W., 103.48 FEET; THENCE ALONG SAID NORTH RIGHT-OF-WAY LINE, APPROXIMATELY N. 88°54' W., 88 FEET, MORE OR LESS, TO THE POINT OF BEGINNING.

LESS AND EXCEPT THAT PART OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER AND THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 18, TOWNSHIP 35 NORTH, RANGE 1 WEST OF THE NEW MEXICO PRINCIPAL MERIDIAN, ARCHULETA COUNTY, COLORADO, LYING NORTH OF U.S. HIGHWAY NO. 160 AND SOUTH OF THE CENTERLINE OF THE SAN JUAN RIVER AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF THAT PARCEL, RECORDED IN BOOK 202 AT PAGE 357 WHERE THE WEST LINE OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER INTERSECTS WITH THE NORTH LINE OF SAID U.S. HIGHWAY NO. 160 FROM WHICH THE NORTHWEST CORNER OF SAID NORTHEAST QUARTER OF THE SOUTHWEST QUARTER BEARS N 1°30'20" E AT A DISTANCE OF 59.70 FEET;

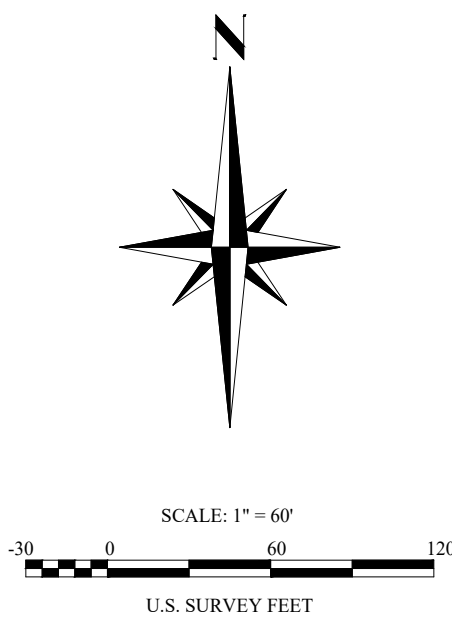
THENCE N 1°30'20" E ALONG THE WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER AND THE WEST LINE OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SAID SECTION 18, A DISTANCE OF 168.43 FEET TO SAID CENTERLINE OF THE SAN JUAN RIVER;

THENCE S 60°08'48" E ALONG SAID CENTERLINE, A DISTANCE OF 131.62 FEET;

THENCE S 87°25'48" E ALONG SAID CENTERLINE, A DISTANCE OF 17.86 FEET;

THENCE S 1°30'20" W PARALLEL WITH SAID WEST LINE OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER AND THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER, A DISTANCE OF 114.39 FEET TO THE NORTH LINE OF SAID U.S. HIGHWAY NO. 160 BEING A POINT ON A CURVE CONCAVE TO THE SOUTH HAVING A RADIUS OF 3894.70 FEET;

THENCE WESTERLY ALONG SAID NORTH LINE AN ARC DISTANCE OF 134.01 FEET THROUGH A CENTRAL ANGLE OF 1°58'17" (CHORD BEARING N 84°42'00" W) TO THE POINT OF BEGINNING, SAID PARCEL CONTAINING 18,325 SQUARE FEET OR 0.421 ACRES, MORE OR LESS.



IMPROVEMENT SURVEY PLAT

1040 E. U.S. Highway 160
Lying within Section 18 T.35N R.1W, N.M.P.M.
ARCHULETA COUNTY, COLORADO

PROJECT NO: 24230		SCALE: 1" = 60'	
DRAWN BY: MTC	MURREY LAND SURVEYING	DATE: 9/12/2024	
CHECKED BY: DJM	PO BOX 5532	SHT: 1 OF: 1	
SURVEYED BY: DJM	PAGOSA SPRINGS, CO 81147	(970) 946-1043	

Boundary Map – Rights/Interests
East Gateway River Park Project

Acres: 4.315



Property Boundary



80' Bridge Easement



East Gateway River Park
A Proposal for Design Build Services

Submitted August 2025



Southwest River Engineering
Chris Pitcher, P.E., Sr. Engineer
102 N. 3rd St., POB 2979,
Pagosa Springs, CO 81147

Page 27 of 40



Robins Construction
Adam Robins, Owner
38767 State Highway 17
Antonito, Colorado

August 6, 2025

Ms. Kyle Rickert
Project Manager, Town of Pagosa Springs
Email: krickert@pagosasprings.co.gov

Dear Ms. Rickert,

Southwest River Engineering (SRE) and Robins Construction are excited to submit our proposal for Phase One of the East Gateway River Park ; a transformational project that leverages the Town's strategic acquisition of riverfront property to expand public access, elevate recreational opportunities, and support long-term economic and community goals.

This project represents a critical missing link in the extension of the Riverwalk Trail on the east end of town, offering a rare opportunity to improve river access, expand multi-modal connectivity, and enhance the visitor and resident experience. Understanding how this project integrates into the overall vision for the Riverwalk Trail and the East End Multi-Modal Plan is essential. As local contractors with deep roots in Pagosa Springs, we recognize not only the technical needs of the site but also how this effort aligns with broader Town priorities, including recreation infrastructure, economic development, and equitable public access.

Phase One will include engineering, permitting, and construction of key amenity and river access elements; laying the groundwork for a larger three-phase park project. Importantly, this phase enhances the existing river access at the upper end of the Riverwalk, an undeveloped, heavily utilized access point used primarily by tubers. By extending the Riverwalk and improving infrastructure upstream, this project will extend the float time for tubers, making the river experience safer, more enjoyable, and more accessible to a wider range of users.

As a dedicated river restoration consulting firm based in Pagosa Springs, SRE brings a comprehensive understanding of the San Juan River system, the site's ecological dynamics, and the permitting landscape. Robins Construction, a family-owned company with decades of experience in the Southwest, specializes in river and trail construction. Together, our firms have collaborated on numerous successful projects across the region and have developed a strong track record for delivering well-built, community-centered solutions.

Our local presence allows us to bring more than just technical expertise; we bring context. We understand how the East Gateway River Park complements and enhances existing Town projects and long-term planning. Our approach to Phase One is grounded in an understanding of the San Juan River's importance to both the community and the environment. This project will secure and improve public access to the river, creating new entry points and connections that benefit residents, visitors, and commercial users. By extending the Riverwalk Trail, we aim to promote year-round, multi-modal access, supporting pedestrians, cyclists, and other non-motorized users while creating a more connected, ADA accessible recreation anchor. At the same time, the project incorporates thoughtful river restoration techniques that improve safety, stabilize banks, and bolster habitat. By supporting increased, sustainable use of the river, the project also offers a significant boost to local tourism and small businesses, reinforcing the vital connection between healthy waterways and a thriving community.

We believe the East Gateway River Park is more than a standalone project; it's a keystone in the Town's evolving vision for public spaces, outdoor recreation, and economic development. It's meaningful to be part of something that benefits our community, and we are confident in our ability to bring this vision to life.

Chris Pitcher P.E. CFM
Owner Southwest River Engineering



Project Team



For the East Gateway River Park project, SRE has assembled a small, experienced, and highly collaborative team that brings local knowledge, technical expertise, and a deep personal investment in the health and accessibility of the San Juan River corridor.

Southwest River Engineering (SRE) will lead project management, develop final project designs, and coordinate all activities across the project team. Headquartered in Pagosa Springs, SRE is uniquely positioned to guide this project with a full understanding of its local significance, regulatory landscape, and how it fits into the Town's broader vision for expanded river access, multi-modal connectivity, and long-term economic vitality.

Robins Construction will serve as the construction lead for the project. As a family-owned company, led by Adam Robins, with decades of experience implementing river access and trail projects throughout the Southwest, Robins brings unmatched familiarity with on-the-ground logistics, safety, and quality craftsmanship in river environments.

Seth Mason of Lotic Hydrological will support the project with hydrological analysis and conceptual design, providing critical insight into flow dynamics, channel behavior, recreation access and the opportunities for restoration and user safety enhancements.

Brad Meyer of Meyer Hydro Solutions (MHS) will contribute to the concept design process and coordinate closely with Colorado Parks and Wildlife and the U.S. Army Corps of Engineers to ensure the project aligns with ecological objectives and meets permitting requirements.

Together, this team brings more than 60 years of combined experience working on river and stream systems across Colorado and the Southwest. Just as important, we are all deeply invested in the success of this particular project — the East Gateway River Park is, quite literally, in our backyard. We understand the value of the San Juan River to Pagosa Springs' economy, its recreation identity, and its role in defining quality of life for residents and visitors alike. We are committed to delivering a project that supports and reflects those community values.

Effective, inclusive communication will be foundational to our work. We will hold regularly scheduled check-ins with Town project representatives and engage proactively with nearby landowners, business owners and stakeholders throughout all phases. As a team, we are also well qualified to present the 30% site concept plan, 80% site concept plan, and Phase One design plans in a public open house setting. We are experienced in clearly communicating technical concepts to a general audience, gathering meaningful feedback, and incorporating community input into the final design to ensure the project reflects shared priorities.

The East Gateway River Park represents a vital step in expanding access to one of the Town’s most treasured resources. With this experienced and locally committed team, we are ready to bring that vision to life — from concept through construction.

Chris Pitcher, PE, CFM, Southwest River Engineering: Senior Engineer & Project Manager

Chris Pitcher brings over two decades of experience in river restoration consulting, with a primary focus on stream restoration, aquatic habitat improvement, and public river access design. As the Lead Designer and Project Manager for the East Gateway River Park project, Chris will guide the project from concept through construction, drawing on his deep expertise and long-standing commitment to the San Juan River corridor.

Chris is the founder and principal engineer of Southwest River Engineering (SRE), a Pagosa Springs–based firm known for delivering high-quality, ecologically sound river restoration and infrastructure projects across the Southwest. His office is located in Pagosa Springs, giving him both professional and personal ties to the project area. Chris has worked extensively on the San Juan River, including the design and construction of boat ramps, river access points, in-stream restoration elements, and aquatic habitat enhancements. His practical, place-based knowledge of the San Juan makes him uniquely qualified to lead this effort.

Chris’s technical strengths include hydraulic engineering, floodplain modeling, fluvial geomorphology, and Natural Channel Design techniques. He is a Certified Floodplain Manager, underscoring his expertise in regulatory compliance and best practices for floodplain development with a complete understanding of local regulations. His capabilities span from field assessments and geomorphic evaluations to sophisticated hydraulic modeling and final engineering design.

Chris’s deep familiarity with the rivers of western Colorado, particularly the Upper San Juan River Basin, informs his tailored, sustainable design approach. His work reflects a balance of environmental responsibility, community priorities, and the practical realities of working in dynamic river environments. As a lifelong resident of Pagosa Springs, Chris is personally invested in the long-term health of the San Juan River and its critical role in the region’s recreation economy, quality of life, and ecological resilience.

Adam Robins, Robins Construction: Construction Superintendent

Robins Construction is a family-owned company with over 30 years of experience delivering high-quality construction projects throughout the Southwest, with a strong focus on river access, trail systems, and recreation infrastructure. Their team specializes in building durable, functional, and community-centered facilities in sensitive natural environments.

Robins has worked extensively on the San Juan River and has partnered with Southwest River Engineering (SRE) on several successful projects in the region. For the East Gateway River Park, Robins will serve as the construction lead, bringing a deep understanding of site conditions, logistics, and construction best practices in dynamic river corridors. As a locally rooted contractor, Robins offers hands-on leadership, cost-effective solutions, and a strong commitment to the long-term success of this project and the greater Pagosa Springs community.

Seth Mason, Lotic Hydrological: Hydrology and Floodplain Restoration Lead

Seth Mason is the owner and Principal Hydrologist of Lotic Hydrological, a water resources consulting firm based in Carbondale, Colorado. With over 15 years of experience, Seth specializes in hydrologic modeling, stream and floodplain restoration design, river health assessments, data visualization, and water management planning. His work integrates science, engineering, and community values to support resilient river systems and informed decision-making.

For the East Gateway River Park project, Seth will serve as Lead Hydrologist, supporting the design of stream and floodplain enhancements that balance ecological function with recreational access and safety. He brings a deep understanding of the San Juan River system, having served as the lead consultant for the Upper San Juan Integrated Water Management Plan and contributing to the original Pagosa Gateway Concept Plan.



Seth's insight into the environmental, social, and economic motivations behind the East Gateway River Park makes him a vital part of the design team. His regional experience and collaborative approach ensure that the project is grounded in both sound hydrology and the specific needs of the Pagosa Springs community

Brad Meyer, Meyer Hydro Solutions: Aquatic Habitat Specialist

Brad Meyer is the owner of Meyer Hydro Solutions (MHS), a water resource consulting firm based in Pagosa Springs, specializing in river-related projects. MHS offers a comprehensive suite of services, including mapping, assessment, design, cost estimating, wetland delineations, permitting, monitoring, and construction management.

For the East Gateway River Park project, Brad will serve as the lead consultant for aquatic habitat design, aerial drone survey and imagery collection, and construction management. With nearly 20 years of experience working on rivers, wetlands, creeks, arroyos, lakes, ponds, and irrigation systems throughout New Mexico and Southwestern Colorado, Brad brings a wealth of regional knowledge and technical expertise.

MHS combines this technical proficiency with a thorough understanding of the regulatory environment governing surface water resources, enabling the firm to develop specialized, site-specific designs that meet both ecological and community needs. Recent projects led by Brad include water delivery and irrigation improvements, river restoration, fish habitat enhancement, bank stabilization, river access improvements, and recreational site development.



Relevant Project Experience

[NFD WHITEWATER WAVE CITY OF FARMINGTON NEW MEXICO]

Southwest River Engineering (SRE) and Robins Construction partnered with the City of Farmington to design and construct the first in-river surf wave in the Four Corners, located on the Animas River behind the Farmington Museum at Gateway Park. Replacing a deteriorating in-channel structure, the new engineered wave was designed for a wide range of flows to serve both beginners and experienced surfers, improving safety, functionality, and recreational appeal while enhancing fish habitat and sediment transport. The project included hydraulic modeling, in-river grading, precision rock placement, concrete formwork, bank stabilization, and integration of public access points, along with a natural rock staircase for safe river entry and exit. Funded through state and local partnerships, including \$2 million from the Gold King Mine Spill settlement, the wave is a centerpiece of Farmington's outdoor recreation strategy, drawing visitors from across the region and supporting local economic development. SRE coordinated closely with USACE, state agencies, and City staff to address on-site adjustments, tailwater management, and ADA-compliant access, delivering the \$2.6 million project on time and within budget as part of the larger Gateway Park vision.



SCOPE OF SERVICES:

- ✓ Professional Design Services
 - ✓ River Access Improvements
 - ✓ Recreational Wave Design
 - ✓ Land Surveys
 - ✓ Fish & Wildlife Habitat Considerations
- ✓ Project Administration
 - ✓ Bid Specification Documents
 - ✓ Permit
- ✓ Construction Oversight

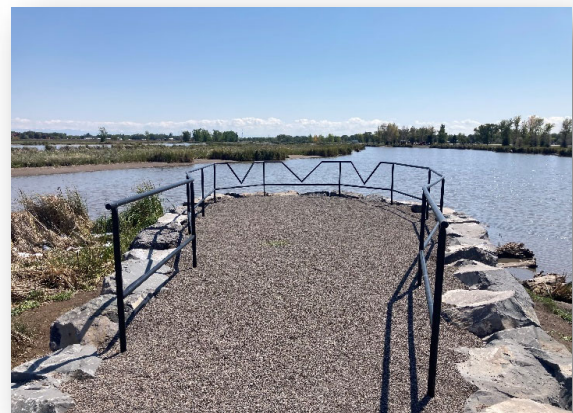
PROJECT STATS:

Client: **City of Farmington NM**
 Location: **Animas River in Farmington**
 Construction Costs: **\$2.6M (within budget)**
 Project Designer/Manager: **Chris Pitcher PE**
 Contractor: **Robins Construction**
 Year Complete: **2025 (on time)**
 Reference: **Rick Page COF (505) 320 4435**
rpage@farmingtonnm.gov

BLANCA VISTA PONDS RIVER/POND ACCESS IMPROVEMENTS

Southwest River Engineering (SRE) and Robins Construction delivered two coordinated recreation improvement projects for the City of Alamosa that combined ADA-compliant public access, trail construction, and in-water recreational facilities. The work encompassed ADA-accessible fishing jetties and shoreline stabilization at the Blanca Vista Ponds, accessible trail construction linking fishing piers, parking areas, and restrooms, and the installation of a public boat ramp on the Rio Grande at the State Street crossing designed for both recreational and commercial river users. Bank stabilization and in-river grading were completed to provide safe boat launching and improve aquatic habitat. SRE provided full project design and engineering, including grading plans, structural details, and ADA compliance review, along with environmental and regulatory permitting through the USACE Nationwide Permit process, floodplain approval, and coordination with Colorado Parks and Wildlife. Additional services included cost estimating, schedule development, construction management, quality assurance with adaptive field design adjustments, public safety and interpretive signage design, and coordination with City staff for public outreach and project approvals.

Both projects were delivered on time and under budget, demonstrating SRE and Robins Construction’s ability to accurately scope, design, and execute river access projects within tight funding constraints. This combined experience directly matches the East Gateway River Park Phase 1 objectives by providing safe, official boat access for varied user groups, accessible shoreline facilities meeting ADA standards, and integration with existing park and trail systems. The projects showcase durable construction in flood-prone, high-use environments and highlight permitting experience in wetland and floodplain settings, ensuring smooth coordination with the U.S. Army Corps of Engineers and state agencies.



SCOPE OF SERVICES:

- ✓ Professional Design Services
 - ✓ Riparian plantings
 - ✓ Boat Ramp Design
 - ✓ ADA Fishing access
 - ✓ Fish & Wildlife Habitat Improvement
- ✓ Project Administration
 - ✓ Design Build Project
 - ✓ USACE Permit Compliance
- ✓ Construction Oversight

PROJECT STATS:

Client: **City of Alamosa**
 Location: **Blanca Vista Ponds Alamosa**
 Design/Construction Costs: **\$160,000 (under budget)**
 Project Designer/Manager: **Chris Pitcher, PE**
 Contractor: **Robins Construction**
 Year Complete: **2020 (on time)**
 Reference: **Andy Rice, (970) 533-7317,**
 arice@ci.alamosa.co.us

[DEL NORTE RIVERFRONT IMPROVEMENT PROJECT]

The project team, led by Robins Construction with design engineering by Chris Pitcher, PE, CFM, partnered with the Rio Grande Headwaters Restoration Project (RGHRP) to deliver the City of Del Norte Riverfront Improvement Project—an integrated effort combining recreation access, river enhancement, and community connectivity. The work included design and construction of a downtown standing wave feature on the Rio Grande, instream habitat structures, and a low-flow channel through the project reach. Riverfront access was transformed with new parking facilities, a public boat ramp, shade structures, and changing structures, all strategically sited to support recreational use while improving ecological conditions in the riparian corridor. The project enhanced both active use—boating, fishing, and riverside recreation—and the health of instream habitat for fish and wildlife, creating a vibrant link between the San Luis Valley communities and the river that sustains them.

Robins Construction served as General Contractor and worked closely with the design engineer throughout construction, successfully completing all in-water elements during low-flow periods in late fall and winter. The team maintained rigorous quality control under inclement and freezing conditions, ensuring structural integrity, public safety, and long-term durability. The project demonstrates the team’s ability to integrate complex river engineering with public amenities in a flood-prone, high-use setting, a skill set directly aligned with the goals of the East Gateway River Park Phase 1.



SCOPE OF SERVICES:

- ✓ Professional Design Services
 - ✓ Recreational wave feature with soft bank stabilization techniques (transplants)
 - ✓ Fish habitat/passage improvements
 - ✓ Boat ramp, shade and changing structure
 - ✓ Riverwalk Trail Extension
- ✓ Project Administration
 - ✓ Design Bid Build Project
 - ✓ USACE 404 Individual Permit
- ✓ Robins Construction



PROJECT STATS:

Client: Rio Grande Restoration Foundation
Location: Rio Grande River @ Del Norte
Design/Construction Costs: \$800,000 (under budget)
Project Designer/Manager: Chris Pitcher PE
Contractor: Robins Construction
Year Complete: 2020 (on time)
Reference: Emma Reesor, (437) 990-4106
 emma@riograndeheadwaters.org

Workload Capacity

The project team brings a combined 60+ years of successful contract performance with government agencies and private industry, marked by exemplary cost control, consistent quality, and a proven ability to meet demanding schedules. Our extensive experience in river-related design and construction has resulted in a high success rate in meeting clients' timing objectives, supported by comprehensive planning that accounts for potential contingencies such as permitting requirements, complex site logistics, weather, and river flow conditions. While certain project variables are inherently unpredictable, our clients trust our ability to minimize impacts to project costs and timelines through proactive management, accurate cost estimating, and close coordination with contractors to reduce the need for change orders.

The project design and construction team is actively engaged in a variety of ongoing projects; however, none of these commitments will limit our ability to deliver the East Gateway River Park project. This effort will be given top priority due to its significance to the community and the Town's schedule requirements. All team members are fully aware of the project's workload and timeline demands and have deep experience managing multiple simultaneous contracts and complex, multi-phase efforts. The estimated allocation of available capacity for this project is as follows: Chris Pitcher, SRE – 30%; Adam Robins, Robins Construction – 40%; Seth Mason – 10%; Brad Meyer, MHS – 10%. As the primary contractors, SRE and Robins Construction have reviewed their current and anticipated workloads for the August 2025 – June 2026 period and confirm that they have the capacity to complete the East Gateway River Park design and construction within the required timeline.

Conflict of Interest Disclosure

Chris Pitcher serves on the Town of Pagosa Springs Planning Commission. His role on the Commission is separate from this proposal and has not been used to gain any unfair advantage in bidding for the East Gateway River Park project. His continued service on the Planning Commission is in no way contingent upon securing this project.

Project Approach

The East Gateway River Park will be the first thing visitors see when entering Pagosa Springs from the east, creating a defining first impression for residents and visitors. Our approach delivers visible, high-use improvements in Phase One while ensuring all work supports the eventual full build-out of the park.

We will start with targeted public scoping to confirm priorities, coordinate with Flywater's ongoing work, and evaluate their planned access point as the ideal location for a boat ramp designed for both upstream landings and downstream launches. A dedicated pedestrian/tuber access point at the south end of the property will help relieve congestion at the current Riverwalk Trail terminus.

Phase One construction will focus on immediate community benefits; parking lot upgrades, boat ramp installation, concrete pad for the screening structure, selective landscaping, building removal, signage, benches, and trash receptacles. Strategic early landscaping and irrigation infrastructure may be included if budget allows, with the flexibility to add more work through local cost efficiencies.

Phase Two will finalize the master plan for the entire park, integrating all trails, amenities, and river features into a unified, phased vision. This sequencing allows the Town to open the boat ramp for spring runoff 2026 while advancing a long-term plan for a durable, community-centered park.



Phase One: Design and Construction of Core Park Elements

Phase One will produce 100% construction-ready plans for the designated portion of the site while developing a conceptual site plan for the remainder of the property. The design process will be design-build, with early and ongoing collaboration between the Town, the design team, and the construction team to ensure the most efficient and cost-effective solutions. Public scoping will be an integral part of this phase, allowing community input to shape the final design.

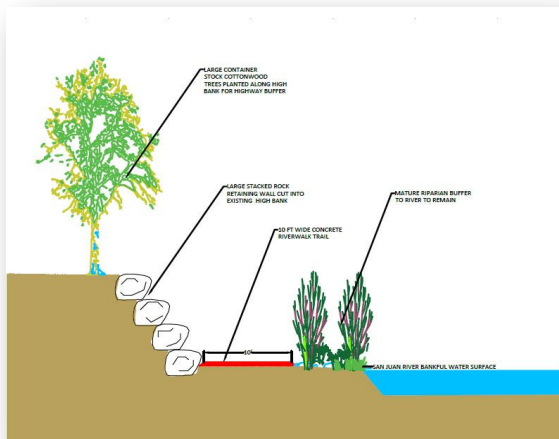


New boat ramp on Rio Grande near Alamosa



Boat ramp construction on San Juan near Pagosa Springs

The construction scope for Phase One will include parking lot improvements with potentially a one-way traffic flow design coordinated with CDOT access permitting, a boat ramp designed for both upstream landings and downstream launches, a concrete pad for the future screening/changing structure, landscaping and irrigation where practical, removal of designated buildings, installation of new benches, trash receptacles, and wayfinding and interpretive signage. Boat ramp placement will consider coordination with Flywater, which is currently performing restoration work in the project area and anticipates using the site as a construction access point. The plan will also address pedestrian river access to reduce congestion at the current Riverwalk trail terminus, creating a dedicated upstream tuber entry for the summer of 2026.



Typical Concrete Trail section detail designed for San Juan River Pagosa Springs

Phase Two – Final Master Site Plan

Phase Two will complete the vision for the East Gateway River Park by developing the final master site plan for the entire property. This plan will integrate all remaining program elements identified through the Phase One public scoping process, site analysis, and coordination with Town staff, stakeholders, and the community. It will also refine the placement of future amenities such as additional pedestrian pathways, expanded river access points, shade and gathering structures, restrooms, interpretive features, and enhanced landscaping areas.



Freshly constructed shade structure and riverwalk trail for Riverfront Park in Del Norte on Rio Grande River

Where early landscaping or infrastructure improvements are implemented in Phase One, the master plan will ensure they connect seamlessly with the final park design. The plan will also address circulation for vehicles, bicycles, and pedestrians, connections to the Riverwalk Trail and neighboring properties, and long-term maintenance considerations. Budget scenarios will be included so the Town can prioritize future construction based on funding availability, with phased implementation strategies that build on completed work and minimize disruption to existing amenities.

By the end of Phase Two, the Town will have a fully developed, cohesive, and constructible site plan that reflects community input, maximizes recreational and ecological value, and positions the park to serve as a long-lasting asset and a welcoming gateway to Pagosa Springs.

Proposed Schedule

Preliminary Project Schedule Pagosa Gateway East

Project Tasks	2025				2026								
	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept
Award consultant contract													
Conduct public and stakeholder engagement													
30% Design Complete													
Public Open House 1													
80% Design Complete													
Initiate 404 Permit consultation													
Public Open House 2/stakeholder meeting													
100% Construction Documents Phase 1 Improvements													
Start Phase 1 Demo/Improvements													
Complete Masterplan for Phase 2 and Phase 3													
Typical High Water													

Our team's local presence established working relationships with key permitting agencies, and history of delivering similar in-river projects on tight timelines uniquely position us to meet the Town's goal of completing the boat ramp prior to the 2026 spring boating season. Because both SRE and Robins Construction are based in the region, we can mobilize quickly, respond rapidly to changing river or site conditions, and maintain close coordination with Town staff, partners, and regulators. This nimbleness allows us to compress decision-making and adapt sequencing to take advantage of seasonal flow windows, ensuring in-water work is completed before runoff while advancing other site improvements in parallel. Our familiarity with local suppliers, subcontractors, and regulatory processes further reduces the risk of delays, providing confidence that the schedule is both aggressive and achievable.

Appendix A: Professional Services Rates and Project Cost

Professional Design Services Rates



Job Classification	Annual Salary:	Hourly Rate Conversion	Overhead Burden = 1.5	Base Bill Rate	Profit 0.15	Loaded Bill Rate	Bill Rate in Fee Schedule
Principal Engineer	\$140,000.00	\$67.31	\$100.96	\$168.27	\$25.24	\$193.51	\$200.00
Senior Engineer	\$125,000.00	\$60.10	\$90.14	\$150.24	\$22.54	\$172.78	\$170.00
Habitat Specialist	\$90,000.00	\$43.27	\$64.90	\$108.17	\$16.23	\$124.40	\$125.00
Senior Hydrologist	\$130,000.00	\$62.50	\$93.75	\$156.25	\$23.44	\$179.69	\$180.00
CAD Technician	\$70,000.00	\$33.65	\$50.48	\$84.13	\$12.62	\$96.75	\$95.00
Construction Manager	\$75,000.00	\$36.06	\$54.09	\$90.14	\$13.52	\$103.67	\$105.00
Clerical/Webmaster	\$60,000.00	\$28.85	\$43.27	\$72.12	\$10.82	\$82.93	\$85.00

Construction Services Rates

Includes operator/fuel/insurance etc.

Heavy Equipment	Hourly Rate
Large Excavator with thumb	\$275.00
Small Excavator	\$125.00
Skid Steer	\$125.00
Large Front End Loader	\$225.00
Offroad Haultruck	\$210.00
Materials Transport (Large End Dump)	\$140.00
Equipment Transport (lowboy)	\$175.00



**Town of Pagosa Springs East Gateway Access Improvements Preliminary Cost Estimate
Phase I Prepared by Southwest River Engineering 08/2025**

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Preliminary Cost Estimate		Estimated quantity	UNIT	Cost per Unit	COST (\$)
	Preliminary Cost Estimate Phase 1				
	Gravel Parking Lot				
	Large rock border	EA	50	\$200	\$10,000.00
	Place, compact, water, Class 6	CY	250	\$40	\$10,000.00
				subtotal	\$ 20,000.00
	Boat Ramp				
	Place large rocks	EA	80	\$350	28,000
	Place large rip rap	CY	35	\$65	2,275
	Place, compact, water, Class 6	CY	50	\$40	2,000
			subtotal	\$ 32,275.00	
Common Construction Elements					
Trash removal	CY	60	\$85	5,100	
Mobilization	LS	1	\$10,000	10,000	
Concrete Pad/screening structure	LS	1	\$7,500	7,500	
Picnic Tables,Benches, Trash Recepticles	LS	1	\$10,000	10,000	
Irrigation system	LS	1	\$10,000	10,000	
Phase 1 Landscaping	LS	1	\$13,000	13,000	
Building demolition	LS	1	\$45,000	45,000	
			subtotal	\$100,600.00	
			Construction subtotal	\$ 152,875.00	
Design/Meetings/Permitting					
Topographic survey/Design Documents	LS	1	\$18,000	18,000	
404 Permitting	LS	1	\$10,000	10,000	
Public Meetings	EA	2	\$2,500	5,000	
Layout staking/Construction/Project Management	LS	1	\$10,000	10,000	
			subtotal	\$43,000.00	
			Project Subtotal	\$195,875.00	
			Contingency 15%	\$29,381.25	
			Total	\$225,256.25	



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: David Harris, Town Manager

PROJECT: Sales Tax Report - June 2025

ACTION: Council Information

ATTACHMENTS:

[Sales Tax Report - June 2025](#)

Sales Tax Revenue Report
Town of Pagosa Springs
June 2025

	Jun-25	Jun-24	Δ	% Δ
Total Town & County (County provided)	1,755,625	1,690,041	65,584	3.88%

Industry breakdown (County provided)

Categories	Difference	%
Construction	(3,147)	▼ 10.99%
Manufacturing	13,205	▲ 22.03%
Retail Trade	(2,215)	▼ 0.27%
Information	2,816	▲ 11.53%
Finance and Insurance	730	▲ 47.13%
Real Estate and Rental and Leasing	(1,049)	▼ 4.38%
Professional, Scientific and Technical Services	(4,266)	▼ 28.28%
Accommodation and Food Services	24,439	▲ 10.36%
Other Services (except Public Administration)	762	▲ 2.71%
Miscellaneous	12,712	▲ 6.31%
Total	43,987	▲ 3.07%

Town distribution (actual received)

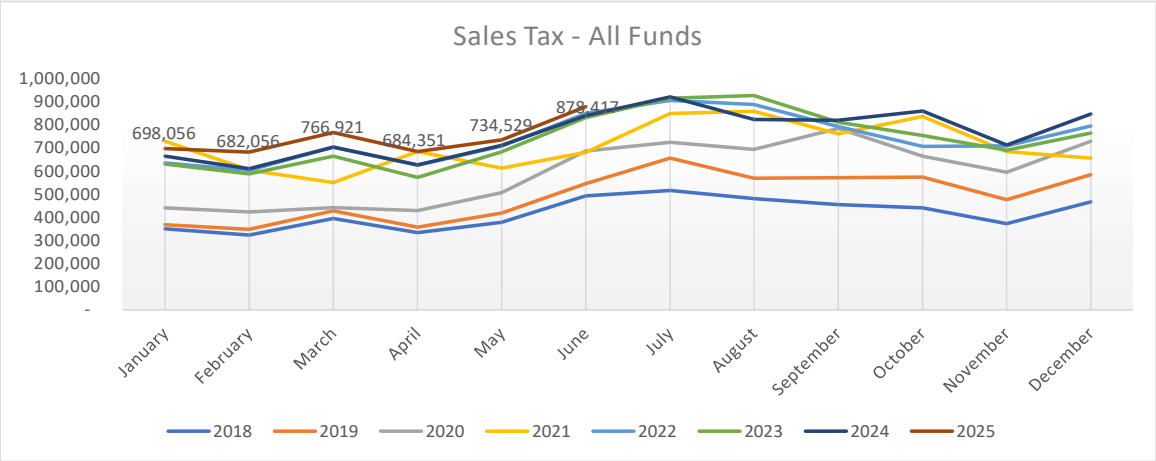
The County and Town split the total sales tax 50/50 with an adjustment made for aviation sales tax which is credited to the County-run airport. Below are actual sales tax funds deposited with the Town. It does not include Marijuana Tax which is listed below. The Town's portion is split evenly between the General Fund and the Capital Improvement Fund.

	Jun-25	Jun-24	Δ	% Δ
General Fund	439,209	419,684	19,525	
Capital Improvement Fund	439,209	419,684	19,525	
TOTAL	878,417	839,367	39,050	4.65%

Sales tax collections for the Town for the past three years has steadied.

May		
2022	849,800	
2023	831,354	-2.17%
2024	839,367	0.96%
2025	878,417	4.65%

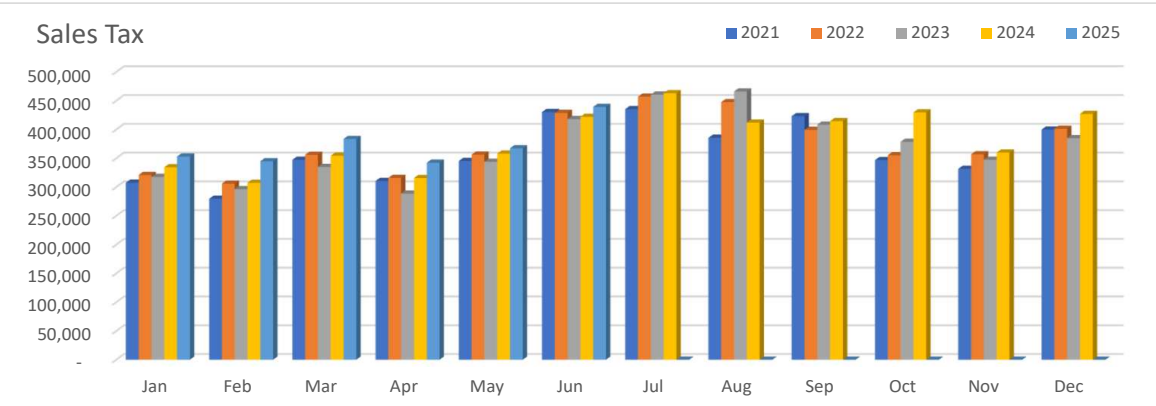
The six year history of the Town's Sales Tax collections is reflected in the chart below, reflecting the stabilization of receipts over the past three years.

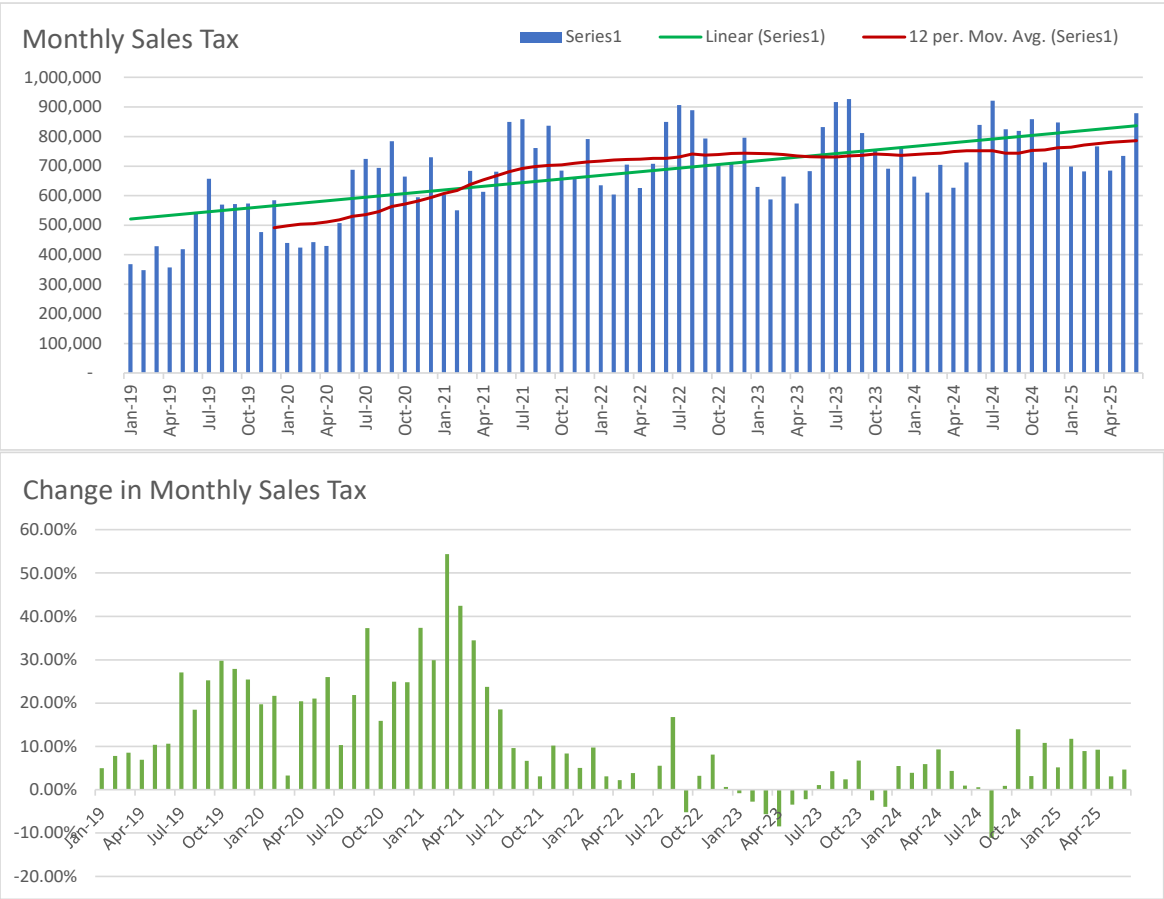


The 2025 change to the 2-year average remains flat. No changes in operations are anticipated.

	2023	2024	2025	% Δ	CPI 2025
January	629,643	664,047	698,056	5.1%	2.3%
February	587,117	610,161	682,056	11.8%	
March	664,583	703,873	766,921	9.0%	1.9%
April	573,226	626,539	684,351	9.2%	
May	682,779	712,247	734,529	3.1%	2.2%
June	831,354	839,367	878,417	4.7%	
July	916,135	921,473	-	0.6%	
August	926,641	823,879	-	-11.1%	
September	811,673	818,895	-	0.9%	
October	753,851	859,248	-	14.0%	
November	690,953	712,691	-	3.1%	
December	764,524	847,074	-	10.8%	
TOTAL	8,832,478	9,139,494	4,444,331		

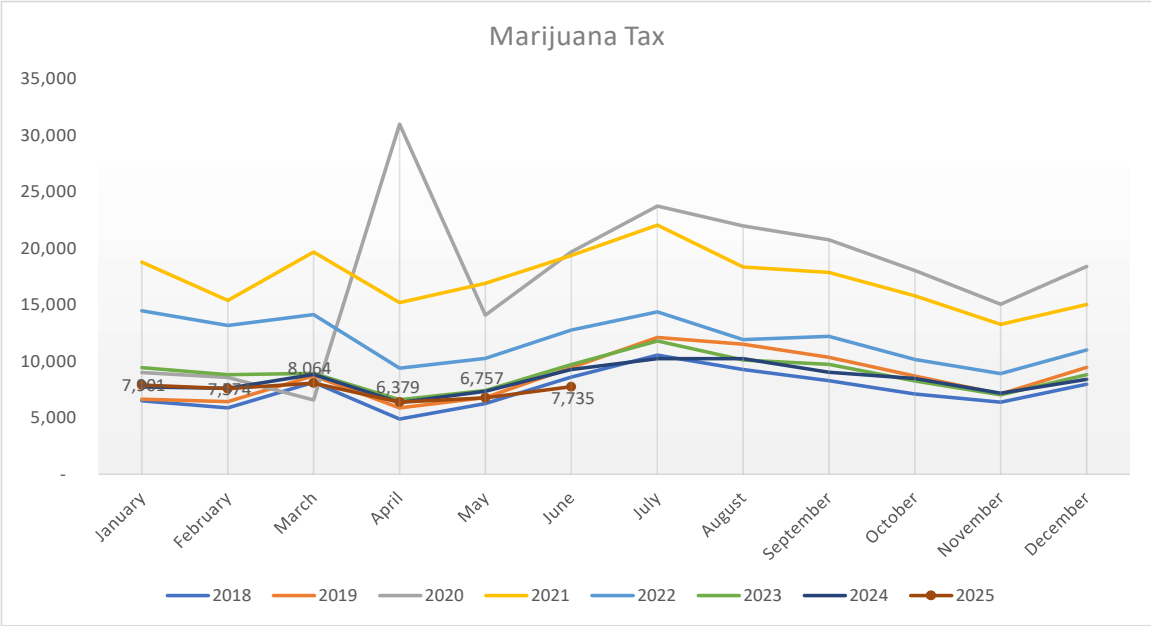
Below are three new graphs depicting the Town's sales tax collections.





Marijuana Tax

The six year history of the Town's Marijuana Tax collections is reflected in the chart below. This tax is not longer combined in the Sales Tax numbers above.



	2023	2024	2025	% Δ
January	9,425	7,726	7,901	2.3%
February	8,807	7,616	7,574	-0.6%
March	8,924	8,817	8,064	-8.5%
April	6,584	6,355	6,379	0.4%
May	7,408	7,329	6,757	-7.8%
June	9,708	9,257	7,735	-16.4%
July	11,789	10,233	-	-13.2%
August	10,108	10,223	-	1.1%
September	9,722	9,023	-	-7.2%
October	8,242	8,470	-	2.8%
November	7,040	7,169	-	1.8%
December	8,793	8,412	-	-4.3%
TOTAL	106,549	100,630	44,410	



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: April Hessman, Town Clerk

PROJECT: Administration Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

The 2024 audit was presented with no findings. Staff completed the application with GFOA for the Certificate of Achievement Award for the 2024 audit. We will be notified later in the year if it will be awarded to the Town.

The 2026 budget is well underway, focusing on maintenance as the council's goal. Staff is hoping to present the preliminary budget to Town Council in mid-September.

Staff created new general ledger revenue accounts for use in 2025 and have completed combining the old accounts with the new ones.

Remodeling of the Town hall has begun with temporary office locations required for some staff. The improvements will provide security for the staff and keep the public in the public spaces.

Staff continues to have monthly gatherings to celebrate birthdays, work anniversaries, and new employees. The core values team works hard to provide opportunities to focus on the Town's core values and put them into action.

Business License Process and MuniRevs:

Staff continues to work on processing business licenses and sending out renewal notices through the new iWorq system. There are 815 active business licenses issued within the Town and 18 new business license applications under review. Currently, there are 99 issued vacation rental licenses, one currently in the application and approval stage, and fourteen (14) on the waitlist.

Personnel/Recruitment:

The Town is actively recruiting for the following positions:

- Court Appointed Defense Counsel
- Equipment Operator I (Public Works)
- Police Officer
- Streets Maintenance Worker (Public Works)

Current Staffing Numbers:

- 61 Full-time Positions - 57 Filled, 4 Open
- 10 Part-time Positions - 10 Filled, 0 Open



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025
FROM: James Dickhoff, Development Director

PROJECT: Development Department Monthly Report

ACTION: Council information

ATTACHMENTS:
[Development Department Report August 2025](#)



DEVELOPMENT DEPARTMENT MONTHLY REPORT

AUGUST 2025

JAMES DICKHOFF, DEVELOPMENT DEPARTMENT DIRECTOR
PLANNING DIVISION / BUILDING DIVISION / PROJECTS DIVISION / HOUSING DIVISION

RECENT HIGHLIGHTS

Planning Manager

We have hired a Planning Manager who will start on September 8th. This position has been unfilled since January 2024. We are looking forward to rounding out our team with this new hire.

Main Street Reconstruction Project

The Development Director and Public Works Director continue to participate in weekly CDOT meetings and meetings with WW Clyde for performing Town improvements incorporated into and improvements occurring alongside the CDOT project. The project is currently focusing on the continuation of subsurface utility work which includes; Sewer service line repair/replacements, stormwater culverts, water lines, fire hydrants, electrical conduit for street lighting, and conduit for fiber. Middle school sidewalk replacement preparation is now underway.

GENERAL INFORMATION

Upper San Juan Water Shed Enhancement Partnership (WEP)

The Town's Development Department Director serves on the WEP Board as a Town Representative.

WEP continues to effectively manage the Pagosa Gateway River Improvements Project for the Town pursuant an agreement formalized in Resolution 2023-15. The Project pre-construction meeting was conducted on August 12th, mobilization will occur the first week of September with construction activities starting the second week of September.

WEP is also pursuing an agricultural irrigation improvement project along Echo Ditch, with preliminary design work expected to start late in 2025. More details will be provided once the proposed project matures. WEP also continues to manage the Pagosa Gateway River Improvement project for the Town.

FEMA and Colorado Water Conservation Board (CWCB) Phase Two – Floodplain Mapping Updates

The Colorado Water Conservation Board (CWCB) is still progressing with phase two of a flood hazard remapping process for waterways within Town boundaries. The full phase two mapping process is expected to be completed in approximately 12 months, pending continued funding and staffing levels. The remapping project will likely result in changes to the current flood hazard maps along the San Juan River and McCabe Creek.

PLANNING DIVISION, BUILDING DIVISION, PROJECTS DIVISION AND HOUSING DIVISION REPORTS FOLLOW



PLANNING DIVISION MONTHLY REPORT

AUGUST 2025
KATELYN TUNNELL

PLANNING DIVISION AND PLANNING COMMISSION:

The Planning Commission will hold its regular meeting on September 9, 2025. During this meeting, the commission will consider the Final Major Design Review for the Pagosa Bible Church located at 209 Harman Park Drive. The commission will also elect a new vice chair to fill the vacancy created by Member McCollam's resignation in late May. In addition, the commission will make a recommendation to the Town Council for the appointment of one alternate member to a regular member position.

The Planning Division staff has issued 8 Outdoor Commercial Establishment (OCE) permits for the 2025 season thus far. There have been 19 sign permits approved for 2025 (4 temporary sign permits and 15 regular sign permits).

The Planning Division is currently working on an addressing update involving 25 properties within town limits that are currently addressed out of sequence. This effort is intended to ensure public safety and confirm that all properties are using correct and consistent address numbers. Staff are meeting with concerned community members to ensure they are well informed about the changes made.

The Town recently hired a new Planning Manager, who will begin their role in early September. We received several strong applications for the position and are excited to welcome and onboard our new staff member.

CURRENT DEVELOPMENT PROPOSAL UPDATES:

209 Harman Park Drive, Pagosa Bible Church: Staff received a complete Final Major Design Review application for an addition to the existing Pagosa Bible Church at 209 Harman Park Drive. The proposed multi-story addition will include a 5,800 SF main level and a 4,200 SF upper level, to be constructed adjacent to the southern boundary of the current building. This application will be reviewed by the Design Review Board at their September 9, 2025 meeting.

103 Majestic Drive, Pagosa Auto Rents Parking: Staff received a Sketch Major Design Review application for an auto rental parking lot at 103 Majestic Drive. The application was reviewed and approved by the Design Review Board at their June 24, 2025 meeting.

140 Hot Springs Blvd., The Healing Waters Spa Resort and Spa: The applicant submitted a Sketch Major Design Review application for the phased redevelopment of the entire property. The Design Review Board approved the sketch concept plan on July 23, 2024. Subsequently, the applicant requested and was granted a one-year extension at the June 24, 2025 Planning Commission meeting.

105 Country Center Drive, Electric Vehicle Supercharging Station (EVCS): Staff received a complete Design Review application for the paved parking area at 105 Country Center Drive. The applicant is proposing the installation of supercharger cabinets, charging posts, a switchboard, a utility transformer, a meter, and pole-mounted luminaires. The project will utilize 10 existing parking spaces at the site. This application will be reviewed by the Design Review Board on April 22, 2025. No word when the project intends to break ground.

Pagosa West Sketch Major Subdivision Application: Staff received a complete Sketch Major Subdivision application for the 100-acre vacant land located on the SE corner of S. Pagosa Blvd and Hwy 160. The vacant land is comprised of 3 total parcels. The applicant proposes commercial and residential housing. The application was considered at the Planning Commission meeting on March 25, 2025. The application was continued and is expected to be resubmitted with revisions and considered at a Fall Planning Commission meeting.

232 Pagosa Street, Eagle Mountain Mixed Use Project: The applicant has submitted a request for extension of their Final Design Review approval by July 2026 due to the potential conflict with the Main Street reconstruction project. The Planning Commission approved the requested extension on December 10, 2024. There are no changes to the previously approved development proposed.

2911 Cornerstone Drive, Circle K Stores: Town staff have not heard back from the design and construction team in 6 months and are currently uncertain if this project is moving forward.

600 W. Highway 160, Pagosa Views PUD: The applicant is now expected to move forward with their subdivision application process in the 3rd Q of 2025, for consideration by the Planning Commission and subsequently by the Town Council. The recorded PUD agreement for the 80 acres just west of the Elementary School includes a mix of up to 675 housing units, to include 78 deed-restricted workforce units, along with 144 lodging units and recreational and commercial level amenities. Subsequent applications would include Major Design Review for each phase.



BUILDING DIVISION MONTHLY REPORT

AUGUST 2025

Tim Hatch, Building Official

Building Division Permitting and Activity

Current Building Permit details provided below under "Active Building Permits Summary".

The Building Department is currently preparing for the adoption of several new codes: the 2024 ICC codes, the State of Colorado Wildfire Resiliency Code (CWRC), and the Colorado Model Electric and Colorado Solar Ready Code.

We are required to adopt all three of these codes by April 1, 2026, and they must be fully implemented by July 1, 2026. It's important to note that if we do not meet this deadline, we will be mandated to adopt the Colorado Model Green Code. The Model Green Code would eliminate the use of fossil fuels entirely, meaning all new homes constructed would be required to use electricity for heating, generated by either solar power or LPEA electricity.

Adopting the updated ICC codes and the CWRC is more than just a state requirement. Insurance companies monitor our adherence to ICC code cycles and have a particular interest in wildfire resiliency codes. We've seen insurance companies in the area assessing properties and either requiring homeowners to mitigate fire risks or dropping their coverage.

While the code is presented as primarily impacting new construction and major renovations (25% or more) of existing homes, I believe there's a significant unspoken implication. It's highly probable that insurance companies will begin requiring existing homes to meet the CWRC standards, or an equivalent code, regardless of renovation plans. In my opinion, this approach by the State of Colorado is a subtle way of downplaying the code's true reach, when it will likely affect all of us.

We are still facing significant challenges with existing building projects, violations, and changes of use in existing buildings. The International Existing Building Code (IEBC), combined with State Statutes, is somewhat complex. This complexity may explain why it wasn't fully administered in the past. There's a lack of accredited training available for the subject unfortunately. It seems that many communities tend to overlook the enforcement due to the nature of it as well. The complexity also justifies the requirement for a licensed professional as required by the State of Colorado for all commercial remodel projects as well as the change of use of existing commercial buildings. The Building Official is dedicating a significant amount of time to educating himself to effectively and legally enforce these regulations. To help with consistency and reduce uncertainty regarding permitting requirements, we are creating new guides for reference. Additionally, the department has shifted training priorities to focus on existing building regulations for all staff, regardless of certification or accreditation availability. A large portion of our work deals with existing commercial buildings.

As expected, due to a change in permitting processes, the numbers for permitting are down. In the last two months there has been a slight uptick in the permitting.

Building Department Activity

		May	June	July	Year to Date
Building - Plan Review/Permits		10	5	14	40
Building – Inspections		15	15	41	168
Building Permits - Commercial		4	3	5	17
Building Permits - Residential		5	2	7	19

Building Permits by Type

Type of permit	Current Month	Year to Date	Same period by year		
	July	2025	2024	2023	2022
Commercial Addition	0	1	5	4	4
Commercial New	1	5	0	7	2
Commercial Other (Demo/Mech)	0	3	4	20	14
Commercial Repair/Remodel	4	7	4	17	14
Residential Addition/Deck	3	7	6	7	7
Residential New home/garage	2	7	5	11	26
Residential Other (Demo/Mech)	0	6	12	16	10
Residential Repair/Remodel	2	4	7	5	10
Total Building Permits	12	40	52	79	87
Total Project Valuations	2,199,710	* 10,148,186	19,087,491	13,822,049	16,333,056

*\$3,500,00 of the valuation is the library project

Notable Commercial and Multifamily Building Permits Issued During July:

- Casa at Two Does, 320 Hot Springs Blvd. (Contractor -Owner) Permitted phase 2 which includes 5 new structures at 448 sf. each for a total of 2,240 sf.
- Nylund Dental, 2363 Eagle Dr. (Contractor-Owner, R&A) 2363 Eagle Dr. Change of use and remodel of 1,770 sf. building.

Commercial/Multifamily Active Building Permits:

- Casa at Two Doves, 320 Hot Springs Blvd, (Contractor-Owner), In plan review phase.
- Brad Ash Office Remodel, 262 Pagosa St, (Contractor-Owner), Demo completed, fire resistant assemblies patched and repaired and began framing.
- Ruby Sission Library/Upper San Juan Library, 811 San Juan St. (Contractor FCI Construction) Contractor has mobilized, installed fencing and constructed temporary separation wall between the addition and existing space.
- Colorado Garden Company, 23 Pike Dr. (Contractor-Owners) Many building violations have been corrected or removed. The violations were mostly unpermitted work. Some conditions were high hazard. 750 sf. Deck demo to start soon. TCO was issued. Deck will be closed until it is reconstructed.
- 802 Rosita St. (Contractor-Custom Comforts) This project was permitted as a Residential (IRC) remodel, however, the correct occupancy is commercial R-2, proposed use is *congregate living*, not single family residential. Revised stamped plans and change of use with a code analysis were submitted to the Development Department for review and were approved. The remodel work of the structure is nearly complete. Site work on the retaining walls has not begun. Not sure why they have not requested final inspection.
- Timberline Apartments, 2911 Cornerstone Dr. (Contractor-Watermark Commercial Contractors), 135 Legacy, 50 dwellings. **This project is still very high maintenance!** The sequence of inspections has been a major issue. In their defense, they had to pull a lot of permits for each building individually. Many of the permits are for the same scope of work but from different agencies. Without spending too much time on math, I think they will have 150 to 200 inspections before the project is complete. Building A is in the finish trades phase of work. Building B passed the framing inspection after the third attempt. They are forming curb and gutter for site work.
- Springs Resort, Prefabricated Shed, 331 Hot Springs Blvd. 1st of three units planned has been set. There is an unpermitted project on site that could hold this project up. They are remodeling the old spa building, turning the building into a huge laundry room. The laundry building was unpermitted.
- Walmart remodel, NO CHANGE (Contractor-Tristate General Contracting) 2011 Aspen Village Dr. Permit has been issued.
- Quality Inn, NO CHANGE , 174 Hot Springs Blvd. (Contractor-Whispering Pines) We have met with the owner to discuss progress. The fastening of the drywall to the ceilings in the existing building has been completed. The addition project in the south building is nearly complete. Working towards getting their final electrical inspection. They will have a little drywall work in a mechanical room and an HVAC unit to trim out and make operational. The owner was informed of potential fees to extend permit.
- Parish Hall NO CHANGE, (Contractor-Dutton Creek), 451 Lewis Street, interior remodel, roof demolition permit issued 11/17/23. Basically, little to no change. Roof demo and remodel is

complete. An additional Interior remodel application was submitted. Fire district approval was received. The Planning Division received and approved the plat amendment and mechanical screening during December 2024. Work is in process. Silence, all boarded up.

- Sunridge of Pagosa P-II, (Contractor-Z-Carpenters), 2790 Rock Rd, 3 two family units for a total of 6 single family homes as part of phase two. Four homes are complete, and the Certificate of Occupancies are issued. The last two homes are wrapping up. The site work has been completed for Phase 2.

New Contractor/Commercial Businesses:

- Colorado Garden Company



PROJECT DIVISION MONTHLY REPORT

AUGUST 2025
KYLE RICKERT, PROJECTS MANAGER

Middle School Sidewalk Improvement

The Middle School Sidewalk replacement is currently under construction with WW Clyde as part of the Main Street Reconstruction Project. The Town has been granted the Revitalizing Main Street (RMS) grant for the proposed sidewalk enhancements along Pagosa Street, adjacent to the Middle School. This grant allocates \$250,000, requiring a 10% contribution from the applicant. The project aims to encompass the replacement of the sidewalk spanning from the middle school to the Hwy. 160 curbside, alongside the incorporation of various amenities including new tree boxes, benches, a bus stop, trash receptacles, bike repair station, light posts with flower basket hangers and banner holders. All existing trees from the middle school block were moved to the Town Park Athletic Field and Yamaguchi Park. The existing street trees along the middle school have been transplanted in the Athletic Field and Yamaguchi Park.

400 Block Sidewalk Reconstruction

Street trees were removed with most of them being transplanted in the Town Park Athletic Field, NE corner. Two trees were too tall for safely removing or transplanting, thus those two were cut down. WW Clyde and our Parks staff coordinated this effort. New mature replacement trees were reserved in the fall of 2024 and will be planted in the new, to-be-constructed tree boxes in 2025.

The reconstruction of the 400-block sidewalk is planned to coincide with CDOT's Main Street Reconstruct Project in 2025. The Town included this work within our contract with WW Clyde to complete.

Main Street Reconstruction Project

On April 1, 2025 the Town Council approved a number of improvements along and adjacent to main street to be completed by WW Clyde, including the 400-block sidewalk, middle school sidewalk, sewer service line replacements, fire hydrant installation, S. 8th, S. 7th, HSB, intersection improvements, 2nd Street drainage improvements and reconstruction of S. 5th Street to Centennial Park.

The Town's scope of work within the CDOT project includes: landscaping, geothermal line replacement and relocation, and street lighting, to name a few.

Additionally, the Piedra Road/Hwy 160 crosswalk project will be incorporated into the broader Main Street Reconstruction Project, with construction occurring in 2026.

First Street Pedestrian Bridge – Design/Engineering Phase

The Field Investigation Review (FIR) will be scheduled with CDOT soon to review the 30% plans from Davis Engineering for the bridge abutments and river trail connection. After all issues are addressed in the plans and finalized, we will be submitting a 25% down payment to BCS Fabrication to initiate the

Pratt Truss style bridge fabrication. This expenditure is anticipated to occur in Fall of 2025. Project construction is projected for Spring 2026.

Pagosa Gateway River Project

The Pagosa Gateway Project, aimed at enhancing the river ecosystem and improving water quality, is starting at the beginning of September, under the oversight of the Watershed Enhancement Partnership (WEP). FlyWater, the contractor, has obtained permitting, a riparian health assessment, river surveys, endangered species surveys, cultural resource survey, identified and pre-ordered a portion of the required containerized plantings, organized meetings with all property owners along the project reach, and concluded three public comment periods. The Pre-Construction meeting occurred Wednesday, Aug. 13th for this project and private landowners and stakeholders were updated on project details, plans, and where information will be available during construction. The project has already utilized the Town's obligated \$54,000 match for this project.

This project's design was based on the inclusion of improvements received during three public comment and engagement opportunities. In an effort to include all improvements without reducing the scope of the project due to the limited budget, staff applied for and was awarded an additional \$292,222.00 from the Colorado Water Conservation Board, utilizing existing grant awards for required matching funds to cover the expected additional estimated cost.

As part of the requirements for the Colorado Water Plan (CWCBC) Grant, WEP, in partnership with the Town, has selected a bid for Barr Engineering to design and implement an environmental monitoring plan for a five-year period. This portion of the project will commence before the beginning of the construction slated to start in September 2025. Barr Engineering's proposal for the monitoring was \$87,800 and will be covered by the Colorado Water Plan (CWCBC) Grant. Fish monitoring will also take place every other year by Colorado Parks and Wildlife as part of the monitoring requirements.

Yamaguchi South River Improvements Project

The Yamaguchi South River Improvement Project aims to enhance stream and river access for recreational and ecological purposes. It will also improve the water irrigation system for Yamaguchi Park, including a new in-stream rock diversion structure with headgate and an open water delivery ditch to an adjacent wetland pond that will be used for irrigation water storage and wetland pond habitat. The Town has secured funding for this project through grants from the Colorado Water Conservation Board (CWCBC), Southwest Water Conservation District, Archuleta County, and Town matching funds.

Surveys, biological assessments, 100% designs plans, and final project budget estimates have been completed to date. Two public meetings have taken place and comments received have been used to inform the final design. The project is scheduled to begin in Fall 2025.

Skyrocket Park

The Town owned parcel at 229 US HWY 84 #A (Goodman's property) is being considered as a location for a new Park, currently being referred to as Skyrocket Park until a formal name designation is determined. The Park would include a Trailhead marking connection trail that accesses the Reservoir Hill trail system. A way-finding kiosk, interpretive signage, ADA-accessible picnic areas, fencing, and parking lot improvements would be the starting point for the first access to Reservoir Hill from the US HWY 84 corridor. 8-acres of fire mitigation on the north-east side of Reservoir Hill is also being proposed as part of the project. We are looking to seek funding from the Conservation Service Corps Grant, which would

provide the labor from the CO Youth Corps Association in partnership with GOCO. This project is being presented to Town Council on July 15 to seek approval to apply for the grant opportunity.

Town-to-Lakes: 10th St to Great West Ave

The Town was awarded Congestion Mitigation and Air Quality (CMAQ) Improvement Program funds for the design and construction of the Town to Pagosa Lakes Trail segment, spanning from 10th St to Great West Ave. These funds were granted as part of the last available funding through the CMAQ program in late 2019, as the CMAQ program no longer exists. The Town was awarded \$662,320 in funding with a local match obligation of \$137,680. This project involves the design and construction of a twelve-foot-wide asphalt or concrete non-motorized shared-use path between 10th Street and Great West Ave.

In coordination with the Pagosa Views Planned Development set to proceed in 2025-26, the development bears the responsibility of constructing the trail along their frontage. The Town's role is to finalize engineered construction plans and execute the connections to the Pagosa Views property from 10th St and Great West Ave. The awarded CMAQ funds are expected to cover the expenses associated with the Town's portion of the project.

Site surveys are completed, and trail design is currently on schedule for late 2025 – early 2026. completion. Construction may commence during the 2026 construction season, However, TBD. This project is funded with federal funding, thus progress will be determined on the continued availability of the awarded federal funds.

A Field Inspection Review (FIR) meeting has occurred with CDOT to review the 30% design plans and seek direction from CDOT for plan revisions. Staff and our consultant will use CDOT's feedback to inform the subsequent design considerations.

East Gateway River Park Project

The Town received proposals for the RFP that was advertised in August for the design and phase one construction for the East Gateway River Project. Staff will be making a recommendation for award of the project at the Aug. 19th Town Council meeting. The Town officially purchased the property located at 1040 E. Hwy 160 on May 5, 2025. The primary purpose of the first phase of the project is to develop a multi-phase conceptual design for all phases and phase one portion of the site work. Phase one will include removing existing structures, cleaning the site, design improvements, constructing boat access, minor parking improvements, and potential landscaping. Phase two is anticipated to include the construction of restrooms, changing rooms, shade structures, and paved parking. Phase three is anticipated to include construction of the riverwalk trailhead with additional educational signage and riverwalk connectivity to the existing ADA-compliant paved trails upstream and downstream, a handicap accessible fishing pier, and final landscaping treatments. Initial funding for the 4.315 acres land purchase and phase one of the project was provided by the Land & Water Conservation Fund (LWCF) and GOCO.

Regional Workforce Center

The Town of Pagosa Springs has been awarded \$600,000 in Community Development Block Grant funds through the Department of Local Affairs to support the construction of a Regional Workforce and Technical Training Center being managed by Build Pagosa. This new facility will be located on property owned by the Archuleta School District and will serve as a resource for the school district and regional partners. It will be equipped to provide technical training in a variety of trades, contributing to the development of the future workforce. The design phase of the project is set to be finalized in early 2026, with construction to start later that year. Build Pagosa has selected a firm for the RFP for design & engineering and are currently under contract negotiations.

CALSTART Clean Energy Strategic Plan

Staff is working with the non-profit organization Four Corners Office for Resource Efficiency (4CORE) to collaborate on the development of a zero-emissions mobility plan for the greater Pagosa Springs area. In collaboration with Archuleta County, Pagosa Springs Community Development Corporation, and Town, staff is gathering existing conditions data for advancing the project to the next phase. This initiative aims to deliver an actionable clean transportation and mobility plan for the community, serving as a valuable resource for pursuing future funding opportunities related to sustainable transportation in the greater Archuleta County region.

4CORE has secured a \$135,000 grant to support the creation of this plan and is seeking Community-Based Organizations (CBOs) to assist with current condition inventories and community outreach efforts. The Town, Archuleta County, and Pagosa Springs Community Development Corporation (PSCDC) have been identified as potential CBO partners to coordinate these efforts. Compensation for participation will be provided through the grant funding, with \$50,000 in revenue to be shared equally among the Town, Archuleta County, and PSCDC. An online survey is currently being conducted to gather the resident, visitor, and business feedback necessary to develop an assessment report that will inform the creation of a detailed mobility service proposal. The survey is available on MyPagosa.org and will be open until the end of September.



HOUSING DIVISION MONTHLY REPORT

August 2025

FROM: JEFF SAMS, HOUSING COORDINATOR

Housing Needs Assessment (HNA)

The Housing Needs Assessment was completed and adopted by both the Town and County. It showed a need for 362 Units to catch up with current demand and a total of 1316 units needed by 2035. This should help guide us in reviewing current projects. Our next step will be to create a Housing Action Plan, in compliance with SB24-174. The county was approved for a grant to hire a consultant to complete the Housing Action Plan. We have a kickoff meeting scheduled with the consultants in early August to review requirements and next steps to initiate the process for engaging our residents.

Workforce Housing Guidelines

The Workforce Housing Guidelines being drafted by Jennifer Kermode of Kermode Consulting, LLC continue to progress. We completed our stakeholder work sessions on March 17th and 19th. Key stakeholders attended those with representation from the Town and County. There was great progress made towards identifying key goals around workforce housing to guide the completion of this document. The purpose of the Guidelines is to provide direction for deed restricting units based on the totality of public incentives provided to individual housing projects, ensuring long term affordability of workforce housing units. The Guidelines will be referenced by Town and County officials, Other Government Agencies (including state agencies and those working on Prop 123), Developers, those looking for housing, etc. The consultant has completed the final draft, and we are working towards scheduling presentations to the Town Council and the Board of County Commissioners for adoption.

Land Banking

The Land Banking application to purchase 11 lots currently owned by the county in Chris Mountain II has been withdrawn.

Projects Underway

- Timberline Apartment LITCH project located at 135 Legacy Drive next to Walmart is making good progress on the 50 units. Following the completion of this project, the developer is planning on submitting a LIHTC application for a second project of 50 units as well. The projected rental range is broad, which helps us hit multiple income ratios in the lower income brackets, with units serving 30%-80% of AMI (averaging below 60% of AMI). Recent updates from the developer stated they plan to start pre-leasing in December of 2025.
- **Phase 1 CDC Chris Mountain Work Force Ownership Housing.**
The first two houses closed on February 20th. We have sold an additional 2-bedroom home in May, and one 3-bedroom home was also sold in May. Currently we have 4 potential buyers that are working through the process of purchasing. The last 3-bedroom home closed on July 24th and another 2-bedroom home is under contract. This leaves four homes left to sell.

Potential Developments

- Pagosa Views is still working towards submitting subdivision applications to get their project approved.

- Town's Enclave property with a development agreement with Servitas has been working on a model for this property. I have connected them with a Modular Construction Company, [Vederra](#). They have been working on pricing for the project and reviewing financial options to build. Servitas presented it to the Town Council on May 20th to review the proposed build and financial structure. Town Council planned to review and gather questions to be presented to Servitas. Servitas continues to work on finding a financial model that works.
- Colorado Outdoors, LLC is looking to move forward with their proposed middle income (60- 140% of AMI) apartment rental project east of the Pagosa Springs Medical Center. The developer is revising their subdivision sketch application for future Planning Commission review. The Commission voted for a continuance on their first submittal, allowing the Developer to make some changes. The second presentation has not been scheduled. The Town received a \$2 million DOLA More Housing Now grant that will be used towards the costs of the public infrastructure needed to serve the housing project.
- Looking at other construction options for Single Family homes in Chris Mountain for future Phases. Meetings with Vederra Modular to review options and pricing to see how that would fit for a housing project. Working towards some final pricing to give a full review of the project and compare it to traditional construction. Recently looked at another modular company but may not be the right fit for our climate.
- Met with a new developer that owns property in Archuleta County and they would like to build approximately 70 units. They have some preliminary drawings of a 10-building apartment complex with a mix of unit sizes. They are still in the initial design phase but working towards a final plan and identifying what grants to pursue. I have continued to meet with them to review options. They plan to apply for an HBG grant which will need to be submitted by August 15th and they are on track to complete that.

Other Work in Progress

Continued attendance at meetings with Region 9, DOLA and other Prop 123 groups to stay abreast of current programs, funding opportunities and successful housing project examples. It helps to keep up with changes and what is going on in the industry. There are frequent meetings and presentations to review grant opportunities and requirements for current state initiatives that involve housing.

Continued attending C.A.S.T. (Colorado Area Ski Towns) Housing Task Force Meetings. This group has had a big focus on Workforce Housing.

Continue to review alternative construction methods, mostly focused on modular construction. This includes some regional builders and local General Contractors. Another company with a similar product out of Delta has also reached out. We have also had additional inquiries from other "innovative" Construction companies. A modular builder out of Oklahoma has discussed options to provide affordable housing. They have a local general contractor that they work with. There is also a local general contractor that has approached us to use SIP Panels for construction. They work with an out-of-state supplier to ship them here.

Reviewing Childcare needs in our community to potentially incorporate into future developments. There is a push from the state to incorporate childcare into new developments, and it increases your "scoring" when evaluated from grants. Discussed need with Laura Mijares at the Early Childhood Council of Archuleta County. She asked me to present to their board, and I attended and asked for their assistance to help identify an owner for a new facility as well as helping to address how we staff that new facility. We also discussed the need for ongoing funding.



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Jennifer Green, Executive Director

PROJECT: Lodging Tax Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

TOURISM BOARD MEETINGS

The Tourism Board held its most recent regular meeting on Wednesday, August 6th at 4pm at Town Hall. Following the regular meeting, the Tourism Board, Town Council and Board of County Commissioners held a joint work session to discuss 2026 budget priorities. The next regularly scheduled meeting will be held on Wednesday, September 3rd at 4pm at Town Hall.

TOURISM BOARD INFORMATION

The google drive folder featuring all materials related to the Tourism Board continues to be updated. The folder includes a variety of information, such as meeting minutes, contact information, brand overview, marketing plan, budget, research, bylaws, data, statewide research, mission statement and much more.

https://drive.google.com/drive/folders/12Cy6vSyq_8oF5_nEMsG0tfe8aZgPV3Hu?usp=sharing

LODGERS TAX FINANCIAL REPORT

Town lodging tax collections are due on the 20th of each month, following the month of collections. Reports from the Town are usually available at the beginning of each month.

The spreadsheet has been updated with all payments through June. All outstanding payments have been applied to the month they were due. For Town collections, June totaled \$93,967 and reflected a 19.4% increase, or \$15,265. Year to date collections show a 14.3% increase, or \$54,448.85.

Q1 County collections reflect a 15.8% increase, or \$18,344. Combined Q1, reflected an 11.65% increase, or \$35,988. Q2 for Town collections shows an increase of 19.57%, or \$36,805.

The full detailed report is available through google drive:

<https://drive.google.com/drive/folders/1VCvv4F3PFlixRkzwkXxmdAMoVS-9Ksrp?usp=sharing>

BLUE ROOM RESEARCH

The most recent report through Blue Room is in the 2025 data folder on google drive:

<https://drive.google.com/drive/folders/1BhAKSC8LD5zdX2ZogJX1oJK17RSDZm9o?usp=sharing>. A separate report has been included in the drive with analysis of Spring 2025 advertising campaigns.

VISITOR CENTER UPDATE

The Visitor Center lobby is open 7 days per week from 10am - 4pm. We aim to be open 362 day a year, closed only on Thanksgiving, Christmas and New Years. Continuous promotion of the app across all channels helps complete the virtual operations. We currently have two part time staff ensuring hours of operation and one very part time filler; Director manages day to day operations and is on call 7 days a week for any issues that arise. We have seen strong app usage. The monthly recent report in the data folder. Visitor Center staff is actively encouraging visitors to download the app for alert information, parking lot "tour and scavenger hunts.

STAFFING UPDATE

The Tourism Department currently has three (3) full time employees: Director, Marketing Manager and Administrative Assistant, plus 2 part time visitor center employees and one bonus very part time person to help fill in weekends, holidays and summer. All employees report to the Director and the Director oversees all activities, projects and manages visitor center operations. Director is taking on a lot of additional work in order to keep the rest of staff okay. Based on discussions during the joint budget work session, staff is reviewing roles, responsibilities and future projects to determine if a new position is needed in 2026 before the budget process begins.

VISITOR EDUCATION / FIRE UPDATE

The Tourism Department is promoting Stage 2 restrictions to visitors. Visitors do not know annexation lines and we want to ensure they are aware fire danger is extremely risky. We have all materials ready based on current situation - posters (Visitor Center doors with current restrictions and smaller posters for Stage 2 specifying what is and is not permitted), video PSAs and Thank You Firefighter yard signs as needed. We keep these printed and ready to switch out, so that we can quickly adapt as needed. We are also extremely cognizant of any social media posts from Visit Pagosa Springs during an active fire.

CONSTRUCTION PLANNING / MESSAGING

Tourism staff has distributed all of the temporary people moving signs currently in place, with more for parking lots and other high traffic areas. The aluminum pedestrian signs are printed will be installed by other town departments. Director met with CDOT PIO last week and is aware of upcoming shifts for pedestrians. Staff will move signage as needed, once directed by CDOT.

SOCIAL MEDIA UPDATE

- Facebook - www.facebook.com/visitpagosasprings: 40,093 followers
- Instagram - www.instagram.com/visitpagosa: 26,744 followers
- Twitter / X - www.twitter.com/visitpagosa - 2,195 followers
- Youtube - www.youtube.com/visitpagosa - 1,560+ subscribers; 503,922 video views
- TikTok @visitpagosa - 3,819 followers, 20.6k likes

All detailed social media data can be reviewed in the google drive by month:

<https://drive.google.com/drive/folders/1U7dqMzDtkH4YsLLSVySGWHeQqe1Qb1Fw?usp=sharing>

Paid Meta campaigns currently running include: (1) Stage 2 Fire Restriction PSA, (2) event carousel with events through October, and (3) summer video. Campaigns are being constantly evaluated to maximize results.

RECENT & UPCOMING PROMOTIONS

The 2025 Marketing Plan and advertising schedule can be found at:

<https://drive.google.com/drive/folders/1MjwPBL1yklxftMoj8sFtWVOWykPWwlqL?usp=sharing>

We currently have ads running through YouTube and Meta through August. In late August, our fall ad campaigns will begin. The ad placement schedule has been updated with everything committed thus far. Fall and early winter campaigns have not yet been committed. Youtube ads are showing very strong results, with over 400k impressions per week and 15% click through rate. We are paying between \$0.01 and \$0.02 per click.

Alamosa and Pagosa have begun to work on 2025 CTO grant, to launch late summer / early fall. The grant focuses on international tourism efforts in UK and German-speaking markets. On Wednesday, May 14th, we had 14 different German Tour operators (4 different groups) in town to get a first hand experience in Pagosa. Our efforts to reach the German-speaking markets are paying off. While international travel is down in the US due to many factors out of our control, the UK and German-speaking markets are still booking and traveling. Colorado is typically the 4th visit to the US (NY, FL and CA and National Parks are typically the first few visits). Colorado's international visitors are experienced US

travelers and are not as impacted by political changes or other concerns. The most impacted international markets showing strong declines are Canada and Mexico, neither are key international markets for Pagosa.

For the 2026 CTO marketing grant, the Tourism Board approved the change in direction to focus on domestic and highlighting the 250/150 events. Alamosa is committed to continuing the partnership. The grant application is due August 26th. The CTO has also made a change effective in 2026, applicants must sit a year out if funded in 3 consecutive years. If we are awarded funding for 2026, we will not be eligible to apply in 2027. Director is already working potential partners for a marketing grant in 2027, just not serving as the fiscal agent / applicant. If the grant application is successful, it will provide \$49,000 towards marketing efforts promoting both Pagosa and Alamosa. Notifications are provided in early November.

PRESS & MEDIA RELATIONS

All media tracking can be found at: https://docs.google.com/spreadsheets/d/1d1pXYOK_IUk6dxSps9b9GRvNJ2_-4UNh5XLrVzFls2g/edit?usp=sharing.

DESTINATION BLUEPRINT

Staff continues to work with website vendor on adding Business Resources and Blog feature on website. Staff has a lot of work to complete all of the tasks outlined. Director presented to Rotary on August 7th.

SIGNAGE

Director completed and ordered all signs in queue and now a new list if forming for more signage needs to be completed in 2025. Director has worked with multiple Town departments, USFS and MET transit on multiple needs.

CERTIFIED PAGOSA PARTNER & TOURISM AMBASSADOR PROGRAM

Mary Jo and Director held the first in person training for at Friday, June 20th from 12-1:30 with 18 people in attendance. We are working on scheduling more dates and figuring out ways to reach more front line employees. Online training is on hold until after July 1st, as the CTO is updating their learning labs. We plan to continue trainings once busy summer slows down a bit.

Program Overview:

https://docs.google.com/document/d/1piw3fbr0QyIL8bXZMUyR3w4WimvGrm_JS16nYqBIWT4/edit?usp=sharing

Sign Up Form: <https://docs.google.com/forms/d/e/1FAIpQLScq8gNQPKTJklvj0cC99rM8ysE4e5-DBoH--9c-utTySaKrQQ/viewform?usp=header>

Training Slides: https://docs.google.com/presentation/d/1trzX1-77SX2PbywuDCQ4Q8p5UXgo5wZWDjaL8_J5Vz8/edit?usp=sharing



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Candace Dzielak, Court Administrator

PROJECT: Municipal Court Department Report

ACTION: Council Update

PURPOSE/BACKGROUND:

IN-COURT ACTIVITY UPDATE AND SUPERVISION CASELOAD UPDATE

COURT SESSIONS ~ Four (4) court sessions were conducted in July 2025.

- Please see the attachment for Case Characteristics and Supervision Caseload.

COURT FILINGS -- YEAR TO DATE

	<u>2025 [through July]</u>	<u>2024 [through July]</u>	<u>2023 [through July]</u>
Traffic	226	235	210
Parking	172	145	135
Criminal Adult	48	60	40
Criminal Juvenile	8	21	44
Civil	0	0	0

2026 BUDGET

- Court staff is assessing organizational and departmental needs to generate the budget proposal for Fiscal Year 2026 (FY26). The Court will request capital funding to acquire the technological means to provide concurrent live streaming of and virtual participation in Court proceedings as required by Colorado law. The Court will submit personnel requests to facilitate the increasing emphasis on community-based and problem-solving sentencing strategies.
- **UPDATE AUGUST 1, 2025.** Conference Technologies, Inc. (CTI) installed and maintains the audio/visual equipment in the Council Chambers. CTI's cost proposal to improve the recording and broadcasting capabilities in the Council Chambers has increased from the proposal submitted in the budget request for FY2025. If approved for FY2026, the capital project will require a formal bidding process. The software costs, to allow concurrent live streaming and virtual participation in Court proceedings, have not increased for FY2026. Court staff will pursue grant funding, if available, for the project.

ATTACHMENTS:

[Supervision Caseload and Case Characteristics for July 2025, Report to Council August 2025](#)



Pagosa Springs Municipal Court
Report to Council
August 19, 2025

Pagosa Springs Municipal Court Activity July 2025	
Cases Docketed	62
Criminal	37
Adults	35
Juveniles	2
Traffic	25
Adults	25
Juveniles	0
Civil	0
Adults	0
Juveniles	0

Pagosa Springs Municipal Court Supervision Caseload August 1, 2025		
Cases Under Supervision	Total	Percentage of Caseload
Criminal	21	47.727%
Adults	17	
Juveniles	4	
Males	10	
Females	11	
Diversion	5	11.364%
Adults	0	
Juveniles	5	
Males	3	
Females	2	
Traffic	18	40.909%
Adults	18	
Juveniles	0	
Males	10	
Females	8	
Civil	0	0.00%
Adults	0	
Juveniles	0	
Males	0	
Females	0	

Pagosa Springs Municipal Court Debt Recovery Report July 31, 2025						
Year Referred	CRIMINAL			TRAFFIC		
	Cases Referred	Amount Referred	Amount Recovered	Cases Referred	Amount Referred	Amount Recovered
2018	0	\$0.00	\$0.00	0	\$0.00	\$0.00
2019	11	\$3,155.45	\$35.00	2	\$8,643.14	\$0.00
2020	16	\$3,438.72	\$0.00	3	\$1,680.00	\$0.00
2021	10	\$3,065.00	\$328.00	4	\$12,429.25	\$0.00
2022	16	\$2,425.00	\$0.00	34	\$8,721.50	\$156.00
2023	11	\$3,640.63	\$135.00	20	\$5,627.00	\$823.00
2024	10	\$1,435.00	\$0.00	27	\$5,065.00	\$335.00
2025	16	\$2,696.99	\$0.00	5	\$1,210.00	\$197.00
TOTALS	90	\$19,856.79	\$498.00	95	\$43,375.89	\$1,511.00
Criminal Restitution Owed \$5,343.79				Traffic Restitution Owed \$23,948.89		
Amounts Unrecoverable \$0.00				Amounts Unrecoverable \$450.00		



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Darren Lewis, Parks & Recreation Director

PROJECT: Parks and Recreation Department Monthly Report

ACTION: Information

PURPOSE/BACKGROUND:

Recreation:

Recreation Department Report: In July, a total of 193 individuals participated in our free community program classes, which included offerings such as yoga, dance, drop-in volleyball, and pickleball lessons. Some programming was temporarily paused back in June due to facility limitations related to K.I.D.S. Camp licensing requirements and gym availability. Adult softball is wrapping up, with 7 men's teams and 6 coed teams. The final tournament is last week of July into the first week of August. Youth soccer 7-8 year olds will start the week of July 28th and Pee Wee soccer ages 3-4 will start August 4th. We have over 115 participants in these 2 soccer sessions. Registration for ALL our fall/winter youth sports is now open. We have a variety of options available, soccer for ages 5-6, and separate boys' and girls' teams for ages 10-12. Basketball offerings include co-ed for ages 7-9, and separate girls' and boys' teams for ages 10-12. We also have youth fitness classes for ages 7-12. Registration is available on The Town's Parks and Recreation website. We've launched a new Reusable Jersey program for all youth sports to help reduce costs for families. For a \$20 jersey fee, participants will have a jersey that can be used across all our programs, which also lowers the overall program cost to \$40. We will be monitoring the re-ordering process and gathering parent feedback to assess the success of this initiative.

Public Arts Update: The unveiling of the sheep and arborglhyps will take place Saturday, August 16 at 9am at the Weeminchue Wilderness Sculpture, up by the Walmart multi-use trail. All are welcome to join this celebration of new public art.

Park

The Parks Department staff have been focusing on seasonal maintenance across all parks. Currently, at Yamaguchi Park, we are manually irrigating directly from the river using the Godwin diesel pump due to low river flow. Our staff have also been busy diagnosing and repairing irrigation systems throughout the parks. Additionally, staff have been cleaning up the recent mitigation area on Reservoir Hill, removing unmulched tree limbs and other debris. We currently have a community service worker assisting our staff, and there were 15-20 volunteers from a local charity for about an hour and a half to help with the cleanup on Reservoir Hill. Trash season is at its peak in the Park's and is keeping staff busy with most cans being checked twice a day.



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Bill Rockensock, Police Chief

PROJECT: Police Department Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

POLICE DEPARTMENT INCIDENT REPORTING

The Pagosa Springs Police Department Statistics for July 2025.

Officers responded to 652 calls for service.

Officers completed 53 incident offense reports.

Officers completed 13 accident investigation reports.

<https://docs.google.com/spreadsheets/d/1KW1mW5LKfYY6HgkEskrg85xdIPmcbN-U/edit?usp=sharing&oid=110596842914264149875&rtpof=true&sd=true>

OFFICER TRAINING UPDATE

Training for July 2025.

Daily training bulletins are administered to each officer by Lexipol to keep current on police department policy.

All Officers completed in service emergency vehicle operation training.

Chief Rockensock obtained POST certification for Instructor Methodology.

Asst. Chief Brown completed DUI/SFST update training.

RECRUITING UPDATE

The police department has 1 patrol position open - Two different candidates were offered the position but declined due to cost of living in Pagosa.

(2 Police Cadets have been hired to attend the police academy Cadet Halverson and Cadet Hill)

COMMUNITY EVENTS UPDATE

The police department has increased foot patrol in the downtown area and the community policing effort.

The police department is participating in the statewide DUI Enforcement Campaign.

The police department is participating in the statewide Click it or Ticket Campaign.

The police department sponsored National Night Out August 5th.

The police department sponsored family Movie Night August 8th.

You can follow the police department's updated events and local information on Facebook.

CAPITAL IMPROVEMENTS UPDATE

The police department has been awarded a Colorado POST in-service training grant for \$4,280 for the 2025/2026 fiscal year.

The police department received a \$2000 Walmart community grant for National Night Out.

The police department has received a \$3500 CDOT Click it or Ticket grant for 2025.

The police department has received multiple regional POST scholarships for advanced training in multiple disciplines.

The Police department has two 2025 patrol F-150 vehicle ordered from the dealer.

The police department is in need of replacing 4 patrol vehicles in 2026, due to three vehicle being out of service with engine failure.

ATTACHMENTS:

[2025 VEHICLE INVENTORY](#)

TOWN COUNCIL GOALS & OBJECTIVES:

Parking Enforcement: The police department is actively enforcing parking violations in the restricted areas.

Community Communications: The police department has an active online presence to provide information flow to the public through its use of Facebook.



Police Department Vehicle Inventory

Mar-25					
Unit Number	Model	Year	VIN	Milage	Maintenance/Repairs needed.
Unit 112	Dodge Ram (Community Service Officer)	2016	1C6RR7KG9GS339913	30,254	None
Unit 114	Ford F150 - Patrol Marked (X)	2013	1FTFW1EF4DKG13485	127,201	Significant oil leak, suspension issues
Unit 115	Ford F150 - Unmarked	2013	1FTFW1EF2DKG13484	122,329	Transfer case issues
Unit 116	Ford F150 - Patrol Marked	2014	1FTFW1EF2EKG11137	135,335	No working emergency lights, windshield replaced -OUT of SERVICE
Unit 117	Ford F150 - Patrol Marked (X)	2014	1FTFW1EF4EKG11138	158,400	AC/ Heat control unit issues/ Transmission issues
Unit 118	Ford F150 - Unmarked (X)	2017	1FTFW1EF1HKD27711	108,360	Suspension issues
Unit 119	Ford F150 - Patrol Marked	2018	1FTFW1E55JKE38430	102,567	Engine replacement - OUT of SERVICE
Unit 120	Ford F150 - Patrol Marked	2018	1FTFW1E58JKE38429	114,167	Lifter issues, Electrical issues - OUT of SERVICE
Unit 121	Ford F150 - Patrol Marked (X)	2020	1FTFW1E5XLKE13308	67,393	cracked windshield
Unit 129	Ford F150 - Unmarked	2021	1FTFW1E56M KE70885	52,190	
Unit 136	Ford Interceptor - Patrol Marked (X)	2023	1FM5K8AC8PGB37935	19,562	None
Unit 133	Ford F150 - Patrol Marked	2023	1FTFW1P88PKE22820	15,105	None
Unit 137	Ford F150 - Patrol Marked	2024	1FTFW1P83RRKE02008	New upfit (not in Service)	
Unit ?	(2) Ford F150 - Patrol Marked	2025	UNK	New on order	
Unit 304	Trailer-Speed/radar	2012	1A9530ESOC1872188	N/A	Rust and damage needs replacement
Indicates vehicle needs to be replaced					
Indicates vehicle to be replaced within a year					
Indicates vehicle no replacement					

8/5/2025



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Karl Johnson, Public Works Director

PROJECT: Public Works Department Brief

ACTION: Council Information

PURPOSE/BACKGROUND:

Staffing/Other:

- Staff has been working on a Sewer account audit.
- Staff has been participating in CDOT's Southwest 2050 Regional Transportation Plan updates.
- Public Works Streets is advertising for two open Equipment Operator positions that have been vacated by the retirement of Mark Lapen on July 31st, and the notice by Colton Wilkins.
- PW Facilities is completely staffed.
- PW Utilities is completely staffed.
- Staff continues to review and edit the construction standards for work on public property including Streets, Sanitation, and Facilities.
- Staff has found additional language to continue updates to the Right of Way permit to better reflect Town's Municipal Code, and updates in industry standards, additional changes to verbiage under review.
- The Town continues to promote iWorq as a way for the community to bring maintenance items to the Town's attention.
- Staff has been in training for new iWorq modules including fleet, permitting, and cemetery.
- Staff has started 2026 budget preparations.

PROJECTS/ADMINISTRATION:

Status of projects:

- Staff has been working with WW Clyde on CDOT Hwy 160 Project. Conflict Utilities and Street light locations.
- Staff has been working with WW Clyde on TOPS associated projects in conjunction to CDOT Hwy 160 Project. Sewer services not in conflict, fire hydrants, and side street improvements.
- Staff has been re-working 10 year Capital Plan to a more manageable 5 Year Plan for current budget and near future budget processes.

Streets Division:

- Staff has completed working on drainage maintenance along Oren and Majestic.
- Staff has been meeting with Utility providers to review updates to Right of Way permitting process.
- Staff has been working with Davis Engineering to complete Hwy 160 reconstruction interfacing project design completion.
- Staff has been performing maintenance on equipment.
- Staff completed dump body for F550.
- Staff has been making additions to heavy equipment for safety improvements.
- Staff completed cemetery corner marking posts at Hill Top Cemetery.
- Staff has reviewed work completed by Black Hills energy's sub-contractor for satisfactory completion. Project areas are being monitored for warranty issues.
- Staff is investigating Lewis St along the 200 block with a major settling. A site visit was conducted on July 10th to assess and develop an action plan for repair.
- Staff is monitoring the 2025 Black Hills steel pipe replacement project plans for review, and is developing a sequencing plan to minimize sanitary system and paving improvement conflicts.
- Staff has been working on temporary signage on parking locations, rules of stay and wayfinding.

- Performing a sign inventory with inspection, repair and replacement.
- Staff has completed the first round of street edge mowing through out town.
- Street sweeper is down after a failure of the onboard computer and ignition starter.
- Staff assisted in cleaning of drain at geothermal fountain at Overlook deck.
- Installation of road closure barricades on Hermosa St near Town park for special events.

Facilities/Fleet Division:

- Staff has been performing maintenance on HVAC units at all Town facilities.
- Staff has been working on office realignment at Town Hall, and installation of additional partition walls.
- Staff has been working on safety upgrades at Town shop.
- Staff has taken delivery of two new pickups with the Fleet/Facilities F150 being the electric Lightening version. Installation of a charging unit at the Maintenance Shop has been completed.
- Staff is assisting JJ Cane with 6 fleet vehicles to be auctioned off before end of June 2025. As of July 9th 5 vehicles have been paid for with 4 vehicles having been picked up and the 5th working on scheduling for pickup. The one vehicle that was not paid for will be re-auctioned at the next JJ Cane auction.
- Staff has been assisting the remodel project with Synergy Builders, LLC for Town Hall remodel project.
- Staff has requested for a re-bid of the window film project at Town Hall.
- Staff working on ADA compliance improvements.

Utilities Division:

- Staff has been supporting SOS community presentations.
- Staff working with WW Clyde on Geothermal line replacement as part of the CDOT Hwy 160 reconstruction project.
- PS 2 suffered a failure of the remaining submersible pump in the wet well on June 16th. Staff worked with controls contractor Browns Hill Engineering to force the pump to run in hand position only. Staff took alternating shifts throughout the night to monitor and run the pump in hand avoiding a sanitary sewer overflow. Staff worked to schedule a crane to assist with the relocation of a wet well pump from PS 1 to PS 2 to resume automated pumping operations.
- Staff picked up a used crane service truck from an auction house in Marshall TX.
- Staff procured a rental by pass pump for PS 2, and assisted pump contractor Velocity (Water Technology Group) with the recently purchased crane truck.
- Staff plans on dropping off the two failed wet well pump at the manufacturer for warranty inspection and possible rewinding of motor. Manufacturer will deliver pumps back to Pagosa Springs after any potential repairs.
- Staff has initiated conversations with CDPHE to resurrect the process to construct a new WWTP at the lagoon property.
- Staff has been video inspection of mainlines for the CDOT Hwy 160 project for pre-construction existing conditions, and assisting in locating existing service lines along the CDOT Hwy 160 project. Staff has re-inspected the 100 and 200 blocks of Hwy 160 to verify installation of new taps and service lines are to PSSGID standards.
- Staff decommissioning of septic systems on Goodman Property. Final stages of this project has been push out to end of June with PS1 and PS2 pump service needs.
- Project still pending. Staff has taken water samples from old lagoon that was affected by a 2019 SSO event that wasn't mitigated. Sample results are being reviewed and we will go out to bid for clean up and a re-decommissioning of the lagoon. Testing results have been sent to Roaring Fork Engineering to assist in developing action plan.
- Staff has met with A CIRSA Electrical Engineering Forensic Inspector on site at PS 2 as part of an insurance claim for this incident. Report pending. Staff responded to a alarm status at LS 2 on April 15th, a lightning strike happen near the facility and station experienced a power surge resulting in approximately \$35,000 in electrical equipment damage and the loss of two out of three electrical legs on one of the submersible pumps. Some of the electrical equipment has been replaced, and a replacement pump has been ordered with an minimum of a twelve week lead time for shipment. Working on proposal for critical spares.
- Scheduling still pending with LPEA. KOA LS upgrades are 95% complete. All pumps, piping, and new controls installed and functioning. Electrical power supply upgrades scheduled for May 2025 with LPEA and Controls contractor.
- As time permits, staff is conducting grease trap inspections at various restaurants within the sanitary district.

- Staff is continuing to perform jetting in troublesome areas within the District.
- Continue engineering design of the worst of the worst Category 5 inspected areas.
- Staff is preparing RFQ documents for engineering and design for sewer main replacements.
- Staff is preparing RFQ documents for installation contractors for sewer main replacements.
- Staff has been meeting to discuss a manhole replacement on S 5th St near the Geothermal building.
- Staff is working with the Fleet Division to accommodate failing service vehicle.
- Staff has been locating per 811 requests.
- Staff has been working on replacement project budget and the 2025 operations budget.
- Staff is in planning to schedule 5 new sewer taps in the next few months for new construction.
- Staff has been working with Roaring Fork Engineers to refine the Capital Improvement budget for the PSSGID revitalization and replacement project.
- Staff has purchased equipment and piping to start Category 4 repairs, and is developing a tentative schedule for Spring and Summer 2025.
- Staff has been working with Davis Engineering and Developer of Eagle Mountain project to ensure new sewer line needs for the project are installed before Hwy 160 paving.
- Staff is continuing to develop Capital and supplies lists needed for Category 4 repairs. Biggest need is a Track Steer and a Service Truck with a crane.
- Staff has been supporting SOS community presentations.
- PS 2 suffered a failure of the remaining submersible pump in the wet well on June 16th. Staff worked with controls contractor Browns Hill Engineering to force the pump to run in hand position only. Staff took alternating shifts throughout the night to monitor and run the pump in hand avoiding a sanitary sewer overflow. Staff worked to schedule a crane to assist with the relocation of a wet well pump from PS 1 to PS 2 to resume automated pumping operations.
- Staff picked up a used crane service truck from an auction house in Marshall TX.
- Staff procured a rental by pass pump for PS 2, and assisted pump contractor Velocity (Water Technology Group) with the recently purchased crane truck.
- Staff plans on dropping off the two failed wet well pump at the manufacturer for warranty inspection and possible rewinding of motor. Manufacturer will deliver pumps back to Pagosa Springs after any potential repairs.
- Staff has initiated conversations with CDPHE to resurrect the process to construct a new WWTP at the lagoon property.
- Staff has been video inspection of mainlines for the CDOT Hwy 160 project for pre-construction existing conditions, and assisting in locating existing service lines along the CDOT Hwy 160 project. Staff has re-inspected the 100 and 200 blocks of Hwy 160 to verify installation of new taps and service lines are to PSSGID standards.
- Staff decommissioning of septic systems on Goodman Property. Final stages of this project has been push out to end of June with PS1 and PS2 pump service needs.
- Project still pending. Staff has taken water samples from old lagoon that was affected by a 2019 SSO event that wasn't mitigated. Sample results are being reviewed and we will go out to bid for clean up and a re-decommissioning of the lagoon. Testing results have been sent to Roaring Fork Engineering to assist in developing action plan.
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- Scheduling still pending with LPEA. KOA LS upgrades are 95% complete. All pumps, piping, and new controls installed and functioning. Electrical power supply upgrades scheduled for May 2025 with LPEA and Controls contractor.
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- Staff is continuing to develop Capital and supplies lists needed for Category 4 repairs. Biggest need is a Track Steer and a Service Truck with a crane.



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: David Harris, Town Manager

PROJECT: An Ordinance 1014, Second Reading, Calling the Coordinated Election and Setting the Ballot Language

ACTION: Consideration and action

PURPOSE/BACKGROUND:

The sewer system is failing and needs funding for repairs, wastewater treatment plant, and possible reuse system. A sales tax is the most efficient way to obtain the funding needed.

Council should determine that this November election is the right time, and the ballot language to give to the County Clerk by September 4th.

Ordinance 1014 addresses a 1% sales tax and other provisions recommended by the Town Attorney who is available to answer any questions.

ATTACHMENTS:

[Ordinance 1014 - An Ordinance Repealing and Re-Adopting the Imposition of Sales Tax](#)

FISCAL IMPACT:

It is estimated that between \$80 to \$100 million will be needed to address the chronic issues in the sewer system. A 1% sales tax would generate an estimated \$3.6 million in the first year and that it will take an estimated 25 years to generate all the funds necessary.

RECOMMENDATIONS:

1. Move to approve an Ordinance 1014, Second Reading, Calling the Coordinated Election and Setting the Ballot Language.
2. Move to approve an Ordinance 1014, Second Reading, Calling the Coordinated Election and Setting the Ballot Language with the following changes...
3. Direction to staff

TOWN OF PAGOSA SPRINGS, COLORADO

**ORDINANCE NO. 1014
(SERIES 2025)**

AN ORDINANCE OF THE TOWN OF PAGOSA SPRINGS REPEALING ARTICLE 3, CHAPTER 16 OF THE TOWN OF PAGOSA SPRINGS MUNICIPAL CODE; CALLING AN ELECTION ON THE QUESTION OF IMPOSING A ONE PERCENT (1%) SALES TAX; AND UPON A FAVORABLE VOTE AT THE NOVEMBER 4, 2025 COORDINATED ELECTION, READOPTING ARTICLE 3, CHAPTER 16 TO IMPOSE THE SALES TAX

WHEREAS, the Town of Pagosa Springs ("Town") is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003 as amended ("Charter"); and

WHEREAS, the Town of Pagosa Springs ("Town") voters previously approved a sales tax as authorized by Ordinance 543 and codified in Article 3 of Chapter 16 of the Pagosa Springs Municipal Code as amended, which sales tax has never been implemented and the Town Council now wishes to repeal Article 3 of Chapter 16, and subject to voter approval, re-adopt it to enact the new sales tax as set forth herein; and

WHEREAS, the Town Council has determined that the Town requires additional revenue to fund the construction, reconstruction, improvement, repair, operation and maintenance of wastewater facilities that serve the Town, including payment of contracts, leases, lease-purchase agreements, and bonds whether issued by the Town or the Pagosa Springs Sanitation General Improvement District; and

WHEREAS, Section 9.15 of the Charter and Article 2, Title 29, C.R.S., ("Sales Tax Act") authorize the Town to adopt and amend the tax on sales of tangible personal property at retail and services, subject to the approval of the Town's registered electors; and

WHEREAS, it is necessary to submit to the eligible electors of the Town the question of imposing a one percent sales tax ("Sales Tax"), and the Town Council hereby determines that such question(s) should be presented to the electors at the election to be conducted on November 4, 2025 ("Election"), in accordance with the provisions of the Charter, the Sales Tax Act, the Municipal Election Code, the Uniform Election Code of 1992, and TABOR (jointly as the "Election Laws"); and

WHEREAS, the Election is required to be conducted as a coordinated election, and the Archuleta County Clerk and Recorder ("County Clerk") is the Coordinated

Election Official for the Election and shall be responsible for mailing the notice required pursuant to Article X, Section 20 of the Colorado Constitution ("TABOR Notice"); and

WHEREAS, the Town is required to enter into an agreement ("Intergovernmental Agreement") with the County Clerk regarding the conduct of the Election and mailing of the TABOR Notice on or before August 26, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, AS FOLLOWS:

Section 1. Repeal of Article 3, Chapter 16. Article 3, Chapter 16 of the Town of Pagosa Springs Municipal Code is hereby repealed.

Section 2. Readoption of Article 3, Chapter 16. Article 3, Chapter 16 of the Town of Pagosa Springs Municipal Code, imposing the Sales Tax as set forth in Exhibit A attached hereto and incorporated herein is readopted, subject to voter approval as set forth herein.

Section 3. Submission to Registered Electors. A special election of the eligible electors of the Town shall be held on Tuesday, November 4, 2025, in coordination with the County Clerk at which Election there shall be submitted to the eligible electors of the Town the question of imposing the Sales Tax as stated in the form of ballot title hereafter set forth.

Section 4. Appointment of Election Officials. The Town Clerk shall serve as the Election Official for the conduct of the election on behalf of the Town, with the authority and direction to execute and implement the Intergovernmental Agreement and proceed with any action necessary or appropriate to effectuate the provisions of this Ordinance and the Election Laws. The County Clerk shall be the Coordinated Election Official for the Election. Any and all actions previously taken by the Election Officials or any other persons acting on their behalf pursuant to the Election Laws to effectuate the Election that are consistent with the intent of this Ordinance are hereby ratified and confirmed.

Section 5. Intergovernmental Agreement. The Town Clerk shall execute the Intergovernmental Agreement in a form approved by the Town Clerk and the Town Attorney. To the extent the Town Clerk executed the Intergovernmental Agreement prior to the effective date of this Ordinance, authority for the Town Clerk to execute the Intergovernmental Agreement is ratified by the Town Council. Mailing of the TABOR Notice shall be in accordance with the provisions of the Intergovernmental Agreement.

Section 6. Ballot Title. The ballot title for the Sales Tax question shall be in substantially the following form:

SHALL TOWN OF PAGOSA SPRINGS TAXES BE INCREASED \$3,675,692 IN THE FIRST FULL FISCAL YEAR AND BY SUCH ADDITIONAL AMOUNTS AS ARE GENERATED ANNUALLY THEREAFTER FROM THE IMPOSITION OF A SALES TAX OF 1.00% AS SET FORTH IN ORDINANCE NO. 1014, (SERIES 2025); SUCH TAX INCREASE TO BEGIN ON JANUARY 1, 2026, TO:

- CONSTRUCT, RECONSTRUCT, IMPROVE, REPAIR, BETTER, EXTEND, OPERATE AND MAINTAIN SEWERAGE AND WASTEWATER REUSE FACILITIES TO SERVE THE TOWN, INCLUDING FACILITIES OF THE PAGOSA SPRINGS SANITATION GENERAL IMPROVEMENT DISTRICT, AND
- FUND SUCH PURPOSES, SUBJECT TO ANNUAL APPROPRIATION BY THE TOWN, BY PLEDGING THE REVENUES FROM SUCH SALES TAX FOR PAYMENT OF CONTRACTS, LEASES, LEASE-PURCHASE AGREEMENTS, AND BONDS, WHETHER ISSUED BY THE TOWN OR THE DISTRICT

AND SHALL THE TOWN BE AUTHORIZED TO COLLECT, RETAIN AND SPEND THE PROCEEDS FROM SUCH TAX AND ANY INVESTMENT INCOME EARNED FROM SUCH PROCEEDS AS A VOTER-APPROVED REVENUE CHANGE UNDER SECTION 20 OF ARTICLE X OF THE COLORADO CONSTITUTION?

YES: _____

NO: _____

Section 7. Public Inspection. The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

Section 8. Severability. If any portion of this ordinance or the sales tax adopted herein is declared to be void or ineffective by a court of competent jurisdiction, it shall be deemed severed from this ordinance. The remaining portions shall remain valid and in full force and effect.

Section 9. Public Hearing. A public hearing on this Ordinance shall be held on the _____ day of _____, 2025, at 7:00 p.m. at the Pagosa Springs Town Hall, 551 Hot Springs Boulevard, Pagosa Springs, Colorado.

Section 10. Effective Date. This Ordinance shall become effective and be in force immediately upon final passage at second reading.

INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE _____ DAY OF _____, 2025.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE _____ DAY OF _____, 2025.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk

Exhibit A

Chapter 16 - REVENUE AND TAXATION
ARTICLE 3. SALES TAX

ARTICLE 3. SALES TAX

Sec. 16.3.1. Sales Tax Definitions.

The words used in this Article 3 shall have the meanings set forth herein and in Section 39-26-102, C.R.S., as it currently exists or may hereafter be amended. All statutory references in this Article 3 shall refer to the statutes as they exist at the time of adoption of this Article and as thereafter amended.

Sec. 16.3.2. Sales Tax Imposed.

There is hereby imposed on the sale of tangible personal property at retail and the furnishing of services as provided in Section 29-2-105 (1)(d), C.R.S., a sales tax of one percent (1%) of the gross receipts (the "sales tax").

Sec. 16.3.3. Exemptions.

The sales of tangible personal property and services taxed pursuant to this Chapter are the same as the tangible personal property and services taxable pursuant to Section 39-26-104, C.R.S., and subject to the same exemptions as those specified in Part 7, Article 26, Title 39, C.R.S. None of the sales listed in subparagraphs (I)(A) through (I)(U) of Section 29-2-105(1)(d), C.R.S. shall be exempt from the sales tax.

Sec. 16.3.4. Sourcing of Sales.

For the purpose of determining whether a sale is subject to the sales tax, all retail sales are sourced as specified in Section 39-26-104(3), C.R.S.

Sec. 16.3.5. State Sales and Use Tax Not Included.

The amount subject to the Sales Tax shall not include the amount of any sales or use tax imposed by Article 26 of Title 39, C.R.S.

Sec. 16.3.6. Sales Subject to Specific Ownership Tax.

All sales of personal property on which a specific ownership tax has been paid or is payable are exempt from the sales tax when the sales meet both of the following conditions:

- (1) The purchaser is a non-resident of or has his principal place of business outside the limits of the Town, and
- (2) The personal property is registered or required to be registered outside the limits of the Town under the laws of the State of Colorado.

Sec. 16.3.7. Sales Subject to Prior Sales or Use Taxes.

The sales tax shall be subject to the provisions of Section 29-2-105(2), (3) and (4), C.R.S. regarding sales that are subject to other municipal sales or use tax.

Sec. 16.3.8. Sales Tax Collection.

The collection, administration, and enforcement of the sales tax shall be performed by the Executive Director of the Department of Revenue of the State of Colorado (the "Executive Director") in the same manner as the collection, administration, and enforcement of the Colorado State Sales Tax. Unless otherwise provided by Article 2 of Title 29, C.R.S., the provisions of Article 26 of Title 39, C.R.S., shall govern the collection, administration, and enforcement of the Sales Tax.

Sec. 16.3.9 Use of Revenues.

The revenues derived from the sales tax shall only be used to construct, reconstruct, improve, repair, better, extend, operate and maintain sewerage and wastewater reuse facilities to serve the Town, including facilities of the Pagosa Springs Sanitation General Improvement District, and to fund such purposes, subject to annual appropriation by the Town, by pledging the revenues from the sales tax for payment of contracts, leases, lease-purchase agreements, and bonds, whether issued by the Town or the District.

Sec. 16.3.10. Duration of Sales Tax.

The sales tax provided for by this Article 3 shall be in effect until terminated by ordinance of the Town Council or a vote of the eligible electors of the Town.

Sec. 16.3.11. Authorization.

The officers of the Town are authorized and directed to take all action necessary and appropriate to effectuate the provisions of this Article.

Sec. 16.3.12. Amendment

This Article 3 may be amended by the Town Council in any respect except that the amount of the sales tax may not be increased nor the restrictions on use be lessened without voter approval.

Sec. 16.3.13. Sales Tax Effective Date.

Upon approval by the registered electors of the Town, the sales tax shall be effective January 1, 2026.

CERTIFICATE OF PUBLICATION

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. ____ (Series 2025) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the ____ day of _____, 2025, and was published by title only, along with a statement indicating that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2025, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this ____ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. ____ (Series 2025) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the ____ day of _____, 2025, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this ____ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: Darren Lewis, Parks & Recreation Director

PROJECT: Waive Park Fees

ACTION: Council action

PURPOSE/BACKGROUND:

June Marquez has requested a waiver of fees for her event, *Worship The Mountains*, scheduled to take place at Yamaguchi Park from September 22nd to 25th, between 10:00 a.m. and 8:00 p.m. each day. The standard rental rate for the park is \$300 per day, with an additional \$35 per day for electricity usage and a one-time \$25 application fee.

The total cost for the four-day event would be \$1,465.

Staff does not offer a recommendation and defers the decision to Town Council. However, staff suggests that future fee waiver requests be evaluated at the Town Manager level to streamline the process and avoid the need for presentation before Town Council.

RECOMMENDATIONS:

Motion to approve to waive the \$1465 park rental fee for the event

Motion not to approve the request to waive the \$1465 park rental fee for the event.

Motion to Approve a discounted fee _____

Direct staff otherwise



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: David Harris, Town Manager

PROJECT:	Ordinance 1015, First Reading, Authorizing the Declaration of Fire Restrictions and Amending Chapter 21, Section 6.13.6 of the Pagosa Springs Municipal Code
ACTION:	Consideration and approval

PURPOSE/BACKGROUND:

Once adopted, this item will make the declaration of fire restrictions an administrative task, authorizing the Town Manager to declare and rescind various levels of Fire Restrictions within Town Limits. This action will be done in consultation with the Sheriff's Office, Fire District Chief, and Police Chief. This practice will be consistent with the those of Archuleta County Board of County Commissioners who assigned this authority to the Sheriff's Office. The goal is to send a consistent message from the County and Town when it comes to the various stages of fire restrictions. T

If approved, this item will be effective upon second reading which is anticipated for September 2, 2025.

ATTACHMENTS:

[Ordinance 1015 - Authorizing Town Manager to Declare Fire Restrictions](#)

RECOMMENDATIONS:

After a Public Hearing...

1. Move to approve Ordinance 1015, First Reading, Authorizing the Declaration of Fire Restrictions and Amending Chapter 21, Section 6.13.6 of the Pagosa Springs Municipal Code
2. Move to approve Ordinance 1015, First Reading, Authorizing the Declaration of Fire Restrictions and Amending Chapter 21, Section 6.13.6 of the Pagosa Springs Municipal Code with the following amendments....
3. Provide direction to staff....

TOWN OF PAGOSA SPRINGS, COLORADO

**ORDINANCE NO. 1015
(SERIES 2025)**

**AN ORDINANCE OF THE TOWN OF PAGOSA
SPRINGS AUTHORIZING THE DECLARATION OF
FIRE RESTRICTIONS AND AMENDING CHAPTER
21, SECTION 6.13.6 OF THE PAGOSA SPRINGS
MUNICIPAL CODE**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003 as amended (“Charter”); and

WHEREAS, pursuant to Section 1.4 of the Charter, the Town has all the power of local self-government and home rule and all power possible for a municipality to have under the Constitution and laws of the State of Colorado; and

WHEREAS, the members of the Town Council have been duly elected, chosen and qualified and have the authority under Article XX, Colo. Const. to protect the health, life, property, peace, safety and welfare of the Pagosa Springs community; and

WHEREAS, pursuant to Article XX, Colo. Const. the Town Council of Pagosa Springs has the power to adopt an Ordinance providing a procedure to ban open fires and activities that may start fires to a degree and in a manner that is deemed necessary to reduce the danger of wildfires; and

WHEREAS, by enacting Chapter 21, Section 6.13.6 of the Pagosa Springs Municipal Code the Town has adopted, the International Fire Code (“IFC”), 2015 Edition, including Appendices Chapters A, B, C, D, F, H, I, and J as published by the International Code Council, and amendments thereto, which among other things regulate open burning, recreational fires, open flames, smoking, use of explosives and fireworks, welding and other hot work, and other activities that could pose a risk of fire; and

WHEREAS, the Town Council desires to put in place a process for the Town Manager, in consultation with the Town of Pagosa Springs Police Chief, the Archuleta County Sheriff, and the Pagosa Fire Protection District Fire Chief, to have the authority to put into place fire restrictions when necessary based on evaluation of the fire danger within Town limits and

WHEREAS, the adoption of this Ordinance is necessary for the protection of the public health, safety, welfare and property within the Town.

Town of Pagosa Springs

Ordinance No. 1015 (Series 2025)

Page 2

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

Section 1. Incorporation of Recitals. The above Recitals are hereby incorporated into this Ordinance by this reference.

Section 2. Adoption of Fire Restrictions. Chapter 21, Section 6.13.6 of the Pagosa Springs Municipal Code regarding adoption and amendments of the International Fire Code is amended by the addition of a Section 104.5.1, to be inserted in numeric order:

Section 104.5.1 Fire restrictions.

Notwithstanding any provision of this code, in order to reduce the danger of uncontrolled fires starting or spreading within the Town, the Town Manager may, based on an evaluation of the fire danger and after consultation with the Pagosa Springs Police Chief, the Archuleta County Sheriff, and the Pagosa Fire Protection District Fire Chief, declare, amend, rescind, or reinstate fire restrictions within the Town. Fire restrictions may restrict, condition, or prohibit any activities determined to pose the risk of starting or aiding the spread of uncontrolled fire. Fire restrictions shall be imposed by an order signed by the Town Manager stating its effective date, which may be immediately upon signature, its duration, which may be until repealed, and all restricted, conditioned, or prohibited activities. The Town Manager's order shall immediately be published on the Town's website and posted at the Town Hall.

Section 3. Public Inspection. The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

Section 4. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

Section 5. Public Hearing. A public hearing on this Ordinance shall be held on the _____ day of _____, 2025, at 7:00 p.m. at the Pagosa Springs Town Hall, 551 Hot Springs Boulevard, Pagosa Springs, Colorado.

Section 6. Effective Date. This Ordinance shall become effective and be in force immediately upon final passage at second reading.

INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A

Town of Pagosa Springs

Ordinance No. 1015 (Series 2025)

Page 3

MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING
HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE _____ DAY OF
_____, 2025.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk

Town of Pagosa Springs

Ordinance No. 1015 (Series 2025)

Page 4

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED
PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE
CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS,
COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS
REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE
_____ DAY OF _____, 2025.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk

Town of Pagosa Springs

Ordinance No. 1015 (Series 2025)

Page 5

CERTIFICATE OF PUBLICATION

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. ____ (Series 2025) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the ____ day of _____, 2025, and was published by title only, along with a statement indicating that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2025, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this ____ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. ____ (Series 2025) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the ____ day of _____, 2025, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this ____ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)



AGENDA BRIEF

MEETING: Town Council - 19 Aug 2025

FROM: David Harris, Town Manager

PROJECT:	Ordinance 1016, An Emergency Ordinance of the Town of Pagosa Springs Continuing the Mayor and Town Manager Order No. 2025-1 Imposing Stage I Fire Restrictions
ACTION:	Consideration and approval

PURPOSE/BACKGROUND:

If approved, this item will continue Emergency Order 2025-1, imposing Stage 1 Fire Restrictions by the Mayor and Town Manager as of August 11, 2025. At present the Town Charter allows for the Mayor and Manager to issue an emergency order which must be considered Town Council for continuance, modification, or may be rescinded. Staff is recommending continuance of this Order until the Mayor and Town Manager choose to rescind or modify the order.

In a separate agenda item, Council will consider Ordinance 1016 which, if approved, would transfer the authority issuing, rescinding, or modifying Fire Restrictions to the Town Manager thereby making it an Administrative action similar to the authority given to the Sheriff by the Board of County Commissioners. If approved, this will provide the ability to issue fire restrictions that in a timely manner that are consistent with the County but only after consulting the Sheriff, Fire District Chief, and Police Chief.

ATTACHMENTS:

[Ordinance 1016 - Continuing Emergency Order Imposing Stage I Fire Restrictions](#)

RECOMMENDATIONS:

After a Public Hearing...

1. Move to approve Ordinance 1016, An Emergency Ordinance of the Town of Pagosa Springs Continuing the Mayor and Town Manager Order No. 2025-1 Imposing Stage I Fire Restrictions
2. Move to approve Ordinance 1016, An Emergency Ordinance of the Town of Pagosa Springs Continuing the Mayor and Town Manager Order No. 2025-1 Imposing Stage I Fire Restrictions with the following amendments....
3. Provide direction to staff....

TOWN OF PAGOSA SPRINGS, COLORADO

**EMERGENCY ORDINANCE NO. 1016
(SERIES 2025)**

**AN EMERGENCY ORDINANCE OF THE TOWN OF
PAGOSA SPRINGS CONTINUING THE MAYOR AND
TOWN MANAGER ORDER NO. 2025-1 IMPOSING
STAGE I FIRE RESTRICTIONS**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003 as amended (“Charter”); and

WHEREAS, pursuant to Section 1.4 of the Charter, the Town has all the power of local self-government and home rule and all power possible for a municipality to have under the Constitution and laws of the State of Colorado; and

WHEREAS, the Pagosa Springs Home Rule Charter, Section 12.6, provides that in case of riot, insurrection or extraordinary emergency, the Mayor and the Manager, acting jointly can execute any action to protect life and property including establishing regulations governing conduct and activities related to the cause or effect of the emergency; and

WHEREAS, based on consultation with fire managers and managers of federal lands, the Archuleta County Sheriff has imposed Stage I fire restrictions within unincorporated areas of Archuleta County, and the United States Forest Service has or is anticipated to impose Stage II fire restrictions within the San Juan National Forest within Archuleta County; and

WHEREAS, on August 11, 2025, the Oak Fire began in the Aspen Springs area of Archuleta County west of Pagosa Springs burning several outbuildings and approximately 150 acres of wildland and resulted in disaster emergency declarations from Archuleta County and the State of Colorado; and

WHEREAS, firefighting resources have been depleted by numerous large wildfires throughout Colorado and the western United States, areas within and immediately adjacent to Pagosa Springs are at equivalent wildfire risk as the area involved in the Oak Fire, and if an uncontrolled fire were to start in such areas the property and lives of Town residents and visitors would be in immediate danger; and

WHEREAS, based on consultation with the Pagosa Fire Protection District Fire Chief, the Archuleta County Sheriff, and the United States Forest Service, and based on the fire danger within and near the Town of Pagosa Springs, the Mayor and Town

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Manager of the Town of Pagosa Springs enacted Order No. 2025-1 Imposing Stage I Fire Restrictions; and

WHEREAS, the Town Council finds and determines that the risk of wildfire and circumstances made appropriate the enactment of Order No. 2025-1 and justify the continuation of Stage I Fire Restrictions; and

WHEREAS, it is deemed that the enactment of this Resolution is necessary for the preservation of public health, safety and welfare throughout the Town of Pagosa Springs.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

Section 1. Incorporation of Recitals. The above Recitals are hereby incorporated into this Ordinance by this reference.

Section 2. Continuation of Order No. 2025-1. Order No. 2025-1 of the Mayor and Town Manager imposing Stage I Fire Restrictions within the Town of Pagosa Springs, attached hereto and incorporated herein, is hereby continued until repealed by subsequent order of the Mayor and Town Manager or resolution of the Town Council.

Section 3. Finding of Emergency. The Town Council finds that there is an extreme danger of forest, grass or other wildland fires within and near the Town of Pagosa Springs, that large and damaging wildfires are actively burning within the region which confirms the current danger of wildfire and has caused the depletion of firefighting resources should a wildfire occur within or near the Town, and that therefore, pursuant to Section 3.10 of the Pagosa Springs Home Rule Charter, this Emergency Ordinance is immediately necessary for the preservation of public peace, health, and safety of the residents, visitors and property owners of the Town of Pagosa Springs.

Section 4. Public Inspection. The full text of this Ordinance, with any amendments, is available for public inspection at the office of the Town Clerk.

Section 5. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

Section 6. Public Hearing. A public hearing on this Ordinance shall be held on the _____ day of _____, 2025, at 5:00 p.m. at the Pagosa Springs Town Hall, 551 Hot Springs Boulevard, Pagosa Springs, Colorado.

Section 7. Effective Date. Pursuant to Section 3.10 of the Charter, this Ordinance shall become effective and be in force immediately upon passage.

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INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.10, A) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE _____ DAY OF _____, 2025.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk

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EXHIBIT A

Mayor and Town Manager's Order No. 2025-1

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CERTIFICATE OF PUBLICATION

I, the duly appointed, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Emergency Ordinance No. ____ (Series 2025) was approved by the Town Council of the Town of Pagosa Springs at its regular meeting held on the ____ day of _____, 2025, and was published in full, along with a statement indicating that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this __ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)