



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

AGENDA

Town Council Meeting
Tuesday, December 16, 2025 @ 5:00 PM

1. REMOTE PARTICIPATION

A Zoom link is made available, however, the Town does not and cannot guarantee internet service or online broadcasting. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.

Join Zoom Meeting By Computer - <https://zoom.us/j/83444751805>
Dial by Phone - 1-669-900-6833 US - Meeting ID: 834 4475 1805

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST

V. PRESENTATIONS

1. Swearing in Assistant Judge
2. Swearing in Police Officers
3. Pagosa Springs Area Chamber of Commerce Construction Business Survey
[Agenda Brief - Pagosa Springs Area Chamber of Commerce Construction Business Survey - Pdf](#)

VI. PUBLIC COMMENT

VII. CONSENT AGENDA

1. Approval of the December 2, 2025 Meeting Minutes
[Town Council - 02 Dec 2025 - Minutes - Pdf](#)
2. November Financial Statement and Payments
[Agenda Brief - November Financial Statement and Payments - Pdf](#)
3. Resolution 2025-22, Approving an Addendum to the Project Management Agreement for the Upper San Juan Watershed Enhancement Partnership to Administer the Pagosa Gateway River Improvement Project
[Agenda Brief - Resolution 2025-22, Approving Addendum to PGP Project Agreement for WEP to Administer NRCS EWP Funds - Pdf](#)
4. Resolution 2025-24 Supporting the Submittal of a CO Parks and Wildlife Fishing is Fun Grant Application for October 2025 Flood Relief Work
[Agenda Brief - Resolution 2025-24 Supporting the Submittal of CPW Fishing is Fun Grant Application - Pdf](#)
5. Public Safety Digital Ticket and Summons Program
[Agenda Brief - Cirsa Law Enforcement Endowment Fund Grant Approval - Pdf](#)

VIII. REPORTS TO COUNCIL

1. Sales Tax Brief

Sales Tax Report - October 2025

[Agenda Brief - Sales Tax Report - October 2025 - Pdf](#)

2. Other Department Reports

Administration Report

[Agenda Brief - Administration - Pdf](#)

Development Department Reports

[Agenda Brief - Development Department Reports - Pdf](#)

Lodging Tax Report

[Agenda Brief - Lodging Tax Report - Pdf](#)

Municipal Court Report

[Agenda Brief - Municipal Court Department Report - Pdf](#)

Parks and Recreation Report

[Agenda Brief - Parks and Recreation Department Monthly Report - Pdf](#)

Police Department Report

[Agenda Brief Police Department Head Report - Pdf](#)

Public Works Department Brief

[Agenda Brief - Public Works Department Update - Pdf](#)

IX. UNFINISHED BUSINESS

1. Ordinance 1021, Second Reading, Calling for the 2026 Regular Election

[Agenda Brief - Ordinance 1021, Second Reading, Calling for the 2026 Regular Election - Pdf](#)

2. Ordinance 1022, Second Reading, Schedule Time, Date, Location and Place of Posting of Regular Town Council Meetings

[Agenda Brief - Ordinance 1022, setting time and place of meetings - Pdf](#)

X. NEW BUSINESS

1. Public Hearing for 2025 Budget Amendment

2. Resolution 2025-25, Amending the 2025 Budget

[Agenda Brief - Resolution 2025-25, Amending the 2025 Budget - Pdf](#)

3. Liquor License Renewal - Hidden Track located at 251 B Pagosa Street

[Agenda Brief - Liquor License Renewal - Hidden Track located at 251 B Pagosa Street - Pdf](#)

4. 2026 CTO Grant Opportunity for Wayfinding Signage

[Agenda Brief - 2026 CTO Grant Opportunity for Wayfinding Signage - Pdf](#)

XI. PUBLIC COMMENT

XII. MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS

XIII. UPCOMING COUNCIL MEETINGS

- January 6, 2026 at 5:00 pm: Regular Council Meeting
- January 20, 2026 at 5:00 pm: Regular Council Meeting
- February 3, 2026 at 5:00 pm: Regular Council Meeting
- February 17, 2026 at 5:00 pm: Regular Council Meeting
- March 3, 2026 at 5:00 pm: Regular Council Meeting
- March 17, 2026 at 5:00 pm: Regular Council Meeting

XIV. ADJOURNMENT

**Shari Pierce
Mayor**



AGENDA BRIEF

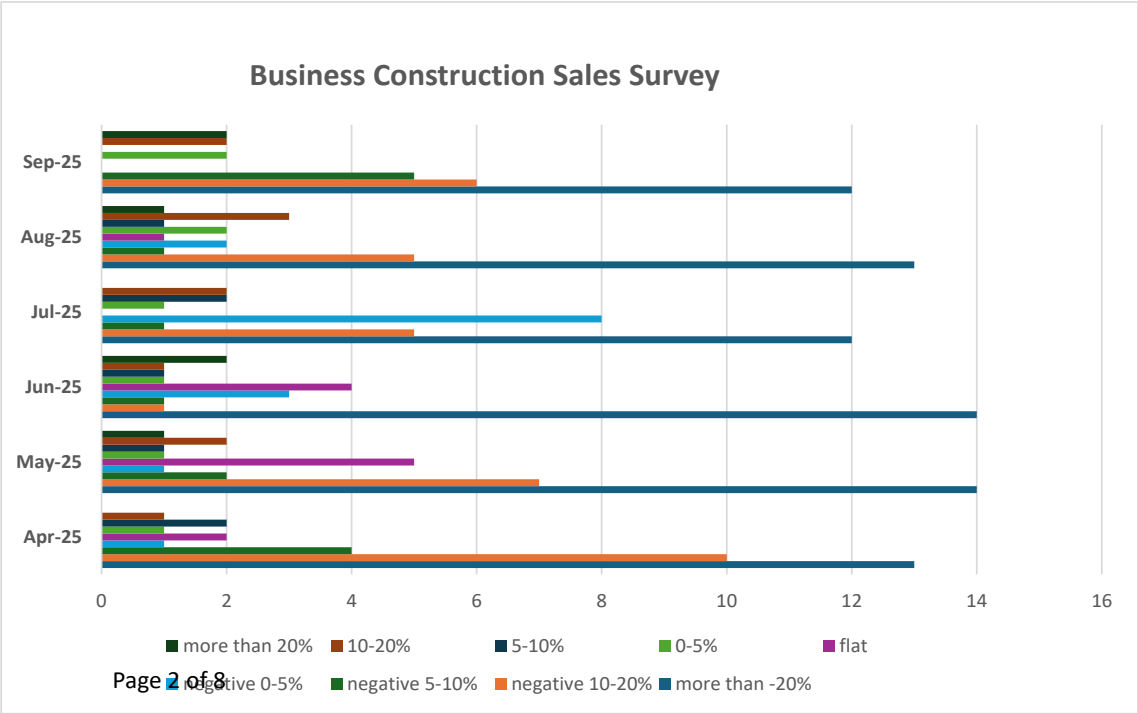
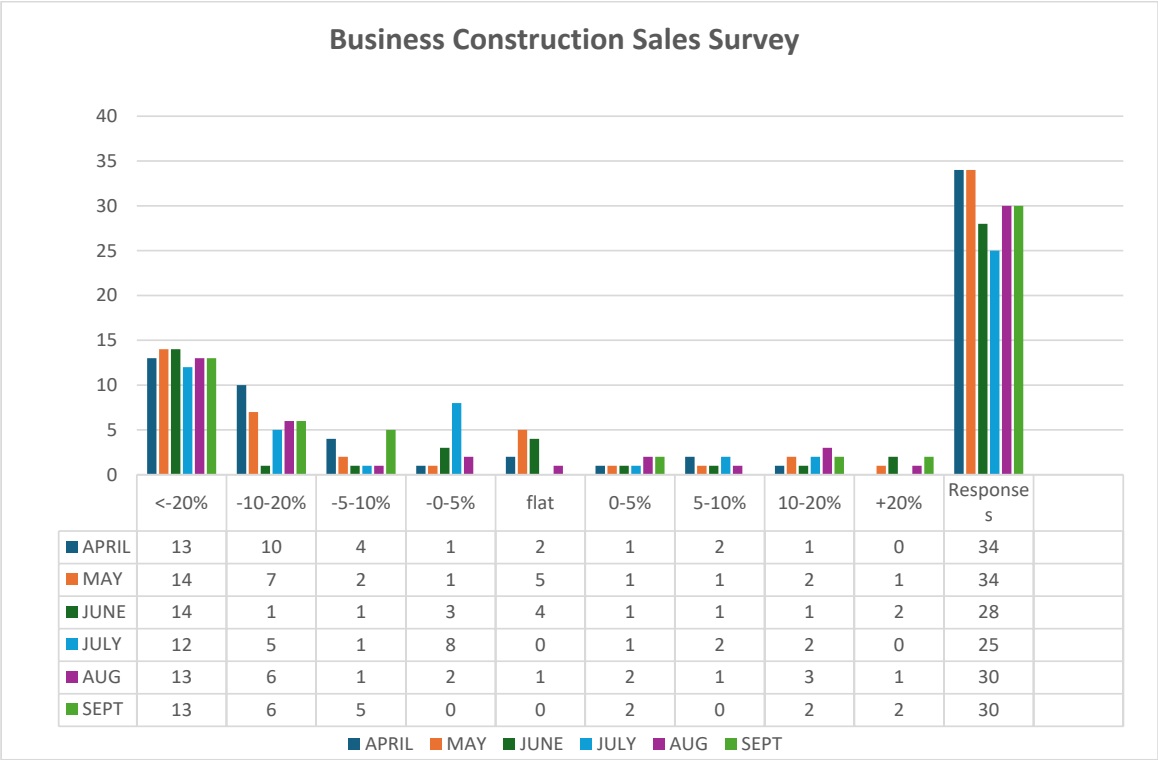
MEETING: Town Council - 16 Dec 2025
FROM: David Harris, Town Manager

PROJECT:	Pagosa Springs Area Chamber of Commerce Construction Business Survey
ACTION:	Council information

PURPOSE/BACKGROUND:
The Pagosa Springs Area Chamber of Commerce has been conducting a Construction Business Survey since the start of the Colorado Department of Transportation US 160 reconstruction project. Attached is the report from the Executive Director Sandy Douthey. She will be present to discuss the report and answer questions.

ATTACHMENTS:
[Construction Business Effect Sept 2025 \(2\)-combined](#)

RECOMMENDATIONS:
No action required.



Construction Business Effect
April through September 2025

Sales for April 2025 vs 2024 (34 responses)

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Sales for May 2025 vs 2024 (34 responses)

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Sales for June 2025 vs 2024 (28 responses)

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Sales for July 2025 vs 2024 (25 responses)

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Sales for August 2025 vs 2024 (30 responses)

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Sales for September 2025 vs 2024 (30 responses)

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Business Trade	Percentages	Comments	Month
Bar	Down by 10-20%	Down 19% in April	April
Bar	Down by more than 20%	Down 30% in May	May
Bar	Down by more than 20%	Need reliable access to business entrances. Please allow walkover sections for pedestrians.	July
Entertainment	Down by 10-20%	The road construction is DEFINETLY affecting my business and accessibility to my business location. It is making it hard for a small business to survive. Super disappointed in this town for putting our downtown businesses in this position. I was born and raised here and the way our town is being ran now is super disappointing. Trying to turn us into Aspen and Vail and pricing the locals out of paradise is sad. Shame on the officials of this town...especially those that are locals. The small town charm is being bought out.	April
Entertainment	Down by 10-20%	The road construction is DEFINETLY affecting my business and accessibility to my business location. It is making it hard for a small business to survive. Super disappointed in this town for putting our downtown businesses in this position. I was born and raised here and the way our town is being ran now is super disappointing. Trying to turn us into Aspen and Vail and pricing the locals out of paradise is sad. Shame on the officials of this town...especially those that are locals. The small town charm is being bought out.	May
Entertainment	Down by more than 20%	June sales were down 31%. The road construction is severely damaging my business. Next year it will be on my side of the road which is going to be even worse.	June
Entertainment	Up by 0-5%	Revenue was higher due to adjustments made to help supplement construction. Comparing overall even with adjustments we are down 5% from 2024	July
Entertainment	Down 5-10%	Road construction is hurting business, anticipate my numbers getting worse when construction switches sides.	August
Entertainment	Down by more than 20%	Road construction is hurting business, anticipate my numbers getting worse when construction switches sides.	September
Medical	Down by 10-20%	Various practitioners in our business are down 5-10%, while others are down 10-20%	July
Medical	Flat	Opened our business in August 2024.	August
Restaurant	Flat	Sales were as expected. We do not have an issue with parking, but encourage patrons to park downtown and visit shops.	April
Restaurant	Down by more than 20%	April is down but can not give exact numbers because we were closed for a longer period than normal this year .	April
Restaurant	Flat	Sales were higher than forecasted. We do not have an issue with parking, but encourage patrons to park downtown and visit shops.	May
Restaurant	Down by more than 20%	May down to 35 percent. Mother's days weekend was down 8,000 dollars alone.	May
Restaurant	Down by more than 20%	We are actually down 70% from 2024. Could really use the grant money.	July

Business Trade	Percentages	Comments	Month
Restaurant	Down by more than 20%	With construction and no parade we are barely surviving.	July
Restaurant	Down by more than 20%	On the brink of collapse like others on Main street.	August
Restaurant	Down by more than 20%	On the brink of collapse like others on Main street.	September
Retail	Down by more than 20%	Construction was a bad decision for citizens and businesses. There is no consistent messaging on our struggles. But we are struggling downtown.	April
Retail	Down by more than 20%	Economic uncertainty and construction are suppressing consumer spending.	April
Retail	Down by more than 20%	The construction is forcing people to walk to areas of town they may have not considered in the past. So far, it has not effected my business.	April
Retail	Down by 10-20%	The public has thanked us for opening our parking lot for general use.	April
Retail	Down by more than 20%	Sales down over 60%	April
Retail	Down by 0-5%	We have our own parking lot and street access from so we are not as heavily impacted	April
Retail	Down by 10-20%	We have been in business for 33+ years & the trend of our sales are back to being very seasonal just like they were in decades past! Hard to tell if we can or should blame the construction project.	April
Retail	Down by 5-10%	Why can't garbage be taken away from our corner?	April
Retail	Down by more than 20%	Construction was a bad decision for citizens and businesses. There is no consistent messaging on our struggles. But we are struggling downtown.	May
Retail	Down by more than 20%	Economic uncertainty and construction are suppressing consumer spending.	May
Retail	Down by 5-10%	Why can't garbage be taken away from our corner?	May
Retail	Up by 10-20%	The construction is forcing people to walk to areas of town they may have not considered in the past. So far, it has not effected my business.	May
Retail	Up by 0-5%	The public has thanked us for opening our parking lot for general use.	May
Retail	Down by more than 20%	Sales down over 60%	May
Retail	Down by 10-20%	We have our own parking lot and street access from so we are not as heavily impacted	May
Retail	Down by 10-20%	We have been in business for 33+ years & the trend of our sales are back to being very seasonal just like they were in decades past! Hard to tell if we can or should blame the construction project.	May
Retail	Up by 0-5%	We have been steady, so far we are doing pretty good. Have had a lot of folks in.	June
Retail	Up by 5-10%	June was up more than 30%	June
Retail	Down by 5-10%	Customer traffic appeared to be good, customer buying appears to be down	June
Retail	Down by more than 20%	Weekends used to be steady weekends, now weekends are sometimes slower than the week, a lot less people going to downtown on the weekends.	June
Retail	Down by 10-20%	As summer goes on, the losses are increasing.	June
Retail	Down 0-5%	Our numbers for June are low due to environmental factors such as drought conditions. Not construction.	June
Retail	Down by more than 20%	My business is suffering severely.	June

Business Trade	Percentages	Comments	Month
Retail	Down by 5-10%	Customers seem to be philosophical about the difficulty accessing downtown businesses, and although fewer people are walking downtown, those that do are still enjoying Pagosa!	June
Retail	Down by more than 20%	Poor planning. Construction has severely affected my business.	July
Retail	Down by more than 20%	30% decrease from previous year	July
Retail	Down by more than 20%	Our store is down over 40% from 2024. We will move due to low foot traffic and lack of parking	July
Retail	Up by 10-20%	We have had consistent traffic and sales, and are up from 2024	July
Retail	Down 10-20%	Rentals were down, but everything else was the same, Sales is our issue not construction.	July
Retail	Down by more than 20%	So far July is down 40%	July
Retail	Down by more than 20%	In full support of the Chamber and the construction. We know everyone is working efficiently and quickly.	August
Retail	Down by more than 20%	Construction, prescribed burns, floods, and economy are making business a challenge.	August
Retail	Up 10-20%	We are steady and about even with this time last year.	August
Retail	Down by more than 20%	August 2024 was the best August on record.	August
Retail	Down by more than 20%	Retail sales down by 75-80% due to construction	August
Retail	Down 10-20%	August down 18%	August
Retail	Down by more than 20%	August was down by 27%	August
Retail	Down by more than 20%	In full support of the Chamber and the construction. We know everyone is working efficiently and quickly.	September
Retail	Down by more than 20%	Construction, prescribed burns, floods, and economy are making business a challenge.	September
Retail	Down 5-10%	We are steady and about even with this time last year.	September
Retail	Down by more than 20%	Retail sales down by 75-80% due to construction	September
Retail	Down 10-20%	September down 15%	September
Retail	Down by more than 20%	September was down by 48%	September
Service	Down by more than 20%	Sales are down over 50%	April
Service	Down by more than 20%	Sales are down over 50%	May
Unknown	Down by more than 20%	Hoping the construction will get done on time.	April
Unknown	Up by 0-5%	The numbers are low due to moving to a different place than 20204	April
Unknown	Down by more than 20%	Lack of appropriate and effective directional signage to let pedestrians know where to cross is hurting us. Lack of appropriate and effective signage to direct people to new public parking lots is hurting us.	April
Unknown	Down by more than 20%	Hoping the construction will get done on time.	May
Unknown	Flat	We would benefit from parking signs.	May

Business Trade	Percentages	Comments	Month
Unknown	Down by more than 20%	Lack of appropriate and effective directional signage to let pedestrians know where to cross is hurting us. Lack of appropriate and effective signage to direct people to new public parking lots is hurting us.	May
Unknown	Down by more than 20%	Bringing in out-of-town food trucks and craft vendors does not help downtown business sales during peak weekends.	June
Unknown	Down by more than 20%	Real numbers - June was down 22% and July 1-5 was down 35%. Not having a parade had a negative impact on my business. The choice to bring in out of town vendors to compete with locally owned small businesses who pay local sales tax, pay rent to local landlords, employ local citizens and whom are already struggling is not helpful to us and our business.	June
Unknown	Flat	We were not open in 2024, so we have no data.	June
Unknown	Down by more than 20%	Having no parking downtown is killing the businesses.	June
Unknown	Down by more than 20%	Actually down 56%	July
Unknown	Down by 0-5%	4th of July weekend was a total bust. Sunday, normally a busy day, the traffic was backed up to Piedra Rd. There was no equipment being moved or people trying to parallel park! Once it's down to 2 lanes, and parallel parking attempts business will be worse.	July
Unknown	Down by more than 20%	These numbers reflect our original location, not the new location.	August
Unknown	Down by more than 20%	August was down over 70%. Please advocate for the hardship of downtown business with Town Council.	August
Unknown	Up 0-5%	When will the new parking lot be offered by the old courthouse?	August
Unknown	Down by 10-20%	These numbers reflect our original location, not the new location.	September
Unknown	Up 0-5%	When will the new parking lot be offered by the old courthouse?	September



Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

MINUTES

Town Council Meeting
December 2, 2025 @ 5:00 PM

A regular meeting of the Pagosa Town Council was called to order on December 2, 2025, at 5:00 PM in the Town Hall 551 Hot Springs Blvd.

COUNCIL PRESENT: Mayor Pierce, Council Member Bergon, Council Member DeGuise, Council Member Lindner, Council Member Martinez, and Council Member Williams

COUNCIL ABSENT: Council Member deGraaf

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. DISCLOSURES AND/OR CONFLICT OF INTEREST – None

V. PUBLIC COMMENT – None

VI. CONSENT AGENDA

1. Approval of the November 18, 2025 Meeting Minutes
2. Proclamation for Wreaths Across America Day

Council Member Lindner moved to approve the consent agenda, Council Member Martinez seconded.

Carried.

VII. NEW BUSINESS

1. Ordinance 1021, First Reading, Calling for the 2026 Regular Election

Ordinance 1021 sets a mail ballot election for Tuesday April 7, 2026 from 7am to 7pm. The ballot will include the election of the Mayor seat held by Shari Pierce, and three at-large council member seats currently held by Madeline Bergon, Matt DeGuise, and Gary Williams. The Town Clerk shall be designated as the Election Official for the 2026 regular election.

Council Member Bergon moved to approve Ordinance 1021, first reading, calling for the 2026 election, Council Member Lindner seconded.

Carried.

2. Resolution 2025-23, Establishing Expedited Review Policy for Affordable Housing Projects

The DOLA is offering \$50,000 to communities that adopt a fast-track review process. The Town of Pagosa Springs already meets the intent of the fast-track process, with submitted complete applications being processed and considered by the respective board of authority and decisions made within 45 - 60 days.

Council Member Lindner moved to approve Resolution 2025-23, establishing expedited review policy for affordable housing projects, and further dedicating the awarded funds to towards

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workforce housing expenses,
Council Member DeGuise seconded.

Carried.

3. Ratify NRCS Emergency Watershed Protection Funding Request

The Natural Resources Conservation Service (NRCS) Emergency Watershed Protection (EWP) Program offered assistance to help our community with flood damage. The total federal NRCS request submitted on November 18th was \$3,337,246.00. The Town Manager's signature expedited this EWP fund application. Mayor Pierce would like to have a discussion regarding the trail across the river from Town Hall before work is done on this easement.

Council Member DeGuise moved to ratify the Town Manager's signature and approve the EWP Flood Recovery funding request, and further authorize the Town Manager to sign and execute the EWP Funding Contract, Council Member Bergon seconded.

Carried.

4. Appointments to Committees and Boards

Town Council reviewed and appointed members to various internal and external Committees and Boards.

Arts Council - Madeline Bergon

CAST - Matt DeGuise

Combined Parks & Rec - Mat deGraaf

Geothermal Utility - Leonard Martinez

Housing Committee - Shari Pierce

Main Street Advisory Board - Shari Pierce

PSSGID-PAWSD Workgroup - Leonard Martinez

Pagosa Area Tourism - Gary Williams

PS Community Development Corporation - Brooks Lindner

Land Acquisition Committee - Madeline Bergon and Brooks Lindner

Council Member Lindner moved to appoint members to various internal and external Committees and Boards as presented and adding land acquisition committee, Council Member Bergon seconded.

Carried.

5. Ordinance 1022, First Reading, Schedule Time, Date, Location and Place of Posting of Regular Town Council Meetings

Ordinance 1022 sets regular meetings for the first and third Tuesday of each month at 5:00 pm. Special meetings of the Town Council can be called as necessary.

Council Member DeGuise moved to approve first reading of Ordinance 1022, identifying Town Council regular meeting dates, locations, times, and agenda posting requirement, Council Member Lindner seconded.

Carried.

VIII. PUBLIC COMMENT – None

IX. MAYOR, COUNCIL, TOWN MANAGER COMMENTS/UPCOMING AGENDA ITEMS – Council Member Martinez

Town Council
December 2, 2025

said he has been in contact with Ute Mountain Tribe to discuss name of the property at Hwy 84 and Hwy 160. Council Member Martinez said the Friends and Neighbors in Need will start a voucher program. The name of the program will be called The Modesto and Bessie Montoya Memorial Fund. Town Manager Harris said the 1% sales tax goes into effect January 1st.

X. UPCOMING COUNCIL MEETINGS –

- December 16, 2025 at 5:00 pm: Regular Council Meeting
- January 6, 2026 at 5:00 pm: Regular Council Meeting
- January 20, 2026 at 5:00 pm: Regular Council Meeting

XI. ADJOURNMENT – Mayor Pierce adjourned the meeting at 5:46 pm.

Shari Pierce
Mayor



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025
FROM: April Hessman, Town Clerk

PROJECT: November Financial Statement and Payments

ACTION: Council information

PURPOSE/BACKGROUND:

Staff provides Town Council monthly financial information including the payments made each month. The attachments represent November's financial statement to date with actual expenditures in comparison to the 2025 budget as well as the payments made during November.

Staff is working to apply payments to the correct department and GL code, causing some items to be applied to unbudgeted general ledger codes. We believe it is best to show the true costs as suggested by GFOA. Staff has completed updating the revenue GL codes for use in 2025.

Staff has been able to move several vendors to ACH payment saving time and money in printing and mailing checks. The vendor receives their payments faster with less chance of errors through the postal system.

ATTACHMENTS:

- [November 2025 payments](#)
- [November 2025 Financial Stmt](#)

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
Check issue dates: 11/1/2025 - 11/30/2025

Page: 1
Dec 03, 2025 04:57PM

Report Criteria:
Detail report type printed

Invoice Number	Invoice Date	Description	Invoice Amount	Check Amount	Check Number	Check Issue Date
A TO Z RECREATION LLC						
4255	10/30/2025	Parks-ADA mulch replacement from flood	4,762.00	4,762.00	11132512	11/13/2025
Total A TO Z RECREATION LLC:			4,762.00	4,762.00		
ACCUSOURCEHR INC						
74894	08/01/2025	HR-Background Checks	73.19	73.19	11132514	11/13/2025
Total ACCUSOURCEHR INC:			73.19	73.19		
ADVANCE AUTO PARTS						
15238-315725	10/20/2025	SANIT-Equipment Hydraulic Fluid 5GAL (2)	149.48	149.48	11132512	11/13/2025
15238-316248	10/27/2025	SANIT-Unit #124: Battery 3YR Warranty, Terminal Protectors	175.54	175.54	11132512	11/13/2025
15238-316270	10/27/2025	SANIT-Unit #124: Battery Terminals	9.76	9.76	11132512	11/13/2025
15238-316276	10/28/2025	Parks-Windshield Washer Fluid/De-Icer (3)	20.97	20.97	11252511	11/25/2025
15238-316441	10/29/2025	Parks-Grease for equipment (10)	89.90	89.90	11252511	11/25/2025
15238-316578	10/31/2025	SANIT-Equipment Oil GAL (2)	51.98	51.98	11132512	11/13/2025
15238-316813	11/03/2025	SANIT-Unit #138: Diesel Exhaust Fluid (3)	56.97	56.97	11252511	11/25/2025
15238-317089	11/06/2025	Parks-Equipment Transmission Fluid & DEF	113.55	113.55	11132512	11/13/2025
15238-317459	11/12/2025	F&F-1/4" Drive 6 PT 9PC Socket Set, Telescoping Magnetic Pickup T	20.05	20.05	11252511	11/25/2025
406-210192CR	11/20/2025	SANIT-CREDIT-Double Payment Inv 406-210192 CK#54191 (Batter	75.22-	75.22-	11252511	11/25/2025
Total ADVANCE AUTO PARTS:			612.98	612.98		
ADVANCE FIRE SYSTEMS INC						
25620	11/18/2025	F&F-CC: Annual Inspect: Fire Sprinkler System/Backflow & Backflow	650.00	650.00	11252510	11/25/2025
Total ADVANCE FIRE SYSTEMS INC:			650.00	650.00		
ADVANCED INFOSYSTEMS INC						
16880	11/18/2025	Sanit.- Sewer Bill Printing	252.56	252.56	11252510	11/25/2025
Total ADVANCED INFOSYSTEMS INC:			252.56	252.56		
AFLAC						
973655	11/11/2025	HR-EE Paid Premiums	219.98	219.98	11252501	11/25/2025
Total AFLAC:			219.98	219.98		
ALPINE PORTABLE TOILETS LLC						
12179	10/24/2025	Parks-Toilet Rental Yamaguchi	350.00	350.00	2346	11/13/2025
Total ALPINE PORTABLE TOILETS LLC:			350.00	350.00		
AMAZON CAPITAL SERVICES						
179R-1K6N-TRW6	11/01/2025	F&F-Trim Guard Edge Seal-It Pen, 3M Tape Primer QT LT Yellow,	66.16	66.16	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-2PK LTWt 1200# Capacity 4 Sawhorses,	60.99	60.99	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-Portable Space Heater w/Handle	21.89	21.89	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-Fractional Horse power "V" Belt, 65UF Run Capacitor(2)	41.72	41.72	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-Milwaukee Force Logic Press Tool 1/2"-1" Kit	1,740.00	1,740.00	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-1-1/4" Jaw Tool Chuck Compatible w Press Tool Milwaukee	178.20	178.20	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-ProPress Coupling NO Stop (4)/Zero Ld Cu Couplin w/Stop/90-	182.13	182.13	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-1" ProPress 90 Deg Cu Elbow 5PK, Zero Lead Cu Coup w/Stop	223.38	223.38	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-ProPress Zero Lead Cu Tee/EZ Fluid Tee Fitting, Tee 10PK	133.26	133.26	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-ProPress Zero Lead Cu Red 3PK/Red Devil Duct Seal GAL, Gr	69.38	69.38	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-2PC Press Ball Valve (4)	46.99	46.99	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-ProPress Zero Pb Cu Ball Valve,EZ Fluid Copper Press Tee Fitti	80.36	80.36	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-EZ Fluid Plumb HvyDty ProPress 90 Deg Elbow Fittings, Press	154.35	154.35	11132512	11/13/2025

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179R-1K6N-TRW6	11/01/2025	F&F-3MI SnoBar 6" Snow Rail Kit for Metal Seam Roof	1,099.75	1,099.75	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-Industrial Infrared Thermometer -22 to 932Deg+ F, Single Laser	115.00	115.00	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-ACV Detector 90-1000V	34.99	34.99	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	PW-Hvy Dty Bandage XL 20Cnt(6PK)	20.98	20.98	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-All Weather Industrial Shoe Scrubber/ Cleaner/ Scraper Brush 2	44.61	44.61	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-Triple Antib Oint PK 25Ct(2),Lip Balm Ind Pk 144Ct,Alcohol Pre	31.67	31.67	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-3Press M2 2PC Press Ball Valve (4)	144.20	144.20	11132512	11/13/2025
179R-1K6N-TRW6	11/01/2025	F&F-ProPress Ball Valve Fittings to Press, EZ Fluid Press Tee Fitting	163.74	163.74	11132512	11/13/2025
17HG-46JJ-FP99	11/03/2025	Clerk-Desk Organizer (2)	56.22	56.22	11132512	11/13/2025
1X76-NXQC-Y7WT	11/01/2025	STREETS-4 Bolt Full port Valve (6)	390.00	390.00	11132512	11/13/2025
1X76-NXQC-Y7WT	11/01/2025	STREETS-2PK Reflect 4"X10' Straps, Hydra Reservr, 2PK Key Lck	244.59	244.59	11132512	11/13/2025
1Y3F-W4M9-73DG	11/20/2025	Admin.-Reception/Bathroom signs	48.27	48.27	11252511	11/25/2025
1Y3F-W4M9-73DG	11/20/2025	Admin.-Blank Checks (500)	29.99	29.99	11252511	11/25/2025
Total AMAZON CAPITAL SERVICES:			5,422.82	5,422.82		
AMBIENTE H2O INC						
V250862	09/28/2025	SANIT-PS2:Repair 2ND 5" Model D5432 MT Submersible Pump	42,000.00	42,000.00	11132511	11/13/2025
Total AMBIENTE H2O INC:			42,000.00	42,000.00		
AMERICAN WEST FABRICATION						
227	10/31/2025	Parks-Staircase: Community Center to Riverwalk handrail fabrication	2,694.86	2,694.86	11132511	11/13/2025
Total AMERICAN WEST FABRICATION:			2,694.86	2,694.86		
ARCHULETA COUNTY FINANCE DEPARTMENT						
202510	11/04/2025	Courts-Inmate Processing October 2025	90.00	90.00	11132512	11/13/2025
Total ARCHULETA COUNTY FINANCE DEPARTMENT:			90.00	90.00		
ARCHULETA COUNTY TREASURER						
111225	11/12/2025	Admin.-Aviation tax for September 2025	1,285.50	1,285.50	11132510	11/13/2025
111225	11/12/2025	Admin.-Aviation tax for September 2025	1,285.50	1,285.50	11132510	11/13/2025
Total ARCHULETA COUNTY TREASURER:			2,571.00	2,571.00		
AT&T MOBILITY						
287296307139 1025	10/20/2025	PD-Officer Cellphones	1,153.46	1,153.46	2360	11/13/2025
287298047432X10282025	10/28/2025	SANIT-Employee Cell Phones (3)	137.39	137.39	2360	11/13/2025
287298047432X10282025	10/28/2025	PW-Public Works Director Cell Phone	67.90	67.90	2360	11/13/2025
287298047432X10282025	10/28/2025	STREETS-Supervisor Cell Phone & Employee iPads (3)	169.29	169.29	2360	11/13/2025
Total AT&T MOBILITY:			1,528.04	1,528.04		
BLACK HILLS ENERGY						
10-25	10/27/2025	Admin.-TH Gas	463.27	463.27	2358	11/13/2025
10-25	10/27/2025	PW Admin.-Maint. Fac. Gas	587.17	587.17	2358	11/13/2025
10-25	10/27/2025	Parks-Gazebo Gas	69.42	69.42	2358	11/13/2025
10-25	10/27/2025	VC-VC Gas	27.68	27.68	2358	11/13/2025
10-25	10/27/2025	P&R Admin.- SR Ctr Gas	264.26	264.26	2358	11/13/2025
10-25	10/27/2025	P&R Admin.-CC Gas	424.95	424.95	2358	11/13/2025
Total BLACK HILLS ENERGY:			1,836.75	1,836.75		
BLADES GROUP LLC						
18049978	10/07/2025	STREETS-1 CUBIC YARD Rock Asphalt (Cod Patch) (3), 10-50LB b	2,097.00	2,097.00	11132514	11/13/2025
18049978	10/07/2025	GEO-Main Street Construction: 52-50LB Bags Rock Asphalt (Cold P	1,342.00	1,342.00	11132514	11/13/2025
Total BLADES GROUP LLC:			3,439.00	3,439.00		

CONSENT AGENDA VII.2.

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BSN SPORTS LLC						
931875852	10/31/2025	Rec.-Youth basketballs (26)	1,103.58	1,103.58	11132510	11/13/2025
Total BSN SPORTS LLC:			1,103.58	1,103.58		
BUCKSKIN TOWING & REPAIR LLC						
102115	10/31/2025	SANIT-KOA: Generator Service Call	336.05	336.05	11132510	11/13/2025
Total BUCKSKIN TOWING & REPAIR LLC:			336.05	336.05		
BWD CONSTRUCTION LLC						
0001	11/03/2025	Parks-Deposit to fix Rockridge Trail after flood	5,000.00	5,000.00	2359	11/13/2025
0002	11/19/2025	Parks-Rockridge Trail repair from flood damage 50% payment (As P	21,363.20	21,363.20	11252511	11/25/2025
Total BWD CONSTRUCTION LLC:			26,363.20	26,363.20		
CAPITAL BUSINESS SYSTEMS INC						
40623997	11/20/2025	Admin.-TH Copier Lease	95.00	95.00	11252511	11/25/2025
Total CAPITAL BUSINESS SYSTEMS INC:			95.00	95.00		
CASCADE WATER/COFFEE SERVICE						
849211	10/29/2025	Courts-Water Delivery (849211)	27.50	27.50	11132511	11/13/2025
850406	11/10/2025	PD-Water (3)	27.50	27.50	11252510	11/25/2025
850407	11/10/2025	Courts-Water Delivery (1)	12.50	12.50	11252510	11/25/2025
Total CASCADE WATER/COFFEE SERVICE:			67.50	67.50		
CIRSA						
INV 1002761	11/05/2025	F&F-F150 APD (VIN 5494)	150.79	150.79	11132510	11/13/2025
INV 1002761	11/05/2025	F&F-F150 APD (VIN 5678)	152.80	152.80	11132510	11/13/2025
INV 1002761	11/05/2025	F&F-F150 APD (VIN 6155)	150.79	150.79	11132510	11/13/2025
INV 1002761	11/05/2025	PD-F150 AL (VIN 5494)	71.47	71.47	11132510	11/13/2025
INV 1002761	11/05/2025	PD-F150 AL (VIN 5678)	71.47	71.47	11132510	11/13/2025
INV 1002761	11/05/2025	PD-F150 AL (VIN 6155)	71.47	71.47	11132510	11/13/2025
Total CIRSA:			668.79	668.79		
CIVICPLUS LLC						
#353722	10/24/2025	Admin- Civic Clerk agenda management program Prorated Fee 9/30	1,824.99	1,824.99	11132513	11/13/2025
Total CIVICPLUS LLC:			1,824.99	1,824.99		
COGENT INC						
5638103	10/17/2025	SANIT-PS2: By-Pass Rental VELOCITY 9/19/25 - 9/25/25	19,954.36	19,954.36	11132512	11/13/2025
Total COGENT INC:			19,954.36	19,954.36		
COLLINS COLE WINN & ULMER PLLC						
8315	11/12/2025	Admin-October attorney fees	3,682.50	3,682.50	11252512	11/25/2025
8315	11/12/2025	GEO-October attorney fees	2,962.50	2,962.50	11252512	11/25/2025
Total COLLINS COLE WINN & ULMER PLLC:			6,645.00	6,645.00		
COLORADO SPECIALTY CONTRACTING LLC						
081455	11/16/2025	SANIT-9th/10th Alley Sewer Main Repair	12,959.81	12,959.81	2375	11/25/2025
Total COLORADO SPECIALTY CONTRACTING LLC:			12,959.81	12,959.81		
CORDANT HEALTH SOLUTIONS						
FS-980103125	10/31/2025	Courts-Drug Testing and Monitoring October 2025	13.85	13.85	11132510	11/13/2025

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Total CORDANT HEALTH SOLUTIONS:			13.85	13.85		
CPCNEUTEK						
INV053051	10/07/2025	VC-Printing of 25,000 Visitor Guides	14,837.42	14,837.42	2374	11/25/2025
Total CPCNEUTEK:			14,837.42	14,837.42		
DAVID HARRIS						
10-31-25	10/31/2025	TM-ICMA Conference Mileage	315.00	315.00	2364	11/13/2025
10-31-25	10/31/2025	TM-ICMA Conference-Airfare	535.36	535.36	2364	11/13/2025
10-31-25	10/31/2025	TM-ICMA Conference-Rideshare	97.81	97.81	2364	11/13/2025
10-31-25	10/31/2025	TM-ICMA Conference-Per Diem	300.00	300.00	2364	11/13/2025
HARRIS 11-21-25 REIMBU	11/19/2025	TM-CM Study Group-Travel Dallas, TX	811.59	811.59	2378	11/25/2025
HARRIS 11-21-25 REIMBU	11/19/2025	TM-CM Study Group-Meals Dallas, TX	71.00	71.00	2378	11/25/2025
Total DAVID HARRIS:			2,130.76	2,130.76		
DAVIS ENGINEERING SERVICE INC						
18292	10/31/2025	Parks-Town to Lakes Trail: 10th St. to Great West Ave. Engineering	1,261.12	1,261.12	11252510	11/25/2025
18315	10/31/2025	Parks-1st St. Pedestrian Bridge Engineering	9,802.10	9,802.10	11252510	11/25/2025
Total DAVIS ENGINEERING SERVICE INC:			11,063.22	11,063.22		
DAY LUMBER LLC						
05701	10/29/2025	F&F-VC: Deck Repair - 3-4x16'	252.69	252.69	11132510	11/13/2025
05714	10/30/2025	F&F-VC Deck Repair: 4' Utility Panels	84.23	84.23	11132510	11/13/2025
Total DAY LUMBER LLC:			336.92	336.92		
DELTA DENTAL OF COLORADO						
2187378	10/09/2025	HR-Dental Premium November	3,703.74	3,703.74	11132501	11/13/2025
Total DELTA DENTAL OF COLORADO:			3,703.74	3,703.74		
DURANGO MOTOR CO						
8956	11/10/2025	Parks-Fluid for plows	162.80	162.80	11132511	11/13/2025
Total DURANGO MOTOR CO:			162.80	162.80		
ECHO IT CONSULTING						
114688	10/27/2025	F&F: TH Remodel: Access Cntrl Systm (10 Doors/1 Elevator), 5YR C	27,510.64	27,510.64	11132511	11/13/2025
114722	11/01/2025	PD-Amazon Digital Storage Fee for October	482.31	482.31	11252510	11/25/2025
114771	11/01/2025	Clerk-Phone Bill	93.03	93.03	11132511	11/13/2025
114771	11/01/2025	HR-Phone Bill	56.68	56.68	11132511	11/13/2025
114771	11/01/2025	TM-Phone Bill	28.34	28.34	11132511	11/13/2025
114771	11/01/2025	CD Admin.-Phone Bill	28.34	28.34	11132511	11/13/2025
114771	11/01/2025	Bldg.-Phone Bill	93.04	93.04	11132511	11/13/2025
114771	11/01/2025	Plng.-Phone Bill	107.34	107.34	11132511	11/13/2025
114771	11/01/2025	Proj.-Phone Bill	28.34	28.34	11132511	11/13/2025
114771	11/01/2025	Courts-Phone Bill	174.05	174.05	11132511	11/13/2025
114771	11/01/2025	Police-Phone Bill	197.12	197.12	11132511	11/13/2025
114771	11/01/2025	Rec.-Phone Bill	109.34	109.34	11132511	11/13/2025
114771	11/01/2025	P&R Admin.-Phone Bill	104.33	104.33	11132511	11/13/2025
114771	11/01/2025	Parks-Phone Bill	25.33	25.33	11132511	11/13/2025
114771	11/01/2025	F&F-Phone Bill	25.33	25.33	11132511	11/13/2025
114771	11/01/2025	PW Admin.-Phone Bill	79.00	79.00	11132511	11/13/2025
114771	11/01/2025	Streets-Phone Bill	25.33	25.33	11132511	11/13/2025
114771	11/01/2025	Sanit.-Phone Bill	28.34	28.34	11132511	11/13/2025
114771	11/01/2025	VC.-Phone Bill	43.39	43.39	11132511	11/13/2025
114784	11/01/2025	Clerk-IT Service	810.04	810.04	11132511	11/13/2025

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114784	11/01/2025	TM-IT Service	324.01	324.01	11132511	11/13/2025
114784	11/01/2025	HR-IT Service	324.01	324.01	11132511	11/13/2025
114784	11/01/2025	CD Admin.-IT Service	324.01	324.01	11132511	11/13/2025
114784	11/01/2025	Plng.-IT Service	648.01	648.01	11132511	11/13/2025
114784	11/01/2025	Bldg.-IT Service	648.01	648.01	11132511	11/13/2025
114784	11/01/2025	Proj.-IT Service	162.00	162.00	11132511	11/13/2025
114784	11/01/2025	Hsg.-IT Service	162.00	162.00	11132511	11/13/2025
114784	11/01/2025	Courts-IT Service	972.02	972.02	11132511	11/13/2025
114784	11/01/2025	Police-IT Service	2,430.05	2,430.05	11132511	11/13/2025
114784	11/01/2025	P&R Admin.-IT Service	324.01	324.01	11132511	11/13/2025
114784	11/01/2025	Rec.-IT Service	648.01	648.01	11132511	11/13/2025
114784	11/01/2025	Parks-IT Service	162.00	162.00	11132511	11/13/2025
114784	11/01/2025	F&F-IT Service	162.00	162.00	11132511	11/13/2025
114784	11/01/2025	PW Admin.-IT Service	648.01	648.01	11132511	11/13/2025
114784	11/01/2025	Streets-IT Service	162.00	162.00	11132511	11/13/2025
114784	11/01/2025	Sanit.-IT Service	648.01	648.01	11132511	11/13/2025
114784	11/01/2025	VC-IT Service	486.01	486.01	11132511	11/13/2025
114784	11/01/2025	Cemetery-Streets-IT Service	162.00	162.00	11132511	11/13/2025
114784	11/01/2025	Tourism-IT Service	162.00	162.00	11132511	11/13/2025
114791	11/01/2025	Clerk-Software	162.33	162.33	11132511	11/13/2025
114791	11/01/2025	TM-Software	23.69	23.69	11132511	11/13/2025
114791	11/01/2025	HR-Software	77.36	77.36	11132511	11/13/2025
114791	11/01/2025	CD Admin.-Software	38.73	38.73	11132511	11/13/2025
114791	11/01/2025	Plng.-Software	56.03	56.03	11132511	11/13/2025
114791	11/01/2025	Bldg.-Software	71.07	71.07	11132511	11/13/2025
114791	11/01/2025	Proj.-Software	46.46	46.46	11132511	11/13/2025
114791	11/01/2025	Hsg.-Software	23.69	23.69	11132511	11/13/2025
114791	11/01/2025	Courts-Software	102.49	102.49	11132511	11/13/2025
114791	11/01/2025	Police-Software	273.24	273.24	11132511	11/13/2025
114791	11/01/2025	P&R Admin.-Software	47.38	47.38	11132511	11/13/2025
114791	11/01/2025	Rec.-Software	80.64	80.64	11132511	11/13/2025
114791	11/01/2025	Parks-Software	23.69	23.69	11132511	11/13/2025
114791	11/01/2025	F&F-Software	38.73	38.73	11132511	11/13/2025
114791	11/01/2025	PW Admin.-Software	88.33	88.33	11132511	11/13/2025
114791	11/01/2025	Streets-Software	23.69	23.69	11132511	11/13/2025
114791	11/01/2025	Sanit.-Software	67.90	67.90	11132511	11/13/2025
114791	11/01/2025	VC-Software	15.96	15.96	11132511	11/13/2025
114791	11/01/2025	Cemetery-Streets-Software	15.04	15.04	11132511	11/13/2025
114791	11/01/2025	Tourism-Software	23.69	23.69	11132511	11/13/2025
Total ECHO IT CONSULTING:			40,907.97	40,907.97		
ELITE RECYCLING & DISPOSAL						
1156419	11/01/2025	SANIT-Trash Service/Disposal: PS1 - 967 S 5th St - 9204	8.30	8.30	2366	11/13/2025
Total ELITE RECYCLING & DISPOSAL:			8.30	8.30		
FERGUSON WATERWORKS #1116						
1593905	10/21/2025	GEO-GEO LEAK 10th Street Parts Unions, Bushings, Valves	336.06	336.06	11132510	11/13/2025
1594290	10/29/2025	SANIT-Category 4/5 Repairs: PVC Pipe 12x14 (112), 12 Hymax Cou	5,160.72	5,160.72	11132510	11/13/2025
1595090	11/12/2025	SANIT-Concrete Grade Ring (6), Concrete Retaining Ring (8)	2,214.00	2,214.00	11252510	11/25/2025
1595209	11/17/2025	SANIT-Couplers (3)	2,423.43	2,423.43	11252510	11/25/2025
1595209	11/17/2025	SANIT-Couplers (2) Category 4/5 Line R&M:	1,615.62	1,615.62	11252510	11/25/2025
Total FERGUSON WATERWORKS #1116:			11,749.83	11,749.83		
FLUEGGE CONSULTING						
0496	11/04/2025	Tourism-October ad campaign management and consulting fee	800.00	800.00	11252512	11/25/2025
Total FLUEGGE CONSULTING:			800.00	800.00		

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FLYERS ENERGY LLC						
CFS-4416640	10/31/2025	PD-Fuel for Patrol Vehicles	948.93	948.93	11132513	11/13/2025
CFS-4437324	11/15/2025	PD-Patrol Vehicle Fuel	785.03	785.03	11252511	11/25/2025
Total FLYERS ENERGY LLC:			1,733.96	1,733.96		
FORREST CONST-BEARFOOT GARAGE LLC						
41793655	11/03/2025	F&F-TS: Roll-Up Door Repair/Labor/Lube/ Adjustment/Supplies	295.00	295.00	2357	11/13/2025
Total FORREST CONST-BEARFOOT GARAGE LLC:			295.00	295.00		
GEORGE T SANDERS COMPANY						
16106062-00	11/10/2025	SANIT-M18 1/2" Hammer Drill	253.51	253.51	11252511	11/25/2025
16106062-00	11/10/2025	SANIT-Level 3 Cut Resist Insulated Winter Dipped Work Gloves Larg	39.72	39.72	11252511	11/25/2025
16106342-00	11/10/2025	SANIT-6"Husky No Hub HD Coupling	39.12	39.12	11252511	11/25/2025
16106342-00	11/10/2025	SANIT-M12 RedLi XC Ext Cap Battery/ Reversible Hex Driver 5/16"	139.04	139.04	11252511	11/25/2025
16106342-00	11/10/2025	SANIT-PVC Primer Purple QT	24.10	24.10	11252511	11/25/2025
16106342-00	11/10/2025	SANIT-PVC Wet/Dry Cement IPS QT	62.63	62.63	11252511	11/25/2025
16111019-00	11/18/2025	F&F-TH Chiller: Glycol 5GAL (2)	260.36	260.36	11252511	11/25/2025
Total GEORGE T SANDERS COMPANY:			818.48	818.48		
GREATAMERICA FINANCIAL SERVICES						
40502509	11/04/2025	Courts-Xerox 7020 Lease Agreement	115.03	115.03	11132511	11/13/2025
40502509	11/04/2025	Courts-Xerox 7020 Printing and Copying	27.33	27.33	11132511	11/13/2025
Total GREATAMERICA FINANCIAL SERVICES:			142.36	142.36		
HUMANE SOCIETY OF PAGOSA SPGS						
29123	11/11/2025	PD-3rd Quarter Impound Fees	3,375.00	3,375.00	11252510	11/25/2025
Total HUMANE SOCIETY OF PAGOSA SPGS:			3,375.00	3,375.00		
HWY 160 AUTO WASH						
11	11/05/2025	PD-Patrol Vehicle Car Washes	31.75	31.75	11252512	11/25/2025
12	11/05/2025	PD-Patrol Vehicle Car Washes	51.50	51.50	11252512	11/25/2025
Total HWY 160 AUTO WASH:			83.25	83.25		
INTERMOUNTAIN SWEEPER CO						
126231	11/10/2025	STREETS-Unit #214: Springs (3)	145.24	145.24	11252510	11/25/2025
Total INTERMOUNTAIN SWEEPER CO:			145.24	145.24		
JCG TECHNOLOGIES INC						
10109	09/01/2025	Courts-Liberty Court Recorder Annual Support and Updates	550.00	550.00	Multiple	Multiple
Total JCG TECHNOLOGIES INC:			550.00	550.00		
KARL JOHNSON						
111825	11/18/2025	PW-Mileage Reimb: Travel - Summit Pass For Local Govts-Copper	352.66	352.66	2379	11/25/2025
Total KARL JOHNSON:			352.66	352.66		
KELLY LEWIS						
102825	10/28/2025	F&F-F&F-Kelly Lewis: Swimming Bears Mural/Riverwalk-Repair & M	720.00	720.00	11132513	11/13/2025
Total KELLY LEWIS:			720.00	720.00		
LA PLATA ELECTRIC ASSOCIATION						
10-23-2025	10/23/2025	Admin.-TH Electric	1,340.93	1,340.93	2355	11/13/2025

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10-23-2025	10/23/2025	Streets-Electric	3,446.20	3,446.20	2355	11/13/2025
10-23-2025	10/23/2025	Parks-Electric	1,890.71	1,890.71	2355	11/13/2025
10-23-2025	10/23/2025	Sanit.-Electric	9,750.53	9,750.53	2355	11/13/2025
10-23-2025	10/23/2025	GEO-Electric	348.51	348.51	2355	11/13/2025
10-23-2025	10/23/2025	VC-Electric	225.41	225.41	2355	11/13/2025
10-23-2025	10/23/2025	P&R Admin.-CC Electric	1,654.64	1,654.64	2355	11/13/2025
10-23-2025	10/23/2025	F&F-EV Charging Station	1,664.42	1,664.42	2355	11/13/2025
10-23-2025	10/23/2025	PW Admin.-Maint. Fac. Electric	754.12	754.12	2355	11/13/2025
Total LA PLATA ELECTRIC ASSOCIATION:			21,075.47	21,075.47		
LANGUAGE LINE SOLUTIONS						
11749174	10/31/2025	Courts-Translation and Interpretation Services October 2025	63.57	63.57	11132513	11/13/2025
11761720	10/31/2025	PD-Translation Services	41.29	41.29	11132513	11/13/2025
Total LANGUAGE LINE SOLUTIONS:			104.86	104.86		
LUCERO TIRE						
3882	11/19/2025	STREETS-Unit#206: CASE Backhoe-Tire Tube Changed	77.00	77.00	2369	11/25/2025
Total LUCERO TIRE:			77.00	77.00		
MEDICAL AIR SERVICES ASSOCIATION						
2237988	11/24/2025	HR-EE Paid Premiums	565.00	565.00	11252512	11/25/2025
Total MEDICAL AIR SERVICES ASSOCIATION:			565.00	565.00		
MICHELLE CLARK						
11.17.25 LOVELAND CLA	11/12/2025	Clerk-Clark CGFOA Per Diem	185.00	185.00	2365	11/13/2025
Total MICHELLE CLARK:			185.00	185.00		
MIDNIGHT IN THE MOUNTAINS PAGOSA						
100	11/20/2025	PD-After Prom Festival of Trees Sponsorship	150.00	150.00	11252512	11/25/2025
Total MIDNIGHT IN THE MOUNTAINS PAGOSA:			150.00	150.00		
MOTOROLA SOLUTIONS INC						
8282210683	09/29/2025	PD-Vehicle Mounted Mobile Radios 3 New PD Veh/Parts, License, S	17,051.22	17,051.22	11132512	11/13/2025
Total MOTOROLA SOLUTIONS INC:			17,051.22	17,051.22		
MOUNTAIN HOME SECURITY						
4918	10/03/2025	F&F-CC System Batteries: 12V 7AMP (2) & 2032 3V (6), Service Cal	595.92	595.92	11132514	11/13/2025
5010	10/30/2025	F&F-CC Replace System Sensor Strobe/Fire; Service call to replace	339.99	339.99	11132514	11/13/2025
Total MOUNTAIN HOME SECURITY:			935.91	935.91		
MOUNTAIN STATES LIGHTING LLC						
14889	10/27/2025	Parks-River Center Budgeted Item. Bollard Lights (6)	8,870.00	8,870.00	2350	11/13/2025
Total MOUNTAIN STATES LIGHTING LLC:			8,870.00	8,870.00		
NAVAJO TRAIL RENTAL						
6856	10/09/2025	Parks-Air Compressor rental to blowout irrigation lines	785.00	785.00	2352	11/13/2025
Total NAVAJO TRAIL RENTAL:			785.00	785.00		
NET X IT SOLUTIONS						
37767	11/03/2025	Courts-Xerox 6515 and Xerox C325(2) Service Agreements	40.00	40.00	2363	11/13/2025
37767	11/03/2025	Courts-Xerox 6515 and Xerox C325(2) Printing and Copying	186.81	186.81	2363	11/13/2025

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Total NET X IT SOLUTIONS:			226.81	226.81		
NEW YORK LIFE						
102725	10/27/2025	HR-EE Paid Premium	70.00	70.00	2362	11/13/2025
111025	11/10/2025	HR-EE Paid Premiums	70.00	70.00	2377	11/25/2025
Total NEW YORK LIFE:			140.00	140.00		
ONCE A TREE						
GAZEBOS YAM/REZ 10/1	10/18/2025	F&F-Gazebos Stained: Yamaguchi	3,500.00	3,500.00	11252512	11/25/2025
GAZEBOS YAM/REZ 10/1	10/18/2025	F&F-Gazebos Stained: Rez Hill	3,000.00	3,000.00	11252512	11/25/2025
Total ONCE A TREE:			6,500.00	6,500.00		
O'REILLY AUTO PARTS						
5878-346808	05/05/2025	SANIT-Unit #124: Wiper Blades (2)	75.98	75.98	11132513	11/13/2025
5878-346808	05/05/2025	SANIT.-Air Fresheners	4.79	4.79	11132513	11/13/2025
Total O'REILLY AUTO PARTS:			80.77	80.77		
PAGOSA AREA WATER & SAN						
10-25	11/12/2025	Admin.-TH & HWY 84 Water 10/25	347.85	347.85	2344	11/13/2025
10-25	11/12/2025	HSG.-Water Availability 10/25	412.96	412.96	2344	11/13/2025
10-25	11/12/2025	Parks-Water 10/25	2,509.80	2,509.80	2344	11/13/2025
10-25	11/12/2025	Sanit.-Water 10/25	70.44	70.44	2344	11/13/2025
10-25	11/12/2025	Geo - Water 10/25	2,668.54	2,668.54	2344	11/13/2025
10-25	11/12/2025	PW Admin.-Maint. Facility Water 10/25	906.58	906.58	2344	11/13/2025
10-25	11/12/2025	VC-Water 10/25	106.66	106.66	2344	11/13/2025
10-25	11/12/2025	P&R Admin.- CC Water 10/25	301.02	301.02	2344	11/13/2025
10-25	11/12/2025	Parks-Cemetery Water 10/25	70.44	70.44	2344	11/13/2025
10-25	11/12/2025	Sanit.-Sewage Processing 10/25	23,651.30	23,651.30	2344	11/13/2025
102725	10/27/2025	Admin-2025 PAWSD PS2 Interest pmt	40,047.36	40,047.36	2344	11/13/2025
102725	10/27/2025	Admin-2025 PAWSD PS2 Principal pmt	134,892.74	134,892.74	2344	11/13/2025
Total PAGOSA AREA WATER & SAN:			205,985.69	205,985.69		
PAGOSA COOKS LLC						
10292025	10/30/2025	Rec.- Pagosa Cooks October 29, 2025 Altitude Baking (11 People)	283.50	283.50	11132514	11/13/2025
Total PAGOSA COOKS LLC:			283.50	283.50		
PARTS AUTHORITY LLC						
406-279375	10/16/2025	STREETS-Multi Vehic Synthetic Oil 55GAL Prime-guard RV AntiFr -5	149.52	149.52	11132512	11/13/2025
406-280073	10/29/2025	STREETS-Unit #238: Asphalt Hot Box-Battery	122.80	122.80	11132512	11/13/2025
Total PARTS AUTHORITY LLC:			272.32	272.32		
PETTY CASH						
11-5-2025	11/05/2025	Plng.-Mailing	32.02	32.02	2345	11/13/2025
11-5-2025	11/05/2025	Plng.-Recording	53.00	53.00	2345	11/13/2025
11-5-2025	11/05/2025	Plng.-Recording	63.00	63.00	2345	11/13/2025
11-5-2025	11/05/2025	Plng.-Recording	106.00	106.00	2345	11/13/2025
Total PETTY CASH:			254.02	254.02		
PHOTOS BY GRIZ						
213	10/29/2025	Parks-Logo Wear (62 Items)	1,106.50	1,106.50	11132514	11/13/2025
216	11/06/2025	Rec.-Logo Wear (10 Items)	240.00	240.00	11132514	11/13/2025

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Total PHOTOS BY GRIZ:			1,346.50	1,346.50		
PIEDRA AUTOMOTIVE LLC						
079055	11/03/2025	SANIT-Unit #143: Diagnose Noise/Broke Turbo Tube/Fuel Pump /Ga	1,642.93	1,642.93	11132511	11/13/2025
Total PIEDRA AUTOMOTIVE LLC:			1,642.93	1,642.93		
PINE VALLEY RENTAL & SALES INC						
C-068111	11/11/2025	Parks-Rental equipment for flood debris cleanup	585.35	585.35	2371	11/25/2025
Total PINE VALLEY RENTAL & SALES INC:			585.35	585.35		
PONDEROSA LUMBER CO						
JOB 5 STMT 103125	10/31/2025	STREETS-Uncoated AirCraft Cable 20FT, Hillman Fasteners (9)	20.11	20.11	2372	11/25/2025
JOB 6 STMT 093025	09/30/2025	PARKS-CREDIT-Move Inv #723108 from Job 6/ Maintenance to Job	86.98-	86.98-	2354	11/13/2025
JOB 6 STMT 093025	09/30/2025	PARKS-CREDIT-Move Inv #721103 from Job 6/ Maintenance to Job	7.49-	7.49-	2354	11/13/2025
JOB 6 STMT 093025	09/30/2025	PARKS-CREDIT-Move Inv #721103 from Job 6/ Maintenance to Job	2.79-	2.79-	2354	11/13/2025
JOB 6 STMT 093025	09/30/2025	F&F-F&F-Window Scraper (2)	7.98	7.98	2316	10/16/2025
JOB 6 STMT 093025	09/30/2025	F&F-Electrical Testing Materials/Fuse kit, Insulated Alligator Clamp (	15.76	15.76	2316	10/16/2025
JOB 6 STMT 093025	09/30/2025	F&F-Fuses	2.99	2.99	2316	10/16/2025
JOB 6 STMT 093025	09/30/2025	F&F-MUSEUM Roof Repair: Roof Cement, Ice/Water Shield	230.99	230.99	2316	10/16/2025
JOB 6 STMT 093025	09/30/2025	F&F-Hi Temp Silicone Gasket	9.99	9.99	2316	10/16/2025
JOB 6 STMT 103125	10/31/2025	F&F-TS: White Lithium Grease 2OZ	3.99	3.99	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-VC:R&M Front Porch-T-Tap Screws 50PK,Torx Bit(2),Press Tre	392.18	392.18	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-VC:Deck Repair-Joist Hanger 50Box(5) & Nails 2LB,Screws 50	73.91	73.91	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-VC:Deck Repair-Deck Wrap Joist Tape 2x50 BLK	21.99	21.99	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-CC:Senior Kitch Faucet Repairs-Slip Jn Wshr,Sink StrainWshr	23.51	23.51	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-Mary Fisher Bathroom: Mail Box Lock 3Camps-5Pin	9.99	9.99	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-TH:Payment Drop Box-Spray Paint(2), Hillman Fasteners	23.50	23.50	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-Acetone QT(2), Sanding Discs Asst(4), Cut-Off Wheel (3)	48.94	48.94	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-VC: Deck Repair-Deck Wrap Joist Tape 2x50 BLK, Press Treat	62.12	62.12	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-CC:R&M Hot Water Piping-Assorted Copper Pipe	23.98	23.98	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-CC:R&M Hot Water Piping-Wall Insulation	4.78	4.78	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-VC: Front Desk-Pressure Treated Lumber:(18) 2X6-12, 2X4-12	255.31	255.31	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-TS: Keys (8)	15.92	15.92	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-PPE: Gloves Leather Thermal XL (2)	55.98	55.98	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-VC:Front Deck-Hillman Fasteners(10)	7.50	7.50	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-CREDIT MEMO: TS: Keys (8) - Refund	15.92-	15.92-	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-CC: Sidewalk Repair-Concrete Patcher 10#(2)	25.98	25.98	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-TS:Gate Keypad Base Repair-Hillman Fasteners(4)	17.96	17.96	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-VC: Front Deck-Handrail(16FT), Handrail Brackets (8)	160.56	160.56	2372	11/25/2025
JOB 6 STMT 103125	10/31/2025	F&F-VC: Front Deck-Finish/Trim Screws 100/PK	14.99	14.99	2372	11/25/2025
STMT 103125 JOB 7	10/31/2025	Parks-Batteries, fasteners, clips,	81.67	81.67	2354	11/13/2025
STMT 103125 JOB 7	10/31/2025	Parks-XL Gloves (1)	5.99	5.99	2354	11/13/2025
STMT 103125 JOB 8	10/31/2025	Rec.-L Deerskin Gloves (1), L Synthetic Gloves (1),	57.98	57.98	2354	11/13/2025
STMT 103125 JOB 8	10/31/2025	Rec.-48" Pointed End Lath	25.20	25.20	2354	11/13/2025
Total PONDEROSA LUMBER CO:			1,588.57	1,588.57		
PROCOM LLC						
144489	10/31/2025	HR-Drug Screening	209.00	209.00	11132514	11/13/2025
Total PROCOM LLC:			209.00	209.00		
PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT						
2512	11/05/2025	HR-Vision December Premium	740.21	740.21	11252512	11/25/2025
2512	11/05/2025	HR-Basic Life December Premium	193.97	193.97	11252512	11/25/2025
2512	11/05/2025	HR-Voluntary Life December Premium	1,172.80	1,172.80	11252512	11/25/2025
2512	11/05/2025	HR-Supplemental December Premium	792.13	792.13	11252512	11/25/2025
2512	11/05/2025	HR-Short Term Disability December Premium	813.06	813.06	11252512	11/25/2025

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2512	11/05/2025	HR-FSA/HSA Fees December Premium	50.40	50.40	11252512	11/25/2025
2512	11/05/2025	HR-Health Insurance December Premium	82,003.23	82,003.23	11252512	11/25/2025
Total PUBLIC SECTOR HEALTH CARE GROUP AUTHORIT:			85,765.80	85,765.80		
QUALITY IRRIGATION SOLUTIONS LLC						
23216-1	08/25/2025	Parks-Turf Plus Mix (250 LBS)	682.50	682.50	11132514	11/13/2025
29667-2	11/04/2025	SANIT-8'X10' Steel Road Plates (4)	13,846.00	13,846.00	11132514	11/13/2025
Total QUALITY IRRIGATION SOLUTIONS LLC:			14,528.50	14,528.50		
ROARING FORK ENGINEERING INC						
8331	10/24/2025	SANIT-Eng Review: Flooding - Lift Station	524.00	524.00	11132513	11/13/2025
8331	10/24/2025	SANIT-Eng-Lift Station/ Rate Sudy/Discussion /Funding Asst/Majesti	35,538.12	35,538.12	11132513	11/13/2025
Total ROARING FORK ENGINEERING INC:			36,062.12	36,062.12		
SAN JUAN REDIMIX						
5279	10/13/2025	GEO-Infrastructure Line Maintenance - Flowfill 6.5 YD	1,059.50	1,059.50	11132513	11/13/2025
5338	11/13/2025	GEO-Flowfill for GEO LEAK - 10TH Street	326.00	326.00	11132513	11/13/2025
5449	11/14/2025	SANIT-Sewer Line Repair/CDOT Flowfill 100YD	17,800.00	17,800.00	11252512	11/25/2025
5502	11/22/2025	SANIT-FlowFill 10YD, HOT WATER 10YD	1,710.00	1,710.00	11252512	11/25/2025
5503	11/22/2025	SANIT-4&5 Repairs: CDOT Flowfill 6YD, Hot Water 6YD	1,116.00	1,116.00	11252512	11/25/2025
Total SAN JUAN REDIMIX:			22,011.50	22,011.50		
SEBIS DIRECT INC						
12-25	11/20/2025	Sanit.-Utility Billing Postage	325.00	325.00	11252510	11/25/2025
Total SEBIS DIRECT INC:			325.00	325.00		
SLATE COMMUNICATIONS LLC						
3421	10/31/2025	TM-Public Affairs October	2,375.00	2,375.00	11132513	11/13/2025
Total SLATE COMMUNICATIONS LLC:			2,375.00	2,375.00		
SMART MOBILITY LLC dba FORD PRO						
INV39734335	10/31/2025	STREETS-Telematics Vehicle Tracking/ Monitoring (4)	80.00	80.00	2361	11/13/2025
Total SMART MOBILITY LLC dba FORD PRO:			80.00	80.00		
SOUTHWEST AG INC						
12851	11/10/2025	Parks-Cutting edges for plows on 4-wheelers (2)	433.85	433.85	11132510	11/13/2025
Total SOUTHWEST AG INC:			433.85	433.85		
SOUTHWEST GASES, LTD						
5332	11/27/2025	STREETS-3rd Quarter Cylinder Rental/ Welding Gases	48.00	48.00	11252511	11/25/2025
Total SOUTHWEST GASES, LTD:			48.00	48.00		
SOUTHWEST WATER AND PROPERTY LAW LLC						
3597	11/07/2025	Geo.-Attorney Fees	1,510.50	1,510.50	11132512	11/13/2025
Total SOUTHWEST WATER AND PROPERTY LAW LLC:			1,510.50	1,510.50		
STAPLES						
6047715482	11/06/2025	Admin.-Copy Paper	39.49	39.49	11132513	11/13/2025
Total STAPLES:			39.49	39.49		

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STROHECKER ASPHALT & PAVING INC						
26-001	11/03/2025	STREETS-S 7th & S 9th Streets paving per Proposal #2223	187,068.00	187,068.00	2347	11/13/2025
26-001	11/03/2025	STREETS-S 7th Street Alley ~358 SQY	15,036.00	15,036.00	2347	11/13/2025
Total STROHECKER ASPHALT & PAVING INC:			202,104.00	202,104.00		
SUMRALL LAW OFFICE						
480	11/19/2025	Courts-Court Appointed Counsel	1,652.32	1,652.32	2376	11/25/2025
481	11/21/2025	Courts-Court Appointed Counsel	140.00	140.00	2376	11/25/2025
Total SUMRALL LAW OFFICE:			1,792.32	1,792.32		
SUSAN COPENHEAVER						
183175	11/20/2025	PD-Uniform Alterations	255.00	255.00	2370	11/25/2025
Total SUSAN COPENHEAVER:			255.00	255.00		
TERRY'S ACE HARDWARE						
JOB 5 STMT 101025	10/10/2025	SANIT-Logo Wear: Carhart Plaid Flannel Hooded Jkt, Carhart Logo	134.98	134.98	2356	11/13/2025
JOB 5 STMT 101025	10/10/2025	SANIT-Infrastructure Lines: Concrete 60# (56)	531.44	531.44	2356	11/13/2025
JOB 5 STMT 101025	10/10/2025	SANIT-Chalk Powder Red (3)	22.77	22.77	2356	11/13/2025
STMT 112625 JOB 9	11/10/2025	Parks-Yellow rope	42.72	42.72	2373	11/25/2025
STMT 112625 JOB 9	11/10/2025	Parks-Root stimulator, duct tape, tarp	75.95	75.95	2373	11/25/2025
Total TERRY'S ACE HARDWARE:			807.86	807.86		
THE PAGOSA SPRINGS SUN						
422472	10/31/2025	Admin.-Town Budget Hearing	7.19	7.19	11132514	11/13/2025
422473	10/31/2025	Sanit.-Budget Hearing	7.19	7.19	11132514	11/13/2025
422474	10/31/2025	F&F-Janitorial Services RFP	14.58	14.58	11132514	11/13/2025
422475	10/31/2025	Sanit.-McCabe Creek RFP	14.58	14.58	11132514	11/13/2025
422476	10/31/2025	PW-Court Order to Abate RFP	15.23	15.23	11132514	11/13/2025
422478	10/31/2025	TM-Newsletter in Newspaper	400.00	400.00	11132514	11/13/2025
422480	10/31/2025	Tourism-Advertising winter visitor guide Print Display	2,400.00	2,400.00	11132514	11/13/2025
422481	10/31/2025	Admin.-URA Budget Hearing	15.89	15.89	11132514	11/13/2025
Total THE PAGOSA SPRINGS SUN:			2,874.66	2,874.66		
THOMSON REUTERS - WEST						
852775375	11/01/2025	Courts-Legal Research Subscription October 2025	1,386.29	1,386.29	11132511	11/13/2025
Total THOMSON REUTERS - WEST:			1,386.29	1,386.29		
TOUR COLORADO ASSOCIATION						
2025TOCO	09/03/2025	Tourism-Supplier Membership Annual Dues	450.00	450.00	2353	11/13/2025
Total TOUR COLORADO ASSOCIATION:			450.00	450.00		
TURNKEY CONSULTING LLC						
3414	11/03/2025	Parks-River Park CDOT Traffic Study	750.00	750.00	2367	11/13/2025
Total TURNKEY CONSULTING LLC:			750.00	750.00		
UNCC						
225101138	10/31/2025	GEO-811: Positive Response Re-Notifications (ID 58062) PGSP01	44.95	44.95	11132510	11/13/2025
225101139	10/31/2025	SANIT-301: 4th Billing Tier Annual Assessment + RTL Trans/PGSSN	208.50	208.50	11132510	11/13/2025
Total UNCC:			253.45	253.45		
US POSTAL SERVICE						
103025	10/30/2025	VC-Bulk Mailing Account Funds for Visitor Guide Mailings	3,000.00	3,000.00	2348	11/13/2025

TOWN OF PAGOSA SPRINGS

Town Council-Expenditure Report
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Total US POSTAL SERVICE:			3,000.00	3,000.00		
VAL'S VIP CLEANING LLC						
300	11/13/2025	F&F-Town Bldg Cleaning, Town Bathrooms Cleaning/ Locking	5,187.30	5,187.30	11132513	11/13/2025
301	11/27/2025	F&F-Town Bldg Cleaning/Town BRs Cleaning/Locking 11/17 - 28/25	5,187.30	5,187.30	11252511	11/25/2025
Total VAL'S VIP CLEANING LLC:			10,374.60	10,374.60		
VERIZON WIRELESS						
6126771977	10/23/2025	Tourism-Staff Cell Phones	50.71	50.71	2349	11/13/2025
6126771977	10/23/2025	TM-Staff Cell Phone	40.71	40.71	2349	11/13/2025
6126771977	10/23/2025	Bldg.-Staff Cell Phone	50.71	50.71	2349	11/13/2025
6126771977	10/23/2025	Courts - Staff Cell Phone	40.71	40.71	2349	11/13/2025
6126771977	10/23/2025	Parks-Staff Cell Phone	40.71	40.71	2349	11/13/2025
6126771977	10/23/2025	Hsg.-Staff Cell Phone	40.71	40.71	2349	11/13/2025
6126771977	10/23/2025	Tourism Admin.-Staff Cell Phone	81.42	81.42	2349	11/13/2025
Total VERIZON WIRELESS:			345.68	345.68		
VERMEER MOUNTAIN WEST INC						
30083777	11/17/2025	SANIT-Lagoon Clean Up: Horizontal Grinder Rental 10/28/25 throug	42,000.00	42,000.00	11252511	11/25/2025
30083777	11/17/2025	SANIT-CREDIT- Lagoon Clean Up: Horizontal Grinder Rental 11/15-	14,000.00-	14,000.00-	11252511	11/25/2025
30083778	10/28/2025	Parks-Chipper expense for flood debris Rental Transport Fee	2,500.00	2,500.00	11132511	11/13/2025
30083812	10/29/2025	Parks-Chipper Parts (Wear Parts) for flood debris chipping	1,273.50	1,273.50	11132511	11/13/2025
Total VERMEER MOUNTAIN WEST INC:			31,773.50	31,773.50		
WAGNER EQUIPMENT CO						
D0762002	10/27/2025	SANIT-Lagoon Property Clean-up & Decommissioning Equipment R	19,589.50	19,589.50	11132510	11/13/2025
P01C0337403	10/17/2025	SANIT-Unit #204: Seal Equipment Parts	.16	.16	11132510	11/13/2025
P01C0337404	10/17/2025	SANIT-Unit #204: Hose, Coupling, Guard Hose, Seal, O-Rings	164.97	164.97	11132510	11/13/2025
P01C0337727	11/07/2025	STREETS-Hydo Advanced Hydraulic Oil 5 GAL	112.83	112.83	11132510	11/13/2025
P01C0337822	11/14/2025	SANIT-Units #275 & #277: Flood Lamps/ Light Kit	1,968.98	1,968.98	11252510	11/25/2025
S01W0812047	11/11/2025	STREETS-Unit#211: Replace Water Pump/Thermostat/Radiator Hos	1,482.15	1,482.15	11252510	11/25/2025
S01W0812130	11/15/2025	STREETS-Unit#211: 250 Srvc Hr Maint/Repair/ Replace Horn/Cylind	3,285.54	3,285.54	11252510	11/25/2025
S01W0812258	11/21/2025	SANIT-Unit #277: Repr/Repl Light blow fuse/Hydr leak/no heat-AC C	2,310.90	2,310.90	11252510	11/25/2025
Total WAGNER EQUIPMENT CO:			28,915.03	28,915.03		
WALMART STORE, INC.						
25MC062-1	11/19/2025	Courts-Caldwell Restitution Payment	120.03	120.03	176	11/25/2025
Total WALMART STORE, INC.:			120.03	120.03		
WARNOCK FAMILY TRUST						
110725	11/07/2025	Cemetery-Return of Perpetual Maintenance Overpayment	300.00	300.00	2368	11/13/2025
Total WARNOCK FAMILY TRUST:			300.00	300.00		
WESTERN PAPER DISTRIBUTORS						
5196699	06/18/2025	Parks-trashcan liners (10 Cases), multifold towels (10 Cases), bath ti	1,398.80	1,398.80	11132511	11/13/2025
5225004	07/23/2025	Parks-Can liners (20 Cases)	929.00	929.00	11132511	11/13/2025
5236564	08/06/2025	F&F-M-Fold Towel 5CS, Enmotion Stnd, Prem WH 3CS, Cert Foam	856.40	856.40	11132511	11/13/2025
5242619	08/13/2025	Parks-Multi purpose cleaner (1 Case), bath tissue (10 Cases), Mop	477.42	477.42	11132511	11/13/2025
5306891	10/29/2025	F&F-M-Fold Towel 5CS, Enmotion Stnd 1CS, 8"WH Paper Towels 4	808.26	808.26	11132511	11/13/2025
5312431	11/05/2025	Parks-Can liners (20 Cases), multifold towels (5 Cases), bath tissue	1,240.85	1,240.85	11132511	11/13/2025
Total WESTERN PAPER DISTRIBUTORS:			5,710.73	5,710.73		

TOWN OF PAGOSA SPRINGS

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WORLD FUEL SERVICES INC						
3338118-41525	10/17/2025	PARKS-Equipment Fuel for weeks 09/16-30/25	345.67	345.67	11132512	11/13/2025
3338118-41525	10/17/2025	SANIT-Equipment Fuel for weeks 09/16-30/25	304.44	304.44	11132512	11/13/2025
3338118-41525	10/17/2025	STREETS-Equipment Fuel for weeks 09/16-30/25	462.88	462.88	11132512	11/13/2025
3338118-41525	10/17/2025	REC-Equipment Fuel for weeks 09/16-30/25	6.65	6.65	11132512	11/13/2025
3341168-41525	10/21/2025	SANIT-PS1: Equipment Fuel	1,692.71	1,692.71	11132512	11/13/2025
3345978-41525	10/24/2025	F&F-Fuel Equipment 09/28/25 to 10/07/25	2.20	2.20	11252511	11/25/2025
3345978-41525	10/24/2025	PARKS-Fuel Equipment 09/28/25 to 10/07/25	277.56	277.56	11252511	11/25/2025
3345978-41525	10/24/2025	SANIT-Fuel Equipment 09/28/25 to 10/07/25	249.49	249.49	11252511	11/25/2025
3345978-41525	10/24/2025	STREETS-Fuel Equipment 09/28/25 to 10/07/25	396.63	396.63	11252511	11/25/2025
3352513-41525	10/09/2025	SANIT-PS1: Generator Fuel	2,133.75	2,133.75	11132512	11/13/2025
3353180-41525	10/31/2025	PARKS-Equipment Fuel for 10/08-14/25	158.57	158.57	11252511	11/25/2025
3353180-41525	10/31/2025	STREETS-Equipment Fuel for 10/08-14/25	359.03	359.03	11252511	11/25/2025
3353180-41525	10/31/2025	SANIT-Equipment Fuel for 10/08-14/25	150.34	150.34	11252511	11/25/2025
3353183-41525	10/31/2025	PARKS-Equipment Fuel for 10/02-14/25.	21.27	21.27	11252511	11/25/2025
3353183-41525	10/31/2025	SANIT-Equipment Fuel for 10/02-14/25.	87.45	87.45	11252511	11/25/2025
3353183-41525	10/31/2025	STREETS-Equipment Fuel for 10/02-14/25.	201.23	201.23	11252511	11/25/2025
3353183-41525	10/31/2025	PW-Equipment Fuel for 10/02-14/25.	39.92	39.92	11252511	11/25/2025
3361219-41525	11/07/2025	PARKS-Equipment Fuel for Week of 10/09-27/25	387.70	387.70	11252511	11/25/2025
3361219-41525	11/07/2025	STREETS-Equipment Fuel for Week of 10/09-27/25	1,119.89	1,119.89	11252511	11/25/2025
Total WORLD FUEL SERVICES INC:			8,397.38	8,397.38		
ZIONS BANCORPORATION						
ZIONS BANK 2025-2	11/05/2025	PW Admin.-Maint Facility Principal Payment	191,678.01	191,678.01	11132512	11/13/2025
ZIONS BANK 2025-2	11/05/2025	PW Admin.-Maint Facility Interest Payment	25,280.11	25,280.11	11132512	11/13/2025
Total ZIONS BANCORPORATION:			216,958.12	216,958.12		
Grand Totals:			1,179,115.	1,179,115.		

Report Criteria:

Detail report type printed

TOWN OF PAGOSA SPRINGS
 COMBINED CASH INVESTMENT
 NOVEMBER 30, 2025

COMBINED CASH ACCOUNTS		
01-10300	CASH IN CHECKING FSWB	24,827.99
01-10310	BANK OF THE SAN JUANS CHECKING	70,845.17
01-10320	BANK OF THE SAN JUANS SAVINGS	4,674,359.41
01-10330	BANK SAN JUANS GEN WKG SAVINGS	658,952.46
01-10450	FSWB ESCROW ACCT	450.00
01-10500	CASH - XPRESS DEPOSIT ACCOUNT	147,595.15
01-10550	CASH - COLOTRUST PLUS INVEST	5,793,277.11
01-10565	CASH - CSLIP INVESTMENT POOL	4,672,919.45
TOTAL COMBINED CASH		16,043,226.74
TOTAL UNALLOCATED CASH		16,043,226.74
CASH ALLOCATION RECONCILIATION		
10	ALLOCATION TO GENERAL FUND	4,311,554.88
21	ALLOCATION TO CONSERVATION TRUST FUND	69,494.49
31	ALLOCATION TO TRUST/IMPACT FUND	1,154,549.74
41	ALLOCATION TO LODGERS TAX FUND	1,517,973.03
51	ALLOCATION TO CAPITAL IMPROVEMENT FUND	4,304,770.03
53	ALLOCATION TO SANITATION FUND	4,563,016.57
55	ALLOCATION TO GEOTHERMAL FUND	121,868.00
TOTAL ALLOCATIONS TO OTHER FUNDS		16,043,226.74
ALLOCATION FROM COMBINED CASH FUND - 01-10100		(16,043,226.74)
ZERO PROOF IF ALLOCATIONS BALANCE		.00

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
NOVEMBER 30, 2025

GENERAL FUND

ASSETS

10-10100	CASH IN COMBINED CASH FUND	4,311,554.88	
10-10275	ROAD CUT FSWB 558761984	12,922.66	
10-10500	PETTY CASH	300.00	
10-10530	ACCTS RECEIVABLE - GEN FUND	766.09	
10-10700	DUE FROM CAPITAL FUND - LOAN	281,029.00	
10-10701	ADVANCE TO SANITATION	59,587.17	
10-10800	EMPLOYEE ASSET ACCOUNT	3,686.67	
10-10900	LEASE RECEIVABLE	1,147,565.83	
10-11360	DUE FROM SANITATION - LOAN	(19,861.61)	
10-11500	PROPERTY TAX	132,644.00	
10-11510	SALES TAX	778,817.32	
10-11511	MARIJUANA TAX	15,581.42	
10-11570	PREPAID EXPENSE	6,150.00	
	TOTAL ASSETS		<u>6,730,743.43</u>

LIABILITIES AND EQUITY

LIABILITIES

10-20100	ACCOUNTS PAYABLE	(206,174.74)	
10-21000	WAGES PAYABLE	170,518.65	
10-21300	FEDERAL INCOME TAX WITHHELD	22,979.61	
10-21400	STATE INCOME TAX WITHHELD	8,663.00	
10-21500	FICA TAXES WITHHELD	30,998.36	
10-21550	SUTA PAYABLE	1,833.31	
10-21600	CAFETERIA PLAN	(224.94)	
10-21605	HEALTH SAVINGS ACCOUNTS	1,851.76	
10-21610	MASA INSURANCE	289.50	
10-21615	VISION INSURANCE	263.93	
10-21620	DENTAL INSURANCE	(14.31)	
10-21630	LIFE INSURANCE	261.12	
10-21635	VOLUNTARY LIFE INSURANCE	1,202.44	
10-21640	NEW YORK LIFE PAYABLE	(70.00)	
10-21645	SHORT TERM DISABILITY	(721.35)	
10-21650	AFLAC PAYABLE	(453.34)	
10-21655	SUPP INSURANCE	(168.52)	
10-21700	POLICE PENSION, 8%	6,076.12	
10-21800	CCOERA PENSION FUND	39,068.22	
10-21900	HEALTH INSURANCE	(83,465.38)	
10-22100	ROAD CUT BONDS	13,197.11	
10-22250	DEFERRED INFLOW-LEASES	1,083,293.55	
10-22260	DEFERRED INFLOW-PROPERTY TAXES	132,644.00	
	TOTAL LIABILITIES		1,221,848.10

FUND EQUITY

TOWN OF PAGOSA SPRINGS			
BALANCE SHEET			
NOVEMBER 30, 2025			
GENERAL FUND			
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE	5,203,186.82	
10-29810	FUND BALANCE - ASSIGNED	107,364.73	
	REVENUE OVER EXPENDITURES - YTD	<u>198,343.78</u>	
	BALANCE - CURRENT DATE	<u>5,508,895.33</u>	
	TOTAL FUND EQUITY		<u>5,508,895.33</u>
	TOTAL LIABILITIES AND EQUITY		<u><u>6,730,743.43</u></u>

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-101 PROPERTY TAX	230.79	133,976.63	132,644.00	(1,332.63)	101.0
10-31-102 SPECIFIC OWNERSHIP/MVL TAX	1,862.42	17,011.01	18,000.00	988.99	94.5
10-31-103 SALES TAX	442,303.37	4,320,457.25	4,594,359.00	273,901.75	94.0
10-31-104 CIGARETTE TAX	1,020.00	11,426.98	15,150.00	3,723.02	75.4
10-31-105 MARIJUANA TAX	2,547.02	68,460.84	105,000.00	36,539.16	65.2
10-31-106 SEVERANCE TAX	.00	587.29	10,000.00	9,412.71	5.9
TOTAL TAXES	447,963.60	4,551,920.00	4,875,153.00	323,233.00	93.4
<u>LICENSES AND PERMITS</u>					
10-32-200 LIQUOR LICENSES	628.75	12,625.00	11,275.00	(1,350.00)	112.0
10-32-201 MARIJUANA LICENSES	2,000.00	12,000.00	18,000.00	6,000.00	66.7
10-32-202 VACATION RENTAL LICENSES	8,500.00	72,350.00	56,000.00	(16,350.00)	129.2
10-32-203 BUSINESS LICENSES	2,425.00	49,248.40	40,000.00	(9,248.40)	123.1
10-32-206 BUILDING PERMITS	3,416.00	97,223.50	75,000.00	(22,223.50)	129.6
10-32-207 PLANNING PERMITS	838.50	11,292.00	11,000.00	(292.00)	102.7
TOTAL LICENSES AND PERMITS	17,808.25	254,738.90	211,275.00	(43,463.90)	120.6
<u>INTERGOVERNMENTAL REVENUES</u>					
10-33-304 ARCHULETA COUNTY	.00	30,000.00	86,265.00	56,265.00	34.8
10-33-305 STATE OF COLORADO GRANTS	.00	429,851.77	882,098.00	452,246.23	48.7
10-33-306 DOLA GRANTS	830.02	78,326.76	97,000.00	18,673.24	80.8
TOTAL INTERGOVERNMENTAL REVENUES	830.02	538,178.53	1,065,363.00	527,184.47	50.5
<u>CHARGES FOR SERVICES</u>					
10-34-400 DEPT. SPECIFIC SVC. CHARGE FEE	21,000.00	21,000.00	21,000.00	.00	100.0
10-34-402 DEPARTMENT SPEC. CHG FOR SVC	2,620.00	19,696.31	5,000.00	(14,696.31)	393.9
10-34-403 PROGRAM/EVENT FEES	5,175.00	116,396.78	109,000.00	(7,396.78)	106.8
10-34-410 CHGS FOR ADDED SERVICES-POLICE	10,968.81	94,558.68	105,000.00	10,441.32	90.1
TOTAL CHARGES FOR SERVICES	39,763.81	251,651.77	240,000.00	(11,651.77)	104.9
<u>FINES, FEES & FORFEITURES</u>					
10-35-500 DEPARTMENT SPECIFIC FINES	2,463.00	55,538.20	48,000.00	(7,538.20)	115.7
10-35-501 DEPARTMENT SPECIFIC SURCHARGES	345.00	7,532.81	8,000.00	467.19	94.2
10-35-502 CONVENIENCE/CC FEES	589.22	5,229.51	9,000.00	3,770.49	58.1
10-35-503 LATE FEES (PENALTIES & INT.)	.00	160.00	.00	(160.00)	.0
TOTAL FINES, FEES & FORFEITURES	3,397.22	68,460.52	65,000.00	(3,460.52)	105.3

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUES</u>					
10-36-601 MISCELLANEOUS REVENUE	2.62	9,459.72	18,000.00	8,540.28	52.6
10-36-602 DEPARTMENT SPECIFIC MISC	.00	25.00	10,000.00	9,975.00	.3
10-36-603 INTEREST INCOME	28,155.28	200,487.15	191,365.00	(9,122.15)	104.8
TOTAL MISCELLANEOUS REVENUES	28,157.90	209,971.87	219,365.00	9,393.13	95.7
<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
10-37-701 PRIVATE/NON-PROFIT COLLABORAT.	.00	3,000.00	.00	(3,000.00)	.0
10-37-702 SCHOLARSHIP FUNDING	3,671.03	35,105.51	32,000.00	(3,105.51)	109.7
TOTAL CONTRIBUTIONS & OTHR GRANT REV	3,671.03	38,105.51	32,000.00	(6,105.51)	119.1
<u>LEASES & RENTS</u>					
10-38-802 GROUND LEASE REVENUE	2,062.78	68,902.04	101,235.00	32,332.96	68.1
10-38-803 MINERAL LEASING REVENUE	.00	2,554.07	800.00	(1,754.07)	319.3
10-38-804 FRANCHISE FEES-TELEPHONE	.00	2,200.00	.00	(2,200.00)	.0
10-38-805 FRANCHISE FEES-CABLE TV	225.22	744.90	1,500.00	755.10	49.7
10-38-806 FRANCHISE FEES-GAS	.00	16,405.71	22,330.00	5,924.29	73.5
10-38-812 DEPT. SPEC. LEASES-P&R ADMIN	2,943.76	33,561.36	36,477.00	2,915.64	92.0
10-38-813 DEPT. SPEC. RENT FEES-P&R ADMN	185.00	24,311.00	25,000.00	689.00	97.2
TOTAL LEASES & RENTS	5,416.76	148,679.08	187,342.00	38,662.92	79.4
<u>INTERFUND TRANSFERS</u>					
10-39-904 TRANSFER FROM CTF	50,000.00	50,000.00	50,000.00	.00	100.0
10-39-906 TRANSFER FROM TRUST FUND	4,750.00	4,750.00	7,500.00	2,750.00	63.3
TOTAL INTERFUND TRANSFERS	54,750.00	54,750.00	57,500.00	2,750.00	95.2
TOTAL FUND REVENUE	601,758.59	6,116,456.18	6,952,998.00	836,541.82	88.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COURTS</u>					
10-41-401 SALARIES	28,266.97	249,756.95	274,561.00	24,804.05	91.0
10-41-402 PART TIME	3,774.46	50,877.93	10,587.00	(40,290.93)	480.6
10-41-403 OVERTIME	.00	422.09	750.00	327.91	56.3
10-41-411 FICA	2,363.61	22,477.28	21,814.00	(663.28)	103.0
10-41-412 EMPLOYEE INSURANCE	2,788.71	38,664.08	43,890.00	5,225.92	88.1
10-41-413 RETIREMENT	1,650.66	17,059.65	19,434.00	2,374.35	87.8
10-41-423 WORKERS COMPENSATION INSURANCE	.00	260.41	265.00	4.59	98.3
10-41-501 OFFICE SUPPLIES	73.48	788.63	2,150.00	1,361.37	36.7
10-41-502 OPERATING SUPPLIES	77.27	209.27	.00	(209.27)	.0
10-41-503 MAINTENANCE & CLEANING SUPPLIE	.00	42.70	150.00	107.30	28.5
10-41-504 POSTAGE/SHIPPING	.00	732.04	1,200.00	467.96	61.0
10-41-505 COPY/PRINTING	509.42	2,579.15	5,800.00	3,220.85	44.5
10-41-511 FUEL/OIL/OPERATING FLUIDS	.00	209.27	250.00	40.73	83.7
10-41-521 DEPARTMENT MATERIALS	.00	.00	800.00	800.00	.0
10-41-551 FURNISHINGS & FIXTURES	.00	2,921.14	4,437.00	1,515.86	65.8
10-41-581 SMALL EQUIPMENT	.00	.00	150.00	150.00	.0
10-41-582 EQUIPMENT	.00	1,063.24	.00	(1,063.24)	.0
10-41-583 COMPUTER/IT EQUIPMENT	.00	1,458.98	1,200.00	(258.98)	121.6
10-41-584 SOFTWARE SUBSCRIPTIONS	2,958.25	22,011.14	25,279.00	3,267.86	87.1
10-41-621 TELEPHONE SERVICE-UTILITY	174.05	1,689.07	2,153.00	463.93	78.5
10-41-622 TELEPHONE-EE ISSUED CELL PHONE	81.42	447.56	512.00	64.44	87.4
10-41-632 LAUNDRY/CLEANING SERVICES	.00	.00	200.00	200.00	.0
10-41-646 R&M-OTHER	.00	.00	70.00	70.00	.0
10-41-691 DISPOSAL/RECYCLING/SHREDDING	.00	357.49	650.00	292.51	55.0
10-41-702 ATTORNEY	.00	.00	40,000.00	40,000.00	.0
10-41-704 CONTRACTED SERVICES (OTHER PRO	1,990.02	9,067.40	22,190.00	13,122.60	40.9
10-41-705 IT SERVICES	972.02	8,424.11	11,292.00	2,867.89	74.6
10-41-707 SECURITY	.00	.00	4,500.00	4,500.00	.0
10-41-708 TRANSLATION SERVICES	90.78	189.51	1,500.00	1,310.49	12.6
10-41-711 TRAVEL-TRANSPORTATION	.00	121.00	600.00	479.00	20.2
10-41-712 TRAVEL-MEALS	.00	1,715.00	3,309.00	1,594.00	51.8
10-41-713 TRAVEL-LODGING	.00	4,962.00	6,000.00	1,038.00	82.7
10-41-722 MEETING-REGISTRATION	.00	1,556.00	2,250.00	694.00	69.2
10-41-731 RENTAL-EQUIPMENT	230.06	1,265.33	2,600.00	1,334.67	48.7
10-41-751 BOOKS & SUBSCRIPTIONS	.00	747.19	800.00	52.81	93.4
10-41-761 INSURANCE & BONDS	.00	175.00	250.00	75.00	70.0
10-41-792 DUES & MEMBERSHIPS	.00	681.00	565.00	(116.00)	120.5
10-41-794 TEAM BUILDING	25.28	452.78	500.00	47.22	90.6
10-41-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	453.33	2,000.00	1,546.67	22.7
TOTAL COURTS	46,026.46	443,837.72	514,658.00	70,820.28	86.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE</u>					
10-49-401 SALARIES	109,576.48	776,994.27	903,513.00	126,518.73	86.0
10-49-402 PART TIME	1,005.18	11,136.64	115,775.00	104,638.36	9.6
10-49-403 OVERTIME	5,353.24	34,002.40	18,413.00	(15,589.40)	184.7
10-49-404 ON-CALL	1,875.00	8,725.00	.00	(8,725.00)	.0
10-49-406 ADDED DUTY/BILLABLE OT/GRANTS	1,207.32	20,851.34	41,887.00	21,035.66	49.8
10-49-411 FICA	3,350.08	20,964.64	26,373.00	5,408.36	79.5
10-49-412 EMPLOYEE INSURANCE	13,269.31	143,003.29	167,097.00	24,093.71	85.6
10-49-413 RETIREMENT	12,789.74	107,569.99	136,330.00	28,760.01	78.9
10-49-423 WORKERS COMPENSATION INSURANCE	.00	25,909.28	26,863.00	953.72	96.5
10-49-501 OFFICE SUPPLIES	.00	1,188.31	1,420.00	231.69	83.7
10-49-502 OPERATING SUPPLIES	274.38	11,562.24	14,022.00	2,459.76	82.5
10-49-503 MAINTENANCE & CLEANING SUPPLIE	.00	69.19	125.00	55.81	55.4
10-49-504 POSTAGE/SHIPPING	.00	418.22	1,065.00	646.78	39.3
10-49-505 COPY/PRINTING	699.02	4,162.90	6,425.00	2,262.10	64.8
10-49-506 LOGO WEAR	1,474.73	4,989.85	5,500.00	510.15	90.7
10-49-507 PERSONAL PROTECTIVE EQUIP.	545.16	559.87	.00	(559.87)	.0
10-49-511 FUEL/OIL/OPERATING FLUIDS	1,748.71	22,714.75	35,000.00	12,285.25	64.9
10-49-521 DEPARTMENT MATERIALS	.00	.00	100.00	100.00	.0
10-49-543 SMALL TOOLS	.00	324.49	500.00	175.51	64.9
10-49-544 TOOLS	.00	913.00	.00	(913.00)	.0
10-49-551 FURNISHINGS & FIXTURES	.00	.00	1,300.00	1,300.00	.0
10-49-561 COMMUNITY ENGAGEMENT/COMMUNITY	595.80	4,930.12	5,000.00	69.88	98.6
10-49-581 SMALL EQUIPMENT	.00	.00	500.00	500.00	.0
10-49-582 EQUIPMENT	792.07	2,353.42	11,151.00	8,797.58	21.1
10-49-583 COMPUTER/IT EQUIPMENT	.00	54.72	3,000.00	2,945.28	1.8
10-49-584 SOFTWARE SUBSCRIPTIONS	1,452.03	14,681.88	17,824.00	3,142.12	82.4
10-49-621 TELEPHONE SERVICE-UTILITY	197.12	2,466.78	4,263.00	1,796.22	57.9
10-49-622 TELEPHONE-EE ISSUED CELL PHONE	2,341.21	12,193.78	13,000.00	806.22	93.8
10-49-641 R&M-VEHICLES	.00	9.71	.00	(9.71)	.0
10-49-642 R&M-EQUIPMENT	.00	.00	2,000.00	2,000.00	.0
10-49-691 DISPOSAL/RECYCLING/SHREDDING	.00	332.49	650.00	317.51	51.2
10-49-704 CONTRACTED SERVICES (OTHER PRO	3,375.00	438,314.49	462,026.00	23,711.51	94.9
10-49-705 IT SERVICES	2,912.36	29,212.49	36,494.00	7,281.51	80.1
10-49-708 TRANSLATION SERVICES	41.29	295.59	342.00	46.41	86.4
10-49-711 TRAVEL-TRANSPORTATION	728.87	2,684.36	1,000.00	(1,684.36)	268.4
10-49-712 TRAVEL-MEALS	.00	4,667.54	6,200.00	1,532.46	75.3
10-49-713 TRAVEL-LODGING	195.50	7,345.56	10,000.00	2,654.44	73.5
10-49-721 MEETING & TRAINING-SUPPLIES	.00	267.81	1,000.00	732.19	26.8
10-49-751 BOOKS & SUBSCRIPTIONS	.00	5.00	2,244.00	2,239.00	.2
10-49-761 INSURANCE & BONDS	214.41	69,898.64	68,846.00	(1,052.64)	101.5
10-49-762 INSURANCE CLAIM DEDUCTIBLES	.00	500.00	.00	(500.00)	.0
10-49-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	455.00	500.00	45.00	91.0
10-49-792 DUES & MEMBERSHIPS	.00	1,290.00	1,135.00	(155.00)	113.7
10-49-793 TRAINING & SCHOOLS	499.00	24,493.61	24,000.00	(493.61)	102.1
10-49-794 TEAM BUILDING	27.50	1,067.86	900.00	(167.86)	118.7
TOTAL POLICE	166,540.51	1,813,580.52	2,173,783.00	360,202.48	83.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS & REC. ADMIN</u>					
10-54-401 SALARIES	20,516.40	144,272.03	154,434.00	10,161.97	93.4
10-54-411 FICA	1,523.64	10,713.98	11,851.00	1,137.02	90.4
10-54-412 EMPLOYEE INSURANCE	3,504.51	38,521.93	35,036.00	(3,485.93)	110.0
10-54-413 RETIREMENT	1,557.21	12,591.80	13,891.00	1,299.20	90.7
10-54-414 PHONE STIPEND	60.00	435.76	480.00	44.24	90.8
10-54-423 WORKERS COMPENSATION INSURANCE	.00	2,630.65	144.00	(2,486.65)	1826.8
10-54-501 OFFICE SUPPLIES	22.93	224.99	500.00	275.01	45.0
10-54-502 OPERATING SUPPLIES	.00	8.65	200.00	191.35	4.3
10-54-503 MAINTENANCE & CLEANING SUPPLIE	.00	7.88	.00	(7.88)	.0
10-54-505 COPY/PRINTING	.00	.00	500.00	500.00	.0
10-54-583 COMPUTER/IT EQUIPMENT	.00	474.25	.00	(474.25)	.0
10-54-584 SOFTWARE SUBSCRIPTIONS	47.38	614.35	448.00	(166.35)	137.1
10-54-601 GAS-UTILITY	1,784.55	11,389.02	13,618.00	2,228.98	83.6
10-54-602 ELECTRIC-UTILITY	1,654.64	20,133.55	23,411.00	3,277.45	86.0
10-54-603 WATER-UTILITY	301.02	6,300.62	6,509.00	208.38	96.8
10-54-604 SEWER-UTILITY	712.50	7,837.50	8,550.00	712.50	91.7
10-54-621 TELEPHONE SERVICE-UTILITY	104.33	1,149.11	1,253.00	103.89	91.7
10-54-705 IT SERVICES	324.01	4,038.61	3,764.00	(274.61)	107.3
10-54-731 RENTAL-EQUIPMENT	.00	1,287.30	2,081.00	793.70	61.9
10-54-732 RENTAL-MISC.	.00	.00	350.00	350.00	.0
10-54-742 CONVENIENCE (CREDIT CARD PROCE	197.23	3,195.92	6,000.00	2,804.08	53.3
10-54-761 INSURANCE & BONDS	.00	175.76	.00	(175.76)	.0
10-54-771 INITIATIVES & ECONOMIC DEVELOP	.00	17,450.00	10,000.00	(7,450.00)	174.5
10-54-794 TEAM BUILDING	.00	180.08	200.00	19.92	90.0
10-54-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	2,634.28	3,800.00	1,165.72	69.3
10-54-812 FURNITURE & FIXTURES	.00	327.76	1,500.00	1,172.24	21.9
TOTAL PARKS & REC. ADMIN	32,310.35	286,595.78	298,520.00	11,924.22	96.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-55-401 SALARIES	30,036.47	222,038.32	240,141.00	18,102.68	92.5
10-55-402 PART TIME	.00	79,367.13	80,000.00	632.87	99.2
10-55-403 OVERTIME	.00	2,047.13	.00	(2,047.13)	.0
10-55-411 FICA	2,240.38	22,889.94	18,371.00	(4,518.94)	124.6
10-55-412 EMPLOYEE INSURANCE	4,131.30	45,334.65	40,937.00	(4,397.65)	110.7
10-55-413 RETIREMENT	2,493.81	19,950.48	20,181.00	230.52	98.9
10-55-414 PHONE STIPEND	60.00	340.00	.00	(340.00)	.0
10-55-423 WORKERS COMPENSATION INSURANCE	.00	6,110.30	2,741.00	(3,369.30)	222.9
10-55-501 OFFICE SUPPLIES	.00	132.04	500.00	367.96	26.4
10-55-502 OPERATING SUPPLIES	2,024.79	28,253.90	36,500.00	8,246.10	77.4
10-55-503 MAINTENANCE & CLEANING SUPPLIE	.00	91.51	.00	(91.51)	.0
10-55-505 COPY/PRINTING	138.95	736.40	2,000.00	1,263.60	36.8
10-55-506 LOGO WEAR	240.00	660.85	900.00	239.15	73.4
10-55-507 PERSONAL PROTECTIVE EQUIP.	57.98	57.98	.00	(57.98)	.0
10-55-511 FUEL/OIL/OPERATING FLUIDS	.00	435.40	1,000.00	564.60	43.5
10-55-521 DEPARTMENT MATERIALS	.00	21.51	.00	(21.51)	.0
10-55-543 SMALL TOOLS	.00	741.14	1,500.00	758.86	49.4
10-55-551 FURNISHINGS & FIXTURES	.00	903.99	.00	(903.99)	.0
10-55-561 COMMUNITY ENGAGEMENT/COMMUNITY	1,277.42	7,634.18	16,600.00	8,965.82	46.0
10-55-581 SMALL EQUIPMENT	.00	3,736.99	2,500.00	(1,236.99)	149.5
10-55-582 EQUIPMENT	.00	(5,500.00)	.00	5,500.00	.0
10-55-583 COMPUTER/IT EQUIPMENT	.00	9.88	.00	(9.88)	.0
10-55-584 SOFTWARE SUBSCRIPTIONS	80.64	7,961.43	7,835.00	(126.43)	101.6
10-55-621 TELEPHONE SERVICE-UTILITY	109.34	1,093.48	1,497.00	403.52	73.0
10-55-622 TELEPHONE-EE ISSUED CELL PHONE	.00	122.04	504.00	381.96	24.2
10-55-632 LAUNDRY/CLEANING SERVICES	.00	1,058.75	3,500.00	2,441.25	30.3
10-55-704 CONTRACTED SERVICES (OTHER PRO	.00	13,117.50	15,400.00	2,282.50	85.2
10-55-705 IT SERVICES	648.01	8,077.21	7,528.00	(549.21)	107.3
10-55-711 TRAVEL-TRANSPORTATION	.00	1,399.21	2,500.00	1,100.79	56.0
10-55-712 TRAVEL-MEALS	.00	649.01	700.00	50.99	92.7
10-55-713 TRAVEL-LODGING	.00	1,101.52	3,000.00	1,898.48	36.7
10-55-721 MEETING & TRAINING-SUPPLIES	.00	.00	200.00	200.00	.0
10-55-722 MEETING-REGISTRATION	84.67	829.67	1,000.00	170.33	83.0
10-55-731 RENTAL-EQUIPMENT	.00	11,000.00	.00	(11,000.00)	.0
10-55-732 RENTAL-MISC.	.00	2,355.00	3,400.00	1,045.00	69.3
10-55-761 INSURANCE & BONDS	.00	905.90	597.00	(308.90)	151.7
10-55-771 INITIATIVES & ECONOMIC DEVELOP	.00	4,500.00	4,500.00	.00	100.0
10-55-782 KIDS CAMP-TRAINING/CERTIFICATI	.00	1,501.13	2,400.00	898.87	62.6
10-55-783 KIDS CAMP-STAFF UNIFORMS	.00	903.00	1,000.00	97.00	90.3
10-55-784 KIDS CAMP-SUPPLIES & SNACKS	.00	8,336.71	7,500.00	(836.71)	111.2
10-55-785 KIDS CAMP-CONTRACTED ACTIVITIE	.00	2,120.67	3,000.00	879.33	70.7
10-55-786 KIDS CAMP-ADVERTISING	.00	682.50	750.00	67.50	91.0
10-55-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	1,393.14	3,700.00	2,306.86	37.7
10-55-792 DUES & MEMBERSHIPS	.00	700.00	.00	(700.00)	.0
10-55-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
10-55-794 TEAM BUILDING	88.61	247.39	600.00	352.61	41.2
TOTAL RECREATION	43,712.37	506,048.98	535,482.00	29,433.02	94.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMM. DEVEL. ADMIN</u>					
10-62-401 SALARIES	16,417.87	101,741.90	106,716.00	4,974.10	95.3
10-62-411 FICA	1,213.78	7,509.62	8,201.00	691.38	91.6
10-62-412 EMPLOYEE INSURANCE	773.03	8,350.70	9,114.00	763.30	91.6
10-62-413 RETIREMENT	1,108.20	8,865.60	9,599.00	733.40	92.4
10-62-414 PHONE STIPEND	60.00	435.76	480.00	44.24	90.8
10-62-423 WORKERS COMPENSATION INSURANCE	.00	2,557.73	99.00	(2,458.73)	2583.6
10-62-501 OFFICE SUPPLIES	.00	43.67	300.00	256.33	14.6
10-62-503 MAINTENANCE & CLEANING SUPPLIE	.00	12.82	.00	(12.82)	.0
10-62-505 COPY/PRINTING	.00	245.64	1,700.00	1,454.36	14.5
10-62-511 FUEL/OIL/OPERATING FLUIDS	85.78	226.53	200.00	(26.53)	113.3
10-62-581 SMALL EQUIPMENT	.00	205.32	.00	(205.32)	.0
10-62-584 SOFTWARE SUBSCRIPTIONS	38.73	4,667.16	13,766.00	9,098.84	33.9
10-62-621 TELEPHONE SERVICE-UTILITY	28.34	358.78	340.00	(18.78)	105.5
10-62-622 TELEPHONE-EE ISSUED CELL PHONE	.00	50.68	.00	(50.68)	.0
10-62-705 IT SERVICES	324.01	4,038.61	3,764.00	(274.61)	107.3
10-62-708 TRANSLATION SERVICES	.00	.00	200.00	200.00	.0
10-62-711 TRAVEL-TRANSPORTATION	.00	206.17	400.00	193.83	51.5
10-62-712 TRAVEL-MEALS	.00	290.00	400.00	110.00	72.5
10-62-713 TRAVEL-LODGING	.00	989.98	1,200.00	210.02	82.5
10-62-722 MEETING-REGISTRATION	.00	1,080.00	1,000.00	(80.00)	108.0
10-62-761 INSURANCE & BONDS	.00	518.68	93.00	(425.68)	557.7
10-62-792 DUES & MEMBERSHIPS	350.00	1,133.00	1,030.00	(103.00)	110.0
10-62-793 TRAINING & SCHOOLS	.00	149.00	.00	(149.00)	.0
10-62-794 TEAM BUILDING	125.28	225.54	.00	(225.54)	.0
TOTAL COMM. DEVEL. ADMIN	20,525.02	143,902.89	158,602.00	14,699.11	90.7

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BUILDING</u>					
10-63-401 SALARIES	20,792.31	127,124.46	152,931.00	25,806.54	83.1
10-63-402 PART TIME	.00	26,393.61	35,225.00	8,831.39	74.9
10-63-403 OVERTIME	.00	27.94	.00	(27.94)	.0
10-63-411 FICA	1,502.25	11,118.46	14,431.00	3,312.54	77.1
10-63-412 EMPLOYEE INSURANCE	3,565.98	35,586.20	26,846.00	(8,740.20)	132.6
10-63-413 RETIREMENT	1,624.14	11,145.27	13,756.00	2,610.73	81.0
10-63-414 PHONE STIPEND	60.00	775.76	480.00	(295.76)	161.6
10-63-423 WORKERS COMPENSATION INSURANCE	.00	4,139.17	3,501.00	(638.17)	118.2
10-63-501 OFFICE SUPPLIES	.00	238.75	500.00	261.25	47.8
10-63-504 POSTAGE/SHIPPING	.00	19.36	100.00	80.64	19.4
10-63-505 COPY/PRINTING	.00	141.62	250.00	108.38	56.7
10-63-506 LOGO WEAR	.00	.00	450.00	450.00	.0
10-63-507 PERSONAL PROTECTIVE EQUIP.	.00	.00	150.00	150.00	.0
10-63-543 SMALL TOOLS	.00	123.49	.00	(123.49)	.0
10-63-581 SMALL EQUIPMENT	.00	71.98	.00	(71.98)	.0
10-63-583 COMPUTER/IT EQUIPMENT	.00	.00	200.00	200.00	.0
10-63-584 SOFTWARE SUBSCRIPTIONS	71.07	3,389.40	1,398.00	(1,991.40)	242.5
10-63-621 TELEPHONE SERVICE-UTILITY	93.04	728.23	1,301.00	572.77	56.0
10-63-622 TELEPHONE-EE ISSUED CELL PHONE	101.42	665.81	1,277.00	611.19	52.1
10-63-705 IT SERVICES	648.01	6,846.64	7,528.00	681.36	91.0
10-63-711 TRAVEL-TRANSPORTATION	.00	214.77	600.00	385.23	35.8
10-63-712 TRAVEL-MEALS	41.99	685.99	700.00	14.01	98.0
10-63-713 TRAVEL-LODGING	.00	1,760.46	1,800.00	39.54	97.8
10-63-721 MEETING & TRAINING-SUPPLIES	.00	.00	700.00	700.00	.0
10-63-722 MEETING-REGISTRATION	.00	372.24	1,000.00	627.76	37.2
10-63-743 RECORDING FEES	.00	18.00	.00	(18.00)	.0
10-63-751 BOOKS & SUBSCRIPTIONS	.00	294.00	.00	(294.00)	.0
10-63-792 DUES & MEMBERSHIPS	170.00	516.33	800.00	283.67	64.5
10-63-793 TRAINING & SCHOOLS	564.85	2,172.05	3,000.00	827.95	72.4
TOTAL BUILDING	29,235.06	234,569.99	268,924.00	34,354.01	87.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PLANNING</u>					
10-64-401 SALARIES	28,423.11	114,632.56	196,701.00	82,068.44	58.3
10-64-402 PART TIME	.00	16,632.50	.00	(16,632.50)	.0
10-64-411 FICA	2,027.43	9,300.00	15,048.00	5,748.00	61.8
10-64-412 EMPLOYEE INSURANCE	5,520.42	34,905.22	47,547.00	12,641.78	73.4
10-64-413 RETIREMENT	1,875.00	10,808.54	22,427.00	11,618.46	48.2
10-64-423 WORKERS COMPENSATION INSURANCE	.00	2,698.33	183.00	(2,515.33)	1474.5
10-64-501 OFFICE SUPPLIES	39.04	162.10	600.00	437.90	27.0
10-64-504 POSTAGE/SHIPPING	188.02	363.34	750.00	386.66	48.5
10-64-505 COPY/PRINTING	.00	33.46	500.00	466.54	6.7
10-64-507 PERSONAL PROTECTIVE EQUIP.	.00	20.96	.00	(20.96)	.0
10-64-511 FUEL/OIL/OPERATING FLUIDS	.00	68.03	.00	(68.03)	.0
10-64-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
10-64-583 COMPUTER/IT EQUIPMENT	.00	.00	150.00	150.00	.0
10-64-584 SOFTWARE SUBSCRIPTIONS	176.03	8,638.76	7,085.00	(1,553.76)	121.9
10-64-621 TELEPHONE SERVICE-UTILITY	107.34	1,044.90	1,325.00	280.10	78.9
10-64-704 CONTRACTED SERVICES (OTHER PRO	.00	1,490.00	2,000.00	510.00	74.5
10-64-705 IT SERVICES	648.01	5,918.79	9,410.00	3,491.21	62.9
10-64-711 TRAVEL-TRANSPORTATION	78.50	259.87	800.00	540.13	32.5
10-64-712 TRAVEL-MEALS	.00	597.00	1,000.00	403.00	59.7
10-64-713 TRAVEL-LODGING	950.00	1,706.00	2,200.00	494.00	77.6
10-64-722 MEETING-REGISTRATION	.00	1,213.00	2,000.00	787.00	60.7
10-64-743 RECORDING FEES	222.00	683.00	750.00	67.00	91.1
10-64-751 BOOKS & SUBSCRIPTIONS	.00	.00	335.00	335.00	.0
10-64-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	560.13	1,000.00	439.87	56.0
10-64-792 DUES & MEMBERSHIPS	485.00	616.00	1,200.00	584.00	51.3
10-64-793 TRAINING & SCHOOLS	.00	399.00	600.00	201.00	66.5
10-64-794 TEAM BUILDING	.00	12.87	200.00	187.13	6.4
10-64-796 BOARD EXPENSES/VOLUNTEER APPRE	250.00	386.50	12,877.00	12,490.50	3.0
TOTAL PLANNING	40,989.90	213,150.86	327,088.00	113,937.14	65.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HOUSING</u>					
10-65-401 SALARIES	10,072.50	79,868.46	87,295.00	7,426.54	91.5
10-65-411 FICA	718.14	5,766.45	6,678.00	911.55	86.4
10-65-412 EMPLOYEE INSURANCE	2,018.67	22,149.68	9,075.00	(13,074.68)	244.1
10-65-413 RETIREMENT	906.54	7,252.32	7,852.00	599.68	92.4
10-65-423 WORKERS COMPENSATION INSURANCE	.00	1,326.06	81.00	(1,245.06)	1637.1
10-65-501 OFFICE SUPPLIES	.00	.00	300.00	300.00	.0
10-65-584 SOFTWARE SUBSCRIPTIONS	23.69	609.82	548.00	(61.82)	111.3
10-65-603 WATER-UTILITY	412.96	3,828.54	4,378.00	549.46	87.5
10-65-604 SEWER-UTILITY	570.00	6,270.00	6,840.00	570.00	91.7
10-65-621 TELEPHONE SERVICE-UTILITY	.00	180.72	.00	(180.72)	.0
10-65-622 TELEPHONE-EE ISSUED CELL PHONE	81.42	447.56	512.00	64.44	87.4
10-65-704 CONTRACTED SERVICES (OTHER PRO	.00	12,324.19	25,000.00	12,675.81	49.3
10-65-705 IT SERVICES	162.00	2,019.29	1,882.00	(137.29)	107.3
10-65-711 TRAVEL-TRANSPORTATION	.00	214.40	190.00	(24.40)	112.8
10-65-712 TRAVEL-MEALS	.00	56.00	160.00	104.00	35.0
10-65-713 TRAVEL-LODGING	.00	538.84	400.00	(138.84)	134.7
10-65-721 MEETING & TRAINING-SUPPLIES	.00	183.69	.00	(183.69)	.0
10-65-722 MEETING-REGISTRATION	.00	.00	500.00	500.00	.0
10-65-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	7,500.00	7,500.00	.0
10-65-792 DUES & MEMBERSHIPS	.00	2,690.91	.00	(2,690.91)	.0
10-65-793 TRAINING & SCHOOLS	.00	.00	500.00	500.00	.0
TOTAL HOUSING	14,965.92	145,726.93	159,691.00	13,964.07	91.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROJECTS</u>					
10-66-401 SALARIES	9,230.76	69,062.55	82,370.00	13,307.45	83.8
10-66-411 FICA	681.24	5,234.02	6,338.00	1,103.98	82.6
10-66-412 EMPLOYEE INSURANCE	759.15	5,944.44	8,731.00	2,786.56	68.1
10-66-413 RETIREMENT	830.76	5,456.87	5,614.00	157.13	97.2
10-66-414 PHONE STIPEND	60.00	315.76	480.00	164.24	65.8
10-66-423 WORKERS COMPENSATION INSURANCE	.00	1,807.90	77.00	(1,730.90)	2347.9
10-66-501 OFFICE SUPPLIES	.00	75.14	200.00	124.86	37.6
10-66-504 POSTAGE/SHIPPING	.00	.00	200.00	200.00	.0
10-66-505 COPY/PRINTING	.00	20.57	200.00	179.43	10.3
10-66-584 SOFTWARE SUBSCRIPTIONS	46.46	1,327.80	548.00	(779.80)	242.3
10-66-621 TELEPHONE SERVICE-UTILITY	28.34	85.02	340.00	254.98	25.0
10-66-705 IT SERVICES	162.00	2,019.29	1,882.00	(137.29)	107.3
10-66-711 TRAVEL-TRANSPORTATION	.00	(84.00)	200.00	284.00	(42.0)
10-66-712 TRAVEL-MEALS	.00	27.60	200.00	172.40	13.8
10-66-713 TRAVEL-LODGING	.00	.00	600.00	600.00	.0
10-66-722 MEETING-REGISTRATION	.00	200.00	600.00	400.00	33.3
10-66-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	.00	100.00	100.00	.0
10-66-792 DUES & MEMBERSHIPS	.00	.00	150.00	150.00	.0
10-66-793 TRAINING & SCHOOLS	.00	150.00	400.00	250.00	37.5
10-66-796 BOARD EXPENSES/VOLUNTEER APPRE	104.27	104.27	.00	(104.27)	.0
10-66-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	200.00	200.00	.0
TOTAL PROJECTS	11,902.98	91,747.23	109,430.00	17,682.77	83.8

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMIN. SERVICES ADMIN</u>					
10-80-403 OVERTIME	.00	1,838.09	8,000.00	6,161.91	23.0
10-80-405 ADDED PAY	.00	4,897.47	6,500.00	1,602.53	75.4
10-80-411 FICA	.00	454.31	920.00	465.69	49.4
10-80-412 EMPLOYEE INSURANCE	.00	687.41	.00	(687.41)	.0
10-80-423 WORKERS COMPENSATION INSURANCE	.00	(832.00)	500.00	1,332.00	(166.4)
10-80-501 OFFICE SUPPLIES	13.53	501.72	2,650.00	2,148.28	18.9
10-80-502 OPERATING SUPPLIES	29.99	97.15	1,000.00	902.85	9.7
10-80-503 MAINTENANCE & CLEANING SUPPLIE	.00	25.85	.00	(25.85)	.0
10-80-504 POSTAGE/SHIPPING	.00	699.56	2,500.00	1,800.44	28.0
10-80-505 COPY/PRINTING	39.49	1,434.49	2,800.00	1,365.51	51.2
10-80-521 DEPARTMENT MATERIALS	.00	.00	3,300.00	3,300.00	.0
10-80-551 FURNISHINGS & FIXTURES	48.27	1,629.62	.00	(1,629.62)	.0
10-80-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	451.95	1,100.00	648.05	41.1
10-80-583 COMPUTER/IT EQUIPMENT	.00	28,191.26	26,400.00	(1,791.26)	106.8
10-80-584 SOFTWARE SUBSCRIPTIONS	.00	19,931.49	15,666.00	(4,265.49)	127.2
10-80-601 GAS-UTILITY	1,124.44	6,226.96	7,476.00	1,249.04	83.3
10-80-602 ELECTRIC-UTILITY	1,340.93	13,526.82	16,047.00	2,520.18	84.3
10-80-603 WATER-UTILITY	347.85	2,781.74	3,147.00	365.26	88.4
10-80-604 SEWER-UTILITY	285.00	3,135.00	3,420.00	285.00	91.7
10-80-621 TELEPHONE SERVICE-UTILITY	74.30	806.70	804.00	(2.70)	100.3
10-80-623 INTERNET SERVICE	65.00	312.00	.00	(312.00)	.0
10-80-691 DISPOSAL/RECYCLING/SHREDDING	.00	332.54	650.00	317.46	51.2
10-80-702 ATTORNEY	3,682.50	83,806.00	120,000.00	36,194.00	69.8
10-80-703 AUDIT	.00	1,000.00	.00	(1,000.00)	.0
10-80-705 IT SERVICES	.14	(78.20)	.00	78.20	.0
10-80-706 EVENT SERVICES	.00	16,395.88	17,000.00	604.12	96.5
10-80-731 RENTAL-EQUIPMENT	95.00	1,013.00	1,250.00	237.00	81.0
10-80-732 RENTAL-MISC.	.00	1,010.00	1,750.00	740.00	57.7
10-80-741 FEES	51.88	1,240.95	2,500.00	1,259.05	49.6
10-80-742 CONVENIENCE (CREDIT CARD PROCE	279.00	2,533.88	4,500.00	1,966.12	56.3
10-80-743 RECORDING FEES	.00	187.00	1,200.00	1,013.00	15.6
10-80-751 BOOKS & SUBSCRIPTIONS	.00	.00	150.00	150.00	.0
10-80-761 INSURANCE & BONDS	.00	1,995.72	9,354.00	7,358.28	21.3
10-80-791 ADVERTISING/PUBLIC NOTIFICATIO	23.08	1,362.04	150.00	(1,212.04)	908.0
10-80-792 DUES & MEMBERSHIPS	.00	11,335.00	9,180.00	(2,155.00)	123.5
10-80-993 TRANSFER TO SANITATION FUND	.00	.00	1,295,000.00	1,295,000.00	.0
10-80-994 TRANSFER TO GEOTHERMAL FUND	.00	.00	250,000.00	250,000.00	.0
TOTAL ADMIN. SERVICES ADMIN	7,500.40	208,931.40	1,814,914.00	1,605,982.60	11.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CLERK</u>					
10-81-401 SALARIES	33,936.16	217,378.77	232,799.00	15,420.23	93.4
10-81-411 FICA	2,440.47	15,494.55	17,809.00	2,314.45	87.0
10-81-412 EMPLOYEE INSURANCE	4,739.65	44,114.94	35,957.00	(8,157.94)	122.7
10-81-413 RETIREMENT	2,421.90	19,025.68	20,940.00	1,914.32	90.9
10-81-423 WORKERS COMPENSATION INSURANCE	.00	208.31	217.00	8.69	96.0
10-81-501 OFFICE SUPPLIES	56.22	178.20	.00	(178.20)	.0
10-81-502 OPERATING SUPPLIES	.00	11.59	.00	(11.59)	.0
10-81-505 COPY/PRINTING	.00	26.46	.00	(26.46)	.0
10-81-511 FUEL/OIL/OPERATING FLUIDS	142.01	159.01	.00	(159.01)	.0
10-81-551 FURNISHINGS & FIXTURES	.00	82.81	.00	(82.81)	.0
10-81-583 COMPUTER/IT EQUIPMENT	.00	123.46	.00	(123.46)	.0
10-81-584 SOFTWARE SUBSCRIPTIONS	162.33	67,048.88	60,168.00	(6,880.88)	111.4
10-81-621 TELEPHONE SERVICE-UTILITY	93.03	901.90	1,021.00	119.10	88.3
10-81-703 AUDIT	.00	15,178.52	15,720.00	541.48	96.6
10-81-704 CONTRACTED SERVICES (OTHER PRO	.00	3,000.00	5,000.00	2,000.00	60.0
10-81-705 IT SERVICES	810.04	8,866.02	9,410.00	543.98	94.2
10-81-711 TRAVEL-TRANSPORTATION	82.75	82.75	1,150.00	1,067.25	7.2
10-81-712 TRAVEL-MEALS	185.00	873.00	1,500.00	627.00	58.2
10-81-713 TRAVEL-LODGING	2,416.52	2,416.52	4,600.00	2,183.48	52.5
10-81-721 MEETING & TRAINING-SUPPLIES	.00	37.30	.00	(37.30)	.0
10-81-722 MEETING-REGISTRATION	.00	2,859.00	2,675.00	(184.00)	106.9
10-81-741 FEES	4.61	2,257.90	2,500.00	242.10	90.3
10-81-761 INSURANCE & BONDS	.00	300.00	.00	(300.00)	.0
10-81-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	52.23	.00	(52.23)	.0
10-81-792 DUES & MEMBERSHIPS	.00	620.00	430.00	(190.00)	144.2
10-81-793 TRAINING & SCHOOLS	.00	115.00	350.00	235.00	32.9
10-81-794 TEAM BUILDING	.00	162.17	.00	(162.17)	.0
TOTAL CLERK	47,490.69	401,574.97	412,246.00	10,671.03	97.4

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HR</u>					
10-82-401 SALARIES	19,956.61	139,572.69	145,929.00	6,356.31	95.6
10-82-411 FICA	2,512.14	11,000.80	11,164.00	163.20	98.5
10-82-412 EMPLOYEE INSURANCE	2,935.17	36,359.19	41,551.00	5,191.81	87.5
10-82-413 RETIREMENT	1,554.06	12,429.21	11,551.00	(878.21)	107.6
10-82-421 EMPLOYEE ENRICHMENT	12,436.91	12,024.59	21,800.00	9,775.41	55.2
10-82-422 EMPLOYEE EDUCATION-TUITION REI	.00	3,000.00	4,500.00	1,500.00	66.7
10-82-423 WORKERS COMPENSATION INSURANCE	.00	130.07	136.00	5.93	95.6
10-82-501 OFFICE SUPPLIES	.00	76.48	.00	(76.48)	.0
10-82-504 POSTAGE/SHIPPING	.00	4.40	.00	(4.40)	.0
10-82-505 COPY/PRINTING	.00	49.27	.00	(49.27)	.0
10-82-506 LOGO WEAR	.00	.00	500.00	500.00	.0
10-82-551 FURNISHINGS & FIXTURES	.00	25.87	.00	(25.87)	.0
10-82-584 SOFTWARE SUBSCRIPTIONS	77.36	9,448.90	9,649.00	200.10	97.9
10-82-621 TELEPHONE SERVICE-UTILITY	56.68	585.24	680.00	94.76	86.1
10-82-704 CONTRACTED SERVICES (OTHER PRO	364.19	2,248.14	3,050.00	801.86	73.7
10-82-705 IT SERVICES	324.01	4,038.61	3,764.00	(274.61)	107.3
10-82-711 TRAVEL-TRANSPORTATION	.00	.00	450.00	450.00	.0
10-82-712 TRAVEL-MEALS	.00	.00	600.00	600.00	.0
10-82-713 TRAVEL-LODGING	.00	.00	1,950.00	1,950.00	.0
10-82-722 MEETING-REGISTRATION	.00	.00	1,650.00	1,650.00	.0
10-82-741 FEES	.00	333.12	250.00	(83.12)	133.3
10-82-761 INSURANCE & BONDS	.00	1,188.28	.00	(1,188.28)	.0
10-82-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	1,613.00	3,500.00	1,887.00	46.1
10-82-792 DUES & MEMBERSHIPS	.00	495.00	620.00	125.00	79.8
10-82-793 TRAINING & SCHOOLS	.00	.00	250.00	250.00	.0
10-82-794 TEAM BUILDING	59.83	59.83	250.00	190.17	23.9
TOTAL HR	40,276.96	234,682.69	263,794.00	29,111.31	89.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOWN MANAGER</u>					
10-83-401 SALARIES	24,332.00	150,785.86	158,158.00	7,372.14	95.3
10-83-411 FICA	1,829.52	11,182.45	12,099.00	916.55	92.4
10-83-412 EMPLOYEE INSURANCE	1,481.35	16,061.45	17,549.00	1,487.55	91.5
10-83-413 RETIREMENT	1,642.41	13,139.28	14,226.00	1,086.72	92.4
10-83-423 WORKERS COMPENSATION INSURANCE	.00	2,435.62	147.00	(2,288.62)	1656.9
10-83-501 OFFICE SUPPLIES	32.15	38.79	.00	(38.79)	.0
10-83-511 FUEL/OIL/OPERATING FLUIDS	.00	54.53	.00	(54.53)	.0
10-83-561 COMMUNITY ENGAGEMENT/COMMUNITY	400.00	1,600.00	.00	(1,600.00)	.0
10-83-583 COMPUTER/IT EQUIPMENT	.00	25.49	.00	(25.49)	.0
10-83-584 SOFTWARE SUBSCRIPTIONS	23.69	644.15	976.00	331.85	66.0
10-83-621 TELEPHONE SERVICE-UTILITY	28.34	292.62	340.00	47.38	86.1
10-83-622 TELEPHONE-EE ISSUED CELL PHONE	81.42	447.56	512.00	64.44	87.4
10-83-704 CONTRACTED SERVICES (OTHER PRO	4,750.00	21,702.00	25,000.00	3,298.00	86.8
10-83-705 IT SERVICES	324.01	2,808.04	3,764.00	955.96	74.6
10-83-711 TRAVEL-TRANSPORTATION	1,759.76	3,696.01	1,500.00	(2,196.01)	246.4
10-83-712 TRAVEL-MEALS	371.00	1,488.88	500.00	(988.88)	297.8
10-83-713 TRAVEL-LODGING	.00	2,484.20	1,700.00	(784.20)	146.1
10-83-721 MEETING & TRAINING-SUPPLIES	.00	.00	750.00	750.00	.0
10-83-722 MEETING-REGISTRATION	(145.00)	1,600.74	1,000.00	(600.74)	160.1
10-83-751 BOOKS & SUBSCRIPTIONS	35.00	165.00	350.00	185.00	47.1
10-83-792 DUES & MEMBERSHIPS	.00	1,492.60	1,400.00	(92.60)	106.6
10-83-793 TRAINING & SCHOOLS	.00	149.00	.00	(149.00)	.0
TOTAL TOWN MANAGER	36,945.65	232,294.27	239,971.00	7,676.73	96.8
<u>COUNCIL</u>					
10-84-401 SALARIES	1,500.00	16,447.02	18,000.00	1,552.98	91.4
10-84-411 FICA	114.75	1,262.25	1,377.00	114.75	91.7
10-84-412 EMPLOYEE INSURANCE	3.00	33.00	36.00	3.00	91.7
10-84-423 WORKERS COMPENSATION INSURANCE	.00	53.60	17.00	(36.60)	315.3
10-84-505 COPY/PRINTING	.00	29.08	.00	(29.08)	.0
10-84-584 SOFTWARE SUBSCRIPTIONS	.00	334.55	1,523.00	1,188.45	22.0
10-84-704 CONTRACTED SERVICES (OTHER PRO	.00	11,690.99	578,751.00	567,060.01	2.0
10-84-711 TRAVEL-TRANSPORTATION	.00	.00	300.00	300.00	.0
10-84-712 TRAVEL-MEALS	.00	176.73	400.00	223.27	44.2
10-84-713 TRAVEL-LODGING	.00	616.48	1,500.00	883.52	41.1
10-84-721 MEETING & TRAINING-SUPPLIES	26.98	205.73	15,000.00	14,794.27	1.4
10-84-722 MEETING-REGISTRATION	.00	250.00	900.00	650.00	27.8
10-84-761 INSURANCE & BONDS	.00	4,685.96	6,686.00	2,000.04	70.1
10-84-771 INITIATIVES & ECONOMIC DEVELOP	.00	199,846.76	203,000.00	3,153.24	98.5
10-84-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	2,074.66	2,500.00	425.34	83.0
10-84-801 LAND	.00	723,761.36	740,000.00	16,238.64	97.8
10-84-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	222,098.00	222,098.00	.0
TOTAL COUNCIL	1,644.73	961,468.17	1,792,088.00	830,619.83	53.7

TOWN OF PAGOSA SPRINGS

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

	GENERAL FUND				
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
TOTAL FUND EXPENDITURES	540,067.00	5,918,112.40	9,069,191.00	3,151,078.60	65.3
NET REVENUE OVER EXPENDITURES	61,691.59	198,343.78	(2,116,193.00)	(2,314,536.78)	9.4

TOWN OF PAGOSA SPRINGS
 BALANCE SHEET
 NOVEMBER 30, 2025

CONSERVATION TRUST FUND

<u>ASSETS</u>			
21-10100	CASH IN COMBINED CASH FUND	69,494.49	
	TOTAL ASSETS		69,494.49
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
21-29800	FUND BALANCE	65,546.56	
	REVENUE OVER EXPENDITURES - YTD	3,947.93	
	BALANCE - CURRENT DATE	69,494.49	
	TOTAL FUND EQUITY		69,494.49
	TOTAL LIABILITIES AND EQUITY		69,494.49

TOWN OF PAGOSA SPRINGS
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	INTERGOVERNMENTAL REVENUES					
21-33-301	INTERGOVERNMENTAL TAX SHARING	15,000.00	85,000.00	85,000.00	.00	100.0
21-33-303	COLORADO LOTTERY/CTF	.00	14,749.26	20,000.00	5,250.74	73.8
	TOTAL INTERGOVERNMENTAL REVENUES	15,000.00	99,749.26	105,000.00	5,250.74	95.0
	MISCELLANEOUS REVENUES					
21-36-603	INTEREST INCOME	481.76	3,698.67	500.00	(3,198.67)	739.7
	TOTAL MISCELLANEOUS REVENUES	481.76	3,698.67	500.00	(3,198.67)	739.7
	TOTAL FUND REVENUE	15,481.76	103,447.93	105,500.00	2,052.07	98.1

TOWN OF PAGOSA SPRINGS
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CONSERVATION TRUST FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
	<u>FUND ADMINISTRATION-CTF</u>					
21-50-991	TRANSFER TO GENERAL FUND	50,000.00	50,000.00	.00	(50,000.00)	.0
21-50-992	TRANSFER TO CAPITAL FUND	49,500.00	49,500.00	99,500.00	50,000.00	49.8
	TOTAL FUND ADMINISTRATION-CTF	99,500.00	99,500.00	99,500.00	.00	100.0
	TOTAL FUND EXPENDITURES	99,500.00	99,500.00	99,500.00	.00	100.0
	NET REVENUE OVER EXPENDITURES	(84,018.24)	3,947.93	6,000.00	2,052.07	65.8

TOWN OF PAGOSA SPRINGS			
BALANCE SHEET			
NOVEMBER 30, 2025			
TRUST/IMPACT FUND			
<u>ASSETS</u>			
31-10100	CASH IN COMBINED CASH FUND	1,154,549.74	
	TOTAL ASSETS		1,154,549.74
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
31-23410	EAST END TRAIL DONATIONS	5,000.00	
31-23520	HEALTH ACCOUNT	194,125.20	
31-23585	CEMETERY MAINTENANCE FEE	23,478.77	
31-23586	VACATION RENTAL SURCHARGE	108,564.50	
31-23590	RESERVOIR HILL TICKET FEE	53,202.81	
31-23624	SUNRIDGE OF PAGOSA TOWNHOMES	24,505.00	
31-23626	WORKFORCE HOUSING FEE	62,000.00	
31-23627	TOURISM EVENT VENUE	524,878.28	
31-23628	PLASTIC BAG FEES LIABILITY	26,652.11	
31-23629	RIVER DOMES TRAIL IN LIEU FEE	16,848.75	
31-23631	ADA PROGRAM PAYMENT IN LIEU	1,000.00	
31-23632	THE DRIFT SIDEWALK-5TH ST	19,750.00	
31-23633	CIED-COMM INFRASTR & ECON DEV	8,696.51	
	TOTAL LIABILITIES		1,068,701.93
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
31-29800	FUND BALANCE	472.75	
	REVENUE OVER EXPENDITURES - YTD	85,375.06	
	BALANCE - CURRENT DATE	85,847.81	
	TOTAL FUND EQUITY		85,847.81
	TOTAL LIABILITIES AND EQUITY		1,154,549.74

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

TRUST/IMPACT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>FINES, FEES & FORFEITURES</u>					
31-35-504	DEPARTMENT SPECIFIC FEES	.00	.00	10,000.00	10,000.00	.0
31-35-506	WORKFORCE HOUSING FEES	8,500.00	71,500.00	57,500.00	(14,000.00)	124.4
31-35-507	CEMETERY FEES	150.00	4,370.00	3,000.00	(1,370.00)	145.7
	TOTAL FINES, FEES & FORFEITURES	8,650.00	75,870.00	70,500.00	(5,370.00)	107.6
	<u>MISCELLANEOUS REVENUES</u>					
31-36-603	INTEREST INCOME	1,701.24	18,984.44	.00	(18,984.44)	.0
31-36-604	PASS THROUGH REVENUE	.00	.00	40,000.00	40,000.00	.0
	TOTAL MISCELLANEOUS REVENUES	1,701.24	18,984.44	40,000.00	21,015.56	47.5
	<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
31-37-704	PLASTIC BAG PROGRAM	.00	14,831.28	3,000.00	(11,831.28)	494.4
	TOTAL CONTRIBUTIONS & OTHR GRANT REV	.00	14,831.28	3,000.00	(11,831.28)	494.4
	TOTAL FUND REVENUE	10,351.24	109,685.72	113,500.00	3,814.28	96.6

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

		TRUST/IMPACT FUND				
		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>HEALTH ACCOUNT</u>						
31-43-421	EMPLOYEE ENRICHMENT	4,604.00	6,469.00	9,115.00	2,646.00	71.0
31-43-424	TOWN FUNDED BENEFITS	810.28	9,173.66	15,753.00	6,579.34	58.2
TOTAL HEALTH ACCOUNT		5,414.28	15,642.66	24,868.00	9,225.34	62.9
<u>FUND ADMINISTRATION-TRUST/IMP.</u>						
31-50-561	COMMUNITY ENGAGEMENT/COMMUNITY	3,918.00	3,918.00	48,000.00	44,082.00	8.2
31-50-666	R&M-RESERVOIR HILL PARK	.00	.00	5,000.00	5,000.00	.0
31-50-991	TRANSFER TO GENERAL FUND	4,750.00	4,750.00	7,500.00	2,750.00	63.3
TOTAL FUND ADMINISTRATION-TRUST/IMP.		8,668.00	8,668.00	60,500.00	51,832.00	14.3
TOTAL FUND EXPENDITURES		14,082.28	24,310.66	85,368.00	61,057.34	28.5
NET REVENUE OVER EXPENDITURES		(3,731.04)	85,375.06	28,132.00	(57,243.06)	303.5

TOWN OF PAGOSA SPRINGS			
BALANCE SHEET			
NOVEMBER 30, 2025			
LODGERS TAX FUND			
ASSETS			
41-10100	CASH IN COMBINED CASH FUND	1,517,973.03	
41-10150	ACCTS RECEIVABLE - LODGERS TAX	126.54	
41-11500	LODGERS TAX	231,471.73	
	TOTAL ASSETS		1,749,571.30
LIABILITIES AND EQUITY			
LIABILITIES			
41-20250	AUDIT ACCT PAYABLE	9,490.42	
41-21211	ACCRUED WAGES	12,200.90	
	TOTAL LIABILITIES		21,691.32
FUND EQUITY			
	UNAPPROPRIATED FUND BALANCE:		
41-29800	FUND BALANCE	1,642,597.19	
	REVENUE OVER EXPENDITURES - YTD	85,282.79	
	BALANCE - CURRENT DATE	1,727,879.98	
	TOTAL FUND EQUITY		1,727,879.98
	TOTAL LIABILITIES AND EQUITY		1,749,571.30

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

LODGERS TAX FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
41-31-108	LODGERS TAX	59,906.43	1,101,164.04	950,000.00	(151,164.04)	115.9
	TOTAL TAXES	59,906.43	1,101,164.04	950,000.00	(151,164.04)	115.9
	<u>INTERGOVERNMENTAL REVENUES</u>					
41-33-301	INTERGOVERNMENTAL TAX SHARING	.00	149,630.77	525,000.00	375,369.23	28.5
41-33-305	STATE OF COLORADO GRANTS	.00	49,999.00	50,000.00	1.00	100.0
	TOTAL INTERGOVERNMENTAL REVENUES	.00	199,629.77	575,000.00	375,370.23	34.7
	<u>MISCELLANEOUS REVENUES</u>					
41-36-603	INTEREST INCOME	5,873.41	63,354.75	40,000.00	(23,354.75)	158.4
41-36-604	PASS THROUGH REVENUE	126.54	14,323.53	1,500.00	(12,823.53)	954.9
	TOTAL MISCELLANEOUS REVENUES	5,999.95	77,678.28	41,500.00	(36,178.28)	187.2
	<u>LEASES & RENTS</u>					
41-38-800	DEPT. SPECIFIC RENTAL REVENUE	.00	4,400.00	5,000.00	600.00	88.0
	TOTAL LEASES & RENTS	.00	4,400.00	5,000.00	600.00	88.0
	TOTAL FUND REVENUE	65,906.38	1,382,872.09	1,571,500.00	188,627.91	88.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TOURISM ADMIN.</u>					
41-71-401 SALARIES	23,244.29	155,893.51	161,329.00	5,435.49	96.6
41-71-411 FICA	1,734.25	11,664.21	12,342.00	677.79	94.5
41-71-412 EMPLOYEE INSURANCE	2,686.06	29,352.96	30,244.00	891.04	97.1
41-71-413 RETIREMENT	1,715.67	13,725.36	10,365.00	(3,360.36)	132.4
41-71-423 WORKERS COMPENSATION INSURANCE	.00	2,060.31	150.00	(1,910.31)	1373.5
41-71-511 FUEL/OIL/OPERATING FLUIDS	.00	201.14	.00	(201.14)	.0
41-71-583 COMPUTER/IT EQUIPMENT	.00	9.88	.00	(9.88)	.0
41-71-584 SOFTWARE SUBSCRIPTIONS	59.99	1,208.31	752.00	(456.31)	160.7
41-71-622 TELEPHONE-EE ISSUED CELL PHONE	162.84	895.12	1,025.00	129.88	87.3
41-71-703 AUDIT	.00	3,712.71	3,277.00	(435.71)	113.3
41-71-711 TRAVEL-TRANSPORTATION	.00	1,650.86	5,000.00	3,349.14	33.0
41-71-712 TRAVEL-MEALS	.00	108.98	.00	(108.98)	.0
41-71-713 TRAVEL-LODGING	367.83	4,435.17	7,500.00	3,064.83	59.1
41-71-722 MEETING-REGISTRATION	.00	6,910.88	7,000.00	89.12	98.7
41-71-741 FEES	71.04	575.60	800.00	224.40	72.0
41-71-742 CONVENIENCE (CREDIT CARD PROCE	70.56	(110.77)	375.00	485.77	(29.5)
41-71-761 INSURANCE & BONDS	.00	654.20	.00	(654.20)	.0
41-71-792 DUES & MEMBERSHIPS	.00	.00	1,500.00	1,500.00	.0
41-71-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	2,600.12	6,100.00	3,499.88	42.6
TOTAL TOURISM ADMIN.	30,112.53	235,548.55	247,759.00	12,210.45	95.1
<u>TOURISM</u>					
41-72-401 SALARIES	7,855.40	58,312.11	62,835.00	4,522.89	92.8
41-72-411 FICA	591.75	4,348.63	4,807.00	458.37	90.5
41-72-412 EMPLOYEE INSURANCE	1,232.22	13,066.36	9,230.00	(3,836.36)	141.6
41-72-413 RETIREMENT	652.59	5,220.72	5,652.00	431.28	92.4
41-72-423 WORKERS COMPENSATION INSURANCE	.00	1,711.73	58.00	(1,653.73)	2951.3
41-72-505 COPY/PRINTING	.00	1,008.18	.00	(1,008.18)	.0
41-72-521 DEPARTMENT MATERIALS	.00	1,480.96	.00	(1,480.96)	.0
41-72-584 SOFTWARE SUBSCRIPTIONS	2,065.73	21,722.33	980.00	(20,742.33)	2216.6
41-72-622 TELEPHONE-EE ISSUED CELL PHONE	101.42	557.56	544.00	(13.56)	102.5
41-72-659 R&M-WAYFINDING & SIGNAGE	.00	480.00	5,000.00	4,520.00	9.6
41-72-704 CONTRACTED SERVICES (OTHER PRO	800.00	96,357.44	67,791.00	(28,566.44)	142.1
41-72-705 IT SERVICES	162.00	2,019.29	1,882.00	(137.29)	107.3
41-72-706 EVENT SERVICES	164.52	141,340.22	116,000.00	(25,340.22)	121.9
41-72-711 TRAVEL-TRANSPORTATION	.00	.00	750.00	750.00	.0
41-72-771 INITIATIVES & ECONOMIC DEVELOP	.00	.00	418,796.00	418,796.00	.0
41-72-791 ADVERTISING/PUBLIC NOTIFICATIO	9,360.79	243,020.32	438,410.00	195,389.68	55.4
41-72-792 DUES & MEMBERSHIPS	450.00	1,250.00	.00	(1,250.00)	.0
41-72-793 TRAINING & SCHOOLS	.00	.00	450.00	450.00	.0
41-72-794 TEAM BUILDING	.00	59.50	.00	(59.50)	.0
41-72-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	189.13	1,200.00	1,010.87	15.8
41-72-992 TRANSFER TO CAPITAL FUND	353,996.00	363,996.00	.00	(363,996.00)	.0
TOTAL TOURISM	377,432.42	956,140.48	1,134,385.00	178,244.52	84.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

LODGERS TAX FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VISITOR CENTER</u>					
41-73-401 SALARIES	260.47	1,206.33	68,687.00	67,480.67	1.8
41-73-402 PART TIME	4,763.46	45,815.16	48,844.00	3,028.84	93.8
41-73-411 FICA	384.33	3,621.71	8,991.00	5,369.29	40.3
41-73-412 EMPLOYEE INSURANCE	10.05	94.69	15,013.00	14,918.31	.6
41-73-413 RETIREMENT	.00	.00	4,413.00	4,413.00	.0
41-73-423 WORKERS COMPENSATION INSURANCE	.00	104.75	109.00	4.25	96.1
41-73-501 OFFICE SUPPLIES	.00	45.96	3,900.00	3,854.04	1.2
41-73-502 OPERATING SUPPLIES	.00	307.06	1,000.00	692.94	30.7
41-73-503 MAINTENANCE & CLEANING SUPPLIE	.00	14.79	.00	(14.79)	.0
41-73-504 POSTAGE/SHIPPING	.00	9,209.74	4,000.00	(5,209.74)	230.2
41-73-505 COPY/PRINTING	14,869.41	20,934.64	12,500.00	(8,434.64)	167.5
41-73-543 SMALL TOOLS	.00	355.49	.00	(355.49)	.0
41-73-551 FURNISHINGS & FIXTURES	.00	1,550.94	1,500.00	(50.94)	103.4
41-73-583 COMPUTER/IT EQUIPMENT	.00	.00	1,500.00	1,500.00	.0
41-73-584 SOFTWARE SUBSCRIPTIONS	15.96	331.93	316.00	(15.93)	105.0
41-73-601 GAS-UTILITY	99.47	1,036.20	1,266.00	229.80	81.9
41-73-602 ELECTRIC-UTILITY	225.41	2,097.12	2,110.00	12.88	99.4
41-73-603 WATER-UTILITY	106.66	3,768.24	3,794.00	25.76	99.3
41-73-604 SEWER-UTILITY	71.25	783.75	855.00	71.25	91.7
41-73-621 TELEPHONE SERVICE-UTILITY	43.39	468.89	764.00	295.11	61.4
41-73-622 TELEPHONE-EE ISSUED CELL PHONE	.00	43.69	512.00	468.31	8.5
41-73-704 CONTRACTED SERVICES (OTHER PRO	.00	3,225.00	7,000.00	3,775.00	46.1
41-73-705 IT SERVICES	486.01	4,221.89	1,882.00	(2,339.89)	224.3
41-73-761 INSURANCE & BONDS	.00	78.60	146.00	67.40	53.8
41-73-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	6,583.70	.00	(6,583.70)	.0
41-73-796 BOARD EXPENSES/VOLUNTEER APPRE	.00	.00	250.00	250.00	.0
TOTAL VISITOR CENTER	21,335.87	105,900.27	189,352.00	83,451.73	55.9
TOTAL FUND EXPENDITURES	428,880.82	1,297,589.30	1,571,496.00	273,906.70	82.6
NET REVENUE OVER EXPENDITURES	(362,974.44)	85,282.79	4.00	(85,278.79)	21320

TOWN OF PAGOSA SPRINGS
 BALANCE SHEET
 NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

ASSETS			
51-10100	CASH IN COMBINED CASH FUND	4,304,770.03	
51-10200	SERIES 2019 INTEREST ZIONS	.44	
51-10201	SERIES 2019 PRINCIPAL ZIONS	.30	
51-10202	SERIES 2019 CONSTRUCTION FUND	.12	
51-10530	ACCTS RECEIVABLE - CAP IMPROV	28,000.00	
51-11510	SALES TAX	778,817.32	
TOTAL ASSETS			5,111,588.21
LIABILITIES AND EQUITY			
LIABILITIES			
51-20250	AUDIT ACCT PAYABLE	121,841.18	
51-20700	DUE TO GENERAL FUND - LOAN	351,629.00	
51-21000	WAGES PAYABLE	34,339.01	
TOTAL LIABILITIES			507,809.19
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
51-29800	FUND BALANCE	3,867,815.19	
	REVENUE OVER EXPENDITURES - YTD	735,963.83	
BALANCE - CURRENT DATE		4,603,779.02	
TOTAL FUND EQUITY			4,603,779.02
TOTAL LIABILITIES AND EQUITY			5,111,588.21

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
51-31-103 SALES TAX	442,303.37	4,320,457.25	4,594,359.00	273,901.75	94.0
51-31-107 HIGHWAY USER TAX (HUTF)	.00	81,465.60	74,057.00	(7,408.60)	110.0
51-31-109 ROAD MILL TAX	.00	30,862.48	20,000.00	(10,862.48)	154.3
TOTAL TAXES	442,303.37	4,432,785.33	4,688,416.00	255,630.67	94.6
<u>LICENSES AND PERMITS</u>					
51-32-208 ROAD CUT PERMITS	150.00	7,650.00	.00	(7,650.00)	.0
TOTAL LICENSES AND PERMITS	150.00	7,650.00	.00	(7,650.00)	.0
<u>INTERGOVERNMENTAL REVENUES</u>					
51-33-305 STATE OF COLORADO GRANTS	.00	94,830.25	906,579.00	811,748.75	10.5
51-33-306 DOLA GRANTS	.00	7,500.00	.00	(7,500.00)	.0
51-33-307 CDOT GRANTS	9,375.97	76,115.84	1,361,000.00	1,284,884.16	5.6
TOTAL INTERGOVERNMENTAL REVENUES	9,375.97	178,446.09	2,267,579.00	2,089,132.91	7.9
<u>CHARGES FOR SERVICES</u>					
51-34-401 CHARGES FOR ADDED SERVICES	.00	746.35	.00	(746.35)	.0
51-34-409 EV CHARGING STATION REVENUES	4,624.72	37,658.79	13,000.00	(24,658.79)	289.7
TOTAL CHARGES FOR SERVICES	4,624.72	38,405.14	13,000.00	(25,405.14)	295.4
<u>FINES, FEES & FORFEITURES</u>					
51-35-500 DEPARTMENT SPECIFIC FINES	.00	169.58	.00	(169.58)	.0
51-35-504 DEPARTMENT SPECIFIC FEES	28,000.00	40,500.00	18,000.00	(22,500.00)	225.0
51-35-507 CEMETERY FEES	200.00	5,800.00	7,000.00	1,200.00	82.9
TOTAL FINES, FEES & FORFEITURES	28,200.00	46,469.58	25,000.00	(21,469.58)	185.9
<u>MISCELLANEOUS REVENUES</u>					
51-36-601 MISCELLANEOUS REVENUE	.00	12,911.05	22,000.00	9,088.95	58.7
51-36-603 INTEREST INCOME	13,477.90	157,990.19	120,000.00	(37,990.19)	131.7
51-36-606 SALE OF ASSETS	.00	13,794.50	.00	(13,794.50)	.0
TOTAL MISCELLANEOUS REVENUES	13,477.90	184,695.74	142,000.00	(42,695.74)	130.1

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>CONTRIBUTIONS & OTHR GRANT REV</u>					
51-37-701	PRIVATE/NON-PROFIT COLLABORAT.	.00	12,000.00	3,000.00	(9,000.00)	400.0
	TOTAL CONTRIBUTIONS & OTHR GRANT REV	.00	12,000.00	3,000.00	(9,000.00)	400.0
	<u>LEASES & RENTS</u>					
51-38-800	DEPT. SPECIFIC RENT REVENUE	12,500.00	12,500.00	.00	(12,500.00)	.0
51-38-801	DEPT. SPECIFIC LEASE REVENUE	.00	11,553.00	.00	(11,553.00)	.0
51-38-810	DEPT. SPEC. RENTAL FEES-PARKS	.00	23,366.00	.00	(23,366.00)	.0
51-38-811	DEPT. SPEC. LEASES-F&F	.00	9,774.00	11,655.00	1,881.00	83.9
	TOTAL LEASES & RENTS	12,500.00	57,193.00	11,655.00	(45,538.00)	490.7
	<u>INTERFUND TRANSFERS</u>					
51-39-902	TRANSFER FROM SANITATION FUND	220,122.00	220,122.00	218,754.00	(1,368.00)	100.6
51-39-904	TRANSFER FROM CTF	49,500.00	49,500.00	99,500.00	50,000.00	49.8
51-39-905	TRANSFER FROM LODGERS FUND	353,996.00	363,996.00	353,996.00	(10,000.00)	102.8
	TOTAL INTERFUND TRANSFERS	623,618.00	633,618.00	672,250.00	38,632.00	94.3
	TOTAL FUND REVENUE	1,134,249.96	5,591,262.88	7,822,900.00	2,231,637.12	71.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>POLICE-CAPITAL</u>					
51-49-582 EQUIPMENT	.00	21,022.89	17,017.00	(4,005.89)	123.5
51-49-641 R&M-VEHICLES	335.68	15,667.09	18,000.00	2,332.91	87.0
51-49-642 R&M-EQUIPMENT	.00	.00	100.00	100.00	.0
51-49-704 CONTRACTED SERVICES (OTHER PRO	2,205.00	2,205.00	.00	(2,205.00)	.0
51-49-761 INSURANCE & BONDS	.00	124.38	.00	(124.38)	.0
51-49-830 EQUIPMENT-CAPITAL OUTLAY	.00	13,610.00	.00	(13,610.00)	.0
51-49-832 VEHICLES	.00	17,051.22	179,125.00	162,073.78	9.5
TOTAL POLICE-CAPITAL	2,540.68	69,680.58	214,242.00	144,561.42	32.5
<u>PARKS & REC ADMIN-CAPITAL</u>					
51-54-551 FURNISHINGS & FIXTURES	.00	395.62	.00	(395.62)	.0
51-54-771 INITIATIVES & ECONOMIC DEVELOP	108.01	15,516.01	20,000.00	4,483.99	77.6
51-54-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	944.00	.00	(944.00)	.0
TOTAL PARKS & REC ADMIN-CAPITAL	108.01	16,855.63	20,000.00	3,144.37	84.3
<u>RECREATION-CAPITAL</u>					
51-55-812 FURNITURE & FIXTURES-CAPITAL A	.00	1,882.56	.00	(1,882.56)	.0
TOTAL RECREATION-CAPITAL	.00	1,882.56	.00	(1,882.56)	.0

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARKS-CAPITAL</u>					
51-58-401 SALARIES	45,206.26	335,778.01	380,280.00	44,501.99	88.3
51-58-402 PART TIME	3,355.18	23,542.67	26,915.00	3,372.33	87.5
51-58-403 OVERTIME	.00	392.21	5,988.00	5,595.79	6.6
51-58-404 ON-CALL	350.00	1,850.00	9,120.00	7,270.00	20.3
51-58-411 FICA	3,561.20	26,724.03	32,007.00	5,282.97	83.5
51-58-412 EMPLOYEE INSURANCE	11,511.14	113,003.64	119,841.00	6,837.36	94.3
51-58-413 RETIREMENT	3,617.40	28,086.27	30,771.00	2,684.73	91.3
51-58-414 PHONE STIPEND	.00	.00	322.00	322.00	.0
51-58-415 UNIFORM STIPEND	346.29	2,607.75	2,877.00	269.25	90.6
51-58-423 WORKERS COMPENSATION INSURANCE	.00	8,005.19	9,494.00	1,488.81	84.3
51-58-501 OFFICE SUPPLIES	.00	105.31	125.00	19.69	84.3
51-58-502 OPERATING SUPPLIES	4,046.07	39,926.85	33,000.00	(6,926.85)	121.0
51-58-503 MAINTENANCE & CLEANING SUPPLIE	.00	6.14	125.00	118.86	4.9
51-58-504 POSTAGE/SHIPPING	.00	25.00	.00	(25.00)	.0
51-58-506 LOGO WEAR	1,106.50	1,459.17	2,000.00	540.83	73.0
51-58-507 PERSONAL PROTECTIVE EQUIP.	5.99	471.17	750.00	278.83	62.8
51-58-511 FUEL/OIL/OPERATING FLUIDS	1,799.29	12,987.42	14,000.00	1,012.58	92.8
51-58-521 DEPARTMENT MATERIALS	882.84	25,760.27	5,000.00	(20,760.27)	515.2
51-58-541 VEHICLE PARTS	.00	50.99	.00	(50.99)	.0
51-58-542 EQUIPMENT PARTS	433.85	2,782.65	.00	(2,782.65)	.0
51-58-543 SMALL TOOLS	71.97	2,469.69	2,500.00	30.31	98.8
51-58-544 TOOLS	.00	2,339.98	4,000.00	1,660.02	58.5
51-58-551 FURNISHINGS & FIXTURES	.00	17,253.42	11,500.00	(5,753.42)	150.0
51-58-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	400.00	400.00	.0
51-58-581 SMALL EQUIPMENT	.00	284.36	.00	(284.36)	.0
51-58-582 EQUIPMENT	.00	6,754.39	2,000.00	(4,754.39)	337.7
51-58-583 COMPUTER/IT EQUIPMENT	.00	1,654.26	2,800.00	1,145.74	59.1
51-58-584 SOFTWARE SUBSCRIPTIONS	23.69	619.97	547.00	(72.97)	113.3
51-58-601 GAS-UTILITY	171.24	989.15	1,248.00	258.85	79.3
51-58-602 ELECTRIC-UTILITY	1,890.71	17,241.20	20,261.00	3,019.80	85.1
51-58-603 WATER-UTILITY	2,580.24	54,044.25	44,631.00	(9,413.25)	121.1
51-58-604 SEWER-UTILITY	427.50	4,702.50	5,130.00	427.50	91.7
51-58-621 TELEPHONE SERVICE-UTILITY	25.33	253.15	304.00	50.85	83.3
51-58-622 TELEPHONE-EE ISSUED CELL PHONE	81.42	447.56	512.00	64.44	87.4
51-58-623 INTERNET SERVICE	695.52	2,782.08	2,800.00	17.92	99.4
51-58-642 R&M-EQUIPMENT	.00	4,773.75	15,000.00	10,226.25	31.8
51-58-658 R&M-PARKS & TRAILS	.00	237.35	41,200.00	40,962.65	.6
51-58-660 R&M-YAMAGUCHI NORTH PARK	.00	2,788.89	.00	(2,788.89)	.0
51-58-662 R&M-CENTENNIAL PARK	.00	1,063.23	.00	(1,063.23)	.0
51-58-666 R&M-RESERVOIR HILL PARK	.00	928.78	.00	(928.78)	.0
51-58-669 R&M-MARY FISHER PARK	.00	1,119.06	.00	(1,119.06)	.0
51-58-670 R&M-TOWN PARK	.00	370.21	.00	(370.21)	.0
51-58-672 R&M-TRAILS/SIDEWALKS	26,363.20	26,363.20	13,500.00	(12,863.20)	195.3
51-58-701 ENGINEERING & MODELING (NON CI	.00	4,148.50	15,000.00	10,851.50	27.7
51-58-704 CONTRACTED SERVICES (OTHER PRO	(2,800.00)	30,747.50	18,500.00	(12,247.50)	166.2
51-58-705 IT SERVICES	162.00	2,019.29	1,882.00	(137.29)	107.3
51-58-711 TRAVEL-TRANSPORTATION	.00	615.04	1,000.00	384.96	61.5
51-58-712 TRAVEL-MEALS	.00	315.00	500.00	185.00	63.0
51-58-713 TRAVEL-LODGING	.00	1,101.52	3,000.00	1,898.48	36.7
51-58-722 MEETING-REGISTRATION	.00	1,490.00	750.00	(740.00)	198.7
51-58-731 RENTAL-EQUIPMENT	1,370.35	1,701.70	4,000.00	2,298.30	42.5
51-58-732 RENTAL-MISC.	350.00	2,780.00	2,100.00	(680.00)	132.4

FOR ADMINISTRATION USE ONLY

92 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-58-741 FEES	.00	102.33	.00	(102.33)	.0
51-58-751 BOOKS & SUBSCRIPTIONS	.00	108.95	.00	(108.95)	.0
51-58-754 PRE-PROJECT CONSULTING	.00	980.57	.00	(980.57)	.0
51-58-761 INSURANCE & BONDS	.00	11,863.21	10,176.00	(1,687.21)	116.6
51-58-793 TRAINING & SCHOOLS	.00	375.00	2,500.00	2,125.00	15.0
51-58-794 TEAM BUILDING	.00	127.00	500.00	373.00	25.4
51-58-812 FURNITURE & FIXTURES-CAPITAL A	8,870.00	37,421.56	30,900.00	(6,521.56)	121.1
51-58-821 IMPROVE. OTHER THAN BUILDINGS	197,513.37	428,317.61	1,988,579.00	1,560,261.39	21.5
51-58-830 EQUIPMENT-CAPITAL OUTLAY	.00	34,920.84	38,000.00	3,079.16	91.9
51-58-853 CAPITAL ENGINEERING	11,918.52	75,555.76	96,000.00	20,444.24	78.7
51-58-862 SIDEWALK CONSTRUCTION-NEW OR R	17,375.00	17,375.00	.00	(17,375.00)	.0
TOTAL PARKS-CAPITAL	343,312.07	1,425,111.55	3,054,335.00	1,629,223.45	46.7
COMM. DEVEL. ADMIN.-CAPITAL					
51-62-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	.00	10,000.00	10,000.00	.0
51-62-761 INSURANCE & BONDS	.00	60.48	.00	(60.48)	.0
TOTAL COMM. DEVEL. ADMIN.-CAPITAL	.00	60.48	10,000.00	9,939.52	.6
PROJECTS-CAPITAL					
51-66-704 CONTRACTED SERVICES (OTHER PRO	7,125.00	20,925.00	.00	(20,925.00)	.0
51-66-753 PRE-PROJECT ADVERTISING	.00	17.19	300.00	282.81	5.7
51-66-754 PRE-PROJECT CONSULTING	.00	.00	15,000.00	15,000.00	.0
51-66-755 PRE-PROJECT ENGINEERING/DESIGN	.00	.00	15,000.00	15,000.00	.0
51-66-757 PRE-PROJECT TESTING	.00	600.00	.00	(600.00)	.0
51-66-853 CAPITAL ENGINEERING	2,310.00	96,218.72	105,000.00	8,781.28	91.6
TOTAL PROJECTS-CAPITAL	9,435.00	117,760.91	135,300.00	17,539.09	87.0
ADMIN. SERVICES ADMIN-CAPITAL					
51-80-583 COMPUTER/IT EQUIPMENT	.00	16,389.20	23,500.00	7,110.80	69.7
51-80-584 SOFTWARE SUBSCRIPTIONS	.00	1,088.00	300.00	(788.00)	362.7
51-80-761 INSURANCE & BONDS	.00	55.93	.00	(55.93)	.0
51-80-771 INITIATIVES & ECONOMIC DEVELOP	.00	91,250.00	110,000.00	18,750.00	83.0
51-80-944 LEASE PAYMENTS	.00	167.90	521.00	353.10	32.2
TOTAL ADMIN. SERVICES ADMIN-CAPITAL	.00	108,951.03	134,321.00	25,369.97	81.1

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS ADMIN.</u>					
51-90-401 SALARIES	24,692.61	191,152.58	220,615.00	29,462.42	86.7
51-90-403 OVERTIME	.00	17.36	.00	(17.36)	.0
51-90-411 FICA	1,799.58	14,128.03	16,877.00	2,748.97	83.7
51-90-412 EMPLOYEE INSURANCE	2,763.48	30,132.50	46,026.00	15,893.50	65.5
51-90-413 RETIREMENT	2,222.31	17,361.96	18,752.00	1,390.04	92.6
51-90-423 WORKERS COMPENSATION INSURANCE	.00	(150.03)	205.00	355.03	(73.2)
51-90-501 OFFICE SUPPLIES	268.14	908.84	2,000.00	1,091.16	45.4
51-90-502 OPERATING SUPPLIES	52.65	179.69	360.00	180.31	49.9
51-90-503 MAINTENANCE & CLEANING SUPPLIE	.00	25.18	300.00	274.82	8.4
51-90-504 POSTAGE/SHIPPING	.00	.00	50.00	50.00	.0
51-90-505 COPY/PRINTING	833.76	1,842.63	1,618.00	(224.63)	113.9
51-90-507 PERSONAL PROTECTIVE EQUIP.	34.99	34.99	.00	(34.99)	.0
51-90-511 FUEL/OIL/OPERATING FLUIDS	39.92	184.34	2,500.00	2,315.66	7.4
51-90-521 DEPARTMENT MATERIALS	.00	188.70	.00	(188.70)	.0
51-90-542 EQUIPMENT PARTS	.00	255.00	.00	(255.00)	.0
51-90-543 SMALL TOOLS	.00	19.59	.00	(19.59)	.0
51-90-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	2,525.48	18,000.00	15,474.52	14.0
51-90-583 COMPUTER/IT EQUIPMENT	.00	650.53	225.00	(425.53)	289.1
51-90-584 SOFTWARE SUBSCRIPTIONS	88.33	9,085.69	13,204.00	4,118.31	68.8
51-90-601 GAS-UTILITY	1,766.10	11,384.27	16,990.00	5,605.73	67.0
51-90-602 ELECTRIC-UTILITY	754.12	8,265.13	8,690.00	424.87	95.1
51-90-603 WATER-UTILITY	906.58	9,811.51	14,213.00	4,401.49	69.0
51-90-604 SEWER-UTILITY	71.25	783.75	855.00	71.25	91.7
51-90-621 TELEPHONE SERVICE-UTILITY	79.00	738.95	949.00	210.05	77.9
51-90-622 TELEPHONE-EE ISSUED CELL PHONE	67.90	662.98	1,585.00	922.02	41.8
51-90-623 INTERNET SERVICE	.00	660.00	350.00	(310.00)	188.6
51-90-701 ENGINEERING & MODELING (NON CI	.00	2,880.50	4,000.00	1,119.50	72.0
51-90-703 AUDIT	.00	16,406.78	14,482.00	(1,924.78)	113.3
51-90-704 CONTRACTED SERVICES (OTHER PRO	.00	299.00	5,000.00	4,701.00	6.0
51-90-705 IT SERVICES	648.01	8,077.21	7,528.00	(549.21)	107.3
51-90-711 TRAVEL-TRANSPORTATION	352.66	747.46	550.00	(197.46)	135.9
51-90-712 TRAVEL-MEALS	.00	373.26	150.00	(223.26)	248.8
51-90-713 TRAVEL-LODGING	.00	1,163.40	332.00	(831.40)	350.4
51-90-722 MEETING-REGISTRATION	.00	1,005.00	460.00	(545.00)	218.5
51-90-732 RENTAL-MISC.	.00	4,560.00	350.00	(4,210.00)	1302.9
51-90-741 FEES	.00	10.36	.00	(10.36)	.0
51-90-751 BOOKS & SUBSCRIPTIONS	.00	35.00	35.00	.00	100.0
51-90-761 INSURANCE & BONDS	.00	1,720.12	250.00	(1,470.12)	688.1
51-90-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	15.23	1,000.00	984.77	1.5
51-90-792 DUES & MEMBERSHIPS	.00	345.00	500.00	155.00	69.0
51-90-794 TEAM BUILDING	291.21	1,634.98	1,889.00	254.02	86.6
51-90-853 CAPITAL ENGINEERING	405.00	37,539.00	50,000.00	12,461.00	75.1
51-90-941 DEBT SERVICE-PRINCIPAL	262,278.01	377,278.01	307,000.00	(70,278.01)	122.9
51-90-942 DEBT SERVICE-INTEREST	39,400.11	135,542.42	126,569.00	(8,973.42)	107.1
51-90-943 DEBT SERVICE-FEES	.00	4,000.00	4,000.00	.00	100.0
TOTAL PUBLIC WORKS ADMIN.	339,815.72	894,482.38	908,459.00	13,976.62	98.5

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREETS</u>					
51-91-401 SALARIES	43,747.63	340,047.16	381,855.00	41,807.84	89.1
51-91-403 OVERTIME	.00	1,903.90	17,183.00	15,279.10	11.1
51-91-404 ON-CALL	.00	900.00	18,250.00	17,350.00	4.9
51-91-411 FICA	3,284.49	25,892.11	31,049.00	5,156.89	83.4
51-91-412 EMPLOYEE INSURANCE	6,831.54	72,768.23	75,270.00	2,501.77	96.7
51-91-413 RETIREMENT	3,699.06	30,137.00	34,348.00	4,211.00	87.7
51-91-414 PHONE STIPEND	120.00	868.96	960.00	91.04	90.5
51-91-415 UNIFORM STIPEND	277.02	2,102.59	2,407.00	304.41	87.4
51-91-423 WORKERS COMPENSATION INSURANCE	.00	15,308.29	18,852.00	3,543.71	81.2
51-91-501 OFFICE SUPPLIES	.00	132.74	500.00	367.26	26.6
51-91-502 OPERATING SUPPLIES	13,629.92	51,094.82	56,000.00	4,905.18	91.2
51-91-503 MAINTENANCE & CLEANING SUPPLIE	.00	466.02	1,000.00	533.98	46.6
51-91-505 COPY/PRINTING	.00	217.15	.00	(217.15)	.0
51-91-506 LOGO WEAR	80.00	2,899.99	2,400.00	(499.99)	120.8
51-91-507 PERSONAL PROTECTIVE EQUIP.	.00	962.01	2,000.00	1,037.99	48.1
51-91-511 FUEL/OIL/OPERATING FLUIDS	3,020.44	20,458.97	30,000.00	9,541.03	68.2
51-91-521 DEPARTMENT MATERIALS	410.11	76,077.36	50,000.00	(26,077.36)	152.2
51-91-541 VEHICLE PARTS	.00	121.99	4,000.00	3,878.01	3.1
51-91-542 EQUIPMENT PARTS	955.73	11,883.86	.00	(11,883.86)	.0
51-91-543 SMALL TOOLS	.00	3,133.94	3,500.00	366.06	89.5
51-91-544 TOOLS	.00	19,840.13	1,000.00	(18,840.13)	1984.0
51-91-551 FURNISHINGS & FIXTURES	.00	1,086.00	.00	(1,086.00)	.0
51-91-581 SMALL EQUIPMENT	.00	1,689.01	2,000.00	310.99	84.5
51-91-582 EQUIPMENT	.00	27,534.57	1,000.00	(26,534.57)	2753.5
51-91-583 COMPUTER/IT EQUIPMENT	.00	929.36	.00	(929.36)	.0
51-91-584 SOFTWARE SUBSCRIPTIONS	118.73	1,446.42	1,461.00	14.58	99.0
51-91-602 ELECTRIC-UTILITY	3,446.20	34,220.08	43,379.00	9,158.92	78.9
51-91-621 TELEPHONE SERVICE-UTILITY	25.33	253.15	304.00	50.85	83.3
51-91-622 TELEPHONE-EE ISSUED CELL PHONE	169.29	1,692.45	2,800.00	1,107.55	60.4
51-91-642 R&M-EQUIPMENT	6,340.56	27,513.55	58,000.00	30,486.45	47.4
51-91-671 R&M-CEMETERY	.00	7,271.00	10,000.00	2,729.00	72.7
51-91-672 R&M-TRAILS/SIDEWALKS	.00	.00	20,000.00	20,000.00	.0
51-91-682 R&M-STREETS	.00	291,301.11	334,000.00	42,698.89	87.2
51-91-683 R&M-DRAINAGE	.00	3,942.00	20,000.00	16,058.00	19.7
51-91-684 R&M-STREET LIGHTS	.00	1,656.46	.00	(1,656.46)	.0
51-91-685 R&M-ALLEYS	15,036.00	15,036.00	30,000.00	14,964.00	50.1
51-91-701 ENGINEERING & MODELING (NON CI	.00	4,050.96	.00	(4,050.96)	.0
51-91-704 CONTRACTED SERVICES (OTHER PRO	.00	14,170.00	600.00	(13,570.00)	2361.7
51-91-705 IT SERVICES	324.00	3,735.86	1,882.00	(1,853.86)	198.5
51-91-711 TRAVEL-TRANSPORTATION	.00	.00	425.00	425.00	.0
51-91-712 TRAVEL-MEALS	.00	1,495.69	875.00	(620.69)	170.9
51-91-713 TRAVEL-LODGING	1,365.48	3,273.68	1,900.00	(1,373.68)	172.3
51-91-721 MEETING & TRAINING-SUPPLIES	.00	.00	2,400.00	2,400.00	.0
51-91-722 MEETING-REGISTRATION	.00	1,500.00	4,625.00	3,125.00	32.4
51-91-731 RENTAL-EQUIPMENT	.00	3,925.25	.00	(3,925.25)	.0
51-91-732 RENTAL-MISC.	48.00	48.00	.00	(48.00)	.0
51-91-741 FEES	.00	2.25	.00	(2.25)	.0
51-91-754 PRE-PROJECT CONSULTING	.00	324.00	.00	(324.00)	.0
51-91-761 INSURANCE & BONDS	.00	3,814.56	3,794.00	(20.56)	100.5
51-91-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	450.00	.00	(450.00)	.0
51-91-792 DUES & MEMBERSHIPS	.00	124.00	225.00	101.00	55.1
51-91-793 TRAINING & SCHOOLS	60.00	1,230.27	2,000.00	769.73	61.5

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TOWN OF PAGOSA SPRINGS

EXPENDITURES WITH COMPARISON TO BUDGET

FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-91-794 TEAM BUILDING	68.64	1,005.26	1,000.00	(5.26)	100.5
51-91-821 IMPROVE. OTHER THAN BUILDINGS	.00	14,908.00	.00	(14,908.00)	.0
51-91-822 SIDEWALKS, CROSSINGS, CURB & G	.00	.00	30,000.00	30,000.00	.0
51-91-823 ROADWAY FIXTURES-NEW OR REPLAC	.00	.00	472,500.00	472,500.00	.0
51-91-830 EQUIPMENT-CAPITAL OUTLAY	.00	28,711.84	39,000.00	10,288.16	73.6
51-91-861 ROAD CONSTRUCTION-NEW OR REPLA	187,068.00	187,068.00	246,000.00	58,932.00	76.0
51-91-862 SIDEWALK CONSTRUCTION-NEW OR R	.00	.00	1,511,776.00	1,511,776.00	.0
51-91-931 DEBT SVC. DUE-GENERAL FUND	.00	.00	84,720.00	84,720.00	.0
TOTAL STREETS	290,126.17	1,362,626.00	3,657,240.00	2,294,614.00	37.3

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FACILITIES & FLEET</u>					
51-94-401 SALARIES	20,555.94	144,750.95	171,112.00	26,361.05	84.6
51-94-403 OVERTIME	177.26	459.31	5,879.00	5,419.69	7.8
51-94-404 ON-CALL	600.00	3,506.87	18,250.00	14,743.13	19.2
51-94-411 FICA	1,607.81	11,436.20	14,007.00	2,570.80	81.7
51-94-412 EMPLOYEE INSURANCE	3,415.72	28,663.11	49,503.00	20,839.89	57.9
51-94-413 RETIREMENT	1,630.74	12,130.45	14,584.00	2,453.55	83.2
51-94-414 PHONE STIPEND	120.00	868.96	1,282.00	413.04	67.8
51-94-415 UNIFORM STIPEND	138.51	945.69	1,072.00	126.31	88.2
51-94-423 WORKERS COMPENSATION INSURANCE	.00	4,441.47	6,022.00	1,580.53	73.8
51-94-501 OFFICE SUPPLIES	.00	56.17	150.00	93.83	37.5
51-94-502 OPERATING SUPPLIES	313.29	1,669.04	3,000.00	1,330.96	55.6
51-94-503 MAINTENANCE & CLEANING SUPPLIE	1,664.66	8,076.45	17,000.00	8,923.55	47.5
51-94-506 LOGO WEAR	.00	582.57	600.00	17.43	97.1
51-94-507 PERSONAL PROTECTIVE EQUIP.	55.98	234.48	200.00	(34.48)	117.2
51-94-511 FUEL/OIL/OPERATING FLUIDS	63.88	1,468.63	2,500.00	1,031.37	58.8
51-94-521 DEPARTMENT MATERIALS	3,526.57	12,382.62	1,000.00	(11,382.62)	1238.3
51-94-541 VEHICLE PARTS	.00	8,355.53	.00	(8,355.53)	.0
51-94-542 EQUIPMENT PARTS	243.27	1,413.32	3,100.00	1,686.68	45.6
51-94-543 SMALL TOOLS	348.24	2,169.42	1,500.00	(669.42)	144.6
51-94-544 TOOLS	1,800.99	1,989.98	.00	(1,989.98)	.0
51-94-551 FURNISHINGS & FIXTURES	197.90	2,001.48	2,500.00	498.52	80.1
51-94-581 SMALL EQUIPMENT	21.89	1,816.66	1,500.00	(316.66)	121.1
51-94-582 EQUIPMENT	.00	1,128.00	1,500.00	372.00	75.2
51-94-583 COMPUTER/IT EQUIPMENT	.00	463.44	200.00	(263.44)	231.7
51-94-584 SOFTWARE SUBSCRIPTIONS	38.73	3,400.40	3,088.00	(312.40)	110.1
51-94-602 ELECTRIC-UTILITY	1,664.42	13,930.60	11,802.00	(2,128.60)	118.0
51-94-621 TELEPHONE SERVICE-UTILITY	25.33	253.15	304.00	50.85	83.3
51-94-631 JANITORIAL SERVICES	10,374.60	119,018.47	138,000.00	18,981.53	86.3
51-94-641 R&M-VEHICLES	.00	4,741.33	25,000.00	20,258.67	19.0
51-94-642 R&M-EQUIPMENT	.00	3,254.90	.00	(3,254.90)	.0
51-94-643 R&M-ART	.00	1,492.50	2,000.00	507.50	74.6
51-94-646 R&M-OTHER	.00	.00	9,000.00	9,000.00	.0
51-94-651 R&M-BUILDING	.00	177.51	.00	(177.51)	.0
51-94-652 R&M-TOWN HALL	.00	11,328.74	27,000.00	15,671.26	42.0
51-94-653 R&M-MAINTENANCE FACILITY	.00	1,459.01	5,000.00	3,540.99	29.2
51-94-654 R&M-VISITOR CENTER	.00	102.60	12,000.00	11,897.40	.9
51-94-655 R&M-COMMUNITY CENTER	.00	14,617.24	18,000.00	3,382.76	81.2
51-94-656 R&M-GEO BUILDING	.00	.00	500.00	500.00	.0
51-94-657 R&M-MUSEUM	.00	248.44	.00	(248.44)	.0
51-94-658 R&M-PARKS & TRAILS	.00	3,224.55	10,000.00	6,775.45	32.3
51-94-659 R&M-WAYFINDING & SIGNAGE	.00	.00	2,000.00	2,000.00	.0
51-94-660 R&M-YAMAGUCHI NORTH PARK	3,500.00	3,500.00	4,500.00	1,000.00	77.8
51-94-661 R&M-SOUTH PAGOSA PARK	.00	291.86	500.00	208.14	58.4
51-94-663 R&M-BELL TOWER PARK	.00	.00	300.00	300.00	.0
51-94-664 R&M-RIVER CENTER PARK	.00	.00	300.00	300.00	.0
51-94-666 R&M-RESERVOIR HILL PARK	3,000.00	3,000.00	.00	(3,000.00)	.0
51-94-669 R&M-MARY FISHER PARK	.00	58.75	500.00	441.25	11.8
51-94-670 R&M-TOWN PARK	.00	291.86	1,000.00	708.14	29.2
51-94-691 DISPOSAL/RECYCLING/SHREDDING	.00	257.51	.00	(257.51)	.0
51-94-692 ALARM MONITORING	.00	1,620.00	2,300.00	680.00	70.4
51-94-704 CONTRACTED SERVICES (OTHER PRO	1,880.91	15,078.07	5,150.00	(9,928.07)	292.8
51-94-705 IT SERVICES	162.00	3,855.32	5,646.00	1,790.68	68.3

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
51-94-707 SECURITY	.00	.00	7,450.00	7,450.00	.0
51-94-741 FEES	.00	85.36	.00	(85.36)	.0
51-94-751 BOOKS & SUBSCRIPTIONS	.00	22.45	.00	(22.45)	.0
51-94-761 INSURANCE & BONDS	454.38	46,501.96	42,109.00	(4,392.96)	110.4
51-94-791 ADVERTISING/PUBLIC NOTIFICATIO	.00	14.58	.00	(14.58)	.0
51-94-793 TRAINING & SCHOOLS	.00	.00	900.00	900.00	.0
51-94-794 TEAM BUILDING	.00	119.64	.00	(119.64)	.0
51-94-811 BUILDING IMPROVEMENTS	.00	96,133.35	142,775.00	46,641.65	67.3
51-94-812 FURNITURE & FIXTURES-CAPITAL A	.00	.00	1,000.00	1,000.00	.0
51-94-821 IMPROVE. OTHER THAN BUILDINGS	.00	2,353.10	.00	(2,353.10)	.0
51-94-832 VEHICLES	.00	241,443.88	110,000.00	(131,443.88)	219.5
51-94-852 CAPITAL ARCHITECTURAL	.00	15,000.00	.00	(15,000.00)	.0
TOTAL FACILITIES & FLEET	57,583.02	857,887.93	904,585.00	46,697.07	94.8
TOTAL FUND EXPENDITURES	1,042,920.67	4,855,299.05	9,038,482.00	4,183,182.95	53.7
NET REVENUE OVER EXPENDITURES	91,329.29	735,963.83	(1,215,582.00)	(1,951,545.83)	60.5

TOWN OF PAGOSA SPRINGS
BALANCE SHEET
NOVEMBER 30, 2025

SANITATION FUND

ASSETS

53-10100	CASH IN COMBINED CASH FUND	4,563,016.57	
53-10500	PETTY CASH	100.00	
53-11000	PLANT/SYSTEM	13,262,240.55	
53-11100	EQUIPMENT	1,421,915.45	
53-11400	PROPERTY TAX RECEIVABLE	58,148.00	
53-11500	ACCTS RECEIVABLE - SANITATION	118,686.19	
53-11550	ACCTS RECEIVABLE - TREAS LIENS	14,881.37	
53-11600	ALLOWANCE FOR DOUBTFUL ACCTS	(8,035.43)	
53-11700	RIGHT OF WAYS	16,376.00	
53-11800	ACCUMULATED DEPRECIATION	(4,024,736.71)	
	TOTAL ASSETS		15,422,591.99

LIABILITIES AND EQUITY

LIABILITIES

53-20250	AUDIT ACCT PAYABLE	314,823.54	
53-20310	INTEREST PAYABLE	9,761.81	
53-21400	PIPELINE LOAN WPCRF	1,120,859.09	
53-21405	NOTE PAYABLE TO UMB	4,524,951.97	
53-21800	ACCRUED VACATION	7,555.17	
53-21850	ACCRUED WAGES	6,236.58	
53-22210	UNEARNED REVENUE	58,148.00	
53-22215	LONG TERM LIABILITY PAWSD	1,828,646.49	
53-23000	ADVANCE TO GENERAL FUND	59,585.69	
	TOTAL LIABILITIES		7,930,568.34

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
53-29800	RETAINED EARNINGS-UNRESERVED	7,429,870.44	
53-29850	CONTRIBUTED CAPITAL	965,626.24	
	REVENUE OVER EXPENDITURES - YTD	(903,473.03)	
	BALANCE - CURRENT DATE		7,492,023.65
	TOTAL FUND EQUITY		7,492,023.65
	TOTAL LIABILITIES AND EQUITY		15,422,591.99

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

SANITATION FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>TAXES</u>					
53-31-101	PROPERTY TAX	114.64	57,982.83	58,148.00	165.17	99.7
53-31-102	SPECIFIC OWNERSHIP/MVL TAX	502.90	4,476.85	4,500.00	23.15	99.5
	<u>TOTAL TAXES</u>	<u>617.54</u>	<u>62,459.68</u>	<u>62,648.00</u>	<u>188.32</u>	<u>99.7</u>
	<u>INTERGOVERNMENTAL REVENUES</u>					
53-33-306	DOLA GRANTS	20,696.59	35,239.58	200,000.00	164,760.42	17.6
	<u>TOTAL INTERGOVERNMENTAL REVENUES</u>	<u>20,696.59</u>	<u>35,239.58</u>	<u>200,000.00</u>	<u>164,760.42</u>	<u>17.6</u>
	<u>CHARGES FOR SERVICES</u>					
53-34-400	DEPT. SPECIFIC SVC. CHARGES	.00	10,200.02	9,600.00	(600.02)	106.3
53-34-401	CHARGES FOR ADDED SERVICES	.00	.00	3,500.00	3,500.00	.0
53-34-404	UTILITY CONNECTION FEES	.00	45,059.00	97,800.00	52,741.00	46.1
53-34-405	UTILITY BILLING	114,676.94	1,269,065.69	1,368,000.00	98,934.31	92.8
	<u>TOTAL CHARGES FOR SERVICES</u>	<u>114,676.94</u>	<u>1,324,324.71</u>	<u>1,478,900.00</u>	<u>154,575.29</u>	<u>89.6</u>
	<u>FINES, FEES & FORFEITURES</u>					
53-35-503	LATE FEES (PENALTIES & INT.)	119.57	7,463.26	5,000.00	(2,463.26)	149.3
	<u>TOTAL FINES, FEES & FORFEITURES</u>	<u>119.57</u>	<u>7,463.26</u>	<u>5,000.00</u>	<u>(2,463.26)</u>	<u>149.3</u>
	<u>MISCELLANEOUS REVENUES</u>					
53-36-601	MISCELLANEOUS REVENUE	.00	5,401.71	6,500.00	1,098.29	83.1
53-36-603	INTEREST INCOME	16,287.90	180,850.62	130,000.00	(50,850.62)	139.1
53-36-607	LOAN PROCEEDS	.00	.00	4,524,952.00	4,524,952.00	.0
	<u>TOTAL MISCELLANEOUS REVENUES</u>	<u>16,287.90</u>	<u>186,252.33</u>	<u>4,661,452.00</u>	<u>4,475,199.67</u>	<u>4.0</u>
	<u>INTERFUND TRANSFERS</u>					
53-39-900	TRANSFER FROM GENERAL FUND	.00	.00	1,295,000.00	1,295,000.00	.0
	<u>TOTAL INTERFUND TRANSFERS</u>	<u>.00</u>	<u>.00</u>	<u>1,295,000.00</u>	<u>1,295,000.00</u>	<u>.0</u>
	<u>TOTAL FUND REVENUE</u>	<u>152,398.54</u>	<u>1,615,739.56</u>	<u>7,703,000.00</u>	<u>6,087,260.44</u>	<u>21.0</u>

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
SANITATION					
53-92-401 SALARIES	28,655.32	184,345.64	217,240.00	32,894.36	84.9
53-92-403 OVERTIME	20,689.90	52,136.37	19,552.00	(32,584.37)	266.7
53-92-404 ON-CALL	2,000.00	15,853.16	18,249.00	2,395.84	86.9
53-92-411 FICA	3,899.61	19,413.33	18,471.00	(942.33)	105.1
53-92-412 EMPLOYEE INSURANCE	4,471.17	44,328.13	54,122.00	9,793.87	81.9
53-92-413 RETIREMENT	1,716.93	12,824.66	19,541.00	6,716.34	65.6
53-92-415 UNIFORM STIPEND	138.51	992.86	1,204.00	211.14	82.5
53-92-423 WORKERS COMPENSATION INSURANCE	.00	4,531.75	4,269.00	(262.75)	106.2
53-92-501 OFFICE SUPPLIES	54.20	55.39	250.00	194.61	22.2
53-92-502 OPERATING SUPPLIES	.00	12,615.92	5,000.00	(7,615.92)	252.3
53-92-503 MAINTENANCE & CLEANING SUPPLIE	.00	9,739.53	.00	(9,739.53)	.0
53-92-504 POSTAGE/SHIPPING	587.00	3,867.98	4,000.00	132.02	96.7
53-92-505 COPY/PRINTING	.00	30.33	.00	(30.33)	.0
53-92-506 LOGO WEAR	.00	506.80	900.00	393.20	56.3
53-92-507 PERSONAL PROTECTIVE EQUIP.	39.72	3,726.67	3,500.00	(226.67)	106.5
53-92-511 FUEL/OIL/OPERATING FLUIDS	2,879.46	24,925.37	14,000.00	(10,925.37)	178.0
53-92-521 DEPARTMENT MATERIALS	32,165.62	67,570.97	3,500.00	(64,070.97)	1930.6
53-92-541 VEHICLE PARTS	110.08	1,944.78	4,000.00	2,055.22	48.6
53-92-542 EQUIPMENT PARTS	1,968.98	159,419.83	.00	(159,419.83)	.0
53-92-543 SMALL TOOLS	.00	8,585.06	4,500.00	(4,085.06)	190.8
53-92-544 TOOLS	13,846.00	25,350.87	4,800.00	(20,550.87)	528.1
53-92-551 FURNISHINGS & FIXTURES	.00	.00	1,800.00	1,800.00	.0
53-92-561 COMMUNITY ENGAGEMENT/COMMUNITY	.00	63.44	.00	(63.44)	.0
53-92-581 SMALL EQUIPMENT	392.55	5,005.33	2,800.00	(2,205.33)	178.8
53-92-582 EQUIPMENT	.00	20,542.33	1,000.00	(19,542.33)	2054.2
53-92-583 COMPUTER/IT EQUIPMENT	.00	520.59	4,100.00	3,579.41	12.7
53-92-584 SOFTWARE SUBSCRIPTIONS	67.90	2,442.10	2,152.00	(290.10)	113.5
53-92-602 ELECTRIC-UTILITY	9,750.53	93,088.98	105,295.00	12,206.02	88.4
53-92-603 WATER-UTILITY	70.44	2,055.48	1,423.00	(632.48)	144.5
53-92-621 TELEPHONE SERVICE-UTILITY	28.34	283.25	340.00	56.75	83.3
53-92-622 TELEPHONE-EE ISSUED CELL PHONE	137.39	1,641.20	1,200.00	(441.20)	136.8
53-92-623 INTERNET SERVICE	70.11	3,862.98	3,293.00	(569.98)	117.3
53-92-641 R&M-VEHICLES	1,642.93	5,815.91	14,500.00	8,684.09	40.1
53-92-642 R&M-EQUIPMENT	2,646.95	31,565.75	.00	(31,565.75)	.0
53-92-674 R&M-INFRASTRUCTURE/LINES	12,959.81	15,108.11	1,335,000.00	1,319,891.89	1.1
53-92-675 R&M-LIFT & PUMP STATIONS	.00	492.20	7,500.00	7,007.80	6.6
53-92-676 R&M-APACHE LS	.00	.00	8,000.00	8,000.00	.0
53-92-677 R&M-KOA LS	.00	15,555.00	7,500.00	(8,055.00)	207.4
53-92-678 R&M-CHAMBER LS	.00	.00	7,500.00	7,500.00	.0
53-92-679 R&M-5TH STREET PS	.00	10,494.44	45,000.00	34,505.56	23.3
53-92-680 R&M-TIMBER RIDGE PS	.00	67,248.22	65,000.00	(2,248.22)	103.5
53-92-681 R&M-PIPELINE ODOR SYSTEM	.00	.00	500.00	500.00	.0
53-92-691 DISPOSAL/RECYCLING/SHREDDING	8.30	609.40	.00	(609.40)	.0
53-92-701 ENGINEERING & MODELING (NON CI	.00	.00	400,000.00	400,000.00	.0
53-92-702 ATTORNEY	.00	27,310.50	3,000.00	(24,310.50)	910.4
53-92-703 AUDIT	.00	4,271.99	3,771.00	(500.99)	113.3
53-92-704 CONTRACTED SERVICES (OTHER PRO	24,112.36	303,615.52	230,000.00	(73,615.52)	132.0
53-92-705 IT SERVICES	648.01	7,149.36	9,410.00	2,260.64	76.0
53-92-711 TRAVEL-TRANSPORTATION	.00	1,154.05	500.00	(654.05)	230.8
53-92-712 TRAVEL-MEALS	.00	804.07	150.00	(654.07)	536.1
53-92-713 TRAVEL-LODGING	.00	1,466.85	3,500.00	2,033.15	41.9
53-92-721 MEETING & TRAINING-SUPPLIES	.00	724.18	50.00	(674.18)	1448.4

FOR ADMINISTRATION USE ONLY

92 % OF THE FISCAL YEAR HAS ELAPSED

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TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

SANITATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
53-92-722 MEETING-REGISTRATION	.00	.00	2,600.00	2,600.00	.0
53-92-731 RENTAL-EQUIPMENT	50,089.50	186,586.66	.00	(186,586.66)	.0
53-92-732 RENTAL-MISC.	1,273.50	1,273.50	.00	(1,273.50)	.0
53-92-741 FEES	686.66	8,846.23	2,800.00	(6,046.23)	315.9
53-92-742 CONVENIENCE (CREDIT CARD PROCE	544.53	5,712.81	9,600.00	3,887.19	59.5
53-92-761 INSURANCE & BONDS	.00	14,283.05	13,283.00	(1,000.05)	107.5
53-92-762 INSURANCE CLAIM DEDUCTIBLES	.00	500.00	.00	(500.00)	.0
53-92-791 ADVERTISING/PUBLIC NOTIFICATIO	7.19	1,965.80	.00	(1,965.80)	.0
53-92-792 DUES & MEMBERSHIPS	.00	.00	700.00	700.00	.0
53-92-793 TRAINING & SCHOOLS	.00	12,835.68	10,000.00	(2,835.68)	128.4
53-92-794 TEAM BUILDING	.00	717.23	500.00	(217.23)	143.5
53-92-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	500,000.00	500,000.00	.0
53-92-831 HEAVY EQUIPMENT	.00	164,550.00	.00	(164,550.00)	.0
53-92-853 CAPITAL ENGINEERING	36,062.12	159,787.05	.00	(159,787.05)	.0
53-92-865 SEWER/WATER SYSTEM CONST-NEW O	.00	10,000.00	.00	(10,000.00)	.0
53-92-868 OTHER INFRASTRUCTURE-NEW OR RE	.00	.00	2,488,080.00	2,488,080.00	.0
53-92-931 DEBT SVC. DUE-GENERAL FUND	20,606.42	20,606.42	20,606.00	(.42)	100.0
53-92-941 DEBT SERVICE-PRINCIPAL	.00	236,655.18	236,655.00	(.18)	100.0
53-92-942 DEBT SERVICE-INTEREST	.00	166,614.35	166,614.00	(.35)	100.0
53-92-944 LEASE PAYMENTS	.00	.00	1,320.00	1,320.00	.0
53-92-991 TRANSFER TO GENERAL FUND	20,000.00	20,000.00	20,000.00	.00	100.0
53-92-992 TRANSFER TO CAPITAL FUND	232,622.00	232,622.00	218,754.00	(13,868.00)	106.3
TOTAL SANITATION	527,650.04	2,519,212.59	6,352,894.00	3,833,681.41	39.7
TOTAL FUND EXPENDITURES	527,650.04	2,519,212.59	6,352,894.00	3,833,681.41	39.7
NET REVENUE OVER EXPENDITURES	(375,251.50)	(903,473.03)	1,350,106.00	2,253,579.03	(66.9)

TOWN OF PAGOSA SPRINGS			
BALANCE SHEET			
NOVEMBER 30, 2025			
GEOTHERMAL FUND			
ASSETS			
55-10100	CASH IN COMBINED CASH FUND	121,868.00	
55-10530	ACCT RECV - GEOTHERMAL	53,378.00	
55-11500	ACCTS RECEIVABLE - GEOTHERMAL	13,471.52	
55-16000	PLANT/SYSTEM	80,527.01	
55-16210	WELL AND SYSTEM	1,182,419.00	
55-16300	EQUIPMENT	30,199.02	
55-16900	ACCUMULATED DEPRECIATION	(1,069,356.58)	
TOTAL ASSETS			412,505.97
LIABILITIES AND EQUITY			
LIABILITIES			
55-20250	AUDIT ACCT PAYABLE	1,516.83	
55-23000	ADVANCE TO GENERAL FUND	(.26)	
55-25000	CONTRIBUTED CAPITAL	690,420.12	
TOTAL LIABILITIES			691,936.69
FUND EQUITY			
UNAPPROPRIATED FUND BALANCE:			
55-29800	RETAINED EARNINGS-UNRESERVED	(169,667.51)	
	REVENUE OVER EXPENDITURES - YTD	(109,763.21)	
BALANCE - CURRENT DATE		(279,430.72)	
TOTAL FUND EQUITY			(279,430.72)
TOTAL LIABILITIES AND EQUITY			412,505.97

TOWN OF PAGOSA SPRINGS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTERGOVERNMENTAL REVENUES</u>					
55-33-305 STATE OF COLORADO GRANTS	7,171.54	20,685.16	140,390.00	119,704.84	14.7
TOTAL INTERGOVERNMENTAL REVENUES	7,171.54	20,685.16	140,390.00	119,704.84	14.7
<u>CHARGES FOR SERVICES</u>					
55-34-405 UTILITY BILLING	13,293.94	79,734.55	57,000.00	(22,734.55)	139.9
55-34-407 ENERGY USER REVENUES (GEO)	.00	28,598.00	30,500.00	1,902.00	93.8
55-34-408 MINERAL USER REVENUES (GEO)	.00	24,780.00	24,500.00	(280.00)	101.1
TOTAL CHARGES FOR SERVICES	13,293.94	133,112.55	112,000.00	(21,112.55)	118.9
<u>MISCELLANEOUS REVENUES</u>					
55-36-603 INTEREST	385.29	8,060.36	.00	(8,060.36)	.0
TOTAL MISCELLANEOUS REVENUES	385.29	8,060.36	.00	(8,060.36)	.0
<u>INTERFUND TRANSFERS</u>					
55-39-900 TRANSFER FROM GENERAL FUND	.00	.00	250,000.00	250,000.00	.0
TOTAL INTERFUND TRANSFERS	.00	.00	250,000.00	250,000.00	.0
TOTAL FUND REVENUE	20,850.77	161,858.07	502,390.00	340,531.93	32.2

TOWN OF PAGOSA SPRINGS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING NOVEMBER 30, 2025

GEOHERMAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GEOHERMAL</u>					
55-93-502 OPERATING SUPPLIES	.00	1,653.57	.00 (	1,653.57)	.0
55-93-503 MAINTENANCE & CLEANING SUPPLIE	.00	227.20	.00 (	227.20)	.0
55-93-504 POSTAGE/SHIPPING	.00	.00	55.00	55.00	.0
55-93-521 DEPARTMENT MATERIALS	662.06	7,892.22	.00 (	7,892.22)	.0
55-93-542 EQUIPMENT PARTS	.00	9,809.08	.00 (	9,809.08)	.0
55-93-543 SMALL TOOLS	.00	77.36	.00 (	77.36)	.0
55-93-581 SMALL EQUIPMENT	.00	298.01	.00 (	298.01)	.0
55-93-582 EQUIPMENT	.00	.00	9,000.00	9,000.00	.0
55-93-602 ELECTRIC-UTILITY	348.51	4,240.64	3,709.00 (	531.64)	114.3
55-93-603 WATER-UTILITY	2,668.54	13,547.79	8,245.00 (	5,302.79)	164.3
55-93-642 R&M-EQUIPMENT	.00	23,937.64	167,500.00	143,562.36	14.3
55-93-656 R&M-GEO BUILDING	.00	17,209.00	16,000.00 (	1,209.00)	107.6
55-93-674 R&M-INFRASTRUCTURE/LINES	.00	95,118.05	300,000.00	204,881.95	31.7
55-93-701 ENGINEERING & MODELING (NON CI	.00	.00	2,500.00	2,500.00	.0
55-93-702 ATTORNEY	8,271.25	34,877.67	2,000.00 (	32,877.67)	1743.9
55-93-704 CONTRACTED SERVICES (OTHER PRO	44.95	43,651.75	.00	43,651.75)	.0
55-93-731 RENTAL-EQUIPMENT	.00	14,965.00	.00 (	14,965.00)	.0
55-93-761 INSURANCE & BONDS	.00	1,202.80	1,072.00 (	130.80)	112.2
55-93-821 IMPROVE. OTHER THAN BUILDINGS	.00	.00	50,000.00	50,000.00	.0
55-93-853 CAPITAL ENGINEERING	.00	1,913.50	.00 (	1,913.50)	.0
55-93-865 SEWER/WATER SYSTEM CONST-NEW O	.00	.00	3,000.00	3,000.00	.0
55-93-991 TRANSFER TO GENERAL FUND	1,000.00	1,000.00	1,000.00	.00	100.0
TOTAL GEOHERMAL	12,995.31	271,621.28	564,081.00	292,459.72	48.2
TOTAL FUND EXPENDITURES	12,995.31	271,621.28	564,081.00	292,459.72	48.2
NET REVENUE OVER EXPENDITURES	7,855.46	(109,763.21)	(61,691.00)	48,072.21	(177.9)



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025
 FROM: James Dickhoff, Development Director

PROJECT:	Resolution 2025-22, Approving Addendum to PGP Project Agreement for WEP to Administer NRCS EWP Funds
ACTION:	Council action

PURPOSE/BACKGROUND:

Following the extensive river corridor damage as a result of the October 2025 Flood event, Town staff, the Upper San Juan Watershed Enhancement Partnership (WEP) and the Pagosa Gateway Project contractor, Flywater Inc., had identified two areas within the project boundaries that sustained damage that posed a public safety hazard for boaters.

As part of the flood recovery funding opportunities Town staff had discovered the Natural Resources Conservation Services (NRCS) Emergency Watershed Protection (EWP) funding program which provided a number of flood recovery funding opportunities along the river corridor.

Among the larger EWP funding awarded for corridor flood recovery efforts, two areas within the Pagosa Gateway River improvement project boundaries were awarded \$234,372.75 towards a project cost of \$312,497.00 to help provide public safety improvements for boaters. These project requires a 25% minimum match. The Colorado Department of Homeland Security and Emergency Management (DHSEM) will cover half of the required financial match, \$39,062.13. WEP will cover and has secured the remaining half of the minimum match of \$39,062.13. Thus there is no financial cost to the Town, with the exception of staff time, to administer the grant contracts.

Town Council has previously entered into a Project Management Agreement with the Upper San Juan Watershed Enhancement Partnership (WEP) to Administer the Pagosa Gateway River Improvement Project and the previously awarded grant funds. The project has generally proceeded as planned, however, scope adjustments and areas needing additional work were modified following the October 2025 flood event.

Town staff recommends that Town Council consider approving an Addendum to the previously approved Project Management Agreement for WEP’s management of the PGP, to now include the additional NRCS EWP awarded funding. WEP and the PGP project team have done an excellent job prior to and following the flood event for completing work associated with the intended scope of the Pagosa Gateway River Improvement Project.

ATTACHMENTS:

[Res 2025-22 Approving Addendum to Project Management Agreement for PGP](#)

FISCAL IMPACT:

\$234,372.75 NRCS EWP grant award. \$78,124.26 Financial Match covered by DHSEM and WEP.

RECOMMENDATIONS:

Approval of the consent agenda, indicates approval of Resolution 2025-22, Approving an Addendum to the Project Management Agreement for the Upper San Juan Watershed Enhancement Partnership to Administer the Pagosa Gateway River Improvement Project.

TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION NO. 2025-22

**A RESOLUTION APPROVING AN ADDENDUM TO THE PROJECT
MANAGEMENT AGREEMENT FOR THE UPPER SAN JUAN WATERSHED
ENHANCEMENT PARTNERSHIP TO ADMINISTER THE PAGOSA
GATEWAY RIVER IMPROVEMENT PROJECT**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended; and

WHEREAS, the Town Council has prioritized San Juan River improvements in their annually adopted goals and objectives since 2017, including 2022-2023; and

WHEREAS, the Upper San Juan Watershed Enhancement Partnership (WEP) originally proposed the Pagosa Gateway River Improvement Project, commissioned a concept plan, prepared a Colorado Water Conservation Board grant application, secured matching funds and gathered property owner agreements in preparation for the commencement of the Project; and

WHEREAS, the Town was been awarded a Colorado Water Conservation Board grant in 2023 for the amount of \$775,000 for the Pagosa Gateway River Improvements project; and

WHEREAS, the Town Council approved Resolution 2023-15 on October 3, 2023, approving a project management agreement (Agreement) for the Project to the Upper San Juan Watershed Enhancement Partnership (WEP); and

WHEREAS, the Town Council approved Resolution 2025-11 on May 20, 2025 approving an Amendment to the original Agreement that included the administration and management for \$292,222.17 of additional grant funding received from the Colorado Water Conservation Board towards the Pagosa Gateway Project (PGP); and

WHEREAS, the Town has received funding from the National Resources Conservation Services (NRCS) Emergency Watershed Protection (EWP) fund in the amount of \$234,372.75 to help flood recovery efforts within the river corridor and PGP project boundaries due to the October 2025 flooding event; and

WHEREAS, the Colorado Department of Homeland Security and Emergency Management will cover half of the required financial match; and

WHEREAS, WEP has secured commitments for the remaining half of the required matching funds for the awarded EWP funding and that no additional funding is being obligated from the Town, and

WHEREAS, the Town Council is supportive of approving an Addendum to the Agreement for WEP’s administration and management of the additional flood recovery work within the boundaries of the PGP that will provide public safety benefits for river users.

Town of Pagosa Springs, Colorado
Resolution No. 2025-22
Page 2

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF
PAGOSA SPRINGS, COLORADO as follows:

1. The Town Council of Pagosa Springs hereby approves the Addendum to the Project Management Agreement, herein attached as Exhibit A, authorizing the Upper San Juan Watershed Enhancement Partnership to continue project management and to administer the awarded NRCS EWP funds and other previously secured funding for the completion of the project.
2. The Town Council authorizes the Town Manager to sign the amended agreement.
3. This resolution to be in full force and effect from and after its passage and approval.
4. Severability. If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
5. Effective Date. This Resolution shall take effect and be enforced immediately upon its approval by the Council.

ADOPTED this 16th day of December 2025.

TOWN OF PAGOSA SPRINGS, COLORADO

By _____
Shari Pierce, Mayor

Attest:

April Hessman, Town Clerk

EXHIBIT A – Resolution 2025-22

ADDENDUM TO PROJECT MANAGEMENT AGREEMENT

Between

Town of Pagosa Springs and Upper San Juan Watershed Enhancement Partnership “PAGOSA GATEWAY PROJECT”

This Addendum (Addendum) to the Project Management Agreement (“Agreement”) is entered by and between the Town of Pagosa Springs (the “Town”), 551 Hot Springs Blvd., Pagosa Springs, CO 81147, and the Upper San Juan Watershed Enhancement Partnership (“WEP”), a Colorado nonprofit corporation, 300 Castle Place, Pagosa Springs, CO 81147, for the purpose of establishing the terms and conditions under which WEP agrees to implement and the Town agrees to fund the Pagosa Gateway Project (PGP). The Town and WEP may individually or collectively be referred to as the “Party” or the “Parties”.

Recitals

- A. On May 20, 2025, Town Council approved an Amendment to the Agreement pursuant Resolution 2025-11. The amendment authorized WEP to administer additional funding from the Colorado Water Conservation Board (CWCB).
- B. As a result of the October 2025 flood event, the river corridor sustained damage and substantial bank erosion creating public safety concerns for boaters within the Pagosa Gateway Project boundaries.
- C. The Town applied for and has been awarded a National Resources Conservation Services (NRCS) Emergency Watershed Protection (EWP) grant in the amount of \$234,372.75 to help repair and mitigate river corridor damage caused by October 2025 flooding event within the PGP boundaries.
- D. The Town Council desires to extend the NRCS EWP funding to the Pagosa Gateway Project for the WEP to manage for the completion of the flood damage recovery efforts, in addition to the work WEP is currently managing for the completion of the PGP project, pursuant to the Amended Project Management Agreement approved on May 20, 2025.
- E. The NRCS EWP grant requires a 25% match, totaling \$78,124.26. The Colorado Department of Homeland Security and Emergency Management will cover \$39,062.13 of the match.
- F. WEP agrees to provide \$39,062.13 of the required financial match and agrees to manage the NRCS EWP grant funds in compliance with the NRCS EWP grant contract terms and scope of work.
- G. WEP shall work with the selected contractor Flywater Inc. and Town staff for appropriate grant administration, reporting, invoice processing, reimbursement requests and grant close out documentation.
- H. All other terms contained in the Amended Project Management Agreement executed on May 20, 2025 shall continue as is and shall apply to the additional NRCS EWP grant funding.

TOWN OF PAGOSA SPRINGS

UPPER SAN JUAN WATERSHED
 ENHANCEMENT PARTNERSHIP

By: x _____

By: x _____

Print Name: David Harris

Print Name: Al Pfister

Title: Town Manager

Title: Chair, WEP Board of Directors

Attest:

_____,

Town Clerk



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025
FROM: Kyle Rickert

PROJECT:	Resolution 2025-24 Supporting the Submittal of CPW Fishing is Fun Grant Application
ACTION:	Council Action

PURPOSE/BACKGROUND:

Town Staff is pursuing an application for a CPW Fishing is Fun Grant to help with the October 2025 flood relief work. The flood caused extensive damage along the river corridor and resulted in significant bank erosion, destruction of aquatic habitat features, and substantial sediment deposited into the River Center fishing ponds as well as damaged the water supply head gate, ditch and outflow structures. We are seeking funding from this grant to help with this work.

The total amount of the request will be up to \$450,000, with up to a 25% match of \$112,500.
The Parks and Recreation Department has budgeted \$90,000 budgeted in 2026 for dredging the ponds and staff continues to source funding opportunities that can offset a portion of the required matching funds.

The Grant application is due on January 9, 2025. With Town Council's approval of Resolution 2025-24, staff will actively compile documentation and complete the submission of the grant Application.

ATTACHMENTS:

[Res 2025-24 Authorizing submittal of CPW Fishing is Fun grant application](#)

FISCAL IMPACT:

The total amount of the request will be up to \$450,000, with up to a 25% match of \$112,500.

RECOMMENDATIONS:

Approval of the consent agenda, indicates approval of Resolution No. 2025-24 Supporting the Submittal of a CO Parks and Wildlife Fishing is Fun Grant application for the October 2025 flood relief work.



TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION NO. 2025-24

**A RESOLUTION SUPPORTING THE SUBMITTAL OF A
COLORADO PARKS AND WILDLIFE FISHING IS FUN GRANT
APPLICATION FOR OCTOBER 2025 FLOOD RELIEF WORK**

WHEREAS, the Town of Pagosa Springs ("Town") is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the Pagosa Springs Home Rule Charter of 2003, as amended ("Charter"); and

WHEREAS, the Town of Pagosa Springs is along the San Juan River and experienced severe flooding in October 2025 that caused extensive damage along the river corridor and resulted in significant bank erosion, destruction of aquatic habitat features, and substantial sediment deposited into the River Center fishing ponds as well as damaged the water supply head gate, ditch and outflow structures; and

WHEREAS, the Town of Pagosa is a recreation-based tourism economy which relies on the wide range of recreation activities for local residents and visitors that occur in the San Juan River through Town including fishing, rafting, kayaking, tubing, wading/swimming, riverwalk users, picnicking and wildlife and bird viewing; and

WHEREAS, the Town of Pagosa is underway to coordinate extensive flood recovery efforts along the downtown San Juan River corridor to improve the angling and recreation infrastructure that was significantly damaged or destroyed during the flooding, including rebuilding aquatic habitat, dredging fishing ponds, and reconstructing the headgate, ditch and outflow structures serving the ponds; and

WHEREAS, the Town is interested in applying for Colorado Parks and Wildlife Fishing is Fun grant funding for recovery efforts following the October 2025 flooding event.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, that:

1. The Town Council of Pagosa Springs strongly supports the submission of a Colorado Parks and Wildlife Fishing is Fun grant application in an amount of up to Four Hundred and Fifty Thousand Dollars (\$450,000) for the dredging of the River Center ponds, replacement of the headgate, ditch repair, Pond #2 outlet repair, rebuilding rock and wood aquatic habitat structures and sediment removal between the River Center Ponds to 1st St. Bridge.

Town of Pagosa Springs, Colorado
 Resolution No. 2025-16
 Page 2

2. The Town Council supports the financial match of 25% (up to \$112,500) of the grant request and fully understands that project costs above and over the grant award and Town’s match are the financial responsibility of the Town.
3. The Town Council confirms the Town of Pagosa Springs has the capacity to provide the appropriate experienced staff and staff time to execute and manage the proposed project.
4. The Town Council supports the project’s completion and long-term maintenance and verifies that the improvements will benefit and be available for public recreation and will be under the control of the applicant and/or partner for at least 25 years.
5. The Town Council authorizes the Town Manager and/or the Town Mayor to sign the grant application and grant contract documents.
6. Severability. If any part, section, subsection, sentence, clause or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.
7. Effective Date. This Resolution shall take effect and be enforced immediately upon its approval by the Council.

ADOPTED THIS ____ DAY OF _____, 2025 BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, BY A VOTE OF ____ IN FAVOR, ____ AGAINST.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
 Shari Pierce, Mayor

ATTEST:

By: _____
 April Hessman, Secretary



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: Bill Rockensock, Police Chief

PROJECT: Implement a new public safety digital ticket and summons program

ACTION: Council Information and Action

PURPOSE/BACKGROUND:

1. Police Department program objectives.

Implement an automated program to serve law enforcement and Municipal Court.

Paper-based citations are becoming obsolete. Electronic citations speed up officers' processes, improve input accuracy, and enhance roadside safety for officers and the public alike. Rapid data entry features make it easy for officers to populate electronic citations quickly and accurately, while the RMS software's ability to duplicate driver and vehicle data reduces officer input errors and captures data without multiple points of data entry. Electronic citations will conform to all departmental processes and judicial rules of evidence. Digital ticketing reduces officer workload while reducing contact times and prolonged traffic stops. The longer the officer and civilian stay on the side of the road during a stop, the more vulnerable they are to being hit by a vehicle and causing traffic delays.

The Police Department's current RMS and CAD systems are compatible and integrate with the digital ticketing system. The Municipal Court's current RMS system is compatible and integrates with the digital ticketing system.

FISCAL IMPACT:

Year 1

Purchasing quote for 11 units including software licensing \$13,075

Professional service and hosting fees \$10,650

Hardware fees \$12,100

Estimated hardware installation \$2,200

Integration with Municipal court RMS \$1,500

Project contingency of 15%

Total first year projected cost \$45,454

Year 2

Hosting, maintenance and support.

Recurring annual fees \$3,675

TOWN COUNCIL GOALS & OBJECTIVES:

3. (T1) Traffic Management and Parking

1.(T2) Staffing

RECOMMENDATIONS:

Approval of the consent agenda, indicates approval of the expenditures for digital ticketing and contracting services in 2026



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: David Harris, Town Manager

PROJECT: Sales Tax Report - October 2025

ACTION: Council Information

ATTACHMENTS:

[Sales Tax Report - Oct 2025](#)

Sales Tax Revenue Report
Town of Pagosa Springs
October 2025

	Oct-25	Oct-24	Δ	% Δ
Total Town & County (County provided)	1,460,697	1,718,686	(257,989)	-15.01%

Industry breakdown (County provided)

Categories	Difference	%
Construction	(28,465)	▼52.48%
Manufacturing	8,497	▲14.05%
Retail Trade	(221,255)	▼21.39%
Information	1,114	▲4.16%
Finance and Insurance	135	▲5.00%
Real Estate and Rental and Leasing	(4,917)	▼15.69%
Professional, Scientific and Technical Services	200	▲1.71%
Accommodation and Food Services	(13,289)	▼4.87%
Other Services (except Public Administration)	(4,874)	▼15.78%
Miscellaneous	(21,608)	▼9.82%
Total	(284,463)	▼16.30%

Town distribution (actual received)

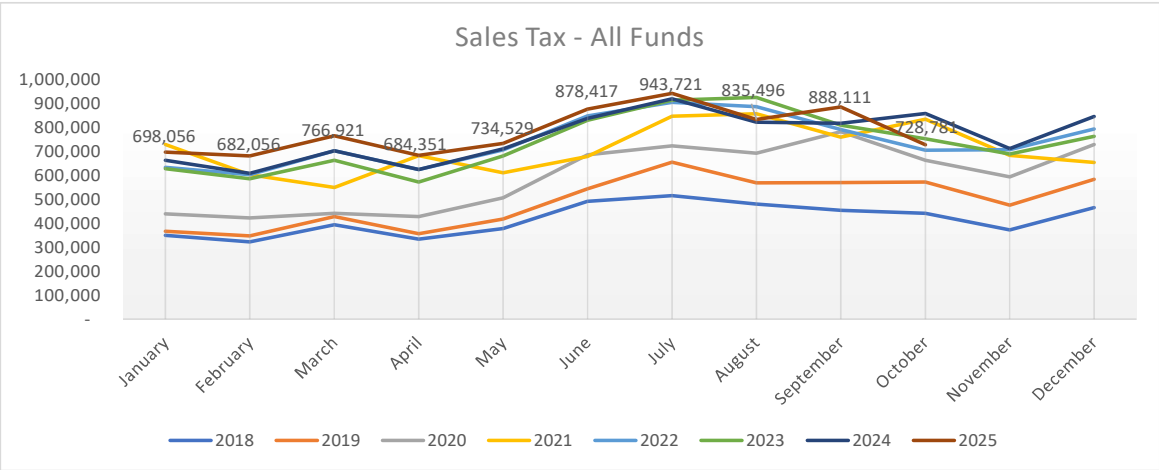
The County and Town split the total sales tax 50/50 with an adjustment made for aviation sales tax which is credited to the County-run airport. Below are actual sales tax funds deposited with the Town. It does not include Marijuana Tax which is listed below. The Town's portion is split evenly between the General Fund and the Capital Improvement Fund.

	Oct-25	Oct-24	Δ	% Δ
General Fund	364,391	429,624	(65,234)	
Capital Improvement Fund	364,391	429,624	(65,234)	
TOTAL	728,781	859,248	(130,467)	-15.18%

Sales tax collections for the Town for the past three years has steadied.

October		
2022	706,641	
2023	753,851	6.68%
2024	859,248	13.98%
2025	728,781	-15.18%

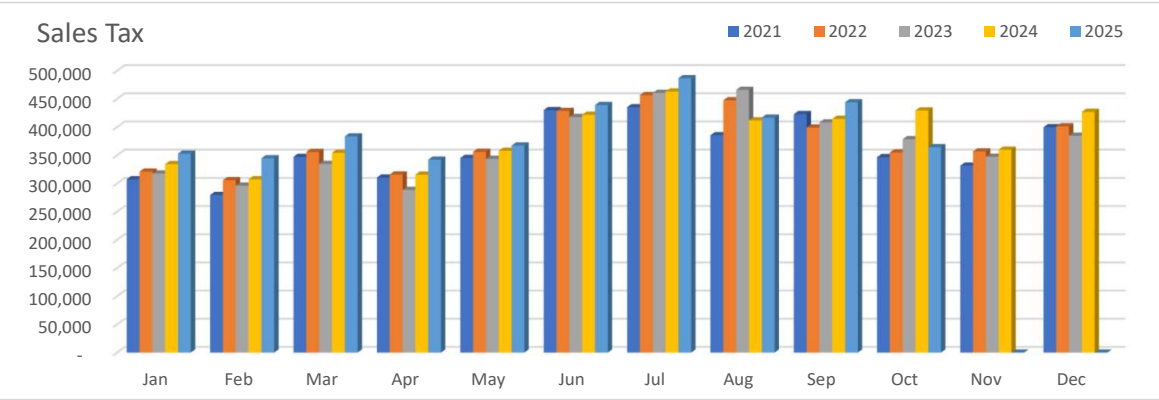
The six year history of the Town's Sales Tax collections is reflected in the chart below, reflecting the stabilization of receipts over the past three years.

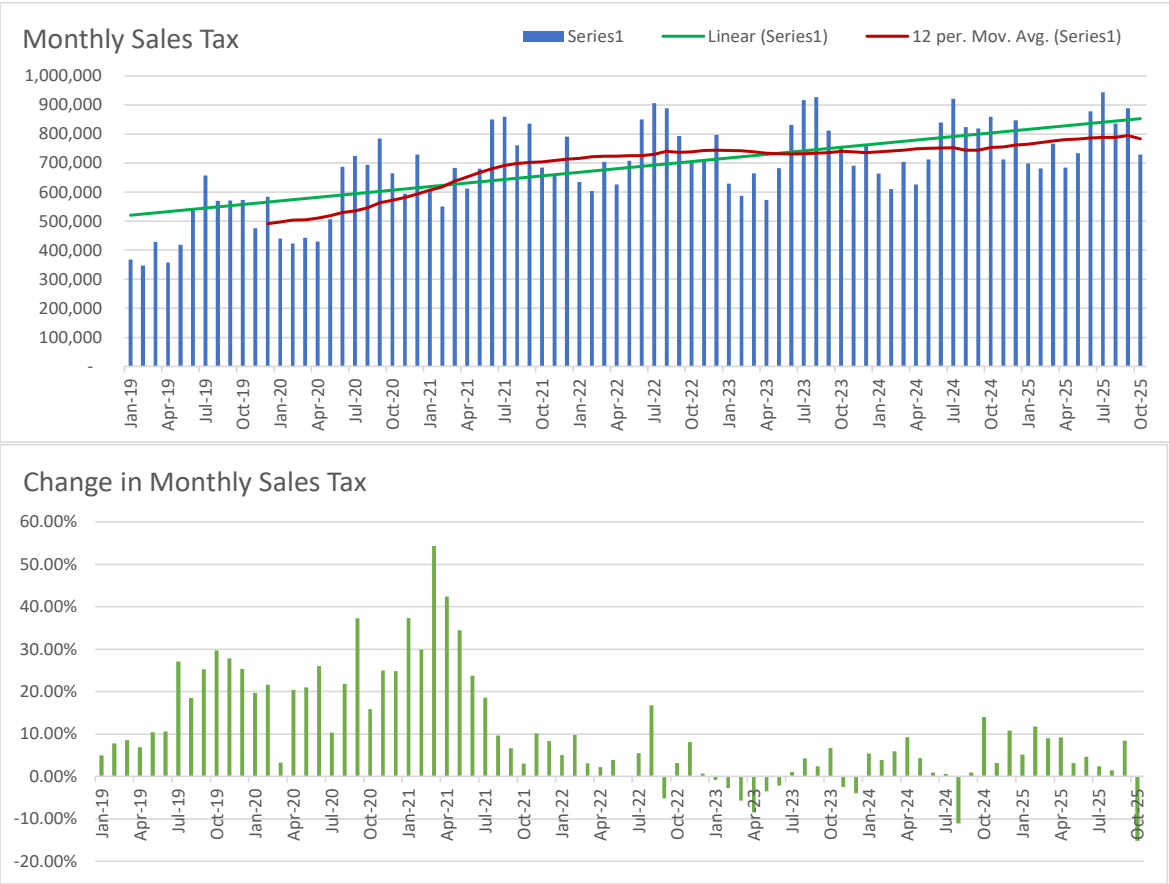


The 2025 change to the 2-year average remains flat. No changes in operations are anticipated.

	2023	2024	2025	% Δ	CPI 2025
January	629,643	664,047	698,056	5.1%	2.3%
February	587,117	610,161	682,056	11.8%	
March	664,583	703,873	766,921	9.0%	1.9%
April	573,226	626,539	684,351	9.2%	
May	682,779	712,247	734,529	3.1%	2.2%
June	831,354	839,367	878,417	4.7%	
July	916,135	921,473	943,721	2.4%	2.1%
August	926,641	823,879	835,496	1.4%	
September	811,673	818,895	888,111	8.5%	3.1%
October	753,851	859,248	728,781	-15.2%	
November	690,953	712,691	-	3.1%	
December	764,524	847,074	-	10.8%	
TOTAL	8,832,478	9,139,494	7,840,440		

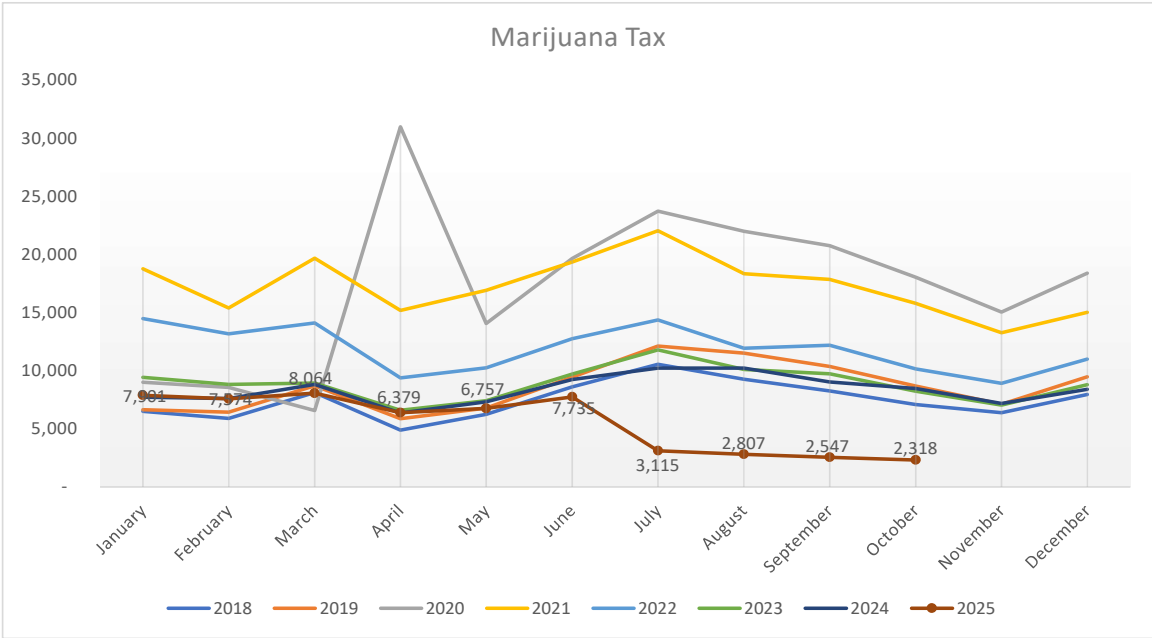
Below are three new graphs depicting the Town's sales tax collections. CPI source: Bureau of Labor Statistics





Marijuana Tax

The six year history of the Town's Marijuana Tax collections is reflected in the chart below. This tax is not longer combined in the Sales Tax numbers above.



	2023	2024	2025	% Δ
January	9,425	7,726	7,901	2.3%
February	8,807	7,616	7,574	-0.6%
March	8,924	8,817	8,064	-8.5%
April	6,584	6,355	6,379	0.4%
May	7,408	7,329	6,757	-7.8%
June	9,708	9,257	7,735	-16.4%
July	11,789	10,233	3,115	-69.6%
August	10,108	10,223	2,807	-72.5%
September	9,722	9,023	2,547	-71.8%
October	8,242	8,470	2,318	-72.6%
November	7,040	7,169	-	1.8%
December	8,793	8,412	-	-4.3%
TOTAL	106,549	100,630	55,197	



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: April Hessman, Town Clerk

PROJECT: Administration Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

The 2026 budget was adopted at the Town Council's November 6th special meeting. The budget focuses on maintenance as the council's goal.

The coordinated election on November 4th asked voters to approve a 1% sales tax for the purpose of repairs, improvements, and maintenance of the Town's sewer lines and sewer treatment facility. The voters passed the question by a large margin. The sales tax will go into effect January 1st 2026 for all sales within the Town of Pagosa Springs limits. A new fund will be added to the general ledger accounts for the receipt and expense of these new funds.

Staff is currently working on the April 7, 2026 election. Nomination petitions will be ready for pickup starting January 5, 2026. We have four council positions available - three Town Council and one Mayor.

Staff is preparing to enter the 2026 Budget into the Caselle system, complete project closing, and end of year reporting.

Staff created new general ledger revenue accounts for use in 2025 and have completed combining the old accounts with the new ones. Staff works to provide transparency in the monthly payments by entering a detailed description in the Council's monthly payment report.

Remodeling of the Town hall is almost complete. The improvements will provide security for the staff and keep the public in the public spaces.

Staff continues to have monthly gatherings to celebrate birthdays, work anniversaries, and new employees. The core values team works hard to provide opportunities to focus on the Town's core values and put them into action.

Business License Process and MuniRevs:

Staff continues to process business licenses and send out renewal notices through the iWorq system. There are 831 active business licenses issued within the Town, and 12 new business license applications under review.

Currently, there are 98 issued vacation rental licenses, one in the application and approval stage, and 15 on the waitlist. Vacation rental license renewals are due by December 31, 2025. To date, we have received 53 renewal submissions, and two licenses have been terminated.

Personnel/Recruitment:

The Town is actively recruiting for the following positions:

- Court Appointed Defense Counsel

Current Staffing Numbers:

- 61 Full-time Positions - 61 Filled
- 10 Part-time Positions - 10 Filled



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025
FROM: James Dickhoff, Development Director

PROJECT:	Development Department Reports
ACTION:	Council information

ATTACHMENTS:
[Development Dept Reports-December 16 2025](#)



DEVELOPMENT DEPARTMENT MONTHLY REPORT

DECEMBER 2025

JAMES DICKHOFF, DEVELOPMENT DEPARTMENT DIRECTOR
PLANNING DIVISION / BUILDING DIVISION / PROJECTS DIVISION / HOUSING DIVISION

Main Street Reconstruction Project

The CDOT project is now focusing on wrapping up the majority of activities and then will prioritize winter work items including utility and storm drain connectivity across the roadway and other improvement as weather permits.

CDOT determined to raise the road design elevation to better interface with existing sidewalk elevations to ensure ADA compliance. Staff recently worked with our Town project engineer, Mike Davis, to design the 400 block sidewalks due to elevation design changes. Mr. Davis was instrumental in ensuring the new sidewalk meets the Town's standards and expectations during construction. The Red colored concrete surface delineates the sidewalk area that will contain furnishings and that may contain cross slopes exceeding the ADA maximum of 2%.

The majority of new 400 Block Street lights are expected to be operational by December 19, 2025.

FEMA and Colorado Water Conservation Board (CWCB) Phase Two – Floodplain Mapping Updates

The Colorado Water Conservation Board (CWCB) is still progressing with phase two of a flood hazard remapping process for waterways within Town boundaries. The full phase two mapping process is expected to be completed mid-2026. The remapping project will likely result in changes to the current flood hazard maps along the San Juan River and McCabe Creek.

Currently, this project completion is contingent in the federal funding being available through project completion.

Colorado Wildfire Resiliency Code (CWRC)

Currently working with Building and Planning division staff to ensure the Town will comply with the April 1, 2026 State deadline for adopting the CWRC.

Flood Response

The Development Director continues to work with the Projects Manager seeking funding opportunities, working with consultants for pricing & designs and prioritizing river corridor restoration projects based on importance and available funding.

New Online Town Zoning Map

Our Associate Planner, Denver Dobbins, has uploaded a new Town Zoning map onto our ESRI ARG GIS Online Mapping program which can be accessed at this link: [Zoning Map-Pagosa Springs](#)

Some of the improvements include:

- Links to the zoning district allowable uses and Town website permitting pages .
- Street and Road names clearly visible when zoomed in.
- FEMA Flood Hazard layer can be turned on under layer icon.

PLANNING DIVISION, BUILDING DIVISION, PROJECTS DIVISION AND HOUSING DIVISION REPORTS FOLLOW



PLANNING DIVISION MONTHLY REPORT

DECEMBER 2025

KATELYN TUNNELL / OWEN O'DELL

PLANNING DIVISION AND PLANNING COMMISSION:

The International Dark Sky Initiative was approved by Town Council at their meeting on October 7, 2025. Town staff has begun advertising for Steering Committee members to initiate the certification process, and we are pleased to report that we have already received multiple applications and are grateful for the community's interest and support. Staff has also attended numerous webinars hosted by Colorado Dark Sky as well as International Dark Sky to collaborate and gain knowledge on the application process and requirements.

The Planning Commission held its most recent regular meeting on October 28, 2025. During that meeting, the Commission reviewed the Major Subdivision Sketch Application for the proposed Pagosa West development. After hearing staff's presentation and input from the applicant and the public, the Commission approved the sketch plan and identified several items for the applicant to address in future submittals. Since that meeting, the applicant has formally rescinded the Sketch Major Subdivision application but has indicated their intention to resubmit at a later date. Staff have also advertised the current vacancies on the Planning Commission for both regular and alternate seats; however, no applications have been received to date.

The Planning Division staff has issued 10 Outdoor Commercial Establishment (OCE) permits for 2025. There have been 24 sign permits approved for 2025 (5 temporary sign permits and 19 regular sign permits).

Town Development Staff is actively preparing for the adoption of the Colorado Wildfire Resiliency Code (CWRC). Adoption is scheduled to begin April 1, 2026, with full implementation planned for July 1, 2026. As part of this effort, staff has been meeting one-on-one with technical assistance providers to ensure a smooth and well-supported transition to the new standards.

Town Planning Staff is planning to revive the Historic Preservation Board in the coming months, working with the Main Street Cultural and Preservation Committee. We will be advertising for board members for consideration in the coming weeks, with appointments anticipated in Q1 of 2026. Staff attended a Southwest CLG Regional Forum that lent itself to impactful and thought-provoking discussion.

Town Planning Staff conducted multiple pre-application meetings over the past month and is anticipating an active and productive first quarter of 2026.

CURRENT DEVELOPMENT PROPOSAL UPDATES:

Pagosa West Sketch Major Subdivision Application: The vacant land is comprised of 3 total parcels via the Pagosa Lakes Plaza Minor Impact Subdivision. The applicant is proposing commercial development and residential housing. The application was originally considered at the Planning Commission meeting on March 25, 2025. The application has since been redesigned and was be reheard on the October 28, 2025, meeting. Following the October meeting the applicant withdrew their application and resubmitted it in

November of 2025. Staff received an incomplete Sketch Major Subdivision application for the 100-acre vacant land located on the SE corner of S. Pagosa Blvd and Hwy 160. After staff determined the application to be incomplete, an official Application Incomplete Letter was provided to the applicant to better guide them forward, highlighting the required documents that are missing.

209 Harman Park Drive, Pagosa Bible Church: Staff received a complete Final Major Design Review application for an addition to the existing Pagosa Bible Church at 209 Harman Park Drive. The proposed multi-story addition will include a 5,800 SF main level and a 4,200 SF upper level, to be constructed adjacent to the southern boundary of the current building. This application was approved by the Design Review Board at their September 9, 2025, meeting.

140 Hot Springs Blvd., The Healing Waters Spa Resort and Spa: The applicant submitted a Sketch Major Design Review application for the phased redevelopment of the entire property. The Design Review Board approved the sketch concept plan on July 23, 2024. Subsequently, the applicant requested and was granted a one-year extension at the June 24, 2025, Planning Commission meeting.

232 Pagosa Street, Eagle Mountain Mixed Use Project: The applicant has submitted a request for extension of their Final Design Review approval by July 2026 due to the potential conflict with the Main Street reconstruction project. The Planning Commission approved the requested extension on December 10, 2024. There are no changes to the previously approved development proposed.

2911 Cornerstone Drive, Circle K Stores: Town staff have not heard back from the design and construction team in 9 months and are currently uncertain if this project is moving forward.

600 W. Highway 160, Pagosa Views PUD: The applicant is now expected to move forward with their subdivision application process in the 1st Q of 2026, for consideration by the Planning Commission and subsequently by the Town Council. The recorded PUD agreement for the 80 acres just west of the Elementary School includes a mix of up to 675 housing units, to include 78 deed-restricted workforce units, along with 144 lodging units and recreational and commercial level amenities. Subsequent applications would include Major Design Review for each phase.



BUILDING DIVISION MONTHLY REPORT

PREPARED DECEMBER 2025
From: Tim Hatch, Building Official

Building Division Permitting and Activity

Following an internal restructuring, we have eliminated the part-time Building Inspector position. We have decided to postpone rehiring for this role and reassess our staffing needs at the beginning of the next building season. Based on our current permitting and inspection volume, we are confident that we can manage the workload through increased efficiency and minimal additional effort without compromising the quality of service we provide to the community.

We have begun working with Headwaters Economics, a non-profit group, to guide us through the adoption and enforcement processes for the Colorado Wildfire Resiliency Code.

Headwaters Economics works directly with communities across the United States to help them become more resilient to economic transitions and the threats of floods and wildfires. They provide strategic guidance, technical resources, financing assistance, and other expertise that is crucial for making resilience projects a reality, particularly for rural and underserved communities.

Our deadline for adopting the CWRC is April 1, 2026, with full implementation required by July 1, 2026. It is important to note that failure to meet this deadline will mandate the adoption of the Colorado Model Green Code. The Model Green Code would eliminate all fossil fuel use in new construction, requiring all new homes to rely on electricity (generated by either solar power or LPEA electricity) for heating.

We plan to present to Town Council and publicly notice the intent to adopt the CWRC by the second week of February. In conjunction with adopting the state's resiliency codes, we will also be updating our existing building codes to the 2024 ICC codes. To facilitate this process, we are forming a code adoption committee. This committee will include representatives from the Development Departments, the Pagosa Springs Fire Department, and local development and design professionals. These community members will provide valuable input, expertise, and assistance with considering amendments for the codes.

The Development Department as well as the International Code Council believe that code amendments and adoptions should be a community decision, made in concert with the governing jurisdictions. Community involvement is essential as it helps contractors and builders accept and comply with the adopted codes. These local experts possess crucial historical knowledge and can identify construction challenges in the area, helping to alleviate some of the burden on the development departments. Ultimately, the Town Council and Board of County Commissioners (BOCC) will make the final decision on which codes and amendments are respectively adopted for the community.

It is apparent that due to high interest rates, uncertainty about the economy across the country and change in permitting processes, the numbers for permitting are down.

Other Department Reports VIII.2.

Building Department Activity

		Sept	Oct	Nov	Year to Date
Building - Plan Review/Permits		5	5	4	60
Building – Inspections		13	26	10	206
Building Permits - Commercial		2	3	2	32
Building Permits - Residential		3	2	2	28
Business License inspection		2	7	1	10
Vacation Rental Inspection		0	5	7	12

Building Permits by Type

Type of permit	Current Month	Year to Date	Same period by year		
			2024	2023	2022
	Nov	2025			
Commercial New and Additions	0	9	8	11	11
Commercial Other (Demo/Mech/Solar)	2	11	4	12	20
Commercial Repair/Remodel	0	11	6	17	17
Residential Addition/Deck	0	6	18	7	5
Residential New home/garage	1	9	10	11	21
Residential Other (Demo/Mech/Solar)	2	9	17	16	21
Residential Repair/Remodel	1	5	7	7	6
Total Building Permits	4	60	71	79	101
Total Project Valuations			22,731,900	55,459,731 Springs Resort	13,822,049

*\$3,500,000 of the valuation is the library project

Notable New Commercial Building Permits Issued During September and October

- Growing Spaces Storage Building, 1868B Majestic Dr (Contractor-Owner) 1,000 sf material storage building.

Commercial/Multifamily Active Building Permits

- Timberline Apartments, 2911 Cornerstone Dr. (Contractor-Watermark Commercial Contractors), 135 Legacy, 50 dwellings. Building A is nearing completion and they should be looking for final inspection any day. Building B is not far behind. Site work is nearly complete.
- Growing Spaces Storage Building, 1868B Majestic Dr (Contractor-Owner) 1,000 sf material storage building. Foundation poured.
- 802 Rosita St. (Contractor-Custom Comforts) The structure has received and passed final inspection. A TCO will be issued until the site issues can be addressed. Site work on the retaining walls has not begun. Project was permitted as a Residential (IRC) remodel; however, the correct occupancy is commercial R-2, proposed use is *congregate living*, not single family residential. Revised stamped plans and change of use with a code analysis were submitted.
- Springs Resort Temp Retail, Prefabricated Sheds, 331 Hot Springs Blvd. Two of three temporary units planned have been issued with TCO. TCO will be good through March of 2027. An unpermitted covered deck was added but the issue has been resolved.
- Tesla Charging Station, 100 Country Center Dr. (NextGen Electric) Installation of 8 new charging stations in the Country Center Plaza shopping center. Asphalt demo and removal have begun. They are going to put the project on hold until next spring.
- Nylund Dental, 2363 Eagle Dr. (Contractor-Owner, R&A) 2363 Eagle Dr. Change of use and remodel of 1,770 sf. building. Plumbing and electrical work is ongoing.
- Coffee Roasting Kitchen, 2362 Eagle Dr. (Contractor-Owner) Certificate of Occupancy issued. Converted the Quonset building into a coffee roasting kitchen.
- Ruby Sission Library/Upper San Juan Library, 811 San Juan St. (Contractor FCI Construction) Foundation work is completed. Framing of the exterior walls started.
- Pagosa Peak Family Dentistry, 2737 Cornerstone Dr. (Contractor-Trinity Construction) Mechanical work ongoing. Framing inspection passed. Exterior finishes are being installed.
- Walmart remodel, NO CHANGE (Contractor-Tristate General Contracting) 2011 Aspen Village Dr. Permit has been issued.
- Casa at Two Doves, 320 Hot Springs Blvd. (Contractor -Owner) Phase 2 which includes 5 new structures at 448 sf. each for a total of 2,240 sf. Not much has changed. We have issued a Foundation only permit. Property owner is reluctant to provide required plan submittals. We are waiting on structural drawings for the structure and a plan for returning the geo-thermal water back to the river. There are other planning and design issues as well.
- Quality Inn, NO CHANGE , 174 Hot Springs Blvd. (Contractor-Whispering Pines) We have met with the owner to discuss progress. The fastening of the drywall to the ceilings in the existing building has been completed. The addition project in the south building is nearly complete. Working towards getting their final electrical inspection. They will have a little drywall work in a mechanical room and an HVAC unit to trim out and make operational. The owner was informed of potential fees to extend permit.

- Colorado Garden Company, NO CHANGE, 23 Pike Dr. (Contractor-Owners) No change. Many building violations have been corrected or removed. The violations were mostly unpermitted work. Some conditions were high hazard. 750 sf. Deck demo to start soon. TCO was issued. Deck will be closed until it is reconstructed.
- Parish Hall NO CHANGE, (Contractor-Dutton Creek), 451 Lewis Street



PROJECT DIVISION MONTHLY REPORT

DECEMBER 2025
KYLE RICKERT, PROJECTS MANAGER

October 2025 Flooding Update

Multiple funding sources are being pursued to help with the repairs and debris removal that are underway from the October 2025 flooding. The Projects Division is planning on presenting this information and updates at the January 7th, 2026 Town Council meeting. Below are the current funding sources we are looking into:

- *FEMA*: An initial request for \$13 million for Archuleta County, Mineral County, and La Plata County was made in November. The Archuleta County request included labor for administration and emergency response, Parks Department cleanup, river corridor restoration, Streets Department cleanup. We have had no updates at this time on the event being declared a Presidential disaster or the timeline for notification on the availability of funding.
- *USGS-National Resources Conservation Service (NRCS) Emergency Watershed Protection (EWP) funding*: The request for \$3.7 million was approved by NRCS at the beginning of December, however, contracting with the Town is still to occur prior to project work being started. The Town's portion of the match for the projects that were included in this funding request will be up to \$293,777.25. The EWP funding offers technical and financial assistance to help local communities relieve imminent threats to life and property caused by floods, fires, windstorms and other natural disasters that impair a watershed. All projects must be completed by Fall 2026 to receive funding under this program.
- *CO Department of Public Safety, Division of Homeland Security and Emergency Management (DHSEM) Disaster Emergency Fund (DEF)*: The Colorado DHSEM has approved to fund a 12.5% match for all projects that were approved for funding by the NRCS EWP funding. The DHSEM DEF program will provide up to a \$463,504.75 match for these projects.
- *CPW Fishing is Fun Grant*: This grant application will be requesting funding for dredging the ponds behind the River Center, replacing the diversion gate, repairing the pond water supply ditch, and providing sediment removal and large rock work in the river between the ponds to the 1st St. Bridge. This grant application is due January 9, 2026.
- *CWCB WSRF Grant*: Staff is investigating which flood relief river restoration projects would be the best fit for this grant that is due Feb. 1, 2026.
- *CWCB Diversion Measurement Installation Grant*: Staff is looking into applying for this grant to help provide funding towards the installation of one or two new river gauges to be installed above town on the San Juan River. This would provide early warning for future flooding events, giving town officials more warning of the coming high water. The grant deadline is January 31st, 2026. The complexity of these River Gauges is the ongoing annual \$24,000/year/gauge for U.S.G.S costs associated with monitoring and maintenance.
- *History CO*: History CO was a great ally in the Town's flooding response, providing an emergency grant for \$15,000 to help with the San Juan Historic Museum embankment emergency

stabilization. These funds will be combined with EWP and DHSEM funding to complete phase one of this project. This will secure the corner of the museum that is currently threatened and provide initial armoring along the embankment to protect against high waters. The project will also remove previous dirt fill that has blocked the functionality of the western cell under the Hwy 160 vehicular bridge.

- *Southwest Community Foundation:* A quick response was provided by SW Community Foundation, providing a \$21,000 donation that facilitated the Southwest Conservation Core to help Parks Staff with debris and park clean-up. Two crews came to town the week of Nov. 3rd and focused on clean-up at Cotton's Hole and the west side of the river above Apache St. bridge. SW Community Fund also approved a campaign to provide up to a \$15,000 match for donations received towards the flood relief program. This campaign closes at the end of 2025 and funds raised will focus on helping with the Parks Department flood clean-up.

Middle School Sidewalk Improvement

The Middle School Sidewalk replacement is complete. WW Clyde finished this section in November as part of the Main Street Reconstruction Project. The bus stop has been installed, new trees have been planted in the tree boxes, and the new light posts are installed. The new trash receptacles, benches and bike repair station will be installed soon. After these are in place, the Revitalizing Main Street (RMS) grant will be closed out with CDOT. This grant allocated \$250,000, requiring a 10% contribution from the applicant. All existing trees from the middle school block were moved to the Town Park Athletic Field and Yamaguchi Park.

400 Block Sidewalk Reconstruction

Engineers recently had to make adjustments to the plans for this project due to CDOT Plan elevation discrepancies. WW Clyde will defer additional sidewalk work until spring 2026. Tree planting in the new tree boxes will also occur in Spring 2026. The trees that were on this block were relocated to the northeast corner of the Athletic Field. The Town included this work within our contract with WW Clyde to complete. The majority of 400 block new street lights should be operational by December 19, 2025.

First Street Pedestrian Bridge – Design/Engineering Phase

The Field Investigation Review (FIR) will be scheduled with CDOT soon to review the 30% plans from Davis Engineering for the bridge abutments and river trail connection. After the recent flooding, staff is working to expedite the installation of the Pedestrian Bridge to accommodate for the installation of the sanitary sewer pipe that will be moved over from the vehicular bridge after it is installed. This work will also be coordinated with the new bank stabilization retaining wall to mitigate bank erosion concerns following the October 2025 food event. After all issues are addressed in the plans and finalized, we will be submitting a 25% down payment to BCS Fabrication to initiate the Pratt Truss style bridge fabrication. This expenditure is anticipated to occur in January 2026. Project construction could occur as early as late Spring 2026.

Pagosa Gateway River Project

After the flooding in October, contractor Flywater, in partnership with the Town and the Upper San Juan Watershed Enhancement Partnership (WEP), has been reevaluating plans after analyzing drone footage and surveying the two-mile project stretch of the San Juan River. Plans have been finetuned and additional funding through the NRCS - Emergency Watershed Protection (EWP) will be under contract in the coming days. Half of the 25% match will be covered by The CO Office of Emergency Management. The other portion being provided by private landowners and the Pagosa Gateway Project funding.

The Pagosa Gateway Project, aimed at enhancing the river ecosystem and improving water quality, started at the beginning of September, under the oversight of (WEP). FlyWater, has obtained permitting, a riparian health assessment, river surveys, endangered species surveys, cultural resource survey, identified and pre-ordered a portion of the required containerized plantings, organized meetings with all property owners along the project reach, and concluded three public comment periods.

This project's design was based on the inclusion of improvements received during three public comment and engagement opportunities. In an effort to include all improvements without reducing the scope of the project due to the limited budget, staff applied for and was awarded an additional \$292,222.00 from the Colorado Water Conservation Board, utilizing existing grant awards for required matching funds to cover the expected additional estimated cost. The project has already utilized the Town's obligated \$54,000 match for this project.

As part of the requirements for the Colorado Water Plan (CWCB) Grant, WEP, in partnership with the Town, has selected a bid for Barr Engineering to design and implement an environmental monitoring plan for a five-year period. This portion of the project will commence before the beginning of the construction slated to start in September 2025. Barr Engineering's proposal for the monitoring was \$87,800 and will be covered by the Colorado Water Plan (CWCB) Grant. Fish monitoring will also take place every other year by Colorado Parks and Wildlife as part of the monitoring requirements.

Stairway – Senior Center to Riverwalk

Construction is completed for the stairway behind the Senior Center, connecting to the Riverwalk. The old, railroad tie and gravel stairway was replaced with a concrete stairway with handrails on both sides. The Town was awarded \$4,000 in funding from DOLA – CO Main Street AARP sponsorship for this project, with the funds being matched by the Town. The design was completed by Davis Engineering, concrete contractor LR Concrete was responsible for excavating and pouring the new stairs, and the handrails were fabricated by American West Fabrication.

East Gateway River Park Project

The Town awarded the RFP for phase one of the River Park project to Southwest River Engineering in August 2025. The 30% Design Plan Meeting is being held **Thursday, December 11th at 5:30 pm** at the Community Center and will invite public comment and questions. The primary purpose of the first phase of the project is to develop a multi-phase conceptual design for the park and phase one portion of the construction. Phase one will include removing existing structures, cleaning the site, design improvements, constructing boat access, minor parking improvements, and potential landscaping. This phase is anticipated to start before spring 2026 runoff. Phase two is anticipated to include the construction of restrooms, changing rooms, shade structures, and paved parking. Phase three is anticipated to include construction of the riverwalk trailhead with additional educational signage and riverwalk connectivity to the existing ADA-compliant paved trails upstream and downstream, a handicap accessible fishing pier, and final landscaping treatments. Initial funding for the 4.315 acres land purchase and phase one of the project was provided by the Land & Water Conservation Fund (LWCF), GOCO, the Town, and Archuleta County.

Yamaguchi South River Improvements Project

The Yamaguchi South River Improvement Project aims to enhance stream and river access for recreational and ecological purposes. It will also improve the water irrigation system for Yamaguchi Park, including a new in-stream rock diversion structure with headgate and an open water delivery ditch to an adjacent wetland pond that will be used for irrigation water storage and wetland pond habitat.

The Town has secured funding for this project through grants from the Colorado Water Conservation Board (CWCB), Southwest Water Conservation District, Archuleta County & matching funds along with donations from numerous local organizations.

Surveys, biological assessments, 100% designs plans, and final project budget estimates have been completed to date. Two public meetings have taken place and comments received have been used to inform the final design. Due to the October 2015 flood event, the project has been re-scheduled to begin in Summer 2026.

Town-to-Lakes: 10th St to Great West Ave

The Town was awarded Congestion Mitigation and Air Quality (CMAQ) Improvement Program funds for the design and construction of the Town to Pagosa Lakes Trail segment, spanning from 10th St to Great West Ave. These funds were granted as part of the last available funding through the CMAQ program in late 2019, as the CMAQ program no longer exists. The Town was awarded \$662,320 in funding with a local match obligation of \$137,680. This project involves the design and construction of a twelve-foot-wide concrete non-motorized shared-use path between 10th Street and Great West Ave.

The Town is also currently applying for a Colorado Parks and Wildlife Non-Motorized Trails Grant that could award up to \$250,000 with a 25% match for construction of the trail. This could help fill in the gap of construction expenses and expedite starting the project while Pagosa Views coordinates their plans to develop their property.

Site surveys are completed, and trail design and engineering is currently on schedule to be at 100% in 2026. A Field Inspection Review (FIR) meeting has occurred with CDOT to review the 30% design plans and seek direction from CDOT for plan revisions. Staff and our consultant will use CDOT's feedback to inform the subsequent design considerations. Construction may commence during the 2026 construction season. This project is funded with federal funding, thus progress will be determined on the continued availability of the awarded federal funds.

San Juan Historic Museum

Town applied for a History Colorado Grant in October 2025 to potentially be awarded up to \$250,000 with a 25% match. The proposed work would replace the roof on the historic Water Treatment Plant and do structural reinforcement of the rafters and metal beams inside the building. It would also include completing the stonework on the existing retaining wall on the south side of the Rumbaugh Stone Arch Bridge and creating a wing wall on the north side of the bridge as well. Results from the grant application will be posted in December 2025.

Regional Workforce Center

The Town of Pagosa Springs has been awarded \$600,000 in Community Development Block Grant funds through the Department of Local Affairs to support the construction of a Regional Workforce and Technical Training Center being managed by Build Pagosa. This new facility will be located on property owned by the Archuleta School District and will serve as a resource for the school district and regional partners. It will be equipped to provide technical training in a variety of trades, contributing to the development of the future workforce. The design phase of the project is underway, with construction to start later that year. Build Pagosa has selected firm OZ Architecture for the RFP for design & engineering.

Skyrocket Trailhead

The Town owned parcel at 229 US HWY 84 #A (Goodman's property) is being considered as a location for Skyrocket Trailhead. The Park would include a Trailhead and connection trail that accesses the Reservoir Hill trail system. A way-finding kiosk, interpretive signage, ADA-accessible picnic areas, fencing, and parking lot improvements would be the starting point for the first access to Reservoir Hill from the US HWY 84 corridor. 8-acres of fire mitigation on the north-east side of Reservoir Hill is also being proposed as part of the project. We are looking to seek funding from the Conservation Service Corps Grant, which would provide the labor from the CO Youth Corps Association in partnership with GOCO. GOCO will be letting us know about the results of the award for this grant in December 2025.

CALSTART Clean Energy Strategic Plan

Calstart as of Oct. 2, 2025 has lost funding from the Department of Energy grant that funded this project. We are currently working with staff at 4Core and Calstart to finalize the survey results from the project and receive reporting that we can utilize for future projects.

Work on this project has involved staff working with the non-profit organization Four Corners Office for Resource Efficiency (4CORE) to collaborate on the development of a zero-emissions mobility plan for the greater Pagosa Springs area. In collaboration with Archuleta County, Pagosa Springs Community Development Corporation, and Town, staff has completed gathering existing conditions data for advancing the project to the next phase. This initiative aims to deliver an actionable clean transportation and mobility plan for the community, serving as a valuable resource for pursuing future funding opportunities related to sustainable transportation in the greater Archuleta County region.

4CORE started this project with a \$135,000 grant to support the creation of this plan and was seeking Community-Based Organizations (CBOs) to assist with current condition inventories and community outreach efforts. The Town, Archuleta County, and Pagosa Springs Community Development Corporation (PSCDC) have been identified as CBO partners to coordinate these efforts. An online survey has been completed that gathered the resident, visitor, and business feedback necessary to develop an assessment report that will inform the creation of a detailed Mobility Service Proposal.

Compensation for participation was being provided through the grant funding, with \$50,000 in revenue to be shared equally among the Town, Archuleta County, and PSCDC. Since the project's cancellation, we will be reassessing the revenue that will be received for our work on this project.



HOUSING DIVISION MONTHLY REPORT

December 2025
FROM: JEFF SAMS, HOUSING COORDINATOR

Housing Action Plan (HAP)

The Housing Needs Assessment was completed and adopted by both the Town and County in April 2025. It showed a need for 362 Units to catch up with current demand and a total of 1316 units needed by 2035. The Housing Action Plan, in compliance with SB24-174, is now underway with the help of a DOLA grant awarded to the County to hire a consultant to complete the Housing Action Plan. That contract has been signed by the County, and we have started with biweekly meetings with consultant team and housing committee (James Dickhoff, Emily Lashbrooke and myself). We reviewed topics for work group and public meetings, and we are moving forward with scheduling Public Meetings and Work Group meetings to gather feedback to formulate the plan. The project is expected to take 6 to 9 months. We are soliciting one Town and one County elected official to participate on the work group starting in late January for a four-month period.

Workforce Housing Guidelines

The Workforce Housing Guidelines drafted by Jennifer Kermode of Kermode Consulting, LLC have been drafted and waiting final edits. We completed our stakeholder work sessions on March 17th and 19th. Key stakeholders attended those with representation from the Town and County. There was great progress made towards identifying key goals around workforce housing to guide the completion of this document. The purpose of the Guidelines is to provide direction for deed restricting units based on the totality of public incentives provided to individual housing projects, ensuring long term affordability of workforce housing units. The Guidelines will be referenced by Town and County officials, Other Government Agencies (including state agencies and those working on Prop 123), Developers, those looking for housing, etc. The consultant has completed the final draft, and it has been sent to the Town Council and the Board of County Commissioners for review. Planning to bring to both for Adoption as soon as possible.

Projects Underway

- Timberline Apartment LITCH project located at 135 Legacy Drive next to Walmart with 50 units. The project is now accepting reservations on their website, TimberlinePagosaSprings.com, by entering your contact information in the contact drop down under Get in Touch. Following the completion of this project, the developer is planning on submitting a LIHTC application for a second project of 50 units as well. The projected rental range is broad, which helps us hit multiple income ratios in the lower income brackets, with units serving 30%-80% of AMI (averaging below 60% of AMI). They have started pre-leasing, and initial feedback has been very good on the apartments and looks of the building. I hope to have an update on occupancy this week.
- **Phase 1 CDC Chris Mountain Work Force Ownership Housing.**

The first two houses closed on February 20th. We have sold an additional 2-bedroom home in May, and one 3-bedroom home was also sold in May. The last 3-bedroom home closed on July 24th, and another 2-bedroom home is under contract and on track to close October 9th. House #7 is under contract and scheduled to close the week of the 15th. House #8 is also under contract and scheduled to close the week of December 15th. Homes are now listed in the MLS to get more exposure and reach more potential buyers. House #9 closed last week which leaves us with 1 home to sell.

Potential Developments

- Pagosa Views is still working towards submitting subdivision applications to get their project approved.
- Town's Enclave property with a development agreement with Servitas has been working on a model for this property. I have connected them with a Modular Construction Company, [Vederra](#). They have been working on pricing for the project and reviewing financial options to build. Servitas presented it to the Town Council on May 20th to review the proposed build and financial structure. Town Council planned to review and gather questions to be presented to Servitas. Servitas continues to work on finding a financial model that works. Recently, Servitas has re-engaged to review other Grant options and review other financial models that could fit that do not require a financial commitment from the town. Engaged the town's financial advisor as well to help with the financial model.
- Colorado Outdoors, LLC is moving forward with their proposed middle income (60- 140% of AMI) apartment rental project east of the Pagosa Springs Medical Center. The developer is revising their subdivision sketch application for future Planning Commission review. The Town received a \$2 million DOLA More Housing Now grant that will be used towards the costs of the public infrastructure needed to serve the housing project. Co Outdoors did receive Sketch Approval from the Planning Commission on October 27th. After that, they withdrew their application and have indicated they are in the process of submitting a revised application. They will need to go before the planning commission again for Sketch Plan Approval which will be scheduled soon.
- Looking at other construction options for Single Family homes in Chris Mountain for future Phases. Meetings with Vederra Modular to review options and pricing to see how that would fit for a housing project. Working towards some final pricing to give a full review of the project and compare it to traditional construction. Other alternative building methods are continuing to be reviewed to reduce construction costs and increase eligibility for Grants and other funding options.
- Met with a new developer that owns property in Archuleta County, and they would like to build approximately 70 units. They have some preliminary drawings of a 10-building apartment complex with a mix of unit sizes. They are still in the initial design phase but working towards a final plan and identifying what grants to pursue. I have continued to meet with them to review options. The HDG grant they were reviewing did not bring enough funding for the project, so we are looking for other options to create the capital to complete the project. They are focused on Private funding at the moment, and they would still like to break ground next year. I received an update prior to Thanksgiving stating they were still working on financing which makes it unclear if they can break ground next year.

Other Work in Progress

Continued attendance at meetings with Region 9, DOLA and other Prop 123 groups to stay abreast of current programs, funding opportunities and successful housing project examples. It helps to keep up with changes and what is going on in the industry. There are frequent meetings and presentations to review grant opportunities and requirements for current state initiatives that involve housing.

Continued attending C.A.S.T. (Colorado Area Ski Towns) Housing Task Force Meetings. This group has had a big focus on Workforce Housing. They have been working on housing initiatives such as the Empty House Tax, STR Fees, Use of Sales tax, etc. to address Affordable Housing.

Continue to review alternative construction methods, mostly focused on modular construction. This includes some regional builders and local General Contractors. Another company with a similar product out of Delta has also reached out. We have also had additional inquiries from other “innovative” Construction companies. A modular builder out of Oklahoma has discussed options to provide affordable housing. They have a local general contractor that they work with. There is also a local general contractor that has approached us to use SIP Panels for construction. They work with an out-of-state supplier to ship them here.

Reviewing Childcare needs in our community to potentially incorporate into future developments. There is a push from the state to incorporate childcare into new developments, and it increases your “scoring” when evaluated from grants. Discussed need with Laura Mijares at the Early Childhood Council of Archuleta County. She asked me to present to their board, and I attended and asked for their assistance to help identify an owner for a new facility as well as helping to address how we staff that new facility. We also discussed the need for ongoing funding.

Working on completing requirements to have the town certified as an ADU Supportive Jurisdiction with the state. All information on codes, waivers and other requirements has been reviewed and discussed with representatives at the state to confirm compliance. The goal is to be eligible for additional funding and add additional rental units that would fit our workforce. The application has been submitted and initial review by the state has been good, so I can now complete final report to have the Certification. There are a couple of recommended code changes to review and implement if approved. Once completed, I can start the process for the county.

Continue to attend the HOUSED meetings that focus on Homelessness initiatives. This organization was initiated by the state to address homelessness across the state as a regional approach. We are part of the Southwest which includes Durango, Ignacio, Bayfield, Cortez and Silverton. The goal of the organization is to review programs and identify the needs of the homeless populations in the region. The contacts for each municipality will also be participating in the PIT Count (Point in Time Count of those that are homeless) in January. I completed this last January and have plans to do the same this coming January. I have been attending this meeting with Kristen Bair with Rise and we have also added the following to participate in these meetings: Annissa Griego with Archuleta County Housing Authority, Carol Riley with the Archuleta County Housing Corporation and Caitlin Carlisle with the Department of Human Services.

One of the Prop 123 initiatives is to establish a Fast Track program for Permit Applications specifically for Affordable Housing. In review of the criteria, both the Town and County have a turnaround time that is less than 30 days, which meets the requirements. The state also initiated a “bonus” program of \$50,000 to all municipalities that meet the requirements by December 31, 2025. In order to receive that, a Resolution needs to be approved by both the Town Council and the County Commissioners, for their respective jurisdictions. We can then submit those resolutions for each with a copy of our permit process for each. The money is paid out as a grant and is to be used for any type of Planning related expenses that support increasing affordable housing.



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025
FROM: Jennifer Green, Executive Director

PROJECT: Lodging Tax Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

TOURISM BOARD MEETINGS

The most recent Tourism Board meeting was held on Wednesday, December 3rd at 4pm at Town Hall and via Zoom. November meeting minutes have been included in the packet for review.

2026 TOURISM BOARD REGULAR MEETING SCHEDULE

During the December 3rd Tourism Board meeting, the Board voted to change the 2026 meeting schedule for regular meetings to be held on the 2nd Wednesday of each month at 3pm at Town Hall and via Zoom. The next regularly scheduled meeting will be held on Wednesday, January 14th at 3pm.

TOURISM BOARD INFORMATION

The google drive folder featuring all materials related to the Tourism Board continues to be updated. The folder includes a variety of information, such as meeting minutes, contact information, brand overview, marketing plan, budget, research, bylaws, data, statewide research, mission statement and much more.

https://drive.google.com/drive/folders/12Cy6vSyq_8oF5_nEMsG0tfe8aZgPV3Hu?usp=sharing.

LODGERS TAX FINANCIAL REPORT

Town lodging tax collections are due on the 20th of each month, following the month of collections. Reports from the Town are usually available at the beginning of each month. July collections have missing collections and a glitch with the Town's online payment system.

October collections are incomplete. While they are anticipated to be down, there are still numerous properties that have not reported. The spreadsheet has been updated with all Town collections through September.

The full detailed report is available through google drive:

<https://drive.google.com/drive/folders/1VCvv4F3PFlixRkzwkXxmdAMoVS-9Ksrp?usp=sharing>

BLUE ROOM RESEARCH

The most recent report through Blue Room is in the 2025 data folder on google drive:

<https://drive.google.com/drive/folders/1BhAKSC8LD5zdX2ZogJX1oJK17RSDZm9o?usp=sharing>. The report has been included in the packet. September lodging tax updates were not included, as we did not have final numbers until the day of the November meeting.

2025 PAGOSA VISITOR DATA

Director presented the results of mobility data for Archuleta County during the December Tourism Board meeting. This data is compiled through our vendor, Placer to track top markets by month and by season to Pagosa Springs and Archuleta County. It is helpful information for businesses to target certain markets, based on timing of campaigns. Visit Pagosa leverages this in creating the marketing plan for the next year. The results of the deep data dive can be found at:

<https://docs.google.com/presentation/d/19iK9gsnSJqMISO7onIPuKA8ysiMBUbrR4jeqdOPHk2UQ/edit?usp=sharing>

VISITOR SENTIMENT SURVEY

Preliminary results have been included in the packet for discussion. Thus far, in a little over a month, over 750 responses have been received. The goal was 500. A summary of results can be found at:
<https://docs.google.com/presentation/d/1v5eAV3LdNapkgrgq5jd3ZUOgO2-JJx5ZySDH2G-Xyg4/edit?usp=sharing>

VISITOR CENTER UPDATE

The Visitor Center lobby is open 7 days per week from 10am - 4pm. We aim to be open 362 day a year, closed only on Thanksgiving, Christmas and New Years. Continuous promotion of the app across all channels helps complete the virtual operations. As of December 15th, we will have a new PT visitor center staff person to help fill in gaps on weekends and holidays. Director manages day to day operations and is on call 7 days a week for any issues that arise.

SOCIAL MEDIA UPDATE

- Facebook - www.facebook.com/visitpagosasprings: 41,932 followers
- Instagram - www.instagram.com/visitpagosa: 28,095 followers
- Twitter / X - www.twitter.com/visitpagosa - 2,196 followers
- Youtube - www.youtube.com/visitpagosa - 1,98k+ subscribers; 1,190,618 video views
- TikTok @visitpagosa - 4,178 followers, 23.3k likes

All detailed social media data can be reviewed in the google drive by month:
<https://drive.google.com/drive/folders/1U7dqMzDtkH4YsLLSVySGWHeQqe1Qb1Fw?usp=sharing>

Paid Meta campaigns currently running include: (1) event carousel with 2026 events and (2) winter vide. We will soon launch campaigns on new blog posts. All campaigns are scheduled to end midday on 12/31 and will resume on 1/2/26, for calendar year fiscal obligations.

APP USAGE UPDATE

App usage through November 2025 has more than doubled compared to calendar year 2024. Total sessions is more than double all of 2024 (closer to triple). Downloads on IOS and Android platforms have dropped, which indicates repeat visitors are using the app more than new visitors. If the Board is interested, we can ask Blue Room to build this into to their monthly report for a better visualization, given we have 2+ years of data. All data can be found at:
https://drive.google.com/drive/folders/11aqW9ivJGBetGrhCYUeyH_5VoDdDNQPI?usp=drive_link

Visit Widget has recently rolled out a new AI tool that would be on website and app for \$300 / month or \$3600 annually. Significantly less than other options reviewed, and ties directly into the app that continues to grow in usage. Director has had a demo and been in discussions with the Visit Widget team. This seems like a decent test option to see how it works. AI is not going away.

RECENT & UPCOMING PROMOTIONS

The proposed 2026 Marketing Plan and advertising schedule can be found at:
https://drive.google.com/drive/folders/1helnoOme7T3Jfx4dDSIYs06j_r_grR4N?usp=sharing

November was a very busy month. We rolled out late fall /early winter advertising. We have approved creative for Colorado co-op channels, Orange 142., CTO December email and more We continue paid META and youtube, adjusting based on results. We are also wrapping up 2025 grant ad campaigns and have begun discussions with CTO team for 2026 campaigns.

2026 CTO MARKETING GRANT

As mentioned last month, we were approved. We are already working to wrap up 2025 grant and begin thinking about 2026 campaign.

PRESS & MEDIA RELATIONS

All media tracking can be found at: [https://docs.google.com/spreadsheets/d/1d1pXYOK_IUk6dxSps9b9GRv`NJ2\\_-4UNh5XLRvZFls2g/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1d1pXYOK_IUk6dxSps9b9GRv`NJ2_-4UNh5XLRvZFls2g/edit?usp=sharing). Director reached out to CTO PR team and other destinations to review possible PR

agencies. The Tourism Board seemed supportive of leveraging an agency in 2026 to gauge results. Director is working on the proposed 2026 advertising schedule to accommodate adding a PR Agency.

SIGNAGE

Director is currently working with various Town departments on new construction signage, river access signage, PARC on their overall signage efforts, post-construction community-wide wayfinding signage (paused in 2019), geothermal building interpretive signage, and more. The proposed budget for signage has been increased for 2026, based on the current amount of requests. Director is now working to replace the sun-damaged signs at the visitor center. All east and south facing signs have suffered significantly in recent months. Quotes have been received from Design a Sign, however, at this stage in 2025, with all of the existing projects underway, Director will pursue those in early 2026.

2025 TOURISM STAFF EVENTS

The organizing of the annual holiday lighting contest and Old Fashioned Christmas Celebration has been completed. The lighting contest launched on Friday, November 29th. We had 27 entries for 2025, with 9 in each category. Old Fashioned Christmas will be held on December 20th, with 22 segments adopted for 2025. Meetings have already been held regarding 2026 Big Spring Clean.

ATTACHMENTS:

[Visit Pagosa Springs - Research Update - October 2025 Review](#)

[Holiday Lights Tour 2025 Poster](#)

[OFC Poster V1 edit 2 11x17 compressed](#)





U.S. Market Review

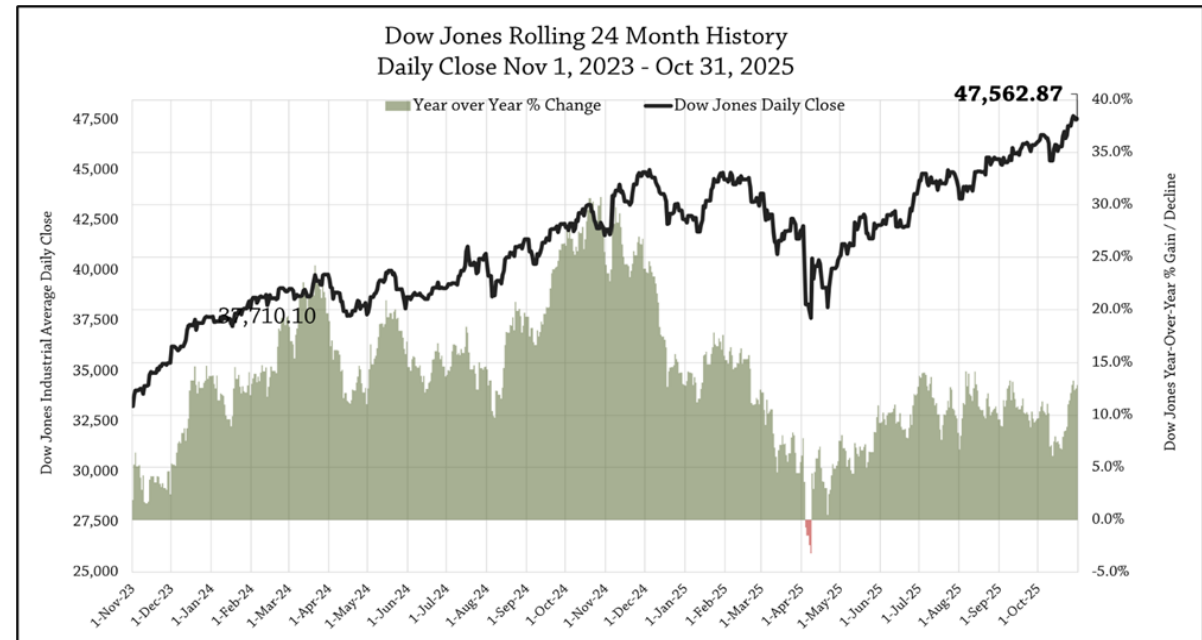
U.S. Market Review



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The Dow Jones Industrial Average

- “The DJIA increased considerably in October, adding 2.5 percent, or 1,164.9 points, to finish the month with a dramatic 47,562.9 points.”
- “This is the third consecutive monthly record for the Dow following last month’s 1.9 percent gain and a strong 3.2 percent pickup in August.”
- “Markets looked at strong corporate performance for big tech like Amazon and Apple, and an anticipated--and ultimately delivered--interest rate cut of 0.25 percent as signs that the economy was on track.”
- “However, while strength on Wall Street can help boost consumers’ mood as retirement accounts accumulate value, many analysts are sounding alarms around the seemingly endless gains and their apparent detachment from consumer, employer, and inflation data, all of which are struggling.”



Source: DestiMetrics (11/14/2025)

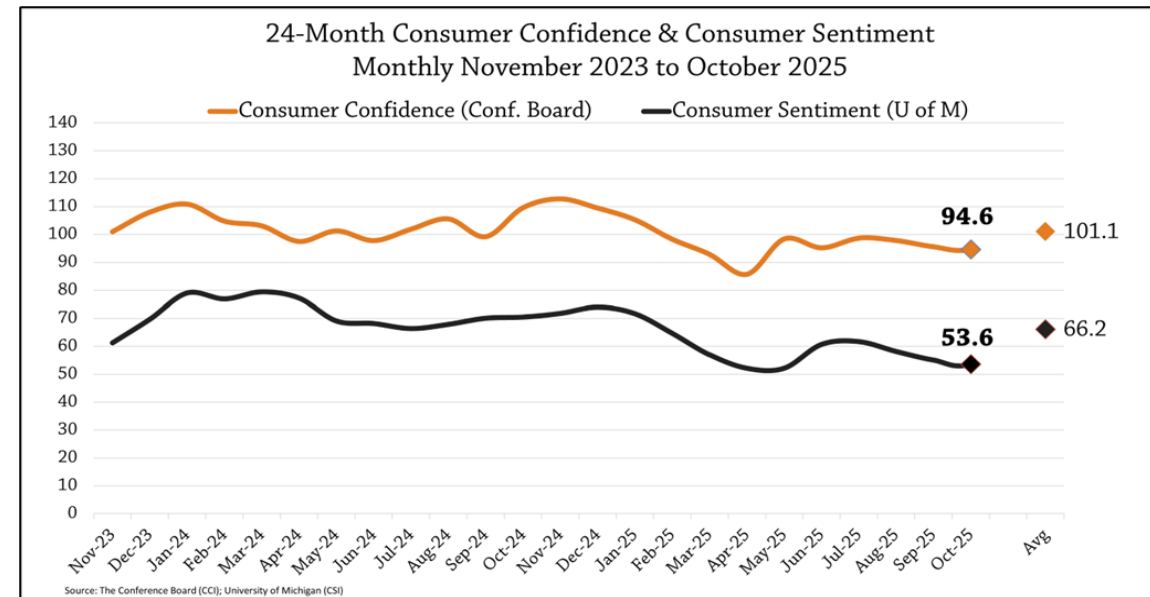
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The Consumer Confidence & Consumer Sentiment Index

- “The CCI was down 1.0 point, with consumers feeling a bit better about near-term business conditions this month, but a bit worse about the extended outlook, with the two almost cancelling each other out.”
- “The CCI is now at 94.6 points, its lowest reading since April and the third time it has dipped below 95 points this year.”
- “The CSI was also down in October, losing 1.5 points to finish the month at 53.6 points, its lowest level since May.”
- “The CSI is largely in lockstep with the CCI, particularly regarding the forces at-play, with inflation at the top of the list of concerns and the shutdown also playing a role.”
- “While financial markets like the Dow Jones can help bolster consumers’ mood and intentions, there is little evidence of that occurring this month as both of these consumer measures barely moved from their mediocre positions last month, and with most of that movement downward.”



Source: DestiMetrics (11/14/2025)

U.S. Market Review

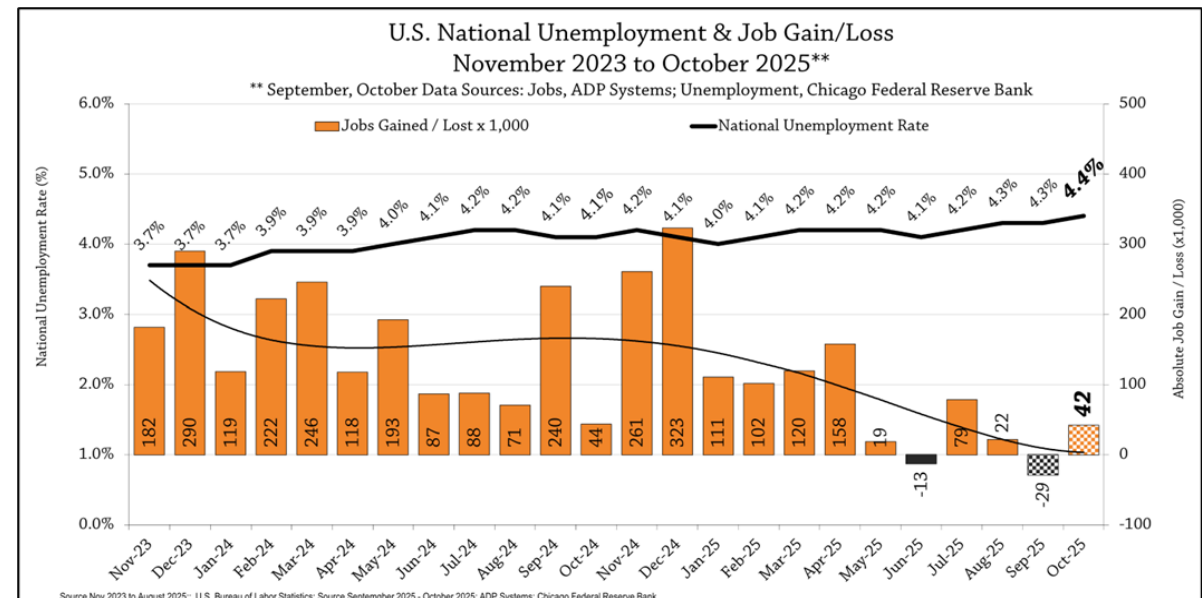


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The National Unemployment Rate

- “Private sector employers added 42,000 jobs to payrolls in October, according to ADP.”
- “The job growth is a reversal of September’s decline of -29,000, which is a slight revision of the originally-reported -32,000 loss for that month.”
- “The Leisure and Hospitality sector lost a modest -6,000 positions in October after losing jobs in September as well.”
- “The national unemployment rate increased in October to 4.4 percent. This is a slight increase from the 4.3 percent unemployment rate in September.”
- “4.4 percent unemployment is the highest since October 2021 and reflects recent job losses in June and September, as well as an overall slowing of job growth that first manifested in 2024 but accelerated dramatically in the early part of 2025.”
- “Like slower job creation, a higher unemployment rate can create angst among consumers and potentially suppress discretionary spending, particularly when combined with increased inflation.”

Source: DestiMetrics (11/14/2025)



“Note: Employment data from the Bureau of Labor Statistics (BLS) is currently not available. For September and October jobs data we are citing Automatic Data Processing (“ADP”). The ADP National Employment Report is an independent measure of the labor market based on the anonymized weekly payroll data of more than 26 million private-sector employees in the United States. For September and October, the national unemployment data we are citing is from the Chicago Federal Reserve Bank, which uses multiple sources to reach its conclusions. Both data sets will be restated when / if official BLS data becomes available.”

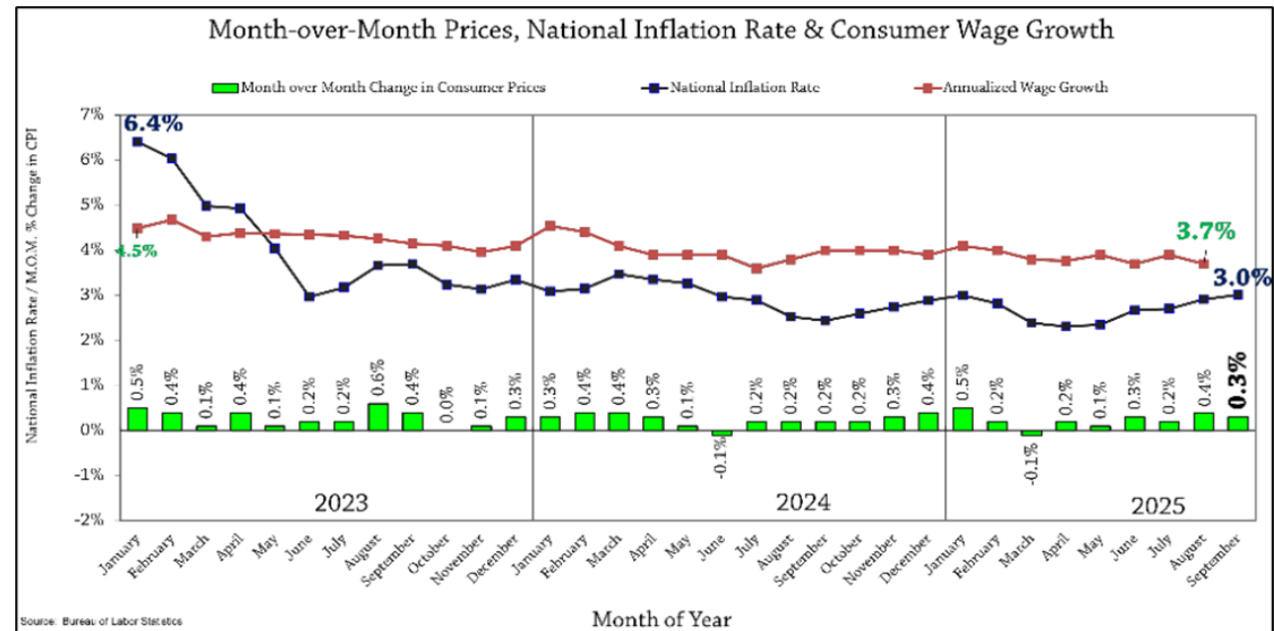
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The National Inflation Rate

- “The national inflation rate increased in September, with pricing rising 0.3 percent from August, and inflation is now up 3.0 percent year-over-year.”
- “This is slightly better than the consensus expectation of a 3.1 percent inflation rate.”
- “Prices were considerably higher for gasoline and airfares, up 4.1 and 2.7 percent from August, respectively.”
- “The increases in both of those categories adds pressure to consumers planning travel for the upcoming winter season and may have played a role in the softer-than-expected finish to the month of October.”



“Note: Inflation data for October are not yet available due to the government shutdown.”

Source: DestiMetrics (11/14/2025)

U.S. Market Review



U.S. Hotel Forecast

- “CoStar and Tourism Economics further downgraded performance projections in the final U.S. hotel forecast revision of 2025.”
- “For 2025, occupancy was lowered 0.2 percentage points to 62.3%, while average daily rate (ADR) was maintained at +0.8% for the year.”
- “Revenue per available room (RevPAR) was downgraded 0.3 ppts to -0.4%. The last total-year RevPAR declines in the U.S. occurred in 2020 and 2009.”
- “Similar adjustments were made for 2026: occupancy (-0.3 ppts), ADR (-0.1 ppts) and RevPAR (-0.3 ppts).”

U.S. Hotel Forecast

YoY – year over year (% change)

	2024 Actual	2025 Forecast	2026 Forecast
Supply (YoY)	+0.5%	+0.8%	+0.9%
Demand (YoY)	+0.6%	-0.4%	+0.5%
Occupancy	63.1%	62.3%	62.0%
ADR (YoY)	+1.8%	+0.8%	+0.9%
RevPAR (YoY)	+1.9%	-0.4%	+0.5%

Source: STR, CoStar, Tourism Economics (11/11/2025)

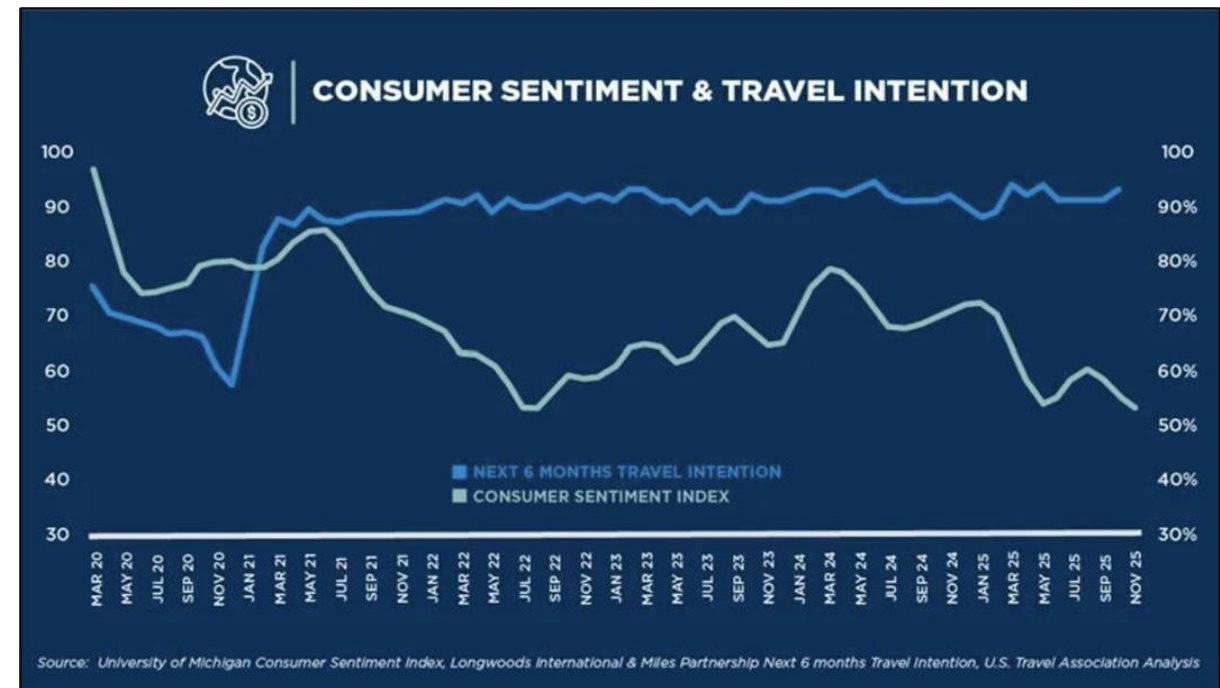
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U.S. Travel Intent

- “Amid economic uncertainty, Americans still want to travel.”
- “Slower job growth, inflation pressures and prolonged uncertainty pushed consumer sentiment sharply down during the shutdown—the University of Michigan Index of Consumer Sentiment fell to 50.3, one of its lowest readings in decades.”
- “Yet travel remains a clear priority. Surveys from Longwoods International, Miles Partnership and Future Partners all show steady trip intent, even as roughly 10% of travelers say uncertainty could lead them to cancel holiday plans.”
- “Americans recognize the broader risks, but they continue to plan trips.”
- “Six-month travel intentions have held strong since pandemic restrictions ended, despite major swings in overall sentiment.”



Source: U.S. Travel Association (11/18/2025)

U.S. Market Review



U.S. Domestic Travel

- “October data is especially complex to read given two major disruptions: the recent shutdown and lingering effects from Hurricane Milton in October 2024.”
- “Domestic air travel in October increased 4% year-over-year, based on TSA throughput. But nearly all that growth came from the week of October 8–14—when last year’s volumes were severely decreased by Hurricane Milton.”
- “Early November tells a different story. With constraints on major airports, cancellations pushed domestic air travel down 3.8% from November 1st to 15th year-over-year—almost 1.4 million fewer trips.”
- “Hotel performance also softened. October continued a trend of low single-digit declines in demand, with sharper drops in markets reliant on federal travel.”
- “CoStar further adjusted expectations downward for hotel performance for 2025 and into 2026.”

Source: U.S. Travel Association (11/18/2025)

U.S. Market Review



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International Travel Demand

- “Inbound travel continues to underperform. October marked the sixth straight month of decline, putting 2025 on track to be the first year of reduced inbound travel since 2020.”
- “This is critical: international visitors are one of America’s largest exports.”
- “In 2024, overseas travel to the U.S. generated \$179 billion, more than the value of all agricultural exports combined. And the average overseas visitor spends over \$4,000 per trip.”
- “Overall arrivals: CBP data shows October international arrivals fell 3.6% year-over-year, only a slight improvement from September.”
- “Canadians continue to stay away: October land crossings fell 31%, with air travel down 24%. Year-to-date, Canadian visits are down 24%, totaling 4.1 million fewer trips.”



Source: U.S. Travel Association (11/18/2025)

U.S. Market Review



Short Term Rentals Update October 2025

- “October brought a mixed set of results for the U.S. short-term rental (STR) market. Demand returned to growth after a softer September, but occupancy continued to edge down as new supply and shifting travel patterns put pressure on performance.”
- “October Occupancy fell 1.5% YoY, though this was a smaller drop than September’s –3.6%. Even with these recent declines, year-to-date occupancy for 2025 remains about one percentage point higher than during the same period in 2024.”
- “At the same time, the prolonged government shutdown drove economic uncertainty. Delayed federal data and a complicated inflation outlook added another layer of caution for both travelers and operators.”
- “Even with these headwinds, pricing remained resilient and forward-looking bookings for the holiday season showed notable strength. This suggests that underlying travel fundamentals remain steady as the year draws to a close.”

Source: AirDNA (11/17/2025)

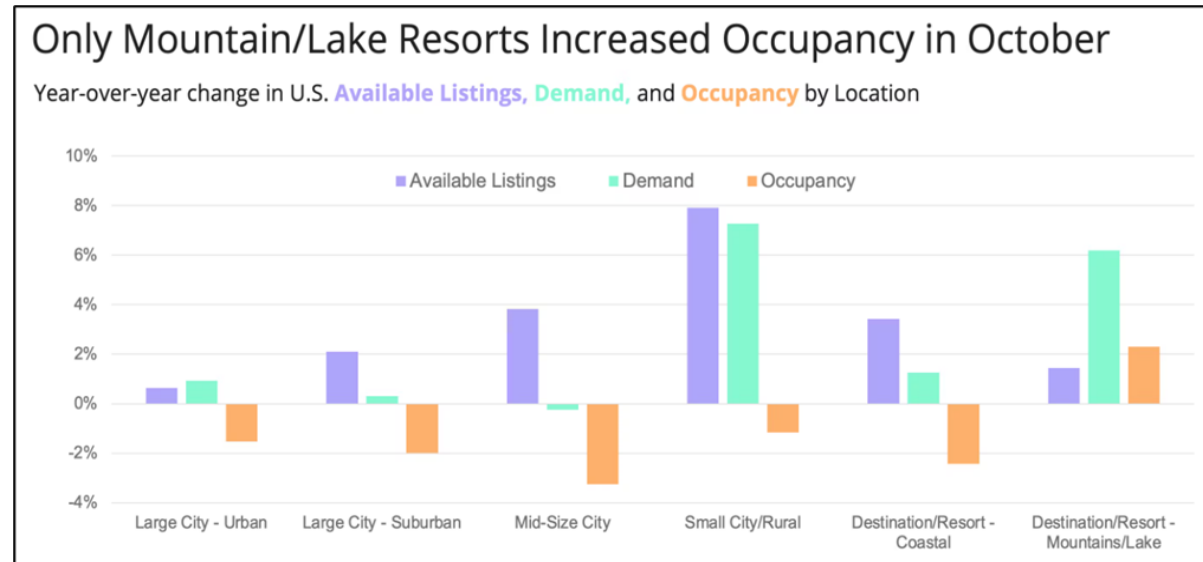
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Short Term Rentals Update October 2025 (continued)

- “Performance varied by market type:
 - Mountain/Lake Resort markets were the only segment to grow occupancy.
 - Small City/Rural areas saw strong demand offset by faster listing growth, which diluted occupancy.
 - Mid-Size Cities saw slight demand declines paired with the second-fastest supply growth, leading to the steepest occupancy drop of all groups.
 - Over the summer, only resort destinations were able to grow occupancy, highlighting the continued strength of leisure-first travel.”



Source: AirDNA (11/17/2025)

U.S. Market Review



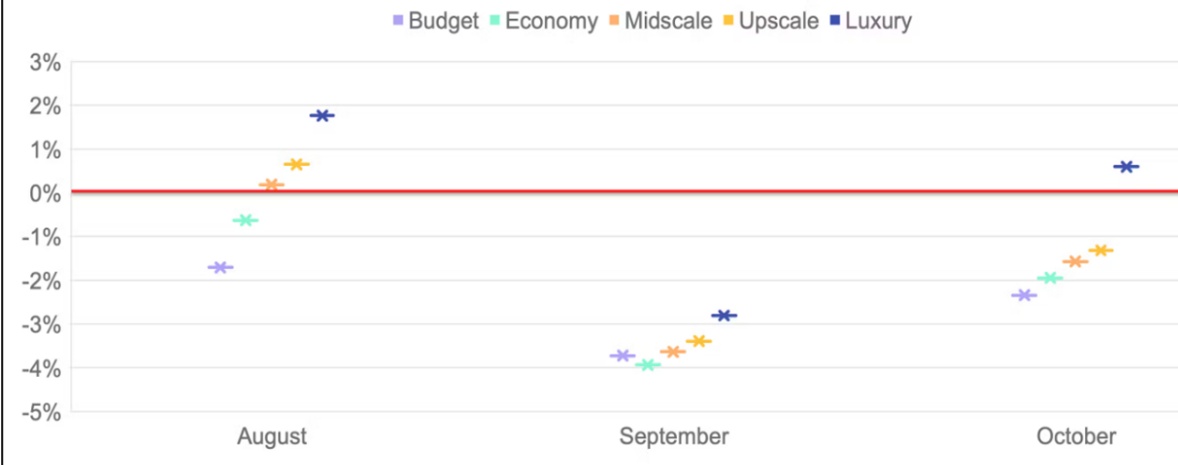
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Short Term Rentals Update October 2025 (continued)

- “A similar pattern showed up across price tiers. Higher-priced properties continue to perform best.”
- “Luxury listings were the only tier to grow occupancy in October, while each lower tier saw progressively larger declines. This trend has been consistent since summer.”

Occupancy Gains Improve with Price Tier

Year-over-year change in occupancy by price tier



Source: AirDNA (11/17/2025)

U.S. Market Review



Key U.S. Short Term Rental Performance Metrics for October 2025

- Total Available Listings reached 1.75 million, a 3.2% increase Year-over-Year (YoY).
- Demand nights were up 2.5% in October.
- Occupancy averaged 54.0%, down -1.5% YoY.
- Average Daily Rates (ADR) climbed to \$233.39, up 1.7% from last year.
- Revenue per Available Rental (RevPAR) increased 0.1% YoY to \$125.97.

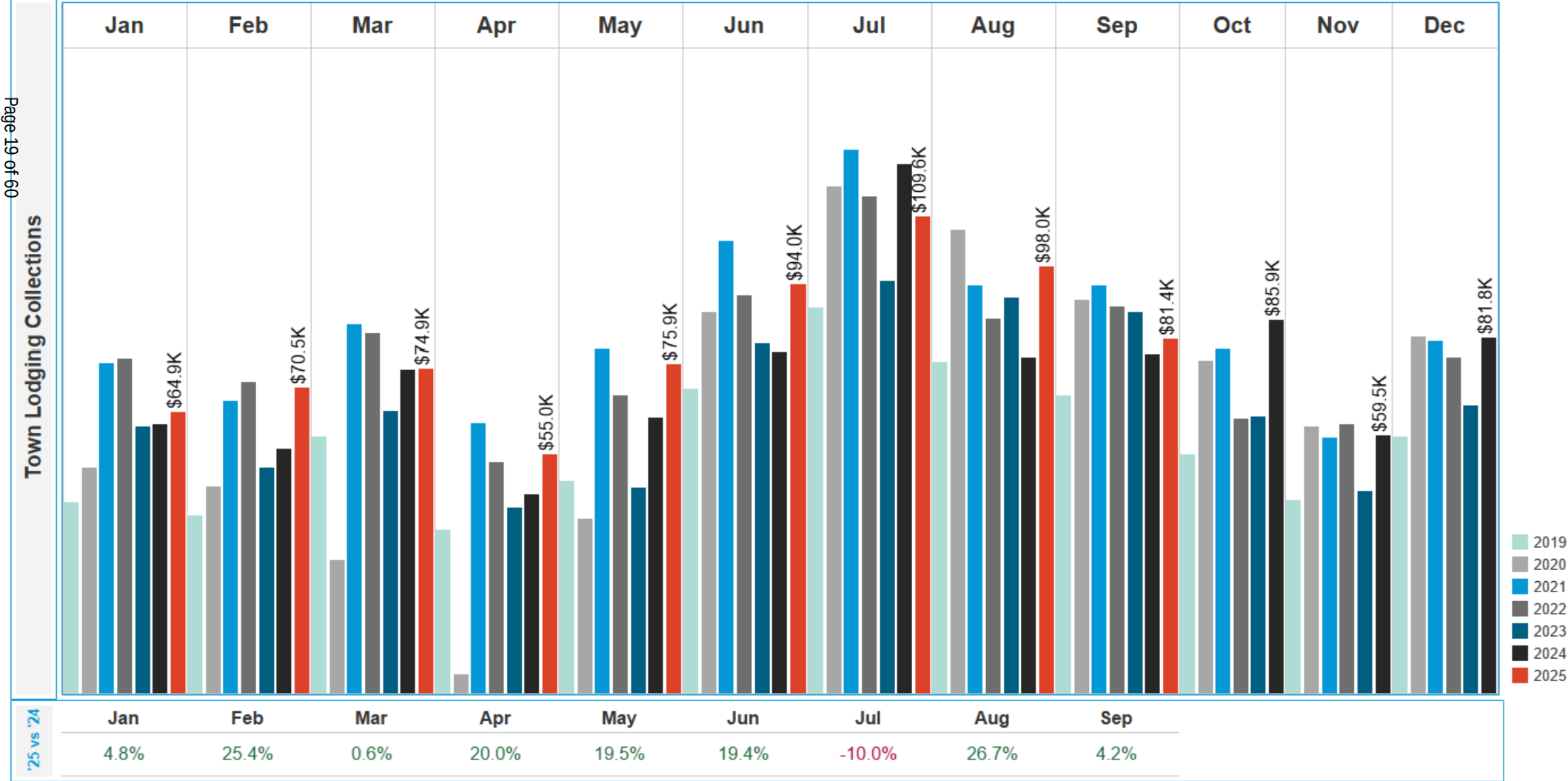
Source: AirDNA (11/17/2025)



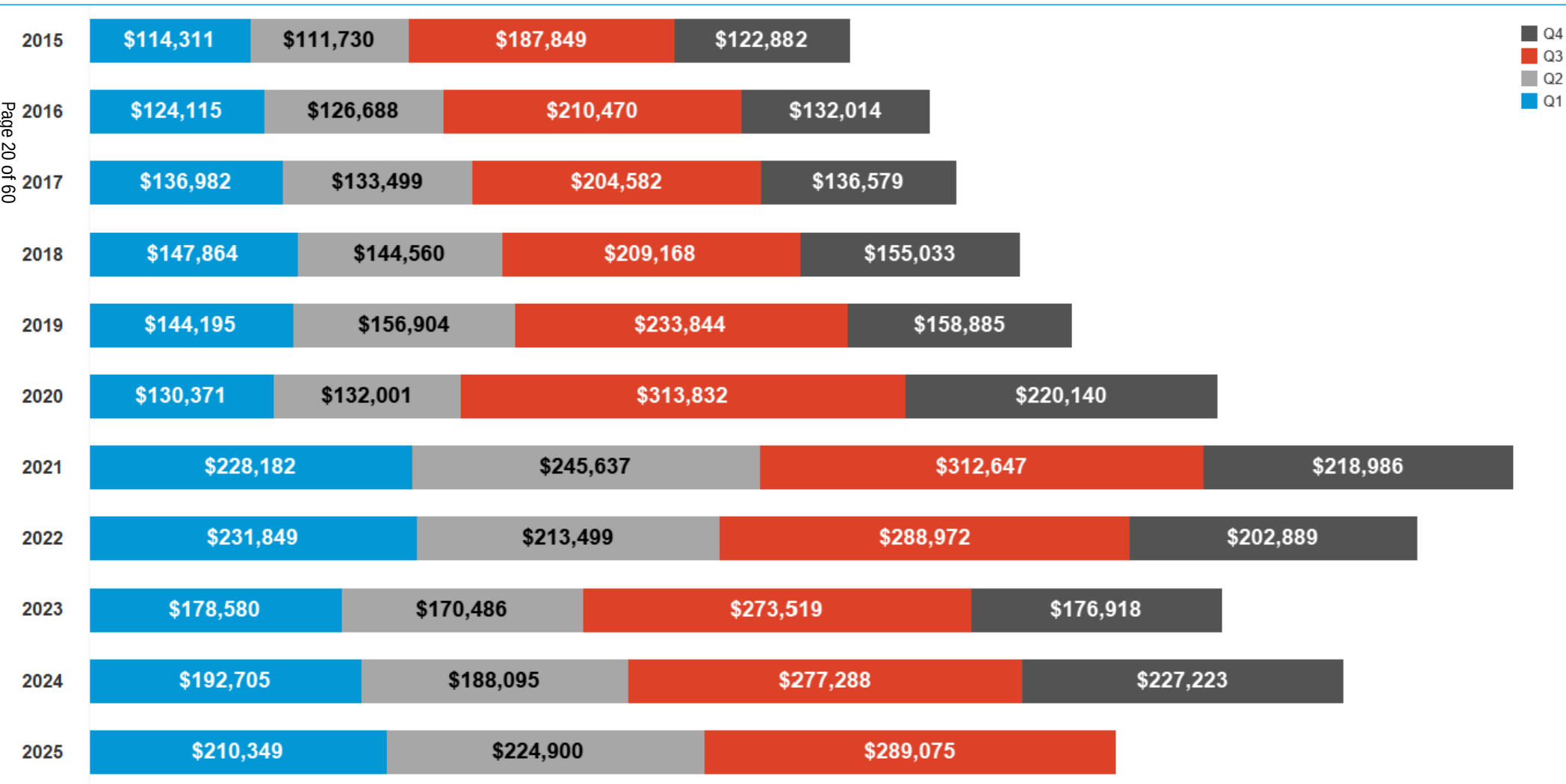
Lodging Tax Collections



Pagosa Springs Monthly Lodging Tax Collections
Town Collections Through September 2025



Pagosa Springs Quarterly Lodging Tax Collections Town Collections Through September 2025

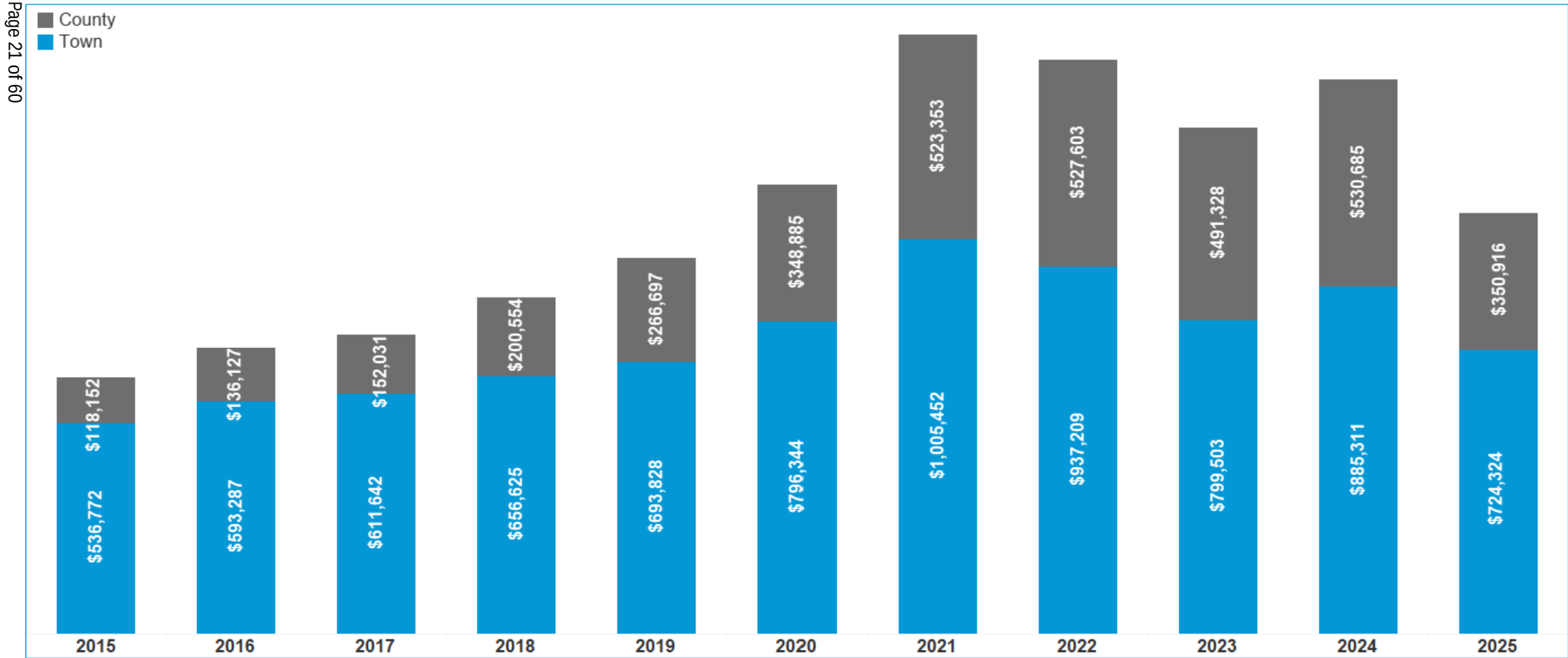


Pagosa Springs Annual Lodging Tax Collections Total Collections Through September 2025

Note: County collections are reported quarterly, Town collections are reported monthly.



2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025 *
\$654,924	\$729,414	\$763,673	\$857,179	\$960,525	\$1,145,229	\$1,528,805	\$1,464,812	\$1,290,831	\$1,415,996	\$1,075,240



*2025 collections through September



Pagosa Springs Quarterly Lodging Tax Collections

Total Collections Through September 2025

Note: County collections are reported quarterly, Town collections are reported monthly.

		2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
Q1	County	\$25,952	\$18,416	\$35,792	\$29,030	\$46,261	\$57,791	\$128,910	\$127,543	\$125,829	\$116,111	\$130,422
	Town	\$114,311	\$124,115	\$136,982	\$147,864	\$144,195	\$130,371	\$228,182	\$231,849	\$178,580	\$192,705	\$210,349
	Total	\$140,263	\$142,531	\$172,774	\$176,894	\$190,456	\$188,162	\$357,092	\$359,392	\$304,409	\$308,816	\$340,771
Q2	County	\$16,326	\$33,172	\$29,896	\$56,080	\$45,483	\$52,809	\$115,041	\$129,385	\$90,666	\$106,066	\$117,354
	Town	\$111,730	\$126,688	\$133,499	\$144,560	\$156,904	\$132,001	\$245,637	\$213,499	\$170,486	\$188,095	\$224,900
	Total	\$128,056	\$159,860	\$163,395	\$200,640	\$202,387	\$184,810	\$360,678	\$342,884	\$261,152	\$294,161	\$342,254
Q3	County	\$47,765	\$47,929	\$49,470	\$65,609	\$93,349	\$136,452	\$166,440	\$158,901	\$155,889	\$158,877	\$103,140
	Town	\$187,849	\$210,470	\$204,582	\$209,168	\$233,844	\$313,832	\$312,647	\$288,972	\$273,519	\$277,288	\$289,075
	Total	\$235,614	\$258,399	\$254,052	\$274,777	\$327,193	\$450,284	\$479,087	\$447,873	\$429,408	\$436,165	\$392,215
Q4	County	\$28,109	\$36,610	\$36,873	\$49,835	\$81,604	\$101,833	\$112,962	\$111,774	\$118,944	\$149,631	
	Town	\$122,882	\$132,014	\$136,579	\$155,033	\$158,885	\$220,140	\$218,986	\$202,889	\$176,918	\$227,223	
	Total	\$150,991	\$168,624	\$173,452	\$204,868	\$240,489	\$321,973	\$331,948	\$314,663	\$295,862	\$376,854	
Grand Total		\$654,924	\$729,414	\$763,673	\$857,179	\$960,525	\$1,145,229	\$1,528,805	\$1,464,812	\$1,290,831	\$1,415,996	\$1,075,240

Sales Tax Collections

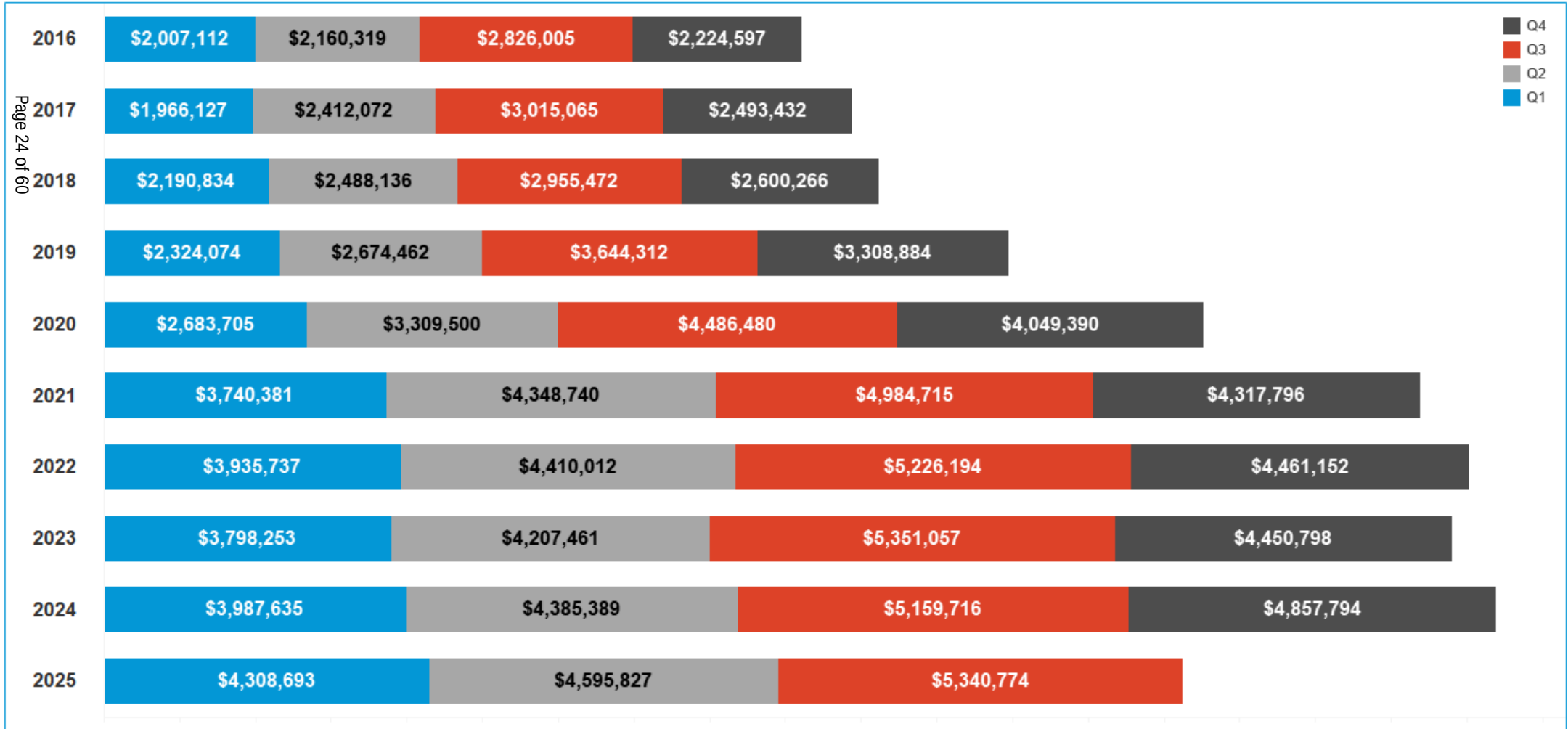
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Other Department Reports VIII.2.

Pagosa Springs Quarterly Sales Tax Collections

Collections Through September 2025



Pagosa Springs Quarterly Sales Tax Collections Collections Through September 2025

Page 25 of 60

	Jan	Feb	Mar	Q1 Total	Apr	May	Jun	Q2 Total	Jul	Aug	Sep	Q3 Total	Oct	Nov	Dec	Q4 Total
2016	\$630,442	\$600,885	\$775,785	\$2,007,112	\$582,924	\$639,544	\$937,851	\$2,160,319	\$970,231	\$991,688	\$864,087	\$2,826,005	\$698,521	\$667,832	\$858,244	\$2,224,597
2017	\$602,618	\$614,496	\$749,013	\$1,966,127	\$654,961	\$766,390	\$990,721	\$2,412,072	\$1,050,936	\$1,034,538	\$929,591	\$3,015,065	\$802,192	\$735,197	\$956,044	\$2,493,432
2018	\$720,250	\$653,308	\$817,277	\$2,190,834	\$685,584	\$778,029	\$1,024,523	\$2,488,136	\$1,055,648	\$975,397	\$924,427	\$2,955,472	\$894,585	\$760,714	\$944,967	\$2,600,266
2019	\$748,135	\$705,628	\$870,311	\$2,324,074	\$722,725	\$847,452	\$1,104,285	\$2,674,462	\$1,330,750	\$1,156,262	\$1,157,300	\$3,644,312	\$1,160,328	\$966,585	\$1,181,971	\$3,308,884
2020	\$893,260	\$861,387	\$929,059	\$2,683,705	\$881,784	\$1,029,961	\$1,397,755	\$3,309,500	\$1,478,390	\$1,414,702	\$1,593,388	\$4,486,480	\$1,351,716	\$1,210,111	\$1,487,563	\$4,049,390
2021	\$1,230,886	\$1,118,790	\$1,390,705	\$3,740,381	\$1,243,257	\$1,382,546	\$1,722,937	\$4,348,740	\$1,744,911	\$1,544,973	\$1,694,832	\$4,984,715	\$1,389,189	\$1,328,089	\$1,600,518	\$4,317,796
2022	\$1,285,659	\$1,224,286	\$1,425,792	\$3,935,737	\$1,265,285	\$1,428,491	\$1,716,237	\$4,410,012	\$1,831,470	\$1,793,418	\$1,601,307	\$5,226,194	\$1,425,011	\$1,430,027	\$1,606,114	\$4,461,152
2023	\$1,271,275	\$1,186,669	\$1,340,310	\$3,798,253	\$1,155,340	\$1,376,511	\$1,675,610	\$4,207,461	\$1,846,753	\$1,867,837	\$1,636,468	\$5,351,057	\$1,518,791	\$1,391,273	\$1,540,735	\$4,450,798
2024	\$1,338,250	\$1,230,171	\$1,419,214	\$3,987,635	\$1,261,412	\$1,433,936	\$1,690,041	\$4,385,389	\$1,855,193	\$1,655,248	\$1,649,275	\$5,159,716	\$1,718,686	\$1,434,372	\$1,704,736	\$4,857,794
2025	\$1,405,815	\$1,364,117	\$1,538,761	\$4,308,693	\$1,370,948	\$1,469,254	\$1,755,625	\$4,595,827	\$1,893,830	\$1,669,302	\$1,777,642	\$5,340,774				
YOY Change					YOY Change				YOY Change				YOY Change			
2022	4%	9%	3%	5%	2%	3%	0%	1%	5%	16%	-6%	5%	3%	8%	0%	3%
2023	-1%	-3%	-6%	-3%	-9%	-4%	-2%	-5%	1%	4%	2%	2%	7%	-3%	-4%	0%
2024	5%	4%	6%	5%	9%	4%	1%	4%	0%	-11%	1%	-4%	13%	3%	11%	9%
2025	5%	11%	8%	8%	9%	2%	4%	5%	2%	1%	8%	4%				

Short-Term Rental Performance (Airbnb & Vrbo)



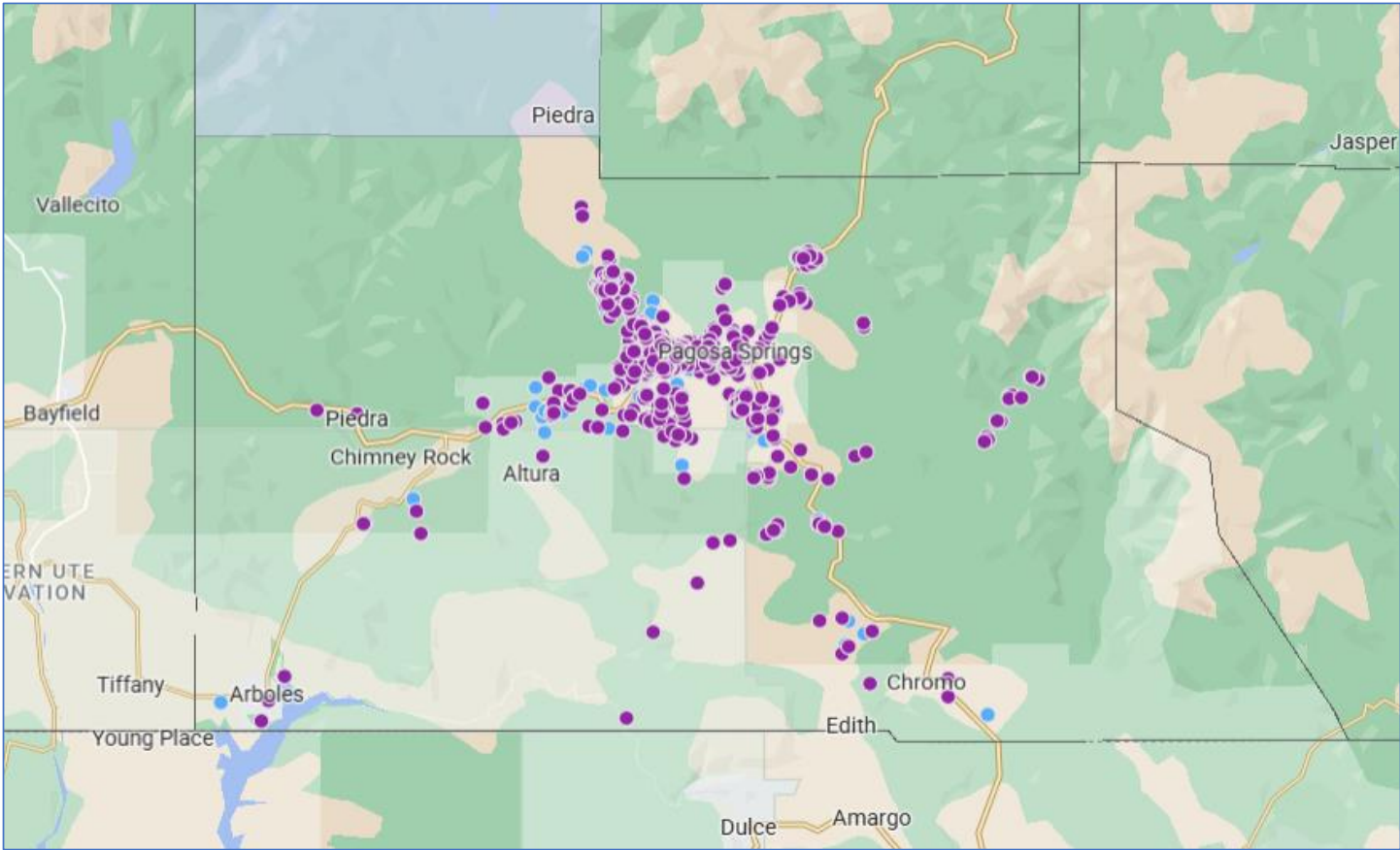
AirDNA - Definitions



- **Active Listings** – Total number of listings whose calendars had at least one day classified as available or reserved during the reporting period.
- **Average Daily Rate** – Average daily rate (ADR) of booked nights in USD ($\text{ADR} = \text{Total Revenue} / \text{Booked Nights}$).
- **Demand (Listing Days Booked)** – Total number of days booked during the reporting period.
- **Supply (Listing Days Available)** – Total number of days available during the reporting period.
- **Occupancy Rate** – $\text{Occupancy Rate} = \text{Total Booked Days} / (\text{Total Booked Days} + \text{Total Available Days})$. The calculation only includes vacation rentals with at least one Booked Night.
- **Revenue (USD)** – Total revenue (in US dollars) earned during the reporting period. Includes the advertised price from the time of booking, as well as cleaning fees.
- **RevPAR** – $\text{Revenue Per Available Rental} = \text{ADR} * \text{Occupancy Rate}$

Source: AirDNA

AirDNA Geographical Boundary



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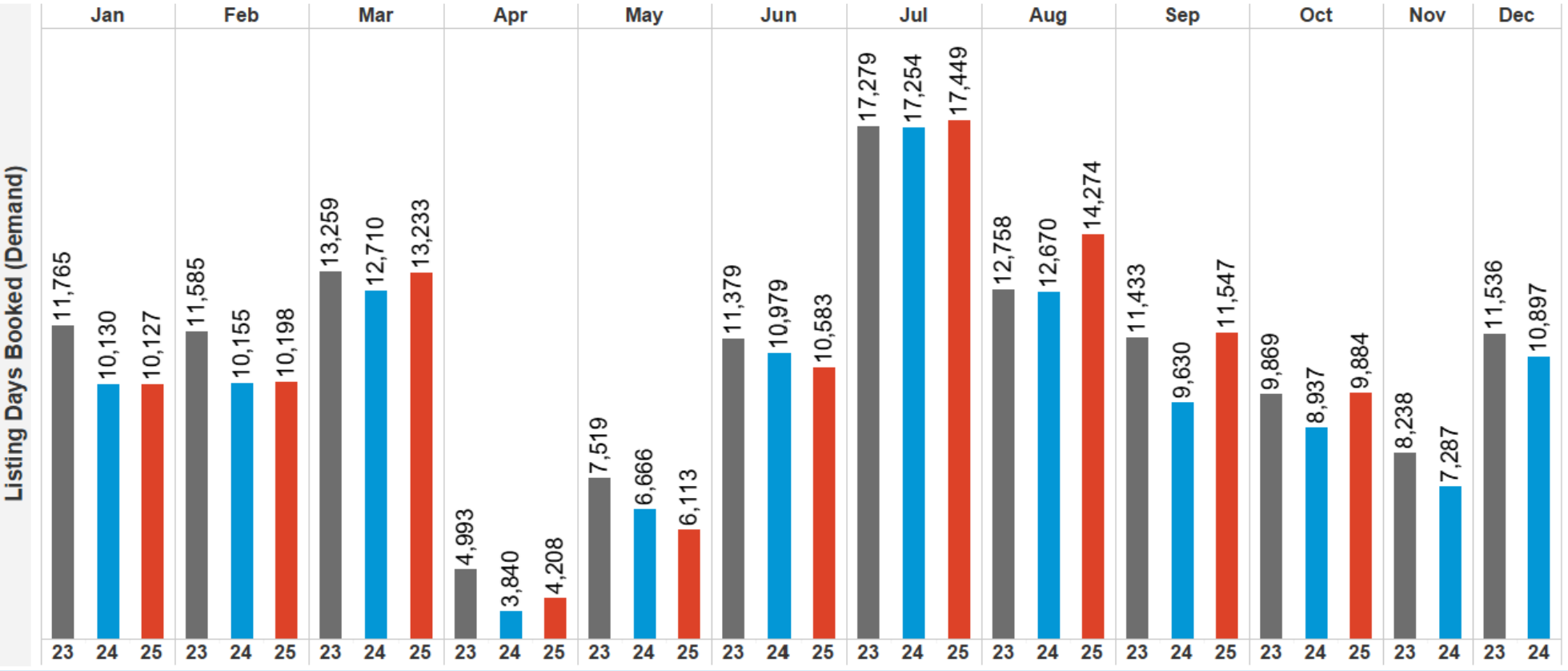
Source: AirDNA

Pagosa Springs Monthly Short-Term Rental Performance
October 2025

Source: AirDNA, 'Entire Place' Listings Only



YOY	Oct '25	Occupancy	ADR	RevPAR	Active Listings	Listing Days Booked	Revenue
		44.9%	\$230.36	\$103.34	856	9,884	\$2,276,878
		-3.7%	-0.2%	-3.8%	14.9%	10.6%	10.4%

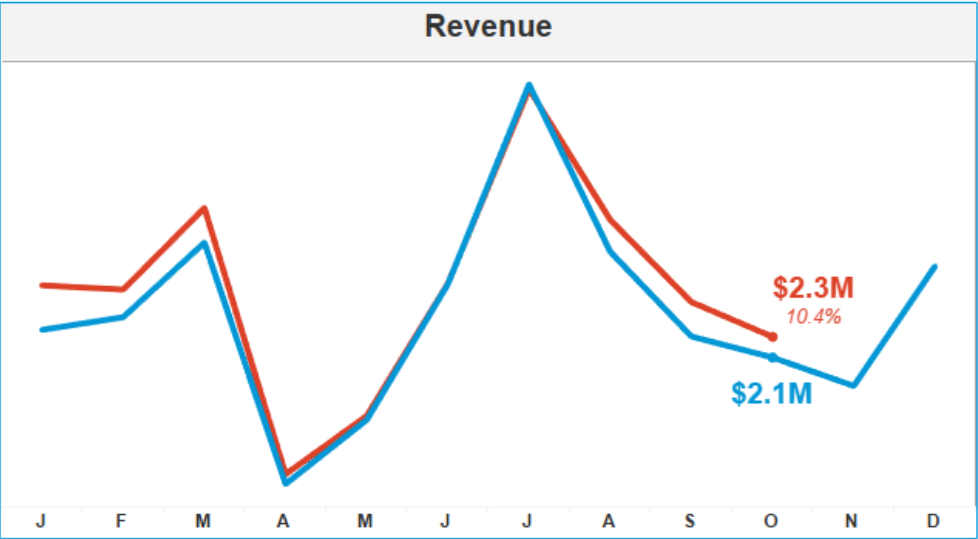
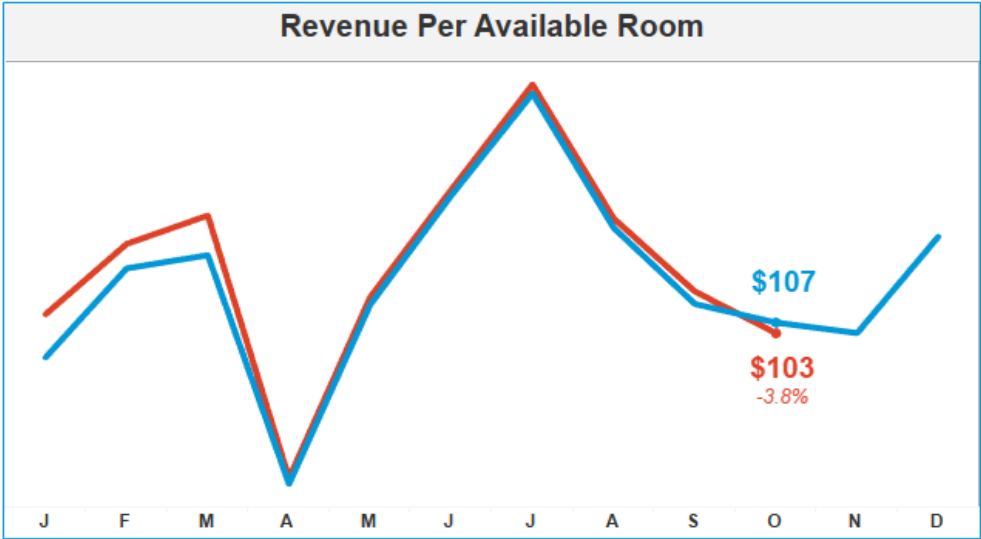
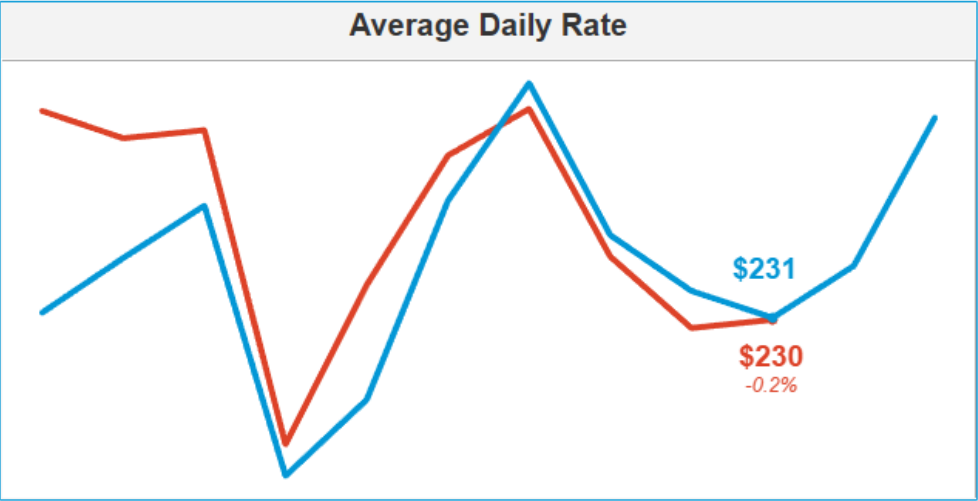
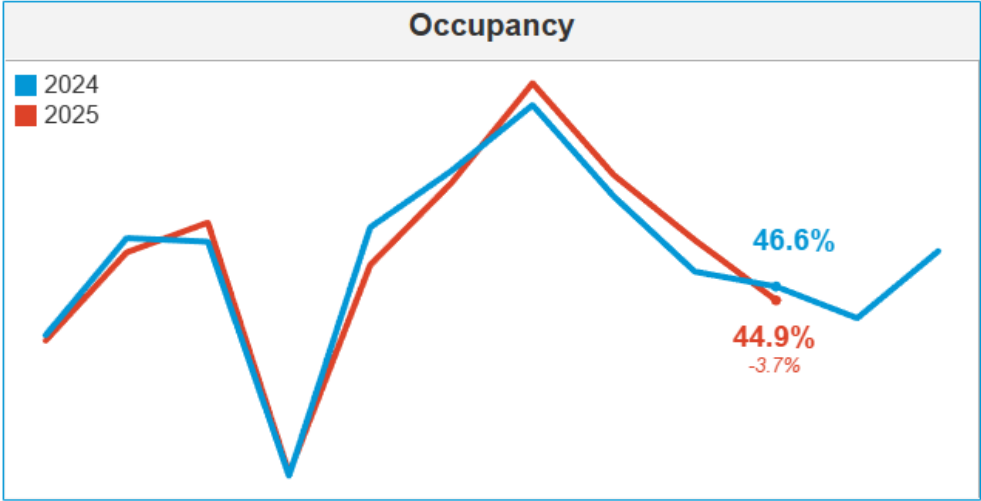


Pagosa Springs Monthly Short-Term Rental Performance
October 2025

Source: AirDNA, 'Entire Place' Listings Only



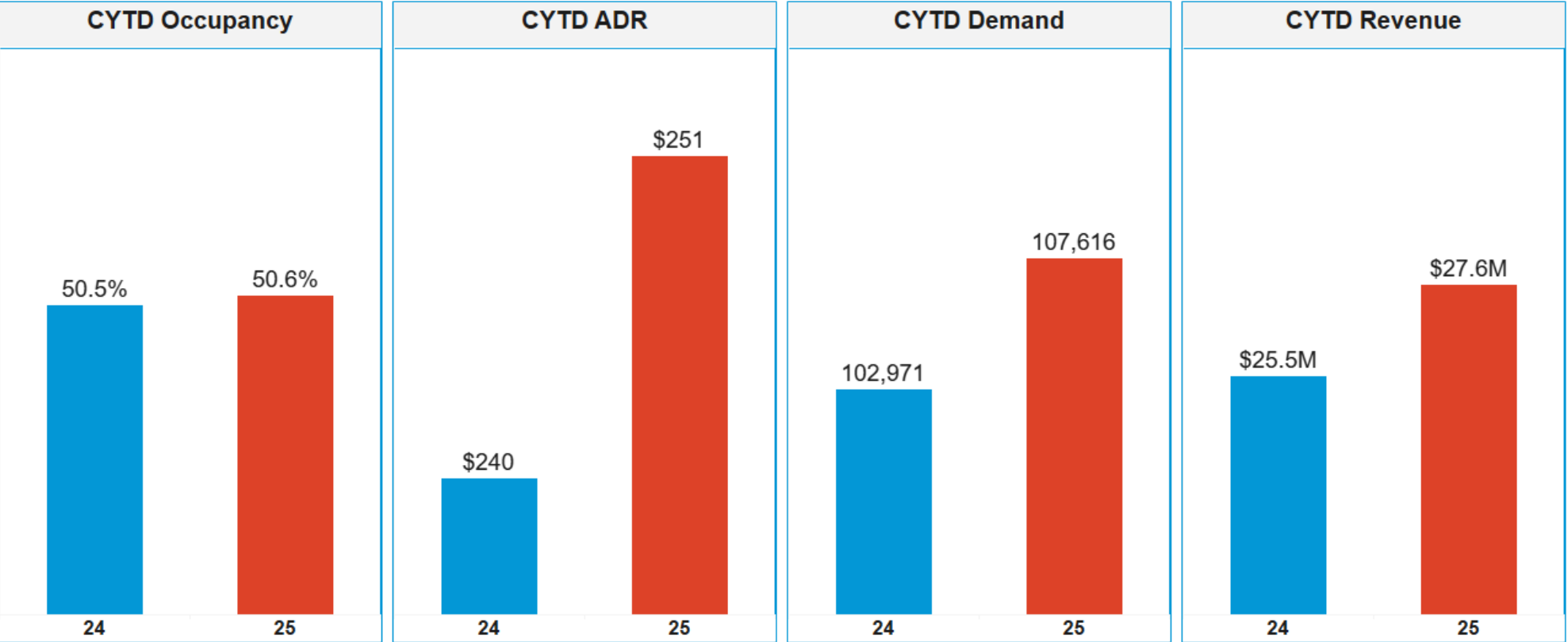
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Pagosa Springs Monthly Short-Term Rental Performance
Calendar YTD Through October 2025

Source: AirDNA, 'Entire Place' Listings Only

YTD '25 YOY	Occupancy	ADR	RevPAR	Avg. Active Listings	Listing Days Booked	Revenue
	50.6%	\$251.17	\$129.08	848	107,616	\$27,592,532
	0.3%	4.7%	4.6%	1.6%	4.5%	8.3%

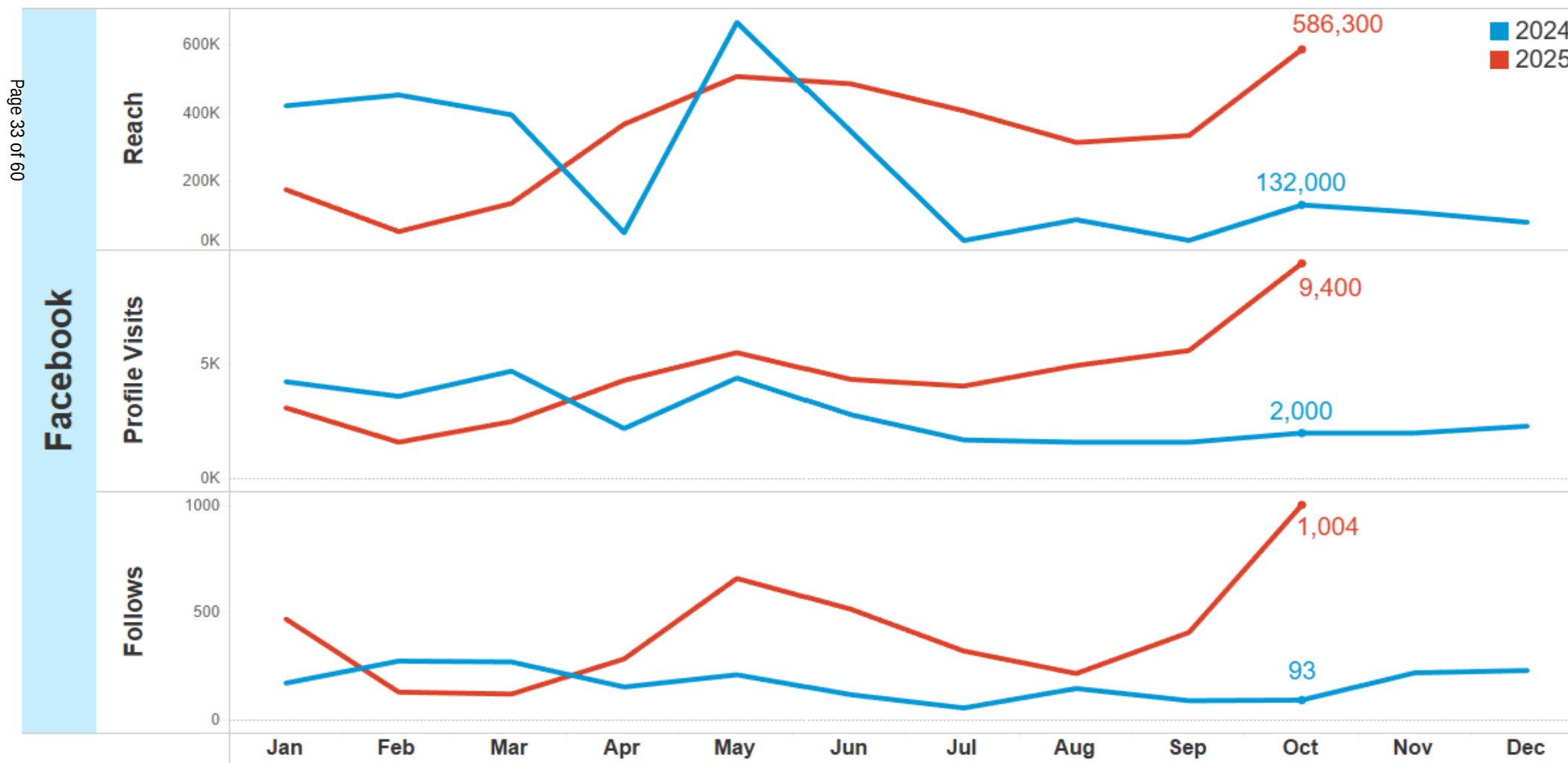




Social Media Performance

Pagosa Springs Monthly Social Media Performance Through October 2025

Source: Meta

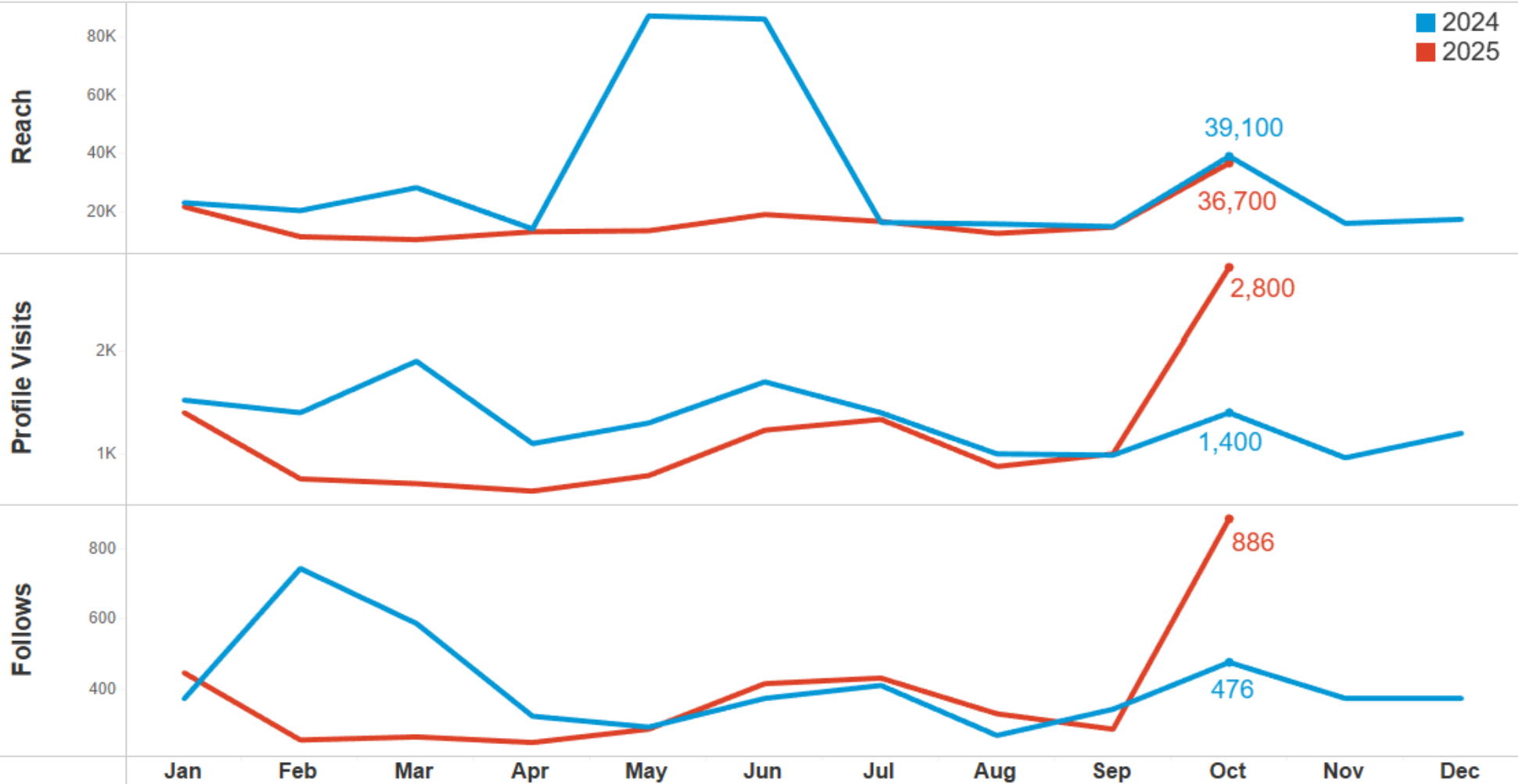


Pagosa Springs Monthly Social Media Performance Through October 2025

Source: Meta

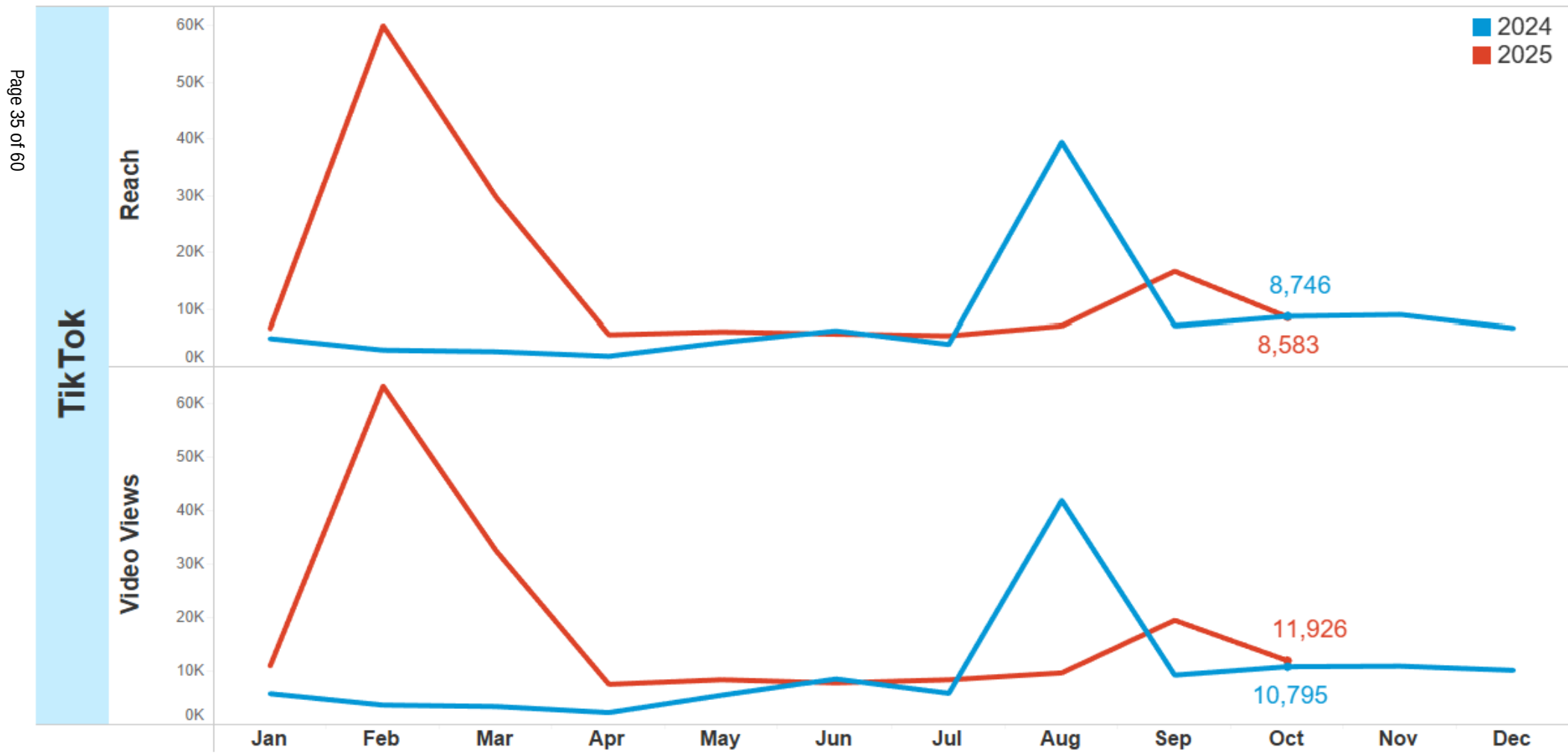
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Instagram



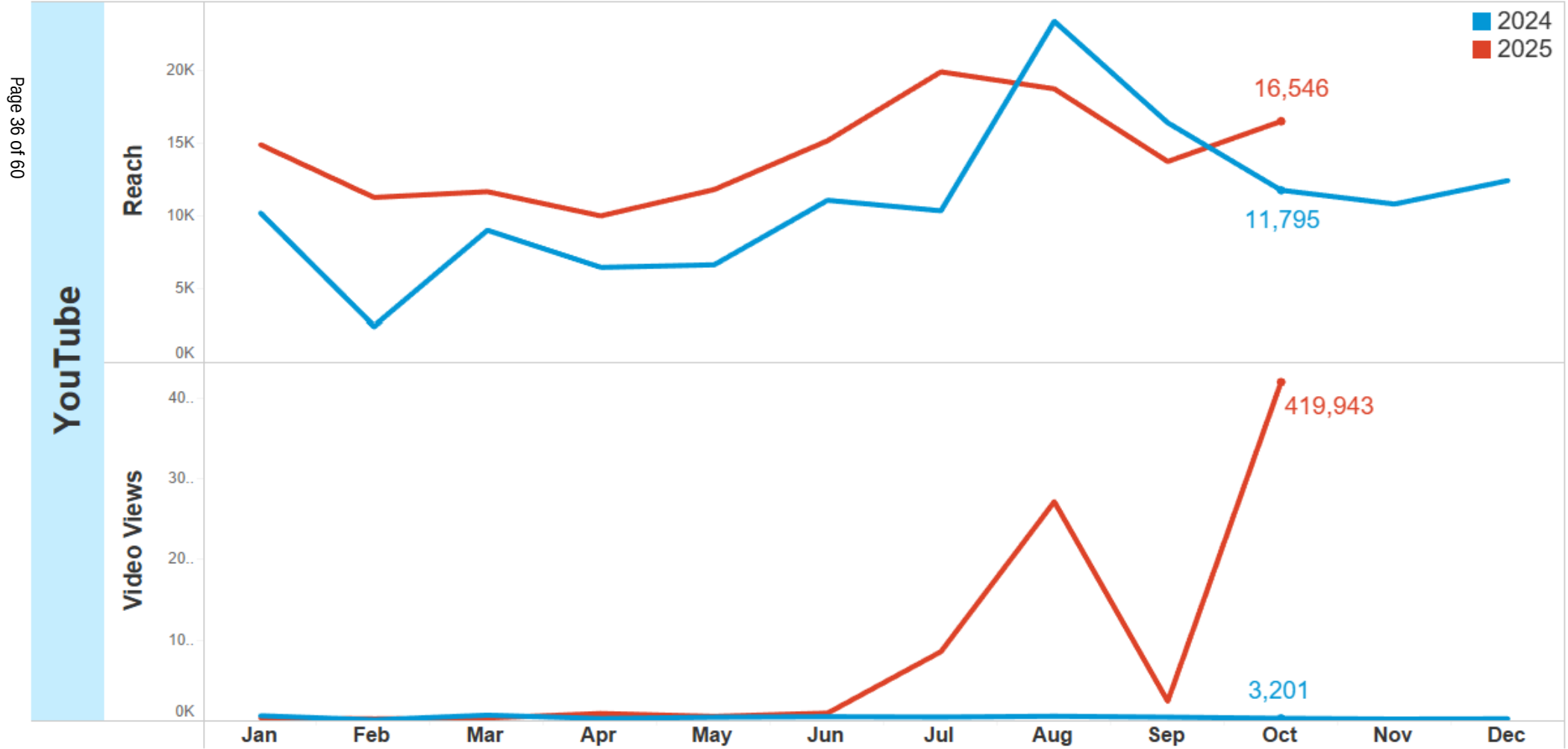
Pagosa Springs Monthly Social Media Performance Through October 2025

Source: Tiktok



Pagosa Springs Monthly Social Media Performance Through October 2025

Source: YouTube





Placer.ai Geolocation Data

Placer.ai - Definitions



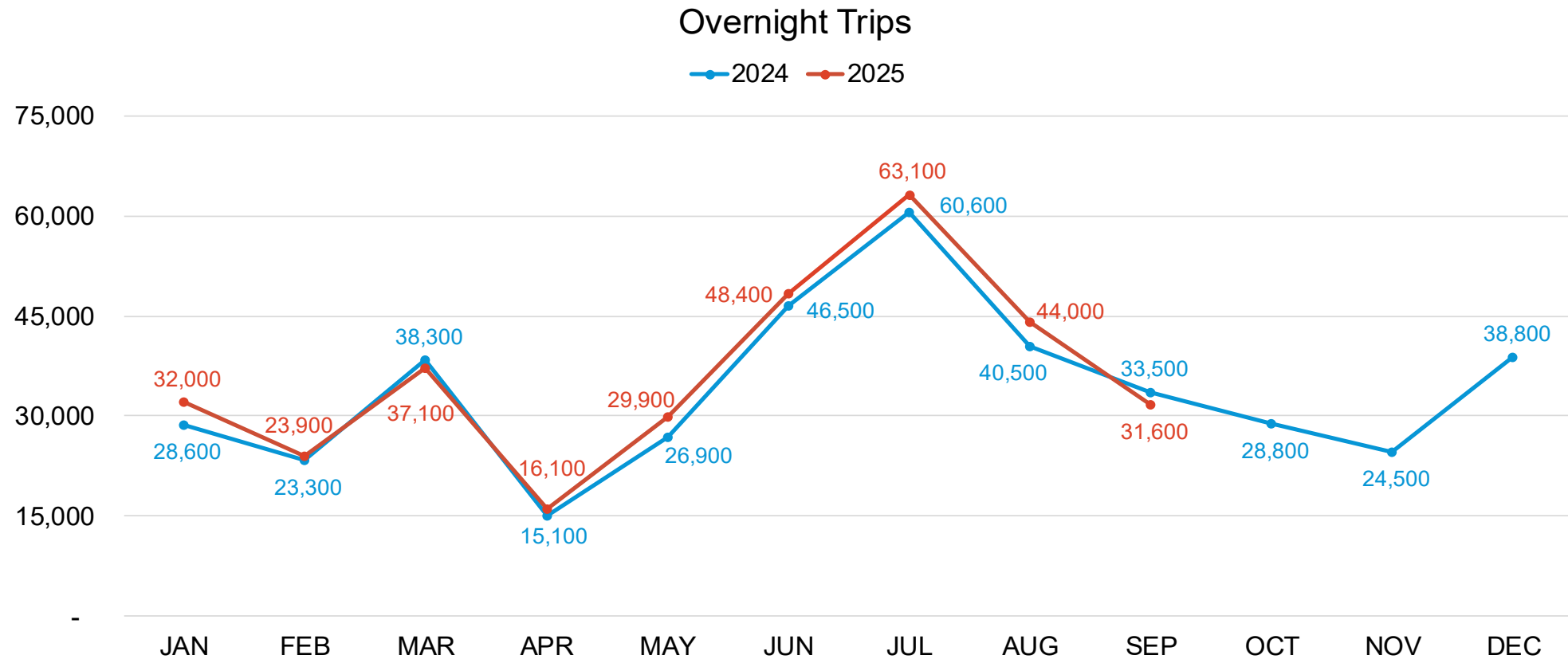
- **Overnight Trips** – “Overnight trips counts the total number of separate overnight trips (i.e. trips that include 1 or more overnight stays) made to the selected region within the selected timeframe, including multiple visits by the same person (so long as the multiple visits are in separate months; Multiple visits by the same person within a given month will be counted as 1 visit). Overnight Trips are counted for visitors whose home location is at least 10 miles away (changeable via the Filters).”
- **Visit Nights** – “Visit Nights counts the total number of Overnight stays made by people visiting the selected region within the selected timeframe. Visit Nights are counted for visitors whose home location is at least 10 miles away (changeable via the Filters).”

Source: Placer.ai

Placer.ai – Overnight Trips



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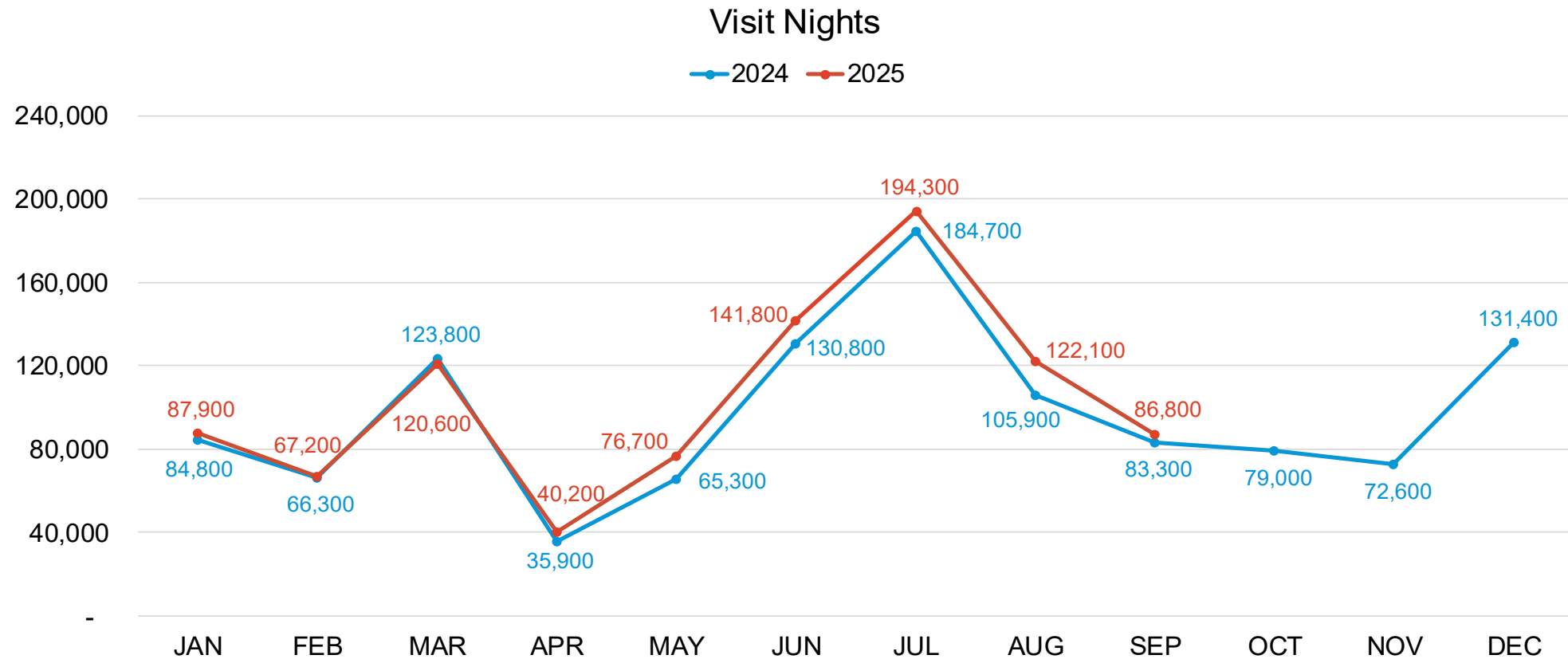


Source: Placer.ai

Placer.ai – Visit Nights



Page 40 of 60



Source: Placer.ai



Consumer Sentiment

American Travel Sentiment Study Wave 101



*Survey fielded October 7, 2025; US National Sample of 1,000 adults 18+

*Page 42 of 60

American Travel Sentiment Wave 101 Highlights

Key Findings:

- 1. A Look at Travel and Spending Habits this Holiday Season**
41% of travelers plan to alter their frequency of travel this holiday season compared to last year. 23% plan to travel less this holiday season compared to last year, up 6-points from October 2024, while 18% plan to travel more this holiday season. 59% of travelers, however, plan to travel about the same amount this holiday season, indicating a strong holiday travel season this year. An equal number of travelers plan to spend more (24%) and spend less (24%) this holiday season, while 52% plan to spend about the same this holiday season compared to last year.
- 2. Travel by Car for the Holiday Season Popular Among Travelers**
A majority of travelers (55%) plan to travel by car this holiday season, which is in line with 2024 holiday travel. 38% say they are using a car to travel for Thanksgiving, which is followed by car travel for Christmas/Hanukkah/Kwanzaa (29%). 30% of travelers say they plan to travel by plane, with 15% traveling by plane for Christmas/Hanukkah/Kwanzaa.
- 3. A Focus on Family this Holiday Season**
This holiday season travelers have a focus on family. Half of travelers (50%) plan to travel with their spouse/significant other this year followed by 35% saying they plan to travel with their child(ren). The top activity travelers are participating in this holiday season is visiting friends/family, up highlighting the value of family and connection this holiday season.



Source: Longwoods International ATS Wave 101

Longwoods | miles
INTERNATIONAL PARTNERSHIP

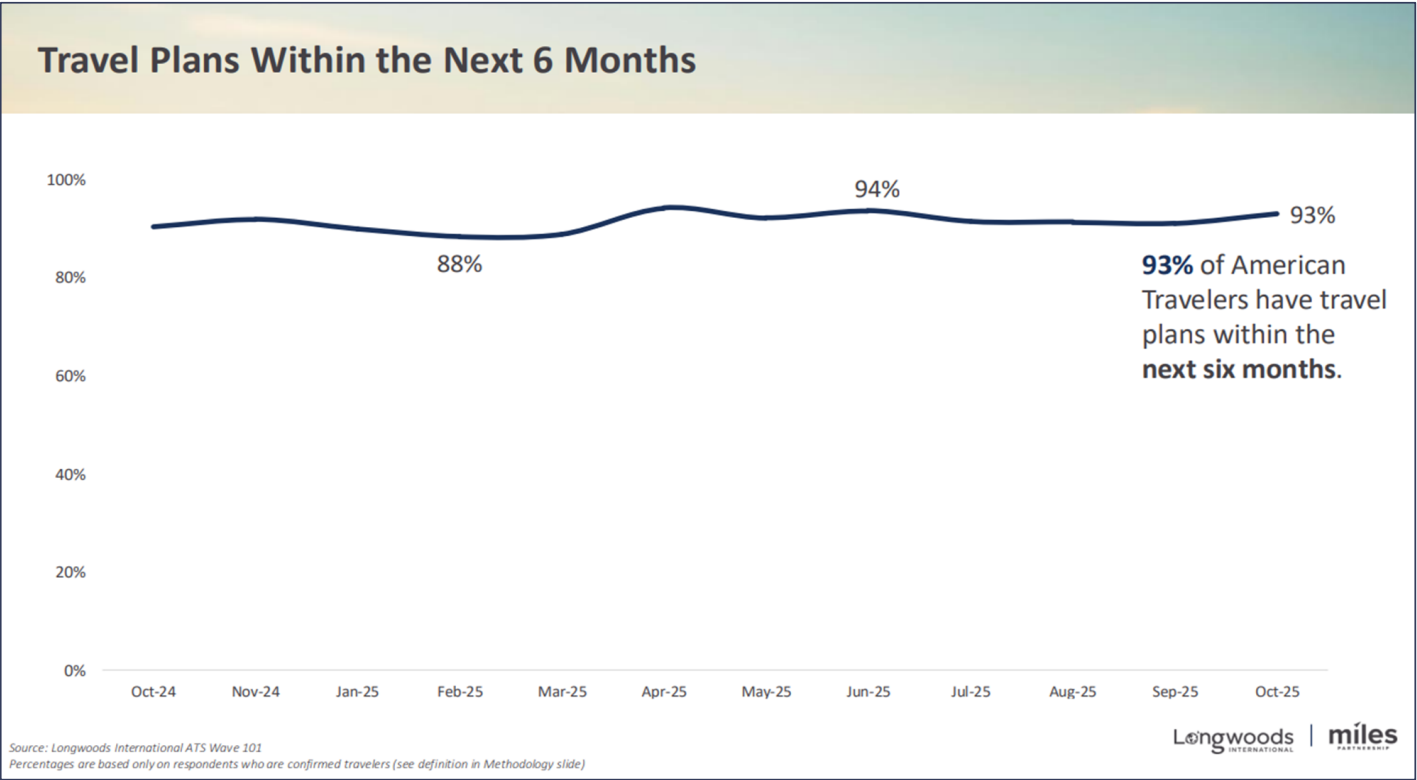
Source: Longwoods International

American Travel Sentiment Study Wave 101



*Survey fielded October 7, 2025; US National Sample of 1,000 adults 18+

*Page 43 of 60



Source: Longwoods International

American Travel Sentiment Study Wave 101



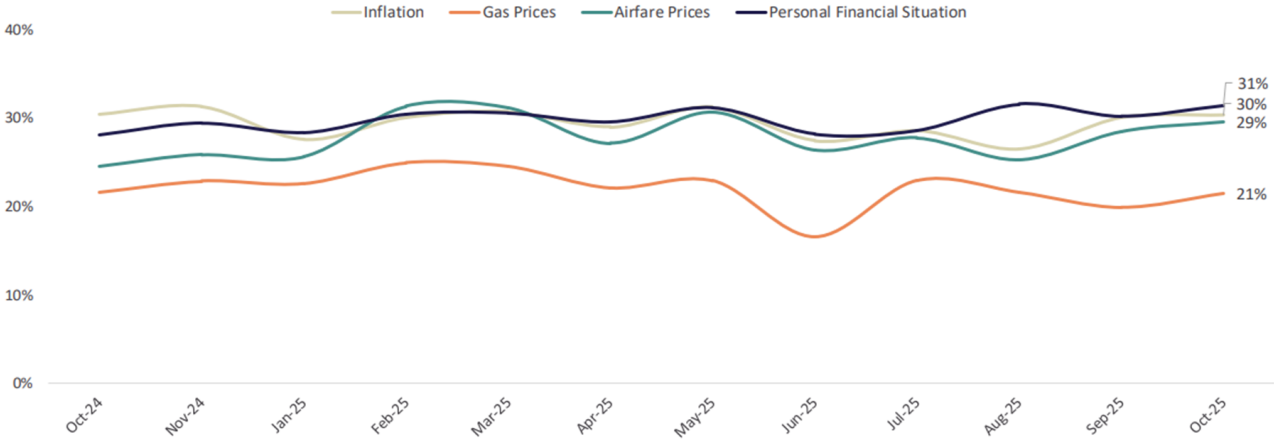
*Survey fielded October 7, 2025; US National Sample of 1,000 adults 18+

*Page 44 of 60

Concerns Impacting Travel Plans Remain Stable

Concerns Impacting Your Travel Decisions in the Next Six Months

The chart shows the percentage of respondents who rated each factor as "Greatly impact" their travel plans (a 5 on a 1-5 scale) over the period from October 2024 to 2025.



Source: Longwoods International ATS Wave 101
Percentages are based only on respondents who are confirmed travelers and intend on traveling in the next six months



Source: Longwoods International

American Travel Sentiment Study Wave 101

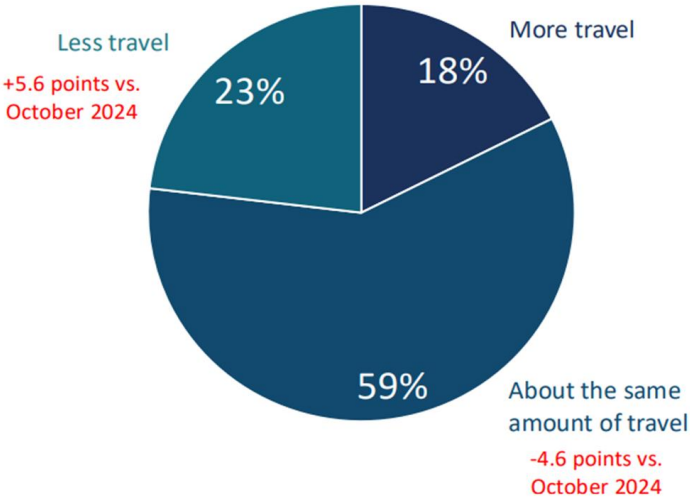


*Survey fielded October 7, 2025; US National Sample of 1,000 adults 18+

*Page 45 of 60

Increase in Travelers Planning to Travel Less This Holiday Season Compared to Last Year

Compared to last year, how often do you plan to travel this holiday season?



Almost a quarter of travelers say they are planning to **travel less this holiday season (23%)** compared to last year, up 6-points versus October 2024, while **18%** say they **plan to travel more** this holiday season. The majority of travelers (59%) **plan to travel about the same amount** this holiday season, however this figure is down 5-points versus October 2024.

Source: Longwoods International ATS Wave 101
Percentages are based only on respondents who are confirmed travelers and have holiday travel plans

Longwoods | miles
INTERNATIONAL PARTNERSHIP

Source: Longwoods International

American Travel Sentiment Study Wave 101

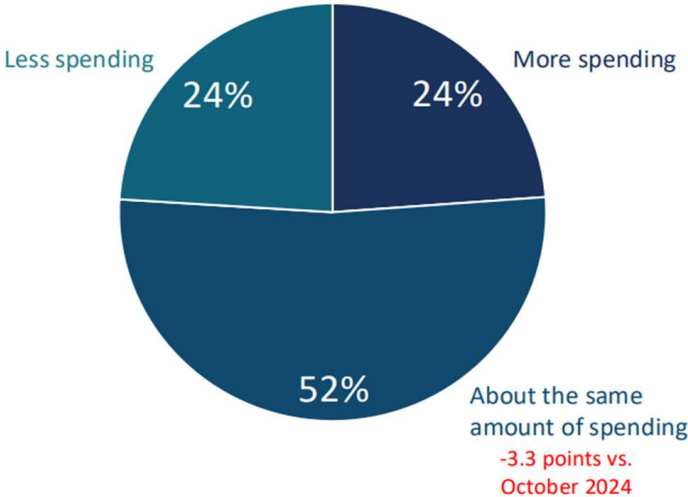


*Survey fielded October 7, 2025; US National Sample of 1,000 adults 18+

*Page 46 of 60

An Equal Number of Travelers Planning to Spend More and Spend Less This Holiday Season Compared to Last Year

Compared to last year, how much do you plan to spend on travel this holiday season?



An equal number of travelers, **24%**, plan to **spend less** and **spend more** this holiday season compared to last year. **52%** of travelers are planning to **spend about the same amount**, which is down 3-points compared to October 2024.

Source: Longwoods International ATS Wave 101
Percentages are based only on respondents who are confirmed travelers and have holiday travel plans



Source: Longwoods International

American Travel Sentiment Study Wave 101



*Survey fielded October 7, 2025; US National Sample of 1,000 adults 18+

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American Travel Sentiment Methodology

The American Travel Sentiment Study is the most comprehensive and longest-running survey of its kind, offering valuable insights into the factors influencing American travel behaviors.

Key Details:

- Survey Date: October 7, 2025
- Sample Size: 1,000 U.S. adults (18+)
- Margin of Error: $\pm 3\%$
- Representative of U.S. population demographics (age, gender, region)

Travelers are only respondents that have taken a trip in the last 3 years and intend to take a trip in the next 2 years.

Conducted with support from Miles Partnership, this study remains a vital tool for understanding the dynamic landscape of American travel.



Longwoods International | miles PARTNERSHIP

Source: Longwoods International

Canadian Travel Sentiment Study Wave 3



*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

*Page 48 of 60



Source: Longwoods International

Canadian Travel Sentiment Study Wave 3



*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

*Page 49 of 60

Key Highlights



Canadian Travel Sentiment Study Oct 2025

- **Almost One Quarter (23%) of Canadian Travelers Indicated They Canceled Their Travel Plans to the U.S.**
In the past six months, 23% of Canadian travelers surveyed canceled a previously planned trip to the U.S. Looking ahead, 56% do not intend to visit in the next year.
- **Policy and Politics Continue to Deter Visits, but Indifference is Growing**
53% of Canadian travelers report U.S. government policies, trade practices, or political statements make them less likely to travel to the U.S.—a drop from 63% in July and 60% in April. The share saying U.S. policies have no influence on their intent has increased to 23%, signaling a modest shift toward indifference.
- **Domestic Substitution Remains Top Alternative**
37% of Canadian travelers now say they would substitute a planned U.S. trip with a domestic trip—down from 42% in July—but still the most chosen alternative. Only 22% are shifting to new international destinations, and trip cancellations have held steady since July at 19%.
- **Europe Retains Lead as Most Considered International Alternative**
Among those replacing the U.S. with international travel, Europe remains the top alternative, followed by Mexico and the Caribbean.
- **U.S. Draws Praise for Attractions but Remains Perceived as Unwelcoming**
While 85% say the U.S. offers abundant attractions, only 39% see it as welcoming to travelers of diverse backgrounds, and just 44% feel welcomed as Canadians, highlighting an enduring gap between destination appeal and hospitality perceptions.

Longwoods
INTERNATIONAL

Source: Longwoods International

Canadian Travel Sentiment Study Wave 3

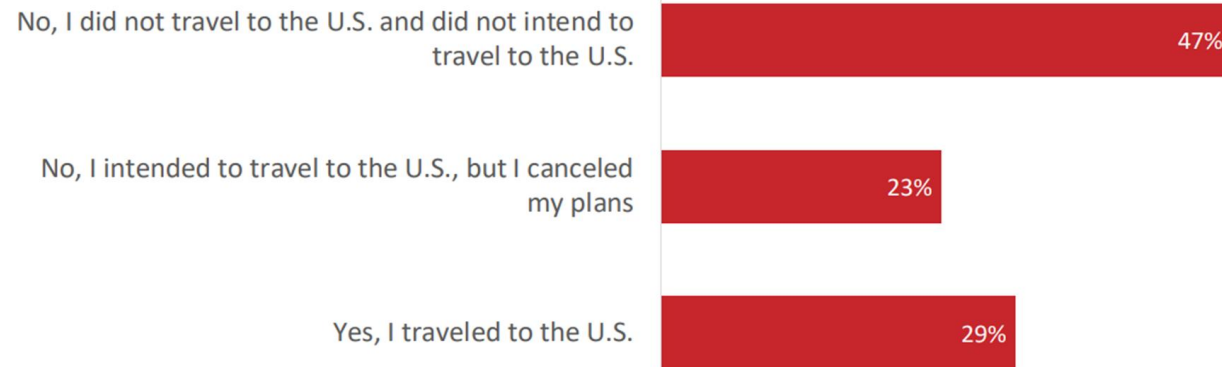


*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

*Page 50 of 60

23% Of Canadian Travelers Canceled Their U.S. Plans In The Last 6 Months

Did you travel to the U.S. in the last 6 months?



Canadian Travel Sentiment Study Oct 2025
Percentages are based only on respondents who are confirmed travelers (see definition in Methodology slide)

Longwoods
INTERNATIONAL

Source: Longwoods International

Canadian Travel Sentiment Study Wave 3

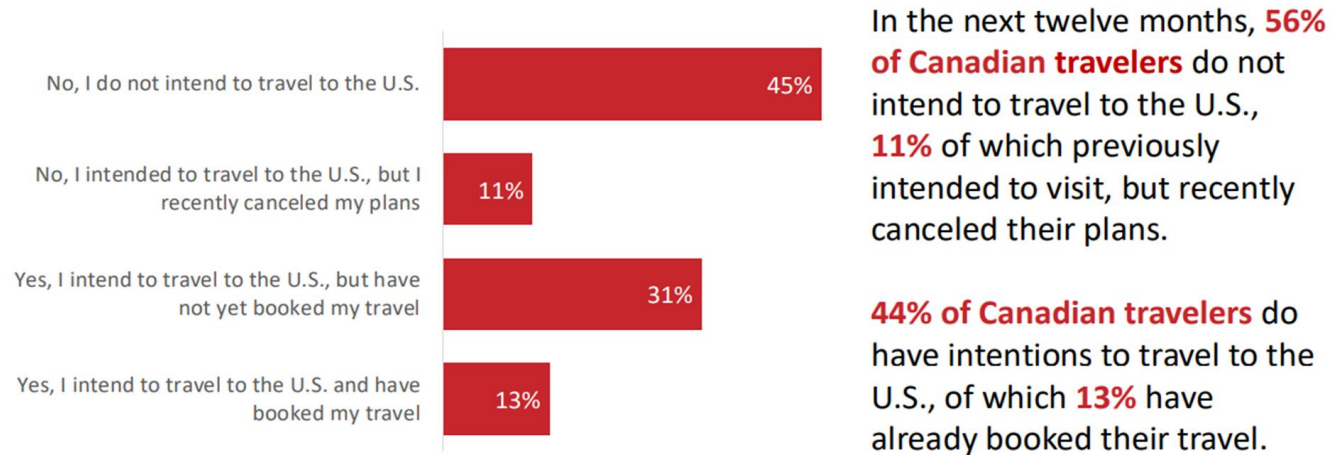


*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

*Page 51 of 60

Nearly Half of Canadian Travelers Do Not Intend to Travel to the U.S. in the Next Year

In the next 12 months, do you intend to travel to the U.S.?



Canadian Travel Sentiment Study Oct 2025
Percentages are based only on respondents who are confirmed travelers (see definition in Methodology slide)

Longwoods
INTERNATIONAL

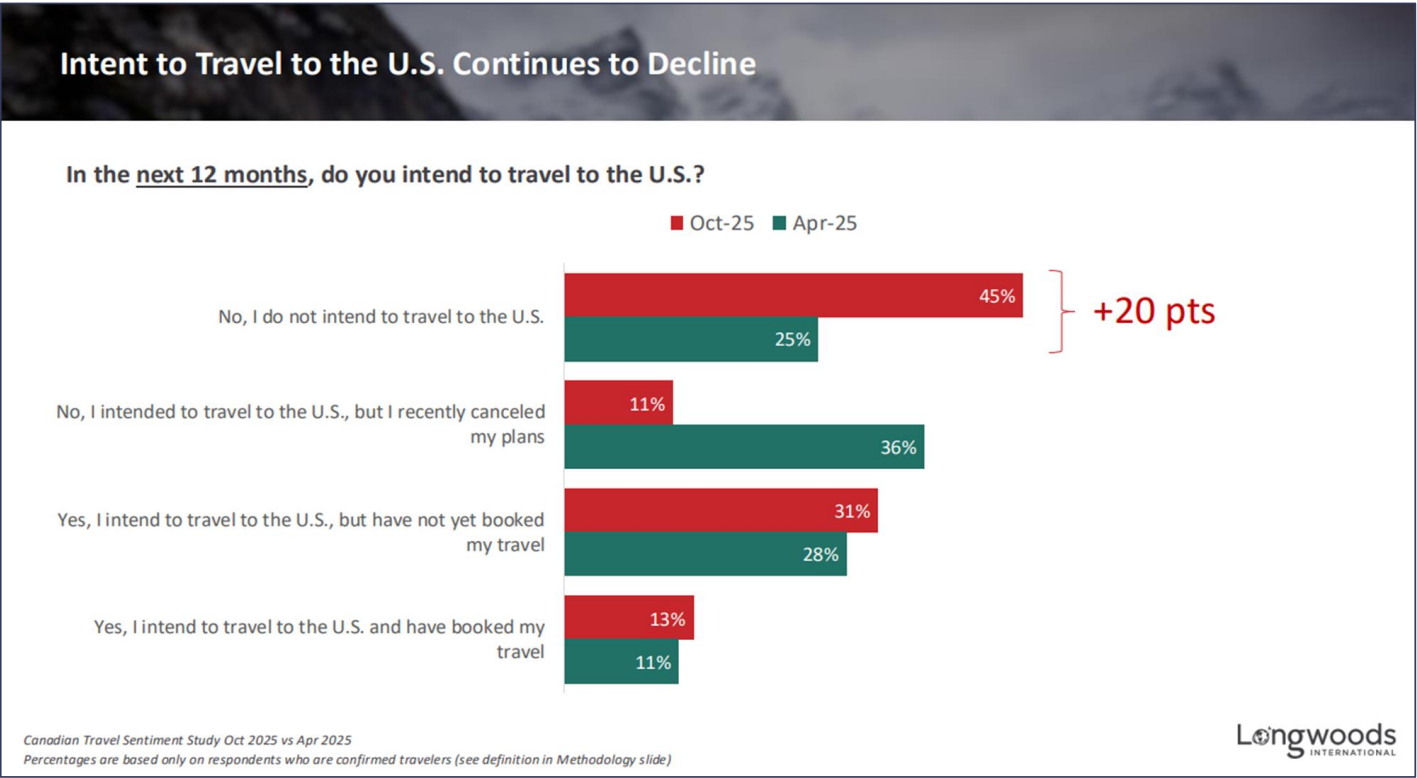
Source: Longwoods International

Canadian Travel Sentiment Study Wave 3



*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

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Source: Longwoods International

Canadian Travel Sentiment Study Wave 3



*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

*Page 53 of 60

37% Plan U.S. Winter Travel

Thinking about the upcoming winter season, how do your travel plans to the U.S. this winter compare to last winter?



37% of Canadians travelers surveyed plan to travel to the U.S. this winter (regardless of whether they traveled last winter or not).

Canadian Travel Sentiment Study Oct 2025
Percentages are based only on respondents who are confirmed travelers (see definition in Methodology slide)

Longwoods
INTERNATIONAL

Source: Longwoods International

Canadian Travel Sentiment Study Wave 3

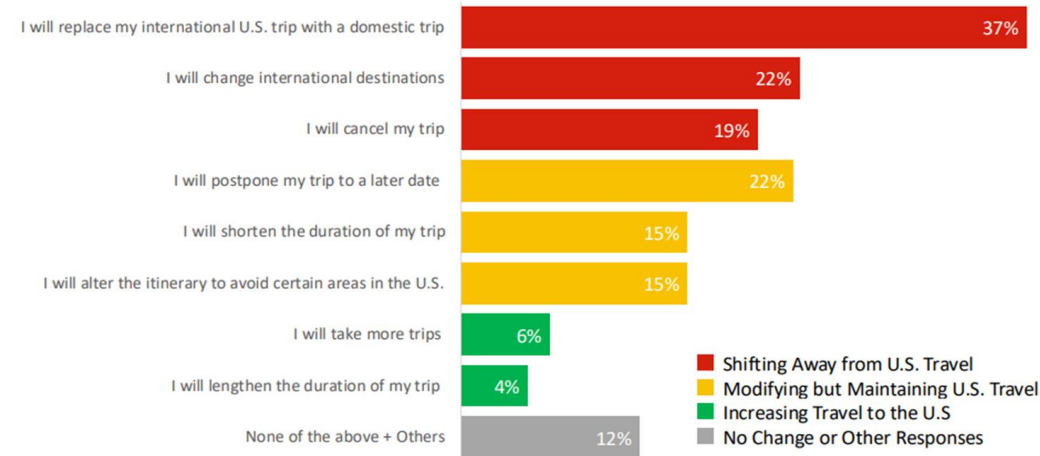


*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

*Page 54 of 60

Canadian Travel Adaptations: Domestic Substitution Remains Top Alternative

You indicated that the current U.S. government policies are influencing your travel plans to the U.S., how will you change your travel plans to the U.S. in the next 12 months?



Canadian Travel Sentiment Study Oct 2025

Percentages are based only on respondents who are confirmed travelers and indicated U.S. policies and politics is influencing their travel plans

Note: Respondents could select multiple options, therefore, percentages may not sum to 100%.

Longwoods
INTERNATIONAL

Source: Longwoods International

Canadian Travel Sentiment Study Wave 3

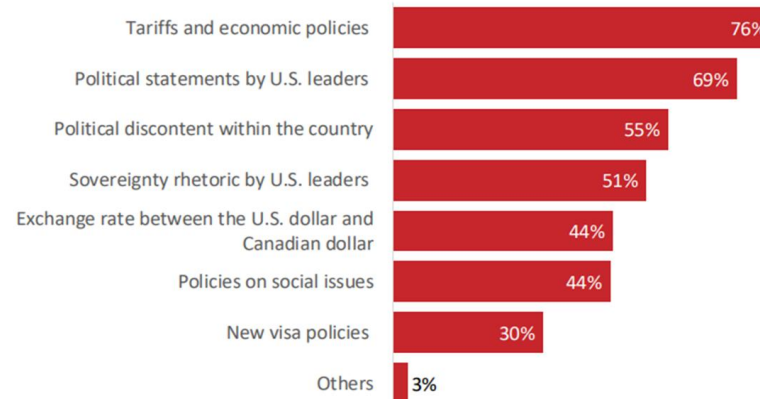


*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

*Page 55 of 60

Tariffs and U.S. Politics Shape Canadian Travel Plans

You indicated that you will change your travel plans to the U.S. in the next 12 months. Which of the following U.S. government policies, trade practices, and/or political statements caused you to change your travel plans?



While economic policies and political rhetoric are the leading factors, the **exchange rate between the U.S. dollar and Canadian dollar (44%)** and **policies on social issues (44%)** are also important considerations influencing Canadian travelers' travel decisions.

Note: Respondents could select multiple options; therefore, percentages may not sum up to 100%.

Canadian Travel Sentiment Study Oct 2025
Percentages are based only on respondents who are confirmed travelers and indicated U.S. policies and politics is influencing their travel plans

Longwoods
INTERNATIONAL

Source: Longwoods International

Canadian Travel Sentiment Study Wave 3



*Survey fielded October 9-15, 2025; Canadian National Sample of 1,000 adults 18+

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Canadian Travel Sentiment Study

Methodology

Key Details:

- Survey Date: Oct 9-15, 2025
- Sample Size: 1,000 Canadian adults (18+)
- Margin of Error: $\pm 3\%$
- Representative of Canadian population demographics (age, gender, province)

Travelers are only respondents that have taken a trip in the last 3 years and intend to take a trip in the next 2 years.

Longwoods
INTERNATIONAL

Source: Longwoods International

THANK YOU

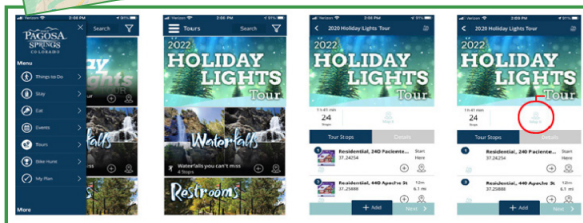
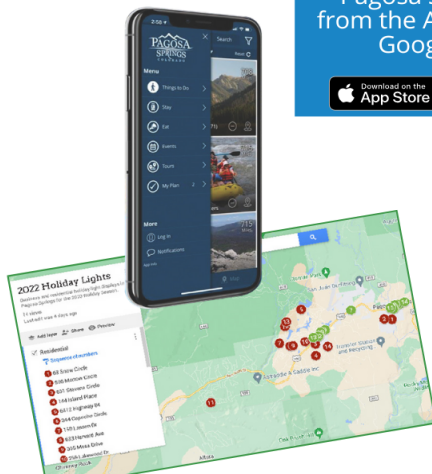
PAGOSA
SPRINGS
COLORADO

THE PAGOSA RESORT



HOLIDAY 2025 LIGHTS Tour

Download the Visit Pagosa Springs app from the Apple Store or Google Play.



Get into the Holiday Spirit

- Grab your phone and download the **Visit Pagosa Springs app**
- Check out the locations of contest entries on the map
- Take an evening drive to see all the beautiful decorations & lights
- Viewing starts November 28th!**
- Vote by December 17th** for your favorite Business, Residential and Store Window Displays

**VOTE
HERE**





SATURDAY | DECEMBER 20TH, 2025 | 5-7PM
DOWNTOWN PAGOSA SPRINGS

Come enjoy a festive evening in downtown Pagosa Springs along the Riverwalk, with twinkling lights, holiday displays, live music, warm cocoa, treats, a visit from Santa Claus, and plenty of holiday cheer.

www.VisitPagosaSprings.com





AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025
FROM: Candace Dzielak, Court Administrator

PROJECT: Municipal Court Department Report
ACTION: Council Update

PURPOSE/BACKGROUND:

IN-COURT ACTIVITY UPDATE AND SUPERVISION CASELOAD UPDATE

COURT SESSIONS ~ Three (3) court sessions were conducted in November 2025.

- Please see the attachment for Case Characteristics and Supervision Caseload.

COURT FILINGS -- YEAR TO DATE

	<u>2025 [through November]</u>	<u>2024 [through November]</u>	<u>2023 [through November]</u>
Traffic	330	329	301
Parking	201	191	188
Criminal Adult	67	99	67
Criminal Juvenile	21	25	58
Civil	0	0	0

ATTACHMENTS:

[Supervision Caseload and Case Characteristics for November 2025, Report to Council December 2025](#)



Pagosa Springs Municipal Court
Report to Council
December 16, 2025

Pagosa Springs Municipal Court Activity November 2025		
Cases Docketed	47	
Criminal	27	
Adults		12
Juveniles		15
Traffic	20	
Adults		19
Juveniles		1
Civil	0	
Adults		0
Juveniles		0

Pagosa Springs Municipal Court Supervision Caseload December 1, 2025		
Cases Under Supervision	Total	Percentage of Caseload
Criminal	10	31.25%
Adults	7	
Juveniles	3	
Males	4	
Females	6	
Diversion	3	9.37%
Adults	0	
Juveniles	3	
Males	2	
Females	1	
Traffic	19	59.38%
Adults	18	
Juveniles	1	
Males	11	
Females	8	
Civil	0	0.00%
Adults	0	
Juveniles	0	
Males	0	
Females	0	

Pagosa Springs Municipal Court Debt Recovery Report November 30, 2025						
Year Referred	CRIMINAL			TRAFFIC		
	Cases Referred	Amount Referred	Amount Recovered	Cases Referred	Amount Referred	Amount Recovered
2018	0	\$0.00	\$0.00	0	\$0.00	\$0.00
2019	11	\$3,155.45	\$35.00	2	\$8,643.14	\$0.00
2020	16	\$3,438.72	\$0.00	3	\$1,680.00	\$0.00
2021	10	\$3,065.00	\$328.00	4	\$12,429.25	\$0.00
2022	16	\$2,425.00	\$0.00	34	\$8,721.50	\$156.00
2023	11	\$3,640.63	\$135.00	20	\$5,627.00	\$823.00
2024	10	\$1,435.00	\$0.00	27	\$5,065.00	\$335.00
2025	18	\$2,966.99	\$0.00	10	\$2,000.00	\$343.00
TOTALS	92	\$20,126.79	\$498.00	100	\$44,165.89	\$1,657.00
Criminal Restitution Owed \$5,343.79				Traffic Restitution Owed \$23,948.89		
Amounts Unrecoverable \$0.00				Amounts Unrecoverable \$450.00		



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: Darren Lewis, Parks & Recreation Director

PROJECT: Parks and Recreation Department Monthly Report

ACTION: Information

PURPOSE/BACKGROUND:

Recreation Department Report:

In November, 358 community members participated in our free program offerings, which included yoga, dance, drop-in volleyball, open gym, emotional freedom technique, winter survival class, open pickleball, and both beginner and advanced beginner pickleball lessons.

Staff recently wrapped up Youth Co-ed 7–9 Basketball, with 75 participants, and Girls 9–12 Basketball, which saw 27 participants. Youth participation in recreation sports continues to trend upward compared to 2024. As programs wind down for this year, staff is preparing for 2026 programming. The last youth program of the year offered will be youth fitness and conditioning class, which will take place from December 9th to 18th.

The 19th Annual Festival of Trees event took place on December 5, where 20 local non-profits decorated trees to raise funds in support of their community. The event was very successful raising \$96,187.00 for the non-profits involved.

Parks:

The Parks Department has mostly completed the debris cleanup from the recent flooding. There is still reconstruction and landscaping that need to be accomplished throughout the affected areas. Parks staff have installed Christmas lighting throughout the parks and along rail fences in Town. Parks staff are performing fall cleanup and seasonal maintenance throughout the Parks.

Projects

The asphalt trails at the River Center and Town Park scheduled to be sealed in the fall of 2025 will be completed in 2026. The bike park at Yamaguchi South scheduled to be completed in the Fall of 2025 will be completed in the Spring of 2026. These delays were caused from the flooding incident. The trail south of the Apache vehicular bridge will be brought back to its original condition prior to the flood. Completion of this project will take place by the end of the year.



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: Bill Rockensock, Police Chief

PROJECT: Police Department Report

ACTION: Update and Discussion

PURPOSE/BACKGROUND:

POLICE DEPARTMENT INCIDENT REPORTING

The Pagosa Springs Police Department Statistics for November 2025.

Officers responded to 4654 calls for service.

Officers completed 34 incident offense reports.

Officers completed 8 accident investigation reports.

<https://docs.google.com/spreadsheets/d/1JhRXXLod7qP6laagrf4e3KVdLi4WS5BH/edit?usp=sharing&ouid=110596842914264149875&rtpof=true&sd=true>

OFFICER TRAINING UPDATE

Training for November 2025.

Daily training bulletins are administered to each officer by Lexipol to keep current on police department policy.

All Officers completed in service Proper Holds and Restraints training.

Chief Rockensock completed Mass Casualty Preparedness for crime Scene.

Officer Calavan completed ARIDE training.

Detective Leewitt completed Force Science Analyst certification.

RECRUITING UPDATE

The police department has 1 patrol position open.

(2 Police Cadets will graduate the police academy December 11th (Cadet Halverson and Cadet Hill))

COMMUNITY EVENTS UPDATE

The police department has increased foot patrol in the downtown area and the community policing effort.

The police department is participated in the Salvation Army bell ringing.

You can follow the police department's updated events and local information on Facebook.

CAPITAL IMPROVEMENTS UPDATE

The police department has was awarded a Colorado POST in-service training grant for \$4,280 for the 2025/2026 fiscal year.

The police department has received multiple regional POST scholarships for advanced training in multiple disciplines.

TOWN COUNCIL GOALS & OBJECTIVES:

Parking Enforcement: The police department is actively enforcing parking violations in the restricted areas including designated snow routes.

Community Communications: The police department has an active online presence to provide information flow to the public through its use of Facebook.



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: Karl Johnson, Public Works Director

PROJECT: Public Works Department Update

ACTION: Council Information

PURPOSE/BACKGROUND:

Staffing/Other:

- Staff has been working on a Sewer account audit.
- Staff has been participating in CDOT's Southwest 2050 Regional Transportation Plan updates.
- PW Streets is completely staffed.
- PW Facilities is completely staffed.
- PW Utilities is completely staffed.
- Staff continues to review and edit the construction standards for work on public property including Streets, Sanitation, and Facilities.
- Staff has found additional language to continue updates to the Right of Way permit to better reflect Town's Municipal Code, and updates in industry standards, additional changes to verbiage under review.
- The Town continues to promote iWorq as a way for the community to bring maintenance items to the Town's attention.
- Staff has been in training for new Iworq modules including fleet, permitting, and cemetery.
- Staff has submitted initial drafts of the 2026 budgets.

PROJECTS/ADMINISTRATION:

Status of projects:

- Staff has held the McCabe Creek Project kick off meeting with TRC Construction. Project will commence once the discharge permit is issued, status is submitted but pending.
- Staff has been working with WW Clyde on CDOT Hwy 160 Project. Conflict Utilities and Street light locations.
- Staff has been working with WW Clyde on TOPS associated projects in conjunction to CDOT Hwy 160 Project. Sewer services not in conflict, fire hydrants, and side street improvements.
- Staff has been re-working 10 year Capital Plan to a more manageable 5 Year Plan for current budget and near future budget processes.

Streets Division:

- Staff is working on 10th Street culvert replacement planning with Davis Engineering.
- Staff is working on last minute road repairs before winter.
- Staff has installing Holiday decorations.
- Staff has been installing new street light poles along Hwy 160.
- Staff competed drainage maintenance during flooding event.
- Paving on S 7th St is completed and S 9th St in in progress.
- Staff has is completed on tree trimming along Town rights of way.
- Staff has been meeting with Utility providers to review updates to Right of Way permitting process.
- Staff has been working with Davis Engineering to complete Hwy 160 reconstruction interfacing project design completion.
- Staff has been performing maintenance on equipment.
- Staff has been making additions to heavy equipment for safety improvements.
- Staff has reviewed work completed by Black Hills energy's sub-contractor for satisfactory completion. Project areas are being monitored for warranty issues.

- Staff is investigating Lewis St along the 200 block with a major settling. A site visit was conducted on July 10th to asses and develop an action plan for repair.
- Staff is monitoring the 2025 Black Hills steel pipe replacement project plans for review, and is developing a sequencing plan to minimize sanitary system and paving improvement conflicts.
- Staff has been working on temporary signage on parking locations, rules of stay and wayfinding.
- Performing a sign inventory with inspection, repair and replacement.
- Staff has completed installation of signage at Country Center Drive.
- Street sweeper is down after a failure of the onboard computer and ignition starter.
- Staff assisted in cleaning of drain at geothermal fountain at Overlook deck.
- Installation of road closure barricades on Hermosa St near Town park for special events.

Facilities/Fleet Division:

- Staff installing new TV installations at Town Hall.
- Staff completed deck improvements at visitors center.
- Staff has completed maintenance on HVAC units at all Town facilities.
- Staff has been working on office realignment at Town Hall, and installation of additional partition walls.
- Staff has been working on safety upgrades at Town shop.
- Staff has taken delivery of two new pickups with the Fleet/Facilities F150 being the electric Lightening version. Installation of a charging unit at the Maintenance Shop has been completed.
- Staff has been assisting the remodel project with Synergy Builders, LLC for Town Hall remodel project.
- Staff has requested for a re-bid of the window film project at Town Hall.
- Staff working on ADA compliance improvements.

Utilities Division:

- Staff working on Lagoon Property cleanup and moving dirt to fill last of the decommissioned lagoons.
- Staff completed a sewer replacement on Hwy 160 near N 7th St.
- Staff repaired the sewer main on Hwy 160 and 1st St bridge.
- On Monday October 13, 2025 approximately 50' of the hanging sewer main at the 1st Street vehicular bridge departed for a journey to Navajo Reservoir during a flooding event. This event did result an SSO event. Staff has installed a temporary emergency bypass and monitors frequently on a daily basis. Initial discussion for a long term solution (installation of the 1st St lift station in association with the Pedestrian Bridge) and a long term temporary bypass solution that offer redundancy, remote monitoring and controls.
- During the five day rain event the PSSGID took in and pumped an extraordinary amount of water into the collection system. Example are on 10/11/25 over 900,000 gallons, on 10/13/25 over 1,100,000 gallons, and 10/14/25 over 1,200,000 gallons was pumped respectively. The PS1 & PS2 system has a maximum designed capacity of 1,000,000 gallons.
- Staff has performed initial assessments to facilities and structures inspecting for damage related to the flooding event.
- Staff received and reviewed Capital Projects and Funding Requirements with Roaring Fork after request to update.
- RFP for McCabe Creek crossing is closed, and multiple jobs walks have been performed with potential bidders. Deadline for submittal has been extended to ensure TOPS purchasing policy guidelines have been met and also providing additional time to ask and answer questions on the project.
- Staff received a shipment of three submersible pumps for PS1 & PS2. Two were accepted and one sent back because of shipment damage for warranty inspection. Currently PS2 is running at normal operations with two pump trains.
- Staff has removed the rental by pass pump for PS 2, and will assisted pump contractor Velocity (Water Technology Group) with pick up of the rental equipment week of 10/6.
- Staff and Roaring Fork are reviewing available documentation. Staff has initiated conversations with CDPHE to resurrect the process to construct a new WWTP at the lagoon property.
- Staff has been video inspection of mainlines for the CDOT Hwy 160 project for pre-construction existing conditions, and assisting in locating existing service lines along the CDOT Hwy 160 project. Staff has re-inspected the 100, 200, and 300 blocks of Hwy 160 to verify installation of new taps and service lines are to PSSGID standards. Inspection passed and no additional excavation was needed before paving operations start.

- Staff decommissioning of septic systems on Goodman Property. Final stages of this project has been push out to end of September with PS1 and PS2 pump service needs.
- Staff has received the results of water samples from old lagoon that was affected by a 2019 SSO event that wasn't mitigated. Sample results are well below action limit for extensive remediation limits, and has begun to drain and fill in lagoon.
- Staff has been working on lagoon property clean up and grading.
- Scheduling still pending with LPEA, but locates have been called in for project. KOA LS upgrades are 95% complete. All pumps, piping, and new controls installed and functioning. Electrical power supply upgrades application has finally been sent by LPEA for completion.
- As time permits, staff is conducting grease trap inspections at various restaurants within the sanitary district.
- Staff is continuing to perform jetting in troublesome areas within the District.
- Continue engineering design of the worst of the worst Category 5 inspected areas.
- Staff is prepared RFQ documents for engineering and design for sewer main replacements.
- Staff is preparing RFQ documents for installation contractors for sewer main replacements.
- Staff has been meeting to discuss a manhole replacement on S 5th St near the Geothermal building. Project site review is scheduled for week of August 4th.
- Staff is working with the Fleet Division to accommodate failing service vehicle.
- Staff has been locating per 811 requests.
- Staff has been working on replacement project budget and the 2026 operations budget.
- Staff is in planning to schedule 5 new sewer taps in the next few months for new construction.
- Staff has been working with Roaring Fork Engineers to refine the Capital Improvement budget for the PSSGID revitalization and replacement project.
- Staff has purchased equipment and piping to start Category 4 repairs, and is developing a tentative schedule for Spring and Summer 2025.
- Staff has been working with Davis Engineering and Developer of Eagle Mountain project to ensure new sewer line needs for the project are installed before Hwy 160 paving. Sewer service for this project has been installed and inspected, costs of install will be passed along to Developer.



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: April Hessman, Town Clerk

PROJECT: Ordinance 1021, Second Reading, Calling for the 2026 Regular Election

ACTION: Council discussion and action

PURPOSE/BACKGROUND:

As required by Colorado Election Code, the Town Charter and municipal code, the Council is required to pass an ordinance calling for a municipal election. Ordinance 1021 sets a mail ballot election for Tuesday April 7, 2026 from 7am to 7pm.

The ballot will include the election of the Mayor seat held by Shari Pierce, and three at-large council member seats currently held by Madeline Bergon, Matt DeGuise, and Gary Williams.

Nomination petitions will be ready on January 5th for circulation on January 6th and must be returned to the Town Clerk's office by January 26th. To be eligible to be elected to office (Town Charter Section 2.7), a person must be a citizen of the United States, a registered elector of the town, and a resident of the Town for a period of no less than twelve (12) consecutive months immediately preceding the election. In addition, candidates may not be convicted of a felony and not be an employee of the town.

The Town Clerk shall be designated as the Election Official for the 2026 regular election.

ATTACHMENTS:

[Ord 1021 calling for 2026 election - no amendments](#)

FISCAL IMPACT:

Cost of mail ballot election is budgeted for 2026 at \$10,000

RECOMMENDATIONS:

1. Move to approve Ordinance 1021, Second Reading, Calling for the 2026 Election
2. Move to approve Ordinance 1021, Second Reading, Calling for the 2026 Election with the following amendments
3. Direct Staff

TOWN OF PAGOSA SPRINGS, COLORADO

**ORDINANCE NO. 1021
(Series 2025)**

**AN ORDINANCE CALLING THE 2026
TOWN OF PAGOSA SPRINGS REGULAR ELECTION TO BE HELD ON
APRIL 7, 2026 AS A MAIL BALLOT ELECTION**

WHEREAS, the Town of Pagosa Springs (“Town”) is a home rule municipality duly organized and existing under Article XX of the Colorado Constitution and the 2003 Pagosa Springs Home Rule Charter, as amended (“Charter”); and

WHEREAS, the members of the Town Council (“Town Council”) and Mayor are duly elected, chosen and qualified at regular elections held on the first Tuesday following a Monday of April in even-numbered years, in accordance with the Charter; and

WHEREAS, the terms of office of Shari Pierce (Mayor), Madeline Bergon (At-Large), Matt DeGuise (At-Large) and Gary Williams (At-Large) shall expire after their successors are elected at the regular election to be held on April 7, 2026 (“Election”) and take office or until a vacancy is declared; and

WHEREAS, in accordance with the provisions of the Charter, the Pagosa Springs Municipal Code (“Municipal Code”) and the Colorado Municipal Election Code of 1965 (“Election Code”), the Election must be conducted to elect a Mayor and three (3) Council members to serve for a term of four (4) years, and may be conducted for any other matters as determined by the Town Council; and

WHEREAS, the Charter provides that elections shall be governed by the Election Code, except as otherwise provided by the Charter or Town Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, as follows:

Section 1. **Regular Election.** The regular election of the registered voters of the Town shall be held on April 7, 2026, between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with the Charter, Municipal Code, Election Code and other applicable laws. At that time, a Mayor and three (3) Council members will be elected to serve a four-year term.

Section 2. **Conduct of Election.** The Town Council hereby designates the Town Clerk as the Election Official for the conduct of the election on behalf of the Town, with the authority and direction to proceed with any action necessary or appropriate to effectuate the provisions of this Ordinance and all constitutional and statutory provisions

Town of Pagosa Springs
Ordinance No. 1021 (Series 2025)
Page 2

governing the conduct of this Election. Among other matters, the Town Clerk or assistant shall appoint and train election judges as necessary, arrange for the required notices of election (posted and published), printing of ballots, obtaining all election supplies, and direct that all other appropriate actions be accomplished.

Section 3. Mail Ballot Election. The Election shall be conducted as a mail ballot election in accordance with all relevant provisions of the Election Code. There shall be no election precinct or polling place. All mail ballots shall be returned to the Election Official's office, located at the Town Hall, 551 Hot Springs Boulevard, Pagosa Springs, Colorado.

Section 4. Candidate Nominations. As required by the Town Charter Nomination Petition forms have been and shall be available at the Town Clerk's office located at the above address no later than January 5, 2026. All candidates must file a valid Nomination Petition with the Town Clerk no earlier than January 6, 2026, and no later than 5:00 p.m. on January 26, 2026. Nomination petitions may be amended to correct or replace invalid signatures not later than 5:00 p.m. on February 2, 2026, in order for their name to appear on the ballot.

Section 5. Write-in Candidates. Affidavits of intent to be a write-in candidate shall be filed with the Town Clerk at the above address no later than 5:00 p.m. on February 2, 2026. No write-in votes shall be counted unless such candidate has filed a valid affidavit of intent with the Town Clerk.

Section 6. Public Inspection. The full text of this Ordinance, with any amendments, are available for public inspection at the office of the Town Clerk.

Section 7. Severability. If any portion of this Ordinance is found to be void or ineffective, it shall be deemed severed from this Ordinance and the remaining provisions shall remain valid and in full force and effect.

Section 8. Ratifications of Prior Actions. Any and all actions previously taken by the Election Official, the Town Clerk, or any other persons acting on their behalf pursuant to the Election Code or other applicable laws to facilitate the Election which were consistent with this Ordinance are hereby ratified and confirmed.

Section 9. Effective date. This Ordinance shall become effective and be in force immediately upon final passage at second reading.

INTRODUCED, READ, AND ORDERED PUBLISHED BY TITLE ONLY
PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE
CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS,

Town of Pagosa Springs
Ordinance No. 1021 (Series 2025)
Page 3

COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS
REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE 2nd
DAY OF DECEMBER, 2025.

TOWN OF PAGOSA SPRINGS,
COLORADO

By: _____
Shari Pierce, Mayor

Attest:

April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED, AND ORDERED PUBLISHED BY
TITLE ONLY PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME
RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA
SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND
PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA
SPRINGS, ON THE ____ DAY OF _____, 2025.

TOWN OF PAGOSA SPRINGS,
COLORADO

By: _____
Shari Pierce, Mayor

Attest:

April Hessman, Town Clerk

Town of Pagosa Springs
Ordinance No. 1021 (Series 2025)
Page 4

CERTIFICATE OF PUBLICATION

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 1021 (Series 2025) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the 2nd day of December, 2025, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk and on the Town's official website, on December ___, 2025, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this ___ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 1021 (Series 2025) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the 16th day of December, 2025, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk and on the Town's official website, on _____, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this ___ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)

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AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: April Hessman, Town Clerk

PROJECT:	Ordinance 1022, Second Reading, Schedule Time, Date, Location and Place of Posting of Regular Town Council Meetings
ACTION:	Public Hearing, Discussion and Action

PURPOSE/BACKGROUND:

Section 3.1(A) of the Town Charter requires the Town Council to hold regular meetings at least once a month and schedule by ordinance a time, date and place for the regular meetings. Ordinance 1022 sets regular meetings for the first and third Tuesday of each month at 5:00 pm. Special meetings of the Town Council can be called as necessary.

The Colorado Legislature passed HB 19-1087 with the intent that local governments transition from posting physical notices to posting notices on a website to the greatest extent practical. Town staff has successfully moved the public's open meeting information, agenda, and packets, to the meeting website through Civic Plus our website host. This ordinance sets the Town's meeting website to be the designated location where agendas of the Town Council will be posted 24 hours prior to the meeting. Agendas can also be posted at the Town Hall where those without internet can find the meeting information.

ATTACHMENTS:

[Ord 1022 Town Council meetings and postings 2026](#)

RECOMMENDATIONS:

1. Move to approve second reading of Ordinance 1022, identifying Town Council regular meeting dates, locations, times, and agenda posting requirements
2. Move to approve second reading of Ordinance 1022, with the following changes...
3. Direct staff

TOWN OF PAGOSA SPRINGS, COLORADO

**ORDINANCE NO. 1022
(2025 SERIES)**

**AN ORDINANCE IDENTIFYING TOWN COUNCIL REGULAR
MEETING DATES, LOCATIONS, TIMES AND AGENDA POSTING
REQUIREMENTS**

WHEREAS, in accordance with Section 3.1 of the Pagosa Springs Home Rule Charter, the Town Council is required to establish dates, locations, times and agenda posting requirements; and

WHEREAS, the Colorado Legislature passed House Bill 19-1087 with the intent "...that local governments transition from posting physical notices of public meetings in physical locations to posting notices on a website...to the greatest extent practicable"; and

WHEREAS, the Town Council believes that posting notices on the Town meeting website is an effective means of dissemination and provides more flexibility than the physical location; and

WHEREAS, the Town Council wishes to designate the Town meeting website as the official posting location while continuing to also post at the physical location of Town Hall.

NOW THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO as follows:

1. Meetings Location. Regular meetings of the Town Council of the Town of Pagosa Springs, Archuleta County, Colorado will be held at Town Hall located at 551 Hot Springs Boulevard, Pagosa Springs, Colorado, and whenever possible will be broadcast online via Zoom platform. Remote attendance is at the risk of the attendee as the public meeting will continue in person regardless of the Town's broadcast capability.
2. Regular Meetings. Meetings will be held on the first and third Tuesday of each month at 5:00 p.m., when the Council will conduct regular meeting business for the Town and any other matters of business that may come before the Council.
3. Open to the Public. The meetings are open to the public. The Town does not and cannot guarantee internet service or online broadcasting.
4. Posting of Agendas. The Town of Pagosa Springs meeting website, <https://pagosaspringsco.portal.civicclerk.com/> is hereby designated as the place at which notices of regular and special meetings of the Town Council and meetings of the Town's advisory boards and commissions of the Town shall be posted for purposes of the Colorado Open Meetings Law.
5. Exigent/Emergency Postings. In exigent or emergency circumstances that prevents the Town from posting a notice online, the Town Hall will be designated as the place

at which notices of regular and special meetings of the Town Council and meetings of the Town’s advisory boards and commissions of the Town shall be posted for purposes of the Colorado Open Meetings Law.

- 6. Posting Notice. The meeting notice will be posted at the location identified above not less than 24 hours before the commencement of the posted meeting.
- 7. Effective Date. This Ordinance shall be effective immediately upon its final passage at second reading and shall be recorded in the official records of the Town and kept for that purpose and shall be authenticated by the signatures of the Mayor and Town Clerk. Copies of all of the provisions of the Ordinance shall be available for public inspection in the office of the Town Clerk.

INTRODUCED, READ, AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, B) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE ____ DAY OF _____, 2025.

ATTEST:

Shari Pierce, Mayor

April Hessman, Town Clerk

FINALLY ADOPTED, PASSED, APPROVED AND ORDERED PUBLISHED PURSUANT TO SECTION 3.9, D) OF THE PAGOSA SPRINGS HOME RULE CHARTER, BY THE TOWN COUNCIL OF THE TOWN OF PAGOSA SPRINGS, COLORADO, UPON A MOTION DULY MADE, SECONDED AND PASSED AT ITS REGULAR MEETING HELD AT THE TOWN OF PAGOSA SPRINGS, ON THE ____ DAY OF _____, 2025.

ATTEST:

Shari Pierce, Mayor

April Hessman, Town Clerk

CERTIFICATE OF PUBLICATION

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 1022 (Series 2025) was approved by the Town Council of the Town of Pagosa Springs on first reading at its regular meeting held on the ____ day of _____, 2025, and was published by title only, including any penalties for violating the ordinance, and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2025, which date was at least ten (10) days prior to the date of Town Council consideration on second reading.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this ____ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)

I, the duly elected, qualified and acting Town Clerk of the Town of Pagosa Springs, Colorado, do hereby certify the foregoing Ordinance No. 1022 (Series 2025) was approved by the Town Council of the Town of Pagosa Springs on second reading, at its regular meeting held on the ____ day of _____, 2025, and was published by title only, along with a statement indicating the effective date of the Ordinance and that the full text of the Ordinance is available at the office of the Town Clerk, on the Town's official website, on _____, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Pagosa Springs, Colorado, this ____ day of _____, 2025.

April Hessman, Town Clerk

(S E A L)



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: April Hessman, Town Clerk

PROJECT: Resolution 2025-25, Amending the 2025 Budget

ACTION: Council discussion and action

PURPOSE/BACKGROUND:

The great success of this year's Festival of Trees event and the generous donations made by the community put the total tree sales \$50,000 over what was budgeted. This along with a few other revenues from the plastic bag program and interest brings the revenues from \$113,500 to \$184,000. Some of the budgeted expenditures won't be realized in 2025, the increase from \$40,000 to \$90,000 for the festival of trees donations brings the expenses up from \$85,368 to \$134,333. This change will affect the end-of-year carryover by increasing it from \$1,041,036 to \$1,062,571, a difference of \$21,535.

ATTACHMENTS:

[Res 2025-25 Amend 2025 Budget](#)

RECOMMENDATIONS:

1. Move to approve Resolution 2025-25, Amending the 2025 Town Budget
2. Move to approve Resolution 2025-25, Amending the 2025 Town Budget with the following amendments...
3. Direct Staff



TOWN OF PAGOSA SPRINGS, COLORADO

RESOLUTION NO. 2025-25

RESOLUTION TO AMEND SUMS OF MONEY FOR THE 2025 BUDGET

WHEREAS, the Town Council has conducted a Public Hearing to review the proposed 2025 budget in accordance with the Home Rule Charter and approved the 2025 budget on November 21, 2024; and

WHEREAS, the Town of Pagosa Springs has made provisions therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law and the Town of Pagosa Springs Home Rule Charter, but also, if necessary, amend the revenues and expenditures provided in the budget and for the purpose described below, as not to impair the operation of the Town; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town Pagosa Springs:

1. Amend the Appropriations of Funds. The following sums are hereby appropriated for the following funds:

SUMMARY OF ALL FUNDS REVENUES AND EXPENDITURES			
	2025 Adopted Budget	2025 Amended Budget	(Decrease)/Increase
REVENUES			
Trust Fund	113,500	184,000	70,500
EXPENDITURES			
Trust Fund	85,368	134,333	48,965
	2025 Adopted Budget	2025 Amended Budget	(Decrease)/Increase
Year-End Capital Reserves			
Trust Fund	1,041,036	1,062,571	21,535

2. **Severability.** If any part, section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining provisions.

3. **Effective Date.** This Resolution shall take effect and be enforced immediately upon its approval by the Town Council.

Approved this 16th day of Dec, 2025, by the Pagosa Springs Town Council, by a vote of in favor and against.

TOWN OF PAGOSA SPRINGS, COLORADO

By: _____
Shari Pierce, Mayor

ATTEST:

By: _____
April Hessman, Town Clerk



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: April Hessman, Town Clerk

PROJECT: Liquor License Renewal - Hidden Track located at 251 B Pagosa Street

ACTION: Council discussion and action

PURPOSE/BACKGROUND:

The Town of Pagosa Springs administratively approves renewals of liquor licenses within the Town. If an incident occurs that staff believes warrants additional input, the Town Council, acting as the licensing authority, is asked to weigh in on the renewal.

The Hidden Track tavern located at 251 B Pagosa Street received their liquor license in December 2023. They are required to renew their liquor license each year, update any ownership changes, and if managers change, they are required to submit a change request within 30 days.

Town staff reached out in early June after discovering possible changes in ownership, an expiring lease, and manager change. Discussion was started and an in-person meeting was set up for June 30, 2025 to discuss ownership changes, manager changes, and other complaints received about their business operations. They were informed they needed to complete the change of manager form and turn it into staff at Town Hall with payment to the State of Colorado and the Town of Pagosa Springs. Hidden Track turned in the change of manager application and ownership change form on June 30th, but did not submit payment or sign the change of owner application, so the applications were left incomplete.

Staff reached out in September about the forms and payment with no response until the liquor license renewal was submitted November 25, 2025, by the new manager who was listed on the paperwork received in late June 2025. The change of ownership application is still incomplete nor signed and staff has received no response from the owners. It has been frustrating on staff's part trying to get the proper forms and fees completed with this business.

As is the Town's process, staff contacted the building, planning, and police departments to request any objection to the December 2025 renewal. At this time there have been no objections to the liquor license renewal from those departments.

We are asking the Town Council to consider the renewal even though the business has violated state regulations in delaying the 30-day change of manager requirement and refusing to update the ownership of the business also required with 30-days.

Chief Rockensock will be available to answer any questions regarding civil complaints or dispatched calls to the tavern.

RECOMMENDATIONS:

1. Approve the liquor license renewal for Hidden Track
2. Approve the liquor license renewal for Hidden Track with the following conditions...
3. Deny the liquor license renewal for Hidden Track and direct staff



AGENDA BRIEF

MEETING: Town Council - 16 Dec 2025

FROM: Jennifer Green, Executive Director

PROJECT: 2026 CTO Grant Opportunity for Wayfinding Signage

ACTION: Town Council Discussion

PURPOSE/BACKGROUND:

The history: the Tourism Department has handled signage since 2009 to ensure the concept of the October 2008 adopted "Streetscape Furnishing and Signage Plan" were addressed. Since that time, the Town has installed some of the larger and more expensive wayfinding signage from the plan. The style of signs included in the wayfinding plan have resulted in very high costs to manufacture and install. Thus, the Tourism Board over the years has been directed to consider more affordable options for wayfinding signage, that will help direct visitors throughout our community. Recently, downtown businesses struggling with the impacts of the downtown reconstruction project have requested additional signage. The Main Street Board and subsequent discussions with smaller groups have identified the need to add wayfinding signage post-construction. Director re-introduced the proposed wayfinding plans from 2019 that were tabled at the time. There is interest amongst the Main Street Board, downtown businesses and staff to bring this effort back to life. Recently, the Tourism Director was made aware of a Tourism Management grant through the Colorado Tourism Office with a 4:1 match. A \$5k investment would result in up to \$20,000 in matching funds. The grant is due January 22nd, 2026, with award notification in late spring 2026. The project would need to be completed by April 2027 for eligibility.

After attending the informational grant webinar, it does seem like this project fits the CTO criteria. The project would adhere to the Signage project eligibility requirements of "developing and enhancing the visitor experience." There is \$250,000 available in total funds and the CTO expectation is to fund approximately 13 projects. The grant favors applications that focus on a singular project and not multiple projects. The Pagosa Springs Area Tourism Board has not applied for this specific CTO grant in the past. However, we are in good standing with all of the other grants we have secured and implemented with the CTO. A DMO (Destination Marketing / Management Office) is required to be the applicant, of which the Pagosa Springs Area Tourism Board serves that role.

While the grant is due January 22nd at 4pm, all jurisdictional entities must provide written letters support for the project. Given the scope of the proposed wayfinding plan, staff believes we will need support from Town, County and CDOT to make the application successful. Additionally, we will seek letters from other boards and businesses. At this stage, staff is seeking direction from Town Council to pursue this opportunity, not the specific 2019 plans. If we successfully secure funding, we will be able to work with all stakeholders to approve an updated wayfinding plan that the majority agree upon.

2019 draft documents have been included for reference. These plans are provided to show the plan that was previously created to offer a starting point for a future initiative.

ATTACHMENTS:

[CO--Pagosa Springs-Wayfinding - 36](#)

[Wayfinding Locations \(1\) \(1\)](#)

FISCAL IMPACT:

The Tourism Board has \$15,000 budgeted for 2026 Wayfinding & Signage. Fiscal impact would be absorbed into the approved 2026 lodging tax budget.

RECOMMENDATIONS:

1. Motion to approve a recommendation for Town Council to pursue 2026 CTO Tourism Management Grant for wayfinding signage.
2. Motion to approve a recommendation for Town Council to deny pursuing 2026 CTO Tourism Management Grant for wayfinding signage.



PROOF

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