



AGENDA

Town Hall 551 Hot Springs Blvd
Pagosa Springs, CO 81147

Combined Parks and Recreation Advisory Meeting
June 4, 2026 @ 5:30 PM

REMOTE PARTICIPATION

Join Zoom Meeting By Computer - <https://us06web.zoom.us/j/85761090831>
Dial by Phone - 1-669-900-6833 US - Meeting ID: 857 6109 0831

A Zoom link is made available. The Town cannot guarantee internet service or online broadcasting. Remote participation is at the risk of attendees. The meeting will continue in person regardless of the broadcast capability.

- I. CALL TREE BOARD MEETING TO ORDER**
- II. ROLL CALL**
- III. BOARD ANNOUNCEMENTS**
- IV. PUBLIC COMMENT**
- V. ADJOURNMENT NEXT MEETING SEPTEMBER 3, 2026 AT 5:30 PM**
- VI. CALL COMBINED PARKS & REC. ADVISORY BOARD MEETING TO ORDER**
- VII. ROLL CALL**
- VIII. PUBLIC COMMENT**
- IX. APPROVAL OF MINUTES**
 - 1. Approval March 5, 2026 minutes**
- X. DEPARTMENT REPORT**
 - 1. Parks and Recreation Report**
- XI. GRANT UPDATES**

Public comment and agenda comment item sign-up sheets are available at the meeting
Copies of proposed Ordinances and Resolutions are available to the public from the Town Clerk

- 1. Fishing for fund grant**
- 2. Reservoir Hill Grant**

XII. UNFINISHED BUSINESS

- 1. Outdoor Fitness Equipment**
- 2. Pickleball Court Fence and Windscreen**
- 3. Bike Park**

XIII. NEW BUSINESS

- 1. Adopted Goals**

XIV. ADJOURNMENT NEXT MEETING SEPTEMBER 3, 2026 AT 5:30 PM



Town Hall 551 Hot Springs Blvd
Pagosa Spring, CO 81147

MINUTES
Combined Parks and Recreation Advisory Meeting
March 5, 2026 @ 5:30 PM

A regular meeting of the Combined Parks and Recreation Advisory was called to order on March 5, 2026 at 5:30 PM in the Town Hall 551 Hot Springs Blvd.

BOARD PRESENT: Sally High, Mike Musgrove, Jason Taylor, Roxanne Rickert

BOARD ABSENT: Mat deGraaf, Jenny Highum, Larry Lynch, Kevin Metzler

I. CALL TREE BOARD MEETING TO ORDER

II. BOARD ANNOUNCEMENTS

1. Arbor Day Celebration April 24, 2026

1. Arbor Day Celebration – April 24, 2026

- Supervisor Gadomski announced that the Arbor Day Celebration will be held on April 24, 2026, at Centennial Park, led by:
 - Recreation Supervisor Amanda Gadomski
 - Park Supervisor Nick Printz
- Event updates and activities:
 - Due to limited success with tree seedling giveaways in 2025, the format has been adjusted
 - Planned activities include:
 - Tree planting at Centennial Park
 - Children’s tree scavenger hunt throughout park areas (morning session)
- Additional event details, including schedule and specific activities, are forthcoming

2. Tree Health Clinic & Community Education

- A Tree Health Clinic and Tree Awareness event is scheduled for April 17 at Town Park
 - Event time is to be determined
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3. Partnerships & Proclamation

- Parks & Recreation staff are collaborating with the CSU Extension Office in support of Arbor Day programming
- An Arbor Day Proclamation is scheduled to be presented at the April 7 Town Council meeting

4. Tree City USA Designation

- Director Lewis announced that the Town has once again been recognized as a Tree City USA community for 2026

5. Adjournment

- No further questions or comments were raised.

III. PUBLIC COMMENT

No Public Comment

IV. ADJOURNMENT (Next meeting June 4, 2026, 5:30PM)

V. CALL COMBINED PARKS & REC. ADVISORY BOARD MEETING TO ORDER

VI. BOARD ANNOUNCEMENTS

1. Bio-Blitz (Amanda)

1. BioBlitz Event Planning

- Supervisor Gadomski provided an update on coordination with the CSU Extension Office to host a BioBlitz event on June 20.
- The BioBlitz is an interactive educational event where participants will work with scientists to explore and document local habitats, including:
 - Wildlife
 - Insects
 - Plants
 - Fungi
- Planned event structure includes:
 - Morning, afternoon, and evening sessions

- Potential locations:
 - Reservoir Hill
 - Riverwalk
 - The evening session will feature a night sky program
 - Additional event details:
 - Registration is expected to include:
 - Dinner
 - Event t-shirt
 - Live music at Centennial Park
 - Final schedule, experts, and event costs are still being determined
 - Supervisor Gadomski is currently seeking volunteers to assist with educational components related to wildlife and natural habitats
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2. Public Art Project – Centennial Park

- Supervisor Gadomski provided an update on a public art initiative at Centennial Park:
 - An art call has been issued for the repurposing of heat exchanger panels
 - The panels will be transformed into an art installation (wall or scene) to screen EV charging stations and electrical infrastructure
 - **Project timeline and process:**
 - **Round One:**
 - Open call for concepts available on *mypagosa.org*
 - Open for public viewing and submissions
 - Deadline: **April 2**
 - **Round Two:**
 - Submissions will be narrowed to five finalists
 - Project goals:
 - Completion targeted by end of 2026
 - Selected artist will receive \$20,000 to design and complete the installation
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3. Upcoming Work Session Presentation

- Director Lewis announced that he and Supervisor Gadomski will present at an upcoming joint work session with:
 - Town Council
 - Board of County Commissioners
 - **Details:**
 - **Date:** March 23
 - **Time:** 5:00 PM
 - **Location:** County Offices
 - The presentation will focus on the future of recreation within the community.
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4. Adjournment

- No additional questions or comments were noted.

VII. APPROVAL OF MINUTES (November 13, 2025)

1. Approval minutes November 13, 2025

Combined Parks & Recreation Board Rickert motioned , Combined Parks & Recreation Board Musgrove seconded.

VIII. DEPARTMENT REPORT

1. Parks and Recreation Staff Briefs

1. Recreation Update

Director Lewis provided an update on current and upcoming recreation programs:

- **Youth Sports**
 - Youth basketball season has concluded.
 - Youth volleyball (ages 10–12) will begin in March.
 - Registration remains open for additional programs:
 - Flag Football – currently full
 - Baseball – upcoming summer season
 - Adult Softball – upcoming summer season
- **Camps**
 - Pickleball Camp scheduled for June 15–19
- **Program Development**
 - Parks & Recreation continues to seek:
 - New camp ideas
 - Volunteers and instructors
 - Additional staffing and support would allow for expanded programming.

Reusable Jersey Program Discussion

- **Board Member Rickert** inquired about:
 - The status of reusable jerseys
 - Potential for a recycling or exchange program when participants outgrow jerseys
- **Parks and Recreation Supervisor Amanda Gadomski** responded:
 - A formal exchange program is not currently offered due to:
 - Limited storage space
 - Lack of laundry facilities
 - Families are welcome to coordinate informal exchanges independently.
 - Feedback on the reusable jersey program has been largely positive, with benefits including:

- Higher quality materials
 - Increased durability compared to previous jerseys
 - **Challenges Identified:**
 - Limited variety of colors and team names
 - **Staff Response:**
 - Recreation staff are introducing team names inspired by professional sports to improve participant experience
 - The concept of a jersey exchange program remains under consideration, and staff are open to creative solutions
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- No further questions or comments were raised regarding Recreation.
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2. Parks Update

Grant Funding & Fire Mitigation

- **Supervisor Gadowski reported:**
 - Receipt of the Forest Restoration and Wildlife Risk Mitigation Grant from the U.S. Forest Service in February
 - Grant paperwork expected to be completed by the end of March
 - The Town leveraged an \$8,500 annual fire mitigation budget to secure approximately \$42,000 in total grant funding
 - A 10-year management plan is being developed for Rez Hill mitigation, with the first phase focusing on 10–12 acres
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Park Maintenance & Improvements

- **Director Lewis reported:**
 - Due to a mild late winter and early spring, staff have made early progress on projects, including:
 - Rock landscaping
 - Construction of a rock labyrinth on Reservoir Hill
 - Ongoing efforts include:
 - Flood cleanup
 - General spring maintenance
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Community Events

- **ComFest**
 - 2026 marks the 6th year of the event.
 - Scheduled for the third Friday of each month, beginning in June through August.
 - Time: 5:30 PM – 8:30 PM
 - Location: Yamaguchi Park
 - Attendance typically reaches several hundred participants.

- Entertainment bookings are currently in progress.

South Park Improvement Concept

- **Board Member Rickert** inquired about a proposed art project.
- **Director Lewis** explained:
 - The concept involves repurposing the old ice rink and basketball court concrete pad.
 - With the chain-link fence removed, the area may be redesigned as a:
 - **Learning space for toddlers (e.g., riding bikes)**
 - A proposed feature includes a painted “roadway” design to create an interactive and engaging environment.
 - The project remains in the conceptual stage.

Park Mapping & Data Collection

- **Chair Musgrove** asked about ongoing park mapping efforts
- **Staff Response:**
 - Parks and Planning teams are using GPS mapping to:
 - Define park and trail boundaries
 - Document trail surfaces and conditions
 - Reservoir Hill mapping is still in progress due to wet conditions
 - This data will support:
 - Future grant applications
 - Long-term maintenance planning

Skyrocket Park (New Park Area)

- **Chair Musgrove** inquired about development plans.
- **Director Lewis** reported:
 - The area is currently included in GPS mapping efforts.
 - Future plans include:
 - Additional seating
 - Community input in design
- **Current Limitations:**
 - Ongoing Main Street construction may require temporary use of the site for staging.
 - Projected park opening may be delayed until 2027
- **Access & Amenities:**
 - Existing trail head access is available but requires improved visibility and signage (kiosk planned).
 - Parking plans include:
 - Approximately 10 standard spaces
 - 2 ADA-accessible spaces
 - Site access is currently limited and not yet user-friendly due to construction activity.

3. Adjournment

- No further questions or comments were raised.

IX. LETTERS OF SUPPORT

1. Tourism Grant

Presented by Parks and Rec Director Darren Lewis:

Community Wayfinding and River access signage project Grant via Tourism Grant: The Grant is for \$20,000 with a \$5,000 match. The letter of support was written by Parks department and signed via Chair Mike Musgrove. This grant was awarded to the Town of Pagosa.

2. Fishing is Fun Grant

Presented by Parks and Rec Director Darren Lewis:

Fishing is Fun Grant to be presented next week by the development department. The development department is working on different flood relief grant options since FEMA didn't come through. Project Manager Kyle Rickert found the Fishing Is Fun Grant and requested a letter of support. The Grant is for \$103,000 with a 25% match. This will fund the damage taken at the River Center ponds, including but not limited to debris clean-up, dredging the ponds, and replacing the damaged gates. Director Darren Lewis also stated that they would like to begin restocking the ponds as they have done in the past. This grant has not been yet awarded.

X. UNFINISHED BUSINESS

1. 2026 Projects

1. 2026 Budgeted Project Updates

Director Lewis provided an overview of planned Parks & Recreation projects for 2026:

- **Yamaguchi Park Improvements**

- Installation of three new outdoor exercise equipment pieces, projected for Spring 2026.
- Construction of a Bike Park south of the pickleball courts, also projected for Spring 2026.

- **Pickleball Court Enhancements**

- Installation of windscreens at the pickleball courts.
- Total project cost: \$35,000
 - \$25,000 funded by the Pickleball Club
 - \$10,000 funded through the Conservation Trust Fund

- **Trail Maintenance & Improvements**

- Asphalt sealing planned for:
 - River Center pond area behind Riff Raff

- Town Park (restrooms to vehicular bridge)
 - Trail in front of Walmart along Highway 160 (Aspen Village Dr. to Pinion Causeway)
 - Projected completion: prior to July 4, 2026
 - **Multipurpose Pavilion**
 - Proposed project supported by a nonprofit organization
 - Currently pending grant funding
 - **Yamaguchi Park Irrigation System**
 - Partnership between the Town of Pagosa Springs and the Archuleta School District
 - Replacement of the outdated irrigation system serving both school and park fields
 - System currently in the engineering phase
 - Costs to be shared between both entities
 - Projected completion: Fall 2026
 - **Pedestrian Bridge Project**
 - Planned bridge between 1st Street and the River Center
 - Length increased from 150 feet to 180 feet due to flood impacts
 - **Flood Recovery & River Cleanup**
 - Ongoing cleanup efforts in areas near:
 - 6th Street
 - Tequilas
 - Town Hall / Apache Street
 - Contractors scheduled to begin work within the next two weeks
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2. River Conditions Discussion

- **Chair Musgrove** inquired about additional work completed near the River Center.
 - Director Lewis reported:
 - River work has created a deeper channel in that area.
 - Significant silt, sand, and rock deposits remain upstream from flood events.
 - Chair Musgrove suggested the possibility of selling removed gravel.
 - Director Lewis responded:
 - Gravel will be removed and likely stored in the lagoons.
 - Materials may also be repurposed for other towns' needs.
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3. Additional Infrastructure Update

- A culvert behind the Ski & Bow Rack requires lowering by the contractor.
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4. Rez Hill Property Update

- **Board Member Rickart** requested an update on the Rez Hill acquisition.
- Director Lewis reported:
 - Awaiting results from the Forest Legacy Grant (federal funding) totaling \$6,000,000
 - Anticipated notification timeline: potentially May, with final award decisions in December

- Additional grant funding is being pursued to cover the remaining \$2,000,000
- **Board Member Jason Taylor** asked about the possibility of reapplying if the grant is not awarded.
- **Supervisor Amanda Gadomski** confirmed:
 - Reapplication is possible if the landowners maintain the contract.
 - The opportunity depends on continued landowner participation.

5. Bob's LP Property Discussion

- **Chair Musgrove** asked about future plans for the Bob's LP property once acquired by the Town.
- Director Lewis stated:
 - Planning is still underway
 - Concept includes:
 - A park-like setting
 - Boat access/drop area
 - Potential restroom and facility development

6. Adjournment

- No further questions or comments were raised.

XI. NEW BUSINESS

1. PARC

1. Overview of PARC Initiative

- Supervisor Gadomski has served as the PARC liaison for over a year.
- Parks and Recreation Director Lewis expressed appreciation for the current PARC program layout and its long-term vision.
- The Town currently operates with an approximate \$3.5 million parks budget, but staff are looking beyond town limits toward countywide recreation opportunities.
- PARC stakeholders are interested in partnering with the Town and Archuleta County to collaboratively plan for future recreation development.

2. March 23 Work Session

- A work session is scheduled for March 23 at 5:00 PM at the County Building.
- Purpose: To present a proposal for co-funding collaboration between PARC stakeholders,

- the Town of Pagosa Springs, and Archuleta County.
- The goal is to expand recreation opportunities across the entire county.
 - Director Lewis and Supervisor Gadomski will serve as the presenters.
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3. Funding & Revenue Strategy Discussion

- A key focus is identifying **sustainable revenue streams** to support future parks and recreation development.
 - The Town is interested in:
 - Collaborating with PARC and the County
 - Combining funding sources to strengthen grant applications
 - Leveraging existing funds to multiply financial impact
 - It was noted that:
 - The majority of the current recreation infrastructure is within town limits.
 - County participation could strengthen funding capacity and grant competitiveness
 - Staff expressed interest in having Parks & Recreation assist with:
 - Managing future parks
 - Administering and pursuing grant opportunities
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4. Stakeholder & Community Support

- Board Member High noted there is broad community support for expanded recreation efforts.
 - She also mentioned that similar ideas have been discussed previously and are worth revisiting.
 - Board Member High inquired about stakeholder participation at the work session and expressed hope they would attend in support.
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5. Questions & Clarifications

- **Board Member Rickert** asked whether the work session would be public and requested confirmation of the time.
 - Director Lewis confirmed it would be March 23 at 5:00 PM at the County Building.
 - **Board Member High** asked who would be presenting.
 - Director Lewis confirmed that only he and Supervisor Gadomski are scheduled to present.
 - Board Member High also asked whether there is a specific funding request.
 - **Director Lewis clarified there is no specific ask at this time, but emphasized the need to:**
 - Identify ongoing revenue sources
 - Explore countywide financial participation
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6. Potential Funding Mechanisms

- Supervisor Gadomski discussed challenges with the lack of a dedicated revenue stream.

- A Special Recreation District was mentioned as a possible option:
 - Would require voter approval and taxation
 - Could be difficult and time-consuming to implement
- PARC is part of a regional park initiative supported by Colorado Parks & Wildlife (CPW) and Great Outdoors Colorado (GOCO).
- Current efforts align with the Governor’s outdoor recreation strategy.
- Emphasis was placed on:
 - Establishing a collaborative funding approach rather than a special district
 - Bundling funds to qualify for larger grant opportunities
 - Avoiding delays associated with forming a special district

7. Key Takeaways

- There is strong interest in **Town–County–PARC collaboration** for recreation planning and funding.
- The primary need is establishing a reliable revenue stream to:
 - Support long-term development
 - Strengthen eligibility for large-scale grants
- The March 23 work session will serve as an initial step toward exploring partnership opportunities, rather than presenting a finalized funding request.

8. Next Steps

- Conduct the March 23 work session presentation
- Explore potential county participation in funding
- Continue evaluating revenue stream options
- Engage stakeholders and build broader support for future initiatives

2. Board Status

1. Town & County Board Collaboration

- Director Lewis discussed ongoing conversations between the Town and County, noting that both entities are addressing similar parks and recreation topics.
- He proposed that, if the County moves forward with a cooperative parks model, consideration should be given to forming a combined or joint board structure.
- Key points discussed:
 - A joint board could improve efficiency and coordination.
 - Would reduce the need for members serving on both boards to attend multiple meetings
 - PARC stakeholders are supportive of exploring a combined board approach.

2. Meeting Schedule

- Director Lewis asked if the current meeting schedule—the first Thursday of each quarter at

- 5:30 PM—continues to work for members.
- All members in attendance agreed to maintain the current schedule.
 - Board Member High requested that:
 - Meeting reminders or notifications are sent via email.
 - This would help improve attendance and awareness of upcoming meetings.
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3. Adjournment

- No further questions or comments were raised.

XII. PUBLIC COMMENT

No Public Comment

XIII. NEXT MEETING (June 4, 2026) AT 5:30 PM

XIV. ADJOURNMENT

Chair Musgrove adjourned the meeting.



AGENDA BRIEF

MEETING: Combined Parks and Recreation Advisory Board
FROM: Darren Lewis

PROJECT: Parks and Recreation Report
ACTION: Information Only

PURPOSE/BACKGROUND:

Recreation Brief

In April 710 community members participated in free Community Center programs, including yoga, dance, drop-in volleyball, open gym, and various pickleball sessions.

Youth Sports & Registration

- **Fall/ Winter Sports Registration will Open June 1st!** Soccer, Basketball, Fitness/Conditioning Programs
- **T-Ball:** T-ball started and is doing fundamental drill practices. 74 kids are registered for this spring.
- **7-9 Coach Pitch and 10-12 Baseball:** Registration will end soon and will start at the End of May—Early June.
- **KIDS Camp:** Is almost full every week. A couple of weeks left with one or two sports open. The average is about 65 kids per day.
- **Volleyball Clinics:** New for this spring, we have been running 7th-8th Grade and high school volleyball clinics. These have been led by part-time staff member Alison Hart and have been showing success with more opportunities for youth to participate in skill-focused sessions.

Summer Events Announced

Staff has been planning for summer events and has partnered with organizations to bring new events into the community.

- **June 19, July 17, Aug 21:** Comfest Free Outdoor Concert Series, 5:30-8:30PM, Artists and Non-Profits Announced on the website
- **June 20:** 1st Annual Archuleta County BioBlitz, Riverwalk and Reservoir Hill
 - A community science event to work with field experts and contribute essential species data to Colorado National Heritage Programs.

- **August 12:**After Dark in the Park: Perseid Meteor Shower Watch Night, 8:30 PM-Midnight, Yamaguchi Park Baseball Field
 - The Perseid meteor shower peaks on August 12–13. ~100 meteors per hour can be seen under ideal conditions and this year, there is no moon to interfere with viewing! The Town will be partnering with the Town of Pagosa Dark Sky Committee to make this a successful event.

Parks Brief

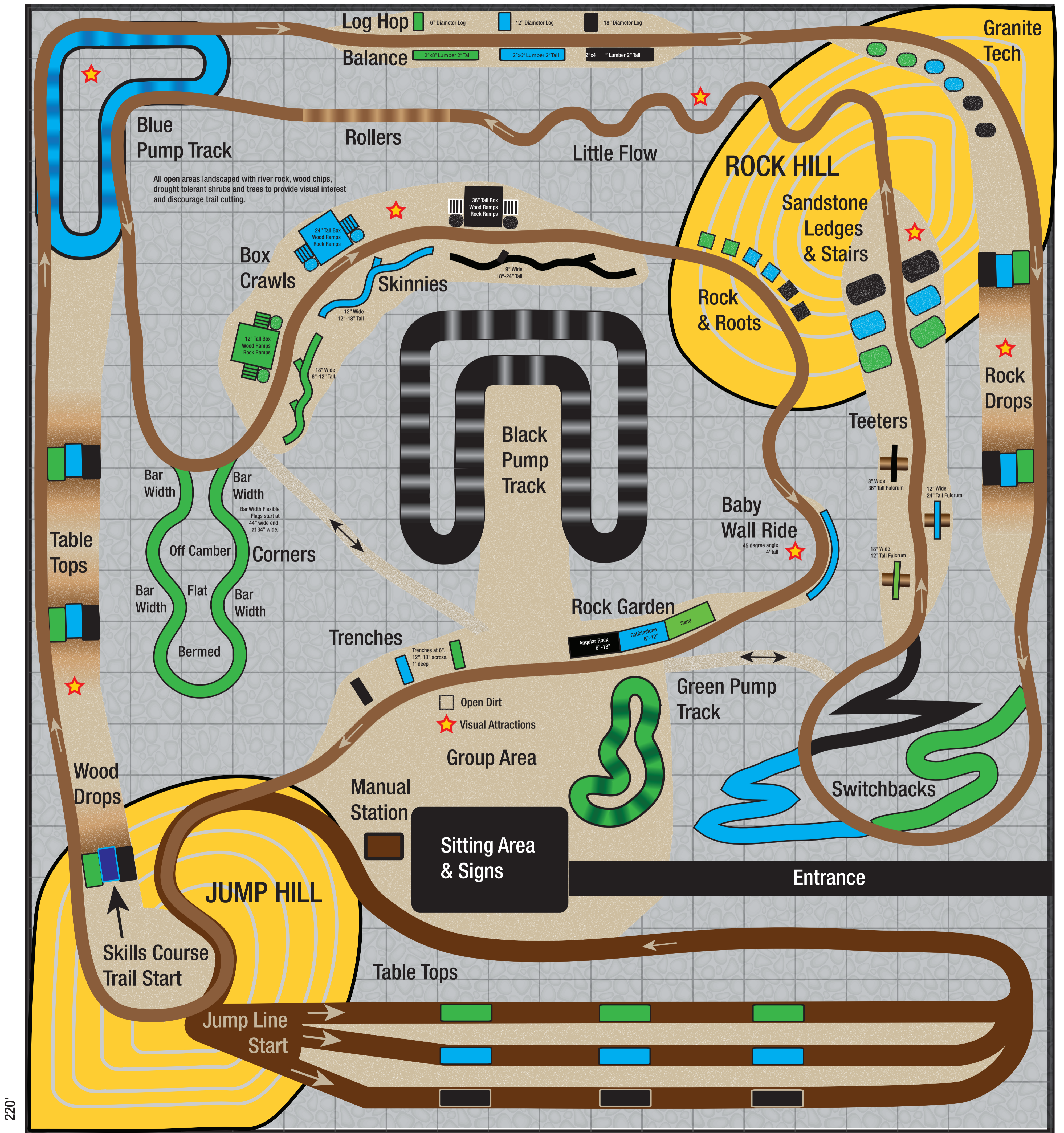
Parks staff have been busy with maintenance across all town parks. Staff recently held a successful Arbor Day celebration, during which three trees were planted. An additional four trees were planted prior to the event, for a total of seven new trees at Centennial Park.

Staff have also utilized all the mulch created from last year's flood debris. Staff anticipate using the additional mulch that will be produced from the debris brought in by the contractor currently completing the river restoration.

Furthermore, all shade covers have been installed throughout the parks, and staff are now in the process of activating the irrigation systems. Staff added new mulch around Yamaguchi Park in preparation for this year's event series, which starts May 23.

Pagosa Springs Bike Skills Park

Rough Design #2 by DUST2, 4/15/2026, 200' x 220', Grid at 10'



220'

200'



AGENDA BRIEF

MEETING: Combined Parks and Recreation Advisory Board

FROM: Darren Lewis

PROJECT: Adopted Goals
ACTION: Discussion and Action

PURPOSE/BACKGROUND:

**PARKS AND RECREATION JOINT ADVISORY COMMISSION
TOWN OF PAGOSA SPRINGS
STATE OF COLORADO**

RESOLUTION NO. _____

**A RESOLUTION OF THE PARKS AND RECREATION
JOINT ADVISORY COMMISSION OF THE TOWN OF
PAGOSA SPRINGS IDENTIFYING PARKS AND
RECREATION JOINT ADVISORY COMMISSION
REGULAR 2024 GOALS**

2024 GOALS (In no certain order):

SHORT TERM GOALS 1-3 YEARS

Short term Goals

- #1- Improving River access.
- #2 - Parking Lot Improvements - In all Parks
- #3 - Riverwalk Improvements
- #4 – Developing Yamaguchi South
- #5 - Phase 2 of Town to Lakes Trails connectivity
- #6 - Action Park (Skate Park expansion)

LONG TERM GOALS 4-10 YEARS

Long term goals:

- #1 - Recreation Center with Town and County involvement
- #2 - Explore funding mechanisms for park & recreation improvement and development.
- #3 - Town and County trail connectivity
- #4 – Town and County Growth Collaboration

INTRODUCED, READ, APPROVED BY A VOTE OF _ FOR AND 0 AGAINST, BY THE PARKS AND RECREATION JOINT ADVISORY COMMISSION OF THE TOWN OF PAGOSA SPRINGS, COLORADO, AT ITS REGULAR MEETING HELD AT TOWN HALL, ON THE 3rd DAY OF March, 2024.

By:

Chairperson _____